

About the NCES Nonfiscal Data Handbook for Early Childhood, Elementary, and Secondary Education

Education agencies and institutions collect and maintain information to help the education system function efficiently and effectively. Standardized data available to education agency officials can

- assist in the development of sound educational policies at all levels;
- improve the quality of instruction and boost student achievement;
- provide information for comparisons among communities and among states;
- improve the accuracy and timeliness of nationwide summaries of information about education systems;
- improve the quality and significance of education research—locally, statewide, and nationwide; and
- enhance reporting to the public about the condition and progress of education.

The U.S. Department of Education has been involved in a number of efforts focused on improving the quality and comparability of data collected at the local, state, and national levels. Within the Department of Education, the National Center for Education Statistics (NCES) has taken the lead in many of these efforts. NCES has a mandate to collect “uniform and comparable data” in order to report on the condition of education in the United States. To assist in this mandate, NCES works with federal, state, and local education agency representatives and researchers to develop guidelines for the collection of comparable and complete data.

How Many Handbooks Are There?

Beginning in the 1950s, the federal government published a series of terminology manuals for state educational records and reports. The manuals in the series were redesigned by NCES in the 1970s as handbooks. The nonfiscal handbooks included the Student and Staff Handbooks. In 2000, development of an Education Systems Handbook began. This handbook focused on data collected about schools and education agencies (local, intermediate, and state). Today, all of the data elements in the student, staff, and education systems handbooks are together in one online database referred to as the *Nonfiscal Data Handbook for Early Childhood, Elementary, and Secondary Education*.

The online handbook provides guidance on consistency in data definitions and maintenance of education data, so that such data could be accurately aggregated and analyzed. The handbook is intended to serve as a reference for public and private education agencies, schools, early childhood centers, and other educational institutions, as well as by researchers involved in the collection of education data. In addition, the handbook may be useful to elected officials and members of the public with an interest in education information. ***The handbook is not, however, a data collection instrument, nor does it reflect any type of federal data maintenance requirement.***

A Paperless Handbook

In updating the paper handbooks, it became increasingly apparent that there was significant overlap among the handbook topic areas, and that handbook users must utilize a combination of the handbooks in order to develop a comprehensive data system. Therefore, NCES created an online database to house the information in the handbooks and allow for timely publishing of changes once they have been approved. The ultimate advantage to the database approach is that users will have access to information from all of the handbooks in one location. The database contains handbook data elements along with their components.

How the Handbook Was Developed

The Student and Staff Handbook sections were updated from their early 2000 versions. The Education Systems Handbook section (school, local education agency, intermediate education agency, and state education agency) was developed over a period of 2 years using a variety of methods described below. A working group of local, state, federal, and association education staff convened several times over this period to assist NCES in the development of this portion of the unified handbook, just as had been done previously for the Student and Staff Handbook sections.

The selection of data terms included in the handbook reflects the combined best judgment of those individuals representing local, state, and federal agencies as to which data are useful in making appropriate, cost-effective, and timely decisions about providing quality educational services in schools and other education agencies. Considerations in selecting which data elements to incorporate in this handbook included the potential usefulness of the data, the effort necessary to collect them, and the need for required reporting. The identification of crucial bits of information needed for decision making is a dynamic process. An attempt has been made to provide a comprehensive listing of all data elements that might be needed for decision making essential for managing the education system, reporting to state and federal education officials, and computing indicators of school effectiveness. The handbook is not meant to prescribe what data a particular school or agency should collect. No governmental agency requires the use of all of the terms, definitions, and procedures included here; however, care has been taken to make sure that the definitions are consistent with many governmental reporting requirements existing at the time of publication. *Handbook users should be aware that due to compromises, as well as subsequent changes in Federal regulations, the definitions and terms used in this handbook may not correspond to terms and definitions required for reporting under all Federal programs. Agencies reporting data for Federal programs should follow the guidelines for those programs.*

The definitions included for categories, sections, data elements, options, and entities were taken primarily from existing sources; others were written with the assistance of participants in the development process of the handbooks. In some cases, laws or federal regulations specified what data elements should be used and how they should be defined. Some of the definitions were included in the previous Student and Staff Handbooks and are listed here because the terms are still in common usage. Others came from a variety of published sources, such as textbooks, federal publications, or other documents. For certain definitions, comparisons were made among various local, state, and federal sources, and a compromise definition was developed. Most of the options were obtained from existing sources. Some of the lists found in the appendices were

obtained through the American National Standards Institute (ANSI). Others were developed for the standard format for a student transcript (called SPEEDE/ExPRESS) or for the Schools Interoperability Framework (SIF).

Updates to the Handbook

The handbook is updated annually. In order to identify needed changes or additions, NCES compiles suggestions and questions sent by letter or e-mail over the course of a year. In addition, contacts with U.S. Department of Education staff are made to determine if there are changes in reporting requirements affecting handbook data elements. A group of local, state, federal, and association members are invited to serve on a working group to consider the proposed changes and decide what to include in the new revision. These recommended changes are then submitted for consideration to the National Education Statistics Agenda Committee of the National Forum on Education Statistics (the Forum). Once the changes are determined, they are incorporated into the online handbook database.

Safeguarding Confidentiality and Ensuring Appropriate Use of Individual Data

Individual data must be kept confidential. Education agencies must develop policies and procedures for collecting, maintaining, using, and disposing of individual data that are appropriate for local and state needs, and conform with applicable laws and regulations. In determining what data should be incorporated into student or staff records, schools or education agencies should identify data needs at each and every level: for the classroom teacher, the school, the school district or other administrative unit, the state, and federal reporting requirements. Once these data elements are identified, schools and agencies must decide how to collect the data; how these data may be reviewed, verified, corrected, and updated; how access to student and staff data files may be controlled; and under what conditions student data should be transmitted to others.

The importance of safeguarding confidentiality cannot be overstated. The Family Educational Rights and Privacy Act (FERPA), first passed by the U.S. Congress in 1974, as well as state privacy requirements, require that student data be closely guarded and released only according to specific guidelines. The Forum and NCES have released documents to assist education agencies with the confidential maintenance and appropriate use of individual data: *Protecting the Privacy of Student Records* and *Privacy Issues in Education Staff Records*. A related document that provides guidance on the use of the handbooks for designing information systems is *Building an Automated Student Record System*. In addition, NCES has produced a document on the security of technology systems that relates to the maintenance of administrative records systems, called *Safeguarding Your Technology*. These documents can be found on the Forum's web site at: <http://nces.ed.gov/forum/publications.asp>.

About the Data Elements

The data elements included in the handbook may be used in a variety of ways. A teacher, school administrator, or local/state education agency may use the data elements in the handbook to design an education management information system. The selection of data elements to be collected is the responsibility of the school, local administrative unit, or state education agency

that directs the development and maintenance of education records. A researcher may also find the data elements and definitions useful. They may be used to design a data collection survey to collect information on various aspects of education agencies, or they may be incorporated into the survey instructions to ensure that comparable data are collected.

Handbook Hierarchy

A *Data Element* is a unit of data that can be defined and measured. Each data element has been assigned a unique, sequential “data element number” consisting of only four digits. The data elements have been assigned these numbers for identification purposes and do not carry any additional meaning.

Within the handbook, the data elements are assembled based on a hierarchical grouping schematic. At the most general level, data elements are grouped in terms of their respective *domain*. Domain is a term used to indicate the handbook source from which the data element originated, such as the Student Handbook, Staff Handbook, School Handbook, and so forth.

Each domain is further divided into *sections*. A section is very much like a chapter of a book, in that sections divide or separate related information—or, in this case, data elements. Examples of sections include Personal Information, Institution Identification, and Program.

Within each section, the generic data elements are further classified into a single *category*. The category provides a more refined assemblage of the data elements based on the unique information to which the data elements pertain within a given section. Examples of categories include Activity Information, Honors Information, and Post-School Education/Training.

Options give recommended alternatives or responses for a data element. Options are listed in either alphabetical order or in a logical sequence, and have assigned code numbers. For example, "Female" and "Male" are options under the data element "Sex".

The options presented are generally illustrative, not mandatory. In some instances, a subset of options might be sufficient when designing a data system or data collection instrument. For some data elements, options lists would have been useful, but extensive lists could not be created. In these cases, examples of options are listed but comprehensive lists are not included. For some other data elements, options lists were created to meet a perceived need, even though an exhaustive list was not possible. For some data elements, free-form (open-ended) options are the appropriate responses. In these cases, no preconceived options are presented. For other data elements, more extensive lists of options might be needed and obtained from other sources; in these cases, links to the other sources are provided.

Entities are persons, places, events, objects, or concepts about which data can be collected. For example, the data element "Name of Individual" could be collected to describe a student's emergency contact, a teacher, a counselor, or a health care provider, thus putting the data element into a context.

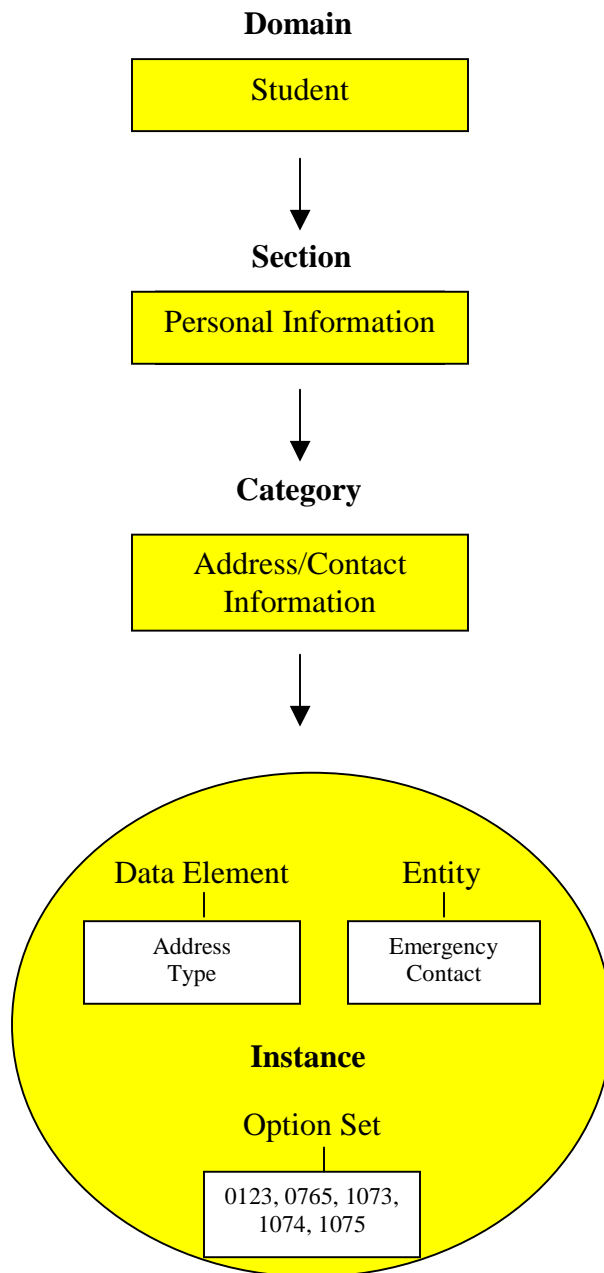
Because data elements are reusable generic things that are associated with an entity, the term *instance* is used to constitute a use of a data element within a particular context. For example,

first name is an element that when paired with a student entity constitutes a use of the first name element. Option sets are also associated with this pair when appropriate.

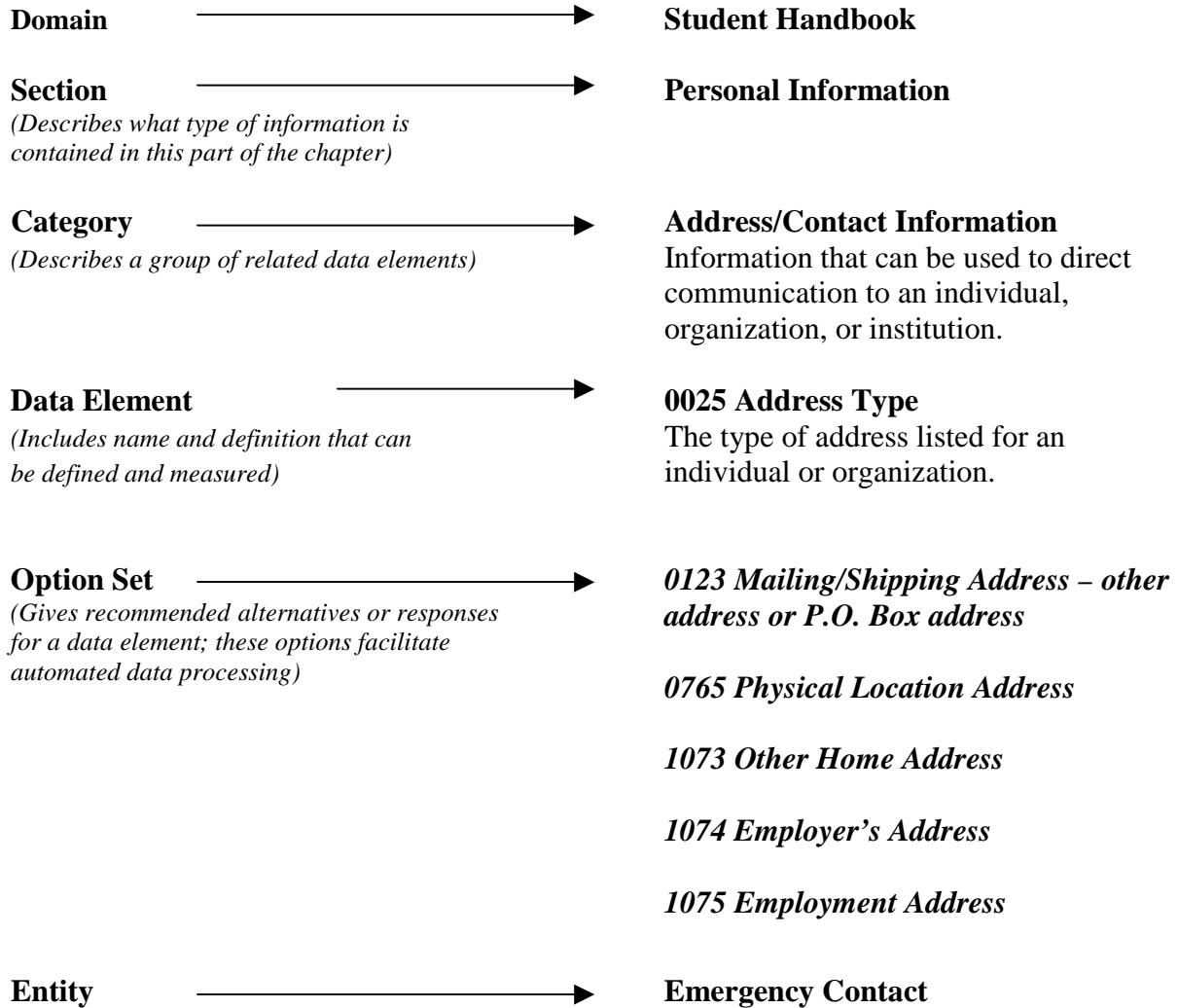
Entity uses are listed for each data element, indicating which entities could readily be described by the data element.

The following charts illustrate the hierarchy of how the data elements are organized, and provide an example of a data element.

Handbook Database Hierarchy



The following example of the instance “Address Type” provides a visual overview of how the data elements fit into the handbook hierarchy.





U.S. Department of Education
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Nonfiscal Data Handbook for Early Childhood, Elementary, and Secondary Education

School Domain

Domain: School

Section: Institution Identification

Category: Education Institution Information (School)

The identification of the school, education institution, agency, or organization that is providing or has provided an educational experience to an individual.

0187 Name of Institution

The full, legally accepted or popularly accepted name of an organization (e.g., a school, an association, or a company).

Entity Use: School

Option Use: 0996 *No option list available*

0313 Former Name of Institution

The previously recognized or legally accepted name of the education institution that is no longer valid.

Entity Use: School

Option Use: 0996 *No option list available*

0146 Identification Code

A unique number or alphanumeric code assigned to a space, room, site, building, individual, organization, or institution by a school, school system, a state, or other agency or entity.

Entity Use: School

Option Use: 0996 *No option list available*

0147 Identification System

A coding scheme that is used for identification and record-keeping purposes by schools, social services, or other agencies to refer to an individual, organization, or institution.

Entity Use: School

Option Use: 0495 *School-assigned number*

Option Use: 0175 *College Board/ACT code set of PK-grade 12 institutions*

Option Use: 0186 *LEA number for school*

Option Use: 0197 *SEA number for school*

Option Use: 0208 *NCES number for school*

Domain: School

Section: Institution Identification

Category: Education Institution Information (School)

The identification of the school, education institution, agency, or organization that is providing or has provided an educational experience to an individual.

Option Use: 0264 *Federal identification number*

Option Use: 0276 *Dunn and Bradstreet number (e.g., DUNS number)*

Option Use: 0764 *Other federally assigned number*

Option Use: 9999 *Other*

0025 Address Type

The type of address listed for an individual or organization.

Entity Use: School

Option Use: 0123 *Mailing/Shipping Address - other address or P.O. Box address*

Option Use: 0124 *Organization's mailing address*

Option Use: 0765 *Physical location address*

Option Use: 1011 *Other organization address*

0272 Street Number/Name

The street number and street name or post office box number of an address.

Entity Use: School

Option Use: 0996 *No option list available*

0037 Apartment/Room/Suite Number

The apartment, room, or suite number of an address.

Entity Use: School

Domain: School

Section: Institution Identification

Category: Education Institution Information (School)

The identification of the school, education institution, agency, or organization that is providing or has provided an educational experience to an individual.

Option Use: 0996 No option list available

0081 Building/Site Number

The number of the building on the site, if more than one building shares the same address.

Entity Use: School

Option Use: 0996 No option list available

0090 City

The name of the city in which an address is located.

Entity Use: School

Option Use: 0996 No option list available

0186 Name of County

The name of the county, parish, borough, or comparable unit (within a state) in which an address is located.

Entity Use: School

Option Use: 0996 No option list available

0100 County FIPS (Federal Information Processing Standard) Code

The Federal Information Processing Standard (FIPS) numeric code for the county. (Note: A five digit FIPS code that identifies counties across the United States is available from the National Technical Information Service, 5285 Port Royal Road, Springfield, VA 22161. The phone number is 703-605-6000 or visit <http://www.ntis.gov>).

Entity Use: School

Option Use: 0996 No option list available

0268 State FIPS (Federal Information Processing Standard) Code

The Federal Information Processing Standard (FIPS) numeric code for the state. (Note: A two digit FIPS code that identifies states across the United States is available from the National Technical Information Service, 5285 Port Royal Road, Springfield, VA 22161. The phone number is 703-605-6000 or visit <http://www.ntis.gov>).

Entity Use: School

Domain: School

Section: Institution Identification

Category: Education Institution Information (School)

The identification of the school, education institution, agency, or organization that is providing or has provided an educational experience to an individual.

Option Use: 0996 *No option list available*

0188 Name of State

The name of the state (within the United States) or outlying area in which an address is located.

Entity Use: School

Option Use: 0996 *No option list available*

0267 State Abbreviation

The abbreviation for the state (within the United States) or outlying area in which an address is located. (Note: A list of states and extra-state jurisdictions within the United States and their abbreviations can be found in appendix B).

Entity Use: School

Option Use: 0996 *No option list available*

0305 Zip Code

The five or nine digit zip code portion of an address.

Entity Use: School

Option Use: 0996 *No option list available*

0099 Country Code

The code for the country in which an address is located. (Note: A list of countries and their codes can be found in appendix C).

Entity Use: School

Option Use: 0996 *No option list available*

0185 Name of Country

The name of the country in which an address is located.

Entity Use: School

Option Use: 0996 *No option list available*

Domain: School

Section: Institution Identification

Category: Education Institution Information (School)

The identification of the school, education institution, agency, or organization that is providing or has provided an educational experience to an individual.

0281 Telephone Status

A description of preferred communication type or special circumstances which affect communication to an individual, organization, or institution via telephone (e.g., no telephone connection, TTY used, no one available to answer the telephone during certain hours).

Entity Use: School

Option Use: 0996 *No option list available*

0280 Telephone Number Type

The type of communication number listed for an individual or organization.

Entity Use: School

Option Use: 0096 *Main telephone number*

Option Use: 0350 *Alternate telephone number*

Option Use: 0359 *Answering service*

Option Use: 0370 *Beeper number*

Option Use: 1005 *Facsimile number*

Option Use: 0400 *Appointment telephone number*

Option Use: 0426 *Telex number*

Option Use: 0437 *Telemail*

Option Use: 0448 *Voice mail*

Option Use: 0478 *Instant messaging number*

Option Use: 0486 *Media conferencing number*

Domain: School

Section: Institution Identification

Category: Education Institution Information (School)

The identification of the school, education institution, agency, or organization that is providing or has provided an educational experience to an individual.

0151 International Code Number

The international code for the telephone number.

Entity Use: School

Option Use: 0996 *No option list available*

0279 Telephone Number

The telephone number including the area code, and extension, if applicable.

Entity Use: School

Option Use: 0996 *No option list available*

0121 Electronic Mail Address Type

The type of electronic mail (e-mail) address listed for an individual or organization.

Entity Use: School

Option Use: 0767 *Organization*

Option Use: 9999 *Other*

0120 Electronic Mail Address

The numbers, letters, and symbols used to identify an electronic mail (e-mail) user within the network to which the individual or organization belongs.

Entity Use: School

Option Use: 0996 *No option list available*

0304 Web Site Address (URL)

Unique Resource Locator. The unique address of a Web page.

Entity Use: School

Option Use: 0996 *No option list available*

0131 First Name

A name given to an individual at birth, baptism, or during another naming ceremony, or through legal change.

Entity Use: Primary Contact

Domain: School

Section: Institution Identification

Category: Education Institution Information (School)

The identification of the school, education institution, agency, or organization that is providing or has provided an educational experience to an individual.

Option Use: 0996 *No option list available*

0184 Middle Name

A secondary name given to an individual at birth, baptism, or during another naming ceremony.

Entity Use: Primary Contact

Option Use: 0996 *No option list available*

0844 Middle Initial

The first letter of the secondary name given to an individual at birth, baptism, or during another naming ceremony.

Entity Use: Primary Contact

Option Use: 0996 *No option list available*

0156 Last/Surname

The name borne in common by members of a family.

Entity Use: Primary Contact

Option Use: 0996 *No option list available*

0135 Generation Code/Suffix

An appendage, if any, used to denote an individual's generation in his family (e.g., Jr., Sr., III).

Entity Use: Primary Contact

Option Use: 0996 *No option list available*

0207 Personal Title/Prefix

An appellation, if any, used to denote rank, placement, or status (e.g., Mr., Ms., Reverend, Sister, Dr., Colonel).

Entity Use: Primary Contact

Option Use: 0996 *No option list available*

0208 Position Title

The descriptive name of an individual's position.

Entity Use: Primary Contact

Domain: School

Section: Institution Identification

Category: Education Institution Information (School)

The identification of the school, education institution, agency, or organization that is providing or has provided an educational experience to an individual.

Option Use: 0996 *No option list available*

0025 Address Type

The type of address listed for an individual or organization.

Entity Use: Primary Contact

Option Use: 0123 *Mailing/Shipping Address - other address or P.O. Box address*

Option Use: 0765 *Physical location address*

Option Use: 1991 *Other home address*

Option Use: 1012 *Employer's address*

Option Use: 1013 *Employment address*

0272 Street Number/Name

The street number and street name or post office box number of an address.

Entity Use: Primary Contact

Option Use: 0996 *No option list available*

0037 Apartment/Room/Suite Number

The apartment, room, or suite number of an address.

Entity Use: Primary Contact

Option Use: 0996 *No option list available*

0081 Building/Site Number

The number of the building on the site, if more than one building shares the same address.

Entity Use: Primary Contact

Option Use: 0996 *No option list available*

Domain: School

Section: Institution Identification

Category: Education Institution Information (School)

The identification of the school, education institution, agency, or organization that is providing or has provided an educational experience to an individual.

0090 City

The name of the city in which an address is located.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0186 Name of County

The name of the county, parish, borough, or comparable unit (within a state) in which an address is located.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0100 County FIPS (Federal Information Processing Standard) Code

The Federal Information Processing Standard (FIPS) numeric code for the county. (Note: A five digit FIPS code that identifies counties across the United States is available from the National Technical Information Service, 5285 Port Royal Road, Springfield, VA 22161. The phone number is 703-605-6000 or visit <http://www.ntis.gov>).

Entity Use: Primary Contact

Option Use: 0996 No option list available

0267 State Abbreviation

The abbreviation for the state (within the United States) or outlying area in which an address is located. (Note: A list of states and extra-state jurisdictions within the United States and their abbreviations can be found in appendix B).

Entity Use: Primary Contact

Option Use: 0996 No option list available

0268 State FIPS (Federal Information Processing Standard) Code

The Federal Information Processing Standard (FIPS) numeric code for the state. (Note: A two digit FIPS code that identifies states across the United States is available from the National Technical Information Service, 5285 Port Royal Road, Springfield, VA 22161. The phone number is 703-605-6000 or visit <http://www.ntis.gov>).

Entity Use: Primary Contact

Domain: School

Section: Institution Identification

Category: Education Institution Information (School)

The identification of the school, education institution, agency, or organization that is providing or has provided an educational experience to an individual.

Option Use: 0996 No option list available

0188 Name of State

The name of the state (within the United States) or outlying area in which an address is located.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0305 Zip Code

The five or nine digit zip code portion of an address.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0099 Country Code

The code for the country in which an address is located. (Note: A list of countries and their codes can be found in appendix C).

Entity Use: Primary Contact

Option Use: 0996 No option list available

0185 Name of Country

The name of the country in which an address is located.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0281 Telephone Status

A description of preferred communication type or special circumstances which affect communication to an individual, organization, or institution via telephone (e.g., no telephone connection, TTY used, no one available to answer the telephone during certain hours).

Entity Use: Primary Contact

Option Use: 0996 No option list available

Domain: School

Section: Institution Identification

Category: Education Institution Information (School)

The identification of the school, education institution, agency, or organization that is providing or has provided an educational experience to an individual.

0280 Telephone Number Type

The type of communication number listed for an individual or organization.

Entity Use: Primary Contact

Option Use: 0096 *Main telephone number*

Option Use: 0350 *Alternate telephone number*

Option Use: 0359 *Answering service*

Option Use: 0370 *Beeper number*

Option Use: 1005 *Facsimile number*

Option Use: 0400 *Appointment telephone number*

Option Use: 0426 *Telex number*

Option Use: 0437 *Telemail*

Option Use: 0448 *Voice mail*

Option Use: 0478 *Instant messaging number*

Option Use: 0486 *Media conferencing number*

0151 International Code Number

The international code for the telephone number.

Entity Use: Primary Contact

Option Use: 0996 *No option list available*

Domain: School

Section: Institution Identification

Category: Education Institution Information (School)

The identification of the school, education institution, agency, or organization that is providing or has provided an educational experience to an individual.

0279 Telephone Number

The telephone number including the area code, and extension, if applicable.

Entity Use: Primary Contact

Option Use: 0996 *No option list available*

0121 Electronic Mail Address Type

The type of electronic mail (e-mail) address listed for an individual or organization.

Entity Use: Primary Contact

Option Use: 0507 *Home/personal*

Option Use: 0518 *Work*

Option Use: 9999 *Other*

0120 Electronic Mail Address

The numbers, letters, and symbols used to identify an electronic mail (e-mail) user within the network to which the individual or organization belongs.

Entity Use: Primary Contact

Option Use: 0996 *No option list available*

0306 Zone Number

The number assigned to a geographical area for purposes of census enumeration. For a public school census, this number is generally assigned by the local education agency (LEA).

Entity Use: School

Option Use: 0996 *No option list available*

0183 Metropolitan Statistical Area (MSA) Federal Information Processing Standards (FIPS) Code

The Federal Information Processing Standard (FIPS) numeric code for the Metropolitan Statistical Areas (MSA).

Entity Use: School

Option Use: 0996 *No option list available*

Domain: School

Section: Institution Identification

Category: Education Institution Information (School)

The identification of the school, education institution, agency, or organization that is providing or has provided an educational experience to an individual.

0839 Locale Code

The designation based on the institution's geographic location and population attributes such as density.

Entity Use: School

Option Use: 0768 *Large Central City*

A central city of a Consolidated Metropolitan Statistical Area (CMSA) or Metropolitan Statistical Area (MSA), with the city having a population greater than or equal to 250,000.

Option Use: 0769 *Mid-size Central City*

A central city of a Consolidated Metropolitan Statistical Area (CMSA) or Metropolitan Statistical Area (MSA), with the city having a population less than 250,000.

Option Use: 0770 *Urban Fringe of a Large City*

Any incorporated place, Census designated place, or non-place territory within a Consolidated Metropolitan Statistical Area (CMSA) or Metropolitan Statistical Area (MSA) of a Large City and defined as urban by the Census Bureau.

Option Use: 0771 *Urban Fringe of a Mid-Size City*

Any incorporated place, Census designated place, or non-place territory within a Consolidated Metropolitan Statistical Area (CMSA) or Metropolitan Statistical Area (MSA) of a Mid-size City and defined as urban by the Census Bureau.

Option Use: 0773 *Large Town*

An incorporated place or Census designated place with a population greater than or equal to 25,000 and located outside a Consolidated Metropolitan Statistical Area (CMSA) or Metropolitan Statistical Area (MSA).

Option Use: 0774 *Small Town*

An incorporated place or Census designated place with a population less than 25,000 and greater than or equal to 2,500 and located outside a Consolidated Metropolitan Statistical Area (CMSA) or Metropolitan Statistical Area (MSA).

Domain: School

Section: Institution Identification

Category: Education Institution Information (School)

The identification of the school, education institution, agency, or organization that is providing or has provided an educational experience to an individual.

Option Use: 0014 *Rural, inside MSA*

Any incorporated place, Census designated place, or non-place territory within a Consolidated Metropolitan Statistical Area (CMSA) or Metropolitan Statistical Area (MSA) or a Large or Mid-size City and defined as rural by the Census Bureau.

Option Use: 1006 *Rural, outside MSA*

Any incorporated place, Census designated place, or non-place territory not within a Consolidated Metropolitan Statistical Area (CMSA) or Metropolitan Statistical Area (MSA) of a Large or Mid-Size City and defined as rural by the Census Bureau.

0158 Latitude

The north or south angular distance from the equator that, when combined with longitude, reflects an estimation of where the school is physically situated.

Entity Use: School

Option Use: 0996 *No option list available*

0173 Longitude

The east or west angular distance from the prime meridian that, when combined with latitude, reflects an estimation of where the school is physically situated.

Entity Use: School

Option Use: 0996 *No option list available*

0202 Other Geographical Designation

Any relevant description for a geographical location other than those described above.

Entity Use: School

Option Use: 0996 *No option list available*

0311 Governmental Jurisdiction Name

The name of the governmental jurisdiction.

Entity Use: School

Option Use: 0996 *No option list available*

Domain: School

Section: Institution Identification

Category: Education Institution Information (School)

The identification of the school, education institution, agency, or organization that is providing or has provided an educational experience to an individual.

0312 Governmental Jurisdiction Type

The type of governmental jurisdiction.

Entity Use: School

Option Use: 1970 *City Council Ward*

A division of a city or town, or an electoral district, for administrative and representative purposes.

Option Use: 1971 *County Commissioner District*

The primary legal division of most states for administrative and representative purposes.

Option Use: 1972 *State Board of Education District*

The district within a state represented by a member of a State Board of Education.

Option Use: 1973 *State Legislative District*

The fully, legally accepted or popularly accepted name of an area from which members are elected to state legislatures. The state legislative districts embody the upper (Senate) and lower (House) chambers of the state legislature.

Option Use: 1974 *Congressional District*

The full, legally accepted or popularly accepted name of an area established by law for the election of representatives to the United States Congress. Each Congressional District is to be as equal in population to all other Congressional Districts in the state as practicable, based on the decennial census counts. The number of Congressional Districts in each state may change after each decennial census, and the boundaries may be changed more than once during a decade.

0029 Administrative Funding Control

The type of educational institution as classified by its funding source.

Entity Use: School

Option Use: 0776 *Private school*

An education institution that is operated by a non-governmental group or organization.

Domain: School

Section: Institution Identification

Category: Education Institution Information (School)

The identification of the school, education institution, agency, or organization that is providing or has provided an educational experience to an individual.

Option Use: 0778 *Public school*

An institution which provides educational services and is operated and funded by a local education agency, intermediate education agency, or a state education agency.

Option Use: 9999 *Other*

0031 School Level

An indication of the level of the education institution.

Entity Use: School

Option Use: 1980 *Infant*

Option Use: 1981 *Preschool/early childhood*

Option Use: 0789 *Pre-kindergarten*

Option Use: 1982 *Primary*

Option Use: 1983 *Elementary*

Option Use: 1984 *Intermediate*

Option Use: 1985 *Middle*

Option Use: 1986 *Junior*

Option Use: 1987 *High school*

Option Use: 1988 *Secondary*

Option Use: 1989 *All levels*

Option Use: 0013 *Adult*

Domain: School

Section: Institution Identification

Category: Education Institution Information (School)

The identification of the school, education institution, agency, or organization that is providing or has provided an educational experience to an individual.

0316 Regular School

A school providing instruction and educational services that do not focus primarily on special education, vocational/technical education, alternative education, or on any of the particular themes associated with magnet/special program emphasis.

Entity Use: School

Option Use: 0002 Yes

Option Use: 0232 No

0036 Alternative school

A school that: 1) addresses needs of students which cannot typically be met in a regular school; 2) provides nontraditional education; 3) falls outside of the categories of regular, magnet/special program emphasis, special, or vocational/technical education.

Entity Use: School

Option Use: 0002 Yes

Option Use: 0232 No

0840 Special education/Ungraded school

A school that adapts the curriculum, materials, or instruction for students identified as needing special education. This may include instruction for students with any of the following: autism, deaf-blindness, hearing impairment, mental retardation, multiple disabilities, orthopedic impairment, serious emotional disturbance, specific learning disability, speech or language impairment, traumatic brain injury, visual impairment, and other health impairments.

Entity Use: School

Option Use: 0002 Yes

Option Use: 0232 No

0174 Magnet School Status

An indication that the school has been designed to attract students of different racial/ethnic backgrounds for the purpose of reducing, preventing, or eliminating racial isolation.

Entity Use: School

Domain: School

Section: Institution Identification

Category: Education Institution Information (School)

The identification of the school, education institution, agency, or organization that is providing or has provided an educational experience to an individual.

Option Use: 0002 Yes

Option Use: 0232 No

0855 Special Program Emphasis School Status

An indication that the school has been designed to provide an academic or social focus on a particular theme (e.g., science/math, performing arts, gifted/talented, or foreign language).

Entity Use: School

Option Use: 0002 Yes

Option Use: 0232 No

0297 Vocational/Technical School

A school that focuses primarily on providing formal preparation for semi-skilled, skilled, technical or professional occupations for high school-aged students who have opted to develop or expand their employment opportunities, often in lieu of preparing for college entry.

Entity Use: School

Option Use: 0002 Yes

Option Use: 0232 No

0089 Charter School Status

A school providing free public elementary or secondary education to eligible students under a specific charter granted by the state legislature or other appropriate authority and designated by such authority to be a charter school.

Entity Use: School

Option Use: 0002 Yes

Option Use: 0232 No

0129 Facility Type

The functional or organizational classification of a function of a facility.

Entity Use: School

Domain: School

Section: Institution Identification

Category: Education Institution Information (School)

The identification of the school, education institution, agency, or organization that is providing or has provided an educational experience to an individual.

- Option Use:** 0752 *Community facility* A building or site belonging to the community and used by an education institution.
- Option Use:** 0753 *Home of student* The residence of a student.
- Option Use:** 0754 *Hospital* A building or site belonging to or used by a hospital, sanatorium, or convalescent home.
- Option Use:** 0103 *Administrative Office* A building or site used to house offices to support activities concerned with the overall business/management, planning, and evaluation of an education agency or school.
- Option Use:** 0756 *Residential facility* A building or site, belonging to or used by an education institution, at which students are boarded and lodged as well as instructed.
- Option Use:** 0758 *School Building* A building or site used to support preschool, elementary, and/or secondary instruction or specialized educational program and other education-related services to students.
- Option Use:** 0759 *Shared education facility* A building or site that belongs to either a public or private school system but which is used by both. This includes private schools that are used for public school classes or programs.
- Option Use:** 0760 *Support facility* A building or site, not otherwise identified, which is not necessarily used for instructional purposes. This includes administrative offices, carpools, garages, or warehouses.
- Option Use:** 0761 *Vocational training center* A building or site that is used to provide vocational education and training.
- Option Use:** 0098 *Correction or Detention Facility* A place for the confinement of persons in lawful detention.

Domain: School

Section: Institution Identification

Category: Education Institution Information (School)

The identification of the school, education institution, agency, or organization that is providing or has provided an educational experience to an individual.

Option Use: 0100 *Religious facility* *A building or site that belongs to a religious organization and used by an education institution.*

Option Use: 0099 *Postsecondary institution*

Option Use: 0342 *Postsecondary institution* *A building or site that belongs to a college or university.*

Option Use: 0101 *Business facility* *A building or site that belongs to a business.*

Option Use: 9999 *Other*

0096 Co-educational Status

An indication of the genders to whom the school offers instruction.

Entity Use: School

Option Use: 0016 *Co-educational*

Option Use: 0017 *All-female*

Option Use: 0018 *All-male*

0240 Religious Affiliation

The religion or religious group (e.g., the specific unified system of religious expression) with which the individual or institution most identifies.

Entity Use: School

Option Use: 0019 *Amish*

Option Use: 0020 *Assembly of God*

Option Use: 0021 *Baptist*

Option Use: 0022 *Buddhist*

Domain: School

Section: Institution Identification

Category: Education Institution Information (School)

The identification of the school, education institution, agency, or organization that is providing or has provided an educational experience to an individual.

Option Use: 0023 *Calvinist*

Option Use: 0024 *Catholic*

Option Use: 0025 *Eastern Orthodox*

Option Use: 0027 *Episcopal*

Option Use: 0028 *Friends*

Option Use: 0029 *Greek Orthodox*

Option Use: 0030 *Hindu*

Option Use: 0031 *Islamic*

Option Use: 0032 *Jehovah's Witnesses*

Option Use: 0033 *Jewish*

Option Use: 0034 *Latter Day Saints*

Option Use: 0036 *Lutheran*

Option Use: 0038 *Mennonite*

Option Use: 0040 *Methodist*

Option Use: 0041 *Pentecostal*

Option Use: 0042 *Presbyterian*

Domain: School

Section: Institution Identification

Category: Education Institution Information (School)

The identification of the school, education institution, agency, or organization that is providing or has provided an educational experience to an individual.

Option Use: 1979 *Christian (no specific denomination)*

Option Use: 0043 *Other Christian denomination*

Option Use: 0044 *Seventh Day Adventist*

Option Use: 0045 *Tao*

Option Use: 0046 *Unitarian Universalist*

Option Use: 0047 *Christian Scientist*

Option Use: 0048 *Nazarene*

Option Use: 9998 *None*

Option Use: 9999 *Other*

0142 Grades Offered

The specific grade or combination of grades offered by an education institution.

Entity Use: School

Option Use: 0787 *Infants/Toddler*

Option Use: 0788 *Preschool*

Option Use: 0789 *Pre-kindergarten*

Option Use: 0805 *Kindergarten*

Option Use: 0790 *First Grade*

Domain: School
Section: Institution Identification
Category: Education Institution Information (School)

The identification of the school, education institution, agency, or organization that is providing or has provided an educational experience to an individual.

Option Use: 0791 *Second Grade*

Option Use: 0792 *Third Grade*

Option Use: 0793 *Fourth Grade*

Option Use: 0794 *Fifth Grade*

Option Use: 0795 *Sixth Grade*

Option Use: 0796 *Seventh Grade*

Option Use: 0798 *Eighth Grade*

Option Use: 0799 *Ninth Grade*

Option Use: 0800 *Tenth Grade*

Option Use: 0801 *Eleventh Grade*

Option Use: 0802 *Twelfth Grade*

Option Use: 0803 *Grade 13*

Option Use: 1003 *Postsecondary*

Option Use: 0013 *Adult*

Option Use: 0804 *Ungraded*

Option Use: 9999 *Other*

Domain: School

Section: Institution Identification

Category: Education Institution Information (School)

The identification of the school, education institution, agency, or organization that is providing or has provided an educational experience to an individual.

0116 Diploma/Credential Type

The type of diploma/credential that is awarded to a student in recognition of his/her completion of the curricular requirements.

Entity Use: School

Option Use: 0806 *Regular diploma*

Option Use: 0807 *Endorsed/Advanced diploma*

Option Use: 0808 *Regents diploma*

Option Use: 0809 *International Baccalaureate*

Option Use: 0810 *Modified diploma*

Option Use: 0811 *Other diploma*

Option Use: 0812 *Alternative credential*

Option Use: 0813 *Certificate of attendance*

Option Use: 0814 *Certificate of completion*

Option Use: 0815 *High school equivalency
credential, other than GED*

Option Use: 0816 *General Educational
Development (GED)
credential*

Option Use: 0818 *Post graduate certificate
(Grade 13)*

Option Use: 1003 *Postsecondary*

Domain: School

Section: Institution Identification

Category: Education Institution Information (School)

The identification of the school, education institution, agency, or organization that is providing or has provided an educational experience to an individual.

Option Use: 0819 *Vocational certificate*

Option Use: 9999 *Other*

0256 School Status

The current status of the school operations, exclusive of scheduled breaks, holidays, or other temporary interruptions.

Entity Use: School

Option Use: 0820 *School Open*

School is currently in operation.

Option Use: 0821 *School Closed*

School is not currently in operation and is not expected to operate in the future.

Option Use: 0822 *School Inactive*

School is temporarily closed (e.g., under construction) and may reopen within three years.

Option Use: 0104 *New School*

School is newly created or completely restructured into the current instructional levels and programs and is currently in operation.

Option Use: 1014 *Added School*

School is currently in existence and operational although it was not previously reported.

Option Use: 0105 *Future School*

School is scheduled to be operational within two years. The school cannot report student data.

Option Use: 0118 *Changed Agency*

School is affiliated with another agency although the internal organization and instructional level have not changed.

0843 Date Founded

The month, day, and year in which the institution was founded.

Entity Use: School

Option Use: 0996 *No option list available*

Domain: School

Section: Institution Identification

Category: Education Institution Information (School)

The identification of the school, education institution, agency, or organization that is providing or has provided an educational experience to an individual.

0111 Date Opened

The first month, day, and year of operation.

Entity Use: School

Option Use: 0996 *No option list available*

0113 Date of Closure

The month, day, and year that the education institution was closed.

Entity Use: School

Option Use: 0996 *No option list available*

0230 Reason for Closure

A description of the reason or reasons for temporary or permanent closure.

Entity Use: School

Option Use: 0008 *Low enrollment*

Option Use: 0009 *Inadequate facilities*

Option Use: 0010 *Financial difficulties*

Option Use: 0011 *Achievement requirements
unmet*

Option Use: 0012 *Loss of accreditation*

Option Use: 0112 *Planned construction*

Option Use: 0115 *Re-organization (e.g.,
merging, splitting, change
in authoritative agency)*

Option Use: 0116 *Legislative mandates*

Domain: School

Section: Institution Identification

Category: Education Institution Information (School)

The identification of the school, education institution, agency, or organization that is providing or has provided an educational experience to an individual.

Option Use: 0117 *Emergency event*

Option Use: 9999 *Other*

Domain: School
Section: Institution Identification
Category: Institution Affiliation (School)

The identification of the institutions that the education institution collaborates with and has an ongoing, functional relationship with in order to provide improved educational experiences (e.g., association membership, parent teacher organization, and business).

0187 Name of Institution

The full, legally accepted or popularly accepted name of an organization (e.g., a school, an association, or a company).

Entity Use: Affiliated Institution

Option Use: 0996 *No option list available*

0146 Identification Code

A unique number or alphanumeric code assigned to a space, room, site, building, individual, organization, or institution by a school, school system, a state, or other agency or entity.

Entity Use: Affiliated Institution

Option Use: 0996 *No option list available*

0030 Affiliated Institution Type

An indication of the type of institution or organization providing the educational experience to the individual.

Entity Use: Affiliated Institution

Option Use: 0099 *Postsecondary institution*

Option Use: 0342 *Postsecondary institution* A building or site that belongs to a college or university.

Option Use: 0209 *Career/Technical/Vocational Institution*

Option Use: 0211 *Public elementary/secondary school*

Option Use: 0212 *Private elementary/secondary school*

Option Use: 0622 *Local/community government*

Domain: School
Section: Institution Identification
Category: Institution Affiliation (School)

The identification of the institutions that the education institution collaborates with and has an ongoing, functional relationship with in order to provide improved educational experiences (e.g., association membership, parent teacher organization, and business).

Option Use: 0214 *Regional or intermediate educational agency*

Option Use: 0617 *State government*

Option Use: 0997 *Business*

Option Use: 0749 *Foundations and other charitable organizations*

Option Use: 0772 *Unions*

Option Use: 0731 *Parent/Teacher organizations*

Option Use: 0797 *Federal government (e.g., BIA, Military, US Department of Education)*

Option Use: 0757 *Religious organization*

Option Use: 0219 *Fraternal organization*

Option Use: 0122 *Non-profit organization*

Option Use: 9999 *Other*

0025 Address Type

The type of address listed for an individual or organization.

Entity Use: **Affiliated Institution**

Option Use: 0123 *Mailing/Shipping Address - other address or P.O. Box address*

Domain: School
Section: Institution Identification
Category: Institution Affiliation (School)

The identification of the institutions that the education institution collaborates with and has an ongoing, functional relationship with in order to provide improved educational experiences (e.g., association membership, parent teacher organization, and business).

Option Use: *0124 Organization's mailing address*

Option Use: *0765 Physical location address*

Option Use: *1011 Other organization address*

0272 Street Number/Name

The street number and street name or post office box number of an address.

Entity Use: **Affiliated Institution**

Option Use: *0996 No option list available*

0037 Apartment/Room/Suite Number

The apartment, room, or suite number of an address.

Entity Use: **Affiliated Institution**

Option Use: *0996 No option list available*

0081 Building/Site Number

The number of the building on the site, if more than one building shares the same address.

Entity Use: **Affiliated Institution**

Option Use: *0996 No option list available*

0090 City

The name of the city in which an address is located.

Entity Use: **Affiliated Institution**

Option Use: *0996 No option list available*

0186 Name of County

The name of the county, parish, borough, or comparable unit (within a state) in which an address is located.

Entity Use: **Affiliated Institution**

Domain: School
Section: Institution Identification
Category: Institution Affiliation (School)

The identification of the institutions that the education institution collaborates with and has an ongoing, functional relationship with in order to provide improved educational experiences (e.g., association membership, parent teacher organization, and business).

Option Use: 0996 No option list available

0100 County FIPS (Federal Information Processing Standard) Code

The Federal Information Processing Standard (FIPS) numeric code for the county. (Note: A five digit FIPS code that identifies counties across the United States is available from the National Technical Information Service, 5285 Port Royal Road, Springfield, VA 22161. The phone number is 703-605-6000 or visit <http://www.ntis.gov>).

Entity Use: Affiliated Institution

Option Use: 0996 No option list available

0267 State Abbreviation

The abbreviation for the state (within the United States) or outlying area in which an address is located. (Note: A list of states and extra-state jurisdictions within the United States and their abbreviations can be found in appendix B).

Entity Use: Affiliated Institution

Option Use: 0996 No option list available

0268 State FIPS (Federal Information Processing Standard) Code

The Federal Information Processing Standard (FIPS) numeric code for the state. (Note: A two digit FIPS code that identifies states across the United States is available from the National Technical Information Service, 5285 Port Royal Road, Springfield, VA 22161. The phone number is 703-605-6000 or visit <http://www.ntis.gov>).

Entity Use: Affiliated Institution

Option Use: 0996 No option list available

0188 Name of State

The name of the state (within the United States) or outlying area in which an address is located.

Entity Use: Affiliated Institution

Option Use: 0996 No option list available

0305 Zip Code

The five or nine digit zip code portion of an address.

Entity Use: Affiliated Institution

Domain: School
Section: Institution Identification
Category: Institution Affiliation (School)

The identification of the institutions that the education institution collaborates with and has an ongoing, functional relationship with in order to provide improved educational experiences (e.g., association membership, parent teacher organization, and business).

Option Use: 0996 *No option list available*

0099 Country Code

The code for the country in which an address is located. (Note: A list of countries and their codes can be found in appendix C).

Entity Use: Affiliated Institution

Option Use: 0996 *No option list available*

0185 Name of Country

The name of the country in which an address is located.

Entity Use: Affiliated Institution

Option Use: 0996 *No option list available*

0281 Telephone Status

A description of preferred communication type or special circumstances which affect communication to an individual, organization, or institution via telephone (e.g., no telephone connection, TTY used, no one available to answer the telephone during certain hours).

Entity Use: Affiliated Institution

Option Use: 0996 *No option list available*

0280 Telephone Number Type

The type of communication number listed for an individual or organization.

Entity Use: Affiliated Institution

Option Use: 0096 *Main telephone number*

Option Use: 0350 *Alternate telephone number*

Option Use: 0359 *Answering service*

Option Use: 0370 *Beeper number*

Option Use: 1005 *Facsimile number*

Domain: School
Section: Institution Identification
Category: Institution Affiliation (School)

The identification of the institutions that the education institution collaborates with and has an ongoing, functional relationship with in order to provide improved educational experiences (e.g., association membership, parent teacher organization, and business).

Option Use: 0400 *Appointment telephone number*

Option Use: 0426 *Telex number*

Option Use: 0437 *Telemail*

Option Use: 0448 *Voice mail*

Option Use: 0478 *Instant messaging number*

Option Use: 0486 *Media conferencing number*

0151 International Code Number

The international code for the telephone number.

Entity Use: Affiliated Institution

Option Use: 0996 *No option list available*

0279 Telephone Number

The telephone number including the area code, and extension, if applicable.

Entity Use: Affiliated Institution

Option Use: 0996 *No option list available*

0121 Electronic Mail Address Type

The type of electronic mail (e-mail) address listed for an individual or organization.

Entity Use: Affiliated Institution

Option Use: 0767 *Organization*

Option Use: 9999 *Other*

Domain: School
Section: Institution Identification
Category: Institution Affiliation (School)

The identification of the institutions that the education institution collaborates with and has an ongoing, functional relationship with in order to provide improved educational experiences (e.g., association membership, parent teacher organization, and business).

0120 Electronic Mail Address

The numbers, letters, and symbols used to identify an electronic mail (e-mail) user within the network to which the individual or organization belongs.

Entity Use: Affiliated Institution

Option Use: 0996 No option list available

0304 Web Site Address (URL)

Unique Resource Locator. The unique address of a Web page.

Entity Use: Affiliated Institution

Option Use: 0996 No option list available

0291 Type of Collaboration

A description of the collaboration between organizations.

Entity Use: Affiliated Institution

Option Use: 0996 No option list available

0131 First Name

A name given to an individual at birth, baptism, or during another naming ceremony, or through legal change.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0184 Middle Name

A secondary name given to an individual at birth, baptism, or during another naming ceremony.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0844 Middle Initial

The first letter of the secondary name given to an individual at birth, baptism, or during another naming ceremony.

Entity Use: Primary Contact

Domain: School
Section: Institution Identification
Category: Institution Affiliation (School)

The identification of the institutions that the education institution collaborates with and has an ongoing, functional relationship with in order to provide improved educational experiences (e.g., association membership, parent teacher organization, and business).

Option Use: 0996 *No option list available*

0156 Last/Surname

The name borne in common by members of a family.

Entity Use: Primary Contact

Option Use: 0996 *No option list available*

0135 Generation Code/Suffix

An appendage, if any, used to denote an individual's generation in his family (e.g., Jr., Sr., III).

Entity Use: Primary Contact

Option Use: 0996 *No option list available*

0207 Personal Title/Prefix

An appellation, if any, used to denote rank, placement, or status (e.g., Mr., Ms., Reverend, Sister, Dr., Colonel).

Entity Use: Primary Contact

Option Use: 0996 *No option list available*

0208 Position Title

The descriptive name of an individual's position.

Entity Use: Primary Contact

Option Use: 0996 *No option list available*

0025 Address Type

The type of address listed for an individual or organization.

Entity Use: Primary Contact

Option Use: 0123 *Mailing/Shipping Address - other address or P.O. Box address*

Option Use: 0765 *Physical location address*

Domain: School
Section: Institution Identification
Category: Institution Affiliation (School)

The identification of the institutions that the education institution collaborates with and has an ongoing, functional relationship with in order to provide improved educational experiences (e.g., association membership, parent teacher organization, and business).

Option Use: 1991 *Other home address*

Option Use: 1012 *Employer's address*

Option Use: 1013 *Employment address*

0272 Street Number/Name

The street number and street name or post office box number of an address.

Entity Use: Primary Contact

Option Use: 0996 *No option list available*

0037 Apartment/Room/Suite Number

The apartment, room, or suite number of an address.

Entity Use: Primary Contact

Option Use: 0996 *No option list available*

0081 Building/Site Number

The number of the building on the site, if more than one building shares the same address.

Entity Use: Primary Contact

Option Use: 0996 *No option list available*

0090 City

The name of the city in which an address is located.

Entity Use: Primary Contact

Option Use: 0996 *No option list available*

0186 Name of County

The name of the county, parish, borough, or comparable unit (within a state) in which an address is located.

Entity Use: Primary Contact

Option Use: 0996 *No option list available*

Domain: School
Section: Institution Identification
Category: Institution Affiliation (School)

The identification of the institutions that the education institution collaborates with and has an ongoing, functional relationship with in order to provide improved educational experiences (e.g., association membership, parent teacher organization, and business).

0100 County FIPS (Federal Information Processing Standard) Code

The Federal Information Processing Standard (FIPS) numeric code for the county. (Note: A five digit FIPS code that identifies counties across the United States is available from the National Technical Information Service, 5285 Port Royal Road, Springfield, VA 22161. The phone number is 703-605-6000 or visit <http://www.ntis.gov>).

Entity Use: Primary Contact

Option Use: 0996 No option list available

0268 State FIPS (Federal Information Processing Standard) Code

The Federal Information Processing Standard (FIPS) numeric code for the state. (Note: A two digit FIPS code that identifies states across the United States is available from the National Technical Information Service, 5285 Port Royal Road, Springfield, VA 22161. The phone number is 703-605-6000 or visit <http://www.ntis.gov>).

Entity Use: Primary Contact

Option Use: 0996 No option list available

0188 Name of State

The name of the state (within the United States) or outlying area in which an address is located.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0267 State Abbreviation

The abbreviation for the state (within the United States) or outlying area in which an address is located. (Note: A list of states and extra-state jurisdictions within the United States and their abbreviations can be found in appendix B).

Entity Use: Primary Contact

Option Use: 0996 No option list available

0305 Zip Code

The five or nine digit zip code portion of an address.

Entity Use: Primary Contact

Option Use: 0996 No option list available

Domain: School
Section: Institution Identification
Category: Institution Affiliation (School)

The identification of the institutions that the education institution collaborates with and has an ongoing, functional relationship with in order to provide improved educational experiences (e.g., association membership, parent teacher organization, and business).

0099 Country Code

The code for the country in which an address is located. (Note: A list of countries and their codes can be found in appendix C).

Entity Use: Primary Contact

Option Use: 0996 *No option list available*

0185 Name of Country

The name of the country in which an address is located.

Entity Use: Primary Contact

Option Use: 0996 *No option list available*

0281 Telephone Status

A description of preferred communication type or special circumstances which affect communication to an individual, organization, or institution via telephone (e.g., no telephone connection, TTY used, no one available to answer the telephone during certain hours).

Entity Use: Primary Contact

Option Use: 0996 *No option list available*

0280 Telephone Number Type

The type of communication number listed for an individual or organization.

Entity Use: Primary Contact

Option Use: 0096 *Main telephone number*

Option Use: 0350 *Alternate telephone number*

Option Use: 0359 *Answering service*

Option Use: 0370 *Beeper number*

Option Use: 1005 *Facsimile number*

Domain: School
Section: Institution Identification
Category: Institution Affiliation (School)

The identification of the institutions that the education institution collaborates with and has an ongoing, functional relationship with in order to provide improved educational experiences (e.g., association membership, parent teacher organization, and business).

Option Use: 0400 *Appointment telephone number*

Option Use: 0426 *Telex number*

Option Use: 0437 *Telemail*

Option Use: 0448 *Voice mail*

Option Use: 0478 *Instant messaging number*

Option Use: 0486 *Media conferencing number*

0151 International Code Number

The international code for the telephone number.

Entity Use: Primary Contact

Option Use: 0996 *No option list available*

0279 Telephone Number

The telephone number including the area code, and extension, if applicable.

Entity Use: Primary Contact

Option Use: 0996 *No option list available*

0121 Electronic Mail Address Type

The type of electronic mail (e-mail) address listed for an individual or organization.

Entity Use: Primary Contact

Option Use: 0507 *Home/personal*

Option Use: 0518 *Work*

Option Use: 9999 *Other*

Domain: School
Section: Institution Identification
Category: Institution Affiliation (School)

The identification of the institutions that the education institution collaborates with and has an ongoing, functional relationship with in order to provide improved educational experiences (e.g., association membership, parent teacher organization, and business).

0120 Electronic Mail Address

The numbers, letters, and symbols used to identify an electronic mail (e-mail) user within the network to which the individual or organization belongs.

Entity Use: Primary Contact

Option Use: 0996 No option list available

Domain: School
Section: Institution Identification
Category: Instructional Calendar (School)
Information on the days and time made available to instruct students.

0088 Calendar Type

Designation of the nature of the instructional calendar.

Entity Use: Instructional Calendar

Option Use: 0823 *Planned school calendar*

Option Use: 0824 *Actual or revised school calendar*

Option Use: 0826 *Tentative schedule*

Option Use: 9999 *Other*

0082 Calendar Code

A unique number assigned by a school district to a school calendar.

Entity Use: Instructional Calendar

Option Use: 0996 *No option list available*

0083 Calendar Code Description

A description or identification of the calendar.

Entity Use: Instructional Calendar

Option Use: 0996 *No option list available*

0257 School Year

The year for a reported school session.

Entity Use: Instructional Calendar

Option Use: 0996 *No option list available*

0038 Applicable Grades

The specific grade or combination of grades.

Entity Use: Instructional Calendar

Option Use: 0787 *Infants/Toddler*

Domain: School
Section: Institution Identification
Category: Instructional Calendar (School)

Information on the days and time made available to instruct students.

Option Use: 0788 *Preschool*

Option Use: 0789 *Pre-kindergarten*

Option Use: 0805 *Kindergarten*

Option Use: 0790 *First Grade*

Option Use: 0791 *Second Grade*

Option Use: 0792 *Third Grade*

Option Use: 0793 *Fourth Grade*

Option Use: 0794 *Fifth Grade*

Option Use: 0795 *Sixth Grade*

Option Use: 0796 *Seventh Grade*

Option Use: 0798 *Eighth Grade*

Option Use: 0799 *Ninth Grade*

Option Use: 0800 *Tenth Grade*

Option Use: 0801 *Eleventh Grade*

Option Use: 0802 *Twelfth Grade*

Option Use: 0803 *Grade 13*

Domain: School
Section: Institution Identification
Category: Instructional Calendar (School)

Information on the days and time made available to instruct students.

Option Use: 1003 *Postsecondary*

Option Use: 0013 *Adult*

Option Use: 0804 *Ungraded*

Option Use: 9999 *Other*

0266 Session Type

A prescribed span of time when an education institution is open, instruction is provided, and students are under the direction and guidance of teachers and/or education institution administration. A session may be interrupted by one or more vacations.

Entity Use: Instructional Calendar

Option Use: 0827 *Full school year*

A regular school term consisting of no major subdivision of time segments. It usually begins in the late summer or early fall and ends in late spring or early summer (e.g., elementary school).

Option Use: 0828 *Semester*

One of two equal segments into which a school year is divided.

Option Use: 0829 *Trimester*

One of three equal segments into which a school year is divided.

Option Use: 0830 *Quarter*

One of four equal segments into which a school year is divided.

Option Use: 0831 *Quinmester*

One of five equal segments into which a school year is divided.

Option Use: 0832 *Mini-term*

A school term which is shorter than a regular session.

Option Use: 0833 *Summer term*

A school term which takes place in the summer between two regular school terms.

Domain: School
Section: Institution Identification
Category: Instructional Calendar (School)
Information on the days and time made available to instruct students.

Option Use: 0834 *Intersession* A short session which occurs between longer sessions.

Option Use: 0835 *Long session* A session that is longer than a semester but shorter than a full year.

Option Use: 0837 *Twelve month* An educational program that operates on a full twelve month cycle.

Option Use: 9999 *Other*

0264 Session Beginning Date

The month, day, and year on which a session begins.

Entity Use: Instructional Calendar

Option Use: 0996 *No option list available*

0265 Session Ending Date

The month, day, and year on which a session ends.

Entity Use: Instructional Calendar

Option Use: 0996 *No option list available*

0285 Total Days in Session

The total number of days in a given session. Also included are days on which the education institution facility is closed and the student body as a whole is engaged in planned activities off-campus under the guidance and direction of staff members.

Entity Use: Instructional Calendar

Option Use: 0996 *No option list available*

0150 Instructional Minutes

The total number of instruction minutes in a given session.

Entity Use: Instructional Calendar

Option Use: 0996 *No option list available*

Domain: School
Section: Institution Identification
Category: Instructional Calendar (School)

Information on the days and time made available to instruct students.

0197 Number of Marking Periods

The number of marking period(s) during the school year.

Entity Use: Instructional Calendar

Option Use: 0996 *No option list available*

0179 Marking Period Identifier

The name or description of the marking period (e.g., fall, first marking period).

Entity Use: Instructional Calendar

Option Use: 0996 *No option list available*

0177 Marking Period Beginning Date

The month, day, and year that the marking period begins.

Entity Use: Instructional Calendar

Option Use: 0996 *No option list available*

0178 Marking Period Ending Date

The month, day, and year that the marking period ends.

Entity Use: Instructional Calendar

Option Use: 0996 *No option list available*

0115 Day/Evening Session

An indication of the time of day that instruction is provided by the educational institution.

Entity Use: Instructional Calendar

Option Use: 0838 *Day* *Instruction offered during the daytime hours in the morning and afternoon.*

Option Use: 0839 *Morning* *Instruction offered during the morning hours.*

Option Use: 0840 *Afternoon* *Instruction offered during the afternoon hours.*

Option Use: 0841 *Evening* *Instruction offered during the evening hours.*

Domain: School
Section: Institution Identification
Category: Instructional Calendar (School)

Information on the days and time made available to instruct students.

Option Use: 0842 *Anytime*

Instruction offered according to the student's schedule and convenience (self-paced).

Option Use: 9999 *Other*

0134 Full-Time/Part-Time Session

An indication of the course load status (e.g., full-time equivalency) instructional options available to students at the education institution.

Entity Use: Instructional Calendar

Option Use: 0843 *Full-time*

A full course load as determined by the state, local administrative unit, or educational institution is available for students at the education institution.

Option Use: 0844 *Part-time*

Less than a full course load as determined by the state, local administrative unit, or educational institution is available to students at the education institution.

Option Use: 0119 *Both full-time and part-time* *Both full-time and part-time course loads are available to students at the education institution.*

0841 Track System

An indication of the type of schedule of instruction and vacation periods that are in a year-round school.

Entity Use: Instructional Calendar

Option Use: 0998 *Single-Track*

All students and staff are in school or on vacation at the same time.

Option Use: 0999 *Multi-Track*

The entire student body and staff are divided into different tracks, and the student population rotates in and out of school, one track replacing another on vacation allowing the enrollment of the school to exceed its capacity.

0201 Number of Tracks

The number of tracks in a year-round school.

Entity Use: Instructional Calendar

Domain: School
Section: Institution Identification
Category: Instructional Calendar (School)
Information on the days and time made available to instruct students.

Option Use: 0996 *No option list available*

0286 Track Identifier

The name or description of the track in a year-round school.

Entity Use: Instructional Calendar

Option Use: 0996 *No option list available*

0287 Track In Date

The first month, day, and year of the track that instruction is provided to the individual in a year-round school.

Entity Use: Instructional Calendar

Option Use: 0996 *No option list available*

0288 Track Out Date

The last month, day, and year of the track that the individual receives instruction in a year-round school.

Entity Use: Instructional Calendar

Option Use: 0996 *No option list available*

0130 First Day of Class for Students

The first day of student instruction.

Entity Use: Instructional Calendar

Option Use: 0996 *No option list available*

0155 Last Day of Class for Students

The last day of student instruction (including days or times that students are present for purposes of testing and/or evaluation, but not including whole or part-days whose sole purposes is for distribution of report cards).

Entity Use: Instructional Calendar

Option Use: 0996 *No option list available*

Domain: School
Section: Institution Identification
Category: Instructional Calendar (School)

Information on the days and time made available to instruct students.

0198 Number of Periods per Day

The number of class periods in a normal school day for the specific classes/grades covered by the school calendar.

Entity Use: Instructional Calendar

Option Use: 0996 *No option list available*

0195 Number of Hours in School Day

The number of hours (or portion of hours) in the day in which the school is normally in session.

Entity Use: Instructional Calendar

Option Use: 0996 *No option list available*

0084 Calendar Event

The type of scheduled or unscheduled event that causes interruption in direct instruction.

Entity Use: Instructional Calendar

Option Use: 0845 *Teacher Only Day*

Any planned, non-instructional, whole day(s) when students are not present, for example, in-service, workshops, planning days, parent conferences, etc. and including teacher only days that occur on weekends and those prior to the first day of class or after the last day of class for the school session.

Option Use: 0846 *Holiday*

The scheduled absence of both students and staff for any whole weekday within the school session, which is not due to emergency closure of the school/facility.

Option Use: 0848 *Student Late Arrival/Early Dismissal*

Any part-day of instruction (whether planned or unplanned/emergency) which occurs on a weekday during the school session, and can include the first and/or last days of class (if less than full days).

Option Use: 0849 *Emergency Day*

Any whole weekday(s) on which the facility/school was closed due to emergency (e.g., tornado, snow, excessive illnesses). Emergency days may be any weekday(s) between, but not including, the last and first days of class for the school session.

Domain: School
Section: Institution Identification
Category: Instructional Calendar (School)

Information on the days and time made available to instruct students.

Option Use: 9999 *Other*

0086 Calendar Event Description

A brief description of the reason for scheduled and unscheduled interruption to instruction.

Entity Use: Instructional Calendar

Option Use: 0996 *No option list available*

0085 Calendar Event Beginning Date

The month, day, and year on which the event begins.

Entity Use: Instructional Calendar

Option Use: 0996 *No option list available*

0087 Calendar Event Ending Date

The month, day, and year on which the event ends.

Entity Use: Instructional Calendar

Option Use: 0996 *No option list available*

0203 Part-Day Instructional Time

The number of minutes that students were given instruction during the part-day being reported (e.g., student early dismissal, student late arrival day, emergency day).

Entity Use: Instructional Calendar

Option Use: 0996 *No option list available*

0175 Make-Up Day

The month, day, and year that students are given instruction during the whole/part-day instruction that is scheduled solely to make up for emergency days or early dismissal days.

Entity Use: Instructional Calendar

Option Use: 0996 *No option list available*

Domain: School
Section: Institution Identification
Category: Instructional Calendar (School)
Information on the days and time made available to instruct students.

0176 Make-Up Time

The number of minutes that students are given instruction during the whole/part-day of make-up time being reported.

Entity Use: Instructional Calendar

Option Use: 0996 *No option list available*

Domain: School
Section: Governance

Category: Governing Body (School)

An organization that has responsibility for policy and operational decisions for an education organization.

0076 Authorizing Entity

The type of organization that has ultimate responsibility for policy and operational decisions for an educational institution.

Entity Use: Governing Board

Option Use: 0859 *Federal (e.g., Congress, Bureau of Indian Affairs, Department of Defense, US Department of Education)*

Option Use: 0860 *State/Territory (e.g., State Education Agency, Health and Human Services, Corrections, State Boards of Education, State Legislators)*

Option Use: 0861 *Regional (e.g., Intermediate Education Agency, Cooperatives, BOCES, Cross-state agencies)*

Option Use: 0862 *Local (e.g., School Board, City Council)*

Option Use: 0675 *School*

Option Use: 0864 *Private/Religious (e.g., Catholic diocese, private school board)*

Option Use: 0865 *Charter Board*

0187 Name of Institution

The full, legally accepted or popularly accepted name of an organization (e.g., a school, an association, or a company).

