Guidelines for final reports from CREE Technical Partners on portlet development work

Technical partners within the CREE project have completed two reports so far. These are as follows:

- Initial investigation of the JSR 168 and WSRP standards
- Report on experience of the use of these standards when building portlets

These reports have been released as CREE Technical Report A and CREE Technical Report B, respectively.

In the final two months of the project the different strands of work are being pulled together towards the final report and outputs.

- User testing with search interface demonstrators
- A survey on the use of communication and collaboration tools within portals
- Interviews on the feasibility of using JSR 168 and WSRP with communication and collaboration tools
- Literature review

Workpackage 8 in the project plan is a Toolkit Adaptation Extended Study. The project plan describes this as:

> "Extended study of technical issues surrounding the integration of search toolkits with standards conformant portal frameworks"

This report is intended to complement the previous two. It should be both a report of work and experience since the previous reports were written, plus an overall review of your work with the two portlet standards. The template below is provided as a guide, though please feel free to write outside this as well. This report is the opportunity to disseminate your full experience of working on the portlets and pass these benefits to others. Hence, please be as thorough as you can, bearing in mind that the audience is likely to be technical in nature.

Work since last report
- Have there been any changes to the environment used since last reported (e.g., software, hardware etc.)? Why did these changes take place?
- Have you found any further resources that have provided assistance with your work?
- Have you hit any other barriers in your ongoing development?

JSR 168 and WSRP
- Describe your work with the two standards, and how the tool you have been working with has affected how they are used (if it has)
- Highlight the pros and cons of working with both standards in the context of the tools being used
- Highlight lessons learned through experience of working with the standards and advice to pass onto others

Overall review
- The template for the JISC Final Report at http://www.jisc.ac.uk/index.cfm?name=prof_info   offers a useful framework to report back on work over the whole project. In particular, the following sections apply:
    o Methodology/Implementation/Outputs and Results (covered above)
    o Outcomes
    o Conclusions
    o Implications and Recommendations