Entity Use: Governing Board

Domain: School

Section: Governance

Category: Governing Body (School)

An organization that has responsibility for policy and operational decisions for an education organization.

Option Use: 0996 *No option list available*

0136 Governing Board Meeting Requirements

A description of the dates on which the Board is expected to meet or required frequency during a fiscal year, rules for managing the group and other requirements.

Entity Use: Governing Board

Option Use: 0996 *No option list available*

0232 Region Represented

The identifier or description that indicates which area within the governance council's purview is represented by the council member.

Entity Use: Governing Board

Option Use: 0996 *No option list available*

0025 Address Type

The type of address listed for an individual or organization.

Entity Use: Governing Board

Option Use: 0123 *Mailing/Shipping Address - other address or P.O. Box address*

Option Use: 0124 *Organization's mailing address*

Option Use: 0765 *Physical location address*

Option Use: 1011 *Other organization address*

0272 Street Number/Name

The street number and street name or post office box number of an address.

Entity Use: Governing Board

Domain: School

Section: Governance

Category: Governing Body (School)

An organization that has responsibility for policy and operational decisions for an education organization.

Option Use: 0996 *No option list available*

0037 Apartment/Room/Suite Number

The apartment, room, or suite number of an address.

Entity Use: Governing Board

Option Use: 0996 *No option list available*

0081 Building/Site Number

The number of the building on the site, if more than one building shares the same address.

Entity Use: Governing Board

Option Use: 0996 *No option list available*

0090 City

The name of the city in which an address is located.

Entity Use: Governing Board

Option Use: 0996 *No option list available*

0186 Name of County

The name of the county, parish, borough, or comparable unit (within a state) in which an address is located.

Entity Use: Governing Board

Option Use: 0996 *No option list available*

0100 County FIPS (Federal Information Processing Standard) Code

The Federal Information Processing Standard (FIPS) numeric code for the county. (Note: A five digit FIPS code that identifies counties across the United States is available from the National Technical Information Service, 5285 Port Royal Road, Springfield, VA 22161. The phone number is 703-605-6000 or visit <http://www.ntis.gov>).

Entity Use: Governing Board

Option Use: 0996 *No option list available*

Domain: School
Section: Governance

Category: Governing Body (School)

An organization that has responsibility for policy and operational decisions for an education organization.

0268 State FIPS (Federal Information Processing Standard) Code

The Federal Information Processing Standard (FIPS) numeric code for the state. (Note: A two digit FIPS code that identifies states across the United States is available from the National Technical Information Service, 5285 Port Royal Road, Springfield, VA 22161. The phone number is 703-605-6000 or visit <http://www.ntis.gov>).

Entity Use: Governing Board

Option Use: 0996 No option list available

0188 Name of State

The name of the state (within the United States) or outlying area in which an address is located.

Entity Use: Governing Board

Option Use: 0996 No option list available

0267 State Abbreviation

The abbreviation for the state (within the United States) or outlying area in which an address is located. (Note: A list of states and extra-state jurisdictions within the United States and their abbreviations can be found in appendix B).

Entity Use: Governing Board

Option Use: 0996 No option list available

0305 Zip Code

The five or nine digit zip code portion of an address.

Entity Use: Governing Board

Option Use: 0996 No option list available

0099 Country Code

The code for the country in which an address is located. (Note: A list of countries and their codes can be found in appendix C).

Entity Use: Governing Board

Option Use: 0996 No option list available

Domain: School

Section: Governance

Category: Governing Body (School)

An organization that has responsibility for policy and operational decisions for an education organization.

0185 Name of Country

The name of the country in which an address is located.

Entity Use: Governing Board

Option Use: 0996 *No option list available*

0281 Telephone Status

A description of preferred communication type or special circumstances which affect communication to an individual, organization, or institution via telephone (e.g., no telephone connection, TTY used, no one available to answer the telephone during certain hours).

Entity Use: Governing Board

Option Use: 0996 *No option list available*

0280 Telephone Number Type

The type of communication number listed for an individual or organization.

Entity Use: Governing Board

Option Use: 0096 *Main telephone number*

Option Use: 0996 *No option list available*

Option Use: 0350 *Alternate telephone number*

Option Use: 0359 *Answering service*

Option Use: 0370 *Beeper number*

Option Use: 1005 *Facsimile number*

Option Use: 0400 *Appointment telephone number*

Option Use: 0426 *Telex number*

Domain: School

Section: Governance

Category: Governing Body (School)

An organization that has responsibility for policy and operational decisions for an education organization.

Option Use: 0437 *Telemail*

Option Use: 0448 *Voice mail*

Option Use: 0478 *Instant messaging number*

Option Use: 0486 *Media conferencing number*

0279 Telephone Number

The telephone number including the area code, and extension, if applicable.

Entity Use: Governing Board

Option Use: 0996 *No option list available*

0121 Electronic Mail Address Type

The type of electronic mail (e-mail) address listed for an individual or organization.

Entity Use: Governing Board

Option Use: 0767 *Organization*

Option Use: 9999 *Other*

0120 Electronic Mail Address

The numbers, letters, and symbols used to identify an electronic mail (e-mail) user within the network to which the individual or organization belongs.

Entity Use: Governing Board

Option Use: 0996 *No option list available*

0131 First Name

A name given to an individual at birth, baptism, or during another naming ceremony, or through legal change.

Entity Use: Primary Contact

Option Use: 0996 *No option list available*

Domain:	School
Section:	Governance
Category:	Governing Body (School) An organization that has responsibility for policy and operational decisions for an education organization.

0184 Middle Name

A secondary name given to an individual at birth, baptism, or during another naming ceremony.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0844 Middle Initial

The first letter of the secondary name given to an individual at birth, baptism, or during another naming ceremony.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0156 Last/Surname

The name borne in common by members of a family.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0135 Generation Code/Suffix

An appendage, if any, used to denote an individual's generation in his family (e.g., Jr., Sr., III).

Entity Use: Primary Contact

Option Use: 0996 No option list available

0272 Street Number/Name

The street number and street name or post office box number of an address.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0037 Apartment/Room/Suite Number

The apartment, room, or suite number of an address.

Entity Use: Primary Contact

Domain: School

Section: Governance

Category: Governing Body (School)

An organization that has responsibility for policy and operational decisions for an education organization.

Option Use: 0996 *No option list available*

0081 Building/Site Number

The number of the building on the site, if more than one building shares the same address.

Entity Use: Primary Contact

Option Use: 0996 *No option list available*

0090 City

The name of the city in which an address is located.

Entity Use: Primary Contact

Option Use: 0996 *No option list available*

0186 Name of County

The name of the county, parish, borough, or comparable unit (within a state) in which an address is located.

Entity Use: Primary Contact

Option Use: 0996 *No option list available*

0100 County FIPS (Federal Information Processing Standard) Code

The Federal Information Processing Standard (FIPS) numeric code for the county. (Note: A five digit FIPS code that identifies counties across the United States is available from the National Technical Information Service, 5285 Port Royal Road, Springfield, VA 22161. The phone number is 703-605-6000 or visit <http://www.ntis.gov>).

Entity Use: Primary Contact

Option Use: 0996 *No option list available*

Domain: School
Section: Governance

Category: Governing Body (School)

An organization that has responsibility for policy and operational decisions for an education organization.

0268 State FIPS (Federal Information Processing Standard) Code

The Federal Information Processing Standard (FIPS) numeric code for the state. (Note: A two digit FIPS code that identifies states across the United States is available from the National Technical Information Service, 5285 Port Royal Road, Springfield, VA 22161. The phone number is 703-605-6000 or visit <http://www.ntis.gov>).

Entity Use: Primary Contact

Option Use: 0996 No option list available

0188 Name of State

The name of the state (within the United States) or outlying area in which an address is located.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0267 State Abbreviation

The abbreviation for the state (within the United States) or outlying area in which an address is located. (Note: A list of states and extra-state jurisdictions within the United States and their abbreviations can be found in appendix B).

Entity Use: Primary Contact

Option Use: 0996 No option list available

0305 Zip Code

The five or nine digit zip code portion of an address.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0099 Country Code

The code for the country in which an address is located. (Note: A list of countries and their codes can be found in appendix C).

Entity Use: Primary Contact

Option Use: 0996 No option list available

Domain: School

Section: Governance

Category: Governing Body (School)

An organization that has responsibility for policy and operational decisions for an education organization.

0185 Name of Country

The name of the country in which an address is located.

Entity Use: Primary Contact

Option Use: 0996 *No option list available*

0281 Telephone Status

A description of preferred communication type or special circumstances which affect communication to an individual, organization, or institution via telephone (e.g., no telephone connection, TTY used, no one available to answer the telephone during certain hours).

Entity Use: Primary Contact

Option Use: 0996 *No option list available*

0280 Telephone Number Type

The type of communication number listed for an individual or organization.

Entity Use: Primary Contact

Option Use: 0096 *Main telephone number*

Option Use: 0350 *Alternate telephone number*

Option Use: 0359 *Answering service*

Option Use: 0370 *Beeper number*

Option Use: 1005 *Facsimile number*

Option Use: 0400 *Appointment telephone number*

Option Use: 0426 *Telex number*

Option Use: 0437 *Telemail*

Domain: School
Section: Governance

Category: Governing Body (School)

An organization that has responsibility for policy and operational decisions for an education organization.

Option Use: 0448 *Voice mail*

Option Use: 0478 *Instant messaging number*

Option Use: 0486 *Media conferencing number*

0151 International Code Number

The international code for the telephone number.

Entity Use: Primary Contact

Option Use: 0996 *No option list available*

0279 Telephone Number

The telephone number including the area code, and extension, if applicable.

Entity Use: Primary Contact

Option Use: 0996 *No option list available*

0121 Electronic Mail Address Type

The type of electronic mail (e-mail) address listed for an individual or organization.

Entity Use: Primary Contact

Option Use: 0507 *Home/personal*

Option Use: 0518 *Work*

Option Use: 9999 *Other*

0120 Electronic Mail Address

The numbers, letters, and symbols used to identify an electronic mail (e-mail) user within the network to which the individual or organization belongs.

Entity Use: Primary Contact

Option Use: 0996 *No option list available*

Domain: School
Section: Governance
Category: Regulation (School)
Information about the rules of executing and enforcing a statute.

0271 Statute Title

The full, legally accepted or popularly accepted name or title of a statute. (e.g., Individuals with Disabilities Act, Elementary and Secondary Education Act, School-to-Work Opportunities Act).

Entity Use: Regulation

Option Use: 0996 *No option list available*

0238 Regulation Title

The full, legally accepted or popularly accepted name or title of a regulation, including non-regulatory guidance.

Entity Use: Regulation

Option Use: 0996 *No option list available*

0234 Regulation Description

A description of the regulation.

Entity Use: Regulation

Option Use: 0996 *No option list available*

0237 Regulation Promulgation Requirements

An indication of the promulgation actions and the associated requirements for the regulation.

Entity Use: Regulation

Option Use: 0866 *Public hearing*

Option Use: 0867 *Notify parents/public*

Option Use: 0869 *Waiting period*

Option Use: 0870 *Authority body vote*

Option Use: 0871 *Endorsements*

Option Use: 0872 *Signature*

Domain: School
Section: Governance
Category: Regulation (School)
Information about the rules of executing and enforcing a statute.

Option Use: 9999 *Other*

0076 Authorizing Entity

The type of organization that has ultimate responsibility for policy and operational decisions for an educational institution.

Entity Use: Regulation

Option Use: 0859 *Federal (e.g., Congress, Bureau of Indian Affairs, Department of Defense, US Department of Education)*

Option Use: 0860 *State/Territory (e.g., State Education Agency, Health and Human Services, Corrections, State Boards of Education, State Legislators)*

Option Use: 0861 *Regional (e.g., Intermediate Education Agency, Cooperatives, BOCES, Cross-state agencies)*

Option Use: 0862 *Local (e.g., School Board, City Council)*

Option Use: 0675 *School*

Option Use: 0864 *Private/Religious (e.g., Catholic diocese, private school board)*

Option Use: 0865 *Charter Board*

Domain: School
Section: Governance
Category: Regulation (School)
Information about the rules of executing and enforcing a statute.

0235 Regulation Issue Date

The month, day, and year that the statute is issued.

Entity Use: Regulation

Option Use: 0996 *No option list available*

0233 Regulation Compliance Date

The month, day, and year by which the regulation is to be met or implemented.

Entity Use: Regulation

Option Use: 0996 *No option list available*

0236 Regulation Non-compliance Reason

A description of the reason that the regulation requirements were not fulfilled.

Entity Use: Regulation

Option Use: 0996 *No option list available*

0301 Waiver Name

The name or title of a waiver that either temporarily or permanently exempts the education institution from full compliance with a regulation.

Entity Use: Waiver

Option Use: 0996 *No option list available*

0299 Waiver Description

A description of the reason that the waiver was requested.

Entity Use: Waiver

Option Use: 0996 *No option list available*

0303 Waiver Requirements

A description of any requirements of the waiver.

Entity Use: Waiver

Domain: School
Section: Governance
Category: Regulation (School)
Information about the rules of executing and enforcing a statute.

Option Use: 0996 *No option list available*

0302 Waiver Request Date

The month, day, and year that the waiver was requested.

Entity Use: Waiver

Option Use: 0996 *No option list available*

0298 Waiver Beginning Date

The beginning month, day, and year on which the waiver becomes effective.

Entity Use: Waiver

Option Use: 0996 *No option list available*

0300 Waiver Ending Date

The last month, day, and year on which the waiver is no longer effective.

Entity Use: Waiver

Option Use: 0996 *No option list available*

0146 Identification Code

A unique number or alphanumeric code assigned to a space, room, site, building, individual, organization, or institution by a school, school system, a state, or other agency or entity.

Entity Use: Regulation

Option Use: 0996 *No option list available*

0147 Identification System

A coding scheme that is used for identification and record-keeping purposes by schools, social services, or other agencies to refer to an individual, organization, or institution.

Entity Use: Regulation

Option Use: 0495 *School-assigned number*

Option Use: 0593 *District-assigned number*

Domain: School
Section: Governance
Category: Regulation (School)
Information about the rules of executing and enforcing a statute.

Option Use: 0686 *State-assigned number*

Option Use: 0264 *Federal identification number*

Option Use: 0764 *Other federally assigned number*

Option Use: 0873 *Statute number*

Option Use: 9999 *Other*

0146 Identification Code

A unique number or alphanumeric code assigned to a space, room, site, building, individual, organization, or institution by a school, school system, a state, or other agency or entity.

Entity Use: Waiver

Option Use: 0996 *No option list available*

0147 Identification System

A coding scheme that is used for identification and record-keeping purposes by schools, social services, or other agencies to refer to an individual, organization, or institution.

Entity Use: Waiver

Option Use: 0495 *School-assigned number*

Option Use: 0593 *District-assigned number*

Option Use: 0686 *State-assigned number*

Option Use: 0264 *Federal identification number*

Option Use: 0873 *Statute number*

Domain: School

Section: Governance

Category: Regulation (School)

Information about the rules of executing and enforcing a statute.

Option Use: 0764 *Other federally assigned number*

Option Use: 9999 *Other*

Domain: School
Section: Program

Category: Program Identification (School)

A description of programs available through federal, state, or local agencies.

0227 Program Name

The name of the program of instruction, training, services or benefits available through federal, state, or local agencies. (Note: A partial list of federally-funded educational programs is included in appendix M).

Entity Use: Program

Option Use: 0996 *No option list available*

0146 Identification Code

A unique number or alphanumeric code assigned to a space, room, site, building, individual, organization, or institution by a school, school system, a state, or other agency or entity.

Entity Use: Program

Option Use: 0996 *No option list available*

0147 Identification System

A coding scheme that is used for identification and record-keeping purposes by schools, social services, or other agencies to refer to an individual, organization, or institution.

Entity Use: Program

Option Use: 0495 *School-assigned number*

Option Use: 0593 *District-assigned number*

Option Use: 0686 *State-assigned number*

Option Use: 0264 *Federal identification
number*

Option Use: 0764 *Other federally assigned
number*

0222 Program Funding Source

Ultimate and intermediate providers of funds for a particular educational or service program or activity or for an individual's participation in the program or activity.

Entity Use: Program

Domain: School
Section: Program

Category: Program Identification (School)

A description of programs available through federal, state, or local agencies.

Option Use: 0797 *Federal government (e.g.,
BIA, Military, US
Department of Education)*

Option Use: 0617 *State government*

Option Use: 0622 *Local/community
government*

Option Use: 0654 *College/University*

Option Use: 0675 *School*

Option Use: 0997 *Business*

Option Use: 0698 *Community*

Option Use: 0709 *Self (tuition/fees)*

Option Use: 0720 *Parent/Guardian
(tuition/fees)*

Option Use: 0731 *Parent/Teacher
organizations*

Option Use: 0739 *Individuals (endowments)*

Option Use: 0749 *Foundations and other
charitable organizations*

Option Use: 0757 *Religious organization*

Option Use: 0766 *Parent/Guardian's employer*

Domain: School
Section: Program

Category: Program Identification (School)

A description of programs available through federal, state, or local agencies.

Option Use: 0772 *Unions*

Option Use: 0219 *Fraternal organization*

Option Use: 0786 *Insurance*

Option Use: 9999 *Other*

0223 Program Funding Source Name

The name of the organization providing funds for the program.

Entity Use: Program

Option Use: 0996 *No option list available*

0224 Program Funds Received

The total amount of funds received for a particular education program or activity or for the individual's participation in the education program or activity.

Entity Use: Program

Option Use: 0996 *No option list available*

0238 Regulation Title

The full, legally accepted or popularly accepted name or title of a regulation, including non-regulatory guidance.

Entity Use: Program

Option Use: 0996 *No option list available*

0210 Program Authorizing Date

The month, day, and year on which the program is authorized to be conducted.

Entity Use: Program

Option Use: 0996 *No option list available*

Domain: School
Section: Program

Category: Program Identification (School)

A description of programs available through federal, state, or local agencies.

0215 Program Description

The description of instructional or non-instructional activities and procedures or services provided to the intended audience.

Entity Use: Program

Option Use: 0996 *No option list available*

0213 Program Beneficiary

The audience(s) for which the program is intended.

Entity Use: Program

Option Use: 0922 *State Education Agencies*

Option Use: 0933 *Intermediate Education Agencies*

Option Use: 0213 *Local Education Agencies/Local Administrative Unit*

Option Use: 0015 *School Boards*

Option Use: 0026 *Schools*

Option Use: 0039 *Administrators*

Option Use: 0049 *Teachers*

Option Use: 0059 *Paraprofessionals/Teacher Aides*

Option Use: 0069 *Non-instructional staff*

Option Use: 0080 *Student teachers*

Domain: School
Section: Program

Category: Program Identification (School)

A description of programs available through federal, state, or local agencies.

Option Use: 0102 *Preschool children*

Option Use: 0091 *Students*

Option Use: 0114 *Families*

Option Use: 0125 *Communities*

Option Use: 9999 *Other*

0080 Benefit Type

Degree and focus of the activities and services an individual, group of individuals, or organization receives as a result of a program.

Entity Use: Program

Option Use: 0147 *Direct*

Resources and services are specifically provided for, and rendered to, the individual, group of individuals, or organizations.

Option Use: 0148 *Incidental*

Resources and services are provided to the state education agency (SEA), intermediate agency, and/or local education agency (LEA) for programs aimed at designated groups. Usually students identified as needing special assistance are counted in a larger population with the size determining the amount of funding.

Option Use: 0149 *Both direct and incidental*

Resources and services are provided to the education agency for programs aimed at designated groups, and resources and services are provided for, and rendered to, the individual, group of individuals, or organizations.

0225 Program Goal(s) or Purpose

A description of the goals or broad purpose for the program, including expected outcomes.

Entity Use: Program

Domain: School
Section: Program

Category: Program Identification (School)

A description of programs available through federal, state, or local agencies.

Option Use: 0996 *No option list available*

0228 Program Objectives

A description of the specific outcomes expected from the program for each intended audience.

Entity Use: Program

Option Use: 0996 *No option list available*

0220 Program Funding Beginning Date

The month, day, and year on which the program funding begins.

Entity Use: Program

Option Use: 0996 *No option list available*

0212 Program Beginning Date

The month, day, and year on which the program or activity begins.

Entity Use: Program

Option Use: 0996 *No option list available*

0217 Program Ending Date

The month, day, and year on which the program or activity ends.

Entity Use: Program

Option Use: 0996 *No option list available*

Domain: School
Section: Program

Category: Program Requirements (School)

Information about program participation requirements and procedures, including a description of the program application and program report.

0243 Report Type

The type of report expected to be completed.

Entity Use: Program Report

Option Use: 0150 *Application*

Option Use: 0151 *Management Report*

Option Use: 0152 *Regularly scheduled update report (e.g., Weekly, Monthly)*

Option Use: 0153 *Funding Report*

Option Use: 0155 *Final Report*

Option Use: 9999 *Other*

0242 Report Title

The description of the name or contents of the report.

Entity Use: Program Report

Option Use: 0996 *No option list available*

0241 Report Date

The month, day, and year on which a report is submitted.

Entity Use: Program Report

Option Use: 0996 *No option list available*

0131 First Name

A name given to an individual at birth, baptism, or during another naming ceremony, or through legal change.

Entity Use: Primary Contact

Domain: School
Section: Program

Category: Program Requirements (School)

Information about program participation requirements and procedures, including a description of the program application and program report.

Option Use: 0996 *No option list available*

0184 Middle Name

A secondary name given to an individual at birth, baptism, or during another naming ceremony.

Entity Use: Primary Contact

Option Use: 0996 *No option list available*

0844 Middle Initial

The first letter of the secondary name given to an individual at birth, baptism, or during another naming ceremony.

Entity Use: Primary Contact

Option Use: 0996 *No option list available*

0156 Last/Surname

The name borne in common by members of a family.

Entity Use: Primary Contact

Option Use: 0996 *No option list available*

0135 Generation Code/Suffix

An appendage, if any, used to denote an individual's generation in his family (e.g., Jr., Sr., III).

Entity Use: Primary Contact

Option Use: 0996 *No option list available*

0207 Personal Title/Prefix

An appellation, if any, used to denote rank, placement, or status (e.g., Mr., Ms., Reverend, Sister, Dr., Colonel).

Entity Use: Primary Contact

Option Use: 0996 *No option list available*

Domain: School
Section: Program

Category: Program Requirements (School)

Information about program participation requirements and procedures, including a description of the program application and program report.

0208 Position Title

The descriptive name of an individual's position.

Entity Use: Primary Contact

Option Use: 0996 *No option list available*

0025 Address Type

The type of address listed for an individual or organization.

Entity Use: Primary Contact

Option Use: 0123 *Mailing/Shipping Address - other address or P.O. Box address*

Option Use: 0765 *Physical location address*

Option Use: 1991 *Other home address*

Option Use: 1012 *Employer's address*

Option Use: 1013 *Employment address*

0272 Street Number/Name

The street number and street name or post office box number of an address.

Entity Use: Primary Contact

Option Use: 0996 *No option list available*

0037 Apartment/Room/Suite Number

The apartment, room, or suite number of an address.

Entity Use: Primary Contact

Option Use: 0996 *No option list available*

Domain: School
Section: Program

Category: Program Requirements (School)
Information about program participation requirements and procedures, including a description of the program application and program report.

0081 Building/Site Number

The number of the building on the site, if more than one building shares the same address.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0090 City

The name of the city in which an address is located.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0186 Name of County

The name of the county, parish, borough, or comparable unit (within a state) in which an address is located.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0100 County FIPS (Federal Information Processing Standard) Code

The Federal Information Processing Standard (FIPS) numeric code for the county. (Note: A five digit FIPS code that identifies counties across the United States is available from the National Technical Information Service, 5285 Port Royal Road, Springfield, VA 22161. The phone number is 703-605-6000 or visit <http://www.ntis.gov>).

Entity Use: Primary Contact

Option Use: 0996 No option list available

0267 State Abbreviation

The abbreviation for the state (within the United States) or outlying area in which an address is located. (Note: A list of states and extra-state jurisdictions within the United States and their abbreviations can be found in appendix B).

Entity Use: Primary Contact

Option Use: 0996 No option list available

Domain: School
Section: Program

Category: Program Requirements (School)

Information about program participation requirements and procedures, including a description of the program application and program report.

0268 State FIPS (Federal Information Processing Standard) Code

The Federal Information Processing Standard (FIPS) numeric code for the state. (Note: A two digit FIPS code that identifies states across the United States is available from the National Technical Information Service, 5285 Port Royal Road, Springfield, VA 22161. The phone number is 703-605-6000 or visit <http://www.ntis.gov>).

Entity Use: Primary Contact

Option Use: 0996 No option list available

0188 Name of State

The name of the state (within the United States) or outlying area in which an address is located.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0305 Zip Code

The five or nine digit zip code portion of an address.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0099 Country Code

The code for the country in which an address is located. (Note: A list of countries and their codes can be found in appendix C).

Entity Use: Primary Contact

Option Use: 0996 No option list available

0185 Name of Country

The name of the country in which an address is located.

Entity Use: Primary Contact

Option Use: 0996 No option list available

Domain: School
Section: Program

Category: Program Requirements (School)

Information about program participation requirements and procedures, including a description of the program application and program report.

0281 Telephone Status

A description of preferred communication type or special circumstances which affect communication to an individual, organization, or institution via telephone (e.g., no telephone connection, TTY used, no one available to answer the telephone during certain hours).

Entity Use: Primary Contact

Option Use: 0996 *No option list available*

0280 Telephone Number Type

The type of communication number listed for an individual or organization.

Entity Use: Primary Contact

Option Use: 0096 *Main telephone number*

Option Use: 0350 *Alternate telephone number*

Option Use: 0359 *Answering service*

Option Use: 0370 *Beeper number*

Option Use: 1005 *Facsimile number*

Option Use: 0400 *Appointment telephone number*

Option Use: 0426 *Telex number*

Option Use: 0437 *Telemail*

Option Use: 0448 *Voice mail*

Option Use: 0478 *Instant messaging number*

Option Use: 0486 *Media conferencing number*

Domain: School
Section: Program

Category: Program Requirements (School)

Information about program participation requirements and procedures, including a description of the program application and program report.

0151 International Code Number

The international code for the telephone number.

Entity Use: Primary Contact

Option Use: 0996 *No option list available*

0279 Telephone Number

The telephone number including the area code, and extension, if applicable.

Entity Use: Primary Contact

Option Use: 0996 *No option list available*

0121 Electronic Mail Address Type

The type of electronic mail (e-mail) address listed for an individual or organization.

Entity Use: Primary Contact

Option Use: 0507 *Home/personal*

Option Use: 0518 *Work*

Option Use: 9999 *Other*

0120 Electronic Mail Address

The numbers, letters, and symbols used to identify an electronic mail (e-mail) user within the network to which the individual or organization belongs.

Entity Use: Primary Contact

Option Use: 0996 *No option list available*

Domain: School
Section: Program

Category: Program/Service Delivery Information (School)

The prescribed and planned arrangement in which programs/services are provided, including the schedule, location, and setting.

0214 Program Delivery Structure

The regularity with which a program is provided.

Entity Use: Program

Option Use: 0220 *Fixed schedule*

Program components are provided on a schedule at a particular time.

Option Use: 0221 *Variable schedule*

Program components are provided on a varying schedule.

Option Use: 0874 *One-time*

The program is offered as a one-time occurrence.

0219 Program Frequency

The actual (fixed) or average (variable) number of days per week that a program is provided to an individual or group of individuals.

Entity Use: Program

Option Use: 0351 *Less than 1 day*

Option Use: 0001 *1 day*

Option Use: 0223 *2 days*

Option Use: 0224 *3 days*

Option Use: 0225 *4 days*

Option Use: 0226 *5 days*

Option Use: 0227 *6 days*

Option Use: 0228 *7 days*

Option Use: 0229 *Occasional (as on an as-needed basis)*

Domain: School
Section: Program

Category: Program/Service Delivery Information (School)

The prescribed and planned arrangement in which programs/services are provided, including the schedule, location, and setting.

Option Use: 0230 *Not scheduled*

0226 Program Intensity

The actual (for fixed schedules) or average (for variable schedules) number of hours or portion of hours per week that a program is provided to an individual or group of individuals.

Entity Use: Program

Option Use: 0996 *No option list available*

0216 Program Duration

The actual (for fixed schedules) or average (for variable schedules) number of weeks per year that a program is provided to an individual or group of individuals.

Entity Use: Program

Option Use: 0996 *No option list available*

0172 Location of Instruction/Service Description

The location at which an individual receives instruction or service (e.g., room number, building site, campus designation, or address of a hospital, service center, or community building).

Entity Use: Program

Option Use: 0996 *No option list available*

0129 Facility Type

The functional or organizational classification of a function of a facility.

Entity Use: Program

Option Use: 0752 *Community facility*

A building or site belonging to the community and used by an education institution.

Option Use: 0753 *Home of student*

The residence of a student.

Option Use: 0754 *Hospital*

A building or site belonging to or used by a hospital, sanatorium, or convalescent home.

Domain: School
Section: Program

Category: Program/Service Delivery Information (School)

The prescribed and planned arrangement in which programs/services are provided, including the schedule, location, and setting.

- Option Use: 0103 Administrative Office** *A building or site used to house offices to support activities concerned with the overall business/management, planning, and evaluation of an education agency or school.*
- Option Use: 0756 Residential facility** *A building or site, belonging to or used by an education institution, at which students are boarded and lodged as well as instructed.*
- Option Use: 0758 School Building** *A building or site used to support preschool, elementary, and/or secondary instruction or specialized educational program and other education-related services to students.*
- Option Use: 0759 Shared education facility** *A building or site that belongs to either a public or private school system but which is used by both. This includes private schools that are used for public school classes or programs.*
- Option Use: 0760 Support facility** *A building or site, not otherwise identified, which is not necessarily used for instructional purposes. This includes administrative offices, carpools, garages, or warehouses.*
- Option Use: 0761 Vocational training center** *A building or site that is used to provide vocational education and training.*
- Option Use: 0098 Correction or Detention Facility** *A place for the confinement of persons in lawful detention.*
- Option Use: 0100 Religious facility** *A building or site that belongs to a religious organization and used by an education institution.*
- Option Use: 0099 Postsecondary institution**
- Option Use: 0342 Postsecondary institution** *A building or site that belongs to a college or university.*

Domain: School
Section: Program

Category: Program/Service Delivery Information (School)

The prescribed and planned arrangement in which programs/services are provided, including the schedule, location, and setting.

Option Use: 0101 *Business facility* A building or site that belongs to a business.

Option Use: 9999 *Other*

0307 Service Setting

The setting and circumstance in which a student is served. (e.g., the educational placement of the student).

Entity Use: Program

Option Use: 0352 *Early intervention classroom/center* An organized program of at least one hour in duration provided on regular basis for a group of children; the program is usually directed toward the facilitation of several developmental areas.

Option Use: 0128 *Homebound placement instruction* A program that provides itinerant instructional services for students who are unable to leave their homes to attend regular or special day classes because of non-contagious medical conditions, physical disabilities, or emotional problems. Teleclasses, which use special conference-type telephone equipment to provide instruction, may also be provided for these students.

Option Use: 0129 *Hospital placement instruction* A program that provides itinerant instructional services for students who are unable to leave medical treatment facilities to attend regular or special day classes because of non-contagious medical conditions, physical disabilities, or emotional problems. Teleclasses, which use special conference-type telephone equipment to provide instruction, may also be provided for these students.

Domain: School
Section: Program

Category: Program/Service Delivery Information (School)

The prescribed and planned arrangement in which programs/services are provided, including the schedule, location, and setting.

- Option Use: 0355 Regular school campus/regular class placement** *A regular elementary or secondary school class in which students with and without special needs are served (e.g., children youth with disabilities are mainstreamed). This may include, for example, children with disabilities placed in: 1) regular classes which provide special education/related services within the classes; 2) regular classes which provide special education/related services outside the classes; or 3) regular classes with special education/related services provided in a resources room.*
- Option Use: 0356 Outpatient service facility** *Health center, clinic, department within a hospital, or another facility that provides walk-in, walk-out diagnostic and treatment services for individuals whose care does not require confinement or a hospital stay.*
- Option Use: 0132 Private residential placement** *A residential facility not under federal, state, or local supervision or control that provides long- or short-term treatment and services, including special education and related services to children with and without disabilities.*
- Option Use: 0358 Private separate day school placement** *A nonresidential facility (e.g., a special education school building) not under federal, state, or local supervision or control in which children with special needs receive special education and/or other services.*
- Option Use: 0134 Public residential placement** *A residential facility under federal, state, or local supervision or control that provides long- or short-term treatment, including special education and related services to children with and without disabilities.*
- Option Use: 0135 Public separate day school placement** *A nonresidential facility (e.g., a special education school building) under federal, state, or local supervision or control in which children with special needs receive special education and/or other services.*

Domain: School
Section: Program

Category: Program/Service Delivery Information (School)

The prescribed and planned arrangement in which programs/services are provided, including the schedule, location, and setting.

- Option Use: 0136 Resource room placement (pullout program)** *A classroom that is not a regular classroom in which children with special needs receive special education and/or other services. This may include children placed in resource rooms that provide special education/related services, or resource rooms with part-time instruction in a regular class.*
- Option Use: 0137 Separate class placement** *A classroom in which children with special needs receive special education and/or other services outside of the regular classroom. This includes only children educated on a regular campus. It does not include students who receive education programs in public or private separate day or residential facilities. It may include: self-contained special classrooms with part-time instruction in a regular class, or self-contained special classrooms with full-time instruction on a regular school campus.*
- Option Use: 0138 Short-term detention facility** *A correctional facility where student offenders with disabilities are placed for a period of temporary custody.*
- Option Use: 0139 Regular nursery school/child care center** *A program or service, designed primarily for non-disabled children, regularly attended by a group of children; most of the children in the setting do not have disabilities.*
- Option Use: 0140 Itinerant services outside the home** *A program in which preschoolers receive all of their special education and related services at a school, hospital facility on an outpatient basis, or other location for a short period of time (i.e., no more than 3 hours per week). These services may be provided individually or to a small group of children. This may include, but is not limited to: speech instruction up to 3 hours per week in a school, hospital, or other community-based setting.*

Domain: School
Section: Program

Category: Program/Service Delivery Information (School)

The prescribed and planned arrangement in which programs/services are provided, including the schedule, location, and setting.

Option Use: 0141 *Respite care*

A temporary child care service that is short-term and non-medical in nature, provided either in or out of the home, designed to provide temporary relief to the primary caregiver.

Option Use: 0756 *Residential facility*

A building or site, belonging to or used by an education institution, at which students are boarded and lodged as well as instructed.

Option Use: 0143 *Reverse mainstream setting*

A program in which preschoolers receive all of their special education and related services in educational programs designed primarily for children with disabilities but that include 50 percent or more children without disabilities.

Domain: School
Section: Program

Category: Student/Family Program Information (School)

Information regarding the types of special programs that are available for students and families.

0274 Student/Family Program Type

An indication of the focus of the program or services received by a student or his/her family.

Entity Use: Program

Option Use: 0240 *Regular prekindergarten program*

Option Use: 0241 *Infant and toddlers program*

Option Use: 0242 *Special education services for Birth-Age 2*

Option Use: 0244 *Special education services for preschoolers*

Option Use: 0245 *Migrant early childhood program*

Option Use: 0247 *Day care*

Option Use: 0279 *Academic/Instructional Program (regular education)*

Option Use: 0280 *Adult Basic Education/Remedial Instruction*

Option Use: 0248 *After school child care*

Option Use: 0875 *After school enrichment*

Option Use: 0249 *Alternative education program*

Domain: School
Section: Program

Category: Student/Family Program Information (School)
Information regarding the types of special programs that are available for students and families.

- Option Use:** 0250 *Before school child care*
- Option Use:** 0876 *Before school enrichment*
- Option Use:** 0251 *Bilingual education*
- Option Use:** 0281 *Child care so that parents
can attend school meetings*
- Option Use:** 0252 *Community service projects*
- Option Use:** 0253 *Compensatory Education*
- Option Use:** 0282 *Continuing Professional
Education*
- Option Use:** 0255 *Counseling*
- Option Use:** 0256 *English as a Second
Language*
- Option Use:** 1975 *Even Start*
- Option Use:** 0257 *Free and reduced price
lunch/breakfast*
- Option Use:** 0258 *Gifted and talented*
- Option Use:** 0246 *Head Start*
- Option Use:** 0283 *Health or social services*
- Option Use:** 0260 *Hearing or vision screening*

Domain: School
Section: Program

Category: Student/Family Program Information (School)
Information regarding the types of special programs that are available for students and families.

Option Use: 0261 *Higher order thinking skills*

Option Use: 0284 *Literacy*

Option Use: 1978 *Magnet program*

Option Use: 0262 *Medical services*

Option Use: 0285 *Occupational education*

Option Use: 0286 *Orientation to school
setting for new families*

Option Use: 0287 *Parent training/involvement*

Option Use: 0288 *Parenting education*

Option Use: 0263 *Programs for migrants
during the school year*

Option Use: 0265 *Programs for migrants
during the summer*

Option Use: 0267 *Reading/Literacy*

Option Use: 0289 *Recreational/Avocational
Program*

Option Use: 0268 *School supplies*

Option Use: 0269 *Services for out-of-school
youth*

Option Use: 0270 *Special education program*

Domain: School
Section: Program

Category: Student/Family Program Information (School)

Information regarding the types of special programs that are available for students and families.

Option Use: 0271 *Special (one-time) events*

Option Use: 0272 *Student assistance programs (counseling, mentoring, identification and referral, etc.)*

Option Use: 0273 *Summer child care*

Option Use: 0342 *Technology*

Option Use: 0277 *Transportation*

Option Use: 0278 *Tutoring/remedial instruction*

Option Use: 9999 *Other*

0273 Student Support Service Type

Type of related or ancillary services provided to an individual or a group of individuals within the formal educational system or offered by an outside agency which provides non-instructional services to support the general welfare of students. This includes physical and emotional health, the ability to select an appropriate course of study, admission to appropriate educational programs, and the ability to adjust to and remain in school through the completion of programs. In serving a student with an identified disability, related services include developmental, corrective, or supportive services required to ensure that the individual benefits from special education.

Entity Use: Program

Option Use: 0290 *Adaptive physical education* Programs designed to foster the development of the following physical activities: physical and motor fitness: fundamental motor skills and patterns; skills in aquatics and dance, including individual and group games; and sports (including intramural and lifetime sports). This term also includes special physical education, adapted physical education, movement education, and motor development.

Domain: School
Section: Program

Category: Student/Family Program Information (School)

Information regarding the types of special programs that are available for students and families.

Option Use: 0291 Art therapy

Programs that enable individuals who have mental, emotional, social, or physical problems to achieve self-expression and emotional release by communicating their emotions and conflicts graphically through painting, drawing, sculpting or other art forms. Art therapy can be used as diagnostic tool or a treatment technique.

Option Use: 0292 Assistive technology services *Programs that directly assist an individual with disabilities in the selection, acquisition, or use of an assistive technology device. Such assistance includes: 1) the evaluation of the needs of an individual, including a functional evaluation of the individual in his or her customary environment; 2) purchasing, leasing, or otherwise providing for the acquisition of assistive technology devices; 3) selecting, designing, fitting, customizing, adopting, applying, maintaining, repairing, or replacing assistive technology devices; 4) coordinating and using other therapies, interventions, or services (e.g., those associated with existing education and rehabilitation plans and programs); 5) training and technical assistance for an individual or, if appropriate, an individuals' family members; and 6) training or technical assistance for professionals (including those providing early intervention services), employers, or other individuals who are substantially involved in the major life functions of an individual with disabilities.*

Option Use: 0293 Audiological services

Services that include: 1) identification of individuals with hearing loss; 2) determination of the range, nature, and degree of hearing loss, and communication functions, by use of audiological evaluation, and speech conservation; 4) creation and administration of programs for prevention of hearing loss; 5) counseling and guidance of students, parent/guardians, and teachers regarding hearing loss; and 6) determination of an individual's need for group and individual amplification, selecting and fitting an appropriate aid, and evaluating the effectiveness of amplification.

Domain: School
Section: Program

Category: Student/Family Program Information (School)

Information regarding the types of special programs that are available for students and families.

Option Use: *0294 Service coordination (case management services)* *Activities carried out by service coordinator to assist and enable an eligible student and his/her family to receive the rights, procedural safeguards, and services that are authorized to be provided under the State's early intervention program. The specific activities include: coordinating the performance of evaluations and assessments; facilitating and anticipating in the development, review, and evaluation of individualized family service plans; assisting families in identifying available service providers; coordinating and monitoring the delivery of available services; informing families of the availability of advocacy services; coordinating with medical and health providers; and facilitating the development of a transition plan to preschool services, if appropriate.*

Option Use: *0295 Children's protective services* *Programs that investigate reports of child abuse, neglect, and abandonment, and provide for the temporary placement of a child who, for his or her own protection, has been removed from custody of his or her parent/guardians. Program staff works with families that are experiencing the problem of child abuse with the objective of facilitating continued family unification or reunification. These programs also provide ongoing support services for children in permanent placement.*

Option Use: *0297 Early intervention services* *A program which provides services that: 1) are designed to meet the development needs of each child and family eligible, and are focused on enhancing the child's development; 2) are selected in collaboration with the parent/guardian; 3) are provided under public supervision by qualified personnel, in conformity with an individualized family service plan; 4) are offered at no cost unless subject to federal or state law mandating a system of payments (including a schedule of sliding fees); and 5) meet the standards of the state.*

Domain: School
Section: Program

Category: Student/Family Program Information (School)

Information regarding the types of special programs that are available for students and families.

- Option Use: 0298 Educational therapy** *Programs that provide diagnostic and treatment services which combine psychotherapeutic and tutorial techniques for individuals who have learning disabilities such as dyslexia, perceptual problems, emotional problems or other difficulties.*
- Option Use: 0299 Family counseling** *Programs that offer therapeutic sessions that focus on the system of relationships and communication patterns between family members and attempt to modify those relationships and patterns to achieve greater harmony. The therapist focuses on the family as a unit rather than concentrating on the member who has been singled out as being in need of treatment.*
- Option Use: 0300 Free-breakfast program** *A federally-funded program that provides supplemental nutrition in the form of a free meal at the beginning of the school day for income-eligible students who are unable to pay the full cost. Public and non-profit private schools participating in the program are reimbursed for the breakfasts served.*
- Option Use: 0301 Free lunch program** *A federally-funded program that provides supplemental nutrition in the form of a free meal at noon time for income-eligible students who are unable to pay the full cost. Public and non-profit private schools participating in the program are reimbursed for the lunches served.*
- Option Use: 0302 Guidance counseling** *Programs that provide advice and guidance for students who need assistance in choosing course or areas for major study, preparing for a vocation or further education, or coping with personal or learning problems.*
- Option Use: 0303 Health care** *Programs whose primary purpose is to help individuals achieve and maintain physical well-being through the study, prevention, screening, evaluation and treatment of individuals who have illnesses, injuries, or disabilities.*

Domain: School
Section: Program

Category: Student/Family Program Information (School)

Information regarding the types of special programs that are available for students and families.

Option Use: 0304 *Interpretation for the hearing impaired*

Services that enable students who have hearing impairments to communicate their needs manually, verbally, or in writing.

Option Use: 0305 *Mental health counseling*

Programs that specialize in the treatment of students who have adjustment or behavior problems, emotional disturbances, personality disorders, incipient illnesses, and/or other comparable conditions.

Option Use: 0306 *Music therapy*

Programs that use music and music-related activities to help the student maintain mental functioning, to facilitate social and emotional growth, to promote communication, to develop constructive use of leisure time and to improve or maintain motor and perceptual skills. Music can be used as a passive agent as in the case of listening to music to aid in reminiscence, reality orientation or relaxation; or as an active creative process in which the client participates in musical production.

Option Use: 0308 *Note-taking assistance*

Programs that assist students who are unable to make their own record of classes or lectures.

Option Use: 0309 *Occupational therapy*

Services that address the functional needs of an individual relating to adaptive development, adaptive behavior and play, and sensory, motor, and postural development. These services are designed to improve the individual's functional ability to perform tasks in the home, school, and community settings and include: 1) identification assessment and intervention; 2) adaptation of the environment, and selection, design and fabrication of assistive and orthodontic devices to facilitate the development and promote the acquisition of functional skills; and 3) prevention or minimization of the impact of initial or future impairment, delay in development, or loss of functional ability.

Domain: School
Section: Program

Category: Student/Family Program Information (School)

Information regarding the types of special programs that are available for students and families.

- Option Use: 0310 Orientation and mobility services** *Programs that help individuals who are blind or who have visual impairments to develop the fundamental spatial concepts and skills that are necessary for maximum mobility and independent living. Instruction focuses on moving safely and efficiently in the school, home or community environment, and usually includes procedures for street crossings, travel in unfamiliar areas, utilization of public transportation, and appropriate use of aids such as sighted guides or canes.*
- Option Use: 0311 Parenting skills assistance** *Programs that offer classes, groups, or other educational opportunities for parents or potential parents who want to acquire the knowledge and skills to be effective in their parenting role.*
- Option Use: 0312 Peer services** *Programs that specialize in assisting the student through peer interaction. Such programs include peer counseling, tutoring, and leadership activities.*
- Option Use: 0313 Physical therapy** *Services to prevent or alleviate movement dysfunction and related functional problems that include: 1) screening, evaluation, and assessment of children and youth with disabilities to identify movement dysfunction; 2) obtaining, interpreting, and integrating information appropriate to program planning to prevent or alleviate movement dysfunction and related functional problems; and 3) providing individual or group services or treatment to prevent, alleviate, or compensate for movement dysfunction and related functional problems.*
- Option Use: 0314 Reader service** *Programs that provide textbook reading services for individuals who are blind or have visual impairments.*
- Option Use: 0315 Recreation service** *Programs that may include: 1) assessment of leisure function; 2) therapeutic recreation services; 3) recreation programs in schools and community agencies; and 4) leisure education.*

Domain: School
Section: Program

Category: Student/Family Program Information (School)

Information regarding the types of special programs that are available for students and families.

- Option Use: 0316 Reduced-price breakfast program** *A federally-funded program that provides supplemental nutrition in the form of a reduced cost meal at the beginning of the school day for income-eligible students who are unable to pay the full cost. Public and non-profit private schools participating in the program are reimbursed for the breakfasts served.*
- Option Use: 0317 Reduced-price lunch program** *A federally-funded program that provides supplemental nutrition in the form of a reduced cost meal at noon time for income-eligible students who are unable to pay the full cost. Public and non-profit private schools participating in the program are reimbursed for the lunches served.*
- Option Use: 0318 Rehabilitation counseling services** *Programs that provide a combination of treatment and education services designed to restore maximum functioning , a sense of well-being, and a personally satisfying level of independence in individuals who have temporary or permanent disabilities.*
- Option Use: 0319 School clothing** *Programs that pay for or provide new or used clothing to students who have nothing appropriate to wear to school and whose parent/guardians are unable to afford these items at retail prices.*
- Option Use: 0320 School health nursing services** *Services provided by a qualified school health nurse or other registered nurse/nurse practitioner.*
- Option Use: 0321 Special transportation** *Transportation arrangements provided to students to and from home, school, or other service sites.*

Domain: School
Section: Program

Category: Student/Family Program Information (School)

Information regarding the types of special programs that are available for students and families.

Option Use: 0322 *Speech-language therapy* *Individual or group therapy sessions that focus on the remediation of specific communicative or pharyngeal disorders and delays in the development of communication skills including: 1) speech sounds that are omitted, replaced by substitute sounds, or distorted; 2) voice problems in which pitch, loudness or quality of voice are affected; or 3) stuttering. Therapy includes the identification of individuals with such disorders and developmental delays, including the diagnosis and appraisal of specific disorders and delays in those skills. It also includes referral for medical or other professional services necessary for the habilitation or rehabilitation of individuals with those disorders and developmental delays. Finally, it includes the provision of services for habilitation, rehabilitation, or prevention of such disorder and developmental delays.*

Option Use: 0323 *Study skills assistance* *Programs that provide individual or small group assistance for students who want to improve their study habits, test preparation skills and test-taking techniques.*

Option Use: 0324 *Substance abuse education/prevention* *Programs that provide a variety of services including: 1) individual, group and/or family counseling; 2) knowledge and skill-enhancing activities; and 3) structured groups that focus on family dynamics, problem solving, self-esteem, and/or similar issues. These programs care for students who are at risk of drug abuse (e.g., those who are currently in an experimental stage (light use), who have family members or peer groups who use alcohol or drugs, or who have behavioral, emotional, or other problems at home, in school, in the community, or with the criminal justice system). Substance abuse education programs also offer presentations about the risks of substance use to students at school and various other community settings.*

Domain: School
Section: Program

Category: Student/Family Program Information (School)

Information regarding the types of special programs that are available for students and families.

- Option Use: 0325 Teen/adolescent family planning** *Programs that offer family planning services including pregnancy counseling, birth control, and pregnancy testing which are especially designed to meet the needs and concerns of teenage students who are pregnant or are concerned about becoming pregnant or impregnating.*
- Option Use: 0326 Test assistance** *Programs that provide assistance for students with disabilities who need help in reading or writing responses to test items. Examples of such assistance include the administration of untimed tests and the presence of test facilitators for autistic children.*
- Option Use: 0327 Translating/interpreting** *Services that allow individuals who can not comprehend or communicate using either the spoken or written word to understand express themselves (e.g., foreign language translator and sign language interpreter).*
- Option Use: 0329 Tutoring services** *Individualized or small group instruction for students who need assistance in learning one or more components of a prescribed curriculum. Tutoring usually supplements a regular school program, and may be provided by peer students, teachers, or other personnel at school, in an individual's home, or at a community agency site.*
- Option Use: 0330 Vision services** *Services that include: 1) evaluation and assessment of visual functioning, including the diagnosis and appraisal of specific visual disorders, delays, and disabilities; 2) referrals for medical or other professional services necessary for the habilitation or rehabilitation of visual functioning disorders; and 3) training for communication, communication, orientation and mobility, visual, and independent living skills, and any additional training necessary to activate visual motor abilities.*

Domain: School
Section: Program

Category: Student/Family Program Information (School)

Information regarding the types of special programs that are available for students and families.

- Option Use: 0331 Psychological services** *Services that address the psychological needs of the individual through the administering of psychological needs of the individual through the administering of psychological and developmental tests, and other assessment procedures. They also involve the interpretation of assessment results. In addition, they include obtaining, integrating, and interpreting information about individual behavior, and individual and family conditions related to learning, mental health, and development. Finally, the services also involve the planning and management of a program of psychological services, including psychological counseling for children and parents, family counseling, consultation on child development, parent training, and education programs.*
- Option Use: 0332 Medical services only for diagnostic or evaluation purposes** *Services provided by a licensed physician to determine a child's developmental status and need for early intervention services.*
- Option Use: 0333 Family training, counseling, and home visits** *Services provided, as appropriate, by social workers, psychologists, and other qualified personnel to assist the family of a child eligible under this part in understanding the special needs of the child and enhancing the child's development.*
- Option Use: 0334 Developmental childcare program** *An organized program that provides childcare services on regular basis for a group of children; the program is directed toward the facilitation of several developmental areas.*
- Option Use: 0335 Nursing service** *Services that are provided for the assessment of health status for the purpose of providing nursing care, including the identification of patterns of human response to actual or potential health problems. They also include the provision of nursing care to prevent health problems, restore or improve functioning, and promote optimal health and development. Finally, they involve the administration of medications, treatments, and regimens prescribed by a licensed physician.*

Domain: School
Section: Program

Category: Student/Family Program Information (School)

Information regarding the types of special programs that are available for students and families.

Option Use: 0336 *Nutrition services*

Services that conduct individual assessments in nutritional history and dietary intake; anthropometrics, biochemical, and clinical variables; feeding skills and feeding problems; and food habits and food preferences. They also develop and monitor appropriate plans to address the nutritional needs of eligible children, and make referrals to appropriate community resources to carry out nutritional programs.

Option Use: 0337 *Social work services*

Services that involve making home visits to evaluate a child's living conditions and patterns of parent-child interaction; preparing a social or emotional developmental assessment of the child within the family context; providing individual and family-group counseling with parents and other family members, and appropriate social skill-building activities with the child and parents; working with those problems in a child's and family's living situation (home, community, and any center where early intervention services are provided) that affect the child's maximum utilization of early intervention services; and identifying, mobilizing, and coordinating community resources and services to enable the child and family to receive maximum benefit from early intervention services.

Option Use: 9999 *Other*

0289 Transitional Support Service Type

Services that aim to: 1) strengthen and coordinate special programs and related services for individuals with special needs, including students with disabilities, who are currently in school or have recently left school and may benefit from assistance during the transition to postsecondary education, vocational training, competitive employment (including supported employment), continuing education or adult services; 2) stimulate the improvement and vocational and life skills to enable students with special needs to be better prepared for transition to adult life and services.

Entity Use: Program

Domain: School
Section: Program

Category: Student/Family Program Information (School)

Information regarding the types of special programs that are available for students and families.

- Option Use: 0878 Case management services** *Programs that develop case plans for the evaluation, treatment and/or care of individuals who, because of age, illness, disability or other difficulties, are unable to arrange for services on their own behalf. The services also assess the individual's needs, coordinate the delivery of services, ensure that services are obtained in accordance with the case plan, and monitor progress to ensure that services are having a desired impact.*
- Option Use: 0881 Communication services** *Programs that help participants develop or refine their communication skills, usually by focusing on communication in a particular context (e.g., helping a parent/guardian communicate with a child or helping professionals communicate with their clients). Training may emphasize active listening skills, problem-solving skills, conflict resolution techniques, body language, empathy, sensitivity to the values and/or cultural background of other, genuineness and other facets of the communication process.*
- Option Use: 0882 Community recreational services** *Programs that provide equipment and facilities that ensure individuals with special needs can participate in specific recreational activities, games, or sports of their choice, regardless of age.*
- Option Use: 0883 Independent living** *Assistance provided to individuals with special needs including those with disabilities: 1) to learn the basic skills of daily living through individual and group counseling and instruction; 2) to experience and practice coping with real or simulated life situational demands; or 3) to use assistive devices, special equipment, or specialized assistant.*
- Option Use: 0884 Mental health services** *Programs that provide services to individuals who have been hospitalized for treatment of acute or chronic mental or emotional disturbances, and facilitate their return to the community. The programs also offer psychiatric treatment in a setting that is less restrictive than inpatient hospitalization.*

Domain: School
Section: Program

Category: Student/Family Program Information (School)

Information regarding the types of special programs that are available for students and families.

Option Use: 0885 Residential services

Programs that provide a therapeutic living environment in community-based residential facilities for individuals with special needs, including those with emotional and/or behavioral problems. Such individuals require a structure, supervised treatment program that may include individual, group, family, and other treatment modalities as appropriate.

Option Use: 0886 Supported employment services

Programs that find paid, meaningful work in a variety of integrated settings for individuals who have special needs, including those with developmental disabilities. Services include assigning a "job coach" to work side-by-side with each client, offering advocacy to the employer and other employees, training in basic job skills and work-related behaviors, assisting with specific tasks as needed, and providing initial and ongoing support as required to ensure that the individual retains competitive employment.

Option Use: 0887 Technological aids

Structural or sensory aids provided to students with special physical or physiological needs in order to help them to better adapt to everyday work and/or learning environments.

Option Use: 0888 Transportation services

Services that provide transportation for individuals, or make arrangements to transport individuals, to and from sites in which they are involved in vocational or life situations.

Option Use: 0889 Vocational rehabilitation training and job placement

Programs that provide adaptive vocational training as a method of rehabilitating students with special needs, including those with disabilities. Program support continues beyond the rehabilitation and training phases, and includes job placement services.

Option Use: 9999 Other

Domain: School
Section: Program

Category: Educator Program Activity (School)

A description of any professional development program or activity in which a staff member is involved (as a leader or participant).

**0118 Educational Program/Staff Development Activity
Compensation**

An indication of the type of financial support an individual receives for participating in an educational program or staff development activity.

Entity Use: Staff Development Activity

Option Use: 0343 *Time paid*

An individual's participation in an educational program or staff development activity is paid for at least in part through salary or time compensation.

Option Use: 0344 *Stipend only*

An individual's participation in an educational program or staff development activity is compensated not through salary or time compensation but with a fixed and regular payment of allowance.

Option Use: 0345 *Travel/expense reimbursement*

An individual's expenses incurred while traveling to, or participating in, an educational program or staff development activity are paid for or reimbursed.

Option Use: 0346 *Tuition and/or fees*

An individual's full or partial costs of participating in an educational program or staff development activity including tuition and fees are paid for or reimbursed.

Option Use: 0347 *No compensation*

An individual's participation in an educational program or staff development activity is not compensated by any other individual or organization.

Option Use: 9999 *Other*

**0117 Educational Program/Staff Development Activity
Arrangement**

An indication of the manner in which an individual's participation in an educational program or staff development activity has been scheduled.

Entity Use: Staff Development Activity

Domain: School
Section: Program

Category: Educator Program Activity (School)

A description of any professional development program or activity in which a staff member is involved (as a leader or participant).

Option Use: 0348 *Released time, substitute provided* An individual is excused from performing his or her regular job duties to participate in an educational program or staff development activity. A substitute is arranged to perform the job duties on his or her behalf.

Option Use: 0350 *Released time from duties, no substitute provided* An individual is excused from performing his or her regular job duties to participate in an educational program or staff development activity. No substitute is arranged to perform the job duties on his or her behalf.

Option Use: 0352 *Off-the-job* An individual's participation in an educational program or staff development activity takes place while he or she is off-duty.

0119 Educator/Agency Program Type

A description of the focus of the program or services offered to educators or agencies.

Entity Use: Staff Development Activity

Option Use: 0996 *No option list available*

Domain: School
Section: Accountability
Category: Accountability (School)
Identifies the standards and the education institution's performance against the standards.

0013 Accountability Report Title

The title of the accountability report.

Entity Use: Accountability Report

Option Use: 0996 *No option list available*

0012 Accountability Report Producing Organization

The name of the organization that produced the accountability report.

Entity Use: Accountability Report

Option Use: 0996 *No option list available*

0842 Accountability Report Producing Organization Type

The type of organization that produced the accountability report.

Entity Use: Accountability Report

Option Use: 0859 *Federal (e.g., Congress, Bureau of Indian Affairs, Department of Defense, US Department of Education)*

Option Use: 0860 *State/Territory (e.g., State Education Agency, Health and Human Services, Corrections, State Boards of Education, State Legislators)*

Option Use: 0861 *Regional (e.g., Intermediate Education Agency, Cooperatives, BOCES, Cross-state agencies)*

Option Use: 0862 *Local (e.g., School Board, City Council)*

Option Use: 0675 *School*

Domain: School
Section: Accountability
Category: Accountability (School)
Identifies the standards and the education institution's performance against the standards.

Option Use: 0864 *Private/Religious (e.g., Catholic diocese, private school board)*

0304 Web Site Address (URL)

Unique Resource Locator. The unique address of a Web page.

Entity Use: Accountability Report

Option Use: 0996 *No option list available*

0114 Date of Release

The day, month, and year that the accountability report is released.

Entity Use: Accountability Report

Option Use: 0996 *No option list available*

0257 School Year

The year for a reported school session.

Entity Use: Accountability Report

Option Use: 0996 *No option list available*

0079 Beginning Date of Data in Report

The first month, day, and year of data covered in the report.

Entity Use: Accountability Report

Option Use: 0996 *No option list available*

0123 Ending Date of Data in Report

The last month, day, and year of data covered in the report.

Entity Use: Accountability Report

Option Use: 0996 *No option list available*

Domain:	School
Section:	Accountability
Category:	Accountability (School)

Identifies the standards and the education institution's performance against the standards.

0010 Accountability Focus

A description of the educational unit under evaluation for accountability.

Entity Use: Accountability Report

Option Use: 0996 *No option list available*

0078 Base Indicators

A description of the indicators that are used as the primary indicators of improvement and performance.

Entity Use: Accountability Report

Option Use: 0393 *Demographics*

Option Use: 0394 *Outcome*

Option Use: 0395 *Process*

Option Use: 9999 *Other*

0149 Indicator Type

The specific types of indicators used.

Entity Use: Accountability Report

Option Use: 0996 *No option list available*

0205 Performance Benchmark

A description of the performance levels that are used to track progress and performance.

Entity Use: Accountability Report

Option Use: 0996 *No option list available*

0206 Performance Rating

Indicator of performance status in relation to benchmarks (e.g., score, grade).

Entity Use: Accountability Report

Option Use: 0996 *No option list available*

Domain:	School
Section:	Accountability
Category:	Accountability (School)

Identifies the standards and the education institution's performance against the standards.

0011 Accountability Interventions

A description of the interventions as a result of the accountability results.

Entity Use: **Accountability Report**

Option Use: *0396 Improvement planning*

Option Use: *0397 Strategic planning*

Option Use: *0398 Professional development*

Option Use: *0401 Provide additional assistance to schools (e.g., Title I)*

Option Use: *0402 Provide additional financial resources to low performing units*

Option Use: *9999 Other*

0015 Accountability Sanctions

A description of the sanctions as a result of the accountability results.

Entity Use: **Accountability Report**

Option Use: *0897 Warning*

Option Use: *0898 Probation or watch lists*

Option Use: *0899 Monetary penalties to units*

Option Use: *0900 Management change*

Option Use: *0901 Accreditation change*

Domain: School
Section: Accountability
Category: Accountability (School)
Identifies the standards and the education institution's performance against the standards.

Option Use: 0903 *Dissolving the educational unit*

Option Use: 0904 *Staff dismissal*

Option Use: 0905 *Staff monetary penalties*

Option Use: 0908 *Loss of charter*

Option Use: 9999 *Other*

0014 Accountability Rewards

A description of the rewards as a result of the accountability results.

Entity Use: Accountability Report

Option Use: 1004 *Non-monetary awards to staff*

Option Use: 0404 *Monetary awards*

Option Use: 0405 *Exemption from regulations*

Option Use: 0406 *Accreditation*

Option Use: 0407 *Direct monetary awards to staff members*

Option Use: 0408 *Staff salary increases*

Option Use: 9999 *Other*

0255 School Honor or Award

A description of educational or professional honors or awards earned by the school.

Entity Use: Accountability Report

Domain: School

Section: Accountability

Category: Accountability (School)

Identifies the standards and the education institution's performance against the standards.

Option Use: 0414 *National school of excellence*

Option Use: 0415 *State school of excellence*

Option Use: 0416 *Monetary*

Option Use: 0406 *Accreditation*

Option Use: 9999 *Other*

0077 Award Amount

The amount of money awarded to the individual or institution for high performance or improvement.

Entity Use: Accountability Report

Option Use: 0996 *No option list available*

Domain: School

Section: Accountability

Category: Federal Accountability Standards (School)

Identifies the standards and the education institution's performance against federal accountability standards.

0028 Adequate Yearly Progress Status

An indication as to whether the education institution meets Adequate Yearly Progress (AYP) standards.

Entity Use: Accountability Report

Option Use: 0910 *Meets AYP standards*

Option Use: 0911 *Does not meet AYP standards*

0026 Adequate Yearly Progress Failure Begin Date

The month, day, and year on which the education institution fails to meet AYP standards.

Entity Use: Accountability Report

Option Use: 0996 *No option list available*

0027 Adequate Yearly Progress Met Date

The month, day, and year on which the education institution meets AYP standards.

Entity Use: Accountability Report

Option Use: 0996 *No option list available*

0018 Actions for Adequate Yearly Progress Failure

The type of action that the education institution must comply with when it fails to meet AYP standards.

Entity Use: Accountability Report

Option Use: 0912 *School Improvement and Public School Choice* *Education institution does not meet AYP standards for 2 consecutive years.*

Option Use: 0914 *Correction Action* *Education institution does not meet AYP standards for 4 consecutive years.*

Option Use: 0915 *Restructuring* *Education institution does not meet AYP standards for 5 consecutive years.*

Domain: School
Section: Instructional Programs
Category: Course Information (School)

A description of the courses offered by the educational institution or agency.

0107 Course Title

The descriptive name given to a course of study offered in a school or other institution or organization. In departmentalized classes at the elementary, secondary, and postsecondary levels (and for staff development activities), this refers to the name by which a course is identified (e.g., American History, English III). For elementary and other non-departmentalized classes, it refers to any portion of the instruction for which a grade or report is assigned (e.g., reading, composition, spelling, and language arts).

Entity Use: Course

Option Use: 0996 *No option list available*

0102 Course Code

The actual code that identifies the organization of subject matter and related learning experiences provided for the instruction of students. (Note: A list of course codes and titles can be found in appendix N).

Entity Use: Course

Option Use: 0996 *No option list available*

0103 Course Code System

A system that is used to identify the organization of subject matter and related learning experiences provided for the instruction of students.

Entity Use: Course

Option Use: 0533 *NCES Pilot Standard
National Course
Classification System Codes
for Secondary Education*

Option Use: 0534 *State course code*

Option Use: 0535 *LEA course code*

Option Use: 0536 *School course code*

Option Use: 0537 *University course code*

Domain: School
Section: Instructional Programs
Category: Course Information (School)

A description of the courses offered by the educational institution or agency.

Option Use: 0538 *Intermediate agency course code*

Option Use: 9999 *Other*

0122 Elementary Subject/Course

A classification of related subjects/courses or units of subjects/courses provided for students of elementary school levels.

Entity Use: Course

Option Use: 0539 *Computer science programming*

Option Use: 0540 *Computer skills/literacy*

Option Use: 0541 *Elective activities*

Option Use: 0256 *English as a Second Language*

Option Use: 0542 *Fine Arts - Art*

Option Use: 0543 *Fine Arts - Dance*

Option Use: 0544 *Fine Arts - Drama/Theater*

Option Use: 0545 *Fine Arts - Music*

Option Use: 1010 *Foreign language and literature*

Option Use: 0547 *Geography*

Option Use: 0548 *Handwriting/penmanship*

Domain: School
Section: Instructional Programs
Category: Course Information (School)

A description of the courses offered by the educational institution or agency.

Option Use: 0549 *Health*

Option Use: 0550 *History*

Option Use: 0551 *Home economics*

Option Use: 0552 *Industrial arts*

Option Use: 0553 *Keyboarding/typing*

Option Use: 0554 *Language arts*

Option Use: 0555 *Library skills*

Option Use: 0556 *Mathematics/arithmetic*

Option Use: 0557 *Military science*

Option Use: 0558 *Multi/Interdisciplinary studies*

Option Use: 0559 *Physical education*

Option Use: 0560 *Reading*

Option Use: 0561 *Religious education and theology*

Option Use: 0562 *Science*

Option Use: 0563 *Social studies*

Option Use: 0565 *Spelling*

Domain: School
Section: Instructional Programs
Category: Course Information (School)

A description of the courses offered by the educational institution or agency.

Option Use: 0566 *Study skills*

Option Use: 0567 *Test preparation*

Option Use: 9999 *Other*

0104 Course Description

A description of the content standards and goals covered in the course. Reference may be made to state or national content standards.

Entity Use: Course

Option Use: 0996 *No option list available*

0106 Course Instructional Level

An indication of the general nature and difficulty of instruction provided throughout a course.

Entity Use: Course

Option Use: 0568 *Remedial*

A course offered for the improvement of any particular deficiency, including a deficiency in content previously taught but not learned.

Option Use: 0569 *Special education course*

A course that adopts the curriculum, materials, or instruction for students identified as needing special education. This may include instruction for students with any of the following: autism, deaf-blindness, hearing impairment, mental retardation, multiple disabilities, orthopedic impairment, serious emotional disturbance, specific learning disability, speech or language impairment, traumatic brain injury, visual impairment, developmental delay, and other health impairments.

Option Use: 0570 *Basic*

A course focusing primarily on skills development, including literacy in language, mathematics, life and physical sciences, and social sciences and history.

Domain: School
Section: Instructional Programs
Category: Course Information (School)

A description of the courses offered by the educational institution or agency.

- Option Use: 0571 General** *A course providing instruction (in a given subject matter area) that focuses primarily on general concepts for the appropriate grade level.*
- Option Use: 0572 Honors level** *An advanced level course designed for students who have earned honors status according to educational requirements.*
- Option Use: 0573 Gifted and talented level** *An advanced level course designed primarily for students who have qualified for and enrolled in a school, educational institution, or district gifted and talented program.*
- Option Use: 0574 International Baccalaureate program** *A program of study, sponsored and designed by the International Baccalaureate Organization (IBO), that leads to examinations and meets the needs of secondary school students between the ages of 16 and 19 years. Designed as a comprehensive two-year curriculum that allows its graduates to fulfill requirements of various national education systems, the diploma model is based on the pattern of no single country but incorporates elements of several. The program is available in English, French and Spanish. In addition to the diploma program mentioned above, the IBO also offers programs for students between the age of 3 and the age of 16.*
- Option Use: 0575 Advanced Placement** *An advanced, college-level course designed for students who achieve a specified level of academic performance. Upon successful completion of the course and a standardized Advanced Placement examination, a student may receive college credit.*
- Option Use: 0576 College level** *A course, often taken at or in conjunction with a postsecondary institution, which contains instruction equivalent to a college-level course and for which a student may get college credit(s).*

Domain: School
Section: Instructional Programs
Category: Course Information (School)

A description of the courses offered by the educational institution or agency.

- Option Use:** 0577 *Untracked* *A course that is not limited to one level of instruction so as to meet the needs of student groups at a variety of educational levels.*
- Option Use:** 0578 *English Language Learner (ELL)* *A course designed for students with a language background other than English, and whose proficiency in English is such that the probability of the individual's academic success in an English-only environment is below that of a peer with an English language background.*
- Option Use:** 0579 *Accepted as a high school equivalent* *A secondary-level course offered at an education institution other than a secondary school (such as adult learning center or a community college) or through correspondence or distance learning.*

0145 High School Course Requirement

An indication that this course credit is required for a high school diploma.

Entity Use: Course

Option Use: 0002 *Yes*

Option Use: 0232 *No*

0270 State University Course Requirement

Code indicating that the course meets the state university admissions requirements for a particular subject area.

Entity Use: Course

Option Use: 0002 *Yes*

Option Use: 0232 *No*

0110 Curriculum Framework Type

An indication of the standard curriculum used for this course.

Entity Use: Course

Domain: School
Section: Instructional Programs
Category: Course Information (School)

A description of the courses offered by the educational institution or agency.

Option Use: 0612 *State Curriculum Framework*

Option Use: 0613 *LEA Curriculum Framework*

Option Use: 0614 *School Curriculum Framework*

Option Use: 0615 *Private, Religious Curriculum*

Option Use: 9999 *Other*

0109 Curriculum Framework Name

The name of the curriculum framework use for this course.

Entity Use: Course

Option Use: 0996 *No option list available*

0034 Aligned with State Standards

An indication whether a course is aligned with the state's standards.

Entity Use: Course

Option Use: 0002 *Yes*

Option Use: 0232 *No*

0108 Credit Type Earned

The type of credits or units of value awarded for the completion of a course.

Entity Use: Course

Option Use: 0585 *Carnegie unit*

A standard measurement used for secondary education that represents the completion of a course that meets one period per day for one school year.

Domain: School
Section: Instructional Programs
Category: Course Information (School)

A description of the courses offered by the educational institution or agency.

- Option Use: 0586 Semester hour credit** A term frequently used to indicate the number of hours of instruction per week (or the equivalent) for a course taken for one semester.
- Option Use: 0587 Trimester hour credit** A term frequently used to indicate the number of hours of instruction per week (or equivalent) for a course taken for one trimester.
- Option Use: 0588 Quarter hour credit** A term frequently used to indicate the number of hours of instruction per week (or equivalent) for a course taken for one quarter.
- Option Use: 0589 Quinmester hour credit** A term frequently used to indicate the number of hours of instruction per week (or the equivalent) for a course taken for one quinmester (i.e., one of five equal segments into which a school year is divided).
- Option Use: 0590 Mini-term hour credit** A term frequently used to indicate the number of hours of instruction per week (or equivalent) for a course taken for a mini-term.
- Option Use: 0591 Summer term hour credit** A term frequently used to indicate the number of hours of instruction per week (or the equivalent) for a course taken for a summer term.
- Option Use: 0592 Intersession hour credit** A term frequently used to indicate the number of hours of instruction per week (or the equivalent) for a course taken during an intersession.
- Option Use: 0595 Long session hour credit** A term frequently used to indicate the number of hours of instruction per week (or the equivalent) for a course taken during a long session.
- Option Use: 0596 Twelve month hour credit** A term frequently used to indicate the number of hours of instruction per week (or the equivalent) for a course taken during a year-round session.

Domain: School
Section: Instructional Programs
Category: Course Information (School)

A description of the courses offered by the educational institution or agency.

Option Use: 0597 *Vocational credit* *A term frequently used to indicate the number of hours received by an individual upon completion of a vocational education program (course or series of courses).*

Option Use: 0598 *Adult education credit* *A term frequently used to indicate the number of hours received by an individual upon completion of an adult education program (course or series of courses).*

Option Use: 0599 *Credit by examination* *A term frequently used to indicate the number of hours received by an individual upon completion of a course by passing the proficiency examination for the course.*

Option Use: 0600 *Correspondence credit* *A term frequently used to indicate the number of hours received by an individual upon completion of a self-paced instructional program (course or series of courses) offered by mail or via the Internet with no direct contact with faculty.*

Option Use: 0601 *Converted occupational experience credit* *A term frequently used to indicate the number of hours received by an individual based on life experience.*

Option Use: 9998 *None*

Option Use: 9999 *Other*

0193 Number of Credits Attempted

The number of credits that a student can earn for enrolling in and completing a given course.

Entity Use: Course

Option Use: 0996 *No option list available*

0038 Applicable Grades

The specific grade or combination of grades.

Entity Use: Course

Option Use: 0787 *Infants/Toddler*

Domain: School
Section: Instructional Programs
Category: Course Information (School)

A description of the courses offered by the educational institution or agency.

Option Use: 0788 *Preschool*

Option Use: 0789 *Pre-kindergarten*

Option Use: 0805 *Kindergarten*

Option Use: 0790 *First Grade*

Option Use: 0791 *Second Grade*

Option Use: 0792 *Third Grade*

Option Use: 0793 *Fourth Grade*

Option Use: 0794 *Fifth Grade*

Option Use: 0795 *Sixth Grade*

Option Use: 0796 *Seventh Grade*

Option Use: 0798 *Eighth Grade*

Option Use: 0799 *Ninth Grade*

Option Use: 0800 *Tenth Grade*

Option Use: 0801 *Eleventh Grade*

Option Use: 0802 *Twelfth Grade*

Option Use: 0803 *Grade 13*

Option Use: 1003 *Postsecondary*

Domain: School
Section: Instructional Programs
Category: Course Information (School)

A description of the courses offered by the educational institution or agency.

Option Use: 0013 *Adult*

Option Use: 0804 *Ungraded*

Option Use: 9999 *Other*

0266 Session Type

A prescribed span of time when an education institution is open, instruction is provided, and students are under the direction and guidance of teachers and/or education institution administration. A session may be interrupted by one or more vacations.

Entity Use: Course

Option Use: 0827 *Full school year*

A regular school term consisting of no major subdivision of time segments. It usually begins in the late summer or early fall and ends in late spring or early summer (e.g., elementary school).

Option Use: 0828 *Semester*

One of two equal segments into which a school year is divided.

Option Use: 0829 *Trimester*

One of three equal segments into which a school year is divided.

Option Use: 0830 *Quarter*

One of four equal segments into which a school year is divided.

Option Use: 0831 *Quinmester*

One of five equal segments into which a school year is divided.

Option Use: 0832 *Mini-term*

A school term which is shorter than a regular session.

Option Use: 0833 *Summer term*

A school term which takes place in the summer between two regular school terms.

Option Use: 0834 *Intersession*

A short session which occurs between longer sessions.

Domain: School
Section: Instructional Programs
Category: Course Information (School)

A description of the courses offered by the educational institution or agency.

Option Use: 0835 *Long session*

A session that is longer than a semester but shorter than a full year.

Option Use: 0837 *Twelve month*

An educational program that operates on a full twelve month cycle.

Option Use: 9999 *Other*

0264 Session Beginning Date

The month, day, and year on which a session begins.

Entity Use: Course

Option Use: 0996 *No option list available*

0265 Session Ending Date

The month, day, and year on which a session ends.

Entity Use: Course

Option Use: 0996 *No option list available*

Domain: School
Section: Instructional Programs
Category: Class Information (School)

A description of the specific instance in which a course is offered (e.g., a section).

0107 Course Title

The descriptive name given to a course of study offered in a school or other institution or organization. In departmentalized classes at the elementary, secondary, and postsecondary levels (and for staff development activities), this refers to the name by which a course is identified (e.g., American History, English III). For elementary and other non-departmentalized classes, it refers to any portion of the instruction for which a grade or report is assigned (e.g., reading, composition, spelling, and language arts).

Entity Use: Class

Option Use: 0996 *No option list available*

0292 Unique Course Code

A unique number that identifies the classroom, the subjects taught, and the instructors that are assigned.

Entity Use: Class

Option Use: 0996 *No option list available*

0103 Course Code System

A system that is used to identify the organization of subject matter and related learning experiences provided for the instruction of students.

Entity Use: Class

Option Use: 0533 *NCES Pilot Standard
National Course
Classification System Codes
for Secondary Education*

Option Use: 0534 *State course code*

Option Use: 0535 *LEA course code*

Option Use: 0536 *School course code*

Option Use: 0537 *University course code*

Option Use: 0538 *Intermediate agency course
code*

Domain: School
Section: Instructional Programs
Category: Class Information (School)

A description of the specific instance in which a course is offered (e.g., a section).

Option Use: 9999 *Other*

0131 First Name

A name given to an individual at birth, baptism, or during another naming ceremony, or through legal change.

Entity Use: Primary Contact

Option Use: 0996 *No option list available*

0184 Middle Name

A secondary name given to an individual at birth, baptism, or during another naming ceremony.

Entity Use: Primary Contact

Option Use: 0996 *No option list available*

0844 Middle Initial

The first letter of the secondary name given to an individual at birth, baptism, or during another naming ceremony.

Entity Use: Primary Contact

Option Use: 0996 *No option list available*

0156 Last/Surname

The name borne in common by members of a family.

Entity Use: Primary Contact

Option Use: 0996 *No option list available*

0135 Generation Code/Suffix

An appendage, if any, used to denote an individual's generation in his family (e.g., Jr., Sr., III).

Entity Use: Primary Contact

Option Use: 0996 *No option list available*

Domain: School
Section: Instructional Programs
Category: Class Information (School)

A description of the specific instance in which a course is offered (e.g., a section).

0207 Personal Title/Prefix

An appellation, if any, used to denote rank, placement, or status (e.g., Mr., Ms., Reverend, Sister, Dr., Colonel).

Entity Use: Primary Contact

Option Use: 0996 *No option list available*

0208 Position Title

The descriptive name of an individual's position.

Entity Use: Primary Contact

Option Use: 0996 *No option list available*

0146 Identification Code

A unique number or alphanumeric code assigned to a space, room, site, building, individual, organization, or institution by a school, school system, a state, or other agency or entity.

Entity Use: Primary Contact

Option Use: 0996 *No option list available*

0147 Identification System

A coding scheme that is used for identification and record-keeping purposes by schools, social services, or other agencies to refer to an individual, organization, or institution.

Entity Use: Primary Contact

Option Use: 0399 *Professional certificate or license number*

Option Use: 0495 *School-assigned number*

Option Use: 0593 *District-assigned number*

Option Use: 0686 *State-assigned number*

Option Use: 9999 *Other*

Domain: School
Section: Instructional Programs
Category: Class Information (School)

A description of the specific instance in which a course is offered (e.g., a section).

0094 Class Organization

The structure in which class instruction is arranged.

Entity Use: Class

Option Use: 0580 *Departmentalized instruction*

A type of instructional organization in which teachers specialize in one or two subject matter areas and provide instruction in those areas to several classes. Under this arrangement students or teachers move between locations of instruction for different classes during a school day.

Option Use: 0581 *Self-contained class*

A type of instructional organization in which one or more teachers are responsible for a class all or most of the day. Under this arrangement the designation of grade level is often substituted for class titles.

Option Use: 0472 *Self-contained class (Special Education)*

The type of instructional organization in which students with disabilities receive special education and related services outside the regular classroom.

Option Use: 0582 *Elementary enrichment class*

A type of instructional organization for which students are selected by specialists based upon outstanding ability or interest in a given area. These classes are not required and schools are not obligated to offer this program.

Option Use: 0584 *Team-taught class*

A type of instructional organization in which more than one teacher are responsible for the planning and teaching of the class.

Option Use: 0003 *"Pull-out" class*

A type of instructional organization in which students are removed from their regular classrooms (usually for 30 to 40 minutes per day) to participate in subject-specific, small-group instruction.

0095 Class Period

An indication of the portion of a typical daily session in which students receive instruction in a specified subject (e.g., morning, sixth period, block period, or AB schedules).

Entity Use: Class

Domain: School
Section: Instructional Programs
Category: Class Information (School)

A description of the specific instance in which a course is offered (e.g., a section).

Option Use: 0996 *No option list available*

0091 Class Beginning Time

An indication of the time of day the class begins.

Entity Use: Class

Option Use: 0996 *No option list available*

0092 Class Ending Time

An indication of the time of day the class ends.

Entity Use: Class

Option Use: 0996 *No option list available*

0093 Class Meeting Day(s)

The day(s) of the week (e.g., Monday, Wednesday) that the class meets.

Entity Use: Class

Option Use: 0996 *No option list available*

0129 Facility Type

The functional or organizational classification of a function of a facility.

Entity Use: Class

Option Use: 0752 *Community facility*

A building or site belonging to the community and used by an education institution.

Option Use: 0753 *Home of student*

The residence of a student.

Option Use: 0754 *Hospital*

A building or site belonging to or used by a hospital, sanatorium, or convalescent home.

Option Use: 0103 *Administrative Office*

A building or site used to house offices to support activities concerned with the overall business/management, planning, and evaluation of an education agency or school.

Domain: School
Section: Instructional Programs
Category: Class Information (School)

A description of the specific instance in which a course is offered (e.g., a section).

- Option Use: 0756 Residential facility** *A building or site, belonging to or used by an education institution, at which students are boarded and lodged as well as instructed.*
- Option Use: 0758 School Building** *A building or site used to support preschool, elementary, and/or secondary instruction or specialized educational program and other education-related services to students.*
- Option Use: 0759 Shared education facility** *A building or site that belongs to either a public or private school system but which is used by both. This includes private schools that are used for public school classes or programs.*
- Option Use: 0760 Support facility** *A building or site, not otherwise identified, which is not necessarily used for instructional purposes. This includes administrative offices, carpools, garages, or warehouses.*
- Option Use: 0761 Vocational training center** *A building or site that is used to provide vocational education and training.*
- Option Use: 0098 Correction or Detention Facility** *A place for the confinement of persons in lawful detention.*
- Option Use: 0100 Religious facility** *A building or site that belongs to a religious organization and used by an education institution.*
- Option Use: 0342 Postsecondary institution** *A building or site that belongs to a college or university.*
- Option Use: 0099 Postsecondary institution**
- Option Use: 0101 Business facility** *A building or site that belongs to a business.*
- Option Use: 9999 Other**

Domain: School
Section: Instructional Programs
Category: Class Information (School)

A description of the specific instance in which a course is offered (e.g., a section).

0172 Location of Instruction/Service Description

The location at which an individual receives instruction or service (e.g., room number, building site, campus designation, or address of a hospital, service center, or community building).

Entity Use: Class

Option Use: 0996 *No option list available*

0283 Timetable Day

The locally defined rotation cycle date code when the class meets (e.g., in a two day schedule, valid values could be "A" and "B", or "1" and "2").

Entity Use: Class

Option Use: 0996 *No option list available*

0282 Time Element

The number of clock hours or minutes required for class completion. This number is especially important for occupational or vocational classes and may represent the clock hour requirement of the class, the number of minutes (or clock hours) of class time per week, and/or the number of equivalent weeks the class typically meets.

Entity Use: Class

Option Use: 0996 *No option list available*

0209 Principal Medium of Instruction

The principal medium by which the student receives instructional communication from his or her teacher(s).

Entity Use: Class

Option Use: 0603 *Computer-based*

Instruction facilitated by a computer using self-contained educational software with which learners interact.

Option Use: 0604 *Correspondence*

Instruction which provides for the systematic exchange of materials between teacher and student by mail.

Option Use: 0605 *Direct student-teacher interaction*

Instruction by one or more teachers physically present (e.g., by a single teacher or by a team of two or more teachers).

Domain: School
Section: Instructional Programs
Category: Class Information (School)

A description of the specific instance in which a course is offered (e.g., a section).

Option Use: 0606 *Directed self-study* *Self-study, under the guidance of one or more teachers, which includes the use of self-teaching materials.*

Option Use: 0607 *Distance learning* *Instruction, not necessarily interactive, transmitted from one location to another using a telecommunications medium (e.g., cable, satellite, phone lines) or a combination of transmission media.*

Option Use: 0608 *Interactive telecommunications* *Two-way voice or data exchange between an instructor and student via phone, data lines, Internet, or video.*

Option Use: 0609 *Center-based instruction* *Instruction provided through a set of self-teaching materials generally focused on a single objective completed by a student or group of students in a specified location usually inside the classroom.*

Option Use: 0610 *Independent study* *Self-study, under the guidance of one or more teachers and involving a variety of resources both inside and outside of the classroom, in which the student has a role in selecting what is studied.*

Option Use: 0611 *Internship* *Instruction provided through direct supervised participation in an occupation in which the student gains practical work-related experience.*

Option Use: 9999 *Other*

0204 Percentage of Time by Medium of Instruction

The percentage of time that the medium of instruction is utilized by the teacher to instruct and by which the student receives instructional communication from his or her teacher(s).

Entity Use: Class

Option Use: 0996 *No option list available*

0154 Language of Instruction

The language that is used for presenting the instructional materials.

Entity Use: Class

Domain: School

Section: Instructional Programs

Category: Class Information (School)

A description of the specific instance in which a course is offered (e.g., a section).

Option Use: 0996 *No option list available*

Domain: School
Section: Instructional Programs

Category: Resource (School)

Information about the resources available to provide instruction to the individuals in the instructional program.

0187 Name of Institution

The full, legally accepted or popularly accepted name of an organization (e.g., a school, an association, or a company).

Entity Use: Service Provider

Option Use: 0996 *No option list available*

0146 Identification Code

A unique number or alphanumeric code assigned to a space, room, site, building, individual, organization, or institution by a school, school system, a state, or other agency or entity.

Entity Use: Service Provider

Option Use: 0996 *No option list available*

0147 Identification System

A coding scheme that is used for identification and record-keeping purposes by schools, social services, or other agencies to refer to an individual, organization, or institution.

Entity Use: Service Provider

Option Use: 0495 *School-assigned number*

Option Use: 0593 *District-assigned number*

Option Use: 0686 *State-assigned number*

Option Use: 0264 *Federal identification number*

Option Use: 0276 *Dunn and Bradstreet number (e.g., DUNS number)*

Option Use: 0764 *Other federally assigned number*

Option Use: 9999 *Other*

Domain: School
Section: Instructional Programs
Category: Resource (School)

Information about the resources available to provide instruction to the individuals in the instructional program.

0025 Address Type

The type of address listed for an individual or organization.

Entity Use: Service Provider

Option Use: *0123 Mailing/Shipping Address - other address or P.O. Box address*

Option Use: *0124 Organization's mailing address*

Option Use: *0765 Physical location address*

Option Use: *1011 Other organization address*

0272 Street Number/Name

The street number and street name or post office box number of an address.

Entity Use: Service Provider

Option Use: *0996 No option list available*

0037 Apartment/Room/Suite Number

The apartment, room, or suite number of an address.

Entity Use: Service Provider

Option Use: *0996 No option list available*

0081 Building/Site Number

The number of the building on the site, if more than one building shares the same address.

Entity Use: Service Provider

Option Use: *0996 No option list available*

0090 City

The name of the city in which an address is located.

Entity Use: Service Provider

Domain: School
Section: Instructional Programs

Category: Resource (School)

Information about the resources available to provide instruction to the individuals in the instructional program.

Option Use: 0996 No option list available

0186 Name of County

The name of the county, parish, borough, or comparable unit (within a state) in which an address is located.

Entity Use: Service Provider

Option Use: 0996 No option list available

0100 County FIPS (Federal Information Processing Standard) Code

The Federal Information Processing Standard (FIPS) numeric code for the county. (Note: A five digit FIPS code that identifies counties across the United States is available from the National Technical Information Service, 5285 Port Royal Road, Springfield, VA 22161. The phone number is 703-605-6000 or visit <http://www.ntis.gov>).

Entity Use: Service Provider

Option Use: 0996 No option list available

0268 State FIPS (Federal Information Processing Standard) Code

The Federal Information Processing Standard (FIPS) numeric code for the state. (Note: A two digit FIPS code that identifies states across the United States is available from the National Technical Information Service, 5285 Port Royal Road, Springfield, VA 22161. The phone number is 703-605-6000 or visit <http://www.ntis.gov>).

Entity Use: Service Provider

Option Use: 0996 No option list available

0188 Name of State

The name of the state (within the United States) or outlying area in which an address is located.

Entity Use: Service Provider

Option Use: 0996 No option list available

Domain: School
Section: Instructional Programs

Category: Resource (School)

Information about the resources available to provide instruction to the individuals in the instructional program.

0267 State Abbreviation

The abbreviation for the state (within the United States) or outlying area in which an address is located. (Note: A list of states and extra-state jurisdictions within the United States and their abbreviations can be found in appendix B).

Entity Use: Service Provider

Option Use: 0996 *No option list available*

0305 Zip Code

The five or nine digit zip code portion of an address.

Entity Use: Service Provider

Option Use: 0996 *No option list available*

0099 Country Code

The code for the country in which an address is located. (Note: A list of countries and their codes can be found in appendix C).

Entity Use: Service Provider

Option Use: 0996 *No option list available*

0281 Telephone Status

A description of preferred communication type or special circumstances which affect communication to an individual, organization, or institution via telephone (e.g., no telephone connection, TTY used, no one available to answer the telephone during certain hours).

Entity Use: Service Provider

Option Use: 0996 *No option list available*

0280 Telephone Number Type

The type of communication number listed for an individual or organization.

Entity Use: Service Provider

Option Use: 0096 *Main telephone number*

Option Use: 0350 *Alternate telephone number*

Domain: School
Section: Instructional Programs

Category: Resource (School)

Information about the resources available to provide instruction to the individuals in the instructional program.

Option Use: 0359 *Answering service*

Option Use: 0370 *Beeper number*

Option Use: 1005 *Facsimile number*

Option Use: 0400 *Appointment telephone number*

Option Use: 0426 *Telex number*

Option Use: 0437 *Telemail*

Option Use: 0448 *Voice mail*

Option Use: 0478 *Instant messaging number*

Option Use: 0486 *Media conferencing number*

0151 International Code Number

The international code for the telephone number.

Entity Use: Service Provider

Option Use: 0996 *No option list available*

0279 Telephone Number

The telephone number including the area code, and extension, if applicable.

Entity Use: Service Provider

Option Use: 0996 *No option list available*

0121 Electronic Mail Address Type

The type of electronic mail (e-mail) address listed for an individual or organization.

Entity Use: Service Provider

Domain: School
Section: Instructional Programs

Category: Resource (School)

Information about the resources available to provide instruction to the individuals in the instructional program.

Option Use: 0767 *Organization*

Option Use: 9999 *Other*

0120 Electronic Mail Address

The numbers, letters, and symbols used to identify an electronic mail (e-mail) user within the network to which the individual or organization belongs.

Entity Use: Service Provider

Option Use: 0996 *No option list available*

0304 Web Site Address (URL)

Unique Resource Locator. The unique address of a Web page.

Entity Use: Service Provider

Option Use: 0996 *No option list available*

0253 Resource Title

The title of the resource used for instruction (e.g., textbook, Internet source, media, software).

Entity Use: Class

Option Use: 0996 *No option list available*

0248 Resource Description

The description of the resource.

Entity Use: Class

Option Use: 0996 *No option list available*

0249 Resource Location

A description of the location of a resource issued to student (e.g., location in library or URL, community resource, outside resource supplier).

Entity Use: Class

Option Use: 0996 *No option list available*

Domain: School
Section: Instructional Programs

Category: Resource (School)

Information about the resources available to provide instruction to the individuals in the instructional program.

0252 Resource Status

A description of the availability of status of the resource (e.g., "checked out").

Entity Use: Class

Option Use: 0996 *No option list available*

0038 Applicable Grades

The specific grade or combination of grades.

Entity Use: Class

Option Use: 0787 *Infants/Toddler*

Option Use: 0788 *Preschool*

Option Use: 0789 *Pre-kindergarten*

Option Use: 0805 *Kindergarten*

Option Use: 0790 *First Grade*

Option Use: 0791 *Second Grade*

Option Use: 0792 *Third Grade*

Option Use: 0793 *Fourth Grade*

Option Use: 0794 *Fifth Grade*

Option Use: 0795 *Sixth Grade*

Option Use: 0796 *Seventh Grade*

Option Use: 0798 *Eighth Grade*

Domain: School
Section: Instructional Programs
Category: Resource (School)

Information about the resources available to provide instruction to the individuals in the instructional program.

Option Use: 0799 *Ninth Grade*

Option Use: 0800 *Tenth Grade*

Option Use: 0801 *Eleventh Grade*

Option Use: 0802 *Twelfth Grade*

Option Use: 0803 *Grade 13*

Option Use: 1003 *Postsecondary*

Option Use: 0013 *Adult*

Option Use: 0804 *Ungraded*

Option Use: 9999 *Other*

0250 Resource Media

The media type through which the resource is delivered.

Entity Use: Class

Option Use: 0916 *Audiotape*

Option Use: 0917 *CD*

Option Use: 0918 *Diskette*

Option Use: 0919 *DVD*

Option Use: 0920 *Online/Internet*

Option Use: 0921 *Print*

Domain: School
Section: Instructional Programs

Category: Resource (School)

Information about the resources available to provide instruction to the individuals in the instructional program.

Option Use: 0923 *Television*

Option Use: 0924 *Videotape*

Option Use: 0146 *Film/Filmstrip*

Option Use: 9999 *Other*

0246 Resource Author

The name of the author of the resource.

Entity Use: Class

Option Use: 0996 *No option list available*

0251 Resource Publisher

The name of the organization that publishes the resource material.

Entity Use: Class

Option Use: 0996 *No option list available*

0247 Resource Cost

An indication of the cost of the resource.

Entity Use: Class

Option Use: 0996 *No option list available*

Domain: School
Section: Instructional Programs
Category: Unit (School)
Information regarding the topic or theme of instruction.

0294 Unit Name

The name of the lesson unit.

Entity Use: Class

Option Use: 0996 *No option list available*

0293 Unit Duration

An estimate of the duration of time for the lesson unit.

Entity Use: Class

Option Use: 0996 *No option list available*

0159 Learning Standards Document

The name of the learning standards document that describes the goals and standards of the instructional program.

Entity Use: Class

Option Use: 0996 *No option list available*

0239 Related Learning Standards

An indication of the state or local standard(s) addressed in the lesson.

Entity Use: Class

Option Use: 0996 *No option list available*

Domain: School
Section: Instructional Programs

Category: Unit Lesson (School)

Information about the lesson including the activities and assignments for a particular topic or period of time to deliver a particular educational concept or skill.

0167 Lesson Name

The name of the lesson.

Entity Use: Class

Option Use: 0996 *No option list available*

0166 Lesson Duration

An estimate of the duration of time for the lesson.

Entity Use: Class

Option Use: 0996 *No option list available*

0169 Lesson Plan

A description of the lesson plan.

Entity Use: Class

Option Use: 0996 *No option list available*

0168 Lesson Objective

A description of the learning objective(s) of the lesson.

Entity Use: Class

Option Use: 0996 *No option list available*

0164 Lesson Activity Name

The name of the lesson activity.

Entity Use: Class

Option Use: 0996 *No option list available*

0161 Lesson Activity Description

A description of the lesson activity.

Entity Use: Class

Option Use: 0996 *No option list available*

Domain: School
Section: Instructional Programs

Category: Unit Lesson (School)

Information about the lesson including the activities and assignments for a particular topic or period of time to deliver a particular educational concept or skill.

0160 Lesson Activity Begin Date

The first month, day, and year of the lesson activity.

Entity Use: Class

Option Use: 0996 *No option list available*

0163 Lesson Activity End Date

The last month, day, and year of the lesson activity.

Entity Use: Class

Option Use: 0996 *No option list available*

0162 Lesson Activity Duration

An estimate of the duration of time for the lesson.

Entity Use: Class

Option Use: 0996 *No option list available*

0165 Lesson Activity Objective

The objectives of the lesson activity.

Entity Use: Class

Option Use: 0996 *No option list available*

0069 Assignment

The name or description of the assignment.

Entity Use: Class

Option Use: 0996 *No option list available*

0073 Assignment Points

The number of possible points for an assignment.

Entity Use: Class

Option Use: 0996 *No option list available*

Domain: School
Section: Instructional Programs

Category: Unit Lesson (School)

Information about the lesson including the activities and assignments for a particular topic or period of time to deliver a particular educational concept or skill.

0074 Assignment Start Date

The month, day, and year that the assignment is started by students.

Entity Use: Class

Option Use: 0996 *No option list available*

0071 Assignment Finish Date

The month, day, and year that the assignment is finished by students.

Entity Use: Class

Option Use: 0996 *No option list available*

0070 Assignment Due Date

The month, day, and year that the assignment is due.

Entity Use: Class

Option Use: 0996 *No option list available*

0072 Assignment Number of Attempts

The number of attempts allowed by the instructor on an assignment.

Entity Use: Class

Option Use: 0996 *No option list available*

0075 Assignment Weight

The percentage weight of the assignment towards the course grade during the particular course or term.

Entity Use: Class

Option Use: 0996 *No option list available*

Domain: School
Section: Instructional Programs
Category: Performance (School)

Information about the way performance is measured.

0244 Reporting Means

The means by which routine information about a student's achievement or progress is communicated to the student and his or her parent/guardian for each grading period.

Entity Use: Class

Option Use: 0624 *Letter or note*

A written letter or note, facsimile transmission, or electronic mail message sent by staff members to report information about a student.

Option Use: 0625 *Parent/Guardian conference*

A meeting in which a staff member and a student's parent/guardian discuss and evaluate the student's achievement, progress, and instructional program. This conference usually takes place at the school, in the home, or over the phone. In some instances, the student and/or additional staff members take part in the conference.

Option Use: 0626 *Report card/evaluation*

The formal, written notification to a student's parent/guardian reporting a student's achievement or progress in various aspects of the school or educational institution's instructional program.

Option Use: 0627 *Access via Internet*

The means by which the staff members can report information about a student's performance by posting it on the Internet.

Option Use: 9999 *Other*

0245 Reporting Method

The method that the instructor of the class uses to report the performance and achievement of all students. It may be a qualitative method such as individualized teacher comments or a quantitative method such as a letter or numerical grade. In some cases, more than one type of reporting method may be used.

Entity Use: Class

Option Use: 0925 *Number grade*

Numbers such as 4.0, 3.0, 2.0, 1.0, and 0 are given as indicators of performance relative to a predetermined standard or norm.

Domain: School
Section: Instructional Programs
Category: Performance (School)

Information about the way performance is measured.

- Option Use: 0926 Percentage** *A grade in the format of a fraction with the denominator equal to 100 and the numerator having a range from 0 to 100 denoting the student's score.*
- Option Use: 0927 Standard words or phrases** *Predetermined words or sequences indicating the performance of a student. Words used most frequently include excellent, above average, average, below average, failing, incomplete, and needs improvement.*
- Option Use: 0144 Letter grade/Mark** *A letter assigned to a corresponding qualitative value. (e.g., A=Excellent, B=Above Average, C=Average, D=Below Average, and F=Failing). Corresponding numerical ranges may vary for each letter grade.*
- Option Use: 0928 Teacher's comments** *Individually tailored phrases, sentences, and paragraphs written by the teacher about a student's performance.*
- Option Use: 0929 Two-word scale** *A predetermined scale of dichotomous words such as pass/fail, satisfactory/unsatisfactory, and credit/no credit.*
- Option Use: 0930 Developmental scale** *The measurement of student progress and achievement that focuses on what students know and can do. It is constructed with the recognition that there are stages of development and achievement learners move through as they gain mastery, and that each level of a developmental scale describes observable patterns of activity typical of students moving through a particular stage. These descriptions focus on five dimensions of learning: confidence and independence, knowledge and understanding, skills and strategies, use of prior and emerging experience, and reflectiveness.*
- Option Use: 0931 Mastery/non mastery** *An indication of the performance of the student by noting whether the student has mastered the content of the subject matter.*
- Option Use: 9999 Other**

Domain: School
Section: Instructional Programs
Category: Performance (School)

Information about the way performance is measured.

0141 Grade Value Qualifier

The scale of equivalents, if applicable, for grades awarded as indicators of performance in schoolwork. For example, numerical equivalents for letter grades used in determining a student's Grade Point Average (A=4, B=3, C=2, D=1 in a four-point system) or letter equivalents for percentage grades (90-100%=A, 80-90%=B, etc.) (Note: A list of "Academic Grade Qualifiers" is available from the Association of American Medical Colleges, 2450 N St., N.W., Washington, DC 20037).

Entity Use: Class

Option Use: 0996 *No option list available*

0143 Grading Period Beginning Date

The month, day, and year on which a grading period begins.

Entity Use: Class

Option Use: 0996 *No option list available*

0144 Grading Period Ending Date

The month, day, and year on which a grading period ends.

Entity Use: Class

Option Use: 0996 *No option list available*

0284 Total Days in Grading Period

The total number of days in a given grading period. Also included are days on which the education institution facility is closed and the student body as a whole is engaged in planned activities off-campus under the guidance and direction of staff members.

Entity Use: Class

Option Use: 0996 *No option list available*

Domain: School
Section: Activities

Category: Extra-curricular/Co-curricular Activities (School)

Information about the extra-curricular and co-curricular activities that are offered at the education institution.

0023 Activity Title

The title that identifies a particular co-curricular or extra-curricular activity.

Entity Use: Activity

Option Use: 0996 *No option list available*

0019 Activity Code

The code used to identify the co-curricular or extra-curricular activity that is offered at the education institution.

Entity Use: Activity

Option Use: 0721 *4 H*

Option Use: 0729 *Academic Team/Knowledge Bowl*

Option Use: 0628 *Archery*

Option Use: 0683 *Art and graphic design*

Option Use: 0700 *Art club*

Option Use: 0629 *Badminton*

Option Use: 0677 *Band*

Option Use: 0630 *Baseball*

Option Use: 0631 *Basketball*

Option Use: 0633 *Bowling*

Option Use: 0718 *Boy Scouts*

Option Use: 0691 *Broadcasting*

Option Use: 0713 *Business Professionals of America*

Domain: School
Section: Activities

Category: Extra-curricular/Co-curricular Activities (School)

Information about the extra-curricular and co-curricular activities that are offered at the education institution.

Option Use: 0634 *Boxing*

Option Use: 0667 *Cheerleading*

Option Use: 0725 *Other club or organization*

Option Use: 0722 *Chess club*

Option Use: 0680 *Chorus*

Option Use: 0671 *Class officer*

Option Use: 0670 *Class president*

Option Use: 0701 *Computer club*

Option Use: 0635 *Crew*

Option Use: 0636 *Cross country*

Option Use: 0684 *Dance*

Option Use: 0685 *Dance team*

Option Use: 0707 *Distributive Education
Clubs of America (DECA)*

Option Use: 0637 *Diving*

Option Use: 0696 *Drama club*

Option Use: 0688 *Drill team*

Option Use: 0705 *Family, Career and
Community Leaders of
America*

Option Use: 0694 *Family consumer science*

Option Use: 0639 *Fencing*

Domain: School
Section: Activities

Category: Extra-curricular/Co-curricular Activities (School)

Information about the extra-curricular and co-curricular activities that are offered at the education institution.

Option Use: 0638 *Field hockey*

Option Use: 0640 *Football*

Option Use: 0724 *Fraternity*

Option Use: 0702 *Future Business Leaders of
America - Phi Beta
Lambda (FBLA - PBL)*

Option Use: 0703 *Future Teachers of America*

Option Use: 0719 *Girl Scouts*

Option Use: 0641 *Golf*

Option Use: 0642 *Gymnastics*

Option Use: 0706 *Health Occupations
Students of America*

Option Use: 0735 *Other honor society*

Option Use: 0644 *Ice hockey*

Option Use: 0679 *Jazz ensemble*

Option Use: 0690 *Journalism*

Option Use: 0717 *Key Club*

Option Use: 0645 *Lacrosse*

Option Use: 0697 *Language club*

Option Use: 0693 *Literary magazine*

Option Use: 0646 *Martial arts*

Option Use: 0732 *Mu Alpha Theta*

Domain: School
Section: Activities

Category: Extra-curricular/Co-curricular Activities (School)

Information about the extra-curricular and co-curricular activities that are offered at the education institution.

Option Use: 0674 *Music - Instrumental*

Option Use: 0676 *Music - Theory and
Composition*

Option Use: 0673 *Music - Vocal*

Option Use: 0681 *Other music*

Option Use: 0730 *National Beta Club*

Option Use: 0726 *National Forensics League*

Option Use: 0704 *National Future Farmers
of America (FFA)*

Option Use: 0727 *National Honor Society*

Option Use: 0678 *Orchestra*

Option Use: 0689 *Other performing arts*

Option Use: 0714 *Peer counseling*

Option Use: 0647 *Polo*

Option Use: 0733 *Psi Eta (Science Honorary)*

Option Use: 0648 *Racquetball*

Option Use: 0664 *Rodeo*

Option Use: 0649 *Rugby*

Option Use: 0650 *Sailing*

Option Use: 0699 *Science club*

Option Use: 0665 *Scuba diving*

Domain: School
Section: Activities

Category: Extra-curricular/Co-curricular Activities (School)

Information about the extra-curricular and co-curricular activities that are offered at the education institution.

Option Use: 0652 Soccer

Option Use: 0651 Skiing

Option Use: 0653 Softball

Option Use: 0723 Sorority

Option Use: 0695 Speech/Debate

Option Use: 0668 Other sport

Option Use: 0672 Other student leadership
and government

Option Use: 0655 Squash

Option Use: 0658 Team handball

Option Use: 0728 State Honor Society

Option Use: 0716 Students Against Drunk
Driving (SADD)

Option Use: 0711 Technology Student
Association (TSA)

Option Use: 0932 Student body officer

Option Use: 0659 Tennis

Option Use: 0669 Student body president

Option Use: 0666 Team manager

Option Use: 0682 Theater/Drama

Option Use: 0656 Swimming

Option Use: 0657 Synchronized swimming

Domain: School
Section: Activities

Category: Extra-curricular/Co-curricular Activities (School)

Information about the extra-curricular and co-curricular activities that are offered at the education institution.

Option Use: 0734 *Thespian Society*

Option Use: 0660 *Track and field*

Option Use: 0715 *Tutoring*

Option Use: 0712 *Vocational Industrial Clubs
of America*

Option Use: 0661 *Volleyball*

Option Use: 0662 *Water polo*

Option Use: 0663 *Wrestling*

Option Use: 0692 *Year book*

Option Use: 9999 *Other*

0038 Applicable Grades

The specific grade or combination of grades.

Entity Use: Activity

Option Use: 0787 *Infants/Toddler*

Option Use: 0788 *Preschool*

Option Use: 0789 *Pre-kindergarten*

Option Use: 0805 *Kindergarten*

Option Use: 0790 *First Grade*

Option Use: 0791 *Second Grade*

Option Use: 0792 *Third Grade*

Option Use: 0793 *Fourth Grade*

Option Use: 0794 *Fifth Grade*

Domain: School
Section: Activities

Category: Extra-curricular/Co-curricular Activities (School)

Information about the extra-curricular and co-curricular activities that are offered at the education institution.

Option Use: 0795 *Sixth Grade*

Option Use: 0796 *Seventh Grade*

Option Use: 0798 *Eighth Grade*

Option Use: 0799 *Ninth Grade*

Option Use: 0800 *Tenth Grade*

Option Use: 0801 *Eleventh Grade*

Option Use: 0802 *Twelfth Grade*

Option Use: 0803 *Grade 13*

Option Use: 1003 *Postsecondary*

Option Use: 0013 *Adult*

Option Use: 0804 *Ungraded*

Option Use: 9999 *Other*

0024 Activity Type

An indication of the degree that an activity is related to a student's curriculum.

Entity Use: Activity

Domain: School
Section: Activities

Category: Extra-curricular/Co-curricular Activities (School)

Information about the extra-curricular and co-curricular activities that are offered at the education institution.

Option Use: 0750 *Co-curricular Activity*

An activity that is related to the current curriculum in which a student is enrolled. This may be any type of school-sponsored activity designed to provide opportunities to participate in experiences on an individual or group basis (at school or public events) for the improvement of skills. The following characteristics apply to co-curricular activities: 1) participation is necessary for meeting class requirements, for credit, or for graduation; 2) sessions are conducted at regular and uniform times during school hours, or may be conducted during authorized non-school hours; 3) programs are directed or supervised by instructional staff in a learning environment similar to that found in classes offered for credit; and 4) services are primarily or totally funded by school-operating funds for general instructional purposes under the direction and control of local education authorities.

Option Use: 0751 *Extra-curricular Activity*

Any activity that is not directly related to the student's curriculum (also called "noncurricular" or "supplementary" activities), including all direct and personal services that are planned for student enjoyment and are managed and operated under the guidance of an adult or staff member. The following characteristics apply to extra-curricular activities: 1) programs are not offered for credit or required for graduation; 2) sessions are generally conducted during hours other than those established for school, or if partly during school hours, at times agreed upon by the participants with school authority approval; 3) content is determined primarily by the interests of the students and their parent/guardians with only the guidance of staff members or other adults; and 4) with the possible exception of direct costs of salaries and indirect costs of the use of school facilities, the activity is primarily self-sustaining (e.g., not financed by school-operating or instructional funds), as all other expenses are met by dues, admissions or other student fund-raising events.

0020 Activity Description

The description of a particular co-curricular or extra-curricular activity in which the individual is involved

Entity Use: Activity

Domain: School
Section: Activities

Category: Extra-curricular/Co-curricular Activities (School)

Information about the extra-curricular and co-curricular activities that are offered at the education institution.

Option Use: 0996 *No option list available*

0021 Activity Level of Involvement

A description of the separation of level in the activity (e.g., Varsity, Junior Varsity, Honors).

Entity Use: Activity

Option Use: 0996 *No option list available*

0022 Activity Time

An indication of the time of day the activity takes place.

Entity Use: Activity

Option Use: 0736 *Before school hours*

Option Use: 0934 *After school hours*

Option Use: 0935 *During school hours*

0129 Facility Type

The functional or organizational classification of a function of a facility.

Entity Use: Activity

Option Use: 0752 *Community facility*

A building or site belonging to the community and used by an education institution.

Option Use: 0753 *Home of student*

The residence of a student.

Option Use: 0754 *Hospital*

A building or site belonging to or used by a hospital, sanatorium, or convalescent home.

Option Use: 0103 *Administrative Office*

A building or site used to house offices to support activities concerned with the overall business/management, planning, and evaluation of an education agency or school.

Option Use: 0756 *Residential facility*

A building or site, belonging to or used by an education institution, at which students are boarded and lodged as well as instructed.

Domain: School
Section: Activities

Category: Extra-curricular/Co-curricular Activities (School)

Information about the extra-curricular and co-curricular activities that are offered at the education institution.

Option Use: 0758 *School Building* A building or site used to support preschool, elementary, and/or secondary instruction or specialized educational program and other education-related services to students.

Option Use: 0759 *Shared education facility* A building or site that belongs to either a public or private school system but which is used by both. This includes private schools that are used for public school classes or programs.

Option Use: 0760 *Support facility* A building or site, not otherwise identified, which is not necessarily used for instructional purposes. This includes administrative offices, carpools, garages, or warehouses.

Option Use: 0761 *Vocational training center* A building or site that is used to provide vocational education and training.

Option Use: 0098 *Correction or Detention Facility* A place for the confinement of persons in lawful detention.

Option Use: 0100 *Religious facility* A building or site that belongs to a religious organization and used by an education institution.

Option Use: 0099 *Postsecondary institution*

Option Use: 0342 *Postsecondary institution* A building or site that belongs to a college or university.

Option Use: 0101 *Business facility* A building or site that belongs to a business.

Option Use: 9999 *Other*

0231 Recognition for Completion of Self-contained Class, Co-curricular, or Extra-curricular Activity

The nature of recognition given to the student for the successful completion of work in a self-contained class, co-curricular, or extra-curricular activity.

Entity Use: Activity

Option Use: 0737 *Athletic awards*

Option Use: 0738 *Awarding of units of value*

Domain: School
Section: Activities

Category: Extra-curricular/Co-curricular Activities (School)

Information about the extra-curricular and co-curricular activities that are offered at the education institution.

Option Use: 0740 *Citizenship
award/recognition*

Option Use: 0741 *Completion of requirement,
but no units of value
awarded*

Option Use: 0742 *Certificate*

Option Use: 0743 *Honor awards*

Option Use: 0744 *Letter of commendation*

Option Use: 0745 *Medals*

Option Use: 0746 *Monogram/Letter*

Option Use: 0747 *Points*

Option Use: 0748 *Promotion or advancement*

Option Use: 9998 *None*

Option Use: 9999 *Other*

Domain: School
Section: Activities

Category: Extra-curricular/Co-curricular Activities (School)

Information about the extra-curricular and co-curricular activities that are offered at the education institution.

0131 First Name

A name given to an individual at birth, baptism, or during another naming ceremony, or through legal change.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0184 Middle Name

A secondary name given to an individual at birth, baptism, or during another naming ceremony.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0844 Middle Initial

The first letter of the secondary name given to an individual at birth, baptism, or during another naming ceremony.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0156 Last/Surname

The name borne in common by members of a family.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0135 Generation Code/Suffix

An appendage, if any, used to denote an individual's generation in his family (e.g., Jr., Sr., III).

Entity Use: Primary Contact

Option Use: 0996 No option list available

0207 Personal Title/Prefix

An appellation, if any, used to denote rank, placement, or status (e.g., Mr., Ms., Reverend, Sister, Dr., Colonel).

Entity Use: Primary Contact

Option Use: 0996 No option list available

Domain: School
Section: Activities

Category: Extra-curricular/Co-curricular Activities (School)

Information about the extra-curricular and co-curricular activities that are offered at the education institution.

0208 Position Title

The descriptive name of an individual's position.

Entity Use: Primary Contact

Option Use: 0996 *No option list available*

0025 Address Type

The type of address listed for an individual or organization.

Entity Use: Primary Contact

Option Use: 0123 *Mailing/Shipping Address - other address or P.O. Box address*

Option Use: 0765 *Physical location address*

Option Use: 1991 *Other home address*

Option Use: 1012 *Employer's address*

Option Use: 1013 *Employment address*

0272 Street Number/Name

The street number and street name or post office box number of an address.

Entity Use: Primary Contact

Option Use: 0996 *No option list available*

0037 Apartment/Room/Suite Number

The apartment, room, or suite number of an address.

Entity Use: Primary Contact

Option Use: 0996 *No option list available*

0081 Building/Site Number

The number of the building on the site, if more than one building shares the same address.

Entity Use: Primary Contact

Domain: School
Section: Activities

Category: Extra-curricular/Co-curricular Activities (School)

Information about the extra-curricular and co-curricular activities that are offered at the education institution.

Option Use: 0996 No option list available

0090 City

The name of the city in which an address is located.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0186 Name of County

The name of the county, parish, borough, or comparable unit (within a state) in which an address is located.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0100 County FIPS (Federal Information Processing Standard) Code

The Federal Information Processing Standard (FIPS) numeric code for the county. (Note: A five digit FIPS code that identifies counties across the United States is available from the National Technical Information Service, 5285 Port Royal Road, Springfield, VA 22161. The phone number is 703-605-6000 or visit <http://www.ntis.gov>).

Entity Use: Primary Contact

Option Use: 0996 No option list available

0267 State Abbreviation

The abbreviation for the state (within the United States) or outlying area in which an address is located. (Note: A list of states and extra-state jurisdictions within the United States and their abbreviations can be found in appendix B).

Entity Use: Primary Contact

Option Use: 0996 No option list available

0268 State FIPS (Federal Information Processing Standard) Code

The Federal Information Processing Standard (FIPS) numeric code for the state. (Note: A two digit FIPS code that identifies states across the United States is available from the National Technical Information Service, 5285 Port Royal Road, Springfield, VA 22161. The phone number is 703-605-6000 or visit <http://www.ntis.gov>).

Entity Use: Primary Contact

Domain: School
Section: Activities

Category: Extra-curricular/Co-curricular Activities (School)

Information about the extra-curricular and co-curricular activities that are offered at the education institution.

Option Use: 0996 No option list available

0188 Name of State

The name of the state (within the United States) or outlying area in which an address is located.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0305 Zip Code

The five or nine digit zip code portion of an address.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0099 Country Code

The code for the country in which an address is located. (Note: A list of countries and their codes can be found in appendix C).

Entity Use: Primary Contact

Option Use: 0996 No option list available

0185 Name of Country

The name of the country in which an address is located.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0281 Telephone Status

A description of preferred communication type or special circumstances which affect communication to an individual, organization, or institution via telephone (e.g., no telephone connection, TTY used, no one available to answer the telephone during certain hours).

Entity Use: Primary Contact

Option Use: 0996 No option list available

0280 Telephone Number Type

The type of communication number listed for an individual or organization.

Entity Use: Primary Contact

Domain: School
Section: Activities

Category: Extra-curricular/Co-curricular Activities (School)

Information about the extra-curricular and co-curricular activities that are offered at the education institution.

Option Use: 0096 *Main telephone number*

Option Use: 0350 *Alternate telephone number*

Option Use: 0359 *Answering service*

Option Use: 0370 *Beeper number*

Option Use: 1005 *Facsimile number*

Option Use: 0400 *Appointment telephone number*

Option Use: 0426 *Telex number*

Option Use: 0437 *Telemail*

Option Use: 0448 *Voice mail*

Option Use: 0478 *Instant messaging number*

Option Use: 0486 *Media conferencing number*

0151 International Code Number

The international code for the telephone number.

Entity Use: Primary Contact

Option Use: 0996 *No option list available*

0279 Telephone Number

The telephone number including the area code, and extension, if applicable.

Entity Use: Primary Contact

Option Use: 0996 *No option list available*

0121 Electronic Mail Address Type

The type of electronic mail (e-mail) address listed for an individual or organization.

Entity Use: Primary Contact

Domain: School
Section: Activities

Category: Extra-curricular/Co-curricular Activities (School)

Information about the extra-curricular and co-curricular activities that are offered at the education institution.

Option Use: 0507 *Home/personal*

Option Use: 0518 *Work*

Option Use: 9999 *Other*

0120 Electronic Mail Address

The numbers, letters, and symbols used to identify an electronic mail (e-mail) user within the network to which the individual or organization belongs.

Entity Use: Primary Contact

Option Use: 0996 *No option list available*

Domain: School
Section: Assessment

Category: Assessment Information (School)

The general classification of an assessment administered to students based upon the anticipated use of the information it provides.

0146 Identification Code

A unique number or alphanumeric code assigned to a space, room, site, building, individual, organization, or institution by a school, school system, a state, or other agency or entity.

Entity Use: Assessment

Option Use: 0996 *No option list available*

0147 Identification System

A coding scheme that is used for identification and record-keeping purposes by schools, social services, or other agencies to refer to an individual, organization, or institution.

Entity Use: Assessment

Option Use: 0495 *School-assigned number*

Option Use: 0593 *District-assigned number*

Option Use: 0686 *State-assigned number*

Option Use: 0243 *College Board Admission
Testing Program (ATP)
number*

Option Use: 0254 *American College Testing
(ACT) Program number*

Option Use: 0264 *Federal identification
number*

Option Use: 0307 *Test contractor assigned
assessment number*

Option Use: 0764 *Other federally assigned
number*

Option Use: 9999 *Other*

Domain: School
Section: Assessment

Category: Assessment Information (School)

The general classification of an assessment administered to students based upon the anticipated use of the information it provides.

0140 Grade Level Assessed

The grade level or grade spans assessed.

Entity Use: Assessment

Option Use: 0787 *Infants/Toddler*

Option Use: 0788 *Preschool*

Option Use: 0789 *Pre-kindergarten*

Option Use: 0805 *Kindergarten*

Option Use: 0790 *First Grade*

Option Use: 0791 *Second Grade*

Option Use: 0792 *Third Grade*

Option Use: 0793 *Fourth Grade*

Option Use: 0794 *Fifth Grade*

Option Use: 0795 *Sixth Grade*

Option Use: 0796 *Seventh Grade*

Option Use: 0798 *Eighth Grade*

Option Use: 0799 *Ninth Grade*

Option Use: 0800 *Tenth Grade*

Option Use: 0801 *Eleventh Grade*

Domain: School
Section: Assessment

Category: Assessment Information (School)

The general classification of an assessment administered to students based upon the anticipated use of the information it provides.

Option Use: 0802 *Twelfth Grade*

Option Use: 0803 *Grade 13*

Option Use: 1003 *Postsecondary*

Option Use: 0013 *Adult*

Option Use: 0804 *Ungraded*

Option Use: 9999 *Other*

0065 Assessment Standard

An indication as to whether an assessment conforms to a standard.

Entity Use: Assessment

Option Use: 0430 *Local standard*

Option Use: 0431 *Statewide standard*

Option Use: 0432 *Regional standard*

Option Use: 0434 *Association standard*

Option Use: 0435 *School Standard*

Option Use: 9998 *None*

Option Use: 0438 *Other standard*

Domain: School
Section: Assessment

Category: Assessment Information (School)

The general classification of an assessment administered to students based upon the anticipated use of the information it provides.

0066 Assessment Title

The title or name of the assessment.

Entity Use: School

Option Use: 0996 *No option list available*

0044 Assessment Description

A description of the assessment.

Entity Use: School

Option Use: 0996 *No option list available*

0053 Assessment Purpose

The reason for which an assessment is being conducted.

Entity Use: School

Option Use: 0050 *Admission*

An examination used in the admission procedure for an educational program. It may be used as a part of a selective admission process for an educational institution or as a device for predicting the success of a student in an education program.

Option Use: 0051 *Assessment of student's progress*

An examination used to measure the progress of a student in a particular content area.

Option Use: 0052 *Development of Individualized Educational Program (IEP)*

An assessment used to determine whether a student is in need of special education and, if so, what types of special education services would most benefit the student. This information is often incorporated into a student's individualized educational program (IEP).

Option Use: 0085 *Development of Individualized Family Service Program (IFSP)*

An assessment used to determine whether a child is in need of early intervention services mandated by the Individuals with Disabilities Act (IDEA). This information often contributes to the development of an individualized family service program (IFSP).

Domain: School
Section: Assessment

Category: Assessment Information (School)

The general classification of an assessment administered to students based upon the anticipated use of the information it provides.

- Option Use: 0053** *Diagnosis* *An assessment (other than the development of an IEP or IFSP) used to examine in-depth information about specific strengths and weaknesses in a student's skill development.*
- Option Use: 1990** *Local graduation requirement* *An assessment given to students on a basis of which an appropriate local authority may certify that an individual has met local requirements for high school completion or graduation.*
- Option Use: 0054** *State graduation requirement* *An assessment given to students on a basis of which an appropriate state authority may certify that an individual has met state requirements for high school completion or graduation.*
- Option Use: 0055** *Instructional decision* *An assessment used to determine whether the instructional path of a student should be maintained or altered.*
- Option Use: 0056** *Program eligibility* *An assessment (other than for the development of an IEP or IFSP) used to determine whether a student is eligible to participate in a specific program.*
- Option Use: 0057** *Program evaluation* *An assessment given to a student as part of an effort to evaluate a program's effectiveness. Results of the assessment may or may not be reported at an individual student level.*
- Option Use: 0058** *Program placement* *An assessment used to determine the most appropriate instructional program for a student.*
- Option Use: 0060** *School performance evaluation* *An assessment given to a student to determine the effectiveness of a school or an educational institution. Results of the assessment may or may not be reported to an individual student level.*

Domain: School
Section: Assessment

Category: Assessment Information (School)

The general classification of an assessment administered to students based upon the anticipated use of the information it provides.

- Option Use: 0061 Screening** *An examination used to determine the need for or suitability of additional tests in any of a variety of disciplines or for a specific reason (e.g., a home language survey to identify language minority students who may need assistance.)*
- Option Use: 0062 Promotion to or retention in a grade or program** *An assessment given to a student to determine whether he/she is eligible for promotion to a higher grade level or to a more advanced program.*
- Option Use: 0063 Course credit** *An assessment given to a student to determine whether he/she should be awarded the credit in lieu of completing the course requirements.*
- Option Use: 0064 Course requirement** *An assessment given to a student to complete course requirements.*
- Option Use: 9999 Other**

0057 Assessment Requirement Authority

The person, agency, governmental entity, or other institution requiring or sponsoring the completion of the assessment requirement.

Entity Use: School

Option Use: 0065 Teacher/Staff Member

Option Use: 0675 School

Option Use: 0890 Intermediate Education Agency

Option Use: 0868 State Education Agency

Option Use: 0847 State Legislature

Domain: School
Section: Assessment

Category: Assessment Information (School)

The general classification of an assessment administered to students based upon the anticipated use of the information it provides.

Option Use: 0070 *US Department of Education*

Option Use: 0086 *Speech education director*

Option Use: 0072 *Admission, Review, and Dismissal (ARD) Committee*

Option Use: 0654 *College/University*

Option Use: 0074 *Award-granting organization*

Option Use: 9999 *Other*

0067 Assessment Type

The category of an assessment based on format and content.

Entity Use: School

Option Use: 0075 *Achievement test*

An assessment to measure a student's present level of knowledge skills, or competence in a specific area or subject.

Option Use: 0076 *Advanced placement test*

An assessment to measure the achievement of a student in a subject matter area, taught during the high school, which may qualify him or her to bypass the usual initial college class in this area and begin his or her college work in the area at a more advanced level and possibly with college credit.

Option Use: 0077 *Alternative Assessment*

An assessment provided to children with disabilities who cannot participate in a State or district-wide assessment program, even with appropriate accommodations.

Domain: School
Section: Assessment

Category: Assessment Information (School)

The general classification of an assessment administered to students based upon the anticipated use of the information it provides.

- Option Use: 0079 Attitudinal test** *An assessment to measure the mental and emotional set or pattern of likes and dislikes or opinions held by a student or a group of students. This is often used in relation to considerations such as a controversial issues or personal adjustments.*
- Option Use: 0081 Cognitive and perceptual skills test** *An assessment to measure components of a student's mental ability such as visual memory, figure-ground differentiation, auditory memory, reasoning ability, and sequential processing.*
- Option Use: 0082 Developmental observation** *An assessment to measure a child's development based on observation. This is most frequently associated with early childhood education and care. Areas of observation and/or evaluation may include, and are not limited to a child's cognitive and language development, social and emotional development, hygiene, nutrition, and self-help skills, as well as gross and fine motor skills.*
- Option Use: 0083 Interest inventory** *An assessment used to measure the extent to which a student's pattern of likes and dislikes corresponds to those of individuals who are known to be successfully engaged in a given vocation, subject area, program of studies, or other activity.*
- Option Use: 0084 Language proficiency test** *An assessment used to measure a student's level of proficiency (e.g., speaking, writing, reading, and listening) in either a native language or an acquired language.*
- Option Use: 0087 Manual dexterity test** *An assessment to measure a student's ability to move his or her hands easily and skillfully. This test may be used in the identification of aptitudes for certain occupations.*
- Option Use: 0088 Mental ability (intelligence) test** *An assessment to measure a student's general ability to successfully and rapidly adapt to new situations and to learn from experience.*

Domain: School
Section: Assessment

Category: Assessment Information (School)

The general classification of an assessment administered to students based upon the anticipated use of the information it provides.

Option Use: 0089 Performance assessment *An assessment to measure a student's knowledge or skill by requiring him or her to produce an answer or product that is not necessarily in a standardized format. Examples of performance assessment include writing short answers, solving complex mathematical problems, writing an extended essay, conducting an experiment, presenting an oral argument, or assembling a portfolio of representative work.*

Option Use: 0090 Personality test *An assessment to measure a student's affective or nonintellectual aspects of behavior such as emotional adjustment, interpersonal relations, motivation, interests, and attitudes.*

Option Use: 0092 Portfolio assessment *An assessment to measure the quality of a collection of student work or a series of student performances as interpreted by the student, a teacher, or an independent evaluator.*

Option Use: 0093 Psychological test *An assessment to measure a sample of behavior in an objective and standardized way.*

Option Use: 0094 Psychomotor test *An assessment to measure the motor effects of a student's mental or cerebral processes.*

Option Use: 0095 Reading readiness test *An assessment to measure interrelated factors contributing to a student's readiness to learn to read (e.g., linguistic maturity, experiential background, perceptual maturity, and responsiveness to books and storytelling).*

Option Use: 9999 Other

0042 Assessment Code

The code used to identify a particular assessment given to an individual.

Entity Use: School

Option Use: 0996 No option list available

Domain: School
Section: Assessment

Category: Assessment Information (School)

The general classification of an assessment administered to students based upon the anticipated use of the information it provides.

0043 Assessment Content

The description of the content or subject area (e.g., arts, mathematics, reading, stenography, or a foreign language) of an assessment.

Entity Use: School

Option Use: 0996 No option list available

0170 Level for which Designed

The typical grade level or range of grade levels for which an assessment is designed.

Entity Use: School

Option Use: 0996 No option list available

0039 Assessment Administration Date(s)

The month, day(s), and year which an assessment is administered.

Entity Use: School

Option Use: 0996 No option list available

0046 Assessment Duration

The amount of time that an individual is permitted to use in attempting to complete the assessment.

Entity Use: School

Option Use: 0996 No option list available

0098 Copyright Date

The month, day, and year that a publication lists for its copyright.

Entity Use: School

Option Use: 0996 No option list available

0045 Assessment Development

An indication of how the assessment was produced or developed.

Entity Use: School

Domain: School
Section: Assessment

Category: Assessment Information (School)

The general classification of an assessment administered to students based upon the anticipated use of the information it provides.

Option Use: 0423 *Off-the-shelf*

Option Use: 0425 *Built from commercial item banks*

Option Use: 0427 *Custom developed*

Option Use: 0424 *Customized off-the-shelf*

Option Use: 0428 *District developed*

Option Use: 0429 *State developed*

0041 Assessment Administration Method

The primary manner in which a test is administered to a student.

Entity Use: School

Option Use: 0439 *Group test*

An assessment that is administered to a number of students at the same time.

Option Use: 0440 *Individual test*

An assessment that is administered to only one student at a time.

Option Use: 0441 *Both group and individual test*

An assessment that is administered, in parts, to both a group of students and to each student individually (e.g., a language test that has one part administration orally/individually and a separate written part administered to a group).

0254 Response Form Design

Information about the selection of test items on an assessment.

Entity Use: School

Domain: School
Section: Assessment

Category: Assessment Information (School)

The general classification of an assessment administered to students based upon the anticipated use of the information it provides.

Option Use: 0442 Collaborative/group activity *A test that requires an activity in which two or more students are involved. Each student is required to do his or her work individually within the context of a group or as a contributing member of a group effort.*

Option Use: 0443 Computer simulation *A test that requires a student to use a computer or computer program to successfully complete the assessment.*

Option Use: 0444 Constructed-response *A test that requires a student to supply his or her own response rather than selecting one from a predetermined set of response options (e.g., an essay or short answer response). This term is often referred to as supply-response.*

Option Use: 0445 Laboratory experiment *A test that requires a student to perform a structured experiment.*

Option Use: 0446 Selected response *A test that requires a student to choose from among a predetermined set of response options (e.g., a multiple-choice test).*

Option Use: 0447 Performance *A test that requires a student to supply a response in the form of overt action (such as fitting pegs into a pegboard, tracing a maze, or playing a musical instrument) rather than one of written or oral nature.*

Option Use: 9999 Other

0060 Assessment Rubric/Rating

An indication of the quantitative or quality.

Entity Use: School

Option Use: 0996 No option list available

Domain: School
Section: Assessment

Category: Assessment Information (School)

The general classification of an assessment administered to students based upon the anticipated use of the information it provides.

0278 Teacher Involvement in Assessment Development

The way in which teachers were involved in the development and/or scoring of the assessment.

Entity Use: School

Option Use: 0453 *Developed items*

Option Use: 0454 *Edited items*

Option Use: 0455 *Piloted items*

Option Use: 0456 *Helped to select items*

Option Use: 0458 *Scored items*

Option Use: 0459 *Instrument selection*

Option Use: 9998 *None*

Option Use: 9999 *Other*

0064 Assessment Special Accommodation

The type of special variation used in the administration of the test.

Entity Use: School

Option Use: 0461 *Adjustable swivel arm*

Option Use: 0462 *Adjustable table height*

Option Use: 0463 *Braille*

Option Use: 0937 *Enlarged keyboard*

Option Use: 0464 *Enlarged monitor view*

Domain: School
Section: Assessment

Category: Assessment Information (School)

The general classification of an assessment administered to students based upon the anticipated use of the information it provides.

Option Use: 0465 *Extra time*

Option Use: 0546 *Foreign language*

Option Use: 0468 *Large print booklet*

Option Use: 0469 *Multi-day administration*

Option Use: 0470 *Reader*

Option Use: 0471 *Recorder or amanuensis*

Option Use: 0473 *Separate room*

Option Use: 0474 *Signer/sign language
interpreter*

Option Use: 0475 *Special furniture*

Option Use: 0476 *Special lighting*

Option Use: 0477 *Track ball*

Option Use: 0479 *Untimed*

Option Use: 9999 *Other*

0295 Use of Manipulatives

A description of the manipulates that are utilized during the assessment (e.g., math tiles, protractors, calculators).

Entity Use: School

Option Use: 0996 *No option list available*

Domain: School
Section: Assessment

Category: Assessment Information (School)

The general classification of an assessment administered to students based upon the anticipated use of the information it provides.

0296 Use of Reference Materials

A description of the reference materials that are utilized during the assessment (e.g., reference sheets, dictionaries, word lists).

Entity Use: School

Option Use: 0996 *No option list available*

0049 Assessment Groups

The groups or subgroups of individuals at the designated grades who were assessed.

Entity Use: School

Option Use: 0480 *All students*

Option Use: 0481 *Sample*

Option Use: 0482 *Voluntary*

Option Use: 9999 *Other*

0112 Date of Assessment Revision

The month, day, and year that the conceptual design for the assessment was most recently revised substantially.

Entity Use: School

Option Use: 0996 *No option list available*

0199 Number of Test Items

The number of items on the assessment.

Entity Use: School

Option Use: 0996 *No option list available*

0196 Number of Items Revised

The number of test items that were changed since the previous or original version.

Entity Use: School

Domain: School
Section: Assessment

Category: Assessment Information (School)

The general classification of an assessment administered to students based upon the anticipated use of the information it provides.

Option Use: 0996 No option list available

0200 Number of Test Items Released

The number of the test items that are released to the public.

Entity Use: School

Option Use: 0996 No option list available

0068 Assessment Vendor Name

The name of the contractor who provides or scores the assessment.

Entity Use: School

Option Use: 0996 No option list available

0260 SEA Contact for Assessment

The name of the individual who manages the external contractor.

Entity Use: School

Option Use: 0996 No option list available

Domain: School
Section: Assessment

Category: Assessment Information (School)

The general classification of an assessment administered to students based upon the anticipated use of the information it provides.

0276 Subtest Name

The name or title of the subtest.

Entity Use: Subtest

Option Use: 0996 *No option list available*

0275 Subtest Description

The description of the subtest (e.g., reading comprehension, vocabulary, mathematics, verbal, humanities, quantitative, geography).

Entity Use: Subtest

Option Use: 0996 *No option list available*

0146 Identification Code

A unique number or alphanumeric code assigned to a space, room, site, building, individual, organization, or institution by a school, school system, a state, or other agency or entity.

Entity Use: Subtest

Option Use: 0996 *No option list available*

0147 Identification System

A coding scheme that is used for identification and record-keeping purposes by schools, social services, or other agencies to refer to an individual, organization, or institution.

Entity Use: Subtest

Option Use: 0495 *School-assigned number*

Option Use: 0593 *District-assigned number*

Option Use: 0686 *State-assigned number*

Option Use: 0243 *College Board Admission
Testing Program (ATP)
number*

Domain: School
Section: Assessment

Category: Assessment Information (School)

The general classification of an assessment administered to students based upon the anticipated use of the information it provides.

Option Use: 0254 *American College Testing (ACT) Program number*

Option Use: 0264 *Federal identification number*

Option Use: 0936 *Sub-test number*

Option Use: 0307 *Test contractor assigned assessment number*

Option Use: 0764 *Other federally assigned number*

Domain:	School
Section:	Assessment
Category:	Assessment Outcomes (School)
	Information about the results of the assessment including scoring and reporting information.

0054 Assessment Reference Type

A classification of how results of achievement tests are related and interpreted.

Entity Use: School

- | | |
|---|---|
| Option Use: 0487 <i>Norm-referenced</i> | <i>A student's test scores are related to that of a specified norm group, the samples of which are used as the basis for interpreting test scores.</i> |
| Option Use: 0488 <i>Criterion-referenced</i> | <i>A student's test scores are related to a specified criterion and expressed in terms of the knowledge or skill acquired (e.g., a given number of words typed per minute with a specified degree of accuracy).</i> |
| Option Use: 0489 <i>Achievement-level reference or benchmarked</i> | <i>A student's test scores are related to a specified level of achievement such as 'basic', 'proficient', or 'advanced.'</i> |

0190 Norm Group

The group for which the scores of an assessment have been standardized for use in interpreting the results.

Entity Use: School

- | |
|---|
| Option Use: 0938 <i>International</i> |
| Option Use: 0939 <i>National</i> |
| Option Use: 0391 <i>State</i> |
| Option Use: 0005 <i>Regional</i> |
| Option Use: 0007 <i>Local</i> |
| Option Use: 0006 <i>Categorical type (e.g., urban)</i> |
| Option Use: 9999 <i>Other</i> |

Domain: School

Section: Assessment

Category: Assessment Outcomes (School)

Information about the results of the assessment including scoring and reporting information.

0191 Norm Year

The year when the assessment was given to a sample of students for the purpose of establishing a standard of performance for that group of students.

Entity Use: School

Option Use: 0996 *No option list available*

0192 Norming Period

The time of year when the assessment was given to a sample of students for the purpose of establishing a standard of performance for that group of students (e.g., fall, mid-year, or spring).

Entity Use: School

Option Use: 0996 *No option list available*

0258 Score Range

The lowest and highest individual scores obtained by a group of students who are in the norm group.

Entity Use: School

Option Use: 0996 *No option list available*

0056 Assessment Reporting Method

The method that the instructor of the class uses to report the performance and achievement of all students. It may be a qualitative method such as individualized teacher comments or a quantitative method such as a letter or a numerical grade. In some cases, more than one type of reporting method may be used.

Entity Use: School

Option Use: 0490 *Age score*

A derived score used to express a student's test performance in terms of the developmental-level characteristics of the average individual of a corresponding chronological age. This is used more frequently with intelligence and achievement tests for children of school age or below. Scores can be applied to determine a student's mental age (e.g., the average chronological age of students achieving a specific raw score) or education age (e.g., test performance according to the norm age on any given level).

Domain: School
Section: Assessment
Category: Assessment Outcomes (School)
Information about the results of the assessment including scoring and reporting information.

- Option Use: 0491 C-scaled scores** A score expressed in normalized standard score of eleven units.
- Option Use: 0492 CEEB-scores** A score developed for use with the College Entrance Examination Board tests and those tests by the Educational Testing Service as the basis for reporting scores on many of its other special program tests. It is similar to other linear standard scores but has a mean of 500 and a standard deviation of 100.
- Option Use: 0493 Grade equivalent or grade-level indicator** A derived score expressed as the grade placement of those students for whom a given score was average.
- Option Use: 0494 ITED-score** A score developed for use with the Iowa Tests of Educational Development, but which is now also used with the American College Testing Program and other tests. This score has a mean of 15 and a standard deviation of five, and scores are based on nationally-representative sample of tenth-and eleventh-grade students.
- Option Use: 0144 Letter grade/Mark** A letter assigned to a corresponding qualitative value. (e.g., A=Excellent, B=Above Average, C=Average, D=Below Average, and F=Failing). Corresponding numerical ranges may vary for each letter grade.
- Option Use: 0497 Normal curve equivalent** A score expressed in a normalized standard score with a mean of 50 and a standard deviation of 21.06. Scores range from 1 through 99 and an equal unit is retained in the scale.
- Option Use: 0498 Normalized standard score** A score that resembles standard scores (z-scores) but which is computed like percentile scores.
- Option Use: 0499 Number score** A number assigned corresponding to the total assessed quality of student response (e.g., the number of answers a student provides that are correct) or the level of a score using a holistic scoring guide usually used in writing assessments.

Domain: School
Section: Assessment

Category: Assessment Outcomes (School)

Information about the results of the assessment including scoring and reporting information.

Option Use: 0500 <i>Pass-Fail</i>	<i>A score used to indicate whether a student passes or fails the assessment.</i>
Option Use: 0502 <i>Percentile rank</i>	<i>A derived score presented in terms of the percentage of students in a specified group who fall below a given score point.</i>
Option Use: 0503 <i>Proficiency level</i>	<i>A standardized qualitative expression used to indicate a student's functional mastery of a specific skill (e.g., novice, apprentice, or master).</i>
Option Use: 0504 <i>Ranking</i>	<i>An expression used to indicate the position of a student relative to other students taking the same assessment (e.g., highest, second next highest, third, and so on). Since the total number of cases limits the rank, the two numbers are often reported together.</i>
Option Use: 0505 <i>Ratio IQ's</i>	<i>A score based on the ratio of mental age to chronological age. The ratio or deviation IQ has a common standard deviation for all ages covered by the test.</i>
Option Use: 0506 <i>Standard age score</i>	<i>A score used in connection with certain Riverside Press tests where the standard age score has a mean of 1000 and a standard deviation of 16.</i>
Option Use: 0508 <i>Stanine score</i>	<i>A score expressed in normalized standard of nine units (i.e., 1-9). In a normal distribution, stanines have a mean of 5.0 and a standard deviation of 1.96.</i>
Option Use: 0509 <i>Sten score</i>	<i>A score expressed in a normalized five units on either side of the mean. In a normal distribution, sten scores have a mean of 5.5 and a standard deviation of 2.0.</i>
Option Use: 0510 <i>T-score</i>	<i>A standard score expressed with a mean of 50 and a standard deviation of 10.</i>

Domain: School
Section: Assessment

Category: Assessment Outcomes (School)
Information about the results of the assessment including scoring and reporting information.

Option Use: 0511 *Z-score* *A basic standard score expressed with mean of 0 and a standard deviation of 1.0.*

Option Use: 0512 *Achievement level* *A score that indicates the student's proficiency in a particular subject matter. Performance is usually described in achievement levels (e.g., a range from "basic" to "advanced").*

Option Use: 0513 *Mastery level* *A score that indicates a student's mastery of a particular subject matter. Performance is usually categorized as "Mastered" or "Not Mastered."*

Option Use: 9999 *Other*

0055 Assessment Reporting Level

The level at which results are presented.

Entity Use: School

Option Use: 0514 *Individual summary scores*

Option Use: 0515 *More detailed profiles of individual performance*

Option Use: 1976 *Teacher/classroom level summary scores*

Option Use: 1977 *School level summary scores*

Option Use: 0517 *District-level summary scores*

Option Use: 0519 *Program summary scores*

Option Use: 0520 *Data disaggregated by category (Specify categories)*

Domain: School
Section: Assessment
Category: Assessment Outcomes (School)
Information about the results of the assessment including scoring and reporting information.

Option Use: 9999 *Other*

0259 Score Results

The description of a meaningful raw score or statistical expression of the performance of a student or group of students on an assessment.

Entity Use: School

Option Use: 0996 *No option list available*

0061 Assessment Score Disaggregation

Aggregation of scores from exceptional students (e.g., ELL students, students with disabilities).

Entity Use: School

Option Use: 0521 *Aggregated*

Option Use: 0522 *Disaggregated*

0063 Assessment Section Title

The title of the assessment section.

Entity Use: School

Option Use: 0996 *No option list available*

0062 Assessment Section Description

A description of the assessment section.

Entity Use: School

Option Use: 0996 *No option list available*

0261 Section Duration

The amount of time that a participant is permitted to use in attempting to complete the assessment section.

Entity Use: School

Option Use: 0996 *No option list available*



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Nonfiscal Data Handbook for Early Childhood, Elementary, and Secondary Education

Local Education Agency (LEA) Domain

Domain:	Local Education Agency (LEA)
Section:	Institution Identification
Category:	Education Institution Information (LEA) The identification of the school, education institution, agency, or organization that is providing or has provided an educational experience to an individual.

0187 Name of Institution

The full, legally accepted or popularly accepted name of an organization (e.g., a school, an association, or a company).

Entity Use: Local Education Agency (LEA)

Option Use: 0996 No option list available

0313 Former Name of Institution

The previously recognized or legally accepted name of the education institution that is no longer valid.

Entity Use: Local Education Agency (LEA)

Option Use: 0996 No option list available

0146 Identification Code

A unique number or alphanumeric code assigned to a space, room, site, building, individual, organization, or institution by a school, school system, a state, or other agency or entity.

Entity Use: Local Education Agency (LEA)

Option Use: 0996 No option list available

0147 Identification System

A coding scheme that is used for identification and record-keeping purposes by schools, social services, or other agencies to refer to an individual, organization, or institution.

Entity Use: Local Education Agency (LEA)

Option Use: 0593 District-assigned number

Option Use: 0763 SEA number for LEA

Option Use: 0216 NCES number for LEA

Option Use: 0175 College Board/ACT code set of PK-grade 12 institutions

Option Use: 0264 Federal identification number

Option Use: 0276 Dunn and Bradstreet number (e.g., DUNS number)

Domain: Local Education Agency (LEA)
Section: Institution Identification
Category: Education Institution Information (LEA)
The identification of the school, education institution, agency, or organization that is providing or has provided an educational experience to an individual.

Option Use: 0764 Other federally assigned number

Option Use: 9999 Other

0025 Address Type

The type of address listed for an individual or organization.

Entity Use: Local Education Agency (LEA)

Option Use: 0123 Mailing/Shipping Address - other address or P.O. Box address

Option Use: 0124 Organization's mailing address

Option Use: 0765 Physical location address

Option Use: 1011 Other organization address

0272 Street Number/Name

The street number and street name or post office box number of an address.

Entity Use: Local Education Agency (LEA)

Option Use: 0996 No option list available

0037 Apartment/Room/Suite Number

The apartment, room, or suite number of an address.

Entity Use: Local Education Agency (LEA)

Option Use: 0996 No option list available

0081 Building/Site Number

The number of the building on the site, if more than one building shares the same address.

Entity Use: Local Education Agency (LEA)

Option Use: 0996 No option list available

Domain:	Local Education Agency (LEA)
Section:	Institution Identification
Category:	Education Institution Information (LEA)
	The identification of the school, education institution, agency, or organization that is providing or has provided an educational experience to an individual.

0090 City

The name of the city in which an address is located.

Entity Use: Local Education Agency (LEA)

Option Use: 0996 No option list available

0186 Name of County

The name of the county, parish, borough, or comparable unit (within a state) in which an address is located.

Entity Use: Local Education Agency (LEA)

Option Use: 0996 No option list available

0100 County FIPS (Federal Information Processing Standard) Code

The Federal Information Processing Standard (FIPS) numeric code for the county. (Note: A five digit FIPS code that identifies counties across the United States is available from the National Technical Information Service, 5285 Port Royal Road, Springfield, VA 22161. The phone number is 703-605-6000 or visit <http://www.ntis.gov>).

Entity Use: Local Education Agency (LEA)

Option Use: 0996 No option list available

0268 State FIPS (Federal Information Processing Standard) Code

The Federal Information Processing Standard (FIPS) numeric code for the state. (Note: A two digit FIPS code that identifies states across the United States is available from the National Technical Information Service, 5285 Port Royal Road, Springfield, VA 22161. The phone number is 703-605-6000 or visit <http://www.ntis.gov>).

Entity Use: Local Education Agency (LEA)

Option Use: 0996 No option list available

0188 Name of State

The name of the state (within the United States) or outlying area in which an address is located.

Entity Use: Local Education Agency (LEA)

Option Use: 0996 No option list available

0267 State Abbreviation

The abbreviation for the state (within the United States) or outlying area in which an address is located. (Note: A list of states and extra-state jurisdictions within the United States and their abbreviations can be found in appendix B).

Entity Use: Local Education Agency (LEA)

Domain: Local Education Agency (LEA)
Section: Institution Identification
Category: Education Institution Information (LEA)
The identification of the school, education institution, agency, or organization that is providing or has provided an educational experience to an individual.

Option Use: 0996 No option list available

0305 Zip Code

The five or nine digit zip code portion of an address.

Entity Use: Local Education Agency (LEA)

Option Use: 0996 No option list available

0099 Country Code

The code for the country in which an address is located. (Note: A list of countries and their codes can be found in appendix C).

Entity Use: Local Education Agency (LEA)

Option Use: 0996 No option list available

0185 Name of Country

The name of the country in which an address is located.

Entity Use: Local Education Agency (LEA)

Option Use: 0996 No option list available

0281 Telephone Status

A description of preferred communication type or special circumstances which affect communication to an individual, organization, or institution via telephone (e.g., no telephone connection, TTY used, no one available to answer the telephone during certain hours).

Entity Use: Local Education Agency (LEA)

Option Use: 0996 No option list available

0280 Telephone Number Type

The type of communication number listed for an individual or organization.

Entity Use: Local Education Agency (LEA)

Option Use: 0096 Main telephone number

Option Use: 0350 Alternate telephone number

Option Use: 0359 Answering service

Option Use: 0370 Beeper number

Domain: Local Education Agency (LEA)
Section: Institution Identification
Category: Education Institution Information (LEA)
The identification of the school, education institution, agency, or organization that is providing or has provided an educational experience to an individual.

Option Use: 1005 Facsimile number

Option Use: 0400 Appointment telephone number

Option Use: 0426 Telex number

Option Use: 0437 Telemail

Option Use: 0448 Voice mail

Option Use: 0478 Instant messaging number

Option Use: 0486 Media conferencing number

0151 International Code Number

The international code for the telephone number.

Entity Use: Local Education Agency (LEA)

Option Use: 0996 No option list available

0279 Telephone Number

The telephone number including the area code, and extension, if applicable.

Entity Use: Local Education Agency (LEA)

Option Use: 0996 No option list available

0121 Electronic Mail Address Type

The type of electronic mail (e-mail) address listed for an individual or organization.

Entity Use: Local Education Agency (LEA)

Option Use: 0767 Organization

Option Use: 9999 Other

0120 Electronic Mail Address

The numbers, letters, and symbols used to identify an electronic mail (e-mail) user within the network to which the individual or organization belongs.

Entity Use: Local Education Agency (LEA)

Option Use: 0996 No option list available

Domain: Local Education Agency (LEA)
Section: Institution Identification
Category: Education Institution Information (LEA)
The identification of the school, education institution, agency, or organization that is providing or has provided an educational experience to an individual.

0304 Web Site Address (URL)

Unique Resource Locator. The unique address of a Web page.

Entity Use: Local Education Agency (LEA)

Option Use: 0996 No option list available

0306 Zone Number

The number assigned to a geographical area for purposes of census enumeration. For a public school census, this number is generally assigned by the local education agency (LEA).

Entity Use: Local Education Agency (LEA)

Option Use: 0996 No option list available

0183 Metropolitan Statistical Area (MSA) Federal Information Processing Standards (FIPS) Code

The Federal Information Processing Standard (FIPS) numeric code for the Metropolitan Statistical Areas (MSA).

Entity Use: Local Education Agency (LEA)

Option Use: 0996 No option list available

0839 Locale Code

The designation based on the institution's geographic location and population attributes such as density.

Entity Use: Local Education Agency (LEA)

Option Use: 0768 Large Central City A central city of a Consolidated Metropolitan Statistical Area (CMSA) or Metropolitan Statistical Area (MSA), with the city having a population greater than or equal to 250,000.

Option Use: 0769 Mid-size Central City A central city of a Consolidated Metropolitan Statistical Area (CMSA) or Metropolitan Statistical Area (MSA), with the city having a population less than 250,000.

Option Use: 0770 Urban Fringe of a Large City Any incorporated place, Census designated place, or non-place territory within a Consolidated Metropolitan Statistical Area (CMSA) or Metropolitan Statistical Area (MSA) of a Large City and defined as urban by the Census Bureau.

Domain: Local Education Agency (LEA)

Section: Institution Identification

Category: Education Institution Information (LEA)

The identification of the school, education institution, agency, or organization that is providing or has provided an educational experience to an individual.

Option Use: 0771 *Urban Fringe of a Mid-Size City* Any incorporated place, Census designated place, or non-place territory within a Consolidated Metropolitan Statistical Area (CMSA) or Metropolitan Statistical Area (MSA) of a Mid-size City and defined as urban by the Census Bureau.

Option Use: 0773 *Large Town* An incorporated place or Census designated place with a population greater than or equal to 25,000 and located outside a Consolidated Metropolitan Statistical Area (CMSA) or Metropolitan Statistical Area (MSA).

Option Use: 0774 *Small Town* An incorporated place or Census designated place with a population less than 25,000 and greater than or equal to 2,500 and located outside a Consolidated Metropolitan Statistical Area (CMSA) or Metropolitan Statistical Area (MSA).

Option Use: 0014 *Rural, inside MSA* Any incorporated place, Census designated place, or non-place territory within a Consolidated Metropolitan Statistical Area (CMSA) or Metropolitan Statistical Area (MSA) or a Large or Mid-size City and defined as rural by the Census Bureau.

Option Use: 1006 *Rural, outside MSA* Any incorporated place, Census designated place, or non-place territory not within a Consolidated Metropolitan Statistical Area (CMSA) or Metropolitan Statistical Area (MSA) of a Large or Mid-Size City and defined as rural by the Census Bureau.

0182 Metro Status Code (MSC)

The classification of the institution's service area relative to a Metropolitan Statistical Area (MSA).

Entity Use: Local Education Agency (LEA)

Option Use: 1007 *Primarily serves a central city of a Metropolitan Statistical Area (MSA)*

Option Use: 1008 *Serves a Metropolitan Statistical Area (MSA) but not primarily its central city*

Domain: Local Education Agency (LEA)
Section: Institution Identification
Category: Education Institution Information (LEA)
The identification of the school, education institution, agency, or organization that is providing or has provided an educational experience to an individual.

Option Use: 1009 *Does not serve a Metropolitan Statistical Area (MSA)*

0158 Latitude

The north or south angular distance from the equator that, when combined with longitude, reflects an estimation of where the school is physically situated.

Entity Use: Local Education Agency (LEA)

Option Use: 0996 *No option list available*

0173 Longitude

The east or west angular distance from the prime meridian that, when combined with latitude, reflects an estimation of where the school is physically situated.

Entity Use: Local Education Agency (LEA)

Option Use: 0996 *No option list available*

0202 Other Geographical Designation

Any relevant description for a geographical location other than those described above.

Entity Use: Local Education Agency (LEA)

Option Use: 0996 *No option list available*

0311 Governmental Jurisdiction Name

The name of the governmental jurisdiction.

Entity Use: Local Education Agency (LEA)

Option Use: 0996 *No option list available*

0312 Governmental Jurisdiction Type

The type of governmental jurisdiction.

Entity Use: Local Education Agency (LEA)

Option Use: 1970 *City Council Ward*

A division of a city or town, or an electoral district, for administrative and representative purposes.

Option Use: 1971 *County Commissioner District*

The primary legal division of most states for administrative and representative purposes.

Domain: Local Education Agency (LEA)

Section: Institution Identification

Category: Education Institution Information (LEA)

The identification of the school, education institution, agency, or organization that is providing or has provided an educational experience to an individual.

Option Use: 1972 **State Board of Education District** *The district within a state represented by a member of a State Board of Education.*

Option Use: 1973 **State Legislative District** *The fully, legally accepted or popularly accepted name of an area from which members are elected to state legislatures. The state legislative districts embody the upper (Senate) and lower (House) chambers of the state legislature.*

Option Use: 1974 **Congressional District** *The full, legally accepted or popularly accepted name of an area established by law for the election of representatives to the United States Congress. Each Congressional District is to be as equal in population to all other Congressional Districts in the state as practicable, based on the decennial census counts. The number of Congressional Districts in each state may change after each decennial census, and the boundaries may be changed more than once during a decade.*

0129 Facility Type

The functional or organizational classification of a function of a facility.

Entity Use: Local Education Agency (LEA)

Option Use: 0752 **Community facility** *A building or site belonging to the community and used by an education institution.*

Option Use: 0753 **Home of student** *The residence of a student.*

Option Use: 0754 **Hospital** *A building or site belonging to or used by a hospital, sanatorium, or convalescent home.*

Option Use: 0103 **Administrative Office** *A building or site used to house offices to support activities concerned with the overall business/management, planning, and evaluation of an education agency or school.*

Option Use: 0756 **Residential facility** *A building or site, belonging to or used by an education institution, at which students are boarded and lodged as well as instructed.*

Domain: Local Education Agency (LEA)

Section: Institution Identification

Category: Education Institution Information (LEA)

The identification of the school, education institution, agency, or organization that is providing or has provided an educational experience to an individual.

Option Use: 0758	School Building	<i>A building or site used to support preschool, elementary, and/or secondary instruction or specialized educational program and other education-related services to students.</i>
Option Use: 0759	Shared education facility	<i>A building or site that belongs to either a public or private school system but which is used by both. This includes private schools that are used for public school classes or programs.</i>
Option Use: 0760	Support facility	<i>A building or site, not otherwise identified, which is not necessarily used for instructional purposes. This includes administrative offices, carpools, garages, or warehouses.</i>
Option Use: 0761	Vocational training center	<i>A building or site that is used to provide vocational education and training.</i>
Option Use: 0098	Correction or Detention Facility	<i>A place for the confinement of persons in lawful detention.</i>
Option Use: 0100	Religious facility	<i>A building or site that belongs to a religious organization and used by an education institution.</i>
Option Use: 0099	Postsecondary institution	
Option Use: 0342	Postsecondary institution	<i>A building or site that belongs to a college or university.</i>
Option Use: 0101	Business facility	<i>A building or site that belongs to a business.</i>
Option Use: 9999	Other	

0096 Co-educational Status

An indication of the genders to whom the school offers instruction.

Entity Use: Local Education Agency (LEA)

Option Use: 0016 **Co-educational**

Option Use: 0017 **All-female**

Option Use: 0018 **All-male**

Domain: Local Education Agency (LEA)

Section: Institution Identification

Category: Education Institution Information (LEA)

The identification of the school, education institution, agency, or organization that is providing or has provided an educational experience to an individual.

0240 Religious Affiliation

The religion or religious group (e.g., the specific unified system of religious expression) with which the individual or institution most identifies.

Entity Use: Local Education Agency (LEA)

Option Use: 0019 Amish

Option Use: 0020 Assembly of God

Option Use: 0021 Baptist

Option Use: 0022 Buddhist

Option Use: 0023 Calvinist

Option Use: 0024 Catholic

Option Use: 0025 Eastern Orthodox

Option Use: 0027 Episcopal

Option Use: 0028 Friends

Option Use: 0029 Greek Orthodox

Option Use: 0030 Hindu

Option Use: 0031 Islamic

Option Use: 0032 Jehovah's Witnesses

Option Use: 0033 Jewish

Option Use: 0034 Latter Day Saints

Option Use: 0036 Lutheran

Option Use: 0038 Mennonite

Option Use: 0040 Methodist

Option Use: 0041 Pentecostal

Option Use: 0042 Presbyterian

Domain: Local Education Agency (LEA)
Section: Institution Identification
Category: Education Institution Information (LEA)
 The identification of the school, education institution, agency, or organization that is providing or has provided an educational experience to an individual.

Option Use: 1979 Christian (no specific denomination)

Option Use: 0043 Other Christian denomination

Option Use: 0044 Seventh Day Adventist

Option Use: 0045 Tao

Option Use: 0046 Unitarian Universalist

Option Use: 0047 Christian Scientist

Option Use: 0048 Nazarene

Option Use: 9998 None

Option Use: 9999 Other

0032 Agency Status

The current status of the agency operations, exclusive of scheduled breaks, holidays, or other temporary interruptions.

Entity Use: Local Education Agency (LEA)

Option Use: 0106 Agency Open Agency is currently in operation.

Option Use: 0107 Agency Closed Agency is currently not in operation and is not expected to operate in the future.

Option Use: 0108 New Agency Agency is newly created or completely restructured into current geographical boundaries or instructional responsibility.

Option Use: 0109 Changed Boundary Agency has undergone a significant change in geographic boundaries or instructional responsibility.

Option Use: 0110 Inactive Agency Agency is temporarily closed and may reopen within three years.

Option Use: 0111 Future Agency Agency is scheduled to be operational within two years.

Domain: Local Education Agency (LEA)
Section: Institution Identification
Category: Education Institution Information (LEA)
The identification of the school, education institution, agency, or organization that is providing or has provided an educational experience to an individual.

0843 Date Founded

The month, day, and year in which the institution was founded.

Entity Use: Local Education Agency (LEA)

Option Use: 0996 No option list available

0111 Date Opened

The first month, day, and year of operation.

Entity Use: Local Education Agency (LEA)

Option Use: 0996 No option list available

0113 Date of Closure

The month, day, and year that the education institution was closed.

Entity Use: Local Education Agency (LEA)

Option Use: 0996 No option list available

0230 Reason for Closure

A description of the reason or reasons for temporary or permanent closure.

Entity Use: Local Education Agency (LEA)

Option Use: 0008 Low enrollment

Option Use: 0009 Inadequate facilities

Option Use: 0010 Financial difficulties

Option Use: 0011 Achievement requirements unmet

Option Use: 0012 Loss of accreditation

Option Use: 0112 Planned construction

Option Use: 0115 Re-organization (e.g., merging, splitting, change in authoritative agency)

Option Use: 0116 Legislative mandates

Option Use: 0117 Emergency event

Domain: Local Education Agency (LEA)

Section: Institution Identification

Category: Education Institution Information (LEA)

The identification of the school, education institution, agency, or organization that is providing or has provided an educational experience to an individual.

Option Use: 9999 Other

Domain:	Local Education Agency (LEA)
Section:	Institution Identification
Category:	Education Institution Information (LEA) The identification of the school, education institution, agency, or organization that is providing or has provided an educational experience to an individual.

0131 First Name

A name given to an individual at birth, baptism, or during another naming ceremony, or through legal change.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0184 Middle Name

A secondary name given to an individual at birth, baptism, or during another naming ceremony.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0844 Middle Initial

The first letter of the secondary name given to an individual at birth, baptism, or during another naming ceremony.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0156 Last/Surname

The name borne in common by members of a family.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0135 Generation Code/Suffix

An appendage, if any, used to denote an individual's generation in his family (e.g., Jr., Sr., III).

Entity Use: Primary Contact

Option Use: 0996 No option list available

0207 Personal Title/Prefix

An appellation, if any, used to denote rank, placement, or status (e.g., Mr., Ms., Reverend, Sister, Dr., Colonel).

Entity Use: Primary Contact

Option Use: 0996 No option list available

Domain: Local Education Agency (LEA)
Section: Institution Identification
Category: Education Institution Information (LEA)
The identification of the school, education institution, agency, or organization that is providing or has provided an educational experience to an individual.

0208 Position Title

The descriptive name of an individual's position.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0025 Address Type

The type of address listed for an individual or organization.

Entity Use: Primary Contact

Option Use: 0123 Mailing/Shipping
Address - other address or
P.O. Box address

Option Use: 0765 Physical location address

Option Use: 1991 Other home address

Option Use: 1012 Employer's address

Option Use: 1013 Employment address

0272 Street Number/Name

The street number and street name or post office box number of an address.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0037 Apartment/Room/Suite Number

The apartment, room, or suite number of an address.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0081 Building/Site Number

The number of the building on the site, if more than one building shares the same address.

Entity Use: Primary Contact

Option Use: 0996 No option list available

Domain: Local Education Agency (LEA)
Section: Institution Identification
Category: Education Institution Information (LEA)
The identification of the school, education institution, agency, or organization that is providing or has provided an educational experience to an individual.

0090 City

The name of the city in which an address is located.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0186 Name of County

The name of the county, parish, borough, or comparable unit (within a state) in which an address is located.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0100 County FIPS (Federal Information Processing Standard) Code

The Federal Information Processing Standard (FIPS) numeric code for the county. (Note: A five digit FIPS code that identifies counties across the United States is available from the National Technical Information Service, 5285 Port Royal Road, Springfield, VA 22161. The phone number is 703-605-6000 or visit <http://www.ntis.gov>).

Entity Use: Primary Contact

Option Use: 0996 No option list available

0267 State Abbreviation

The abbreviation for the state (within the United States) or outlying area in which an address is located. (Note: A list of states and extra-state jurisdictions within the United States and their abbreviations can be found in appendix B).

Entity Use: Primary Contact

Option Use: 0996 No option list available

0268 State FIPS (Federal Information Processing Standard) Code

The Federal Information Processing Standard (FIPS) numeric code for the state. (Note: A two digit FIPS code that identifies states across the United States is available from the National Technical Information Service, 5285 Port Royal Road, Springfield, VA 22161. The phone number is 703-605-6000 or visit <http://www.ntis.gov>).

Entity Use: Primary Contact

Option Use: 0996 No option list available

0188 Name of State

The name of the state (within the United States) or outlying area in which an address is located.

Entity Use: Primary Contact

Domain: Local Education Agency (LEA)
Section: Institution Identification
Category: Education Institution Information (LEA)
The identification of the school, education institution, agency, or organization that is providing or has provided an educational experience to an individual.

Option Use: 0996 No option list available

0305 Zip Code

The five or nine digit zip code portion of an address.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0099 Country Code

The code for the country in which an address is located. (Note: A list of countries and their codes can be found in appendix C).

Entity Use: Primary Contact

Option Use: 0996 No option list available

0185 Name of Country

The name of the country in which an address is located.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0281 Telephone Status

A description of preferred communication type or special circumstances which affect communication to an individual, organization, or institution via telephone (e.g., no telephone connection, TTY used, no one available to answer the telephone during certain hours).

Entity Use: Primary Contact

Option Use: 0996 No option list available

0280 Telephone Number Type

The type of communication number listed for an individual or organization.

Entity Use: Primary Contact

Option Use: 0096 Main telephone number

Option Use: 0350 Alternate telephone number

Option Use: 0359 Answering service

Option Use: 0370 Beeper number

Domain: Local Education Agency (LEA)
Section: Institution Identification
Category: Education Institution Information (LEA)
The identification of the school, education institution, agency, or organization that is providing or has provided an educational experience to an individual.

Option Use: 1005 Facsimile number

Option Use: 0400 Appointment telephone number

Option Use: 0426 Telex number

Option Use: 0437 Telemail

Option Use: 0448 Voice mail

Option Use: 0478 Instant messaging number

Option Use: 0486 Media conferencing number

0151 International Code Number

The international code for the telephone number.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0279 Telephone Number

The telephone number including the area code, and extension, if applicable.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0121 Electronic Mail Address Type

The type of electronic mail (e-mail) address listed for an individual or organization.

Entity Use: Primary Contact

Option Use: 0507 Home/personal

Option Use: 0518 Work

Option Use: 9999 Other

0120 Electronic Mail Address

The numbers, letters, and symbols used to identify an electronic mail (e-mail) user within the network to which the individual or organization belongs.

Entity Use: Primary Contact

Domain: Local Education Agency (LEA)

Section: Institution Identification

Category: Education Institution Information (LEA)

The identification of the school, education institution, agency, or organization that is providing or has provided an educational experience to an individual.

Option Use: 0996 No option list available

Domain: Local Education Agency (LEA)

Section: Institution Identification

Category: Institution Affiliation (LEA)

The identification of the institutions that the education institution collaborates with and has an ongoing, functional relationship with in order to provide improved educational experiences (e.g., association membership, parent teacher organization, and business).

0187 Name of Institution

The full, legally accepted or popularly accepted name of an organization (e.g., a school, an association, or a company).

Entity Use: Affiliated Institution

Option Use: 0996 No option list available

0146 Identification Code

A unique number or alphanumeric code assigned to a space, room, site, building, individual, organization, or institution by a school, school system, a state, or other agency or entity.

Entity Use: Affiliated Institution

Option Use: 0996 No option list available

0030 Affiliated Institution Type

An indication of the type of institution or organization providing the educational experience to the individual.

Entity Use: Affiliated Institution

Option Use: 0099 Postsecondary institution

Option Use: 0342 Postsecondary institution A building or site that belongs to a college or university.

Option Use: 0209 Career/Technical/Vocational Institution

Option Use: 0211 Public elementary/secondary school

Option Use: 0212 Private elementary/secondary school

Option Use: 0622 Local/community government

Option Use: 0214 Regional or intermediate educational agency

Option Use: 0617 State government

Option Use: 0997 Business

Domain: Local Education Agency (LEA)

Section: Institution Identification

Category: Institution Affiliation (LEA)

The identification of the institutions that the education institution collaborates with and has an ongoing, functional relationship with in order to provide improved educational experiences (e.g., association membership, parent teacher organization, and business).

Option Use: 0749 Foundations and other charitable organizations

Option Use: 0772 Unions

Option Use: 0731 Parent/Teacher organizations

Option Use: 0797 Federal government (e.g., BIA, Military, US Department of Education)

Option Use: 0757 Religious organization

Option Use: 0219 Fraternal organization

Option Use: 0122 Non-profit organization

Option Use: 9999 Other

0025 Address Type

The type of address listed for an individual or organization.

Entity Use: Affiliated Institution

Option Use: 0123 Mailing/Shipping Address - other address or P.O. Box address

Option Use: 0124 Organization's mailing address

Option Use: 0765 Physical location address

Option Use: 1011 Other organization address

0272 Street Number/Name

The street number and street name or post office box number of an address.

Entity Use: Affiliated Institution

Option Use: 0996 No option list available

Domain: Local Education Agency (LEA)

Section: Institution Identification

Category: Institution Affiliation (LEA)

The identification of the institutions that the education institution collaborates with and has an ongoing, functional relationship with in order to provide improved educational experiences (e.g., association membership, parent teacher organization, and business).

0037 Apartment/Room/Suite Number

The apartment, room, or suite number of an address.

Entity Use: Affiliated Institution

Option Use: 0996 No option list available

0081 Building/Site Number

The number of the building on the site, if more than one building shares the same address.

Entity Use: Affiliated Institution

Option Use: 0996 No option list available

0090 City

The name of the city in which an address is located.

Entity Use: Affiliated Institution

Option Use: 0996 No option list available

0186 Name of County

The name of the county, parish, borough, or comparable unit (within a state) in which an address is located.

Entity Use: Affiliated Institution

Option Use: 0996 No option list available

0100 County FIPS (Federal Information Processing Standard) Code

The Federal Information Processing Standard (FIPS) numeric code for the county. (Note: A five digit FIPS code that identifies counties across the United States is available from the National Technical Information Service, 5285 Port Royal Road, Springfield, VA 22161. The phone number is 703-605-6000 or visit <http://www.ntis.gov>).

Entity Use: Affiliated Institution

Option Use: 0996 No option list available

0267 State Abbreviation

The abbreviation for the state (within the United States) or outlying area in which an address is located. (Note: A list of states and extra-state jurisdictions within the United States and their abbreviations can be found in appendix B).

Entity Use: Affiliated Institution

Option Use: 0996 No option list available

Domain: Local Education Agency (LEA)

Section: Institution Identification

Category: Institution Affiliation (LEA)

The identification of the institutions that the education institution collaborates with and has an ongoing, functional relationship with in order to provide improved educational experiences (e.g., association membership, parent teacher organization, and business).

0268 State FIPS (Federal Information Processing Standard) Code

The Federal Information Processing Standard (FIPS) numeric code for the state. (Note: A two digit FIPS code that identifies states across the United States is available from the National Technical Information Service, 5285 Port Royal Road, Springfield, VA 22161. The phone number is 703-605-6000 or visit <http://www.ntis.gov>).

Entity Use: Affiliated Institution

Option Use: 0996 No option list available

0188 Name of State

The name of the state (within the United States) or outlying area in which an address is located.

Entity Use: Affiliated Institution

Option Use: 0996 No option list available

0305 Zip Code

The five or nine digit zip code portion of an address.

Entity Use: Affiliated Institution

Option Use: 0996 No option list available

0099 Country Code

The code for the country in which an address is located. (Note: A list of countries and their codes can be found in appendix C).

Entity Use: Affiliated Institution

Option Use: 0996 No option list available

0185 Name of Country

The name of the country in which an address is located.

Entity Use: Affiliated Institution

Option Use: 0996 No option list available

0281 Telephone Status

A description of preferred communication type or special circumstances which affect communication to an individual, organization, or institution via telephone (e.g., no telephone connection, TTY used, no one available to answer the telephone during certain hours).

Entity Use: Affiliated Institution

Option Use: 0996 No option list available

Domain: Local Education Agency (LEA)

Section: Institution Identification

Category: Institution Affiliation (LEA)

The identification of the institutions that the education institution collaborates with and has an ongoing, functional relationship with in order to provide improved educational experiences (e.g., association membership, parent teacher organization, and business).

0280 Telephone Number Type

The type of communication number listed for an individual or organization.

Entity Use: Affiliated Institution

Option Use: 0096 Main telephone number

Option Use: 0350 Alternate telephone number

Option Use: 0359 Answering service

Option Use: 0370 Beeper number

Option Use: 1005 Facsimile number

Option Use: 0400 Appointment telephone number

Option Use: 0426 Telex number

Option Use: 0437 Telemail

Option Use: 0448 Voice mail

Option Use: 0478 Instant messaging number

Option Use: 0486 Media conferencing number

0151 International Code Number

The international code for the telephone number.

Entity Use: Affiliated Institution

Option Use: 0996 No option list available

0279 Telephone Number

The telephone number including the area code, and extension, if applicable.

Entity Use: Affiliated Institution

Option Use: 0996 No option list available

Domain: Local Education Agency (LEA)

Section: Institution Identification

Category: Institution Affiliation (LEA)

The identification of the institutions that the education institution collaborates with and has an ongoing, functional relationship with in order to provide improved educational experiences (e.g., association membership, parent teacher organization, and business).

0121 Electronic Mail Address Type

The type of electronic mail (e-mail) address listed for an individual or organization.

Entity Use: Affiliated Institution

Option Use: 0767 Organization

Option Use: 9999 Other

0120 Electronic Mail Address

The numbers, letters, and symbols used to identify an electronic mail (e-mail) user within the network to which the individual or organization belongs.

Entity Use: Affiliated Institution

Option Use: 0996 No option list available

0304 Web Site Address (URL)

Unique Resource Locator. The unique address of a Web page.

Entity Use: Affiliated Institution

Option Use: 0996 No option list available

0291 Type of Collaboration

A description of the collaboration between organizations.

Entity Use: Affiliated Institution

Option Use: 0996 No option list available

Domain: Local Education Agency (LEA)

Section: Institution Identification

Category: Institution Affiliation (LEA)

The identification of the institutions that the education institution collaborates with and has an ongoing, functional relationship with in order to provide improved educational experiences (e.g., association membership, parent teacher organization, and business).

0131 First Name

A name given to an individual at birth, baptism, or during another naming ceremony, or through legal change.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0184 Middle Name

A secondary name given to an individual at birth, baptism, or during another naming ceremony.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0844 Middle Initial

The first letter of the secondary name given to an individual at birth, baptism, or during another naming ceremony.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0156 Last/Surname

The name borne in common by members of a family.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0135 Generation Code/Suffix

An appendage, if any, used to denote an individual's generation in his family (e.g., Jr., Sr., III).

Entity Use: Primary Contact

Option Use: 0996 No option list available

0207 Personal Title/Prefix

An appellation, if any, used to denote rank, placement, or status (e.g., Mr., Ms., Reverend, Sister, Dr., Colonel).

Entity Use: Primary Contact

Option Use: 0996 No option list available

Domain: Local Education Agency (LEA)

Section: Institution Identification

Category: Institution Affiliation (LEA)

The identification of the institutions that the education institution collaborates with and has an ongoing, functional relationship with in order to provide improved educational experiences (e.g., association membership, parent teacher organization, and business).

0208 Position Title

The descriptive name of an individual's position.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0025 Address Type

The type of address listed for an individual or organization.

Entity Use: Primary Contact

Option Use: 0123 Mailing/Shipping
Address - other address or
P.O. Box address

Option Use: 0765 Physical location address

Option Use: 1991 Other home address

Option Use: 1012 Employer's address

Option Use: 1013 Employment address

0272 Street Number/Name

The street number and street name or post office box number of an address.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0037 Apartment/Room/Suite Number

The apartment, room, or suite number of an address.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0081 Building/Site Number

The number of the building on the site, if more than one building shares the same address.

Entity Use: Primary Contact

Option Use: 0996 No option list available

Domain: Local Education Agency (LEA)

Section: Institution Identification

Category: Institution Affiliation (LEA)

The identification of the institutions that the education institution collaborates with and has an ongoing, functional relationship with in order to provide improved educational experiences (e.g., association membership, parent teacher organization, and business).

0090 City

The name of the city in which an address is located.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0186 Name of County

The name of the county, parish, borough, or comparable unit (within a state) in which an address is located.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0100 County FIPS (Federal Information Processing Standard) Code

The Federal Information Processing Standard (FIPS) numeric code for the county. (Note: A five digit FIPS code that identifies counties across the United States is available from the National Technical Information Service, 5285 Port Royal Road, Springfield, VA 22161. The phone number is 703-605-6000 or visit <http://www.ntis.gov>).

Entity Use: Primary Contact

Option Use: 0996 No option list available

0268 State FIPS (Federal Information Processing Standard) Code

The Federal Information Processing Standard (FIPS) numeric code for the state. (Note: A two digit FIPS code that identifies states across the United States is available from the National Technical Information Service, 5285 Port Royal Road, Springfield, VA 22161. The phone number is 703-605-6000 or visit <http://www.ntis.gov>).

Entity Use: Primary Contact

Option Use: 0996 No option list available

0188 Name of State

The name of the state (within the United States) or outlying area in which an address is located.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0267 State Abbreviation

The abbreviation for the state (within the United States) or outlying area in which an address is located. (Note: A list of states and extra-state jurisdictions within the United States and their abbreviations can be found in appendix B).

Entity Use: Primary Contact

Domain: Local Education Agency (LEA)

Section: Institution Identification

Category: Institution Affiliation (LEA)

The identification of the institutions that the education institution collaborates with and has an ongoing, functional relationship with in order to provide improved educational experiences (e.g., association membership, parent teacher organization, and business).

Option Use: 0996 No option list available

0305 Zip Code

The five or nine digit zip code portion of an address.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0099 Country Code

The code for the country in which an address is located. (Note: A list of countries and their codes can be found in appendix C).

Entity Use: Primary Contact

Option Use: 0996 No option list available

0185 Name of Country

The name of the country in which an address is located.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0281 Telephone Status

A description of preferred communication type or special circumstances which affect communication to an individual, organization, or institution via telephone (e.g., no telephone connection, TTY used, no one available to answer the telephone during certain hours).

Entity Use: Primary Contact

Option Use: 0996 No option list available

0280 Telephone Number Type

The type of communication number listed for an individual or organization.

Entity Use: Primary Contact

Option Use: 0096 Main telephone number

Option Use: 0350 Alternate telephone number

Option Use: 0359 Answering service

Option Use: 0370 Beeper number

Domain: Local Education Agency (LEA)

Section: Institution Identification

Category: Institution Affiliation (LEA)

The identification of the institutions that the education institution collaborates with and has an ongoing, functional relationship with in order to provide improved educational experiences (e.g., association membership, parent teacher organization, and business).

Option Use: 1005 Facsimile number

Option Use: 0400 Appointment telephone number

Option Use: 0426 Telex number

Option Use: 0437 Telemail

Option Use: 0448 Voice mail

Option Use: 0478 Instant messaging number

Option Use: 0486 Media conferencing number

0151 International Code Number

The international code for the telephone number.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0279 Telephone Number

The telephone number including the area code, and extension, if applicable.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0121 Electronic Mail Address Type

The type of electronic mail (e-mail) address listed for an individual or organization.

Entity Use: Primary Contact

Option Use: 0507 Home/personal

Option Use: 0518 Work

Option Use: 9999 Other

0120 Electronic Mail Address

The numbers, letters, and symbols used to identify an electronic mail (e-mail) user within the network to which the individual or organization belongs.

Entity Use: Primary Contact

Domain: Local Education Agency (LEA)

Section: Institution Identification

Category: Institution Affiliation (LEA)

The identification of the institutions that the education institution collaborates with and has an ongoing, functional relationship with in order to provide improved educational experiences (e.g., association membership, parent teacher organization, and business).

Option Use: 0996 No option list available

Domain: Local Education Agency (LEA)
Section: Institution Identification
Category: Instructional Calendar (LEA)
Information on the days and time made available to instruct students.

0088 Calendar Type

Designation of the nature of the instructional calendar.

Entity Use: Instructional Calendar

Option Use: 0823 *Planned school calendar*

Option Use: 0824 *Actual or revised school calendar*

Option Use: 0826 *Tentative schedule*

Option Use: 9999 *Other*

0082 Calendar Code

A unique number assigned by a school district to a school calendar.

Entity Use: Instructional Calendar

Option Use: 0996 *No option list available*

0083 Calendar Code Description

A description or identification of the calendar.

Entity Use: Instructional Calendar

Option Use: 0996 *No option list available*

0257 School Year

The year for a reported school session.

Entity Use: Instructional Calendar

Option Use: 0996 *No option list available*

0038 Applicable Grades

The specific grade or combination of grades.

Entity Use: Instructional Calendar

Option Use: 0787 *Infants/Toddler*

Option Use: 0788 *Preschool*

Option Use: 0789 *Pre-kindergarten*

Domain: Local Education Agency (LEA)
Section: Institution Identification
Category: Instructional Calendar (LEA)
Information on the days and time made available to instruct students.

Option Use: 0805 Kindergarten

Option Use: 0790 First Grade

Option Use: 0791 Second Grade

Option Use: 0792 Third Grade

Option Use: 0793 Fourth Grade

Option Use: 0794 Fifth Grade

Option Use: 0795 Sixth Grade

Option Use: 0796 Seventh Grade

Option Use: 0798 Eighth Grade

Option Use: 0799 Ninth Grade

Option Use: 0800 Tenth Grade

Option Use: 0801 Eleventh Grade

Option Use: 0802 Twelfth Grade

Option Use: 0803 Grade 13

Option Use: 1003 Postsecondary

Option Use: 0013 Adult

Option Use: 0804 Ungraded

Option Use: 9999 Other

0266 Session Type

A prescribed span of time when an education institution is open, instruction is provided, and students are under the direction and guidance of teachers and/or education institution administration. A session may be interrupted by one or more vacations.

Entity Use: Instructional Calendar

Option Use: 0827 Full school year

A regular school term consisting of no major subdivision of time segments. It usually begins in the late summer or early fall and ends in late spring or early summer (e.g., elementary school).

Domain: Local Education Agency (LEA)
Section: Institution Identification
Category: Instructional Calendar (LEA)
Information on the days and time made available to instruct students.

<i>Option Use:</i> 0828	<i>Semester</i>	<i>One of two equal segments into which a school year is divided.</i>
<i>Option Use:</i> 0829	<i>Trimester</i>	<i>One of three equal segments into which a school year is divided.</i>
<i>Option Use:</i> 0830	<i>Quarter</i>	<i>One of four equal segments into which a school year is divided.</i>
<i>Option Use:</i> 0831	<i>Quinmester</i>	<i>One of five equal segments into which a school year is divided.</i>
<i>Option Use:</i> 0832	<i>Mini-term</i>	<i>A school term which is shorter than a regular session.</i>
<i>Option Use:</i> 0833	<i>Summer term</i>	<i>A school term which takes place in the summer between two regular school terms.</i>
<i>Option Use:</i> 0834	<i>Intersession</i>	<i>A short session which occurs between longer sessions.</i>
<i>Option Use:</i> 0835	<i>Long session</i>	<i>A session that is longer than a semester but shorter than a full year.</i>
<i>Option Use:</i> 0837	<i>Twelve month</i>	<i>An educational program that operates on a full twelve month cycle.</i>
<i>Option Use:</i> 9999	<i>Other</i>	

0264 Session Beginning Date

The month, day, and year on which a session begins.

Entity Use: **Instructional Calendar**

Option Use: 0996 *No option list available*

0265 Session Ending Date

The month, day, and year on which a session ends.

Entity Use: **Instructional Calendar**

Option Use: 0996 *No option list available*

0285 Total Days in Session

The total number of days in a given session. Also included are days on which the education institution facility is closed and the student body as a whole is engaged in planned activities off-campus under the guidance and direction of staff members.

Entity Use: **Instructional Calendar**

Domain: Local Education Agency (LEA)
Section: Institution Identification
Category: Instructional Calendar (LEA)
Information on the days and time made available to instruct students.

Option Use: 0996 No option list available

0150 Instructional Minutes

The total number of instruction minutes in a given session.

Entity Use: Instructional Calendar

Option Use: 0996 No option list available

0197 Number of Marking Periods

The number of marking period(s) during the school year.

Entity Use: Instructional Calendar

Option Use: 0996 No option list available

0179 Marking Period Identifier

The name or description of the marking period (e.g., fall, first marking period).

Entity Use: Instructional Calendar

Option Use: 0996 No option list available

0177 Marking Period Beginning Date

The month, day, and year that the marking period begins.

Entity Use: Instructional Calendar

Option Use: 0996 No option list available

0178 Marking Period Ending Date

The month, day, and year that the marking period ends.

Entity Use: Instructional Calendar

Option Use: 0996 No option list available

0115 Day/Evening Session

An indication of the time of day that instruction is provided by the educational institution.

Entity Use: Instructional Calendar

Option Use: 0838 Day

Instruction offered during the daytime hours in the morning and afternoon.

Option Use: 0839 Morning

Instruction offered during the morning hours.

Domain: Local Education Agency (LEA)

Section: Institution Identification

Category: Instructional Calendar (LEA)

Information on the days and time made available to instruct students.

Option Use: 0840 *Afternoon*

Instruction offered during the afternoon hours.

Option Use: 0841 *Evening*

Instruction offered during the evening hours.

Option Use: 0842 *Anytime*

Instruction offered according to the student's schedule and convenience (self-paced).

Option Use: 9999 *Other*

0134 Full-Time/Part-Time Session

An indication of the course load status (e.g., full-time equivalency) instructional options available to students at the education institution.

Entity Use: Instructional Calendar

Option Use: 0843 *Full-time*

A full course load as determined by the state, local administrative unit, or educational institution is available for students at the education institution.

Option Use: 0844 *Part-time*

Less than a full course load as determined by the state, local administrative unit, or educational institution is available to students at the education institution.

Option Use: 0119 *Both full-time and part-time*

Both full-time and part-time course loads are available to students at the education institution.

0841 Track System

An indication of the type of schedule of instruction and vacation periods that are in a year-round school.

Entity Use: Instructional Calendar

Option Use: 0998 *Single-Track*

All students and staff are in school or on vacation at the same time.

Option Use: 0999 *Multi-Track*

The entire student body and staff are divided into different tracks, and the student population rotates in and out of school, one track replacing another on vacation allowing the enrollment of the school to exceed its capacity.

0201 Number of Tracks

The number of tracks in a year-round school.

Entity Use: Instructional Calendar

Domain: Local Education Agency (LEA)
Section: Institution Identification
Category: Instructional Calendar (LEA)
Information on the days and time made available to instruct students.

Option Use: 0996 No option list available

0286 Track Identifier

The name or description of the track in a year-round school.

Entity Use: Instructional Calendar

Option Use: 0996 No option list available

0287 Track In Date

The first month, day, and year of the track that instruction is provided to the individual in a year-round school.

Entity Use: Instructional Calendar

Option Use: 0996 No option list available

0288 Track Out Date

The last month, day, and year of the track that the individual receives instruction in a year-round school.

Entity Use: Instructional Calendar

Option Use: 0996 No option list available

0130 First Day of Class for Students

The first day of student instruction.

Entity Use: Instructional Calendar

Option Use: 0996 No option list available

0155 Last Day of Class for Students

The last day of student instruction (including days or times that students are present for purposes of testing and/or evaluation, but not including whole or part-days whose sole purposes is for distribution of report cards).

Entity Use: Instructional Calendar

Option Use: 0996 No option list available

0198 Number of Periods per Day

The number of class periods in a normal school day for the specific classes/grades covered by the school calendar.

Entity Use: Instructional Calendar

Option Use: 0996 No option list available

Domain: Local Education Agency (LEA)
Section: Institution Identification
Category: Instructional Calendar (LEA)
Information on the days and time made available to instruct students.

0195 Number of Hours in School Day

The number of hours (or portion of hours) in the day in which the school is normally in session.

Entity Use: Instructional Calendar

Option Use: 0996 *No option list available*

0084 Calendar Event

The type of scheduled or unscheduled event that causes interruption in direct instruction.

Entity Use: Instructional Calendar

Option Use: 0845 *Teacher Only Day*

Any planned, non-instructional, whole day(s) when students are not present, for example, in-service, workshops, planning days, parent conferences, etc. and including teacher only days that occur on weekends and those prior to the first day of class or after the last day of class for the school session.

Option Use: 0846 *Holiday*

The scheduled absence of both students and staff for any whole weekday within the school session, which is not due to emergency closure of the school/facility.

Option Use: 0848 *Student Late Arrival/Early Dismissal*

Any part-day of instruction (whether planned or unplanned/emergency) which occurs on a weekday during the school session, and can include the first and/or last days of class (if less than full days).

Option Use: 0849 *Emergency Day*

Any whole weekday(s) on which the facility/school was closed due to emergency (e.g., tornado, snow, excessive illnesses). Emergency days may be any weekday(s) between, but not including, the last and first days of class for the school session.

Option Use: 9999 *Other*

0086 Calendar Event Description

A brief description of the reason for scheduled and unscheduled interruption to instruction.

Entity Use: Instructional Calendar

Option Use: 0996 *No option list available*

Domain: Local Education Agency (LEA)
Section: Institution Identification
Category: Instructional Calendar (LEA)
Information on the days and time made available to instruct students.

0085 Calendar Event Beginning Date

The month, day, and year on which the event begins.

Entity Use: Instructional Calendar

Option Use: 0996 No option list available

0087 Calendar Event Ending Date

The month, day, and year on which the event ends.

Entity Use: Instructional Calendar

Option Use: 0996 No option list available

0203 Part-Day Instructional Time

The number of minutes that students were given instruction during the part-day being reported (e.g., student early dismissal, student late arrival day, emergency day).

Entity Use: Instructional Calendar

Option Use: 0996 No option list available

0175 Make-Up Day

The month, day, and year that students are given instruction during the whole/part-day instruction that is scheduled solely to make up for emergency days or early dismissal days.

Entity Use: Instructional Calendar

Option Use: 0996 No option list available

0176 Make-Up Time

The number of minutes that students are given instruction during the whole/part-day of make-up time being reported.

Entity Use: Instructional Calendar

Option Use: 0996 No option list available

Domain: Local Education Agency (LEA)
Section: Governance
Category: Governing Body (LEA)
An organization that has responsibility for policy and operational decisions for an education organization.

0076 Authorizing Entity

The type of organization that has ultimate responsibility for policy and operational decisions for an educational institution.

Entity Use: Governing Board

Option Use: 0859 *Federal (e.g., Congress, Bureau of Indian Affairs, Department of Defense, US Department of Education)*

Option Use: 0860 *State/Territory (e.g., State Education Agency, Health and Human Services, Corrections, State Boards of Education, State Legislators)*

Option Use: 0861 *Regional (e.g., Intermediate Education Agency, Cooperatives, BOCES, Cross-state agencies)*

Option Use: 0862 *Local (e.g., School Board, City Council)*

Option Use: 0675 *School*

Option Use: 0864 *Private/Religious (e.g., Catholic diocese, private school board)*

Option Use: 0865 *Charter Board*

0187 Name of Institution

The full, legally accepted or popularly accepted name of an organization (e.g., a school, an association, or a company).

Entity Use: Governing Board

Option Use: 0996 *No option list available*

Domain: Local Education Agency (LEA)
Section: Governance
Category: Governing Body (LEA)
An organization that has responsibility for policy and operational decisions for an education organization.

0136 Governing Board Meeting Requirements

A description of the dates on which the Board is expected to meet or required frequency during a fiscal year, rules for managing the group and other requirements.

Entity Use: Governing Board

Option Use: 0996 No option list available

0232 Region Represented

The identifier or description that indicates which area within the governance council's purview is represented by the council member.

Entity Use: Governing Board

Option Use: 0996 No option list available

0025 Address Type

The type of address listed for an individual or organization.

Entity Use: Governing Board

Option Use: 0123 Mailing/Shipping
Address - other address or
P.O. Box address

Option Use: 0124 Organization's mailing
address

Option Use: 0765 Physical location address

Option Use: 1011 Other organization address

0272 Street Number/Name

The street number and street name or post office box number of an address.

Entity Use: Governing Board

Option Use: 0996 No option list available

0037 Apartment/Room/Suite Number

The apartment, room, or suite number of an address.

Entity Use: Governing Board

Option Use: 0996 No option list available

Domain: Local Education Agency (LEA)
Section: Governance
Category: Governing Body (LEA)
An organization that has responsibility for policy and operational decisions for an education organization.

0081 Building/Site Number

The number of the building on the site, if more than one building shares the same address.

Entity Use: Governing Board

Option Use: 0996 No option list available

0090 City

The name of the city in which an address is located.

Entity Use: Governing Board

Option Use: 0996 No option list available

0186 Name of County

The name of the county, parish, borough, or comparable unit (within a state) in which an address is located.

Entity Use: Governing Board

Option Use: 0996 No option list available

0100 County FIPS (Federal Information Processing Standard) Code

The Federal Information Processing Standard (FIPS) numeric code for the county. (Note: A five digit FIPS code that identifies counties across the United States is available from the National Technical Information Service, 5285 Port Royal Road, Springfield, VA 22161. The phone number is 703-605-6000 or visit <http://www.ntis.gov>).

Entity Use: Governing Board

Option Use: 0996 No option list available

0268 State FIPS (Federal Information Processing Standard) Code

The Federal Information Processing Standard (FIPS) numeric code for the state. (Note: A two digit FIPS code that identifies states across the United States is available from the National Technical Information Service, 5285 Port Royal Road, Springfield, VA 22161. The phone number is 703-605-6000 or visit <http://www.ntis.gov>).

Entity Use: Governing Board

Option Use: 0996 No option list available

0188 Name of State

The name of the state (within the United States) or outlying area in which an address is located.

Entity Use: Governing Board

Option Use: 0996 No option list available

Domain: Local Education Agency (LEA)
Section: Governance
Category: Governing Body (LEA)
An organization that has responsibility for policy and operational decisions for an education organization.

0267 State Abbreviation

The abbreviation for the state (within the United States) or outlying area in which an address is located. (Note: A list of states and extra-state jurisdictions within the United States and their abbreviations can be found in appendix B).

Entity Use: Governing Board

Option Use: 0996 No option list available

0305 Zip Code

The five or nine digit zip code portion of an address.

Entity Use: Governing Board

Option Use: 0996 No option list available

0099 Country Code

The code for the country in which an address is located. (Note: A list of countries and their codes can be found in appendix C).

Entity Use: Governing Board

Option Use: 0996 No option list available

0185 Name of Country

The name of the country in which an address is located.

Entity Use: Governing Board

Option Use: 0996 No option list available

0281 Telephone Status

A description of preferred communication type or special circumstances which affect communication to an individual, organization, or institution via telephone (e.g., no telephone connection, TTY used, no one available to answer the telephone during certain hours).

Entity Use: Governing Board

Option Use: 0996 No option list available

0280 Telephone Number Type

The type of communication number listed for an individual or organization.

Entity Use: Governing Board

Option Use: 0096 Main telephone number

Option Use: 0996 No option list available

Domain: Local Education Agency (LEA)
Section: Governance
Category: Governing Body (LEA)
An organization that has responsibility for policy and operational decisions for an education organization.

Option Use: 0350 Alternate telephone number

Option Use: 0359 Answering service

Option Use: 0370 Beeper number

Option Use: 1005 Facsimile number

Option Use: 0400 Appointment telephone number

Option Use: 0426 Telex number

Option Use: 0437 Telemail

Option Use: 0448 Voice mail

Option Use: 0478 Instant messaging number

Option Use: 0486 Media conferencing number

0279 Telephone Number

The telephone number including the area code, and extension, if applicable.

Entity Use: Governing Board

Option Use: 0996 No option list available

0121 Electronic Mail Address Type

The type of electronic mail (e-mail) address listed for an individual or organization.

Entity Use: Governing Board

Option Use: 0767 Organization

Option Use: 9999 Other

0120 Electronic Mail Address

The numbers, letters, and symbols used to identify an electronic mail (e-mail) user within the network to which the individual or organization belongs.

Entity Use: Governing Board

Option Use: 0996 No option list available

Domain:	Local Education Agency (LEA)
Section:	Governance
Category:	Governing Body (LEA) An organization that has responsibility for policy and operational decisions for an education organization.

0131 First Name

A name given to an individual at birth, baptism, or during another naming ceremony, or through legal change.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0184 Middle Name

A secondary name given to an individual at birth, baptism, or during another naming ceremony.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0844 Middle Initial

The first letter of the secondary name given to an individual at birth, baptism, or during another naming ceremony.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0156 Last/Surname

The name borne in common by members of a family.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0135 Generation Code/Suffix

An appendage, if any, used to denote an individual's generation in his family (e.g., Jr., Sr., III).

Entity Use: Primary Contact

Option Use: 0996 No option list available

0272 Street Number/Name

The street number and street name or post office box number of an address.

Entity Use: Primary Contact

Option Use: 0996 No option list available

Domain:	Local Education Agency (LEA)
Section:	Governance
Category:	Governing Body (LEA) An organization that has responsibility for policy and operational decisions for an education organization.

0037 Apartment/Room/Suite Number

The apartment, room, or suite number of an address.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0081 Building/Site Number

The number of the building on the site, if more than one building shares the same address.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0090 City

The name of the city in which an address is located.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0186 Name of County

The name of the county, parish, borough, or comparable unit (within a state) in which an address is located.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0100 County FIPS (Federal Information Processing Standard) Code

The Federal Information Processing Standard (FIPS) numeric code for the county. (Note: A five digit FIPS code that identifies counties across the United States is available from the National Technical Information Service, 5285 Port Royal Road, Springfield, VA 22161. The phone number is 703-605-6000 or visit <http://www.ntis.gov>).

Entity Use: Primary Contact

Option Use: 0996 No option list available

0268 State FIPS (Federal Information Processing Standard) Code

The Federal Information Processing Standard (FIPS) numeric code for the state. (Note: A two digit FIPS code that identifies states across the United States is available from the National Technical Information Service, 5285 Port Royal Road, Springfield, VA 22161. The phone number is 703-605-6000 or visit <http://www.ntis.gov>).

Entity Use: Primary Contact

Option Use: 0996 No option list available

Domain:	Local Education Agency (LEA)
Section:	Governance
Category:	Governing Body (LEA) An organization that has responsibility for policy and operational decisions for an education organization.

0188 Name of State

The name of the state (within the United States) or outlying area in which an address is located.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0267 State Abbreviation

The abbreviation for the state (within the United States) or outlying area in which an address is located. (Note: A list of states and extra-state jurisdictions within the United States and their abbreviations can be found in appendix B).

Entity Use: Primary Contact

Option Use: 0996 No option list available

0305 Zip Code

The five or nine digit zip code portion of an address.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0099 Country Code

The code for the country in which an address is located. (Note: A list of countries and their codes can be found in appendix C).

Entity Use: Primary Contact

Option Use: 0996 No option list available

0185 Name of Country

The name of the country in which an address is located.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0281 Telephone Status

A description of preferred communication type or special circumstances which affect communication to an individual, organization, or institution via telephone (e.g., no telephone connection, TTY used, no one available to answer the telephone during certain hours).

Entity Use: Primary Contact

Option Use: 0996 No option list available

Domain: Local Education Agency (LEA)
Section: Governance
Category: Governing Body (LEA)
An organization that has responsibility for policy and operational decisions for an education organization.

0280 Telephone Number Type

The type of communication number listed for an individual or organization.

Entity Use: Primary Contact

Option Use: 0096 Main telephone number

Option Use: 0350 Alternate telephone number

Option Use: 0359 Answering service

Option Use: 0370 Beeper number

Option Use: 1005 Facsimile number

Option Use: 0400 Appointment telephone number

Option Use: 0426 Telex number

Option Use: 0437 Telemail

Option Use: 0448 Voice mail

Option Use: 0478 Instant messaging number

Option Use: 0486 Media conferencing number

0151 International Code Number

The international code for the telephone number.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0279 Telephone Number

The telephone number including the area code, and extension, if applicable.

Entity Use: Primary Contact

Option Use: 0996 No option list available

Domain: Local Education Agency (LEA)

Section: Governance

Category: Governing Body (LEA)

An organization that has responsibility for policy and operational decisions for an education organization.

0121 Electronic Mail Address Type

The type of electronic mail (e-mail) address listed for an individual or organization.

Entity Use: Primary Contact

Option Use: 0507 Home/personal

Option Use: 0518 Work

Option Use: 9999 Other

0120 Electronic Mail Address

The numbers, letters, and symbols used to identify an electronic mail (e-mail) user within the network to which the individual or organization belongs.

Entity Use: Primary Contact

Option Use: 0996 No option list available

Domain: Local Education Agency (LEA)
Section: Governance
Category: Regulation (LEA)
Information about the rules of executing and enforcing a statute.

0271 Statute Title

The full, legally accepted or popularly accepted name or title of a statute. (e.g., Individuals with Disabilities Act, Elementary and Secondary Education Act, School-to-Work Opportunities Act).

Entity Use: Regulation

Option Use: 0996 No option list available

0238 Regulation Title

The full, legally accepted or popularly accepted name or title of a regulation, including non-regulatory guidance.

Entity Use: Regulation

Option Use: 0996 No option list available

0234 Regulation Description

A description of the regulation.

Entity Use: Regulation

Option Use: 0996 No option list available

0237 Regulation Promulgation Requirements

An indication of the promulgation actions and the associated requirements for the regulation.

Entity Use: Regulation

Option Use: 0866 Public hearing

Option Use: 0867 Notify parents/public

Option Use: 0869 Waiting period

Option Use: 0870 Authority body vote

Option Use: 0871 Endorsements

Option Use: 0872 Signature

Option Use: 9999 Other

0076 Authorizing Entity

The type of organization that has ultimate responsibility for policy and operational decisions for an educational institution.

Entity Use: Regulation

Domain: Local Education Agency (LEA)
Section: Governance
Category: Regulation (LEA)
Information about the rules of executing and enforcing a statute.

Option Use: 0859 *Federal (e.g., Congress, Bureau of Indian Affairs, Department of Defense, US Department of Education)*

Option Use: 0860 *State/Territory (e.g., State Education Agency, Health and Human Services, Corrections, State Boards of Education, State Legislators)*

Option Use: 0861 *Regional (e.g., Intermediate Education Agency, Cooperatives, BOCES, Cross-state agencies)*

Option Use: 0862 *Local (e.g., School Board, City Council)*

Option Use: 0675 *School*

Option Use: 0864 *Private/Religious (e.g., Catholic diocese, private school board)*

Option Use: 0865 *Charter Board*

0235 Regulation Issue Date

The month, day, and year that the statute is issued.

Entity Use: Regulation

Option Use: 0996 *No option list available*

0233 Regulation Compliance Date

The month, day, and year by which the regulation is to be met or implemented.

Entity Use: Regulation

Option Use: 0996 *No option list available*

Domain: Local Education Agency (LEA)
Section: Governance
Category: Regulation (LEA)
Information about the rules of executing and enforcing a statute.

0236 Regulation Non-compliance Reason

A description of the reason that the regulation requirements were not fulfilled.

Entity Use: Regulation

Option Use: 0996 *No option list available*

0146 Identification Code

A unique number or alphanumeric code assigned to a space, room, site, building, individual, organization, or institution by a school, school system, a state, or other agency or entity.

Entity Use: Regulation

Option Use: 0996 *No option list available*

0147 Identification System

A coding scheme that is used for identification and record-keeping purposes by schools, social services, or other agencies to refer to an individual, organization, or institution.

Entity Use: Regulation

Option Use: 0495 *School-assigned number*

Option Use: 0593 *District-assigned number*

Option Use: 0686 *State-assigned number*

Option Use: 0264 *Federal identification number*

Option Use: 0764 *Other federally assigned number*

Option Use: 0873 *Statute number*

Option Use: 9999 *Other*

Domain: Local Education Agency (LEA)
Section: Governance
Category: Regulation (LEA)
Information about the rules of executing and enforcing a statute.

0301 Waiver Name

The name or title of a waiver that either temporarily or permanently exempts the education institution from full compliance with a regulation.

Entity Use: Waiver

Option Use: 0996 No option list available

0299 Waiver Description

A description of the reason that the waiver was requested.

Entity Use: Waiver

Option Use: 0996 No option list available

0303 Waiver Requirements

A description of any requirements of the waiver.

Entity Use: Waiver

Option Use: 0996 No option list available

0302 Waiver Request Date

The month, day, and year that the waiver was requested.

Entity Use: Waiver

Option Use: 0996 No option list available

0298 Waiver Beginning Date

The beginning month, day, and year on which the waiver becomes effective.

Entity Use: Waiver

Option Use: 0996 No option list available

0300 Waiver Ending Date

The last month, day, and year on which the waiver is no longer effective.

Entity Use: Waiver

Option Use: 0996 No option list available

Domain: Local Education Agency (LEA)
Section: Governance
Category: Regulation (LEA)
Information about the rules of executing and enforcing a statute.

0146 Identification Code

A unique number or alphanumeric code assigned to a space, room, site, building, individual, organization, or institution by a school, school system, a state, or other agency or entity.

Entity Use: Waiver

Option Use: 0996 *No option list available*

0147 Identification System

A coding scheme that is used for identification and record-keeping purposes by schools, social services, or other agencies to refer to an individual, organization, or institution.

Entity Use: Waiver

Option Use: 0495 *School-assigned number*

Option Use: 0593 *District-assigned number*

Option Use: 0686 *State-assigned number*

Option Use: 0264 *Federal identification number*

Option Use: 0873 *Statute number*

Option Use: 0764 *Other federally assigned number*

Option Use: 9999 *Other*

Domain: Local Education Agency (LEA)

Section: Program

Category: Educator Program Activity (LEA)

A description of any professional development program or activity in which a staff member is involved (as a leader or participant).

0119 Educator/Agency Program Type

A description of the focus of the program or services offered to educators or agencies.

Entity Use: Staff Development Activity

Option Use: 0996 *No option list available*

0118 Educational Program/Staff Development Activity Compensation

An indication of the type of financial support an individual receives for participating in an educational program or staff development activity.

Entity Use: Staff Development Activity

Option Use: 0343 *Time paid*

An individual's participation in an educational program or staff development activity is paid for at least in part through salary or time compensation.

Option Use: 0344 *Stipend only*

An individual's participation in an educational program or staff development activity is compensated not through salary or time compensation but with a fixed and regular payment of allowance.

Option Use: 0345 *Travel/expense reimbursement*

An individual's expenses incurred while traveling to, or participating in, an educational program or staff development activity are paid for or reimbursed.

Option Use: 0346 *Tuition and/or fees*

An individual's full or partial costs of participating in an educational program or staff development activity including tuition and fees are paid for or reimbursed.

Option Use: 0347 *No compensation*

An individual's participation in an educational program or staff development activity is not compensated by any other individual or organization.

Option Use: 9999 *Other*

0117 Educational Program/Staff Development Activity Arrangement

An indication of the manner in which an individual's participation in an educational program or staff development activity has been scheduled.

Entity Use: Staff Development Activity

Option Use: 0348 *Released time, substitute provided*

An individual is excused from performing his or her regular job duties to participate in an educational program or staff development activity. A substitute is arranged to perform the job duties on his or her behalf.

Domain: Local Education Agency (LEA)

Section: Program

Category: Educator Program Activity (LEA)

A description of any professional development program or activity in which a staff member is involved (as a leader or participant).

Option Use: 0350 **Released time from duties, no substitute provided** *An individual is excused from performing his or her regular job duties to participate in an educational program or staff development activity. No substitute is arranged to perform the job duties on his or her behalf.*

Option Use: 0352 **Off-the-job** *An individual's participation in an educational program or staff development activity takes place while he or she is off-duty.*

Domain: Local Education Agency (LEA)
Section: Program
Category: Program Identification (LEA)
A description of programs available through federal, state, or local agencies.

0227 Program Name

The name of the program of instruction, training, services or benefits available through federal, state, or local agencies. (Note: A partial list of federally-funded educational programs is included in appendix M).

Entity Use: Program

Option Use: 0996 No option list available

0146 Identification Code

A unique number or alphanumeric code assigned to a space, room, site, building, individual, organization, or institution by a school, school system, a state, or other agency or entity.

Entity Use: Program

Option Use: 0996 No option list available

0147 Identification System

A coding scheme that is used for identification and record-keeping purposes by schools, social services, or other agencies to refer to an individual, organization, or institution.

Entity Use: Program

Option Use: 0495 School-assigned number

Option Use: 0593 District-assigned number

Option Use: 0686 State-assigned number

Option Use: 0264 Federal identification number

Option Use: 0764 Other federally assigned number

0222 Program Funding Source

Ultimate and intermediate providers of funds for a particular educational or service program or activity or for an individual's participation in the program or activity.

Entity Use: Program

Option Use: 0797 Federal government (e.g., BIA, Military, US Department of Education)

Option Use: 0617 State government

Domain: Local Education Agency (LEA)

Section: Program

Category: Program Identification (LEA)

A description of programs available through federal, state, or local agencies.

Option Use: 0622 Local/community government

Option Use: 0654 College/University

Option Use: 0675 School

Option Use: 0997 Business

Option Use: 0698 Community

Option Use: 0709 Self (tuition/fees)

Option Use: 0720 Parent/Guardian (tuition/fees)

Option Use: 0731 Parent/Teacher organizations

Option Use: 0739 Individuals (endowments)

Option Use: 0749 Foundations and other charitable organizations

Option Use: 0757 Religious organization

Option Use: 0766 Parent/Guardian's employer

Option Use: 0772 Unions

Option Use: 0219 Fraternal organization

Option Use: 0786 Insurance

Option Use: 9999 Other

0223 Program Funding Source Name

The name of the organization providing funds for the program.

Entity Use: Program

Option Use: 0996 No option list available

Domain: Local Education Agency (LEA)
Section: Program
Category: Program Identification (LEA)
A description of programs available through federal, state, or local agencies.

0224 Program Funds Received

The total amount of funds received for a particular education program or activity or for the individual's participation in the education program or activity.

Entity Use: Program

Option Use: 0996 No option list available

0238 Regulation Title

The full, legally accepted or popularly accepted name or title of a regulation, including non-regulatory guidance.

Entity Use: Program

Option Use: 0996 No option list available

0210 Program Authorizing Date

The month, day, and year on which the program is authorized to be conducted.

Entity Use: Program

Option Use: 0996 No option list available

0215 Program Description

The description of instructional or non-instructional activities and procedures or services provided to the intended audience.

Entity Use: Program

Option Use: 0996 No option list available

0213 Program Beneficiary

The audience(s) for which the program is intended.

Entity Use: Program

Option Use: 0922 State Education Agencies

Option Use: 0933 Intermediate Education Agencies

Option Use: 0213 Local Education Agencies/Local Administrative Unit

Option Use: 0015 School Boards

Option Use: 0026 Schools

Domain: Local Education Agency (LEA)

Section: Program

Category: Program Identification (LEA)

A description of programs available through federal, state, or local agencies.

Option Use: 0039 Administrators

Option Use: 0049 Teachers

Option Use: 0059 Paraprofessionals/Teacher Aides

Option Use: 0069 Non-instructional staff

Option Use: 0080 Student teachers

Option Use: 0102 Preschool children

Option Use: 0091 Students

Option Use: 0114 Families

Option Use: 0125 Communities

Option Use: 9999 Other

0080 Benefit Type

Degree and focus of the activities and services an individual, group of individuals, or organization receives as a result of a program.

Entity Use: Program

Option Use: 0147 Direct

Resources and services are specifically provided for, and rendered to, the individual, group of individuals, or organizations.

Option Use: 0148 Incidental

Resources and services are provided to the state education agency (SEA), intermediate agency, and/or local education agency (LEA) for programs aimed at designated groups. Usually students identified as needing special assistance are counted in a larger population with the size determining the amount of funding.

Option Use: 0149 Both direct and incidental

Resources and services are provided to the education agency for programs aimed at designated groups, and resources and services are provided for, and rendered to, the individual, group of individuals, or organizations.

Domain: Local Education Agency (LEA)
Section: Program
Category: Program Identification (LEA)
A description of programs available through federal, state, or local agencies.

0225 Program Goal(s) or Purpose

A description of the goals or broad purpose for the program, including expected outcomes.

Entity Use: Program

Option Use: 0996 No option list available

0228 Program Objectives

A description of the specific outcomes expected from the program for each intended audience.

Entity Use: Program

Option Use: 0996 No option list available

0220 Program Funding Beginning Date

The month, day, and year on which the program funding begins.

Entity Use: Program

Option Use: 0996 No option list available

0212 Program Beginning Date

The month, day, and year on which the program or activity begins.

Entity Use: Program

Option Use: 0996 No option list available

0217 Program Ending Date

The month, day, and year on which the program or activity ends.

Entity Use: Program

Option Use: 0996 No option list available

Domain:	Local Education Agency (LEA)
Section:	Program
Category:	Program Requirements (LEA) Information about program participation requirements and procedures, including a description of the program application and program report.

0131 First Name

A name given to an individual at birth, baptism, or during another naming ceremony, or through legal change.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0184 Middle Name

A secondary name given to an individual at birth, baptism, or during another naming ceremony.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0844 Middle Initial

The first letter of the secondary name given to an individual at birth, baptism, or during another naming ceremony.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0156 Last/Surname

The name borne in common by members of a family.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0135 Generation Code/Suffix

An appendage, if any, used to denote an individual's generation in his family (e.g., Jr., Sr., III).

Entity Use: Primary Contact

Option Use: 0996 No option list available

0207 Personal Title/Prefix

An appellation, if any, used to denote rank, placement, or status (e.g., Mr., Ms., Reverend, Sister, Dr., Colonel).

Entity Use: Primary Contact

Option Use: 0996 No option list available

Domain: Local Education Agency (LEA)
Section: Program
Category: Program Requirements (LEA)
Information about program participation requirements and procedures, including a description of the program application and program report.

0208 Position Title

The descriptive name of an individual's position.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0025 Address Type

The type of address listed for an individual or organization.

Entity Use: Primary Contact

Option Use: 0123 Mailing/Shipping
Address - other address or
P.O. Box address

Option Use: 0765 Physical location address

Option Use: 1991 Other home address

Option Use: 1012 Employer's address

Option Use: 1013 Employment address

0272 Street Number/Name

The street number and street name or post office box number of an address.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0037 Apartment/Room/Suite Number

The apartment, room, or suite number of an address.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0081 Building/Site Number

The number of the building on the site, if more than one building shares the same address.

Entity Use: Primary Contact

Option Use: 0996 No option list available

Domain:	Local Education Agency (LEA)
Section:	Program
Category:	Program Requirements (LEA) Information about program participation requirements and procedures, including a description of the program application and program report.

0090 City

The name of the city in which an address is located.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0186 Name of County

The name of the county, parish, borough, or comparable unit (within a state) in which an address is located.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0100 County FIPS (Federal Information Processing Standard) Code

The Federal Information Processing Standard (FIPS) numeric code for the county. (Note: A five digit FIPS code that identifies counties across the United States is available from the National Technical Information Service, 5285 Port Royal Road, Springfield, VA 22161. The phone number is 703-605-6000 or visit <http://www.ntis.gov>).

Entity Use: Primary Contact

Option Use: 0996 No option list available

0267 State Abbreviation

The abbreviation for the state (within the United States) or outlying area in which an address is located. (Note: A list of states and extra-state jurisdictions within the United States and their abbreviations can be found in appendix B).

Entity Use: Primary Contact

Option Use: 0996 No option list available

0268 State FIPS (Federal Information Processing Standard) Code

The Federal Information Processing Standard (FIPS) numeric code for the state. (Note: A two digit FIPS code that identifies states across the United States is available from the National Technical Information Service, 5285 Port Royal Road, Springfield, VA 22161. The phone number is 703-605-6000 or visit <http://www.ntis.gov>).

Entity Use: Primary Contact

Option Use: 0996 No option list available

0188 Name of State

The name of the state (within the United States) or outlying area in which an address is located.

Entity Use: Primary Contact

Domain: Local Education Agency (LEA)
Section: Program
Category: Program Requirements (LEA)
Information about program participation requirements and procedures, including a description of the program application and program report.

Option Use: 0996 No option list available

0305 Zip Code

The five or nine digit zip code portion of an address.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0099 Country Code

The code for the country in which an address is located. (Note: A list of countries and their codes can be found in appendix C).

Entity Use: Primary Contact

Option Use: 0996 No option list available

0185 Name of Country

The name of the country in which an address is located.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0281 Telephone Status

A description of preferred communication type or special circumstances which affect communication to an individual, organization, or institution via telephone (e.g., no telephone connection, TTY used, no one available to answer the telephone during certain hours).

Entity Use: Primary Contact

Option Use: 0996 No option list available

0280 Telephone Number Type

The type of communication number listed for an individual or organization.

Entity Use: Primary Contact

Option Use: 0096 Main telephone number

Option Use: 0350 Alternate telephone number

Option Use: 0359 Answering service

Option Use: 0370 Beeper number

Domain: Local Education Agency (LEA)
Section: Program
Category: Program Requirements (LEA)
Information about program participation requirements and procedures, including a description of the program application and program report.

Option Use: 1005 Facsimile number

Option Use: 0400 Appointment telephone number

Option Use: 0426 Telex number

Option Use: 0437 Telemail

Option Use: 0448 Voice mail

Option Use: 0478 Instant messaging number

Option Use: 0486 Media conferencing number

0151 International Code Number

The international code for the telephone number.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0279 Telephone Number

The telephone number including the area code, and extension, if applicable.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0121 Electronic Mail Address Type

The type of electronic mail (e-mail) address listed for an individual or organization.

Entity Use: Primary Contact

Option Use: 0507 Home/personal

Option Use: 0518 Work

Option Use: 9999 Other

0120 Electronic Mail Address

The numbers, letters, and symbols used to identify an electronic mail (e-mail) user within the network to which the individual or organization belongs.

Entity Use: Primary Contact

Domain: Local Education Agency (LEA)
Section: Program
Category: Program Requirements (LEA)
Information about program participation requirements and procedures, including a description of the program application and program report.

Option Use: 0996 No option list available

0243 Report Type

The type of report expected to be completed.

Entity Use: Program Report

Option Use: 0150 Application

Option Use: 0151 Management Report

*Option Use: 0152 Regularly scheduled
update report (e.g.,
Weekly, Monthly)*

Option Use: 0153 Funding Report

Option Use: 0155 Final Report

Option Use: 9999 Other

0242 Report Title

The description of the name or contents of the report.

Entity Use: Program Report

Option Use: 0996 No option list available

0241 Report Date

The month, day, and year on which a report is submitted.

Entity Use: Program Report

Option Use: 0996 No option list available

Domain: Local Education Agency (LEA)

Section: Program

Category: Program/Service Delivery Information (LEA)

The prescribed and planned arrangement in which programs/services are provided, including the schedule, location, and setting.

0214 Program Delivery Structure

The regularity with which a program is provided.

Entity Use: Program

Option Use: 0220 Fixed schedule

Program components are provided on a schedule at a particular time.

Option Use: 0221 Variable schedule

Program components are provided on a varying schedule.

Option Use: 0874 One-time

The program is offered as a one-time occurrence.

0219 Program Frequency

The actual (fixed) or average (variable) number of days per week that a program is provided to an individual or group of individuals.

Entity Use: Program

Option Use: 0351 Less than 1 day

Option Use: 0001 1 day

Option Use: 0223 2 days

Option Use: 0224 3 days

Option Use: 0225 4 days

Option Use: 0226 5 days

Option Use: 0227 6 days

Option Use: 0228 7 days

Option Use: 0229 Occasional (as on an as-needed basis)

Option Use: 0230 Not scheduled

0226 Program Intensity

The actual (for fixed schedules) or average (for variable schedules) number of hours or portion of hours per week that a program is provided to an individual or group of individuals.

Entity Use: Program

Option Use: 0996 No option list available

Domain: Local Education Agency (LEA)
Section: Program
Category: Program/Service Delivery Information (LEA)
The prescribed and planned arrangement in which programs/services are provided, including the schedule, location, and setting.

0216 Program Duration

The actual (for fixed schedules) or average (for variable schedules) number of weeks per year that a program is provided to an individual or group of individuals.

Entity Use: Program

Option Use: 0996 No option list available

0172 Location of Instruction/Service Description

The location at which an individual receives instruction or service (e.g., room number, building site, campus designation, or address of a hospital, service center, or community building).

Entity Use: Program

Option Use: 0996 No option list available

0129 Facility Type

The functional or organizational classification of a function of a facility.

Entity Use: Program

- Option Use:** 0752 Community facility A building or site belonging to the community and used by an education institution.
- Option Use:** 0753 Home of student The residence of a student.
- Option Use:** 0754 Hospital A building or site belonging to or used by a hospital, sanatorium, or convalescent home.
- Option Use:** 0103 Administrative Office A building or site used to house offices to support activities concerned with the overall business/management, planning, and evaluation of an education agency or school.
- Option Use:** 0756 Residential facility A building or site, belonging to or used by an education institution, at which students are boarded and lodged as well as instructed.
- Option Use:** 0758 School Building A building or site used to support preschool, elementary, and/or secondary instruction or specialized educational program and other education-related services to students.
- Option Use:** 0759 Shared education facility A building or site that belongs to either a public or private school system but which is used by both. This includes private schools that are used for public school classes or programs.

Domain: Local Education Agency (LEA)

Section: Program

Category: Program/Service Delivery Information (LEA)

The prescribed and planned arrangement in which programs/services are provided, including the schedule, location, and setting.

Option Use: 0760	Support facility	<i>A building or site, not otherwise identified, which is not necessarily used for instructional purposes. This includes administrative offices, carpools, garages, or warehouses.</i>
Option Use: 0761	Vocational training center	<i>A building or site that is used to provide vocational education and training.</i>
Option Use: 0098	Correction or Detention Facility	<i>A place for the confinement of persons in lawful detention.</i>
Option Use: 0100	Religious facility	<i>A building or site that belongs to a religious organization and used by an education institution.</i>
Option Use: 0099	Postsecondary institution	
Option Use: 0342	Postsecondary institution	<i>A building or site that belongs to a college or university.</i>
Option Use: 0101	Business facility	<i>A building or site that belongs to a business.</i>
Option Use: 9999	Other	

0307 Service Setting

The setting and circumstance in which a student is served. (e.g., the educational placement of the student).

Entity Use: Program

Option Use: 0352	Early intervention classroom/center	<i>An organized program of at least one hour in duration provided on regular basis for a group of children; the program is usually directed toward the facilitation of several developmental areas.</i>
Option Use: 0128	Homebound placement instruction	<i>A program that provides itinerant instructional services for students who are unable to leave their homes to attend regular or special day classes because of non-contagious medical conditions, physical disabilities, or emotional problems. Teleclasses, which use special conference-type telephone equipment to provide instruction, may also be provided for these students.</i>

Domain: Local Education Agency (LEA)

Section: Program

Category: Program/Service Delivery Information (LEA)

The prescribed and planned arrangement in which programs/services are provided, including the schedule, location, and setting.

Option Use: 0129	Hospital placement instruction	<i>A program that provides itinerant instructional services for students who are unable to leave medical treatment facilities to attend regular or special day classes because of non-contagious medical conditions, physical disabilities, or emotional problems. Teleclasses, which use special conference-type telephone equipment to provide instruction, may also be provided for these students.</i>
Option Use: 0355	Regular school campus/regular class placement	<i>A regular elementary or secondary school class in which students with and without special needs are served (e.g., children youth with disabilities are mainstreamed). This may include, for example, children with disabilities placed in: 1) regular classes which provide special education/related services within the classes; 2) regular classes which provide special education/related services outside the classes; or 3) regular classes with special education/related services provided in a resources room.</i>
Option Use: 0356	Outpatient service facility	<i>Health center, clinic, department within a hospital, or another facility that provides walk-in, walk-out diagnostic and treatment services for individuals whose care does not require confinement or a hospital stay.</i>
Option Use: 0132	Private residential placement	<i>A residential facility not under federal, state, or local supervision or control that provides long- or short-term treatment and services, including special education and related services to children with and without disabilities.</i>
Option Use: 0358	Private separate day school placement	<i>A nonresidential facility (e.g., a special education school building) not under federal, state, or local supervision or control in which children with special needs receive special education and/or other services.</i>
Option Use: 0134	Public residential placement	<i>A residential facility under federal, state, or local supervision or control that provides long- or short-term treatment, including special education and related services to children with and without disabilities.</i>

Domain: Local Education Agency (LEA)

Section: Program

Category: Program/Service Delivery Information (LEA)

The prescribed and planned arrangement in which programs/services are provided, including the schedule, location, and setting.

- Option Use:** 0135 **Public separate day school placement** *A nonresidential facility (e.g., a special education school building) under federal, state, or local supervision or control in which children with special needs receive special education and/or other services.*
- Option Use:** 0136 **Resource room placement (pullout program)** *A classroom that is not a regular classroom in which children with special needs receive special education and/or other services. This may include children placed in resource rooms that provide special education/related services, or resource rooms with part-time instruction in a regular class.*
- Option Use:** 0137 **Separate class placement** *A classroom in which children with special needs receive special education and/or other services outside of the regular classroom. This includes only children educated on a regular campus. It does not include students who receive education programs in public or private separate day or residential facilities. It may include: self-contained special classrooms with part-time instruction in a regular class, or self-contained special classrooms with full-time instruction on a regular school campus.*
- Option Use:** 0138 **Short-term detention facility** *A correctional facility where student offenders with disabilities are placed for a period of temporary custody.*
- Option Use:** 0139 **Regular nursery school/child care center** *A program or service, designed primarily for non-disabled children, regularly attended by a group of children; most of the children in the setting do not have disabilities.*
- Option Use:** 0140 **Itinerant services outside the home** *A program in which preschoolers receive all of their special education and related services at a school, hospital facility on an outpatient basis, or other location for a short period of time (i.e., no more than 3 hours per week). These services may be provided individually or to a small group of children. This may include, but is not limited to: speech instruction up to 3 hours per week in a school, hospital, or other community-based setting.*

Domain: Local Education Agency (LEA)

Section: Program

Category: Program/Service Delivery Information (LEA)

The prescribed and planned arrangement in which programs/services are provided, including the schedule, location, and setting.

Option Use: 0141 *Respite care*

A temporary child care service that is short-term and non-medical in nature, provided either in or out of the home, designed to provide temporary relief to the primary caregiver.

Option Use: 0756 *Residential facility*

A building or site, belonging to or used by an education institution, at which students are boarded and lodged as well as instructed.

Option Use: 0143 *Reverse mainstream setting*

A program in which preschoolers receive all of their special education and related services in educational programs designed primarily for children with disabilities but that include 50 percent or more children without disabilities.

Domain: Local Education Agency (LEA)
Section: Program
Category: Student/Family Program Information (LEA)
Information regarding the types of special programs that are available for students and families.

0274 Student/Family Program Type

An indication of the focus of the program or services received by a student or his/her family.

Entity Use: Program

Option Use: 0240 *Regular prekindergarten program*

Option Use: 0241 *Infant and toddlers program*

Option Use: 0242 *Special education services for Birth-Age 2*

Option Use: 0244 *Special education services for preschoolers*

Option Use: 0245 *Migrant early childhood program*

Option Use: 0247 *Day care*

Option Use: 0279 *Academic/Instructional Program (regular education)*

Option Use: 0280 *Adult Basic Education/Remedial Instruction*

Option Use: 0248 *After school child care*

Option Use: 0875 *After school enrichment*

Option Use: 0249 *Alternative education program*

Option Use: 0250 *Before school child care*

Option Use: 0876 *Before school enrichment*

Option Use: 0251 *Bilingual education*

Domain: Local Education Agency (LEA)
Section: Program
Category: Student/Family Program Information (LEA)
Information regarding the types of special programs that are available for students and families.

Option Use: 0281 Child care so that parents can attend school meetings

Option Use: 0252 Community service projects

Option Use: 0253 Compensatory Education

Option Use: 0282 Continuing Professional Education

Option Use: 0255 Counseling

Option Use: 0256 English as a Second Language

Option Use: 1975 Even Start

Option Use: 0257 Free and reduced price lunch/breakfast

Option Use: 0258 Gifted and talented

Option Use: 0246 Head Start

Option Use: 0283 Health or social services

Option Use: 0260 Hearing or vision screening

Option Use: 0261 Higher order thinking skills

Option Use: 0284 Literacy

Option Use: 1978 Magnet program

Option Use: 0262 Medical services

Option Use: 0285 Occupational education

Option Use: 0286 Orientation to school setting for new families

Domain: Local Education Agency (LEA)
Section: Program
Category: Student/Family Program Information (LEA)
Information regarding the types of special programs that are available for students and families.

- Option Use: 0287 Parent training/involvement*
- Option Use: 0288 Parenting education*
- Option Use: 0263 Programs for migrants during the school year*
- Option Use: 0265 Programs for migrants during the summer*
- Option Use: 0267 Reading/Literacy*
- Option Use: 0289 Recreational/Avocational Program*
- Option Use: 0268 School supplies*
- Option Use: 0269 Services for out-of-school youth*
- Option Use: 0270 Special education program*
- Option Use: 0271 Special (one-time) events*
- Option Use: 0272 Student assistance programs (counseling, mentoring, identification and referral, etc.)*
- Option Use: 0273 Summer child care*
- Option Use: 0342 Technology*
- Option Use: 0277 Transportation*
- Option Use: 0278 Tutoring/remedial instruction*
- Option Use: 9999 Other*

Domain: Local Education Agency (LEA)

Section: Program

Category: Student/Family Program Information (LEA)

Information regarding the types of special programs that are available for students and families.

0273 Student Support Service Type

Type of related or ancillary services provided to an individual or a group of individuals within the formal educational system or offered by an outside agency which provides non-instructional services to support the general welfare of students. This includes physical and emotional health, the ability to select an appropriate course of study, admission to appropriate educational programs, and the ability to adjust to and remain in school through the completion of programs. In serving a student with an identified disability, related services include developmental, corrective, or supportive services required to ensure that the individual benefits from special education.

Entity Use: Program

Option Use: 0290 *Adaptive physical education*

Programs designed to foster the development of the following physical activities: physical and motor fitness: fundamental motor skills and patterns; skills in aquatics and dance, including individual and group games; and sports (including intramural and lifetime sports). This term also includes special physical education, adapted physical education, movement education, and motor development.

Option Use: 0291 *Art therapy*

Programs that enable individuals who have mental, emotional, social, or physical problems to achieve self-expression and emotional release by communicating their emotions and conflicts graphically through painting, drawing, sculpting or other art forms. Art therapy can be used as diagnostic tool or a treatment technique.

Domain: Local Education Agency (LEA)

Section: Program

Category: Student/Family Program Information (LEA)

Information regarding the types of special programs that are available for students and families.

Option Use: 0292 *Assistive technology services*

Programs that directly assist an individual with disabilities in the selection, acquisition, or use of an assistive technology device. Such assistance includes: 1) the evaluation of the needs of an individual, including a functional evaluation of the individual in his or her customary environment; 2) purchasing, leasing, or otherwise providing for the acquisition of assistive technology devices; 3) selecting, designing, fitting, customizing, adopting, applying, maintaining, repairing, or replacing assistive technology devices; 4) coordinating and using other therapies, interventions, or services (e.g., those associated with existing education and rehabilitation plans and programs); 5) training and technical assistance for an individual or, if appropriate, an individual's family members; and 6) training or technical assistance for professionals (including those providing early intervention services), employers, or other individuals who are substantially involved in the major life functions of an individual with disabilities.

Option Use: 0293 *Audiological services*

Services that include: 1) identification of individuals with hearing loss; 2) determination of the range, nature, and degree of hearing loss, and communication functions, by use of audiological evaluation, and speech conservation; 4) creation and administration of programs for prevention of hearing loss; 5) counseling and guidance of students, parent/guardians, and teachers regarding hearing loss; and 6) determination of an individual's need for group and individual amplification, selecting and fitting an appropriate aid, and evaluating the effectiveness of amplification.

Domain: Local Education Agency (LEA)

Section: Program

Category: Student/Family Program Information (LEA)

Information regarding the types of special programs that are available for students and families.

- Option Use:** 0294 **Service coordination (case management services)** *Activities carried out by service coordinator to assist and enable an eligible student and his/her family to receive the rights, procedural safeguards, and services that are authorized to provided under the State's early intervention program. The specific activities include: coordinating the performance of evaluations and assessments; facilitating and anticipating in the development, review, and evaluation of individualized family service plans; assisting families in identifying available service providers; coordinating and monitoring the delivery of available services; informing families of the availability of advocacy services; coordinating with medical and health providers; and facilitating the development of a transition plan to preschool services, if appropriate.*
- Option Use:** 0295 **Children's protective services** *Programs that investigate reports of child abuse, neglect, and abandonment, and provide for the temporary placement of a child who, for his or her own protection, has been removed from custody of his or her parent/guardians. Program staff works with families that are experiencing the problem of child abuse with the objective of facilitating continued family unification or reunification. These programs also provide ongoing support services for children in permanent placement.*
- Option Use:** 0297 **Early intervention services** *A program which provides services that: 1) are designed to meet the development needs of each child and family eligible, and are focused on enhancing the child's development; 2) are selected in collaboration with the parent/guardian; 3) are provided under public supervision by qualified personnel, in conformity with an individualized family service plan; 4) are offered at no cost unless subject to federal or state law mandating a system of payments (including a schedule of sliding fees); and 5) meet the standards of the state.*
- Option Use:** 0298 **Educational therapy** *Programs that provide diagnostic and treatment services which combine psychotherapeutic and tutorial techniques for individuals who have learning disabilities such as dyslexia, perceptual problems, emotional problems or other difficulties.*

Domain: Local Education Agency (LEA)

Section: Program

Category: Student/Family Program Information (LEA)

Information regarding the types of special programs that are available for students and families.

- Option Use:** 0299 **Family counseling** *Programs that offer therapeutic sessions that focus on the system of relationships and communication patterns between family members and attempt to modify those relationships and patterns to achieve greater harmony. The therapist focuses on the family as a unit rather than concentrating on the member who has been singled out as being in need of treatment.*
- Option Use:** 0300 **Free-breakfast program** *A federally-funded program that provides supplemental nutrition in the form of a free meal at the beginning of the school day for income-eligible students who are unable to pay the full cost. Public and non-profit private schools participating in the program are reimbursed for the breakfasts served.*
- Option Use:** 0301 **Free lunch program** *A federally-funded program that provides supplemental nutrition in the form of a free meal at noon time for income-eligible students who are unable to pay the full cost. Public and non-profit private schools participating in the program are reimbursed for the lunches served.*
- Option Use:** 0302 **Guidance counseling** *Programs that provide advice and guidance for students who need assistance in choosing course or areas for major study, preparing for a vocation or further education, or coping with personal or learning problems.*
- Option Use:** 0303 **Health care** *Programs whose primary purpose is to help individuals achieve and maintain physical well-being through the study, prevention, screening, evaluation and treatment of individuals who have illnesses, injuries, or disabilities.*
- Option Use:** 0304 **Interpretation for the hearing impaired** *Services that enable students who have hearing impairments to communicate their needs manually, verbally, or in writing.*
- Option Use:** 0305 **Mental health counseling** *Programs that specialize in the treatment of students who have adjustment or behavior problems, emotional disturbances, personality disorders, incipient illnesses, and/or other comparable conditions.*

Domain: Local Education Agency (LEA)

Section: Program

Category: Student/Family Program Information (LEA)

Information regarding the types of special programs that are available for students and families.

Option Use: 0306 *Music therapy*

Programs that use music and music-related activities to help the student maintain mental functioning, to facilitate social and emotional growth, to promote communication, to develop constructive use of leisure time and to improve or maintain motor and perceptual skills. Music can be used as a passive agent as in the case of listening to music to aid in reminiscence, reality orientation or relaxation; or as an active creative process in which the client participates in musical production.

Option Use: 0308 *Note-taking assistance*

Programs that assist students who are unable to make their own record of classes or lectures.

Option Use: 0309 *Occupational therapy*

Services that address the functional needs of an individual relating to adaptive development, adaptive behavior and play, and sensory, motor, and postural development. These services are designed to improve the individual's functional ability to perform tasks in the home, school, and community settings and include: 1) identification assessment and intervention; 2) adaptation of the environment, and selection, design and fabrication of assistive and orthodontic devices to facilitate the development and promote the acquisition of functional skills; and 3) prevention or minimization of the impact of initial or future impairment, delay in development, or loss of functional ability.

Option Use: 0310 *Orientation and mobility services*

Programs that help individuals who are blind or who have visual impairments to develop the fundamental spatial concepts and skills that are necessary for maximum mobility and independent living. Instruction focuses on moving safely and efficiently in the school, home or community environment, and usually includes procedures for street crossings, travel in unfamiliar areas, utilization of public transportation, and appropriate use of aids such as sighted guides or canes.

Option Use: 0311 *Parenting skills assistance*

Programs that offer classes, groups, or other educational opportunities for parents or potential parents who want to acquire the knowledge and skills to be effective in their parenting role.

Domain: Local Education Agency (LEA)

Section: Program

Category: Student/Family Program Information (LEA)

Information regarding the types of special programs that are available for students and families.

- Option Use:** 0312 **Peer services** *Programs that specialize in assisting the student through peer interaction. Such programs include peer counseling, tutoring, and leadership activities.*
- Option Use:** 0313 **Physical therapy** *Services to prevent or alleviate movement dysfunction and related functional problems that include: 1) screening, evaluation, and assessment of children and youth with disabilities to identify movement dysfunction; 2) obtaining, interpreting, and integrating information appropriate to program planning to prevent or alleviate movement dysfunction and related functional problems; and 3) providing individual or group services or treatment to prevent, alleviate, or compensate for movement dysfunction and related functional problems.*
- Option Use:** 0314 **Reader service** *Programs that provide textbook reading services for individuals who are blind or have visual impairments.*
- Option Use:** 0315 **Recreation service** *Programs that may include: 1) assessment of leisure function; 2) therapeutic recreation services; 3) recreation programs in schools and community agencies; and 4) leisure education.*
- Option Use:** 0316 **Reduced-price breakfast program** *A federally-funded program that provides supplemental nutrition in the form of a reduced cost meal at the beginning of the school day for income-eligible students who are unable to pay the full cost. Public and non-profit private schools participating in the program are reimbursed for the breakfasts served.*
- Option Use:** 0317 **Reduced-price lunch program** *A federally-funded program that provides supplemental nutrition in the form of a reduced cost meal at noon time for income-eligible students who are unable to pay the full cost. Public and non-profit private schools participating in the program are reimbursed for the lunches served.*
- Option Use:** 0318 **Rehabilitation counseling services** *Programs that provide a combination of treatment and education services designed to restore maximum functioning, a sense of well-being, and a personally satisfying level of independence in individuals who have temporary or permanent disabilities.*

Domain: Local Education Agency (LEA)

Section: Program

Category: Student/Family Program Information (LEA)

Information regarding the types of special programs that are available for students and families.

- Option Use:** 0319 **School clothing** *Programs that pay for or provide new or used clothing to students who have nothing appropriate to wear to school and whose parent/guardians are unable to afford these items at retail prices.*
- Option Use:** 0320 **School health nursing services** *Services provided by a qualified school health nurse or other registered nurse/nurse practitioner.*
- Option Use:** 0321 **Special transportation** *Transportation arrangements provided to students to and from home, school, or other service sites.*
- Option Use:** 0322 **Speech-language therapy** *Individual or group therapy sessions that focus on the remediation of specific communicative or pharyngeal disorders and delays in the development of communication skills including: 1) speech sounds that are omitted, replaced by substitute sounds, or distorted; 2) voice problems in which pitch, loudness or quality of voice are affected; or 3) stuttering. Therapy includes the identification of individuals with such disorders and developmental delays, including the diagnosis and appraisal of specific disorders and delays in those skills. It also includes referral for medical or other professional services necessary for the habilitation or rehabilitation of individuals with those disorders and developmental delays. Finally, it includes the provision of services for habilitation, rehabilitation, or prevention of such disorder and developmental delays.*
- Option Use:** 0323 **Study skills assistance** *Programs that provide individual or small group assistance for students who want to improve their study habits, test preparation skills and test-taking techniques.*

Domain: Local Education Agency (LEA)

Section: Program

Category: Student/Family Program Information (LEA)

Information regarding the types of special programs that are available for students and families.

- Option Use:** 0324 **Substance abuse education/prevention** *Programs that provide a variety of services including: 1) individual, group and/or family counseling; 2) knowledge and skill-enhancing activities; and 3) structured groups that focus on family dynamics, problem solving, self-esteem, and/or similar issues. These programs care for students who are at risk of drug abuse (e.g., those who are currently in an experimental stage (light use), who have family members or peer groups who use alcohol or drugs, or who have behavioral, emotional, or other problems at home, in school, in the community, or with the criminal justice system). Substance abuse education programs also offer presentations about the risks of substance use to students at school and various other community settings.*
- Option Use:** 0325 **Teen/adolescent family planning** *Programs that offer family planning services including pregnancy counseling, birth control, and pregnancy testing which are especially designed to meet the needs and concerns of teenage students who are pregnant or are concerned about becoming pregnant or impregnating.*
- Option Use:** 0326 **Test assistance** *Programs that provide assistance for students with disabilities who need help in reading or writing responses to test items. Examples of such assistance include the administration of untimed tests and the presence of test facilitators for autistic children.*
- Option Use:** 0327 **Translating/interpreting** *Services that allow individuals who can not comprehend or communicate using either the spoken or written word to understand express themselves (e.g., foreign language translator and sign language interpreter).*
- Option Use:** 0329 **Tutoring services** *Individualized or small group instruction for students who need assistance in learning one or more components of a prescribed curriculum. Tutoring usually supplements a regular school program, and may be provided by peer students, teachers, or other personnel at school, in an individual's home, or at a community agency site.*

Domain: Local Education Agency (LEA)
Section: Program
Category: Student/Family Program Information (LEA)
Information regarding the types of special programs that are available for students and families.

- Option Use:** 0330 **Vision services** *Services that include: 1) evaluation and assessment of visual functioning, including the diagnosis and appraisal of specific visual disorders, delays, and disabilities; 2) referrals for medical or other professional services necessary for the habilitation or rehabilitation of visual functioning disorders; and 3) training for communication, communication, orientation and mobility, visual, and independent living skills, and any additional training necessary to activate visual motor abilities.*
- Option Use:** 0331 **Psychological services** *Services that address the psychological needs of the individual through the administering of psychological needs of the individual through the administering of psychological and developmental tests, and other assessment procedures. They also involve the interpretation of assessment results. In addition, they include obtaining, integrating, and interpreting information about individual behavior, and individual and family conditions related to learning, mental health, and development. Finally, the services also involve the planning and management of a program of psychological services, including psychological counseling for children and parents, family counseling, consultation on child development, parent training, and education programs.*
- Option Use:** 0332 **Medical services only for diagnostic or evaluation purposes** *Services provided by a licensed physician to determine a child's developmental status and need for early intervention services.*
- Option Use:** 0333 **Family training, counseling, and home visits** *Services provided, as appropriate, by social workers, psychologists, and other qualified personnel to assist the family of a child eligible under this part in understanding the special needs of the child and enhancing the child's development.*
- Option Use:** 0334 **Developmental childcare program** *An organized program that provides childcare services on regular basis for a group of children; the program is directed toward the facilitation of several developmental areas.*

Domain: Local Education Agency (LEA)

Section: Program

Category: Student/Family Program Information (LEA)

Information regarding the types of special programs that are available for students and families.

Option Use: 0335 *Nursing service*

Services that are provided for the assessment of health status for the purpose of providing nursing care, including the identification of patterns of human response to actual or potential health problems. They also include the provision of nursing care to prevent health problems, restore or improve functioning, and promote optimal health and development. Finally, they involve the administration of medications, treatments, and regimens prescribed by a licensed physician.

Option Use: 0336 *Nutrition services*

Services that conduct individual assessments in nutritional history and dietary intake; anthropometrics, biochemical, and clinical variables; feeding skills and feeding problems; and food habits and food preferences. They also develop and monitor appropriate plans to address the nutritional needs of eligible children, and make referrals to appropriate community resources to carry out nutritional programs.

Option Use: 0337 *Social work services*

Services that involve making home visits to evaluate a child's living conditions and patterns of parent-child interaction; preparing a social or emotional developmental assessment of the child within the family context; providing individual and family-group counseling with parents and other family members, and appropriate social skill-building activities with the child and parents; working with those problems in a child's and family's living situation (home, community, and any center where early intervention services are provided) that affect the child's maximum utilization of early intervention services; and identifying, mobilizing, and coordinating community resources and services to enable the child and family to receive maximum benefit from early intervention services.

Option Use: 9999 *Other*

Domain: Local Education Agency (LEA)

Section: Program

Category: Student/Family Program Information (LEA)

Information regarding the types of special programs that are available for students and families.

0289 Transitional Support Service Type

Services that aim to: 1) strengthen and coordinate special programs and related services for individuals with special needs, including students with disabilities, who are currently in school or have recently left school and may benefit from assistance during the transition to postsecondary education, vocational training, competitive employment (including supported employment), continuing education or adult services; 2) stimulate the improvement and vocational and life skills to enable students with special needs to be better prepared for transition to adult life and services.

Entity Use: Program

Option Use: 0878 *Case management services* Programs that develop case plans for the evaluation, treatment and/or care of individuals who, because of age, illness, disability or other difficulties, are unable to arrange for services on their own behalf. The services also assess the individual's needs, coordinate the delivery of services, ensure that services are obtained in accordance with the case plan, and monitor progress to ensure that services are having a desired impact.

Option Use: 0881 *Communication services* Programs that help participants develop or refine their communication skills, usually by focusing on communication in a particular context (e.g., helping a parent/guardian communicate with a child or helping professionals communicate with their clients). Training may emphasize active listening skills, problem-solving skills, conflict resolution techniques, body language, empathy, sensitivity to the values and/or cultural background of other, genuineness and other facets of the communication process.

Option Use: 0882 *Community recreational services* Programs that provide equipment and facilities that ensure individuals with special needs can participate in specific recreational activities, games, or sports of their choice, regardless of age.

Option Use: 0883 *Independent living* Assistance provided to individuals with special needs including those with disabilities: 1) to learn the basic skills of daily living through individual and group counseling and instruction; 2) to experience and practice coping with real or simulated life situational demands; or 3) to use assistive devices, special equipment, or specialized assistant.

Domain: Local Education Agency (LEA)

Section: Program

Category: Student/Family Program Information (LEA)

Information regarding the types of special programs that are available for students and families.

- Option Use:** 0884 **Mental health services** *Programs that provide services to individuals who have been hospitalized for treatment of acute or chronic mental or emotional disturbances, and facilitate their return to the community. The programs also offer psychiatric treatment in a setting that is less restrictive than inpatient hospitalization.*
- Option Use:** 0885 **Residential services** *Programs that provide a therapeutic living environment in community-based residential facilities for individuals with special needs, including those with emotional and/or behavioral problems. Such individuals require a structure, supervised treatment program that may include individual, group, family, and other treatment modalities as appropriate.*
- Option Use:** 0886 **Supported employment services** *Programs that find paid, meaningful work in a variety of integrated settings for individuals who have special needs, including those with developmental disabilities. Services include assigning a "job coach" to work side-by-side with each client, offering advocacy to the employer and other employees, training in basic job skills and work-related behaviors, assisting with specific tasks as needed, and providing initial and ongoing support as required to ensure that the individual retains competitive employment.*
- Option Use:** 0887 **Technological aids** *Structural or sensory aids provided to students with special physical or physiological needs in order to help them to better adapt to everyday work and/or learning environments.*
- Option Use:** 0888 **Transportation services** *Services that provide transportation for individuals, or make arraignments to transport individuals, to and from sites in which they are involved in vocational or life situations.*
- Option Use:** 0889 **Vocational rehabilitation training and job placement** *Programs that provide adaptive vocational training as a method of rehabilitating students with special needs, including those with disabilities. Program support continues beyond the rehabilitation and training phases, and includes job placement services.*
- Option Use:** 9999 **Other**

Domain: Local Education Agency (LEA)
Section: Accountability
Category: Accountability (LEA)
Identifies the standards and the education institution's performance against the standards

0013 Accountability Report Title

The title of the accountability report.

Entity Use: Accountability Report

Option Use: 0996 No option list available

0012 Accountability Report Producing Organization

The name of the organization that produced the accountability report.

Entity Use: Accountability Report

Option Use: 0996 No option list available

0842 Accountability Report Producing Organization Type

The type of organization that produced the accountability report.

Entity Use: Accountability Report

Option Use: 0859 *Federal (e.g., Congress, Bureau of Indian Affairs, Department of Defense, US Department of Education)*

Option Use: 0860 *State/Territory (e.g., State Education Agency, Health and Human Services, Corrections, State Boards of Education, State Legislators)*

Option Use: 0861 *Regional (e.g., Intermediate Education Agency, Cooperatives, BOCES, Cross-state agencies)*

Option Use: 0862 *Local (e.g., School Board, City Council)*

Option Use: 0675 *School*

Domain: Local Education Agency (LEA)
Section: Accountability
Category: Accountability (LEA)
Identifies the standards and the education institution's performance against the standards

Option Use: 0864 Private/Religious (e.g., Catholic diocese, private school board)

0304 Web Site Address (URL)

Unique Resource Locator. The unique address of a Web page.

Entity Use: Accountability Report

Option Use: 0996 No option list available

0114 Date of Release

The day, month, and year that the accountability report is released.

Entity Use: Accountability Report

Option Use: 0996 No option list available

0257 School Year

The year for a reported school session.

Entity Use: Accountability Report

Option Use: 0996 No option list available

0079 Beginning Date of Data in Report

The first month, day, and year of data covered in the report.

Entity Use: Accountability Report

Option Use: 0996 No option list available

0123 Ending Date of Data in Report

The last month, day, and year of data covered in the report.

Entity Use: Accountability Report

Option Use: 0996 No option list available

0010 Accountability Focus

A description of the educational unit under evaluation for accountability.

Entity Use: Accountability Report

Option Use: 0996 No option list available

Domain:	Local Education Agency (LEA)
Section:	Accountability
Category:	Accountability (LEA) Identifies the standards and the education institution's performance against the standards

0078 Base Indicators

A description of the indicators that are used as the primary indicators of improvement and performance.

Entity Use: **Accountability Report**

Option Use: **0393 Demographics**

Option Use: **0394 Outcome**

Option Use: **0395 Process**

Option Use: **9999 Other**

0149 Indicator Type

The specific types of indicators used.

Entity Use: **Accountability Report**

Option Use: **0996 No option list available**

0205 Performance Benchmark

A description of the performance levels that are used to track progress and performance.

Entity Use: **Accountability Report**

Option Use: **0996 No option list available**

0206 Performance Rating

Indicator of performance status in relation to benchmarks (e.g., score, grade).

Entity Use: **Accountability Report**

Option Use: **0996 No option list available**

0011 Accountability Interventions

A description of the interventions as a result of the accountability results.

Entity Use: **Accountability Report**

Option Use: **0396 Improvement planning**

Option Use: **0397 Strategic planning**

Option Use: **0398 Professional development**

Domain: Local Education Agency (LEA)
Section: Accountability
Category: Accountability (LEA)
Identifies the standards and the education institution's performance against the standards

Option Use: 0401 Provide additional assistance to schools (e.g., Title I)

Option Use: 0402 Provide additional financial resources to low performing units

Option Use: 9999 Other

0015 Accountability Sanctions

A description of the sanctions as a result of the accountability results.

Entity Use: Accountability Report

Option Use: 0897 Warning

Option Use: 0898 Probation or watch lists

Option Use: 0899 Monetary penalties to units

Option Use: 0900 Management change

Option Use: 0901 Accreditation change

Option Use: 0903 Dissolving the educational unit

Option Use: 0904 Staff dismissal

Option Use: 0905 Staff monetary penalties

Option Use: 0908 Loss of charter

Option Use: 9999 Other

0014 Accountability Rewards

A description of the rewards as a result of the accountability results.

Entity Use: Accountability Report

Option Use: 1004 Non-monetary awards to staff

Option Use: 0404 Monetary awards

Domain: Local Education Agency (LEA)
Section: Accountability
Category: Accountability (LEA)
Identifies the standards and the education institution's performance against the standards

Option Use: 0405 Exemption from regulations

Option Use: 0406 Accreditation

Option Use: 0407 Direct monetary awards to staff members

Option Use: 0408 Staff salary increases

Option Use: 9999 Other

0255 School Honor or Award

A description of educational or professional honors or awards earned by the school.

Entity Use: Accountability Report

Option Use: 0414 National school of excellence

Option Use: 0415 State school of excellence

Option Use: 0416 Monetary

Option Use: 0406 Accreditation

Option Use: 9999 Other

0077 Award Amount

The amount of money awarded to the individual or institution for high performance or improvement.

Entity Use: Accountability Report

Option Use: 0996 No option list available

Domain: Local Education Agency (LEA)
Section: Accountability
Category: Federal Accountability Standards (LEA)
Identifies the standards and the education institution's performance against federal accountability standards.

0028 Adequate Yearly Progress Status

An indication as to whether the education institution meets Adequate Yearly Progress (AYP) standards.

Entity Use: Accountability Report

Option Use: 0910 Meets AYP standards

Option Use: 0911 Does not meet AYP standards

0026 Adequate Yearly Progress Failure Begin Date

The month, day, and year on which the education institution fails to meet AYP standards.

Entity Use: Accountability Report

Option Use: 0996 No option list available

0027 Adequate Yearly Progress Met Date

The month, day, and year on which the education institution meets AYP standards.

Entity Use: Accountability Report

Option Use: 0996 No option list available

0018 Actions for Adequate Yearly Progress Failure

The type of action that the education institution must comply with when it fails to meet AYP standards.

Entity Use: Accountability Report

Option Use: 0912 School Improvement and Public School Choice Education institution does not meet AYP standards for 2 consecutive years.

Option Use: 0914 Correction Action Education institution does not meet AYP standards for 4 consecutive years.

Option Use: 0915 Restructuring Education institution does not meet AYP standards for 5 consecutive years.

Domain:	Local Education Agency (LEA)
Section:	Instructional Programs
Category:	Course Information (LEA)

A description of the courses offered by the educational institution or agency.

0107 Course Title

The descriptive name given to a course of study offered in a school or other institution or organization. In departmentalized classes at the elementary, secondary, and postsecondary levels (and for staff development activities), this refers to the name by which a course is identified (e.g., American History, English III). For elementary and other non-departmentalized classes, it refers to any portion of the instruction for which a grade or report is assigned (e.g., reading, composition, spelling, and language arts).

Entity Use: Course

Option Use: 0996 No option list available

0102 Course Code

The actual code that identifies the organization of subject matter and related learning experiences provided for the instruction of students. (Note: A list of course codes and titles can be found in appendix N).

Entity Use: Course

Option Use: 0996 No option list available

0103 Course Code System

A system that is used to identify the organization of subject matter and related learning experiences provided for the instruction of students.

Entity Use: Course

Option Use: 0533 *NCES Pilot Standard National Course Classification System Codes for Secondary Education*

Option Use: 0534 *State course code*

Option Use: 0535 *LEA course code*

Option Use: 0536 *School course code*

Option Use: 0537 *University course code*

Option Use: 0538 *Intermediate agency course code*

Option Use: 9999 *Other*

Domain:	Local Education Agency (LEA)
Section:	Instructional Programs
Category:	Course Information (LEA)

A description of the courses offered by the educational institution or agency.

0122 Elementary Subject/Course

A classification of related subjects/courses or units of subjects/courses provided for students of elementary school levels.

Entity Use: Course

Option Use: 0539 *Computer science programming*

Option Use: 0540 *Computer skills/literacy*

Option Use: 0541 *Elective activities*

Option Use: 0256 *English as a Second Language*

Option Use: 0542 *Fine Arts - Art*

Option Use: 0543 *Fine Arts - Dance*

Option Use: 0544 *Fine Arts - Drama/Theater*

Option Use: 0545 *Fine Arts - Music*

Option Use: 1010 *Foreign language and literature*

Option Use: 0547 *Geography*

Option Use: 0548 *Handwriting/penmanship*

Option Use: 0549 *Health*

Option Use: 0550 *History*

Option Use: 0551 *Home economics*

Option Use: 0552 *Industrial arts*

Option Use: 0553 *Keyboarding/typing*

Option Use: 0554 *Language arts*

Option Use: 0555 *Library skills*

Option Use: 0556 *Mathematics/arithmetic*

Domain: Local Education Agency (LEA)
Section: Instructional Programs
Category: Course Information (LEA)
A description of the courses offered by the educational institution or agency.

Option Use: 0557 Military science

Option Use: 0558 Multi/Interdisciplinary studies

Option Use: 0559 Physical education

Option Use: 0560 Reading

Option Use: 0561 Religious education and theology

Option Use: 0562 Science

Option Use: 0563 Social studies

Option Use: 0565 Spelling

Option Use: 0566 Study skills

Option Use: 0567 Test preparation

Option Use: 9999 Other

0104 Course Description

A description of the content standards and goals covered in the course. Reference may be made to state or national content standards.

Entity Use: Course

Option Use: 0996 No option list available

0106 Course Instructional Level

An indication of the general nature and difficulty of instruction provided throughout a course.

Entity Use: Course

Option Use: 0568 Remedial

A course offered for the improvement of any particular deficiency, including a deficiency in content previously taught but not learned.

Domain: Local Education Agency (LEA)

Section: Instructional Programs

Category: Course Information (LEA)

A description of the courses offered by the educational institution or agency.

- Option Use: 0569** *Special education course* A course that adopts the curriculum, materials, or instruction for students identified as needing special education. This may include instruction for students with any of the following: autism, deaf-blindness, hearing impairment, mental retardation, multiple disabilities, orthopedic impairment, serious emotional disturbance, specific learning disability, speech or language impairment, traumatic brain injury, visual impairment, developmental delay, and other health impairments.
- Option Use: 0570** *Basic* A course focusing primarily on skills development, including literacy in language, mathematics, life and physical sciences, and social sciences and history.
- Option Use: 0571** *General* A course providing instruction (in a given subject matter area) that focuses primarily on general concepts for the appropriate grade level.
- Option Use: 0572** *Honors level* An advanced level course designed for students who have earned honors status according to educational requirements.
- Option Use: 0573** *Gifted and talented level* An advanced level course designed primarily for students who have qualified for and enrolled in a school, educational institution, or district gifted and talented program.
- Option Use: 0574** *International Baccalaureate program* A program of study, sponsored and designed by the International Baccalaureate Organization (IBO), that leads to examinations and meets the needs of secondary school students between the ages of 16 and 19 years. Designed as a comprehensive two-year curriculum that allows its graduates to fulfill requirements of various national education systems, the diploma model is based on the pattern of no single country but incorporates elements of several. The program is available in English, French and Spanish. In addition to the diploma program mentioned above, the IBO also offers programs for students between the age of 3 and the age of 16.

Domain: Local Education Agency (LEA)

Section: Instructional Programs

Category: Course Information (LEA)

A description of the courses offered by the educational institution or agency.

- Option Use:** 0575 *Advanced Placement* An advanced, college-level course designed for students who achieve a specified level of academic performance. Upon successful completion of the course and a standardized Advanced Placement examination, a student may receive college credit.
- Option Use:** 0576 *College level* A course, often taken at or in conjunction with a postsecondary institution, which contains instruction equivalent to a college-level course and for which a student may get college credit(s).
- Option Use:** 0577 *Untracked* A course that is not limited to one level of instruction so as to meet the needs of student groups at a variety of educational levels.
- Option Use:** 0578 *English Language Learner (ELL)* A course designed for students with a language background other than English, and whose proficiency in English is such that the probability of the individual's academic success in an English-only environment is below that of a peer with an English language background.
- Option Use:** 0579 *Accepted as a high school equivalent* A secondary-level course offered at an education institution other than a secondary school (such as adult learning center or a community college) or through correspondence or distance learning.

0145 High School Course Requirement

An indication that this course credit is required for a high school diploma.

Entity Use: Course

Option Use: 0002 *Yes*

Option Use: 0232 *No*

0270 State University Course Requirement

Code indicating that the course meets the state university admissions requirements for a particular subject area.

Entity Use: Course

Option Use: 0002 *Yes*

Option Use: 0232 *No*

Domain: Local Education Agency (LEA)
Section: Instructional Programs
Category: Course Information (LEA)
A description of the courses offered by the educational institution or agency.

0110 Curriculum Framework Type

An indication of the standard curriculum used for this course.

Entity Use: Course

Option Use: 0612 *State Curriculum Framework*

Option Use: 0613 *LEA Curriculum Framework*

Option Use: 0614 *School Curriculum Framework*

Option Use: 0615 *Private, Religious Curriculum*

Option Use: 9999 *Other*

0109 Curriculum Framework Name

The name of the curriculum framework use for this course.

Entity Use: Course

Option Use: 0996 *No option list available*

0034 Aligned with State Standards

An indication whether a course is aligned with the state's standards.

Entity Use: Course

Option Use: 0002 *Yes*

Option Use: 0232 *No*

0108 Credit Type Earned

The type of credits or units of value awarded for the completion of a course.

Entity Use: Course

Option Use: 0585 *Carnegie unit*

A standard measurement used for secondary education that represents the completion of a course that meets one period per day for one school year.

Domain: Local Education Agency (LEA)

Section: Instructional Programs

Category: Course Information (LEA)

A description of the courses offered by the educational institution or agency.

Option Use: 0586	Semester hour credit	<i>A term frequently used to indicate the number of hours of instruction per week (or the equivalent) for a course taken for one semester.</i>
Option Use: 0587	Trimester hour credit	<i>A term frequently used to indicate the number of hours of instruction per week (or equivalent) for a course taken for one trimester.</i>
Option Use: 0588	Quarter hour credit	<i>A term frequently used to indicate the number of hours of instruction per week (or equivalent) for a course taken for one quarter.</i>
Option Use: 0589	Quinmester hour credit	<i>A term frequently used to indicate the number of hours of instruction per week (or the equivalent) for a course taken for one quinmester (i.e., one of five equal segments into which a school year is divided).</i>
Option Use: 0590	Mini-term hour credit	<i>A term frequently used to indicate the number of hours of instruction per week (or equivalent) for a course taken for a mini-term.</i>
Option Use: 0591	Summer term hour credit	<i>A term frequently used to indicate the number of hours of instruction per week (or the equivalent) for a course taken for a summer term.</i>
Option Use: 0592	Intersession hour credit	<i>A term frequently used to indicate the number of hours of instruction per week (or the equivalent) for a course taken during an intersession.</i>
Option Use: 0595	Long session hour credit	<i>A term frequently used to indicate the number of hours of instruction per week (or the equivalent) for a course taken during a long session.</i>
Option Use: 0596	Twelve month hour credit	<i>A term frequently used to indicate the number of hours of instruction per week (or the equivalent) for a course taken during a year-round session.</i>
Option Use: 0597	Vocational credit	<i>A term frequently used to indicate the number of hours received by an individual upon completion of a vocational education program (course or series of courses).</i>
Option Use: 0598	Adult education credit	<i>A term frequently used to indicate the number of hours received by an individual upon completion of an adult education program (course or series of courses).</i>

Domain: Local Education Agency (LEA)

Section: Instructional Programs

Category: Course Information (LEA)

A description of the courses offered by the educational institution or agency.

Option Use: 0599 *Credit by examination* A term frequently used to indicate the number of hours received by an individual upon completion of a course by passing the proficiency examination for the course.

Option Use: 0600 *Correspondence credit* A term frequently used to indicate the number of hours received by an individual upon completion of a self-paced instructional program (course or series of courses) offered by mail or via the Internet with no direct contact with faculty.

Option Use: 0601 *Converted occupational experience credit* A term frequently used to indicate the number of hours received by an individual based on life experience.

Option Use: 9998 *None*

Option Use: 9999 *Other*

0193 Number of Credits Attempted

The number of credits that a student can earn for enrolling in and completing a given course.

Entity Use: Course

Option Use: 0996 *No option list available*

0038 Applicable Grades

The specific grade or combination of grades.

Entity Use: Course

Option Use: 0787 *Infants/Toddler*

Option Use: 0788 *Preschool*

Option Use: 0789 *Pre-kindergarten*

Option Use: 0805 *Kindergarten*

Option Use: 0790 *First Grade*

Option Use: 0791 *Second Grade*

Option Use: 0792 *Third Grade*

Option Use: 0793 *Fourth Grade*

Domain: Local Education Agency (LEA)

Section: Instructional Programs

Category: Course Information (LEA)

A description of the courses offered by the educational institution or agency.

Option Use: 0794 Fifth Grade

Option Use: 0795 Sixth Grade

Option Use: 0796 Seventh Grade

Option Use: 0798 Eighth Grade

Option Use: 0799 Ninth Grade

Option Use: 0800 Tenth Grade

Option Use: 0801 Eleventh Grade

Option Use: 0802 Twelfth Grade

Option Use: 0803 Grade 13

Option Use: 1003 Postsecondary

Option Use: 0013 Adult

Option Use: 0804 Ungraded

Option Use: 9999 Other

0266 Session Type

A prescribed span of time when an education institution is open, instruction is provided, and students are under the direction and guidance of teachers and/or education institution administration. A session may be interrupted by one or more vacations.

Entity Use: Course

Option Use: 0827 Full school year

A regular school term consisting of no major subdivision of time segments. It usually begins in the late summer or early fall and ends in late spring or early summer (e.g., elementary school).

Option Use: 0828 Semester

One of two equal segments into which a school year is divided.

Option Use: 0829 Trimester

One of three equal segments into which a school year is divided.

Option Use: 0830 Quarter

One of four equal segments into which a school year is divided.

Domain: Local Education Agency (LEA)

Section: Instructional Programs

Category: Course Information (LEA)

A description of the courses offered by the educational institution or agency.

Option Use: 0831 *Quinmester*

One of five equal segments into which a school year is divided.

Option Use: 0832 *Mini-term*

A school term which is shorter than a regular session.

Option Use: 0833 *Summer term*

A school term which takes place in the summer between two regular school terms.

Option Use: 0834 *Intersession*

A short session which occurs between longer sessions.

Option Use: 0835 *Long session*

A session that is longer than a semester but shorter than a full year.

Option Use: 0837 *Twelve month*

An educational program that operates on a full twelve month cycle.

Option Use: 9999 *Other*

0264 Session Beginning Date

The month, day, and year on which a session begins.

Entity Use: Course

Option Use: 0996 *No option list available*

0265 Session Ending Date

The month, day, and year on which a session ends.

Entity Use: Course

Option Use: 0996 *No option list available*

Domain: Local Education Agency (LEA)
Section: Activities
Category: Extra-curricular/Co-curricular Activities (LEA)
Information about the extra-curricular and co-curricular activities that are offered at the education institution.

0023 Activity Title

The title that identifies a particular co-curricular or extra-curricular activity.

Entity Use: Activity

Option Use: 0996 *No option list available*

0019 Activity Code

The code used to identify the co-curricular or extra-curricular activity that is offered at the education institution.

Entity Use: Activity

Option Use: 0721 *4 H*

Option Use: 0729 *Academic
Team/Knowledge Bowl*

Option Use: 0628 *Archery*

Option Use: 0683 *Art and graphic design*

Option Use: 0700 *Art club*

Option Use: 0629 *Badminton*

Option Use: 0677 *Band*

Option Use: 0630 *Baseball*

Option Use: 0631 *Basketball*

Option Use: 0633 *Bowling*

Option Use: 0718 *Boy Scouts*

Option Use: 0691 *Broadcasting*

Option Use: 0713 *Business Professionals of
America*

Option Use: 0634 *Boxing*

Option Use: 0667 *Cheerleading*

Option Use: 0725 *Other club or organization*

Domain: Local Education Agency (LEA)

Section: Activities

Category: Extra-curricular/Co-curricular Activities (LEA)

Information about the extra-curricular and co-curricular activities that are offered at the education institution.

- Option Use: 0722 Chess club*
- Option Use: 0680 Chorus*
- Option Use: 0671 Class officer*
- Option Use: 0670 Class president*
- Option Use: 0701 Computer club*
- Option Use: 0635 Crew*
- Option Use: 0636 Cross country*
- Option Use: 0684 Dance*
- Option Use: 0685 Dance team*
- Option Use: 0707 Distributive Education
Clubs of America (DECA)*
- Option Use: 0637 Diving*
- Option Use: 0696 Drama club*
- Option Use: 0688 Drill team*
- Option Use: 0705 Family, Career and
Community Leaders of
America*
- Option Use: 0694 Family consumer science*
- Option Use: 0639 Fencing*
- Option Use: 0638 Field hockey*
- Option Use: 0640 Football*
- Option Use: 0724 Fraternity*
- Option Use: 0702 Future Business Leaders
of America - Phi Beta
Lambda (FBLA - PBL)*

Domain: Local Education Agency (LEA)

Section: Activities

Category: Extra-curricular/Co-curricular Activities (LEA)

Information about the extra-curricular and co-curricular activities that are offered at the education institution.

Option Use: 0703 Future Teachers of America

Option Use: 0719 Girl Scouts

Option Use: 0641 Golf

Option Use: 0642 Gymnastics

Option Use: 0706 Health Occupations Students of America

Option Use: 0735 Other honor society

Option Use: 0644 Ice hockey

Option Use: 0679 Jazz ensemble

Option Use: 0690 Journalism

Option Use: 0717 Key Club

Option Use: 0645 Lacrosse

Option Use: 0697 Language club

Option Use: 0693 Literary magazine

Option Use: 0646 Martial arts

Option Use: 0732 Mu Alpha Theta

Option Use: 0674 Music - Instrumental

Option Use: 0676 Music - Theory and Composition

Option Use: 0673 Music - Vocal

Option Use: 0681 Other music

Option Use: 0730 National Beta Club

Option Use: 0726 National Forensics League

Domain: Local Education Agency (LEA)

Section: Activities

Category: Extra-curricular/Co-curricular Activities (LEA)

Information about the extra-curricular and co-curricular activities that are offered at the education institution.

Option Use: 0704 National Future Farmers of America (FFA)

Option Use: 0727 National Honor Society

Option Use: 0678 Orchestra

Option Use: 0689 Other performing arts

Option Use: 0714 Peer counseling

Option Use: 0647 Polo

Option Use: 0733 Psi Eta (Science Honorary)

Option Use: 0648 Racquetball

Option Use: 0664 Rodeo

Option Use: 0649 Rugby

Option Use: 0650 Sailing

Option Use: 0699 Science club

Option Use: 0665 Scuba diving

Option Use: 0651 Skiing

Option Use: 0652 Soccer

Option Use: 0653 Softball

Option Use: 0723 Sorority

Option Use: 0695 Speech/Debate

Option Use: 0668 Other sport

Option Use: 0672 Other student leadership and government

Option Use: 0655 Squash

Option Use: 0728 State Honor Society

Domain: Local Education Agency (LEA)

Section: Activities

Category: Extra-curricular/Co-curricular Activities (LEA)

Information about the extra-curricular and co-curricular activities that are offered at the education institution.

Option Use: 0658 Team handball

Option Use: 0716 Students Against Drunk Driving (SADD)

Option Use: 0711 Technology Student Association (TSA)

Option Use: 0659 Tennis

Option Use: 0932 Student body officer

Option Use: 0666 Team manager

Option Use: 0669 Student body president

Option Use: 0682 Theater/Drama

Option Use: 0656 Swimming

Option Use: 0657 Synchronized swimming

Option Use: 0734 Thespian Society

Option Use: 0660 Track and field

Option Use: 0715 Tutoring

Option Use: 0712 Vocational Industrial Clubs of America

Option Use: 0661 Volleyball

Option Use: 0662 Water polo

Option Use: 0663 Wrestling

Option Use: 0692 Year book

Option Use: 9999 Other

0038 Applicable Grades

The specific grade or combination of grades.

Entity Use: Activity

Domain: Local Education Agency (LEA)

Section: Activities

Category: Extra-curricular/Co-curricular Activities (LEA)

Information about the extra-curricular and co-curricular activities that are offered at the education institution.

Option Use: 0787 Infants/Toddler

Option Use: 0788 Preschool

Option Use: 0789 Pre-kindergarten

Option Use: 0805 Kindergarten

Option Use: 0790 First Grade

Option Use: 0791 Second Grade

Option Use: 0792 Third Grade

Option Use: 0793 Fourth Grade

Option Use: 0794 Fifth Grade

Option Use: 0795 Sixth Grade

Option Use: 0796 Seventh Grade

Option Use: 0798 Eighth Grade

Option Use: 0799 Ninth Grade

Option Use: 0800 Tenth Grade

Option Use: 0801 Eleventh Grade

Option Use: 0802 Twelfth Grade

Option Use: 0803 Grade 13

Option Use: 1003 Postsecondary

Option Use: 0013 Adult

Option Use: 0804 Ungraded

Option Use: 9999 Other

0024 Activity Type

An indication of the degree that an activity is related to a student's curriculum.

Entity Use: Activity

Domain: Local Education Agency (LEA)

Section: Activities

Category: Extra-curricular/Co-curricular Activities (LEA)

Information about the extra-curricular and co-curricular activities that are offered at the education institution.

Option Use: 0750 **Co-curricular Activity**

An activity that is related to the current curriculum in which a student is enrolled. This may be any type of school-sponsored activity designed to provide opportunities to participate in experiences on an individual or group basis (at school or public events) for the improvement of skills. The following characteristics apply to co-curricular activities: 1) participation is necessary for meeting class requirements, for credit, or for graduation; 2) sessions are conducted at regular and uniform times during school hours, or may be conducted during authorized non-school hours; 3) programs are directed or supervised by instructional staff in a learning environment similar to that found in classes offered for credit; and 4) services are primarily or totally funded by school-operating funds for general instructional purposes under the direction and control of local education authorities.

Option Use: 0751 **Extra-curricular Activity**

Any activity that is not directly related to the student's curriculum (also called "noncurricular" or "supplementary" activities), including all direct and personal services that are planned for student enjoyment and are managed and operated under the guidance of an adult or staff member. The following characteristics apply to extra-curricular activities: 1) programs are not offered for credit or required for graduation; 2) sessions are generally conducted during hours other than those established for school, or if partly during school hours, at times agreed upon by the participants with school authority approval; 3) content is determined primarily by the interests of the students and their parent/guardians with only the guidance of staff members or other adults; and 4) with the possible exception of direct costs of salaries and indirect costs of the use of school facilities, the activity is primarily self-sustaining (e.g., not financed by school-operating or instructional funds), as all other expenses are met by dues, admissions or other student fund-raising events.

Domain: Local Education Agency (LEA)

Section: Activities

Category: Extra-curricular/Co-curricular Activities (LEA)

Information about the extra-curricular and co-curricular activities that are offered at the education institution.

0020 Activity Description

The description of a particular co-curricular or extra-curricular activity in which the individual is involved.

Entity Use: Activity

Option Use: 0996 No option list available

0021 Activity Level of Involvement

A description of the separation of level in the activity (e.g., Varsity, Junior Varsity, Honors).

Entity Use: Activity

Option Use: 0996 No option list available

0022 Activity Time

An indication of the time of day the activity takes place.

Entity Use: Activity

Option Use: 0736 Before school hours

Option Use: 0934 After school hours

Option Use: 0935 During school hours

0129 Facility Type

The functional or organizational classification of a function of a facility.

Entity Use: Activity

Option Use: 0752 Community facility A building or site belonging to the community and used by an education institution.

Option Use: 0753 Home of student The residence of a student.

Option Use: 0754 Hospital A building or site belonging to or used by a hospital, sanatorium, or convalescent home.

Option Use: 0103 Administrative Office A building or site used to house offices to support activities concerned with the overall business/management, planning, and evaluation of an education agency or school.

Option Use: 0756 Residential facility A building or site, belonging to or used by an education institution, at which students are boarded and lodged as well as instructed.

Domain: Local Education Agency (LEA)

Section: Activities

Category: Extra-curricular/Co-curricular Activities (LEA)

Information about the extra-curricular and co-curricular activities that are offered at the education institution.

Option Use: 0758	School Building	<i>A building or site used to support preschool, elementary, and/or secondary instruction or specialized educational program and other education-related services to students.</i>
Option Use: 0759	Shared education facility	<i>A building or site that belongs to either a public or private school system but which is used by both. This includes private schools that are used for public school classes or programs.</i>
Option Use: 0760	Support facility	<i>A building or site, not otherwise identified, which is not necessarily used for instructional purposes. This includes administrative offices, carpools, garages, or warehouses.</i>
Option Use: 0761	Vocational training center	<i>A building or site that is used to provide vocational education and training.</i>
Option Use: 0098	Correction or Detention Facility	<i>A place for the confinement of persons in lawful detention.</i>
Option Use: 0100	Religious facility	<i>A building or site that belongs to a religious organization and used by an education institution.</i>
Option Use: 0099	Postsecondary institution	
Option Use: 0342	Postsecondary institution	<i>A building or site that belongs to a college or university.</i>
Option Use: 0101	Business facility	<i>A building or site that belongs to a business.</i>
Option Use: 9999	Other	

0231 Recognition for Completion of Self-contained Class, Co-curricular, or Extra-curricular Activity

The nature of recognition given to the student for the successful completion of work in a self-contained class, co-curricular, or extra-curricular activity.

Entity Use: Activity

Option Use: 0737 **Athletic awards**

Option Use: 0738 **Awarding of units of value**

Option Use: 0740 **Citizenship award/recognition**

Domain: Local Education Agency (LEA)

Section: Activities

Category: Extra-curricular/Co-curricular Activities (LEA)

Information about the extra-curricular and co-curricular activities that are offered at the education institution.

Option Use: 0741 Completion of requirement, but no units of value awarded

Option Use: 0742 Certificate

Option Use: 0743 Honor awards

Option Use: 0744 Letter of commendation

Option Use: 0745 Medals

Option Use: 0746 Monogram/Letter

Option Use: 0747 Points

Option Use: 0748 Promotion or advancement

Option Use: 9998 None

Option Use: 9999 Other

Domain:	Local Education Agency (LEA)
Section:	Activities
Category:	Extra-curricular/Co-curricular Activities (LEA) Information about the extra-curricular and co-curricular activities that are offered at the education institution.

0131 First Name

A name given to an individual at birth, baptism, or during another naming ceremony, or through legal change.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0184 Middle Name

A secondary name given to an individual at birth, baptism, or during another naming ceremony.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0844 Middle Initial

The first letter of the secondary name given to an individual at birth, baptism, or during another naming ceremony.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0156 Last/Surname

The name borne in common by members of a family.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0135 Generation Code/Suffix

An appendage, if any, used to denote an individual's generation in his family (e.g., Jr., Sr., III).

Entity Use: Primary Contact

Option Use: 0996 No option list available

0207 Personal Title/Prefix

An appellation, if any, used to denote rank, placement, or status (e.g., Mr., Ms., Reverend, Sister, Dr., Colonel).

Entity Use: Primary Contact

Option Use: 0996 No option list available

Domain: Local Education Agency (LEA)
Section: Activities
Category: Extra-curricular/Co-curricular Activities (LEA)
Information about the extra-curricular and co-curricular activities that are offered at the education institution.

0208 Position Title

The descriptive name of an individual's position.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0025 Address Type

The type of address listed for an individual or organization.

Entity Use: Primary Contact

Option Use: 0123 Mailing/Shipping
Address - other address or
P.O. Box address

Option Use: 0765 Physical location address

Option Use: 1991 Other home address

Option Use: 1012 Employer's address

Option Use: 1013 Employment address

0272 Street Number/Name

The street number and street name or post office box number of an address.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0037 Apartment/Room/Suite Number

The apartment, room, or suite number of an address.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0081 Building/Site Number

The number of the building on the site, if more than one building shares the same address.

Entity Use: Primary Contact

Option Use: 0996 No option list available

Domain: Local Education Agency (LEA)
Section: Activities
Category: Extra-curricular/Co-curricular Activities (LEA)
Information about the extra-curricular and co-curricular activities that are offered at the education institution.

0090 City

The name of the city in which an address is located.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0186 Name of County

The name of the county, parish, borough, or comparable unit (within a state) in which an address is located.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0100 County FIPS (Federal Information Processing Standard) Code

The Federal Information Processing Standard (FIPS) numeric code for the county. (Note: A five digit FIPS code that identifies counties across the United States is available from the National Technical Information Service, 5285 Port Royal Road, Springfield, VA 22161. The phone number is 703-605-6000 or visit <http://www.ntis.gov>).

Entity Use: Primary Contact

Option Use: 0996 No option list available

0267 State Abbreviation

The abbreviation for the state (within the United States) or outlying area in which an address is located. (Note: A list of states and extra-state jurisdictions within the United States and their abbreviations can be found in appendix B).

Entity Use: Primary Contact

Option Use: 0996 No option list available

0268 State FIPS (Federal Information Processing Standard) Code

The Federal Information Processing Standard (FIPS) numeric code for the state. (Note: A two digit FIPS code that identifies states across the United States is available from the National Technical Information Service, 5285 Port Royal Road, Springfield, VA 22161. The phone number is 703-605-6000 or visit <http://www.ntis.gov>).

Entity Use: Primary Contact

Option Use: 0996 No option list available

0305 Zip Code

The five or nine digit zip code portion of an address.

Entity Use: Primary Contact

Domain: Local Education Agency (LEA)
Section: Activities
Category: Extra-curricular/Co-curricular Activities (LEA)
Information about the extra-curricular and co-curricular activities that are offered at the education institution.

Option Use: 0996 No option list available

0099 Country Code

The code for the country in which an address is located. (Note: A list of countries and their codes can be found in appendix C).

Entity Use: Primary Contact

Option Use: 0996 No option list available

0185 Name of Country

The name of the country in which an address is located.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0281 Telephone Status

A description of preferred communication type or special circumstances which affect communication to an individual, organization, or institution via telephone (e.g., no telephone connection, TTY used, no one available to answer the telephone during certain hours).

Entity Use: Primary Contact

Option Use: 0996 No option list available

0280 Telephone Number Type

The type of communication number listed for an individual or organization.

Entity Use: Primary Contact

Option Use: 0096 Main telephone number

Option Use: 0350 Alternate telephone number

Option Use: 0359 Answering service

Option Use: 0370 Beeper number

Option Use: 1005 Facsimile number

Option Use: 0400 Appointment telephone number

Option Use: 0426 Telex number

Domain: Local Education Agency (LEA)
Section: Activities
Category: Extra-curricular/Co-curricular Activities (LEA)
Information about the extra-curricular and co-curricular activities that are offered at the education institution.

Option Use: 0437 Telemail

Option Use: 0448 Voice mail

Option Use: 0478 Instant messaging number

Option Use: 0486 Media conferencing number

0151 International Code Number

The international code for the telephone number.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0279 Telephone Number

The telephone number including the area code, and extension, if applicable.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0121 Electronic Mail Address Type

The type of electronic mail (e-mail) address listed for an individual or organization.

Entity Use: Primary Contact

Option Use: 0507 Home/personal

Option Use: 0518 Work

Option Use: 9999 Other

0120 Electronic Mail Address

The numbers, letters, and symbols used to identify an electronic mail (e-mail) user within the network to which the individual or organization belongs.

Entity Use: Primary Contact

Option Use: 0996 No option list available

Domain:	Local Education Agency (LEA)
Section:	Assessment
Category:	Assessment Information (LEA)
	The general classification of an assessment administered to students based upon the anticipated use of the information it provides.

0146 Identification Code

A unique number or alphanumeric code assigned to a space, room, site, building, individual, organization, or institution by a school, school system, a state, or other agency or entity.

Entity Use: Assessment

Option Use: 0996 *No option list available*

0147 Identification System

A coding scheme that is used for identification and record-keeping purposes by schools, social services, or other agencies to refer to an individual, organization, or institution.

Entity Use: Assessment

Option Use: 0495 *School-assigned number*

Option Use: 0593 *District-assigned number*

Option Use: 0686 *State-assigned number*

Option Use: 0243 *College Board Admission Testing Program (ATP) number*

Option Use: 0254 *American College Testing (ACT) Program number*

Option Use: 0264 *Federal identification number*

Option Use: 0307 *Test contractor assigned assessment number*

Option Use: 0764 *Other federally assigned number*

Option Use: 9999 *Other*

0140 Grade Level Assessed

The grade level or grade spans assessed.

Entity Use: Assessment

Option Use: 0787 *Infants/Toddler*

Option Use: 0788 *Preschool*

Domain: Local Education Agency (LEA)

Section: Assessment

Category: Assessment Information (LEA)

The general classification of an assessment administered to students based upon the anticipated use of the information it provides.

Option Use: 0789 Pre-kindergarten

Option Use: 0805 Kindergarten

Option Use: 0790 First Grade

Option Use: 0791 Second Grade

Option Use: 0792 Third Grade

Option Use: 0793 Fourth Grade

Option Use: 0794 Fifth Grade

Option Use: 0795 Sixth Grade

Option Use: 0796 Seventh Grade

Option Use: 0798 Eighth Grade

Option Use: 0799 Ninth Grade

Option Use: 0800 Tenth Grade

Option Use: 0801 Eleventh Grade

Option Use: 0802 Twelfth Grade

Option Use: 0803 Grade 13

Option Use: 1003 Postsecondary

Option Use: 0013 Adult

Option Use: 0804 Ungraded

Option Use: 9999 Other

0065 Assessment Standard

An indication as to whether an assessment conforms to a standard.

Entity Use: Assessment

Option Use: 0430 Local standard

Option Use: 0431 Statewide standard

Domain: Local Education Agency (LEA)

Section: Assessment

Category: Assessment Information (LEA)

The general classification of an assessment administered to students based upon the anticipated use of the information it provides.

Option Use: 0432 Regional standard

Option Use: 0434 Association standard

Option Use: 0435 School Standard

Option Use: 9998 None

Option Use: 0438 Other standard

Domain: Local Education Agency (LEA)
Section: Assessment
Category: Assessment Information (LEA)
The general classification of an assessment administered to students based upon the anticipated use of the information it provides.

0066 Assessment Title

The title or name of the assessment.

Entity Use: Local Education Agency (LEA)

Option Use: 0996 No option list available

0044 Assessment Description

A description of the assessment.

Entity Use: Local Education Agency (LEA)

Option Use: 0996 No option list available

0053 Assessment Purpose

The reason for which an assessment is being conducted.

Entity Use: Local Education Agency (LEA)

Option Use: 0050 Admission

An examination used in the admission procedure for an educational program. It may be used as a part of a selective admission process for an educational institution or as a device for predicting the success of a student in an education program.

Option Use: 0051 Assessment of student's progress

An examination used to measure the progress of a student in a particular content area.

Option Use: 0052 Development of Individualized Educational Program (IEP)

An assessment used to determine whether a student is in need of special education and, if so, what types of special education services would most benefit the student. This information is often incorporated into a student's individualized educational program (IEP).

Option Use: 0085 Development of Individualized Family Service Program (IFSP)

An assessment used to determine whether a child is in need of early intervention services mandated by the Individuals with Disabilities Act (IDEA). This information often contributes to the development of an individualized family service program (IFSP).

Option Use: 0053 Diagnosis

An assessment (other than the development of an IEP or IFSP) used to examine in-depth information about specific strengths and weaknesses in a student's skill development.

Domain: Local Education Agency (LEA)

Section: Assessment

Category: Assessment Information (LEA)

The general classification of an assessment administered to students based upon the anticipated use of the information it provides.

Option Use: 1990	Local graduation requirement	<i>An assessment given to students on a basis of which an appropriate local authority may certify that an individual has met local requirements for high school completion or graduation.</i>
Option Use: 0054	State graduation requirement	<i>An assessment given to students on a basis of which an appropriate state authority may certify that an individual has met state requirements for high school completion or graduation.</i>
Option Use: 0055	Instructional decision	<i>An assessment used to determine whether the instructional path of a student should be maintained or altered.</i>
Option Use: 0056	Program eligibility	<i>An assessment (other than for the development of an IEP or IFSP) used to determine whether a student is eligible to participate in a specific program.</i>
Option Use: 0057	Program evaluation	<i>An assessment given to a student as part of an effort to evaluate a program's effectiveness. Results of the assessment may or may not be reported at an individual student level.</i>
Option Use: 0058	Program placement	<i>An assessment used to determine the most appropriate instructional program for a student.</i>
Option Use: 0060	School performance evaluation	<i>An assessment given to a student to determine the effectiveness of a school or an educational institution. Results of the assessment may or may not be reported to an individual student level.</i>
Option Use: 0061	Screening	<i>An examination used to determine the need for or suitability of additional tests in any of a variety of disciplines or for a specific reason (e.g., a home language survey to identify language minority students who may need assistance.)</i>
Option Use: 0062	Promotion to or retention in a grade or program	<i>An assessment given to a student to determine whether he/she is eligible for promotion to a higher grade level or to a more advanced program.</i>
Option Use: 0063	Course credit	<i>An assessment given to a student to determine whether he/she should be awarded the credit in lieu of completing the course requirements.</i>

Domain: Local Education Agency (LEA)

Section: Assessment

Category: Assessment Information (LEA)

The general classification of an assessment administered to students based upon the anticipated use of the information it provides.

Option Use: 0064 *Course requirement* *An assessment given to a student to complete course requirements.*

Option Use: 9999 *Other*

0057 Assessment Requirement Authority

The person, agency, governmental entity, or other institution requiring or sponsoring the completion of the assessment requirement.

Entity Use: Local Education Agency (LEA)

Option Use: 0065 *Teacher/Staff Member*

Option Use: 0675 *School*

Option Use: 0890 *Intermediate Education Agency*

Option Use: 0868 *State Education Agency*

Option Use: 0847 *State Legislature*

Option Use: 0070 *US Department of Education*

Option Use: 0086 *Speech education director*

Option Use: 0072 *Admission, Review, and Dismissal (ARD) Committee*

Option Use: 0654 *College/University*

Option Use: 0074 *Award-granting organization*

Option Use: 9999 *Other*

0067 Assessment Type

The category of an assessment based on format and content.

Entity Use: Local Education Agency (LEA)

Option Use: 0075 *Achievement test* *An assessment to measure a student's present level of knowledge skills, or competence in a specific area or subject.*

Domain: Local Education Agency (LEA)

Section: Assessment

Category: Assessment Information (LEA)

The general classification of an assessment administered to students based upon the anticipated use of the information it provides.

- Option Use:** 0076 *Advanced placement test* An assessment to measure the achievement of a student in a subject matter area, taught during the high school, which may qualify him or her to bypass the usual initial college class in this area and begin his or her college work in the area at a more advanced level and possibly with college credit.
- Option Use:** 0077 *Alternative Assessment* An assessment provided to children with disabilities who cannot participate in a State or district-wide assessment program, even with appropriate accommodations.
- Option Use:** 0079 *Attitudinal test* An assessment to measure the mental and emotional set or pattern of likes and dislikes or opinions held by a student or a group of students. This is often used in relation to considerations such as a controversial issues or personal adjustments.
- Option Use:** 0081 *Cognitive and perceptual skills test* An assessment to measure components of a student's mental ability such as visual memory, figure-ground differentiation, auditory memory, reasoning ability, and sequential processing.
- Option Use:** 0082 *Developmental observation* An assessment to measure a child's development based on observation. This is most frequently associated with early childhood education and care. Areas of observation and/or evaluation may include, and are not limited to a child's cognitive and language development, social and emotional development, hygiene, nutrition, and self-help skills, as well as gross and fine motor skills.
- Option Use:** 0083 *Interest inventory* An assessment used to measure the extent to which a student's pattern of likes and dislikes corresponds to those of individuals who are known to be successfully engaged in a given vocation, subject area, program of studies, or other activity.
- Option Use:** 0084 *Language proficiency test* An assessment used to measure a student's level of proficiency (e.g., speaking, writing, reading, and listening) in either a native language or an acquired language.

Domain: Local Education Agency (LEA)

Section: Assessment

Category: Assessment Information (LEA)

The general classification of an assessment administered to students based upon the anticipated use of the information it provides.

- Option Use: 0087** *Manual dexterity test* An assessment to measure a student's ability to move his or her hands easily and skillfully. This test may be used in the identification of aptitudes for certain occupations.
- Option Use: 0088** *Mental ability (intelligence) test* An assessment to measure a student's general ability to successfully and rapidly adapt to new situations and to learn from experience.
- Option Use: 0089** *Performance assessment* An assessment to measure a student's knowledge or skill by requiring him or her to produce an answer or product that is not necessarily in a standardized format. Examples of performance assessment include writing short answers, solving complex mathematical problems, writing an extended essay, conducting an experiment, presenting an oral argument, or assembling a portfolio of representative work.
- Option Use: 0090** *Personality test* An assessment to measure a student's affective or nonintellectual aspects of behavior such as emotional adjustment, interpersonal relations, motivation, interests, and attitudes.
- Option Use: 0092** *Portfolio assessment* An assessment to measure the quality of a collection of student work or a series of student performances as interpreted by the student, a teacher, or an independent evaluator.
- Option Use: 0093** *Psychological test* An assessment to measure a sample of behavior in an objective and standardized way.
- Option Use: 0094** *Psychomotor test* An assessment to measure the motor effects of a student's mental or cerebral processes.
- Option Use: 0095** *Reading readiness test* An assessment to measure interrelated factors contributing to a student's readiness to learn to read (e.g., linguistic maturity, experiential background, perceptual maturity, and responsiveness to books and storytelling).
- Option Use: 9999** *Other*

0042 Assessment Code

The code used to identify a particular assessment given to an individual.

Entity Use: Local Education Agency (LEA)

Domain:	Local Education Agency (LEA)
Section:	Assessment
Category:	Assessment Information (LEA)
	The general classification of an assessment administered to students based upon the anticipated use of the information it provides.

Option Use: 0996 No option list available

0043 Assessment Content

The description of the content or subject area (e.g., arts, mathematics, reading, stenography, or a foreign language) of an assessment.

Entity Use: Local Education Agency (LEA)

Option Use: 0996 No option list available

0170 Level for which Designed

The typical grade level or range of grade levels for which an assessment is designed.

Entity Use: Local Education Agency (LEA)

Option Use: 0996 No option list available

0039 Assessment Administration Date(s)

The month, day(s), and year which an assessment is administered.

Entity Use: Local Education Agency (LEA)

Option Use: 0996 No option list available

0046 Assessment Duration

The amount of time that an individual is permitted to use in attempting to complete the assessment.

Entity Use: Local Education Agency (LEA)

Option Use: 0996 No option list available

0098 Copyright Date

The month, day, and year that a publication lists for its copyright.

Entity Use: Local Education Agency (LEA)

Option Use: 0996 No option list available

0045 Assessment Development

An indication of how the assessment was produced or developed.

Entity Use: Local Education Agency (LEA)

Option Use: 0423 Off-the-shelf

Domain: Local Education Agency (LEA)

Section: Assessment

Category: Assessment Information (LEA)

The general classification of an assessment administered to students based upon the anticipated use of the information it provides.

Option Use: 0425 Built from commercial item banks

Option Use: 0427 Custom developed

Option Use: 0424 Customized off-the-shelf

Option Use: 0428 District developed

Option Use: 0429 State developed

0041 Assessment Administration Method

The primary manner in which a test is administered to a student.

Entity Use: Local Education Agency (LEA)

Option Use: 0439 Group test

An assessment that is administered to a number of students at the same time.

Option Use: 0440 Individual test

An assessment that is administered to only one student at a time.

Option Use: 0441 Both group and individual test

An assessment that is administered, in parts, to both a group of students and to each student individually (e.g., a language test that has one part administration orally/ individually and a separate written part administered to a group).

0254 Response Form Design

Information about the selection of test items on an assessment.

Entity Use: Local Education Agency (LEA)

Option Use: 0442 Collaborative/group activity

A test that requires an activity in which two or more students are involved. Each student is required to do his or her work individually within the context of a group or as a contributing member of a group effort.

Option Use: 0443 Computer simulation

A test that requires a student to use a computer or computer program to successfully complete the assessment.

Domain: Local Education Agency (LEA)

Section: Assessment

Category: Assessment Information (LEA)

The general classification of an assessment administered to students based upon the anticipated use of the information it provides.

Option Use: 0444 *Constructed-response* A test that requires a student to supply his or her own response rather than selecting one from a predetermined set of response options (e.g., an essay or short answer response). This term is often referred to as supply-response.

Option Use: 0445 *Laboratory experiment* A test that requires a student to perform a structured experiment.

Option Use: 0446 *Selected response* A test that requires a student to choose from among a predetermined set of response options (e.g., a multiple-choice test).

Option Use: 0447 *Performance* A test that requires a student to supply a response in the form of overt action (such as fitting pegs into a pegboard, tracing a maze, or playing a musical instrument) rather than one of written or oral nature.

Option Use: 9999 *Other*

0060 Assessment Rubric/Rating

An indication of the quantitative or quality.

Entity Use: Local Education Agency (LEA)

Option Use: 0996 *No option list available*

0278 Teacher Involvement in Assessment Development

The way in which teachers were involved in the development and/or scoring of the assessment.

Entity Use: Local Education Agency (LEA)

Option Use: 0453 *Developed items*

Option Use: 0454 *Edited items*

Option Use: 0455 *Piloted items*

Option Use: 0456 *Helped to select items*

Option Use: 0458 *Scored items*

Option Use: 0459 *Instrument selection*

Option Use: 9998 *None*

Domain: Local Education Agency (LEA)

Section: Assessment

Category: Assessment Information (LEA)

The general classification of an assessment administered to students based upon the anticipated use of the information it provides.

Option Use: 9999 Other

0064 Assessment Special Accommodation

The type of special variation used in the administration of the test.

Entity Use: Local Education Agency (LEA)

Option Use: 0461 Adjustable swivel arm

Option Use: 0462 Adjustable table height

Option Use: 0463 Braille

Option Use: 0937 Enlarged keyboard

Option Use: 0464 Enlarged monitor view

Option Use: 0465 Extra time

Option Use: 0546 Foreign language

Option Use: 0468 Large print booklet

Option Use: 0469 Multi-day administration

Option Use: 0470 Reader

Option Use: 0471 Recorder or amanuensis

Option Use: 0473 Separate room

*Option Use: 0474 Signer/sign language
interpreter*

Option Use: 0475 Special furniture

Option Use: 0476 Special lighting

Option Use: 0477 Track ball

Option Use: 0479 Untimed

Option Use: 9999 Other

Domain: Local Education Agency (LEA)

Section: Assessment

Category: Assessment Information (LEA)

The general classification of an assessment administered to students based upon the anticipated use of the information it provides.

0295 Use of Manipulatives

A description of the manipulates that are utilized during the assessment (e.g., math tiles, protractors, calculators).

Entity Use: Local Education Agency (LEA)

Option Use: 0996 No option list available

0296 Use of Reference Materials

A description of the reference materials that are utilized during the assessment (e.g., reference sheets, dictionaries, word lists).

Entity Use: Local Education Agency (LEA)

Option Use: 0996 No option list available

0049 Assessment Groups

The groups or subgroups of individuals at the designated grades who were assessed.

Entity Use: Local Education Agency (LEA)

Option Use: 0480 All students

Option Use: 0481 Sample

Option Use: 0482 Voluntary

Option Use: 9999 Other

0112 Date of Assessment Revision

The month, day, and year that the conceptual design for the assessment was most recently revised substantially.

Entity Use: Local Education Agency (LEA)

Option Use: 0996 No option list available

0199 Number of Test Items

The number of items on the assessment.

Entity Use: Local Education Agency (LEA)

Option Use: 0996 No option list available

0196 Number of Items Revised

The number of test items that were changed since the previous or original version.

Entity Use: Local Education Agency (LEA)

Domain: Local Education Agency (LEA)

Section: Assessment

Category: Assessment Information (LEA)

The general classification of an assessment administered to students based upon the anticipated use of the information it provides.

Option Use: 0996 No option list available

0200 Number of Test Items Released

The number of the test items that are released to the public.

Entity Use: Local Education Agency (LEA)

Option Use: 0996 No option list available

0068 Assessment Vendor Name

The name of the contractor who provides or scores the assessment.

Entity Use: Local Education Agency (LEA)

Option Use: 0996 No option list available

0260 SEA Contact for Assessment

The name of the individual who manages the external contractor.

Entity Use: Local Education Agency (LEA)

Option Use: 0996 No option list available

Domain: Local Education Agency (LEA)
Section: Assessment
Category: Assessment Information (LEA)
The general classification of an assessment administered to students based upon the anticipated use of the information it provides.

0276 Subtest Name

The name or title of the subtest.

Entity Use: Subtest

Option Use: 0996 No option list available

0275 Subtest Description

The description of the subtest (e.g., reading comprehension, vocabulary, mathematics, verbal, humanities, quantitative, geography).

Entity Use: Subtest

Option Use: 0996 No option list available

0146 Identification Code

A unique number or alphanumeric code assigned to a space, room, site, building, individual, organization, or institution by a school, school system, a state, or other agency or entity.

Entity Use: Subtest

Option Use: 0996 No option list available

0147 Identification System

A coding scheme that is used for identification and record-keeping purposes by schools, social services, or other agencies to refer to an individual, organization, or institution.

Entity Use: Subtest

Option Use: 0495 School-assigned number

Option Use: 0593 District-assigned number

Option Use: 0686 State-assigned number

Option Use: 0243 College Board Admission Testing Program (ATP) number

Option Use: 0254 American College Testing (ACT) Program number

Option Use: 0264 Federal identification number

Option Use: 0936 Sub-test number

Domain: Local Education Agency (LEA)

Section: Assessment

Category: Assessment Information (LEA)

The general classification of an assessment administered to students based upon the anticipated use of the information it provides.

*Option Use: 0307 Test contractor assigned
assessment number*

*Option Use: 0764 Other federally assigned
number*

Domain: Local Education Agency (LEA)
Section: Assessment
Category: Assessment Outcomes (LEA)
Information about the results of the assessment including scoring and reporting information.

0054 Assessment Reference Type

A classification of how results of achievement tests are related and interpreted.

Entity Use: Local Education Agency (LEA)

Option Use: 0487 *Norm-referenced* A student's test scores are related to that of a specified norm group, the samples of which are used as the basis for interpreting test scores.

Option Use: 0488 *Criterion-referenced* A student's test scores are related to a specified criterion and expressed in terms of the knowledge or skill acquired (e.g., a given number of words typed per minute with a specified degree of accuracy).

Option Use: 0489 *Achievement-level reference or benchmarked* A student's test scores are related to a specified level of achievement such as 'basic', 'proficient', or 'advanced.'

0190 Norm Group

The group for which the scores of an assessment have been standardized for use in interpreting the results.

Entity Use: Local Education Agency (LEA)

Option Use: 0938 *International*

Option Use: 0939 *National*

Option Use: 0391 *State*

Option Use: 0005 *Regional*

Option Use: 0007 *Local*

Option Use: 0006 *Categorical type (e.g., urban)*

Option Use: 9999 *Other*

0191 Norm Year

The year when the assessment was given to a sample of students for the purpose of establishing a standard of performance for that group of students.

Entity Use: Local Education Agency (LEA)

Option Use: 0996 *No option list available*

Domain: Local Education Agency (LEA)
Section: Assessment
Category: Assessment Outcomes (LEA)
Information about the results of the assessment including scoring and reporting information.

0192 Norming Period

The time of year when the assessment was given to a sample of students for the purpose of establishing a standard of performance for that group of students (e.g., fall, mid-year, or spring).

Entity Use: Local Education Agency (LEA)

Option Use: 0996 No option list available

0258 Score Range

The lowest and highest individual scores obtained by a group of students who are in the norm group.

Entity Use: Local Education Agency (LEA)

Option Use: 0996 No option list available

0056 Assessment Reporting Method

The method that the instructor of the class uses to report the performance and achievement of all students. It may be a qualitative method such as individualized teacher comments or a quantitative method such as a letter or a numerical grade. In some cases, more than one type of reporting method may be used.

Entity Use: Local Education Agency (LEA)

Option Use: 0490 Age score

A derived score used to express a student's test performance in terms of the developmental-level characteristics of the average individual of a corresponding chronological age. This is used more frequently with intelligence and achievement tests for children of school age or below. Scores can be applied to determine a student's mental age (e.g., the average chronological age of students achieving a specific raw score) or education age (e.g., test performance according to the norm age on any given level).

Option Use: 0491 C-scaled scores

A score expressed in normalized standard score of eleven units.

Option Use: 0492 CEEB-scores

A score developed for use with the College Entrance Examination Board tests and those tests by the Educational Testing Service as the basis for reporting scores on many of its other special program tests. It is similar to other linear standard scores but has a mean of 500 and a standard deviation of 100.

Domain: Local Education Agency (LEA)
Section: Assessment
Category: Assessment Outcomes (LEA)
Information about the results of the assessment including scoring and reporting information.

- Option Use:** 0493 **Grade equivalent or grade-level indicator** *A derived score expressed as the grade placement of those students for whom a given score was average.*
- Option Use:** 0494 **ITED-score** *A score developed for use with the Iowa Tests of Educational Development, but which is now also used with the American College Testing Program and other tests. This score has a mean of 15 and a standard deviation of five, and scores are based on nationally-representative sample of tenth-and eleventh-grade students.*
- Option Use:** 0144 **Letter grade/Mark** *A letter assigned to a corresponding qualitative value. (e.g., A=Excellent, B=Above Average, C=Average, D=Below Average, and F=Failing). Corresponding numerical ranges may vary for each letter grade.*
- Option Use:** 0497 **Normal curve equivalent** *A score expressed in a normalized standard score with a mean of 50 and a standard deviation of 21.06. Scores range from 1 through 99 and an equal unit is retained in the scale.*
- Option Use:** 0498 **Normalized standard score** *A score that resembles standard scores (z-scores) but which is computed like percentile scores.*
- Option Use:** 0499 **Number score** *A number assigned corresponding to the total assessed quality of student response (e.g., the number of answers a student provides that are correct) or the level of a score using a holistic scoring guide usually used in writing assessments.*
- Option Use:** 0500 **Pass-Fail** *A score used to indicate whether a student passes or fails the assessment.*
- Option Use:** 0502 **Percentile rank** *A derived score presented in terms of the percentage of students in a specified group who fall below a given score point.*
- Option Use:** 0503 **Proficiency level** *A standardized qualitative expression use to indicate a student's functional mastery of a specific skill (e.g., novice, apprentice, or master).*

Domain: Local Education Agency (LEA)
Section: Assessment
Category: Assessment Outcomes (LEA)
Information about the results of the assessment including scoring and reporting information.

- Option Use:** 0504 **Ranking** *An expression used to indicate the position of a student relative to other students taking the same assessment (e.g., highest, second next highest, third, and so on). Since the total number of cases limits the rank, the two numbers are often reported together.*
- Option Use:** 0505 **Ratio IQ's** *A score based on the ration of mental age to chronological age. The ratio or deviation IQ has a common standard deviation for all ages covered by the test.*
- Option Use:** 0506 **Standard age score** *A score used in connection with certain Riverside Press tests where the standard age score has mean of 1000 and a standard deviation of 16.*
- Option Use:** 0508 **Stanine score** *A score expressed in normalized standard of nine units (i.e., 1-9). In an normal distribution, stanines have a mean of 5.0 and a standard deviation of 1.96.*
- Option Use:** 0509 **Sten score** *A score expressed in a normalized five units on either side of the mean. In a normal distribution, sten scores have a mean of 5.5 and a standard deviation of 2.0.*
- Option Use:** 0510 **T-score** *A standard score expressed with a mean of 50 and a standard deviation of 10.*
- Option Use:** 0511 **Z-score** *A basic standard score expressed with mean of 0 and a standard deviation of 1.0.*
- Option Use:** 0512 **Achievement level** *A score that indicates the student's proficiency in a particular subject matter. Performance is usually described in achievement levels (e.g., a range from "basic" to "advanced").*
- Option Use:** 0513 **Mastery level** *A score that indicates a student's mastery of a particular subject matter. Performance is usually categorized as "Mastered" or "Not Mastered."*
- Option Use:** 9999 **Other**

0055 Assessment Reporting Level

The level at which results are presented.

Entity Use: Local Education Agency (LEA)

Domain: Local Education Agency (LEA)
Section: Assessment
Category: Assessment Outcomes (LEA)
Information about the results of the assessment including scoring and reporting information.

Option Use: 0514 Individual summary scores

Option Use: 0515 More detailed profiles of individual performance

Option Use: 1976 Teacher/classroom level summary scores

Option Use: 1977 School level summary scores

Option Use: 0517 District-level summary scores

Option Use: 0519 Program summary scores

Option Use: 0520 Data disaggregated by category (Specify categories)

Option Use: 9999 Other

0259 Score Results

The description of a meaningful raw score or statistical expression of the performance of a student or group of students on an assessment.

Entity Use: Local Education Agency (LEA)

Option Use: 0996 No option list available

0061 Assessment Score Disaggregation

Aggregation of scores from exceptional students (e.g., ELL students, students with disabilities).

Entity Use: Local Education Agency (LEA)

Option Use: 0521 Aggregated

Option Use: 0522 Disaggregated

Domain: Local Education Agency (LEA)
Section: Assessment
Category: Assessment Section (LEA)
Information about the hierarchical section of the assessment.

0063 Assessment Section Title

The title of the assessment section.

Entity Use: Local Education Agency (LEA)

Option Use: 0996 No option list available

0062 Assessment Section Description

A description of the assessment section.

Entity Use: Local Education Agency (LEA)

Option Use: 0996 No option list available

0261 Section Duration

The amount of time that a participant is permitted to use in attempting to complete the assessment section.

Entity Use: Local Education Agency (LEA)

Option Use: 0996 No option list available



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Nonfiscal Data Handbook for Early Childhood, Elementary, and Secondary Education

Intermediate Educational Unit
(IEU) Domain

Domain: Intermediate Educational Unit (IEU)
Section: Institution Identification
Category: Education Institution Information (IEU)
The identification of the school, education institution, agency, or organization that is providing or has provided an educational experience to an individual.

0187 Name of Institution

The full, legally accepted or popularly accepted name of an organization (e.g., a school, an association, or a company).

Entity Use: Intermediate Educational Unit (IEU)

Option Use: 0996 No option list available

0313 Former Name of Institution

The previously recognized or legally accepted name of the education institution that is no longer valid.

Entity Use: Intermediate Educational Unit (IEU)

Option Use: 0996 No option list available

0146 Identification Code

A unique number or alphanumeric code assigned to a space, room, site, building, individual, organization, or institution by a school, school system, a state, or other agency or entity.

Entity Use: Intermediate Educational Unit (IEU)

Option Use: 0996 No option list available

0147 Identification System

A coding scheme that is used for identification and record-keeping purposes by schools, social services, or other agencies to refer to an individual, organization, or institution.

Entity Use: Intermediate Educational Unit (IEU)

Option Use: 0495 School-assigned number

Option Use: 0593 District-assigned number

Option Use: 0686 State-assigned number

Option Use: 0175 College Board/ACT code set of PK-grade 12 institutions

Option Use: 0264 Federal identification number

Option Use: 0276 Dunn and Bradstreet number (e.g., DUNS number)

Domain: Intermediate Educational Unit (IEU)
Section: Institution Identification
Category: Education Institution Information (IEU)
The identification of the school, education institution, agency, or organization that is providing or has provided an educational experience to an individual.

Option Use: 0764 Other federally assigned number

Option Use: 9999 Other

0025 Address Type

The type of address listed for an individual or organization.

Entity Use: Intermediate Educational Unit (IEU)

Option Use: 0123 Mailing/Shipping Address - other address or P.O. Box address

Option Use: 0124 Organization's mailing address

Option Use: 0765 Physical location address

Option Use: 1011 Other organization address

0272 Street Number/Name

The street number and street name or post office box number of an address.

Entity Use: Intermediate Educational Unit (IEU)

Option Use: 0996 No option list available

0037 Apartment/Room/Suite Number

The apartment, room, or suite number of an address.

Entity Use: Intermediate Educational Unit (IEU)

Option Use: 0996 No option list available

0081 Building/Site Number

The number of the building on the site, if more than one building shares the same address.

Entity Use: Intermediate Educational Unit (IEU)

Option Use: 0996 No option list available

Domain: Intermediate Educational Unit (IEU)
Section: Institution Identification
Category: Education Institution Information (IEU)
The identification of the school, education institution, agency, or organization that is providing or has provided an educational experience to an individual.

0090 City

The name of the city in which an address is located.

Entity Use: Intermediate Educational Unit (IEU)

Option Use: 0996 No option list available

0186 Name of County

The name of the county, parish, borough, or comparable unit (within a state) in which an address is located.

Entity Use: Intermediate Educational Unit (IEU)

Option Use: 0996 No option list available

0100 County FIPS (Federal Information Processing Standard) Code

The Federal Information Processing Standard (FIPS) numeric code for the county. (Note: A five digit FIPS code that identifies counties across the United States is available from the National Technical Information Service, 5285 Port Royal Road, Springfield, VA 22161. The phone number is 703-605-6000 or visit <http://www.ntis.gov>).

Entity Use: Intermediate Educational Unit (IEU)

Option Use: 0996 No option list available

0268 State FIPS (Federal Information Processing Standard) Code

The Federal Information Processing Standard (FIPS) numeric code for the state. (Note: A two digit FIPS code that identifies states across the United States is available from the National Technical Information Service, 5285 Port Royal Road, Springfield, VA 22161. The phone number is 703-605-6000 or visit <http://www.ntis.gov>).

Entity Use: Intermediate Educational Unit (IEU)

Option Use: 0996 No option list available

0188 Name of State

The name of the state (within the United States) or outlying area in which an address is located.

Entity Use: Intermediate Educational Unit (IEU)

Option Use: 0996 No option list available

0267 State Abbreviation

The abbreviation for the state (within the United States) or outlying area in which an address is located. (Note: A list of states and extra-state jurisdictions within the United States and their abbreviations can be found in appendix B).

Entity Use: Intermediate Educational Unit (IEU)

Domain: Intermediate Educational Unit (IEU)
Section: Institution Identification
Category: Education Institution Information (IEU)
The identification of the school, education institution, agency, or organization that is providing or has provided an educational experience to an individual.

Option Use: 0996 No option list available

0305 Zip Code

The five or nine digit zip code portion of an address.

Entity Use: Intermediate Educational Unit (IEU)

Option Use: 0996 No option list available

0099 Country Code

The code for the country in which an address is located. (Note: A list of countries and their codes can be found in appendix C).

Entity Use: Intermediate Educational Unit (IEU)

Option Use: 0996 No option list available

0185 Name of Country

The name of the country in which an address is located.

Entity Use: Intermediate Educational Unit (IEU)

Option Use: 0996 No option list available

0281 Telephone Status

A description of preferred communication type or special circumstances which affect communication to an individual, organization, or institution via telephone (e.g., no telephone connection, TTY used, no one available to answer the telephone during certain hours).

Entity Use: Intermediate Educational Unit (IEU)

Option Use: 0996 No option list available

0280 Telephone Number Type

The type of communication number listed for an individual or organization.

Entity Use: Intermediate Educational Unit (IEU)

Option Use: 0096 Main telephone number

Option Use: 0350 Alternate telephone number

Option Use: 0359 Answering service

Option Use: 0370 Beeper number

Domain: Intermediate Educational Unit (IEU)
Section: Institution Identification
Category: Education Institution Information (IEU)
The identification of the school, education institution, agency, or organization that is providing or has provided an educational experience to an individual.

Option Use: 1005 Facsimile number

Option Use: 0400 Appointment telephone number

Option Use: 0426 Telex number

Option Use: 0437 Telemail

Option Use: 0448 Voice mail

Option Use: 0478 Instant messaging number

Option Use: 0486 Media conferencing number

0151 International Code Number

The international code for the telephone number.

Entity Use: Intermediate Educational Unit (IEU)

Option Use: 0996 No option list available

0279 Telephone Number

The telephone number including the area code, and extension, if applicable.

Entity Use: Intermediate Educational Unit (IEU)

Option Use: 0996 No option list available

0121 Electronic Mail Address Type

The type of electronic mail (e-mail) address listed for an individual or organization.

Entity Use: Intermediate Educational Unit (IEU)

Option Use: 0767 Organization

Option Use: 9999 Other

0120 Electronic Mail Address

The numbers, letters, and symbols used to identify an electronic mail (e-mail) user within the network to which the individual or organization belongs.

Entity Use: Intermediate Educational Unit (IEU)

Option Use: 0996 No option list available

Domain:	Intermediate Educational Unit (IEU)
Section:	Institution Identification
Category:	Education Institution Information (IEU) The identification of the school, education institution, agency, or organization that is providing or has provided an educational experience to an individual.

0304 Web Site Address (URL)

Unique Resource Locator. The unique address of a Web page.

Entity Use: Intermediate Educational Unit (IEU)

Option Use: 0996 No option list available

0306 Zone Number

The number assigned to a geographical area for purposes of census enumeration. For a public school census, this number is generally assigned by the local education agency (LEA).

Entity Use: Intermediate Educational Unit (IEU)

Option Use: 0996 No option list available

0183 Metropolitan Statistical Area (MSA) Federal Information Processing Standards (FIPS) Code

The Federal Information Processing Standard (FIPS) numeric code for the Metropolitan Statistical Areas (MSA).

Entity Use: Intermediate Educational Unit (IEU)

Option Use: 0996 No option list available

0158 Latitude

The north or south angular distance from the equator that, when combined with longitude, reflects an estimation of where the school is physically situated.

Entity Use: Intermediate Educational Unit (IEU)

Option Use: 0996 No option list available

0173 Longitude

The east or west angular distance from the prime meridian that, when combined with latitude, reflects an estimation of where the school is physically situated.

Entity Use: Intermediate Educational Unit (IEU)

Option Use: 0996 No option list available

0202 Other Geographical Designation

Any relevant description for a geographical location other than those described above.

Entity Use: Intermediate Educational Unit (IEU)

Option Use: 0996 No option list available

Domain: Intermediate Educational Unit (IEU)
Section: Institution Identification
Category: Education Institution Information (IEU)
The identification of the school, education institution, agency, or organization that is providing or has provided an educational experience to an individual.

0311 Governmental Jurisdiction Name

The name of the governmental jurisdiction.

Entity Use: Intermediate Educational Unit (IEU)

Option Use: 0996 *No option list available*

0312 Governmental Jurisdiction Type

The type of governmental jurisdiction.

Entity Use: Intermediate Educational Unit (IEU)

- Option Use:** 1970 *City Council Ward* *A division of a city or town, or an electoral district, for administrative and representative purposes.*
- Option Use:** 1971 *County Commissioner District* *The primary legal division of most states for administrative and representative purposes.*
- Option Use:** 1972 *State Board of Education District* *The district within a state represented by a member of a State Board of Education.*
- Option Use:** 1973 *State Legislative District* *The fully, legally accepted or popularly accepted name of an area from which members are elected to state legislatures. The state legislative districts embody the upper (Senate) and lower (House) chambers of the state legislature.*
- Option Use:** 1974 *Congressional District* *The full, legally accepted or popularly accepted name of an area established by law for the election of representatives to the United States Congress. Each Congressional District is to be as equal in population to all other Congressional Districts in the state as practicable, based on the decennial census counts. The number of Congressional Districts in each state may change after each decennial census, and the boundaries may be changed more than once during a decade.*

0129 Facility Type

The functional or organizational classification of a function of a facility.

Entity Use: Intermediate Educational Unit (IEU)

Option Use: 0752 *Community facility* *A building or site belonging to the community and used by an education institution.*

Domain: Intermediate Educational Unit (IEU)

Section: Institution Identification

Category: Education Institution Information (IEU)

The identification of the school, education institution, agency, or organization that is providing or has provided an educational experience to an individual.

Option Use: 0753	Home of student	<i>The residence of a student.</i>
Option Use: 0754	Hospital	<i>A building or site belonging to or used by a hospital, sanatorium, or convalescent home.</i>
Option Use: 0103	Administrative Office	<i>A building or site used to house offices to support activities concerned with the overall business/management, planning, and evaluation of an education agency or school.</i>
Option Use: 0756	Residential facility	<i>A building or site, belonging to or used by an education institution, at which students are boarded and lodged as well as instructed.</i>
Option Use: 0758	School Building	<i>A building or site used to support preschool, elementary, and/or secondary instruction or specialized educational program and other education-related services to students.</i>
Option Use: 0759	Shared education facility	<i>A building or site that belongs to either a public or private school system but which is used by both. This includes private schools that are used for public school classes or programs.</i>
Option Use: 0760	Support facility	<i>A building or site, not otherwise identified, which is not necessarily used for instructional purposes. This includes administrative offices, carpools, garages, or warehouses.</i>
Option Use: 0761	Vocational training center	<i>A building or site that is used to provide vocational education and training.</i>
Option Use: 0098	Correction or Detention Facility	<i>A place for the confinement of persons in lawful detention.</i>
Option Use: 0100	Religious facility	<i>A building or site that belongs to a religious organization and used by an education institution.</i>
Option Use: 0099	Postsecondary institution	
Option Use: 0342	Postsecondary institution	<i>A building or site that belongs to a college or university.</i>
Option Use: 0101	Business facility	<i>A building or site that belongs to a business.</i>
Option Use: 9999	Other	

Domain:	Intermediate Educational Unit (IEU)
Section:	Institution Identification
Category:	Education Institution Information (IEU) The identification of the school, education institution, agency, or organization that is providing or has provided an educational experience to an individual.

0096 Co-educational Status

An indication of the genders to whom the school offers instruction.

Entity Use: Intermediate Educational Unit (IEU)

Option Use: 0016 Co-educational

Option Use: 0017 All-female

Option Use: 0018 All-male

0240 Religious Affiliation

The religion or religious group (e.g., the specific unified system of religious expression) with which the individual or institution most identifies.

Entity Use: Intermediate Educational Unit (IEU)

Option Use: 0019 Amish

Option Use: 0020 Assembly of God

Option Use: 0021 Baptist

Option Use: 0022 Buddhist

Option Use: 0023 Calvinist

Option Use: 0024 Catholic

Option Use: 0025 Eastern Orthodox

Option Use: 0027 Episcopal

Option Use: 0028 Friends

Option Use: 0029 Greek Orthodox

Option Use: 0030 Hindu

Option Use: 0031 Islamic

Option Use: 0032 Jehovah's Witnesses

Option Use: 0033 Jewish

Option Use: 0034 Latter Day Saints

Option Use: 0036 Lutheran

Domain: Intermediate Educational Unit (IEU)
Section: Institution Identification
Category: Education Institution Information (IEU)
 The identification of the school, education institution, agency, or organization that is providing or has provided an educational experience to an individual.

Option Use: 0038 Mennonite

Option Use: 0040 Methodist

Option Use: 0041 Pentecostal

Option Use: 0042 Presbyterian

Option Use: 1979 Christian (no specific denomination)

Option Use: 0043 Other Christian denomination

Option Use: 0044 Seventh Day Adventist

Option Use: 0045 Tao

Option Use: 0046 Unitarian Universalist

Option Use: 0047 Christian Scientist

Option Use: 0048 Nazarene

Option Use: 9998 None

Option Use: 9999 Other

0032 Agency Status

The current status of the agency operations, exclusive of scheduled breaks, holidays, or other temporary interruptions.

Entity Use: Intermediate Educational Unit (IEU)

Option Use: 0106 Agency Open Agency is currently in operation.

Option Use: 0107 Agency Closed Agency is currently not in operation and is not expected to operate in the future.

Option Use: 0108 New Agency Agency is newly created or completely restructured into current geographical boundaries or instructional responsibility.

Option Use: 0109 Changed Boundary Agency has undergone a significant change in geographic boundaries or instructional responsibility.

Domain: Intermediate Educational Unit (IEU)

Section: Institution Identification

Category: Education Institution Information (IEU)

The identification of the school, education institution, agency, or organization that is providing or has provided an educational experience to an individual.

Option Use: 0110 *Inactive Agency*

Agency is temporarily closed and may reopen within three years.

Option Use: 0111 *Future Agency*

Agency is scheduled to be operational within two years.

0843 Date Founded

The month, day, and year in which the institution was founded.

Entity Use: Intermediate Educational Unit (IEU)

Option Use: 0996 *No option list available*

0111 Date Opened

The first month, day, and year of operation.

Entity Use: Intermediate Educational Unit (IEU)

Option Use: 0996 *No option list available*

0230 Reason for Closure

A description of the reason or reasons for temporary or permanent closure.

Entity Use: Intermediate Educational Unit (IEU)

Option Use: 0008 *Low enrollment*

Option Use: 0009 *Inadequate facilities*

Option Use: 0010 *Financial difficulties*

Option Use: 0011 *Achievement requirements unmet*

Option Use: 0012 *Loss of accreditation*

Option Use: 0112 *Planned construction*

Option Use: 0115 *Re-organization (e.g., merging, splitting, change in authoritative agency)*

Option Use: 0116 *Legislative mandates*

Option Use: 0117 *Emergency event*

Domain: Intermediate Educational Unit (IEU)

Section: Institution Identification

Category: Education Institution Information (IEU)

The identification of the school, education institution, agency, or organization that is providing or has provided an educational experience to an individual.

Option Use: 9999 Other

Domain:	Intermediate Educational Unit (IEU)
Section:	Institution Identification
Category:	Education Institution Information (IEU) The identification of the school, education institution, agency, or organization that is providing or has provided an educational experience to an individual.

0131 First Name

A name given to an individual at birth, baptism, or during another naming ceremony, or through legal change.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0184 Middle Name

A secondary name given to an individual at birth, baptism, or during another naming ceremony.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0844 Middle Initial

The first letter of the secondary name given to an individual at birth, baptism, or during another naming ceremony.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0156 Last/Surname

The name borne in common by members of a family.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0135 Generation Code/Suffix

An appendage, if any, used to denote an individual's generation in his family (e.g., Jr., Sr., III).

Entity Use: Primary Contact

Option Use: 0996 No option list available

0207 Personal Title/Prefix

An appellation, if any, used to denote rank, placement, or status (e.g., Mr., Ms., Reverend, Sister, Dr., Colonel).

Entity Use: Primary Contact

Option Use: 0996 No option list available

Domain: Intermediate Educational Unit (IEU)
Section: Institution Identification
Category: Education Institution Information (IEU)
The identification of the school, education institution, agency, or organization that is providing or has provided an educational experience to an individual.

0208 Position Title

The descriptive name of an individual's position.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0025 Address Type

The type of address listed for an individual or organization.

Entity Use: Primary Contact

Option Use: 0123 Mailing/Shipping
Address - other address or
P.O. Box address

Option Use: 0765 Physical location address

Option Use: 1991 Other home address

Option Use: 1012 Employer's address

Option Use: 1013 Employment address

0272 Street Number/Name

The street number and street name or post office box number of an address.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0037 Apartment/Room/Suite Number

The apartment, room, or suite number of an address.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0081 Building/Site Number

The number of the building on the site, if more than one building shares the same address.

Entity Use: Primary Contact

Option Use: 0996 No option list available

Domain: Intermediate Educational Unit (IEU)
Section: Institution Identification
Category: Education Institution Information (IEU)
The identification of the school, education institution, agency, or organization that is providing or has provided an educational experience to an individual.

0090 City

The name of the city in which an address is located.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0186 Name of County

The name of the county, parish, borough, or comparable unit (within a state) in which an address is located.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0100 County FIPS (Federal Information Processing Standard) Code

The Federal Information Processing Standard (FIPS) numeric code for the county. (Note: A five digit FIPS code that identifies counties across the United States is available from the National Technical Information Service, 5285 Port Royal Road, Springfield, VA 22161. The phone number is 703-605-6000 or visit <http://www.ntis.gov>).

Entity Use: Primary Contact

Option Use: 0996 No option list available

0267 State Abbreviation

The abbreviation for the state (within the United States) or outlying area in which an address is located. (Note: A list of states and extra-state jurisdictions within the United States and their abbreviations can be found in appendix B).

Entity Use: Primary Contact

Option Use: 0996 No option list available

0268 State FIPS (Federal Information Processing Standard) Code

The Federal Information Processing Standard (FIPS) numeric code for the state. (Note: A two digit FIPS code that identifies states across the United States is available from the National Technical Information Service, 5285 Port Royal Road, Springfield, VA 22161. The phone number is 703-605-6000 or visit <http://www.ntis.gov>).

Entity Use: Primary Contact

Option Use: 0996 No option list available

0188 Name of State

The name of the state (within the United States) or outlying area in which an address is located.

Entity Use: Primary Contact

Domain: Intermediate Educational Unit (IEU)
Section: Institution Identification
Category: Education Institution Information (IEU)
The identification of the school, education institution, agency, or organization that is providing or has provided an educational experience to an individual.

Option Use: 0996 No option list available

0305 Zip Code

The five or nine digit zip code portion of an address.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0099 Country Code

The code for the country in which an address is located. (Note: A list of countries and their codes can be found in appendix C).

Entity Use: Primary Contact

Option Use: 0996 No option list available

0185 Name of Country

The name of the country in which an address is located.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0281 Telephone Status

A description of preferred communication type or special circumstances which affect communication to an individual, organization, or institution via telephone (e.g., no telephone connection, TTY used, no one available to answer the telephone during certain hours).

Entity Use: Primary Contact

Option Use: 0996 No option list available

0280 Telephone Number Type

The type of communication number listed for an individual or organization.

Entity Use: Primary Contact

Option Use: 0096 Main telephone number

Option Use: 0350 Alternate telephone number

Option Use: 0359 Answering service

Option Use: 0370 Beeper number

Domain: Intermediate Educational Unit (IEU)
Section: Institution Identification
Category: Education Institution Information (IEU)
The identification of the school, education institution, agency, or organization that is providing or has provided an educational experience to an individual.

Option Use: 1005 Facsimile number

Option Use: 0400 Appointment telephone number

Option Use: 0426 Telex number

Option Use: 0437 Telemail

Option Use: 0448 Voice mail

Option Use: 0478 Instant messaging number

Option Use: 0486 Media conferencing number

0151 International Code Number

The international code for the telephone number.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0279 Telephone Number

The telephone number including the area code, and extension, if applicable.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0121 Electronic Mail Address Type

The type of electronic mail (e-mail) address listed for an individual or organization.

Entity Use: Primary Contact

Option Use: 0507 Home/personal

Option Use: 0518 Work

Option Use: 9999 Other

0120 Electronic Mail Address

The numbers, letters, and symbols used to identify an electronic mail (e-mail) user within the network to which the individual or organization belongs.

Entity Use: Primary Contact

Domain: Intermediate Educational Unit (IEU)

Section: Institution Identification

Category: Education Institution Information (IEU)

The identification of the school, education institution, agency, or organization that is providing or has provided an educational experience to an individual.

Option Use: 0996 No option list available

Domain: Intermediate Educational Unit (IEU)

Section: Institution Identification

Category: Institution Affiliation (IEU)

The identification of the institutions that the education institution collaborates with and has an ongoing, functional relationship with in order to provide improved educational experiences (e.g., association membership, parent teacher organization, and business).

0187 Name of Institution

The full, legally accepted or popularly accepted name of an organization (e.g., a school, an association, or a company).

Entity Use: Affiliated Institution

Option Use: 0996 No option list available

0146 Identification Code

A unique number or alphanumeric code assigned to a space, room, site, building, individual, organization, or institution by a school, school system, a state, or other agency or entity.

Entity Use: Affiliated Institution

Option Use: 0996 No option list available

0030 Affiliated Institution Type

An indication of the type of institution or organization providing the educational experience to the individual.

Entity Use: Affiliated Institution

Option Use: 0342 Postsecondary institution A building or site that belongs to a college or university.

Option Use: 0099 Postsecondary institution

Option Use: 0209 Career/Technical/Vocational Institution

Option Use: 0211 Public elementary/secondary school

Option Use: 0212 Private elementary/secondary school

Option Use: 0622 Local/community government

Option Use: 0214 Regional or intermediate educational agency

Option Use: 0617 State government

Option Use: 0997 Business

Domain: Intermediate Educational Unit (IEU)

Section: Institution Identification

Category: Institution Affiliation (IEU)

The identification of the institutions that the education institution collaborates with and has an ongoing, functional relationship with in order to provide improved educational experiences (e.g., association membership, parent teacher organization, and business).

Option Use: 0749 Foundations and other charitable organizations

Option Use: 0772 Unions

Option Use: 0731 Parent/Teacher organizations

Option Use: 0797 Federal government (e.g., BIA, Military, US Department of Education)

Option Use: 0757 Religious organization

Option Use: 0219 Fraternal organization

Option Use: 0122 Non-profit organization

Option Use: 9999 Other

0025 Address Type

The type of address listed for an individual or organization.

Entity Use: Affiliated Institution

Option Use: 0123 Mailing/Shipping Address - other address or P.O. Box address

Option Use: 0124 Organization's mailing address

Option Use: 0765 Physical location address

Option Use: 1011 Other organization address

0272 Street Number/Name

The street number and street name or post office box number of an address.

Entity Use: Affiliated Institution

Option Use: 0996 No option list available

Domain: Intermediate Educational Unit (IEU)

Section: Institution Identification

Category: Institution Affiliation (IEU)

The identification of the institutions that the education institution collaborates with and has an ongoing, functional relationship with in order to provide improved educational experiences (e.g., association membership, parent teacher organization, and business).

0037 Apartment/Room/Suite Number

The apartment, room, or suite number of an address.

Entity Use: Affiliated Institution

Option Use: 0996 No option list available

0081 Building/Site Number

The number of the building on the site, if more than one building shares the same address.

Entity Use: Affiliated Institution

Option Use: 0996 No option list available

0090 City

The name of the city in which an address is located.

Entity Use: Affiliated Institution

Option Use: 0996 No option list available

0186 Name of County

The name of the county, parish, borough, or comparable unit (within a state) in which an address is located.

Entity Use: Affiliated Institution

Option Use: 0996 No option list available

0100 County FIPS (Federal Information Processing Standard) Code

The Federal Information Processing Standard (FIPS) numeric code for the county. (Note: A five digit FIPS code that identifies counties across the United States is available from the National Technical Information Service, 5285 Port Royal Road, Springfield, VA 22161. The phone number is 703-605-6000 or visit <http://www.ntis.gov>).

Entity Use: Affiliated Institution

Option Use: 0996 No option list available

0267 State Abbreviation

The abbreviation for the state (within the United States) or outlying area in which an address is located. (Note: A list of states and extra-state jurisdictions within the United States and their abbreviations can be found in appendix B).

Entity Use: Affiliated Institution

Option Use: 0996 No option list available

Domain: Intermediate Educational Unit (IEU)

Section: Institution Identification

Category: Institution Affiliation (IEU)

The identification of the institutions that the education institution collaborates with and has an ongoing, functional relationship with in order to provide improved educational experiences (e.g., association membership, parent teacher organization, and business).

0268 State FIPS (Federal Information Processing Standard) Code

The Federal Information Processing Standard (FIPS) numeric code for the state. (Note: A two digit FIPS code that identifies states across the United States is available from the National Technical Information Service, 5285 Port Royal Road, Springfield, VA 22161. The phone number is 703-605-6000 or visit <http://www.ntis.gov>).

Entity Use: Affiliated Institution

Option Use: 0996 No option list available

0188 Name of State

The name of the state (within the United States) or outlying area in which an address is located.

Entity Use: Affiliated Institution

Option Use: 0996 No option list available

0305 Zip Code

The five or nine digit zip code portion of an address.

Entity Use: Affiliated Institution

Option Use: 0996 No option list available

0099 Country Code

The code for the country in which an address is located. (Note: A list of countries and their codes can be found in appendix C).

Entity Use: Affiliated Institution

Option Use: 0996 No option list available

0185 Name of Country

The name of the country in which an address is located.

Entity Use: Affiliated Institution

Option Use: 0996 No option list available

0281 Telephone Status

A description of preferred communication type or special circumstances which affect communication to an individual, organization, or institution via telephone (e.g., no telephone connection, TTY used, no one available to answer the telephone during certain hours).

Entity Use: Affiliated Institution

Option Use: 0996 No option list available

Domain: Intermediate Educational Unit (IEU)

Section: Institution Identification

Category: Institution Affiliation (IEU)

The identification of the institutions that the education institution collaborates with and has an ongoing, functional relationship with in order to provide improved educational experiences (e.g., association membership, parent teacher organization, and business).

0280 Telephone Number Type

The type of communication number listed for an individual or organization.

Entity Use: Affiliated Institution

Option Use: 0096 Main telephone number

Option Use: 0350 Alternate telephone number

Option Use: 0359 Answering service

Option Use: 0370 Beeper number

Option Use: 1005 Facsimile number

Option Use: 0400 Appointment telephone number

Option Use: 0426 Telex number

Option Use: 0437 Telemail

Option Use: 0448 Voice mail

Option Use: 0478 Instant messaging number

Option Use: 0486 Media conferencing number

0151 International Code Number

The international code for the telephone number.

Entity Use: Affiliated Institution

Option Use: 0996 No option list available

0279 Telephone Number

The telephone number including the area code, and extension, if applicable.

Entity Use: Affiliated Institution

Option Use: 0996 No option list available

Domain: Intermediate Educational Unit (IEU)

Section: Institution Identification

Category: Institution Affiliation (IEU)

The identification of the institutions that the education institution collaborates with and has an ongoing, functional relationship with in order to provide improved educational experiences (e.g., association membership, parent teacher organization, and business).

0121 Electronic Mail Address Type

The type of electronic mail (e-mail) address listed for an individual or organization.

Entity Use: Affiliated Institution

Option Use: 0767 Organization

Option Use: 9999 Other

0120 Electronic Mail Address

The numbers, letters, and symbols used to identify an electronic mail (e-mail) user within the network to which the individual or organization belongs.

Entity Use: Affiliated Institution

Option Use: 0996 No option list available

0304 Web Site Address (URL)

Unique Resource Locator. The unique address of a Web page.

Entity Use: Affiliated Institution

Option Use: 0996 No option list available

0291 Type of Collaboration

A description of the collaboration between organizations.

Entity Use: Affiliated Institution

Option Use: 0996 No option list available

Domain: Intermediate Educational Unit (IEU)

Section: Institution Identification

Category: Institution Affiliation (IEU)

The identification of the institutions that the education institution collaborates with and has an ongoing, functional relationship with in order to provide improved educational experiences (e.g., association membership, parent teacher organization, and business).

0131 First Name

A name given to an individual at birth, baptism, or during another naming ceremony, or through legal change.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0184 Middle Name

A secondary name given to an individual at birth, baptism, or during another naming ceremony.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0844 Middle Initial

The first letter of the secondary name given to an individual at birth, baptism, or during another naming ceremony.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0156 Last/Surname

The name borne in common by members of a family.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0135 Generation Code/Suffix

An appendage, if any, used to denote an individual's generation in his family (e.g., Jr., Sr., III).

Entity Use: Primary Contact

Option Use: 0996 No option list available

0207 Personal Title/Prefix

An appellation, if any, used to denote rank, placement, or status (e.g., Mr., Ms., Reverend, Sister, Dr., Colonel).

Entity Use: Primary Contact

Option Use: 0996 No option list available

Domain: Intermediate Educational Unit (IEU)

Section: Institution Identification

Category: Institution Affiliation (IEU)

The identification of the institutions that the education institution collaborates with and has an ongoing, functional relationship with in order to provide improved educational experiences (e.g., association membership, parent teacher organization, and business).

0208 Position Title

The descriptive name of an individual's position.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0025 Address Type

The type of address listed for an individual or organization.

Entity Use: Primary Contact

Option Use: 0123 Mailing/Shipping
Address - other address or
P.O. Box address

Option Use: 0765 Physical location address

Option Use: 1991 Other home address

Option Use: 1012 Employer's address

Option Use: 1013 Employment address

0272 Street Number/Name

The street number and street name or post office box number of an address.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0037 Apartment/Room/Suite Number

The apartment, room, or suite number of an address.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0081 Building/Site Number

The number of the building on the site, if more than one building shares the same address.

Entity Use: Primary Contact

Option Use: 0996 No option list available

Domain: Intermediate Educational Unit (IEU)

Section: Institution Identification

Category: Institution Affiliation (IEU)

The identification of the institutions that the education institution collaborates with and has an ongoing, functional relationship with in order to provide improved educational experiences (e.g., association membership, parent teacher organization, and business).

0090 City

The name of the city in which an address is located.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0186 Name of County

The name of the county, parish, borough, or comparable unit (within a state) in which an address is located.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0100 County FIPS (Federal Information Processing Standard) Code

The Federal Information Processing Standard (FIPS) numeric code for the county. (Note: A five digit FIPS code that identifies counties across the United States is available from the National Technical Information Service, 5285 Port Royal Road, Springfield, VA 22161. The phone number is 703-605-6000 or visit <http://www.ntis.gov>).

Entity Use: Primary Contact

Option Use: 0996 No option list available

0268 State FIPS (Federal Information Processing Standard) Code

The Federal Information Processing Standard (FIPS) numeric code for the state. (Note: A two digit FIPS code that identifies states across the United States is available from the National Technical Information Service, 5285 Port Royal Road, Springfield, VA 22161. The phone number is 703-605-6000 or visit <http://www.ntis.gov>).

Entity Use: Primary Contact

Option Use: 0996 No option list available

0188 Name of State

The name of the state (within the United States) or outlying area in which an address is located.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0267 State Abbreviation

The abbreviation for the state (within the United States) or outlying area in which an address is located. (Note: A list of states and extra-state jurisdictions within the United States and their abbreviations can be found in appendix B).

Entity Use: Primary Contact

Domain: Intermediate Educational Unit (IEU)

Section: Institution Identification

Category: Institution Affiliation (IEU)

The identification of the institutions that the education institution collaborates with and has an ongoing, functional relationship with in order to provide improved educational experiences (e.g., association membership, parent teacher organization, and business).

Option Use: 0996 No option list available

0305 Zip Code

The five or nine digit zip code portion of an address.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0099 Country Code

The code for the country in which an address is located. (Note: A list of countries and their codes can be found in appendix C).

Entity Use: Primary Contact

Option Use: 0996 No option list available

0185 Name of Country

The name of the country in which an address is located.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0281 Telephone Status

A description of preferred communication type or special circumstances which affect communication to an individual, organization, or institution via telephone (e.g., no telephone connection, TTY used, no one available to answer the telephone during certain hours).

Entity Use: Primary Contact

Option Use: 0996 No option list available

0280 Telephone Number Type

The type of communication number listed for an individual or organization.

Entity Use: Primary Contact

Option Use: 0096 Main telephone number

Option Use: 0350 Alternate telephone number

Option Use: 0359 Answering service

Option Use: 0370 Beeper number

Domain: Intermediate Educational Unit (IEU)

Section: Institution Identification

Category: Institution Affiliation (IEU)

The identification of the institutions that the education institution collaborates with and has an ongoing, functional relationship with in order to provide improved educational experiences (e.g., association membership, parent teacher organization, and business).

Option Use: 1005 Facsimile number

Option Use: 0400 Appointment telephone number

Option Use: 0426 Telex number

Option Use: 0437 Telemail

Option Use: 0448 Voice mail

Option Use: 0478 Instant messaging number

Option Use: 0486 Media conferencing number

0279 Telephone Number

The telephone number including the area code, and extension, if applicable.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0121 Electronic Mail Address Type

The type of electronic mail (e-mail) address listed for an individual or organization.

Entity Use: Primary Contact

Option Use: 0507 Home/personal

Option Use: 0518 Work

Option Use: 9999 Other

0120 Electronic Mail Address

The numbers, letters, and symbols used to identify an electronic mail (e-mail) user within the network to which the individual or organization belongs.

Entity Use: Primary Contact

Option Use: 0996 No option list available

Domain: Intermediate Educational Unit (IEU)
Section: Institution Identification
Category: Instructional Calendar (IEU)
Information on the days and time made available to instruct students.

0088 Calendar Type

Designation of the nature of the instructional calendar.

Entity Use: Instructional Calendar

Option Use: 0823 *Planned school calendar*

Option Use: 0824 *Actual or revised school calendar*

Option Use: 0826 *Tentative schedule*

Option Use: 9999 *Other*

0082 Calendar Code

A unique number assigned by a school district to a school calendar.

Entity Use: Instructional Calendar

Option Use: 0996 *No option list available*

0083 Calendar Code Description

A description or identification of the calendar.

Entity Use: Instructional Calendar

Option Use: 0996 *No option list available*

0257 School Year

The year for a reported school session.

Entity Use: Instructional Calendar

Option Use: 0996 *No option list available*

0038 Applicable Grades

The specific grade or combination of grades.

Entity Use: Instructional Calendar

Option Use: 0787 *Infants/Toddler*

Option Use: 0788 *Preschool*

Option Use: 0789 *Pre-kindergarten*

Domain: Intermediate Educational Unit (IEU)
Section: Institution Identification
Category: Instructional Calendar (IEU)
Information on the days and time made available to instruct students.

Option Use: 0805 Kindergarten

Option Use: 0790 First Grade

Option Use: 0791 Second Grade

Option Use: 0792 Third Grade

Option Use: 0793 Fourth Grade

Option Use: 0794 Fifth Grade

Option Use: 0795 Sixth Grade

Option Use: 0796 Seventh Grade

Option Use: 0798 Eighth Grade

Option Use: 0799 Ninth Grade

Option Use: 0800 Tenth Grade

Option Use: 0801 Eleventh Grade

Option Use: 0802 Twelfth Grade

Option Use: 0803 Grade 13

Option Use: 1003 Postsecondary

Option Use: 0013 Adult

Option Use: 0804 Ungraded

Option Use: 9999 Other

0266 Session Type

A prescribed span of time when an education institution is open, instruction is provided, and students are under the direction and guidance of teachers and/or education institution administration. A session may be interrupted by one or more vacations.

Entity Use: Instructional Calendar

Option Use: 0827 Full school year

A regular school term consisting of no major subdivision of time segments. It usually begins in the late summer or early fall and ends in late spring or early summer (e.g., elementary school).

Domain: Intermediate Educational Unit (IEU)
Section: Institution Identification
Category: Instructional Calendar (IEU)
Information on the days and time made available to instruct students.

<i>Option Use:</i> 0828	<i>Semester</i>	<i>One of two equal segments into which a school year is divided.</i>
<i>Option Use:</i> 0829	<i>Trimester</i>	<i>One of three equal segments into which a school year is divided.</i>
<i>Option Use:</i> 0830	<i>Quarter</i>	<i>One of four equal segments into which a school year is divided.</i>
<i>Option Use:</i> 0831	<i>Quinmester</i>	<i>One of five equal segments into which a school year is divided.</i>
<i>Option Use:</i> 0832	<i>Mini-term</i>	<i>A school term which is shorter than a regular session.</i>
<i>Option Use:</i> 0833	<i>Summer term</i>	<i>A school term which takes place in the summer between two regular school terms.</i>
<i>Option Use:</i> 0834	<i>Intersession</i>	<i>A short session which occurs between longer sessions.</i>
<i>Option Use:</i> 0835	<i>Long session</i>	<i>A session that is longer than a semester but shorter than a full year.</i>
<i>Option Use:</i> 0837	<i>Twelve month</i>	<i>An educational program that operates on a full twelve month cycle.</i>
<i>Option Use:</i> 9999	<i>Other</i>	

0264 Session Beginning Date

The month, day, and year on which a session begins.

Entity Use: **Instructional Calendar**

Option Use: 0996 *No option list available*

0265 Session Ending Date

The month, day, and year on which a session ends.

Entity Use: **Instructional Calendar**

Option Use: 0996 *No option list available*

0285 Total Days in Session

The total number of days in a given session. Also included are days on which the education institution facility is closed and the student body as a whole is engaged in planned activities off-campus under the guidance and direction of staff members.

Entity Use: **Instructional Calendar**

Domain: Intermediate Educational Unit (IEU)
Section: Institution Identification
Category: Instructional Calendar (IEU)
Information on the days and time made available to instruct students.

Option Use: 0996 No option list available

0150 Instructional Minutes

The total number of instruction minutes in a given session.

Entity Use: Instructional Calendar

Option Use: 0996 No option list available

0197 Number of Marking Periods

The number of marking period(s) during the school year.

Entity Use: Instructional Calendar

Option Use: 0996 No option list available

0179 Marking Period Identifier

The name or description of the marking period (e.g., fall, first marking period).

Entity Use: Instructional Calendar

Option Use: 0996 No option list available

0177 Marking Period Beginning Date

The month, day, and year that the marking period begins.

Entity Use: Instructional Calendar

Option Use: 0996 No option list available

0178 Marking Period Ending Date

The month, day, and year that the marking period ends.

Entity Use: Instructional Calendar

Option Use: 0996 No option list available

0115 Day/Evening Session

An indication of the time of day that instruction is provided by the educational institution.

Entity Use: Instructional Calendar

Option Use: 0838 Day

Instruction offered during the daytime hours in the morning and afternoon.

Option Use: 0839 Morning

Instruction offered during the morning hours.

Domain: Intermediate Educational Unit (IEU)
Section: Institution Identification
Category: Instructional Calendar (IEU)
Information on the days and time made available to instruct students.

Option Use: 0840 Afternoon Instruction offered during the afternoon hours.

Option Use: 0841 Evening Instruction offered during the evening hours.

Option Use: 0842 Anytime Instruction offered according to the student's schedule and convenience (self-paced).

Option Use: 9999 Other

0134 Full-Time/Part-Time Session

An indication of the course load status (e.g., full-time equivalency) instructional options available to students at the education institution.

Entity Use: Instructional Calendar

Option Use: 0843 Full-time A full course load as determined by the state, local administrative unit, or educational institution is available for students at the education institution.

Option Use: 0844 Part-time Less than a full course load as determined by the state, local administrative unit, or educational institution is available to students at the education institution.

Option Use: 0119 Both full-time and part-time Both full-time and part-time course loads are available to students at the education institution.

0841 Track System

An indication of the type of schedule of instruction and vacation periods that are in a year-round school.

Entity Use: Instructional Calendar

Option Use: 0998 Single-Track All students and staff are in school or on vacation at the same time.

Option Use: 0999 Multi-Track The entire student body and staff are divided into different tracks, and the student population rotates in and out of school, one track replacing another on vacation allowing the enrollment of the school to exceed its capacity.

0201 Number of Tracks

The number of tracks in a year-round school.

Entity Use: Instructional Calendar

Domain: Intermediate Educational Unit (IEU)
Section: Institution Identification
Category: Instructional Calendar (IEU)
Information on the days and time made available to instruct students.

Option Use: 0996 No option list available

0286 Track Identifier

The name or description of the track in a year-round school.

Entity Use: Instructional Calendar

Option Use: 0996 No option list available

0287 Track In Date

The first month, day, and year of the track that instruction is provided to the individual in a year-round school.

Entity Use: Instructional Calendar

Option Use: 0996 No option list available

0288 Track Out Date

The last month, day, and year of the track that the individual receives instruction in a year-round school.

Entity Use: Instructional Calendar

Option Use: 0996 No option list available

0130 First Day of Class for Students

The first day of student instruction.

Entity Use: Instructional Calendar

Option Use: 0996 No option list available

0155 Last Day of Class for Students

The last day of student instruction (including days or times that students are present for purposes of testing and/or evaluation, but not including whole or part-days whose sole purposes is for distribution of report cards).

Entity Use: Instructional Calendar

Option Use: 0996 No option list available

0198 Number of Periods per Day

The number of class periods in a normal school day for the specific classes/grades covered by the school calendar.

Entity Use: Instructional Calendar

Option Use: 0996 No option list available

Domain: Intermediate Educational Unit (IEU)
Section: Institution Identification
Category: Instructional Calendar (IEU)
Information on the days and time made available to instruct students.

0195 Number of Hours in School Day

The number of hours (or portion of hours) in the day in which the school is normally in session.

Entity Use: Instructional Calendar

Option Use: 0996 *No option list available*

0084 Calendar Event

The type of scheduled or unscheduled event that causes interruption in direct instruction.

Entity Use: Instructional Calendar

Option Use: 0845 *Teacher Only Day*

Any planned, non-instructional, whole day(s) when students are not present, for example, in-service, workshops, planning days, parent conferences, etc. and including teacher only days that occur on weekends and those prior to the first day of class or after the last day of class for the school session.

Option Use: 0846 *Holiday*

The scheduled absence of both students and staff for any whole weekday within the school session, which is not due to emergency closure of the school/facility.

Option Use: 0848 *Student Late Arrival/Early Dismissal*

Any part-day of instruction (whether planned or unplanned/emergency) which occurs on a weekday during the school session, and can include the first and/or last days of class (if less than full days).

Option Use: 0849 *Emergency Day*

Any whole weekday(s) on which the facility/school was closed due to emergency (e.g., tornado, snow, excessive illnesses). Emergency days may be any weekday(s) between, but not including, the last and first days of class for the school session.

Option Use: 9999 *Other*

0086 Calendar Event Description

A brief description of the reason for scheduled and unscheduled interruption to instruction.

Entity Use: Instructional Calendar

Option Use: 0996 *No option list available*

Domain: Intermediate Educational Unit (IEU)
Section: Institution Identification
Category: Instructional Calendar (IEU)
Information on the days and time made available to instruct students.

0085 Calendar Event Beginning Date

The month, day, and year on which the event begins.

Entity Use: Instructional Calendar

Option Use: 0996 No option list available

0087 Calendar Event Ending Date

The month, day, and year on which the event ends.

Entity Use: Instructional Calendar

Option Use: 0996 No option list available

0203 Part-Day Instructional Time

The number of minutes that students were given instruction during the part-day being reported (e.g., student early dismissal, student late arrival day, emergency day).

Entity Use: Instructional Calendar

Option Use: 0996 No option list available

0175 Make-Up Day

The month, day, and year that students are given instruction during the whole/part-day instruction that is scheduled solely to make up for emergency days or early dismissal days.

Entity Use: Instructional Calendar

Option Use: 0996 No option list available

0176 Make-Up Time

The number of minutes that students are given instruction during the whole/part-day of make-up time being reported.

Entity Use: Instructional Calendar

Option Use: 0996 No option list available

Domain: Intermediate Educational Unit (IEU)
Section: Governance
Category: Governing Body (IEU)
An organization that has responsibility for policy and operational decisions for an education organization.

0076 Authorizing Entity

The type of organization that has ultimate responsibility for policy and operational decisions for an educational institution.

Entity Use: Governing Board

Option Use: 0859 *Federal (e.g., Congress, Bureau of Indian Affairs, Department of Defense, US Department of Education)*

Option Use: 0860 *State/Territory (e.g., State Education Agency, Health and Human Services, Corrections, State Boards of Education, State Legislators)*

Option Use: 0861 *Regional (e.g., Intermediate Education Agency, Cooperatives, BOCES, Cross-state agencies)*

Option Use: 0862 *Local (e.g., School Board, City Council)*

Option Use: 0675 *School*

Option Use: 0864 *Private/Religious (e.g., Catholic diocese, private school board)*

Option Use: 0865 *Charter Board*

0187 Name of Institution

The full, legally accepted or popularly accepted name of an organization (e.g., a school, an association, or a company).

Entity Use: Governing Board

Option Use: 0996 *No option list available*

Domain: Intermediate Educational Unit (IEU)
Section: Governance
Category: Governing Body (IEU)
An organization that has responsibility for policy and operational decisions for an education organization.

0136 Governing Board Meeting Requirements

A description of the dates on which the Board is expected to meet or required frequency during a fiscal year, rules for managing the group and other requirements.

Entity Use: Governing Board

Option Use: 0996 No option list available

0232 Region Represented

The identifier or description that indicates which area within the governance council's purview is represented by the council member.

Entity Use: Governing Board

Option Use: 0996 No option list available

0025 Address Type

The type of address listed for an individual or organization.

Entity Use: Governing Board

Option Use: 0123 Mailing/Shipping
Address - other address or
P.O. Box address

Option Use: 0124 Organization's mailing
address

Option Use: 0765 Physical location address

Option Use: 1011 Other organization address

0272 Street Number/Name

The street number and street name or post office box number of an address.

Entity Use: Governing Board

Option Use: 0996 No option list available

0037 Apartment/Room/Suite Number

The apartment, room, or suite number of an address.

Entity Use: Governing Board

Option Use: 0996 No option list available

Domain: Intermediate Educational Unit (IEU)
Section: Governance
Category: Governing Body (IEU)
An organization that has responsibility for policy and operational decisions for an education organization.

0081 Building/Site Number

The number of the building on the site, if more than one building shares the same address.

Entity Use: Governing Board

Option Use: 0996 No option list available

0090 City

The name of the city in which an address is located.

Entity Use: Governing Board

Option Use: 0996 No option list available

0186 Name of County

The name of the county, parish, borough, or comparable unit (within a state) in which an address is located.

Entity Use: Governing Board

Option Use: 0996 No option list available

0100 County FIPS (Federal Information Processing Standard) Code

The Federal Information Processing Standard (FIPS) numeric code for the county. (Note: A five digit FIPS code that identifies counties across the United States is available from the National Technical Information Service, 5285 Port Royal Road, Springfield, VA 22161. The phone number is 703-605-6000 or visit <http://www.ntis.gov>).

Entity Use: Governing Board

Option Use: 0996 No option list available

0268 State FIPS (Federal Information Processing Standard) Code

The Federal Information Processing Standard (FIPS) numeric code for the state. (Note: A two digit FIPS code that identifies states across the United States is available from the National Technical Information Service, 5285 Port Royal Road, Springfield, VA 22161. The phone number is 703-605-6000 or visit <http://www.ntis.gov>).

Entity Use: Governing Board

Option Use: 0996 No option list available

0188 Name of State

The name of the state (within the United States) or outlying area in which an address is located.

Entity Use: Governing Board

Option Use: 0996 No option list available

Domain: Intermediate Educational Unit (IEU)
Section: Governance
Category: Governing Body (IEU)
An organization that has responsibility for policy and operational decisions for an education organization.

0267 State Abbreviation

The abbreviation for the state (within the United States) or outlying area in which an address is located. (Note: A list of states and extra-state jurisdictions within the United States and their abbreviations can be found in appendix B).

Entity Use: Governing Board

Option Use: 0996 No option list available

0305 Zip Code

The five or nine digit zip code portion of an address.

Entity Use: Governing Board

Option Use: 0996 No option list available

0099 Country Code

The code for the country in which an address is located. (Note: A list of countries and their codes can be found in appendix C).

Entity Use: Governing Board

Option Use: 0996 No option list available

0185 Name of Country

The name of the country in which an address is located.

Entity Use: Governing Board

Option Use: 0996 No option list available

0281 Telephone Status

A description of preferred communication type or special circumstances which affect communication to an individual, organization, or institution via telephone (e.g., no telephone connection, TTY used, no one available to answer the telephone during certain hours).

Entity Use: Governing Board

Option Use: 0996 No option list available

0279 Telephone Number

The telephone number including the area code, and extension, if applicable.

Entity Use: Governing Board

Option Use: 0996 No option list available

Domain: Intermediate Educational Unit (IEU)
Section: Governance
Category: Governing Body (IEU)
An organization that has responsibility for policy and operational decisions for an education organization.

0121 Electronic Mail Address Type

The type of electronic mail (e-mail) address listed for an individual or organization.

Entity Use: Governing Board

Option Use: 0767 Organization

Option Use: 9999 Other

0120 Electronic Mail Address

The numbers, letters, and symbols used to identify an electronic mail (e-mail) user within the network to which the individual or organization belongs.

Entity Use: Governing Board

Option Use: 0996 No option list available

Domain: Intermediate Educational Unit (IEU)
Section: Governance
Category: Governing Body (IEU)
An organization that has responsibility for policy and operational decisions for an education organization.

0280 Telephone Number Type

The type of communication number listed for an individual or organization.

Entity Use: Governing Body

Option Use: 0096 Main telephone number

Option Use: 0350 Alternate telephone number

Option Use: 0996 No option list available

Option Use: 0359 Answering service

Option Use: 0370 Beeper number

Option Use: 1005 Facsimile number

Option Use: 0400 Appointment telephone number

Option Use: 0426 Telex number

Option Use: 0437 Telemail

Option Use: 0448 Voice mail

Option Use: 0478 Instant messaging number

Option Use: 0486 Media conferencing number

Domain:	Intermediate Educational Unit (IEU)
Section:	Governance
Category:	Governing Body (IEU) An organization that has responsibility for policy and operational decisions for an education organization.

0131 First Name

A name given to an individual at birth, baptism, or during another naming ceremony, or through legal change.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0184 Middle Name

A secondary name given to an individual at birth, baptism, or during another naming ceremony.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0844 Middle Initial

The first letter of the secondary name given to an individual at birth, baptism, or during another naming ceremony.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0156 Last/Surname

The name borne in common by members of a family.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0135 Generation Code/Suffix

An appendage, if any, used to denote an individual's generation in his family (e.g., Jr., Sr., III).

Entity Use: Primary Contact

Option Use: 0996 No option list available

0272 Street Number/Name

The street number and street name or post office box number of an address.

Entity Use: Primary Contact

Option Use: 0996 No option list available

Domain:	Intermediate Educational Unit (IEU)
Section:	Governance
Category:	Governing Body (IEU) An organization that has responsibility for policy and operational decisions for an education organization.

0037 Apartment/Room/Suite Number

The apartment, room, or suite number of an address.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0081 Building/Site Number

The number of the building on the site, if more than one building shares the same address.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0090 City

The name of the city in which an address is located.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0186 Name of County

The name of the county, parish, borough, or comparable unit (within a state) in which an address is located.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0100 County FIPS (Federal Information Processing Standard) Code

The Federal Information Processing Standard (FIPS) numeric code for the county. (Note: A five digit FIPS code that identifies counties across the United States is available from the National Technical Information Service, 5285 Port Royal Road, Springfield, VA 22161. The phone number is 703-605-6000 or visit <http://www.ntis.gov>).

Entity Use: Primary Contact

Option Use: 0996 No option list available

0268 State FIPS (Federal Information Processing Standard) Code

The Federal Information Processing Standard (FIPS) numeric code for the state. (Note: A two digit FIPS code that identifies states across the United States is available from the National Technical Information Service, 5285 Port Royal Road, Springfield, VA 22161. The phone number is 703-605-6000 or visit <http://www.ntis.gov>).

Entity Use: Primary Contact

Option Use: 0996 No option list available

Domain: Intermediate Educational Unit (IEU)
Section: Governance
Category: Governing Body (IEU)
An organization that has responsibility for policy and operational decisions for an education organization.

0188 Name of State

The name of the state (within the United States) or outlying area in which an address is located.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0267 State Abbreviation

The abbreviation for the state (within the United States) or outlying area in which an address is located. (Note: A list of states and extra-state jurisdictions within the United States and their abbreviations can be found in appendix B).

Entity Use: Primary Contact

Option Use: 0996 No option list available

0305 Zip Code

The five or nine digit zip code portion of an address.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0099 Country Code

The code for the country in which an address is located. (Note: A list of countries and their codes can be found in appendix C).

Entity Use: Primary Contact

Option Use: 0996 No option list available

0185 Name of Country

The name of the country in which an address is located.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0281 Telephone Status

A description of preferred communication type or special circumstances which affect communication to an individual, organization, or institution via telephone (e.g., no telephone connection, TTY used, no one available to answer the telephone during certain hours).

Entity Use: Primary Contact

Option Use: 0996 No option list available

Domain: Intermediate Educational Unit (IEU)
Section: Governance
Category: Governing Body (IEU)
An organization that has responsibility for policy and operational decisions for an education organization.

0280 Telephone Number Type

The type of communication number listed for an individual or organization.

Entity Use: Primary Contact

Option Use: 0096 Main telephone number

Option Use: 0350 Alternate telephone number

Option Use: 0359 Answering service

Option Use: 0370 Beeper number

Option Use: 1005 Facsimile number

Option Use: 0400 Appointment telephone number

Option Use: 0426 Telex number

Option Use: 0437 Telemail

Option Use: 0448 Voice mail

Option Use: 0478 Instant messaging number

Option Use: 0486 Media conferencing number

0151 International Code Number

The international code for the telephone number.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0279 Telephone Number

The telephone number including the area code, and extension, if applicable.

Entity Use: Primary Contact

Option Use: 0996 No option list available

Domain: Intermediate Educational Unit (IEU)
Section: Governance
Category: Governing Body (IEU)
An organization that has responsibility for policy and operational decisions for an education organization.

0121 Electronic Mail Address Type

The type of electronic mail (e-mail) address listed for an individual or organization.

Entity Use: Primary Contact

Option Use: 0507 Home/personal

Option Use: 0518 Work

Option Use: 9999 Other

0120 Electronic Mail Address

The numbers, letters, and symbols used to identify an electronic mail (e-mail) user within the network to which the individual or organization belongs.

Entity Use: Primary Contact

Option Use: 0996 No option list available

Domain: Intermediate Educational Unit (IEU)
Section: Governance
Category: Regulation (IEU)
Information about the rules of executing and enforcing a statute.

0271 Statute Title

The full, legally accepted or popularly accepted name or title of a statute. (e.g., Individuals with Disabilities Act, Elementary and Secondary Education Act, School-to-Work Opportunities Act).

Entity Use: Regulation

Option Use: 0996 No option list available

0238 Regulation Title

The full, legally accepted or popularly accepted name or title of a regulation, including non-regulatory guidance.

Entity Use: Regulation

Option Use: 0996 No option list available

0234 Regulation Description

A description of the regulation.

Entity Use: Regulation

Option Use: 0996 No option list available

0237 Regulation Promulgation Requirements

An indication of the promulgation actions and the associated requirements for the regulation.

Entity Use: Regulation

Option Use: 0866 Public hearing

Option Use: 0867 Notify parents/public

Option Use: 0869 Waiting period

Option Use: 0870 Authority body vote

Option Use: 0871 Endorsements

Option Use: 0872 Signature

Option Use: 9999 Other

0076 Authorizing Entity

The type of organization that has ultimate responsibility for policy and operational decisions for an educational institution.

Entity Use: Regulation

Domain: Intermediate Educational Unit (IEU)
Section: Governance
Category: Regulation (IEU)
Information about the rules of executing and enforcing a statute.

Option Use: 0859 *Federal (e.g., Congress, Bureau of Indian Affairs, Department of Defense, US Department of Education)*

Option Use: 0860 *State/Territory (e.g., State Education Agency, Health and Human Services, Corrections, State Boards of Education, State Legislators)*

Option Use: 0861 *Regional (e.g., Intermediate Education Agency, Cooperatives, BOCES, Cross-state agencies)*

Option Use: 0862 *Local (e.g., School Board, City Council)*

Option Use: 0675 *School*

Option Use: 0864 *Private/Religious (e.g., Catholic diocese, private school board)*

Option Use: 0865 *Charter Board*

0235 Regulation Issue Date

The month, day, and year that the statute is issued.

Entity Use: Regulation

Option Use: 0996 *No option list available*

0233 Regulation Compliance Date

The month, day, and year by which the regulation is to be met or implemented.

Entity Use: Regulation

Option Use: 0996 *No option list available*

Domain: Intermediate Educational Unit (IEU)
Section: Governance
Category: Regulation (IEU)
Information about the rules of executing and enforcing a statute.

0236 Regulation Non-compliance Reason

A description of the reason that the regulation requirements were not fulfilled.

Entity Use: Regulation

Option Use: 0996 *No option list available*

0146 Identification Code

A unique number or alphanumeric code assigned to a space, room, site, building, individual, organization, or institution by a school, school system, a state, or other agency or entity.

Entity Use: Regulation

Option Use: 0996 *No option list available*

0147 Identification System

A coding scheme that is used for identification and record-keeping purposes by schools, social services, or other agencies to refer to an individual, organization, or institution.

Entity Use: Regulation

Option Use: 0495 *School-assigned number*

Option Use: 0593 *District-assigned number*

Option Use: 0686 *State-assigned number*

Option Use: 0264 *Federal identification number*

Option Use: 0764 *Other federally assigned number*

Option Use: 0873 *Statute number*

Option Use: 9999 *Other*

Domain: Intermediate Educational Unit (IEU)
Section: Governance
Category: Regulation (IEU)
Information about the rules of executing and enforcing a statute.

0301 Waiver Name

The name or title of a waiver that either temporarily or permanently exempts the education institution from full compliance with a regulation.

Entity Use: Waiver

Option Use: 0996 No option list available

0299 Waiver Description

A description of the reason that the waiver was requested.

Entity Use: Waiver

Option Use: 0996 No option list available

0303 Waiver Requirements

A description of any requirements of the waiver.

Entity Use: Waiver

Option Use: 0996 No option list available

0302 Waiver Request Date

The month, day, and year that the waiver was requested.

Entity Use: Waiver

Option Use: 0996 No option list available

0298 Waiver Beginning Date

The beginning month, day, and year on which the waiver becomes effective.

Entity Use: Waiver

Option Use: 0996 No option list available

0300 Waiver Ending Date

The last month, day, and year on which the waiver is no longer effective.

Entity Use: Waiver

Option Use: 0996 No option list available

Domain: Intermediate Educational Unit (IEU)
Section: Governance
Category: Regulation (IEU)
Information about the rules of executing and enforcing a statute.

0146 Identification Code

A unique number or alphanumeric code assigned to a space, room, site, building, individual, organization, or institution by a school, school system, a state, or other agency or entity.

Entity Use: Waiver

Option Use: 0996 *No option list available*

0147 Identification System

A coding scheme that is used for identification and record-keeping purposes by schools, social services, or other agencies to refer to an individual, organization, or institution.

Entity Use: Waiver

Option Use: 0495 *School-assigned number*

Option Use: 0593 *District-assigned number*

Option Use: 0686 *State-assigned number*

Option Use: 0264 *Federal identification number*

Option Use: 0873 *Statute number*

Option Use: 0764 *Other federally assigned number*

Option Use: 9999 *Other*

Domain: Intermediate Educational Unit (IEU)

Section: Program

Category: Educator Program Activity (IEU)

A description of any professional development program or activity in which a staff member is involved (as a leader or participant).

0118 Educational Program/Staff Development Activity Compensation

An indication of the type of financial support an individual receives for participating in an educational program or staff development activity.

Entity Use: Staff Development Activity

Option Use: 0343 *Time paid*

An individual's participation in an educational program or staff development activity is paid for at least in part through salary or time compensation.

Option Use: 0344 *Stipend only*

An individual's participation in an educational program or staff development activity is compensated not through salary or time compensation but with a fixed and regular payment of allowance.

Option Use: 0345 *Travel/expense reimbursement*

An individual's expenses incurred while traveling to, or participating in, an educational program or staff development activity are paid for or reimbursed.

Option Use: 0346 *Tuition and/or fees*

An individual's full or partial costs of participating in an educational program or staff development activity including tuition and fees are paid for or reimbursed.

Option Use: 0347 *No compensation*

An individual's participation in an educational program or staff development activity is not compensated by any other individual or organization.

Option Use: 9999 *Other*

0117 Educational Program/Staff Development Activity Arrangement

An indication of the manner in which an individual's participation in an educational program or staff development activity has been scheduled.

Entity Use: Staff Development Activity

Option Use: 0348 *Released time, substitute provided*

An individual is excused from performing his or her regular job duties to participate in an educational program or staff development activity. A substitute is arranged to perform the job duties on his or her behalf.

Option Use: 0350 *Released time from duties, no substitute provided*

An individual is excused from performing his or her regular job duties to participate in an educational program or staff development activity. No substitute is arranged to perform the job duties on his or her behalf.

Domain: Intermediate Educational Unit (IEU)

Section: Program

Category: Educator Program Activity (IEU)

A description of any professional development program or activity in which a staff member is involved (as a leader or participant).

Option Use: 0352 *Off-the-job*

An individual's participation in an educational program or staff development activity takes place while he or she is off-duty.

0119 Educator/Agency Program Type

A description of the focus of the program or services offered to educators or agencies.

Entity Use: Staff Development Activity

Option Use: 0996 *No option list available*

Domain: Intermediate Educational Unit (IEU)
Section: Program
Category: Program Identification (IEU)
A description of programs available through federal, state, or local agencies.

0227 Program Name

The name of the program of instruction, training, services or benefits available through federal, state, or local agencies. (Note: A partial list of federally-funded educational programs is included in appendix M).

Entity Use: Program

Option Use: 0996 No option list available

0146 Identification Code

A unique number or alphanumeric code assigned to a space, room, site, building, individual, organization, or institution by a school, school system, a state, or other agency or entity.

Entity Use: Program

Option Use: 0996 No option list available

0147 Identification System

A coding scheme that is used for identification and record-keeping purposes by schools, social services, or other agencies to refer to an individual, organization, or institution.

Entity Use: Program

Option Use: 0495 School-assigned number

Option Use: 0593 District-assigned number

Option Use: 0686 State-assigned number

Option Use: 0264 Federal identification number

Option Use: 0764 Other federally assigned number

0222 Program Funding Source

Ultimate and intermediate providers of funds for a particular educational or service program or activity or for an individual's participation in the program or activity.

Entity Use: Program

Option Use: 0797 Federal government (e.g., BIA, Military, US Department of Education)

Option Use: 0617 State government

Domain: Intermediate Educational Unit (IEU)

Section: Program

Category: Program Identification (IEU)

A description of programs available through federal, state, or local agencies.

Option Use: 0622 Local/community government

Option Use: 0654 College/University

Option Use: 0675 School

Option Use: 0997 Business

Option Use: 0698 Community

Option Use: 0709 Self (tuition/fees)

Option Use: 0720 Parent/Guardian (tuition/fees)

Option Use: 0731 Parent/Teacher organizations

Option Use: 0739 Individuals (endowments)

Option Use: 0749 Foundations and other charitable organizations

Option Use: 0757 Religious organization

Option Use: 0766 Parent/Guardian's employer

Option Use: 0772 Unions

Option Use: 0219 Fraternal organization

Option Use: 0786 Insurance

Option Use: 9999 Other

0223 Program Funding Source Name

The name of the organization providing funds for the program.

Entity Use: Program

Option Use: 0996 No option list available

Domain: Intermediate Educational Unit (IEU)
Section: Program
Category: Program Identification (IEU)
A description of programs available through federal, state, or local agencies.

0224 Program Funds Received

The total amount of funds received for a particular education program or activity or for the individual's participation in the education program or activity.

Entity Use: Program

Option Use: 0996 No option list available

0238 Regulation Title

The full, legally accepted or popularly accepted name or title of a regulation, including non-regulatory guidance.

Entity Use: Program

Option Use: 0996 No option list available

0210 Program Authorizing Date

The month, day, and year on which the program is authorized to be conducted.

Entity Use: Program

Option Use: 0996 No option list available

0215 Program Description

The description of instructional or non-instructional activities and procedures or services provided to the intended audience.

Entity Use: Program

Option Use: 0996 No option list available

0213 Program Beneficiary

The audience(s) for which the program is intended.

Entity Use: Program

Option Use: 0922 State Education Agencies

Option Use: 0933 Intermediate Education Agencies

Option Use: 0213 Local Education Agencies/Local Administrative Unit

Option Use: 0015 School Boards

Option Use: 0026 Schools

Domain: Intermediate Educational Unit (IEU)

Section: Program

Category: Program Identification (IEU)

A description of programs available through federal, state, or local agencies.

Option Use: 0039 Administrators

Option Use: 0049 Teachers

Option Use: 0059 Paraprofessionals/Teacher Aides

Option Use: 0069 Non-instructional staff

Option Use: 0080 Student teachers

Option Use: 0102 Preschool children

Option Use: 0091 Students

Option Use: 0114 Families

Option Use: 0125 Communities

Option Use: 9999 Other

0080 Benefit Type

Degree and focus of the activities and services an individual, group of individuals, or organization receives as a result of a program.

Entity Use: Program

Option Use: 0147 Direct

Resources and services are specifically provided for, and rendered to, the individual, group of individuals, or organizations.

Option Use: 0148 Incidental

Resources and services are provided to the state education agency (SEA), intermediate agency, and/or local education agency (LEA) for programs aimed at designated groups. Usually students identified as needing special assistance are counted in a larger population with the size determining the amount of funding.

Option Use: 0149 Both direct and incidental

Resources and services are provided to the education agency for programs aimed at designated groups, and resources and services are provided for, and rendered to, the individual, group of individuals, or organizations.

Domain: Intermediate Educational Unit (IEU)
Section: Program
Category: Program Identification (IEU)
A description of programs available through federal, state, or local agencies.

0225 Program Goal(s) or Purpose

A description of the goals or broad purpose for the program, including expected outcomes.

Entity Use: Program

Option Use: 0996 No option list available

0228 Program Objectives

A description of the specific outcomes expected from the program for each intended audience.

Entity Use: Program

Option Use: 0996 No option list available

0220 Program Funding Beginning Date

The month, day, and year on which the program funding begins.

Entity Use: Program

Option Use: 0996 No option list available

0212 Program Beginning Date

The month, day, and year on which the program or activity begins.

Entity Use: Program

Option Use: 0996 No option list available

0217 Program Ending Date

The month, day, and year on which the program or activity ends.

Entity Use: Program

Option Use: 0996 No option list available

Domain:	Intermediate Educational Unit (IEU)
Section:	Program
Category:	Program Requirements (IEU) Information about program participation requirements and procedures, including a description of the program application and program report.

0131 First Name

A name given to an individual at birth, baptism, or during another naming ceremony, or through legal change.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0184 Middle Name

A secondary name given to an individual at birth, baptism, or during another naming ceremony.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0844 Middle Initial

The first letter of the secondary name given to an individual at birth, baptism, or during another naming ceremony.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0156 Last/Surname

The name borne in common by members of a family.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0135 Generation Code/Suffix

An appendage, if any, used to denote an individual's generation in his family (e.g., Jr., Sr., III).

Entity Use: Primary Contact

Option Use: 0996 No option list available

0207 Personal Title/Prefix

An appellation, if any, used to denote rank, placement, or status (e.g., Mr., Ms., Reverend, Sister, Dr., Colonel).

Entity Use: Primary Contact

Option Use: 0996 No option list available

Domain: Intermediate Educational Unit (IEU)
Section: Program
Category: Program Requirements (IEU)
Information about program participation requirements and procedures, including a description of the program application and program report.

0208 Position Title

The descriptive name of an individual's position.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0025 Address Type

The type of address listed for an individual or organization.

Entity Use: Primary Contact

Option Use: 0123 Mailing/Shipping
Address - other address or
P.O. Box address

Option Use: 0765 Physical location address

Option Use: 1991 Other home address

Option Use: 1012 Employer's address

Option Use: 1013 Employment address

0272 Street Number/Name

The street number and street name or post office box number of an address.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0037 Apartment/Room/Suite Number

The apartment, room, or suite number of an address.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0081 Building/Site Number

The number of the building on the site, if more than one building shares the same address.

Entity Use: Primary Contact

Option Use: 0996 No option list available

Domain:	Intermediate Educational Unit (IEU)
Section:	Program
Category:	Program Requirements (IEU) Information about program participation requirements and procedures, including a description of the program application and program report.

0090 City

The name of the city in which an address is located.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0186 Name of County

The name of the county, parish, borough, or comparable unit (within a state) in which an address is located.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0100 County FIPS (Federal Information Processing Standard) Code

The Federal Information Processing Standard (FIPS) numeric code for the county. (Note: A five digit FIPS code that identifies counties across the United States is available from the National Technical Information Service, 5285 Port Royal Road, Springfield, VA 22161. The phone number is 703-605-6000 or visit <http://www.ntis.gov>).

Entity Use: Primary Contact

Option Use: 0996 No option list available

0267 State Abbreviation

The abbreviation for the state (within the United States) or outlying area in which an address is located. (Note: A list of states and extra-state jurisdictions within the United States and their abbreviations can be found in appendix B).

Entity Use: Primary Contact

Option Use: 0996 No option list available

0268 State FIPS (Federal Information Processing Standard) Code

The Federal Information Processing Standard (FIPS) numeric code for the state. (Note: A two digit FIPS code that identifies states across the United States is available from the National Technical Information Service, 5285 Port Royal Road, Springfield, VA 22161. The phone number is 703-605-6000 or visit <http://www.ntis.gov>).

Entity Use: Primary Contact

Option Use: 0996 No option list available

0188 Name of State

The name of the state (within the United States) or outlying area in which an address is located.

Entity Use: Primary Contact

Domain: Intermediate Educational Unit (IEU)
Section: Program
Category: Program Requirements (IEU)
Information about program participation requirements and procedures, including a description of the program application and program report.

Option Use: 0996 No option list available

0305 Zip Code

The five or nine digit zip code portion of an address.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0099 Country Code

The code for the country in which an address is located. (Note: A list of countries and their codes can be found in appendix C).

Entity Use: Primary Contact

Option Use: 0996 No option list available

0185 Name of Country

The name of the country in which an address is located.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0281 Telephone Status

A description of preferred communication type or special circumstances which affect communication to an individual, organization, or institution via telephone (e.g., no telephone connection, TTY used, no one available to answer the telephone during certain hours).

Entity Use: Primary Contact

Option Use: 0996 No option list available

0280 Telephone Number Type

The type of communication number listed for an individual or organization.

Entity Use: Primary Contact

Option Use: 0096 Main telephone number

Option Use: 0350 Alternate telephone number

Option Use: 0359 Answering service

Option Use: 0370 Beeper number

Domain: Intermediate Educational Unit (IEU)
Section: Program
Category: Program Requirements (IEU)
Information about program participation requirements and procedures, including a description of the program application and program report.

Option Use: 1005 Facsimile number

Option Use: 0400 Appointment telephone number

Option Use: 0426 Telex number

Option Use: 0437 Telemail

Option Use: 0448 Voice mail

Option Use: 0478 Instant messaging number

Option Use: 0486 Media conferencing number

0151 International Code Number

The international code for the telephone number.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0279 Telephone Number

The telephone number including the area code, and extension, if applicable.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0121 Electronic Mail Address Type

The type of electronic mail (e-mail) address listed for an individual or organization.

Entity Use: Primary Contact

Option Use: 0507 Home/personal

Option Use: 0518 Work

Option Use: 9999 Other

0120 Electronic Mail Address

The numbers, letters, and symbols used to identify an electronic mail (e-mail) user within the network to which the individual or organization belongs.

Entity Use: Primary Contact

Domain: Intermediate Educational Unit (IEU)
Section: Program
Category: Program Requirements (IEU)
Information about program participation requirements and procedures, including a description of the program application and program report.

Option Use: 0996 No option list available

0243 Report Type

The type of report expected to be completed.

Entity Use: Program Report

Option Use: 0150 Application

Option Use: 0151 Management Report

*Option Use: 0152 Regularly scheduled
update report (e.g.,
Weekly, Monthly)*

Option Use: 0153 Funding Report

Option Use: 0155 Final Report

Option Use: 9999 Other

0242 Report Title

The description of the name or contents of the report.

Entity Use: Program Report

Option Use: 0996 No option list available

0241 Report Date

The month, day, and year on which a report is submitted.

Entity Use: Program Report

Option Use: 0996 No option list available

Domain: Intermediate Educational Unit (IEU)
Section: Program
Category: Program/Service Delivery Information (IEU)
The prescribed and planned arrangement in which programs/services are provided, including the schedule, location, and setting.

0214 Program Delivery Structure

The regularity with which a program is provided.

Entity Use: Program

Option Use: 0220 *Fixed schedule* Program components are provided on a schedule at a particular time.

Option Use: 0221 *Variable schedule* Program components are provided on a varying schedule.

Option Use: 0874 *One-time* The program is offered as a one-time occurrence.

0219 Program Frequency

The actual (fixed) or average (variable) number of days per week that a program is provided to an individual or group of individuals.

Entity Use: Program

Option Use: 0351 *Less than 1 day*

Option Use: 0001 *1 day*

Option Use: 0223 *2 days*

Option Use: 0224 *3 days*

Option Use: 0225 *4 days*

Option Use: 0226 *5 days*

Option Use: 0227 *6 days*

Option Use: 0228 *7 days*

Option Use: 0229 *Occasional (as on an as-needed basis)*

Option Use: 0230 *Not scheduled*

0226 Program Intensity

The actual (for fixed schedules) or average (for variable schedules) number of hours or portion of hours per week that a program is provided to an individual or group of individuals.

Entity Use: Program

Option Use: 0996 *No option list available*

Domain: Intermediate Educational Unit (IEU)
Section: Program
Category: Program/Service Delivery Information (IEU)
The prescribed and planned arrangement in which programs/services are provided, including the schedule, location, and setting.

0216 Program Duration

The actual (for fixed schedules) or average (for variable schedules) number of weeks per year that a program is provided to an individual or group of individuals.

Entity Use: Program

Option Use: 0996 No option list available

0172 Location of Instruction/Service Description

The location at which an individual receives instruction or service (e.g., room number, building site, campus designation, or address of a hospital, service center, or community building).

Entity Use: Program

Option Use: 0996 No option list available

0129 Facility Type

The functional or organizational classification of a function of a facility.

Entity Use: Program

- Option Use:** 0752 Community facility A building or site belonging to the community and used by an education institution.
- Option Use:** 0753 Home of student The residence of a student.
- Option Use:** 0754 Hospital A building or site belonging to or used by a hospital, sanatorium, or convalescent home.
- Option Use:** 0103 Administrative Office A building or site used to house offices to support activities concerned with the overall business/management, planning, and evaluation of an education agency or school.
- Option Use:** 0756 Residential facility A building or site, belonging to or used by an education institution, at which students are boarded and lodged as well as instructed.
- Option Use:** 0758 School Building A building or site used to support preschool, elementary, and/or secondary instruction or specialized educational program and other education-related services to students.
- Option Use:** 0759 Shared education facility A building or site that belongs to either a public or private school system but which is used by both. This includes private schools that are used for public school classes or programs.

Domain: Intermediate Educational Unit (IEU)

Section: Program

Category: Program/Service Delivery Information (IEU)

The prescribed and planned arrangement in which programs/services are provided, including the schedule, location, and setting.

Option Use: 0760	Support facility	<i>A building or site, not otherwise identified, which is not necessarily used for instructional purposes. This includes administrative offices, carpools, garages, or warehouses.</i>
Option Use: 0761	Vocational training center	<i>A building or site that is used to provide vocational education and training.</i>
Option Use: 0098	Correction or Detention Facility	<i>A place for the confinement of persons in lawful detention.</i>
Option Use: 0100	Religious facility	<i>A building or site that belongs to a religious organization and used by an education institution.</i>
Option Use: 0342	Postsecondary institution	<i>A building or site that belongs to a college or university.</i>
Option Use: 0099	Postsecondary institution	
Option Use: 0101	Business facility	<i>A building or site that belongs to a business.</i>
Option Use: 9999	Other	

0307 Service Setting

The setting and circumstance in which a student is served. (e.g., the educational placement of the student).

Entity Use: Program

Option Use: 0352	Early intervention classroom/center	<i>An organized program of at least one hour in duration provided on regular basis for a group of children; the program is usually directed toward the facilitation of several developmental areas.</i>
Option Use: 0128	Homebound placement instruction	<i>A program that provides itinerant instructional services for students who are unable to leave their homes to attend regular or special day classes because of non-contagious medical conditions, physical disabilities, or emotional problems. Teleclasses, which use special conference-type telephone equipment to provide instruction, may also be provided for these students.</i>

Domain: Intermediate Educational Unit (IEU)

Section: Program

Category: Program/Service Delivery Information (IEU)

The prescribed and planned arrangement in which programs/services are provided, including the schedule, location, and setting.

Option Use: 0129	Hospital placement instruction	<i>A program that provides itinerant instructional services for students who are unable to leave medical treatment facilities to attend regular or special day classes because of non-contagious medical conditions, physical disabilities, or emotional problems. Teleclasses, which use special conference-type telephone equipment to provide instruction, may also be provided for these students.</i>
Option Use: 0355	Regular school campus/regular class placement	<i>A regular elementary or secondary school class in which students with and without special needs are served (e.g., children youth with disabilities are mainstreamed). This may include, for example, children with disabilities placed in: 1) regular classes which provide special education/related services within the classes; 2) regular classes which provide special education/related services outside the classes; or 3) regular classes with special education/related services provided in a resources room.</i>
Option Use: 0356	Outpatient service facility	<i>Health center, clinic, department within a hospital, or another facility that provides walk-in, walk-out diagnostic and treatment services for individuals whose care does not require confinement or a hospital stay.</i>
Option Use: 0132	Private residential placement	<i>A residential facility not under federal, state, or local supervision or control that provides long- or short-term treatment and services, including special education and related services to children with and without disabilities.</i>
Option Use: 0358	Private separate day school placement	<i>A nonresidential facility (e.g., a special education school building) not under federal, state, or local supervision or control in which children with special needs receive special education and/or other services.</i>
Option Use: 0134	Public residential placement	<i>A residential facility under federal, state, or local supervision or control that provides long- or short-term treatment, including special education and related services to children with and without disabilities.</i>

Domain: Intermediate Educational Unit (IEU)

Section: Program

Category: Program/Service Delivery Information (IEU)

The prescribed and planned arrangement in which programs/services are provided, including the schedule, location, and setting.

- Option Use:** 0135 **Public separate day school placement** *A nonresidential facility (e.g., a special education school building) under federal, state, or local supervision or control in which children with special needs receive special education and/or other services.*
- Option Use:** 0136 **Resource room placement (pullout program)** *A classroom that is not a regular classroom in which children with special needs receive special education and/or other services. This may include children placed in resource rooms that provide special education/related services, or resource rooms with part-time instruction in a regular class.*
- Option Use:** 0137 **Separate class placement** *A classroom in which children with special needs receive special education and/or other services outside of the regular classroom. This includes only children educated on a regular campus. It does not include students who receive education programs in public or private separate day or residential facilities. It may include: self-contained special classrooms with part-time instruction in a regular class, or self-contained special classrooms with full-time instruction on a regular school campus.*
- Option Use:** 0138 **Short-term detention facility** *A correctional facility where student offenders with disabilities are placed for a period of temporary custody.*
- Option Use:** 0139 **Regular nursery school/child care center** *A program or service, designed primarily for non-disabled children, regularly attended by a group of children; most of the children in the setting do not have disabilities.*
- Option Use:** 0140 **Itinerant services outside the home** *A program in which preschoolers receive all of their special education and related services at a school, hospital facility on an outpatient basis, or other location for a short period of time (i.e., no more than 3 hours per week). These services may be provided individually or to a small group of children. This may include, but is not limited to: speech instruction up to 3 hours per week in a school, hospital, or other community-based setting.*

Domain: Intermediate Educational Unit (IEU)

Section: Program

Category: Program/Service Delivery Information (IEU)

The prescribed and planned arrangement in which programs/services are provided, including the schedule, location, and setting.

Option Use: 0141 *Respite care*

A temporary child care service that is short-term and non-medical in nature, provided either in or out of the home, designed to provide temporary relief to the primary caregiver.

Option Use: 0756 *Residential facility*

A building or site, belonging to or used by an education institution, at which students are boarded and lodged as well as instructed.

Option Use: 0143 *Reverse mainstream setting*

A program in which preschoolers receive all of their special education and related services in educational programs designed primarily for children with disabilities but that include 50 percent or more children without disabilities.

Domain: Intermediate Educational Unit (IEU)
Section: Program
Category: Student/Family Program Information (IEU)
Information regarding the types of special programs that are available for students and families.

0274 Student/Family Program Type

An indication of the focus of the program or services received by a student or his/her family.

Entity Use: Program

Option Use: 0240 *Regular prekindergarten program*

Option Use: 0241 *Infant and toddlers program*

Option Use: 0242 *Special education services for Birth-Age 2*

Option Use: 0244 *Special education services for preschoolers*

Option Use: 0245 *Migrant early childhood program*

Option Use: 0247 *Day care*

Option Use: 0279 *Academic/Instructional Program (regular education)*

Option Use: 0280 *Adult Basic Education/Remedial Instruction*

Option Use: 0248 *After school child care*

Option Use: 0875 *After school enrichment*

Option Use: 0249 *Alternative education program*

Option Use: 0250 *Before school child care*

Option Use: 0876 *Before school enrichment*

Option Use: 0251 *Bilingual education*

Domain: Intermediate Educational Unit (IEU)
Section: Program
Category: Student/Family Program Information (IEU)
Information regarding the types of special programs that are available for students and families.

Option Use: 0281 Child care so that parents can attend school meetings

Option Use: 0252 Community service projects

Option Use: 0253 Compensatory Education

Option Use: 0282 Continuing Professional Education

Option Use: 0255 Counseling

Option Use: 0256 English as a Second Language

Option Use: 1975 Even Start

Option Use: 0257 Free and reduced price lunch/breakfast

Option Use: 0258 Gifted and talented

Option Use: 0246 Head Start

Option Use: 0283 Health or social services

Option Use: 0260 Hearing or vision screening

Option Use: 0261 Higher order thinking skills

Option Use: 0284 Literacy

Option Use: 1978 Magnet program

Option Use: 0262 Medical services

Option Use: 0285 Occupational education

Option Use: 0286 Orientation to school setting for new families

Domain: Intermediate Educational Unit (IEU)
Section: Program
Category: Student/Family Program Information (IEU)
Information regarding the types of special programs that are available for students and families.

- Option Use: 0287 Parent training/involvement*
- Option Use: 0288 Parenting education*
- Option Use: 0263 Programs for migrants during the school year*
- Option Use: 0265 Programs for migrants during the summer*
- Option Use: 0267 Reading/Literacy*
- Option Use: 0289 Recreational/Avocational Program*
- Option Use: 0268 School supplies*
- Option Use: 0269 Services for out-of-school youth*
- Option Use: 0270 Special education program*
- Option Use: 0271 Special (one-time) events*
- Option Use: 0272 Student assistance programs (counseling, mentoring, identification and referral, etc.)*
- Option Use: 0273 Summer child care*
- Option Use: 0342 Technology*
- Option Use: 0277 Transportation*
- Option Use: 0278 Tutoring/remedial instruction*
- Option Use: 9999 Other*

Domain: Intermediate Educational Unit (IEU)

Section: Program

Category: Student/Family Program Information (IEU)

Information regarding the types of special programs that are available for students and families.

0273 Student Support Service Type

Type of related or ancillary services provided to an individual or a group of individuals within the formal educational system or offered by an outside agency which provides non-instructional services to support the general welfare of students. This includes physical and emotional health, the ability to select an appropriate course of study, admission to appropriate educational programs, and the ability to adjust to and remain in school through the completion of programs. In serving a student with an identified disability, related services include developmental, corrective, or supportive services required to ensure that the individual benefits from special education.

Entity Use: Program

Option Use: 0290 *Adaptive physical education*

Programs designed to foster the development of the following physical activities: physical and motor fitness: fundamental motor skills and patterns; skills in aquatics and dance, including individual and group games; and sports (including intramural and lifetime sports). This term also includes special physical education, adapted physical education, movement education, and motor development.

Option Use: 0291 *Art therapy*

Programs that enable individuals who have mental, emotional, social, or physical problems to achieve self-expression and emotional release by communicating their emotions and conflicts graphically through painting, drawing, sculpting or other art forms. Art therapy can be used as diagnostic tool or a treatment technique.

Domain: Intermediate Educational Unit (IEU)

Section: Program

Category: Student/Family Program Information (IEU)

Information regarding the types of special programs that are available for students and families.

Option Use: 0292 *Assistive technology services*

Programs that directly assist an individual with disabilities in the selection, acquisition, or use of an assistive technology device. Such assistance includes: 1) the evaluation of the needs of an individual, including a functional evaluation of the individual in his or her customary environment; 2) purchasing, leasing, or otherwise providing for the acquisition of assistive technology devices; 3) selecting, designing, fitting, customizing, adopting, applying, maintaining, repairing, or replacing assistive technology devices; 4) coordinating and using other therapies, interventions, or services (e.g., those associated with existing education and rehabilitation plans and programs); 5) training and technical assistance for an individual or, if appropriate, an individual's family members; and 6) training or technical assistance for professionals (including those providing early intervention services), employers, or other individuals who are substantially involved in the major life functions of an individual with disabilities.

Option Use: 0293 *Audiological services*

Services that include: 1) identification of individuals with hearing loss; 2) determination of the range, nature, and degree of hearing loss, and communication functions, by use of audiological evaluation, and speech conservation; 4) creation and administration of programs for prevention of hearing loss; 5) counseling and guidance of students, parent/guardians, and teachers regarding hearing loss; and 6) determination of an individual's need for group and individual amplification, selecting and fitting an appropriate aid, and evaluating the effectiveness of amplification.

Domain: Intermediate Educational Unit (IEU)

Section: Program

Category: Student/Family Program Information (IEU)

Information regarding the types of special programs that are available for students and families.

Option Use: 0294 **Service coordination (case management services)** *Activities carried out by service coordinator to assist and enable an eligible student and his/her family to receive the rights, procedural safeguards, and services that are authorized to be provided under the State's early intervention program. The specific activities include: coordinating the performance of evaluations and assessments; facilitating and anticipating in the development, review, and evaluation of individualized family service plans; assisting families in identifying available service providers; coordinating and monitoring the delivery of available services; informing families of the availability of advocacy services; coordinating with medical and health providers; and facilitating the development of a transition plan to preschool services, if appropriate.*

Option Use: 0295 **Children's protective services** *Programs that investigate reports of child abuse, neglect, and abandonment, and provide for the temporary placement of a child who, for his or her own protection, has been removed from custody of his or her parent/guardians. Program staff works with families that are experiencing the problem of child abuse with the objective of facilitating continued family unification or reunification. These programs also provide ongoing support services for children in permanent placement.*

Option Use: 0297 **Early intervention services** *A program which provides services that: 1) are designed to meet the development needs of each child and family eligible, and are focused on enhancing the child's development; 2) are selected in collaboration with the parent/guardian; 3) are provided under public supervision by qualified personnel, in conformity with an individualized family service plan; 4) are offered at no cost unless subject to federal or state law mandating a system of payments (including a schedule of sliding fees); and 5) meet the standards of the state.*

Option Use: 0298 **Educational therapy** *Programs that provide diagnostic and treatment services which combine psychotherapeutic and tutorial techniques for individuals who have learning disabilities such as dyslexia, perceptual problems, emotional problems or other difficulties.*

Domain: Intermediate Educational Unit (IEU)
Section: Program
Category: Student/Family Program Information (IEU)
Information regarding the types of special programs that are available for students and families.

- Option Use:** 0299 **Family counseling** *Programs that offer therapeutic sessions that focus on the system of relationships and communication patterns between family members and attempt to modify those relationships and patterns to achieve greater harmony. The therapist focuses on the family as a unit rather than concentrating on the member who has been singled out as being in need of treatment.*
- Option Use:** 0300 **Free-breakfast program** *A federally-funded program that provides supplemental nutrition in the form of a free meal at the beginning of the school day for income-eligible students who are unable to pay the full cost. Public and non-profit private schools participating in the program are reimbursed for the breakfasts served.*
- Option Use:** 0301 **Free lunch program** *A federally-funded program that provides supplemental nutrition in the form of a free meal at noon time for income-eligible students who are unable to pay the full cost. Public and non-profit private schools participating in the program are reimbursed for the lunches served.*
- Option Use:** 0302 **Guidance counseling** *Programs that provide advice and guidance for students who need assistance in choosing course or areas for major study, preparing for a vocation or further education, or coping with personal or learning problems.*
- Option Use:** 0303 **Health care** *Programs whose primary purpose is to help individuals achieve and maintain physical well-being through the study, prevention, screening, evaluation and treatment of individuals who have illnesses, injuries, or disabilities.*
- Option Use:** 0304 **Interpretation for the hearing impaired** *Services that enable students who have hearing impairments to communicate their needs manually, verbally, or in writing.*
- Option Use:** 0305 **Mental health counseling** *Programs that specialize in the treatment of students who have adjustment or behavior problems, emotional disturbances, personality disorders, incipient illnesses, and/or other comparable conditions.*

Domain: Intermediate Educational Unit (IEU)
Section: Program
Category: Student/Family Program Information (IEU)
Information regarding the types of special programs that are available for students and families.

- Option Use: 0306 Music therapy** *Programs that use music and music-related activities to help the student maintain mental functioning, to facilitate social and emotional growth, to promote communication, to develop constructive use of leisure time and to improve or maintain motor and perceptual skills. Music can be used as a passive agent as in the case of listening to music to aid in reminiscence, reality orientation or relaxation; or as an active creative process in which the client participates in musical production.*
- Option Use: 0308 Note-taking assistance** *Programs that assist students who are unable to make their own record of classes or lectures.*
- Option Use: 0309 Occupational therapy** *Services that address the functional needs of an individual relating to adaptive development, adaptive behavior and play, and sensory, motor, and postural development. These services are designed to improve the individual's functional ability to perform tasks in the home, school, and community settings and include: 1) identification assessment and intervention; 2) adaptation of the environment, and selection, design and fabrication of assistive and orthodontic devices to facilitate the development and promote the acquisition of functional skills; and 3) prevention or minimization of the impact of initial or future impairment, delay in development, or loss of functional ability.*
- Option Use: 0310 Orientation and mobility services** *Programs that help individuals who are blind or who have visual impairments to develop the fundamental spatial concepts and skills that are necessary for maximum mobility and independent living. Instruction focuses on moving safely and efficiently in the school, home or community environment, and usually includes procedures for street crossings, travel in unfamiliar areas, utilization of public transportation, and appropriate use of aids such as sighted guides or canes.*
- Option Use: 0311 Parenting skills assistance** *Programs that offer classes, groups, or other educational opportunities for parents or potential parents who want to acquire the knowledge and skills to be effective in their parenting role.*

Domain: Intermediate Educational Unit (IEU)
Section: Program
Category: Student/Family Program Information (IEU)
Information regarding the types of special programs that are available for students and families.

- Option Use:** 0312 **Peer services** *Programs that specialize in assisting the student through peer interaction. Such programs include peer counseling, tutoring, and leadership activities.*
- Option Use:** 0313 **Physical therapy** *Services to prevent or alleviate movement dysfunction and related functional problems that include: 1) screening, evaluation, and assessment of children and youth with disabilities to identify movement dysfunction; 2) obtaining, interpreting, and integrating information appropriate to program planning to prevent or alleviate movement dysfunction and related functional problems; and 3) providing individual or group services or treatment to prevent, alleviate, or compensate for movement dysfunction and related functional problems.*
- Option Use:** 0314 **Reader service** *Programs that provide textbook reading services for individuals who are blind or have visual impairments.*
- Option Use:** 0315 **Recreation service** *Programs that may include: 1) assessment of leisure function; 2) therapeutic recreation services; 3) recreation programs in schools and community agencies; and 4) leisure education.*
- Option Use:** 0316 **Reduced-price breakfast program** *A federally-funded program that provides supplemental nutrition in the form of a reduced cost meal at the beginning of the school day for income-eligible students who are unable to pay the full cost. Public and non-profit private schools participating in the program are reimbursed for the breakfasts served.*
- Option Use:** 0317 **Reduced-price lunch program** *A federally-funded program that provides supplemental nutrition in the form of a reduced cost meal at noon time for income-eligible students who are unable to pay the full cost. Public and non-profit private schools participating in the program are reimbursed for the lunches served.*
- Option Use:** 0318 **Rehabilitation counseling services** *Programs that provide a combination of treatment and education services designed to restore maximum functioning, a sense of well-being, and a personally satisfying level of independence in individuals who have temporary or permanent disabilities.*

Domain: Intermediate Educational Unit (IEU)

Section: Program

Category: Student/Family Program Information (IEU)

Information regarding the types of special programs that are available for students and families.

- Option Use:** 0319 **School clothing** *Programs that pay for or provide new or used clothing to students who have nothing appropriate to wear to school and whose parent/guardians are unable to afford these items at retail prices.*
- Option Use:** 0320 **School health nursing services** *Services provided by a qualified school health nurse or other registered nurse/nurse practitioner.*
- Option Use:** 0321 **Special transportation** *Transportation arrangements provided to students to and from home, school, or other service sites.*
- Option Use:** 0322 **Speech-language therapy** *Individual or group therapy sessions that focus on the remediation of specific communicative or pharyngeal disorders and delays in the development of communication skills including: 1) speech sounds that are omitted, replaced by substitute sounds, or distorted; 2) voice problems in which pitch, loudness or quality of voice are affected; or 3) stuttering. Therapy includes the identification of individuals with such disorders and developmental delays, including the diagnosis and appraisal of specific disorders and delays in those skills. It also includes referral for medical or other professional services necessary for the habilitation or rehabilitation of individuals with those disorders and developmental delays. Finally, it includes the provision of services for habilitation, rehabilitation, or prevention of such disorder and developmental delays.*
- Option Use:** 0323 **Study skills assistance** *Programs that provide individual or small group assistance for students who want to improve their study habits, test preparation skills and test-taking techniques.*

Domain: Intermediate Educational Unit (IEU)
Section: Program
Category: Student/Family Program Information (IEU)
Information regarding the types of special programs that are available for students and families.

- Option Use:** 0324 **Substance abuse education/prevention** *Programs that provide a variety of services including: 1) individual, group and/or family counseling; 2) knowledge and skill-enhancing activities; and 3) structured groups that focus on family dynamics, problem solving, self-esteem, and/or similar issues. These programs care for students who are at risk of drug abuse (e.g., those who are currently in an experimental stage (light use), who have family members or peer groups who use alcohol or drugs, or who have behavioral, emotional, or other problems at home, in school, in the community, or with the criminal justice system). Substance abuse education programs also offer presentations about the risks of substance use to students at school and various other community settings.*
- Option Use:** 0325 **Teen/adolescent family planning** *Programs that offer family planning services including pregnancy counseling, birth control, and pregnancy testing which are especially designed to meet the needs and concerns of teenage students who are pregnant or are concerned about becoming pregnant or impregnating.*
- Option Use:** 0326 **Test assistance** *Programs that provide assistance for students with disabilities who need help in reading or writing responses to test items. Examples of such assistance include the administration of untimed tests and the presence of test facilitators for autistic children.*
- Option Use:** 0327 **Translating/interpreting** *Services that allow individuals who can not comprehend or communicate using either the spoken or written word to understand express themselves (e.g., foreign language translator and sign language interpreter).*
- Option Use:** 0329 **Tutoring services** *Individualized or small group instruction for students who need assistance in learning one or more components of a prescribed curriculum. Tutoring usually supplements a regular school program, and may be provided by peer students, teachers, or other personnel at school, in an individual's home, or at a community agency site.*

Domain: Intermediate Educational Unit (IEU)
Section: Program
Category: Student/Family Program Information (IEU)
Information regarding the types of special programs that are available for students and families.

- Option Use:** 0330 **Vision services** *Services that include: 1) evaluation and assessment of visual functioning, including the diagnosis and appraisal of specific visual disorders, delays, and disabilities; 2) referrals for medical or other professional services necessary for the habilitation or rehabilitation of visual functioning disorders; and 3) training for communication, communication, orientation and mobility, visual, and independent living skills, and any additional training necessary to activate visual motor abilities.*
- Option Use:** 0331 **Psychological services** *Services that address the psychological needs of the individual through the administering of psychological needs of the individual through the administering of psychological and developmental tests, and other assessment procedures. They also involve the interpretation of assessment results. In addition, they include obtaining, integrating, and interpreting information about individual behavior, and individual and family conditions related to learning, mental health, and development. Finally, the services also involve the planning and management of a program of psychological services, including psychological counseling for children and parents, family counseling, consultation on child development, parent training, and education programs.*
- Option Use:** 0332 **Medical services only for diagnostic or evaluation purposes** *Services provided by a licensed physician to determine a child's developmental status and need for early intervention services.*
- Option Use:** 0333 **Family training, counseling, and home visits** *Services provided, as appropriate, by social workers, psychologists, and other qualified personnel to assist the family of a child eligible under this part in understanding the special needs of the child and enhancing the child's development.*
- Option Use:** 0334 **Developmental childcare program** *An organized program that provides childcare services on regular basis for a group of children; the program is directed toward the facilitation of several developmental areas.*

Domain: Intermediate Educational Unit (IEU)

Section: Program

Category: Student/Family Program Information (IEU)

Information regarding the types of special programs that are available for students and families.

Option Use: 0335 *Nursing service*

Services that are provided for the assessment of health status for the purpose of providing nursing care, including the identification of patterns of human response to actual or potential health problems. They also include the provision of nursing care to prevent health problems, restore or improve functioning, and promote optimal health and development. Finally, they involve the administration of medications, treatments, and regimens prescribed by a licensed physician.

Option Use: 0336 *Nutrition services*

Services that conduct individual assessments in nutritional history and dietary intake; anthropometrics, biochemical, and clinical variables; feeding skills and feeding problems; and food habits and food preferences. They also develop and monitor appropriate plans to address the nutritional needs of eligible children, and make referrals to appropriate community resources to carry out nutritional programs.

Option Use: 0337 *Social work services*

Services that involve making home visits to evaluate a child's living conditions and patterns of parent-child interaction; preparing a social or emotional developmental assessment of the child within the family context; providing individual and family-group counseling with parents and other family members, and appropriate social skill-building activities with the child and parents; working with those problems in a child's and family's living situation (home, community, and any center where early intervention services are provided) that affect the child's maximum utilization of early intervention services; and identifying, mobilizing, and coordinating community resources and services to enable the child and family to receive maximum benefit from early intervention services.

Option Use: 9999 *Other*

Domain:	Intermediate Educational Unit (IEU)
Section:	Program
Category:	Student/Family Program Information (IEU) Information regarding the types of special programs that are available for students and families.

0289 Transitional Support Service Type

Services that aim to: 1) strengthen and coordinate special programs and related services for individuals with special needs, including students with disabilities, who are currently in school or have recently left school and may benefit from assistance during the transition to postsecondary education, vocational training, competitive employment (including supported employment), continuing education or adult services; 2) stimulate the improvement and vocational and life skills to enable students with special needs to be better prepared for transition to adult life and services.

Entity Use: Program

Option Use: 0878 **Case management services** *Programs that develop case plans for the evaluation, treatment and/or care of individuals who, because of age, illness, disability or other difficulties, are unable to arrange for services on their own behalf. The services also assess the individual's needs, coordinate the delivery of services, ensure that services are obtained in accordance with the case plan, and monitor progress to ensure that services are having a desired impact.*

Option Use: 0881 **Communication services** *Programs that help participants develop or refine their communication skills, usually by focusing on communication in a particular context (e.g., helping a parent/guardian communicate with a child or helping professionals communicate with their clients). Training may emphasize active listening skills, problem-solving skills, conflict resolution techniques, body language, empathy, sensitivity to the values and/or cultural background of other, genuineness and other facets of the communication process.*

Option Use: 0882 **Community recreational services** *Programs that provide equipment and facilities that ensure individuals with special needs can participate in specific recreational activities, games, or sports of their choice, regardless of age.*

Option Use: 0883 **Independent living** *Assistance provided to individuals with special needs including those with disabilities: 1) to learn the basic skills of daily living through individual and group counseling and instruction; 2) to experience and practice coping with real or simulated life situational demands; or 3) to use assistive devices, special equipment, or specialized assistant.*

Domain: Intermediate Educational Unit (IEU)
Section: Program
Category: Student/Family Program Information (IEU)
Information regarding the types of special programs that are available for students and families.

- Option Use:** 0884 **Mental health services** *Programs that provide services to individuals who have been hospitalized for treatment of acute or chronic mental or emotional disturbances, and facilitate their return to the community. The programs also offer psychiatric treatment in a setting that is less restrictive than inpatient hospitalization.*
- Option Use:** 0885 **Residential services** *Programs that provide a therapeutic living environment in community-based residential facilities for individuals with special needs, including those with emotional and/or behavioral problems. Such individuals require a structure, supervised treatment program that may include individual, group, family, and other treatment modalities as appropriate.*
- Option Use:** 0886 **Supported employment services** *Programs that find paid, meaningful work in a variety of integrated settings for individuals who have special needs, including those with developmental disabilities. Services include assigning a "job coach" to work side-by-side with each client, offering advocacy to the employer and other employees, training in basic job skills and work-related behaviors, assisting with specific tasks as needed, and providing initial and ongoing support as required to ensure that the individual retains competitive employment.*
- Option Use:** 0887 **Technological aids** *Structural or sensory aids provided to students with special physical or physiological needs in order to help them to better adapt to everyday work and/or learning environments.*
- Option Use:** 0888 **Transportation services** *Services that provide transportation for individuals, or make arraignments to transport individuals, to and from sites in which they are involved in vocational or life situations.*
- Option Use:** 0889 **Vocational rehabilitation training and job placement** *Programs that provide adaptive vocational training as a method of rehabilitating students with special needs, including those with disabilities. Program support continues beyond the rehabilitation and training phases, and includes job placement services.*
- Option Use:** 9999 **Other**

Domain: Intermediate Educational Unit (IEU)
Section: Accountability
Category: Accountability (IEU)
Identifies the standards and the education institution's performance against the standards

0013 Accountability Report Title

The title of the accountability report.

Entity Use: Accountability Report

Option Use: 0996 No option list available

0012 Accountability Report Producing Organization

The name of the organization that produced the accountability report.

Entity Use: Accountability Report

Option Use: 0996 No option list available

0842 Accountability Report Producing Organization Type

The type of organization that produced the accountability report.

Entity Use: Accountability Report

Option Use: 0859 *Federal (e.g., Congress, Bureau of Indian Affairs, Department of Defense, US Department of Education)*

Option Use: 0860 *State/Territory (e.g., State Education Agency, Health and Human Services, Corrections, State Boards of Education, State Legislators)*

Option Use: 0861 *Regional (e.g., Intermediate Education Agency, Cooperatives, BOCES, Cross-state agencies)*

Option Use: 0862 *Local (e.g., School Board, City Council)*

Option Use: 0675 *School*

Domain: Intermediate Educational Unit (IEU)
Section: Accountability
Category: Accountability (IEU)
Identifies the standards and the education institution's performance against the standards

Option Use: 0864 Private/Religious (e.g., Catholic diocese, private school board)

0304 Web Site Address (URL)

Unique Resource Locator. The unique address of a Web page.

Entity Use: Accountability Report

Option Use: 0996 No option list available

0114 Date of Release

The day, month, and year that the accountability report is released.

Entity Use: Accountability Report

Option Use: 0996 No option list available

0257 School Year

The year for a reported school session.

Entity Use: Accountability Report

Option Use: 0996 No option list available

0079 Beginning Date of Data in Report

The first month, day, and year of data covered in the report.

Entity Use: Accountability Report

Option Use: 0996 No option list available

0123 Ending Date of Data in Report

The last month, day, and year of data covered in the report.

Entity Use: Accountability Report

Option Use: 0996 No option list available

0010 Accountability Focus

A description of the educational unit under evaluation for accountability.

Entity Use: Accountability Report

Option Use: 0996 No option list available

Domain:	Intermediate Educational Unit (IEU)
Section:	Accountability
Category:	Accountability (IEU) Identifies the standards and the education institution's performance against the standards

0078 Base Indicators

A description of the indicators that are used as the primary indicators of improvement and performance.

Entity Use: **Accountability Report**

Option Use: **0393 Demographics**

Option Use: **0394 Outcome**

Option Use: **0395 Process**

Option Use: **9999 Other**

0149 Indicator Type

The specific types of indicators used.

Entity Use: **Accountability Report**

Option Use: **0996 No option list available**

0205 Performance Benchmark

A description of the performance levels that are used to track progress and performance.

Entity Use: **Accountability Report**

Option Use: **0996 No option list available**

0206 Performance Rating

Indicator of performance status in relation to benchmarks (e.g., score, grade).

Entity Use: **Accountability Report**

Option Use: **0996 No option list available**

0011 Accountability Interventions

A description of the interventions as a result of the accountability results.

Entity Use: **Accountability Report**

Option Use: **0396 Improvement planning**

Option Use: **0397 Strategic planning**

Option Use: **0398 Professional development**

Domain: Intermediate Educational Unit (IEU)
Section: Accountability
Category: Accountability (IEU)
Identifies the standards and the education institution's performance against the standards

Option Use: 0401 Provide additional assistance to schools (e.g., Title I)

Option Use: 0402 Provide additional financial resources to low performing units

Option Use: 9999 Other

0015 Accountability Sanctions

A description of the sanctions as a result of the accountability results.

Entity Use: Accountability Report

Option Use: 0897 Warning

Option Use: 0898 Probation or watch lists

Option Use: 0899 Monetary penalties to units

Option Use: 0900 Management change

Option Use: 0901 Accreditation change

Option Use: 0903 Dissolving the educational unit

Option Use: 0904 Staff dismissal

Option Use: 0905 Staff monetary penalties

Option Use: 0908 Loss of charter

Option Use: 9999 Other

0014 Accountability Rewards

A description of the rewards as a result of the accountability results.

Entity Use: Accountability Report

Option Use: 1004 Non-monetary awards to staff

Option Use: 0404 Monetary awards

Domain: Intermediate Educational Unit (IEU)
Section: Accountability
Category: Accountability (IEU)
Identifies the standards and the education institution's performance against the standards

Option Use: 0405 Exemption from regulations

Option Use: 0406 Accreditation

Option Use: 0407 Direct monetary awards to staff members

Option Use: 0408 Staff salary increases

Option Use: 9999 Other

0255 School Honor or Award

A description of educational or professional honors or awards earned by the school.

Entity Use: Accountability Report

Option Use: 0414 National school of excellence

Option Use: 0415 State school of excellence

Option Use: 0416 Monetary

Option Use: 0406 Accreditation

Option Use: 9999 Other

0077 Award Amount

The amount of money awarded to the individual or institution for high performance or improvement.

Entity Use: Accountability Report

Option Use: 0996 No option list available

Domain: Intermediate Educational Unit (IEU)
Section: Accountability
Category: Federal Accountability Standards (IEU)
Identifies the standards and the education institution's performance against federal accountability standards.

0028 Adequate Yearly Progress Status

An indication as to whether the education institution meets Adequate Yearly Progress (AYP) standards.

Entity Use: Accountability Report

Option Use: 0910 Meets AYP standards

Option Use: 0911 Does not meet AYP standards

0026 Adequate Yearly Progress Failure Begin Date

The month, day, and year on which the education institution fails to meet AYP standards.

Entity Use: Accountability Report

Option Use: 0996 No option list available

0027 Adequate Yearly Progress Met Date

The month, day, and year on which the education institution meets AYP standards.

Entity Use: Accountability Report

Option Use: 0996 No option list available

0018 Actions for Adequate Yearly Progress Failure

The type of action that the education institution must comply with when it fails to meet AYP standards.

Entity Use: Accountability Report

Option Use: 0912 School Improvement and Public School Choice Education institution does not meet AYP standards for 2 consecutive years.

Option Use: 0914 Correction Action Education institution does not meet AYP standards for 4 consecutive years.

Option Use: 0915 Restructuring Education institution does not meet AYP standards for 5 consecutive years.

Domain:	Intermediate Educational Unit (IEU)
Section:	Instructional Programs
Category:	Course Information (IEU)

A description of the courses offered by the educational institution or agency.

0107 Course Title

The descriptive name given to a course of study offered in a school or other institution or organization. In departmentalized classes at the elementary, secondary, and postsecondary levels (and for staff development activities), this refers to the name by which a course is identified (e.g., American History, English III). For elementary and other non-departmentalized classes, it refers to any portion of the instruction for which a grade or report is assigned (e.g., reading, composition, spelling, and language arts).

Entity Use: Course

Option Use: 0996 No option list available

0102 Course Code

The actual code that identifies the organization of subject matter and related learning experiences provided for the instruction of students. (Note: A list of course codes and titles can be found in appendix N).

Entity Use: Course

Option Use: 0996 No option list available

0103 Course Code System

A system that is used to identify the organization of subject matter and related learning experiences provided for the instruction of students.

Entity Use: Course

Option Use: 0533 *NCES Pilot Standard National Course Classification System Codes for Secondary Education*

Option Use: 0534 *State course code*

Option Use: 0535 *LEA course code*

Option Use: 0536 *School course code*

Option Use: 0537 *University course code*

Option Use: 0538 *Intermediate agency course code*

Option Use: 9999 *Other*

Domain:	Intermediate Educational Unit (IEU)
Section:	Instructional Programs
Category:	Course Information (IEU)
	A description of the courses offered by the educational institution or agency.

0122 Elementary Subject/Course

A classification of related subjects/courses or units of subjects/courses provided for students of elementary school levels.

Entity Use: Course

Option Use: 0539 *Computer science programming*

Option Use: 0540 *Computer skills/literacy*

Option Use: 0541 *Elective activities*

Option Use: 0256 *English as a Second Language*

Option Use: 0542 *Fine Arts - Art*

Option Use: 0543 *Fine Arts - Dance*

Option Use: 0544 *Fine Arts - Drama/Theater*

Option Use: 0545 *Fine Arts - Music*

Option Use: 1010 *Foreign language and literature*

Option Use: 0547 *Geography*

Option Use: 0548 *Handwriting/penmanship*

Option Use: 0549 *Health*

Option Use: 0550 *History*

Option Use: 0551 *Home economics*

Option Use: 0552 *Industrial arts*

Option Use: 0553 *Keyboarding/typing*

Option Use: 0554 *Language arts*

Option Use: 0555 *Library skills*

Option Use: 0556 *Mathematics/arithmetic*

Domain: Intermediate Educational Unit (IEU)
Section: Instructional Programs
Category: Course Information (IEU)
A description of the courses offered by the educational institution or agency.

Option Use: 0557 Military science

Option Use: 0558 Multi/Interdisciplinary studies

Option Use: 0559 Physical education

Option Use: 0560 Reading

Option Use: 0561 Religious education and theology

Option Use: 0562 Science

Option Use: 0563 Social studies

Option Use: 0565 Spelling

Option Use: 0566 Study skills

Option Use: 0567 Test preparation

Option Use: 9999 Other

0104 Course Description

A description of the content standards and goals covered in the course. Reference may be made to state or national content standards.

Entity Use: Course

Option Use: 0996 No option list available

0106 Course Instructional Level

An indication of the general nature and difficulty of instruction provided throughout a course.

Entity Use: Course

Option Use: 0568 Remedial

A course offered for the improvement of any particular deficiency, including a deficiency in content previously taught but not learned.

Domain: Intermediate Educational Unit (IEU)

Section: Instructional Programs

Category: Course Information (IEU)

A description of the courses offered by the educational institution or agency.

- Option Use: 0569** *Special education course* A course that adopts the curriculum, materials, or instruction for students identified as needing special education. This may include instruction for students with any of the following: autism, deaf-blindness, hearing impairment, mental retardation, multiple disabilities, orthopedic impairment, serious emotional disturbance, specific learning disability, speech or language impairment, traumatic brain injury, visual impairment, developmental delay, and other health impairments.
- Option Use: 0570** *Basic* A course focusing primarily on skills development, including literacy in language, mathematics, life and physical sciences, and social sciences and history.
- Option Use: 0571** *General* A course providing instruction (in a given subject matter area) that focuses primarily on general concepts for the appropriate grade level.
- Option Use: 0572** *Honors level* An advanced level course designed for students who have earned honors status according to educational requirements.
- Option Use: 0573** *Gifted and talented level* An advanced level course designed primarily for students who have qualified for and enrolled in a school, educational institution, or district gifted and talented program.
- Option Use: 0574** *International Baccalaureate program* A program of study, sponsored and designed by the International Baccalaureate Organization (IBO), that leads to examinations and meets the needs of secondary school students between the ages of 16 and 19 years. Designed as a comprehensive two-year curriculum that allows its graduates to fulfill requirements of various national education systems, the diploma model is based on the pattern of no single country but incorporates elements of several. The program is available in English, French and Spanish. In addition to the diploma program mentioned above, the IBO also offers programs for students between the age of 3 and the age of 16.

Domain: Intermediate Educational Unit (IEU)

Section: Instructional Programs

Category: Course Information (IEU)

A description of the courses offered by the educational institution or agency.

- Option Use:** 0575 *Advanced Placement* An advanced, college-level course designed for students who achieve a specified level of academic performance. Upon successful completion of the course and a standardized Advanced Placement examination, a student may receive college credit.
- Option Use:** 0576 *College level* A course, often taken at or in conjunction with a postsecondary institution, which contains instruction equivalent to a college-level course and for which a student may get college credit(s).
- Option Use:** 0577 *Untracked* A course that is not limited to one level of instruction so as to meet the needs of student groups at a variety of educational levels.
- Option Use:** 0578 *English Language Learner (ELL)* A course designed for students with a language background other than English, and whose proficiency in English is such that the probability of the individual's academic success in an English-only environment is below that of a peer with an English language background.
- Option Use:** 0579 *Accepted as a high school equivalent* A secondary-level course offered at an education institution other than a secondary school (such as adult learning center or a community college) or through correspondence or distance learning.

0145 High School Course Requirement

An indication that this course credit is required for a high school diploma.

Entity Use: Course

Option Use: 0002 *Yes*

Option Use: 0232 *No*

0270 State University Course Requirement

Code indicating that the course meets the state university admissions requirements for a particular subject area.

Entity Use: Course

Option Use: 0002 *Yes*

Option Use: 0232 *No*

Domain: Intermediate Educational Unit (IEU)
Section: Instructional Programs
Category: Course Information (IEU)
A description of the courses offered by the educational institution or agency.

0110 Curriculum Framework Type

An indication of the standard curriculum used for this course.

Entity Use: Course

Option Use: 0612 *State Curriculum Framework*

Option Use: 0613 *LEA Curriculum Framework*

Option Use: 0614 *School Curriculum Framework*

Option Use: 0615 *Private, Religious Curriculum*

Option Use: 9999 *Other*

0109 Curriculum Framework Name

The name of the curriculum framework use for this course.

Entity Use: Course

Option Use: 0996 *No option list available*

0034 Aligned with State Standards

An indication whether a course is aligned with the state's standards.

Entity Use: Course

Option Use: 0002 *Yes*

Option Use: 0232 *No*

0108 Credit Type Earned

The type of credits or units of value awarded for the completion of a course.

Entity Use: Course

Option Use: 0585 *Carnegie unit*

A standard measurement used for secondary education that represents the completion of a course that meets one period per day for one school year.

Domain: Intermediate Educational Unit (IEU)

Section: Instructional Programs

Category: Course Information (IEU)

A description of the courses offered by the educational institution or agency.

Option Use: 0586	Semester hour credit	<i>A term frequently used to indicate the number of hours of instruction per week (or the equivalent) for a course taken for one semester.</i>
Option Use: 0587	Trimester hour credit	<i>A term frequently used to indicate the number of hours of instruction per week (or equivalent) for a course taken for one trimester.</i>
Option Use: 0588	Quarter hour credit	<i>A term frequently used to indicate the number of hours of instruction per week (or equivalent) for a course taken for one quarter.</i>
Option Use: 0589	Quinmester hour credit	<i>A term frequently used to indicate the number of hours of instruction per week (or the equivalent) for a course taken for one quinmester (i.e., one of five equal segments into which a school year is divided).</i>
Option Use: 0590	Mini-term hour credit	<i>A term frequently used to indicate the number of hours of instruction per week (or equivalent) for a course taken for a mini-term.</i>
Option Use: 0591	Summer term hour credit	<i>A term frequently used to indicate the number of hours of instruction per week (or the equivalent) for a course taken for a summer term.</i>
Option Use: 0592	Intersession hour credit	<i>A term frequently used to indicate the number of hours of instruction per week (or the equivalent) for a course taken during an intersession.</i>
Option Use: 0595	Long session hour credit	<i>A term frequently used to indicate the number of hours of instruction per week (or the equivalent) for a course taken during a long session.</i>
Option Use: 0596	Twelve month hour credit	<i>A term frequently used to indicate the number of hours of instruction per week (or the equivalent) for a course taken during a year-round session.</i>
Option Use: 0597	Vocational credit	<i>A term frequently used to indicate the number of hours received by an individual upon completion of a vocational education program (course or series of courses).</i>
Option Use: 0598	Adult education credit	<i>A term frequently used to indicate the number of hours received by an individual upon completion of an adult education program (course or series of courses).</i>

Domain: Intermediate Educational Unit (IEU)

Section: Instructional Programs

Category: Course Information (IEU)

A description of the courses offered by the educational institution or agency.

Option Use: 0599 **Credit by examination** *A term frequently used to indicate the number of hours received by an individual upon completion of a course by passing the proficiency examination for the course.*

Option Use: 0600 **Correspondence credit** *A term frequently used to indicate the number of hours received by an individual upon completion of a self-paced instructional program (course or series of courses) offered by mail or via the Internet with no direct contact with faculty.*

Option Use: 0601 **Converted occupational experience credit** *A term frequently used to indicate the number of hours received by an individual based on life experience.*

Option Use: 9998 **None**

Option Use: 9999 **Other**

0193 Number of Credits Attempted

The number of credits that a student can earn for enrolling in and completing a given course.

Entity Use: Course

Option Use: 0996 **No option list available**

0038 Applicable Grades

The specific grade or combination of grades.

Entity Use: Course

Option Use: 0787 **Infants/Toddler**

Option Use: 0788 **Preschool**

Option Use: 0789 **Pre-kindergarten**

Option Use: 0805 **Kindergarten**

Option Use: 0790 **First Grade**

Option Use: 0791 **Second Grade**

Option Use: 0792 **Third Grade**

Option Use: 0793 **Fourth Grade**

Domain: Intermediate Educational Unit (IEU)

Section: Instructional Programs

Category: Course Information (IEU)

A description of the courses offered by the educational institution or agency.

Option Use: 0794 Fifth Grade

Option Use: 0795 Sixth Grade

Option Use: 0796 Seventh Grade

Option Use: 0798 Eighth Grade

Option Use: 0799 Ninth Grade

Option Use: 0800 Tenth Grade

Option Use: 0801 Eleventh Grade

Option Use: 0802 Twelfth Grade

Option Use: 0803 Grade 13

Option Use: 1003 Postsecondary

Option Use: 0013 Adult

Option Use: 0804 Ungraded

Option Use: 9999 Other

0266 Session Type

A prescribed span of time when an education institution is open, instruction is provided, and students are under the direction and guidance of teachers and/or education institution administration. A session may be interrupted by one or more vacations.

Entity Use: Course

Option Use: 0827 Full school year

A regular school term consisting of no major subdivision of time segments. It usually begins in the late summer or early fall and ends in late spring or early summer (e.g., elementary school).

Option Use: 0828 Semester

One of two equal segments into which a school year is divided.

Option Use: 0829 Trimester

One of three equal segments into which a school year is divided.

Option Use: 0830 Quarter

One of four equal segments into which a school year is divided.

Domain: Intermediate Educational Unit (IEU)

Section: Instructional Programs

Category: Course Information (IEU)

A description of the courses offered by the educational institution or agency.

Option Use: 0831 *Quinmester*

One of five equal segments into which a school year is divided.

Option Use: 0832 *Mini-term*

A school term which is shorter than a regular session.

Option Use: 0833 *Summer term*

A school term which takes place in the summer between two regular school terms.

Option Use: 0834 *Intersession*

A short session which occurs between longer sessions.

Option Use: 0835 *Long session*

A session that is longer than a semester but shorter than a full year.

Option Use: 0837 *Twelve month*

An educational program that operates on a full twelve month cycle.

Option Use: 9999 *Other*

0264 Session Beginning Date

The month, day, and year on which a session begins.

Entity Use: Course

Option Use: 0996 *No option list available*

0265 Session Ending Date

The month, day, and year on which a session ends.

Entity Use: Course

Option Use: 0996 *No option list available*

Domain: Intermediate Educational Unit (IEU)
Section: Activities
Category: Extra-curricular/Co-curricular Activities (IEU)
Information about the extra-curricular and co-curricular activities that are offered at the education institution.

0023 Activity Title

The title that identifies a particular co-curricular or extra-curricular activity.

Entity Use: Activity

Option Use: 0996 *No option list available*

0019 Activity Code

The code used to identify the co-curricular or extra-curricular activity that is offered at the education institution.

Entity Use: Activity

Option Use: 0721 *4 H*

Option Use: 0729 *Academic
Team/Knowledge Bowl*

Option Use: 0628 *Archery*

Option Use: 0683 *Art and graphic design*

Option Use: 0700 *Art club*

Option Use: 0629 *Badminton*

Option Use: 0677 *Band*

Option Use: 0630 *Baseball*

Option Use: 0631 *Basketball*

Option Use: 0633 *Bowling*

Option Use: 0718 *Boy Scouts*

Option Use: 0691 *Broadcasting*

Option Use: 0713 *Business Professionals of
America*

Option Use: 0634 *Boxing*

Option Use: 0725 *Other club or organization*

Option Use: 0667 *Cheerleading*

Domain: Intermediate Educational Unit (IEU)

Section: Activities

Category: Extra-curricular/Co-curricular Activities (IEU)

Information about the extra-curricular and co-curricular activities that are offered at the education institution.

- Option Use: 0722 Chess club*
- Option Use: 0680 Chorus*
- Option Use: 0671 Class officer*
- Option Use: 0670 Class president*
- Option Use: 0701 Computer club*
- Option Use: 0635 Crew*
- Option Use: 0636 Cross country*
- Option Use: 0684 Dance*
- Option Use: 0685 Dance team*
- Option Use: 0707 Distributive Education
Clubs of America (DECA)*
- Option Use: 0637 Diving*
- Option Use: 0696 Drama club*
- Option Use: 0688 Drill team*
- Option Use: 0705 Family, Career and
Community Leaders of
America*
- Option Use: 0694 Family consumer science*
- Option Use: 0639 Fencing*
- Option Use: 0638 Field hockey*
- Option Use: 0640 Football*
- Option Use: 0724 Fraternity*
- Option Use: 0702 Future Business Leaders
of America - Phi Beta
Lambda (FBLA - PBL)*

Domain: Intermediate Educational Unit (IEU)
Section: Activities
Category: Extra-curricular/Co-curricular Activities (IEU)
Information about the extra-curricular and co-curricular activities that are offered at the education institution.

- Option Use: 0703 Future Teachers of America*
- Option Use: 0719 Girl Scouts*
- Option Use: 0641 Golf*
- Option Use: 0642 Gymnastics*
- Option Use: 0706 Health Occupations Students of America*
- Option Use: 0735 Other honor society*
- Option Use: 0644 Ice hockey*
- Option Use: 0679 Jazz ensemble*
- Option Use: 0690 Journalism*
- Option Use: 0717 Key Club*
- Option Use: 0645 Lacrosse*
- Option Use: 0697 Language club*
- Option Use: 0693 Literary magazine*
- Option Use: 0646 Martial arts*
- Option Use: 0732 Mu Alpha Theta*
- Option Use: 0674 Music - Instrumental*
- Option Use: 0676 Music - Theory and Composition*
- Option Use: 0673 Music - Vocal*
- Option Use: 0681 Other music*
- Option Use: 0730 National Beta Club*
- Option Use: 0726 National Forensics League*

Domain: Intermediate Educational Unit (IEU)
Section: Activities
Category: Extra-curricular/Co-curricular Activities (IEU)
Information about the extra-curricular and co-curricular activities that are offered at the education institution.

Option Use: 0704 National Future Farmers of America (FFA)

Option Use: 0727 National Honor Society

Option Use: 0678 Orchestra

Option Use: 0714 Peer counseling

Option Use: 0689 Other performing arts

Option Use: 0647 Polo

Option Use: 0733 Psi Eta (Science Honorary)

Option Use: 0648 Racquetball

Option Use: 0664 Rodeo

Option Use: 0649 Rugby

Option Use: 0650 Sailing

Option Use: 0699 Science club

Option Use: 0665 Scuba diving

Option Use: 0652 Soccer

Option Use: 0651 Skiing

Option Use: 0653 Softball

Option Use: 0723 Sorority

Option Use: 0695 Speech/Debate

Option Use: 0668 Other sport

Option Use: 0672 Other student leadership and government

Option Use: 0655 Squash

Option Use: 0728 State Honor Society

Domain: Intermediate Educational Unit (IEU)

Section: Activities

Category: Extra-curricular/Co-curricular Activities (IEU)

Information about the extra-curricular and co-curricular activities that are offered at the education institution.

Option Use: 0658 Team handball

Option Use: 0716 Students Against Drunk Driving (SADD)

Option Use: 0711 Technology Student Association (TSA)

Option Use: 0659 Tennis

Option Use: 0932 Student body officer

Option Use: 0666 Team manager

Option Use: 0669 Student body president

Option Use: 0656 Swimming

Option Use: 0682 Theater/Drama

Option Use: 0657 Synchronized swimming

Option Use: 0734 Thespian Society

Option Use: 0660 Track and field

Option Use: 0715 Tutoring

Option Use: 0712 Vocational Industrial Clubs of America

Option Use: 0661 Volleyball

Option Use: 0662 Water polo

Option Use: 0663 Wrestling

Option Use: 0692 Year book

Option Use: 9999 Other

0038 Applicable Grades

The specific grade or combination of grades.

Entity Use: Activity

Domain: Intermediate Educational Unit (IEU)

Section: Activities

Category: Extra-curricular/Co-curricular Activities (IEU)

Information about the extra-curricular and co-curricular activities that are offered at the education institution.

Option Use: 0787 Infants/Toddler

Option Use: 0788 Preschool

Option Use: 0789 Pre-kindergarten

Option Use: 0805 Kindergarten

Option Use: 0790 First Grade

Option Use: 0791 Second Grade

Option Use: 0792 Third Grade

Option Use: 0793 Fourth Grade

Option Use: 0794 Fifth Grade

Option Use: 0795 Sixth Grade

Option Use: 0796 Seventh Grade

Option Use: 0798 Eighth Grade

Option Use: 0799 Ninth Grade

Option Use: 0800 Tenth Grade

Option Use: 0801 Eleventh Grade

Option Use: 0802 Twelfth Grade

Option Use: 0803 Grade 13

Option Use: 1003 Postsecondary

Option Use: 0013 Adult

Option Use: 0804 Ungraded

Option Use: 9999 Other

0024 Activity Type

An indication of the degree that an activity is related to a student's curriculum.

Entity Use: Activity

Domain: Intermediate Educational Unit (IEU)

Section: Activities

Category: Extra-curricular/Co-curricular Activities (IEU)

Information about the extra-curricular and co-curricular activities that are offered at the education institution.

Option Use: 0750 **Co-curricular Activity**

An activity that is related to the current curriculum in which a student is enrolled. This may be any type of school-sponsored activity designed to provide opportunities to participate in experiences on an individual or group basis (at school or public events) for the improvement of skills. The following characteristics apply to co-curricular activities: 1) participation is necessary for meeting class requirements, for credit, or for graduation; 2) sessions are conducted at regular and uniform times during school hours, or may be conducted during authorized non-school hours; 3) programs are directed or supervised by instructional staff in a learning environment similar to that found in classes offered for credit; and 4) services are primarily or totally funded by school-operating funds for general instructional purposes under the direction and control of local education authorities.

Option Use: 0751 **Extra-curricular Activity**

Any activity that is not directly related to the student's curriculum (also called "noncurricular" or "supplementary" activities), including all direct and personal services that are planned for student enjoyment and are managed and operated under the guidance of an adult or staff member. The following characteristics apply to extra-curricular activities: 1) programs are not offered for credit or required for graduation; 2) sessions are generally conducted during hours other than those established for school, or if partly during school hours, at times agreed upon by the participants with school authority approval; 3) content is determined primarily by the interests of the students and their parent/guardians with only the guidance of staff members or other adults; and 4) with the possible exception of direct costs of salaries and indirect costs of the use of school facilities, the activity is primarily self-sustaining (e.g., not financed by school-operating or instructional funds), as all other expenses are met by dues, admissions or other student fund-raising events.

Domain: Intermediate Educational Unit (IEU)
Section: Activities
Category: Extra-curricular/Co-curricular Activities (IEU)
Information about the extra-curricular and co-curricular activities that are offered at the education institution.

0020 Activity Description

The description of a particular co-curricular or extra-curricular activity in which the individual is involved.

Entity Use: Activity

Option Use: 0996 No option list available

0021 Activity Level of Involvement

A description of the separation of level in the activity (e.g., Varsity, Junior Varsity, Honors).

Entity Use: Activity

Option Use: 0996 No option list available

0022 Activity Time

An indication of the time of day the activity takes place.

Entity Use: Activity

Option Use: 0736 Before school hours

Option Use: 0934 After school hours

Option Use: 0935 During school hours

0129 Facility Type

The functional or organizational classification of a function of a facility.

Entity Use: Activity

Option Use: 0752 Community facility A building or site belonging to the community and used by an education institution.

Option Use: 0753 Home of student The residence of a student.

Option Use: 0754 Hospital A building or site belonging to or used by a hospital, sanatorium, or convalescent home.

Option Use: 0103 Administrative Office A building or site used to house offices to support activities concerned with the overall business/management, planning, and evaluation of an education agency or school.

Option Use: 0756 Residential facility A building or site, belonging to or used by an education institution, at which students are boarded and lodged as well as instructed.

Domain: Intermediate Educational Unit (IEU)

Section: Activities

Category: Extra-curricular/Co-curricular Activities (IEU)

Information about the extra-curricular and co-curricular activities that are offered at the education institution.

Option Use: 0758	School Building	<i>A building or site used to support preschool, elementary, and/or secondary instruction or specialized educational program and other education-related services to students.</i>
Option Use: 0759	Shared education facility	<i>A building or site that belongs to either a public or private school system but which is used by both. This includes private schools that are used for public school classes or programs.</i>
Option Use: 0760	Support facility	<i>A building or site, not otherwise identified, which is not necessarily used for instructional purposes. This includes administrative offices, carpools, garages, or warehouses.</i>
Option Use: 0761	Vocational training center	<i>A building or site that is used to provide vocational education and training.</i>
Option Use: 0098	Correction or Detention Facility	<i>A place for the confinement of persons in lawful detention.</i>
Option Use: 0100	Religious facility	<i>A building or site that belongs to a religious organization and used by an education institution.</i>
Option Use: 0099	Postsecondary institution	
Option Use: 0342	Postsecondary institution	<i>A building or site that belongs to a college or university.</i>
Option Use: 0101	Business facility	<i>A building or site that belongs to a business.</i>
Option Use: 9999	Other	

0231 Recognition for Completion of Self-contained Class, Co-curricular, or Extra-curricular Activity

The nature of recognition given to the student for the successful completion of work in a self-contained class, co-curricular, or extra-curricular activity.

Entity Use: Activity

Option Use: 0737 **Athletic awards**

Option Use: 0738 **Awarding of units of value**

Option Use: 0740 **Citizenship award/recognition**

Domain: Intermediate Educational Unit (IEU)

Section: Activities

Category: Extra-curricular/Co-curricular Activities (IEU)

Information about the extra-curricular and co-curricular activities that are offered at the education institution.

Option Use: 0741 Completion of requirement, but no units of value awarded

Option Use: 0742 Certificate

Option Use: 0743 Honor awards

Option Use: 0744 Letter of commendation

Option Use: 0745 Medals

Option Use: 0746 Monogram/Letter

Option Use: 0747 Points

Option Use: 0748 Promotion or advancement

Option Use: 9998 None

Option Use: 9999 Other

Domain:	Intermediate Educational Unit (IEU)
Section:	Activities
Category:	Extra-curricular/Co-curricular Activities (IEU) Information about the extra-curricular and co-curricular activities that are offered at the education institution.

0131 First Name

A name given to an individual at birth, baptism, or during another naming ceremony, or through legal change.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0184 Middle Name

A secondary name given to an individual at birth, baptism, or during another naming ceremony.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0844 Middle Initial

The first letter of the secondary name given to an individual at birth, baptism, or during another naming ceremony.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0156 Last/Surname

The name borne in common by members of a family.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0135 Generation Code/Suffix

An appendage, if any, used to denote an individual's generation in his family (e.g., Jr., Sr., III).

Entity Use: Primary Contact

Option Use: 0996 No option list available

0207 Personal Title/Prefix

An appellation, if any, used to denote rank, placement, or status (e.g., Mr., Ms., Reverend, Sister, Dr., Colonel).

Entity Use: Primary Contact

Option Use: 0996 No option list available

Domain: Intermediate Educational Unit (IEU)
Section: Activities
Category: Extra-curricular/Co-curricular Activities (IEU)
Information about the extra-curricular and co-curricular activities that are offered at the education institution.

0208 Position Title

The descriptive name of an individual's position.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0025 Address Type

The type of address listed for an individual or organization.

Entity Use: Primary Contact

Option Use: 0123 Mailing/Shipping
Address - other address or
P.O. Box address

Option Use: 0765 Physical location address

Option Use: 1991 Other home address

Option Use: 1012 Employer's address

Option Use: 1013 Employment address

0272 Street Number/Name

The street number and street name or post office box number of an address.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0037 Apartment/Room/Suite Number

The apartment, room, or suite number of an address.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0081 Building/Site Number

The number of the building on the site, if more than one building shares the same address.

Entity Use: Primary Contact

Option Use: 0996 No option list available

Domain: Intermediate Educational Unit (IEU)
Section: Activities
Category: Extra-curricular/Co-curricular Activities (IEU)
Information about the extra-curricular and co-curricular activities that are offered at the education institution.

0090 City

The name of the city in which an address is located.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0186 Name of County

The name of the county, parish, borough, or comparable unit (within a state) in which an address is located.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0100 County FIPS (Federal Information Processing Standard) Code

The Federal Information Processing Standard (FIPS) numeric code for the county. (Note: A five digit FIPS code that identifies counties across the United States is available from the National Technical Information Service, 5285 Port Royal Road, Springfield, VA 22161. The phone number is 703-605-6000 or visit <http://www.ntis.gov>).

Entity Use: Primary Contact

Option Use: 0996 No option list available

0267 State Abbreviation

The abbreviation for the state (within the United States) or outlying area in which an address is located. (Note: A list of states and extra-state jurisdictions within the United States and their abbreviations can be found in appendix B).

Entity Use: Primary Contact

Option Use: 0996 No option list available

0268 State FIPS (Federal Information Processing Standard) Code

The Federal Information Processing Standard (FIPS) numeric code for the state. (Note: A two digit FIPS code that identifies states across the United States is available from the National Technical Information Service, 5285 Port Royal Road, Springfield, VA 22161. The phone number is 703-605-6000 or visit <http://www.ntis.gov>).

Entity Use: Primary Contact

Option Use: 0996 No option list available

0188 Name of State

The name of the state (within the United States) or outlying area in which an address is located.

Entity Use: Primary Contact

Domain: Intermediate Educational Unit (IEU)
Section: Activities
Category: Extra-curricular/Co-curricular Activities (IEU)
Information about the extra-curricular and co-curricular activities that are offered at the education institution.

Option Use: 0996 No option list available

0305 Zip Code

The five or nine digit zip code portion of an address.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0099 Country Code

The code for the country in which an address is located. (Note: A list of countries and their codes can be found in appendix C).

Entity Use: Primary Contact

Option Use: 0996 No option list available

0185 Name of Country

The name of the country in which an address is located.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0281 Telephone Status

A description of preferred communication type or special circumstances which affect communication to an individual, organization, or institution via telephone (e.g., no telephone connection, TTY used, no one available to answer the telephone during certain hours).

Entity Use: Primary Contact

Option Use: 0996 No option list available

0280 Telephone Number Type

The type of communication number listed for an individual or organization.

Entity Use: Primary Contact

Option Use: 0096 Main telephone number

Option Use: 0350 Alternate telephone number

Option Use: 0359 Answering service

Option Use: 0370 Beeper number

Domain: Intermediate Educational Unit (IEU)
Section: Activities
Category: Extra-curricular/Co-curricular Activities (IEU)
Information about the extra-curricular and co-curricular activities that are offered at the education institution.

Option Use: 1005 Facsimile number

Option Use: 0400 Appointment telephone number

Option Use: 0426 Telex number

Option Use: 0437 Telemail

Option Use: 0448 Voice mail

Option Use: 0478 Instant messaging number

Option Use: 0486 Media conferencing number

0151 International Code Number

The international code for the telephone number.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0279 Telephone Number

The telephone number including the area code, and extension, if applicable.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0121 Electronic Mail Address Type

The type of electronic mail (e-mail) address listed for an individual or organization.

Entity Use: Primary Contact

Option Use: 0507 Home/personal

Option Use: 0518 Work

Option Use: 9999 Other

0120 Electronic Mail Address

The numbers, letters, and symbols used to identify an electronic mail (e-mail) user within the network to which the individual or organization belongs.

Entity Use: Primary Contact

Domain: Intermediate Educational Unit (IEU)

Section: Activities

Category: Extra-curricular/Co-curricular Activities (IEU)

Information about the extra-curricular and co-curricular activities that are offered at the education institution.

Option Use: 0996 No option list available

Domain:	Intermediate Educational Unit (IEU)
Section:	Assessment
Category:	Assessment Information (IEU)
	The general classification of an assessment administered to students based upon the anticipated use of the information it provides.

0146 Identification Code

A unique number or alphanumeric code assigned to a space, room, site, building, individual, organization, or institution by a school, school system, a state, or other agency or entity.

Entity Use: Assessment

Option Use: 0996 *No option list available*

0147 Identification System

A coding scheme that is used for identification and record-keeping purposes by schools, social services, or other agencies to refer to an individual, organization, or institution.

Entity Use: Assessment

Option Use: 0495 *School-assigned number*

Option Use: 0593 *District-assigned number*

Option Use: 0686 *State-assigned number*

Option Use: 0243 *College Board Admission Testing Program (ATP) number*

Option Use: 0254 *American College Testing (ACT) Program number*

Option Use: 0264 *Federal identification number*

Option Use: 0307 *Test contractor assigned assessment number*

Option Use: 0764 *Other federally assigned number*

Option Use: 9999 *Other*

0140 Grade Level Assessed

The grade level or grade spans assessed.

Entity Use: Assessment

Option Use: 0787 *Infants/Toddler*

Option Use: 0788 *Preschool*

Domain: Intermediate Educational Unit (IEU)

Section: Assessment

Category: Assessment Information (IEU)

The general classification of an assessment administered to students based upon the anticipated use of the information it provides.

Option Use: 0789 Pre-kindergarten

Option Use: 0805 Kindergarten

Option Use: 0790 First Grade

Option Use: 0791 Second Grade

Option Use: 0792 Third Grade

Option Use: 0793 Fourth Grade

Option Use: 0794 Fifth Grade

Option Use: 0795 Sixth Grade

Option Use: 0796 Seventh Grade

Option Use: 0798 Eighth Grade

Option Use: 0799 Ninth Grade

Option Use: 0800 Tenth Grade

Option Use: 0801 Eleventh Grade

Option Use: 0802 Twelfth Grade

Option Use: 0803 Grade 13

Option Use: 1003 Postsecondary

Option Use: 0013 Adult

Option Use: 0804 Ungraded

Option Use: 9999 Other

0065 Assessment Standard

An indication as to whether an assessment conforms to a standard.

Entity Use: Assessment

Option Use: 0430 Local standard

Option Use: 0431 Statewide standard

Domain: Intermediate Educational Unit (IEU)

Section: Assessment

Category: Assessment Information (IEU)

The general classification of an assessment administered to students based upon the anticipated use of the information it provides.

Option Use: 0432 Regional standard

Option Use: 0434 Association standard

Option Use: 0435 School Standard

Option Use: 9998 None

Option Use: 0438 Other standard

Domain: Intermediate Educational Unit (IEU)
Section: Assessment
Category: Assessment Information (IEU)
The general classification of an assessment administered to students based upon the anticipated use of the information it provides.

0066 Assessment Title

The title or name of the assessment.

Entity Use: Intermediate Educational Unit (IEU)

Option Use: 0996 No option list available

0044 Assessment Description

A description of the assessment.

Entity Use: Intermediate Educational Unit (IEU)

Option Use: 0996 No option list available

0053 Assessment Purpose

The reason for which an assessment is being conducted.

Entity Use: Intermediate Educational Unit (IEU)

Option Use: 0050 Admission

An examination used in the admission procedure for an educational program. It may be used as a part of a selective admission process for an educational institution or as a device for predicting the success of a student in an education program.

Option Use: 0051 Assessment of student's progress

An examination used to measure the progress of a student in a particular content area.

Option Use: 0052 Development of Individualized Educational Program (IEP)

An assessment used to determine whether a student is in need of special education and, if so, what types of special education services would most benefit the student. This information is often incorporated into a student's individualized educational program (IEP).

Option Use: 0085 Development of Individualized Family Service Program (IFSP)

An assessment used to determine whether a child is in need of early intervention services mandated by the Individuals with Disabilities Act (IDEA). This information often contributes to the development of an individualized family service program (IFSP).

Option Use: 0053 Diagnosis

An assessment (other than the development of an IEP or IFSP) used to examine in-depth information about specific strengths and weaknesses in a student's skill development.

Domain: Intermediate Educational Unit (IEU)

Section: Assessment

Category: Assessment Information (IEU)

The general classification of an assessment administered to students based upon the anticipated use of the information it provides.

Option Use: 1990	Local graduation requirement	<i>An assessment given to students on a basis of which an appropriate local authority may certify that an individual has met local requirements for high school completion or graduation.</i>
Option Use: 0054	State graduation requirement	<i>An assessment given to students on a basis of which an appropriate state authority may certify that an individual has met state requirements for high school completion or graduation.</i>
Option Use: 0055	Instructional decision	<i>An assessment used to determine whether the instructional path of a student should be maintained or altered.</i>
Option Use: 0056	Program eligibility	<i>An assessment (other than for the development of an IEP or IFSP) used to determine whether a student is eligible to participate in a specific program.</i>
Option Use: 0057	Program evaluation	<i>An assessment given to a student as part of an effort to evaluate a program's effectiveness. Results of the assessment may or may not be reported at an individual student level.</i>
Option Use: 0058	Program placement	<i>An assessment used to determine the most appropriate instructional program for a student.</i>
Option Use: 0060	School performance evaluation	<i>An assessment given to a student to determine the effectiveness of a school or an educational institution. Results of the assessment may or may not be reported to an individual student level.</i>
Option Use: 0061	Screening	<i>An examination used to determine the need for or suitability of additional tests in any of a variety of disciplines or for a specific reason (e.g., a home language survey to identify language minority students who may need assistance.)</i>
Option Use: 0062	Promotion to or retention in a grade or program	<i>An assessment given to a student to determine whether he/she is eligible for promotion to a higher grade level or to a more advanced program.</i>
Option Use: 0063	Course credit	<i>An assessment given to a student to determine whether he/she should be awarded the credit in lieu of completing the course requirements.</i>

Domain: Intermediate Educational Unit (IEU)

Section: Assessment

Category: Assessment Information (IEU)

The general classification of an assessment administered to students based upon the anticipated use of the information it provides.

Option Use: 0064 *Course requirement* *An assessment given to a student to complete course requirements.*

Option Use: 9999 *Other*

0057 Assessment Requirement Authority

The person, agency, governmental entity, or other institution requiring or sponsoring the completion of the assessment requirement.

Entity Use: Intermediate Educational Unit (IEU)

Option Use: 0065 *Teacher/Staff Member*

Option Use: 0675 *School*

Option Use: 0890 *Intermediate Education Agency*

Option Use: 0868 *State Education Agency*

Option Use: 0847 *State Legislature*

Option Use: 0070 *US Department of Education*

Option Use: 0086 *Speech education director*

Option Use: 0072 *Admission, Review, and Dismissal (ARD) Committee*

Option Use: 0654 *College/University*

Option Use: 0074 *Award-granting organization*

Option Use: 9999 *Other*

0067 Assessment Type

The category of an assessment based on format and content.

Entity Use: Intermediate Educational Unit (IEU)

Option Use: 0075 *Achievement test* *An assessment to measure a student's present level of knowledge skills, or competence in a specific area or subject.*

Domain: Intermediate Educational Unit (IEU)

Section: Assessment

Category: Assessment Information (IEU)

The general classification of an assessment administered to students based upon the anticipated use of the information it provides.

- Option Use:** 0076 *Advanced placement test* An assessment to measure the achievement of a student in a subject matter area, taught during the high school, which may qualify him or her to bypass the usual initial college class in this area and begin his or her college work in the area at a more advanced level and possibly with college credit.
- Option Use:** 0077 *Alternative Assessment* An assessment provided to children with disabilities who cannot participate in a State or district-wide assessment program, even with appropriate accommodations.
- Option Use:** 0079 *Attitudinal test* An assessment to measure the mental and emotional set or pattern of likes and dislikes or opinions held by a student or a group of students. This is often used in relation to considerations such as a controversial issues or personal adjustments.
- Option Use:** 0081 *Cognitive and perceptual skills test* An assessment to measure components of a student's mental ability such as visual memory, figure-ground differentiation, auditory memory, reasoning ability, and sequential processing.
- Option Use:** 0082 *Developmental observation* An assessment to measure a child's development based on observation. This is most frequently associated with early childhood education and care. Areas of observation and/or evaluation may include, and are not limited to a child's cognitive and language development, social and emotional development, hygiene, nutrition, and self-help skills, as well as gross and fine motor skills.
- Option Use:** 0083 *Interest inventory* An assessment used to measure the extent to which a student's pattern of likes and dislikes corresponds to those of individuals who are known to be successfully engaged in a given vocation, subject area, program of studies, or other activity.
- Option Use:** 0084 *Language proficiency test* An assessment used to measure a student's level of proficiency (e.g., speaking, writing, reading, and listening) in either a native language or an acquired language.

Domain: Intermediate Educational Unit (IEU)

Section: Assessment

Category: Assessment Information (IEU)

The general classification of an assessment administered to students based upon the anticipated use of the information it provides.

Option Use: 0087 **Manual dexterity test** *An assessment to measure a student's ability to move his or her hands easily and skillfully. This test may be used in the identification of aptitudes for certain occupations.*

Option Use: 0088 **Mental ability (intelligence) test** *An assessment to measure a student's general ability to successfully and rapidly adapt to new situations and to learn from experience.*

Option Use: 0089 **Performance assessment** *An assessment to measure a student's knowledge or skill by requiring him or her to produce an answer or product that is not necessarily in a standardized format. Examples of performance assessment include writing short answers, solving complex mathematical problems, writing an extended essay, conducting an experiment, presenting an oral argument, or assembling a portfolio of representative work.*

Option Use: 0090 **Personality test** *An assessment to measure a student's affective or nonintellectual aspects of behavior such as emotional adjustment, interpersonal relations, motivation, interests, and attitudes.*

Option Use: 0092 **Portfolio assessment** *An assessment to measure the quality of a collection of student work or a series of student performances as interpreted by the student, a teacher, or an independent evaluator.*

Option Use: 0093 **Psychological test** *An assessment to measure a sample of behavior in an objective and standardized way.*

Option Use: 0094 **Psychomotor test** *An assessment to measure the motor effects of a student's mental or cerebral processes.*

Option Use: 0095 **Reading readiness test** *An assessment to measure interrelated factors contributing to a student's readiness to learn to read (e.g., linguistic maturity, experiential background, perceptual maturity, and responsiveness to books and storytelling).*

Option Use: 9999 **Other**

0042 Assessment Code

The code used to identify a particular assessment given to an individual.

Entity Use: Intermediate Educational Unit (IEU)

Domain:	Intermediate Educational Unit (IEU)
Section:	Assessment
Category:	Assessment Information (IEU) The general classification of an assessment administered to students based upon the anticipated use of the information it provides.

Option Use: 0996 No option list available

0043 Assessment Content

The description of the content or subject area (e.g., arts, mathematics, reading, stenography, or a foreign language) of an assessment.

Entity Use: Intermediate Educational Unit (IEU)

Option Use: 0996 No option list available

0170 Level for which Designed

The typical grade level or range of grade levels for which an assessment is designed.

Entity Use: Intermediate Educational Unit (IEU)

Option Use: 0996 No option list available

0039 Assessment Administration Date(s)

The month, day(s), and year which an assessment is administered.

Entity Use: Intermediate Educational Unit (IEU)

Option Use: 0996 No option list available

0046 Assessment Duration

The amount of time that an individual is permitted to use in attempting to complete the assessment.

Entity Use: Intermediate Educational Unit (IEU)

Option Use: 0996 No option list available

0098 Copyright Date

The month, day, and year that a publication lists for its copyright.

Entity Use: Intermediate Educational Unit (IEU)

Option Use: 0996 No option list available

0045 Assessment Development

An indication of how the assessment was produced or developed.

Entity Use: Intermediate Educational Unit (IEU)

Option Use: 0423 Off-the-shelf

Domain: Intermediate Educational Unit (IEU)

Section: Assessment

Category: Assessment Information (IEU)

The general classification of an assessment administered to students based upon the anticipated use of the information it provides.

Option Use: 0425 *Built from commercial item banks*

Option Use: 0427 *Custom developed*

Option Use: 0424 *Customized off-the-shelf*

Option Use: 0428 *District developed*

Option Use: 0429 *State developed*

0041 Assessment Administration Method

The primary manner in which a test is administered to a student.

Entity Use: Intermediate Educational Unit (IEU)

Option Use: 0439 *Group test*

An assessment that is administered to a number of students at the same time.

Option Use: 0440 *Individual test*

An assessment that is administered to only one student at a time.

Option Use: 0441 *Both group and individual test*

An assessment that is administered, in parts, to both a group of students and to each student individually (e.g., a language test that has one part administration orally/ individually and a separate written part administered to a group).

0254 Response Form Design

Information about the selection of test items on an assessment.

Entity Use: Intermediate Educational Unit (IEU)

Option Use: 0442 *Collaborative/group activity*

A test that requires an activity in which two or more students are involved. Each student is required to do his or her work individually within the context of a group or as a contributing member of a group effort.

Option Use: 0443 *Computer simulation*

A test that requires a student to use a computer or computer program to successfully complete the assessment.

Domain: Intermediate Educational Unit (IEU)

Section: Assessment

Category: Assessment Information (IEU)

The general classification of an assessment administered to students based upon the anticipated use of the information it provides.

Option Use: 0444 *Constructed-response* A test that requires a student to supply his or her own response rather than selecting one from a predetermined set of response options (e.g., an essay or short answer response). This term is often referred to as supply-response.

Option Use: 0445 *Laboratory experiment* A test that requires a student to perform a structured experiment.

Option Use: 0446 *Selected response* A test that requires a student to choose from among a predetermined set of response options (e.g., a multiple-choice test).

Option Use: 0447 *Performance* A test that requires a student to supply a response in the form of overt action (such as fitting pegs into a pegboard, tracing a maze, or playing a musical instrument) rather than one of written or oral nature.

Option Use: 9999 *Other*

0060 Assessment Rubric/Rating

An indication of the quantitative or quality.

Entity Use: Intermediate Educational Unit (IEU)

Option Use: 0996 *No option list available*

0278 Teacher Involvement in Assessment Development

The way in which teachers were involved in the development and/or scoring of the assessment.

Entity Use: Intermediate Educational Unit (IEU)

Option Use: 0453 *Developed items*

Option Use: 0454 *Edited items*

Option Use: 0455 *Piloted items*

Option Use: 0456 *Helped to select items*

Option Use: 0458 *Scored items*

Option Use: 0459 *Instrument selection*

Option Use: 9998 *None*

Domain: Intermediate Educational Unit (IEU)

Section: Assessment

Category: Assessment Information (IEU)

The general classification of an assessment administered to students based upon the anticipated use of the information it provides.

Option Use: 9999 Other

0064 Assessment Special Accommodation

The type of special variation used in the administration of the test.

Entity Use: Intermediate Educational Unit (IEU)

Option Use: 0461 Adjustable swivel arm

Option Use: 0462 Adjustable table height

Option Use: 0463 Braille

Option Use: 0937 Enlarged keyboard

Option Use: 0464 Enlarged monitor view

Option Use: 0465 Extra time

Option Use: 0546 Foreign language

Option Use: 0468 Large print booklet

Option Use: 0469 Multi-day administration

Option Use: 0470 Reader

Option Use: 0471 Recorder or amanuensis

Option Use: 0473 Separate room

*Option Use: 0474 Signer/sign language
interpreter*

Option Use: 0475 Special furniture

Option Use: 0476 Special lighting

Option Use: 0477 Track ball

Option Use: 0479 Untimed

Option Use: 9999 Other

Domain:	Intermediate Educational Unit (IEU)
Section:	Assessment
Category:	Assessment Information (IEU)
	The general classification of an assessment administered to students based upon the anticipated use of the information it provides.

0295 Use of Manipulatives

A description of the manipulates that are utilized during the assessment (e.g., math tiles, protractors, calculators).

Entity Use: Intermediate Educational Unit (IEU)

Option Use: 0996 No option list available

0296 Use of Reference Materials

A description of the reference materials that are utilized during the assessment (e.g., reference sheets, dictionaries, word lists).

Entity Use: Intermediate Educational Unit (IEU)

Option Use: 0996 No option list available

0049 Assessment Groups

The groups or subgroups of individuals at the designated grades who were assessed.

Entity Use: Intermediate Educational Unit (IEU)

Option Use: 0480 All students

Option Use: 0481 Sample

Option Use: 0482 Voluntary

Option Use: 9999 Other

0112 Date of Assessment Revision

The month, day, and year that the conceptual design for the assessment was most recently revised substantially.

Entity Use: Intermediate Educational Unit (IEU)

Option Use: 0996 No option list available

0199 Number of Test Items

The number of items on the assessment.

Entity Use: Intermediate Educational Unit (IEU)

Option Use: 0996 No option list available

0196 Number of Items Revised

The number of test items that were changed since the previous or original version.

Entity Use: Intermediate Educational Unit (IEU)

Domain: Intermediate Educational Unit (IEU)

Section: Assessment

Category: Assessment Information (IEU)

The general classification of an assessment administered to students based upon the anticipated use of the information it provides.

Option Use: 0996 No option list available

0200 Number of Test Items Released

The number of the test items that are released to the public.

Entity Use: Intermediate Educational Unit (IEU)

Option Use: 0996 No option list available

0068 Assessment Vendor Name

The name of the contractor who provides or scores the assessment.

Entity Use: Intermediate Educational Unit (IEU)

Option Use: 0996 No option list available

0260 SEA Contact for Assessment

The name of the individual who manages the external contractor.

Entity Use: Intermediate Educational Unit (IEU)

Option Use: 0996 No option list available

Domain:	Intermediate Educational Unit (IEU)
Section:	Assessment
Category:	Assessment Information (IEU)
	The general classification of an assessment administered to students based upon the anticipated use of the information it provides.

0276 Subtest Name

The name or title of the subtest.

Entity Use: Subtest

Option Use: 0996 *No option list available*

0275 Subtest Description

The description of the subtest (e.g., reading comprehension, vocabulary, mathematics, verbal, humanities, quantitative, geography).

Entity Use: Subtest

Option Use: 0996 *No option list available*

0146 Identification Code

A unique number or alphanumeric code assigned to a space, room, site, building, individual, organization, or institution by a school, school system, a state, or other agency or entity.

Entity Use: Subtest

Option Use: 0996 *No option list available*

0147 Identification System

A coding scheme that is used for identification and record-keeping purposes by schools, social services, or other agencies to refer to an individual, organization, or institution.

Entity Use: Subtest

Option Use: 0495 *School-assigned number*

Option Use: 0593 *District-assigned number*

Option Use: 0686 *State-assigned number*

Option Use: 0243 *College Board Admission Testing Program (ATP) number*

Option Use: 0254 *American College Testing (ACT) Program number*

Option Use: 0264 *Federal identification number*

Option Use: 0936 *Sub-test number*

Domain: Intermediate Educational Unit (IEU)

Section: Assessment

Category: Assessment Information (IEU)

The general classification of an assessment administered to students based upon the anticipated use of the information it provides.

*Option Use: 0307 Test contractor assigned
assessment number*

*Option Use: 0764 Other federally assigned
number*

Domain: Intermediate Educational Unit (IEU)
Section: Assessment
Category: Assessment Outcomes (IEU)
Information about the results of the assessment including scoring and reporting information.

0054 Assessment Reference Type

A classification of how results of achievement tests are related and interpreted.

Entity Use: Intermediate Educational Unit (IEU)

Option Use: 0487 *Norm-referenced* A student's test scores are related to that of a specified norm group, the samples of which are used as the basis for interpreting test scores.

Option Use: 0488 *Criterion-referenced* A student's test scores are related to a specified criterion and expressed in terms of the knowledge or skill acquired (e.g., a given number of words typed per minute with a specified degree of accuracy).

Option Use: 0489 *Achievement-level reference or benchmarked* A student's test scores are related to a specified level of achievement such as 'basic', 'proficient', or 'advanced.'

0190 Norm Group

The group for which the scores of an assessment have been standardized for use in interpreting the results.

Entity Use: Intermediate Educational Unit (IEU)

Option Use: 0938 *International*

Option Use: 0939 *National*

Option Use: 0391 *State*

Option Use: 0005 *Regional*

Option Use: 0007 *Local*

Option Use: 0006 *Categorical type (e.g., urban)*

Option Use: 9999 *Other*

0191 Norm Year

The year when the assessment was given to a sample of students for the purpose of establishing a standard of performance for that group of students.

Entity Use: Intermediate Educational Unit (IEU)

Option Use: 0996 *No option list available*

Domain:	Intermediate Educational Unit (IEU)
Section:	Assessment
Category:	Assessment Outcomes (IEU) Information about the results of the assessment including scoring and reporting information.

0192 Norming Period

The time of year when the assessment was given to a sample of students for the purpose of establishing a standard of performance for that group of students (e.g., fall, mid-year, or spring).

Entity Use: Intermediate Educational Unit (IEU)

Option Use: 0996 No option list available

0258 Score Range

The lowest and highest individual scores obtained by a group of students who are in the norm group.

Entity Use: Intermediate Educational Unit (IEU)

Option Use: 0996 No option list available

0056 Assessment Reporting Method

The method that the instructor of the class uses to report the performance and achievement of all students. It may be a qualitative method such as individualized teacher comments or a quantitative method such as a letter or a numerical grade. In some cases, more than one type of reporting method may be used.

Entity Use: Intermediate Educational Unit (IEU)

Option Use: 0490 Age score

A derived score used to express a student's test performance in terms of the developmental-level characteristics of the average individual of a corresponding chronological age. This is used more frequently with intelligence and achievement tests for children of school age or below. Scores can be applied to determine a student's mental age (e.g., the average chronological age of students achieving a specific raw score) or education age (e.g., test performance according to the norm age on any given level).

Option Use: 0491 C-scaled scores

A score expressed in normalized standard score of eleven units.

Option Use: 0492 CEEB-scores

A score developed for use with the College Entrance Examination Board tests and those tests by the Educational Testing Service as the basis for reporting scores on many of its other special program tests. It is similar to other linear standard scores but has a mean of 500 and a standard deviation of 100.

Domain: Intermediate Educational Unit (IEU)
Section: Assessment
Category: Assessment Outcomes (IEU)
Information about the results of the assessment including scoring and reporting information.

- Option Use:** 0493 **Grade equivalent or grade-level indicator** *A derived score expressed as the grade placement of those students for whom a given score was average.*
- Option Use:** 0494 **ITED-score** *A score developed for use with the Iowa Tests of Educational Development, but which is now also used with the American College Testing Program and other tests. This score has a mean of 15 and a standard deviation of five, and scores are based on nationally-representative sample of tenth-and eleventh-grade students.*
- Option Use:** 0144 **Letter grade/Mark** *A letter assigned to a corresponding qualitative value. (e.g., A=Excellent, B=Above Average, C=Average, D=Below Average, and F=Failing). Corresponding numerical ranges may vary for each letter grade.*
- Option Use:** 0497 **Normal curve equivalent** *A score expressed in a normalized standard score with a mean of 50 and a standard deviation of 21.06. Scores range from 1 through 99 and an equal unit is retained in the scale.*
- Option Use:** 0498 **Normalized standard score** *A score that resembles standard scores (z-scores) but which is computed like percentile scores.*
- Option Use:** 0499 **Number score** *A number assigned corresponding to the total assessed quality of student response (e.g., the number of answers a student provides that are correct) or the level of a score using a holistic scoring guide usually used in writing assessments.*
- Option Use:** 0500 **Pass-Fail** *A score used to indicate whether a student passes or fails the assessment.*
- Option Use:** 0502 **Percentile rank** *A derived score presented in terms of the percentage of students in a specified group who fall below a given score point.*
- Option Use:** 0503 **Proficiency level** *A standardized qualitative expression use to indicate a student's functional mastery of a specific skill (e.g., novice, apprentice, or master).*

Domain: Intermediate Educational Unit (IEU)
Section: Assessment
Category: Assessment Outcomes (IEU)
Information about the results of the assessment including scoring and reporting information.

- Option Use:** 0504 **Ranking** *An expression used to indicate the position of a student relative to other students taking the same assessment (e.g., highest, second next highest, third, and so on). Since the total number of cases limits the rank, the two numbers are often reported together.*
- Option Use:** 0505 **Ratio IQ's** *A score based on the ration of mental age to chronological age. The ratio or deviation IQ has a common standard deviation for all ages covered by the test.*
- Option Use:** 0506 **Standard age score** *A score used in connection with certain Riverside Press tests where the standard age score has mean of 1000 and a standard deviation of 16.*
- Option Use:** 0508 **Stanine score** *A score expressed in normalized standard of nine units (i.e., 1-9). In an normal distribution, stanines have a mean of 5.0 and a standard deviation of 1.96.*
- Option Use:** 0509 **Sten score** *A score expressed in a normalized five units on either side of the mean. In a normal distribution, sten scores have a mean of 5.5 and a standard deviation of 2.0.*
- Option Use:** 0510 **T-score** *A standard score expressed with a mean of 50 and a standard deviation of 10.*
- Option Use:** 0511 **Z-score** *A basic standard score expressed with mean of 0 and a standard deviation of 1.0.*
- Option Use:** 0512 **Achievement level** *A score that indicates the student's proficiency in a particular subject matter. Performance is usually described in achievement levels (e.g., a range from "basic" to "advanced").*
- Option Use:** 0513 **Mastery level** *A score that indicates a student's mastery of a particular subject matter. Performance is usually categorized as "Mastered" or "Not Mastered."*
- Option Use:** 9999 **Other**

0055 Assessment Reporting Level

The level at which results are presented.

Entity Use: Intermediate Educational Unit (IEU)

Domain: Intermediate Educational Unit (IEU)
Section: Assessment
Category: Assessment Outcomes (IEU)
Information about the results of the assessment including scoring and reporting information.

Option Use: 0514 Individual summary scores

Option Use: 0515 More detailed profiles of individual performance

Option Use: 1976 Teacher/classroom level summary scores

Option Use: 1977 School level summary scores

Option Use: 0517 District-level summary scores

Option Use: 0519 Program summary scores

Option Use: 0520 Data disaggregated by category (Specify categories)

Option Use: 9999 Other

0259 Score Results

The description of a meaningful raw score or statistical expression of the performance of a student or group of students on an assessment.

Entity Use: Intermediate Educational Unit (IEU)

Option Use: 0996 No option list available

0061 Assessment Score Disaggregation

Aggregation of scores from exceptional students (e.g., ELL students, students with disabilities).

Entity Use: Intermediate Educational Unit (IEU)

Option Use: 0521 Aggregated

Option Use: 0522 Disaggregated

Domain: Intermediate Educational Unit (IEU)
Section: Assessment
Category: Assessment Section (IEU)
Information about the hierarchical section of the assessment.

0063 Assessment Section Title

The title of the assessment section.

Entity Use: Intermediate Educational Unit (IEU)

Option Use: 0996 No option list available

0062 Assessment Section Description

A description of the assessment section.

Entity Use: Intermediate Educational Unit (IEU)

Option Use: 0996 No option list available

0261 Section Duration

The amount of time that a participant is permitted to use in attempting to complete the assessment section.

Entity Use: Intermediate Educational Unit (IEU)

Option Use: 0996 No option list available



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Nonfiscal Data Handbook for Early Childhood, Elementary, and Secondary Education

State Education Agency
(SEA) Domain

Domain:	State Education Agency (SEA)
Section:	Institution Identification
Category:	Education Institution Information (SEA) The identification of the school, education institution, agency, or organization that is providing or has provided an educational experience to an individual.

0131 First Name

A name given to an individual at birth, baptism, or during another naming ceremony, or through legal change.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0184 Middle Name

A secondary name given to an individual at birth, baptism, or during another naming ceremony.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0844 Middle Initial

The first letter of the secondary name given to an individual at birth, baptism, or during another naming ceremony.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0156 Last/Surname

The name borne in common by members of a family.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0135 Generation Code/Suffix

An appendage, if any, used to denote an individual's generation in his family (e.g., Jr., Sr., III).

Entity Use: Primary Contact

Option Use: 0996 No option list available

0207 Personal Title/Prefix

An appellation, if any, used to denote rank, placement, or status (e.g., Mr., Ms., Reverend, Sister, Dr., Colonel).

Entity Use: Primary Contact

Option Use: 0996 No option list available

Domain: State Education Agency (SEA)
Section: Institution Identification
Category: Education Institution Information (SEA)
The identification of the school, education institution, agency, or organization that is providing or has provided an educational experience to an individual.

0208 Position Title

The descriptive name of an individual's position.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0025 Address Type

The type of address listed for an individual or organization.

Entity Use: Primary Contact

Option Use: 0123 Mailing/Shipping
Address - other address or
P.O. Box address

Option Use: 0765 Physical location address

Option Use: 1991 Other home address

Option Use: 1012 Employer's address

Option Use: 1013 Employment address

0272 Street Number/Name

The street number and street name or post office box number of an address.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0037 Apartment/Room/Suite Number

The apartment, room, or suite number of an address.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0081 Building/Site Number

The number of the building on the site, if more than one building shares the same address.

Entity Use: Primary Contact

Option Use: 0996 No option list available

Domain: State Education Agency (SEA)
Section: Institution Identification
Category: Education Institution Information (SEA)
The identification of the school, education institution, agency, or organization that is providing or has provided an educational experience to an individual.

0090 City

The name of the city in which an address is located.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0186 Name of County

The name of the county, parish, borough, or comparable unit (within a state) in which an address is located.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0100 County FIPS (Federal Information Processing Standard) Code

The Federal Information Processing Standard (FIPS) numeric code for the county. (Note: A five digit FIPS code that identifies counties across the United States is available from the National Technical Information Service, 5285 Port Royal Road, Springfield, VA 22161. The phone number is 703-605-6000 or visit <http://www.ntis.gov>).

Entity Use: Primary Contact

Option Use: 0996 No option list available

0267 State Abbreviation

The abbreviation for the state (within the United States) or outlying area in which an address is located. (Note: A list of states and extra-state jurisdictions within the United States and their abbreviations can be found in appendix B).

Entity Use: Primary Contact

Option Use: 0996 No option list available

0268 State FIPS (Federal Information Processing Standard) Code

The Federal Information Processing Standard (FIPS) numeric code for the state. (Note: A two digit FIPS code that identifies states across the United States is available from the National Technical Information Service, 5285 Port Royal Road, Springfield, VA 22161. The phone number is 703-605-6000 or visit <http://www.ntis.gov>).

Entity Use: Primary Contact

Option Use: 0996 No option list available

0188 Name of State

The name of the state (within the United States) or outlying area in which an address is located.

Entity Use: Primary Contact

Domain: State Education Agency (SEA)
Section: Institution Identification
Category: Education Institution Information (SEA)
The identification of the school, education institution, agency, or organization that is providing or has provided an educational experience to an individual.

Option Use: 0996 No option list available

0305 Zip Code

The five or nine digit zip code portion of an address.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0099 Country Code

The code for the country in which an address is located. (Note: A list of countries and their codes can be found in appendix C).

Entity Use: Primary Contact

Option Use: 0996 No option list available

0185 Name of Country

The name of the country in which an address is located.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0281 Telephone Status

A description of preferred communication type or special circumstances which affect communication to an individual, organization, or institution via telephone (e.g., no telephone connection, TTY used, no one available to answer the telephone during certain hours).

Entity Use: Primary Contact

Option Use: 0996 No option list available

0280 Telephone Number Type

The type of communication number listed for an individual or organization.

Entity Use: Primary Contact

Option Use: 0096 Main telephone number

Option Use: 0350 Alternate telephone number

Option Use: 0359 Answering service

Option Use: 0370 Beeper number

Domain: State Education Agency (SEA)
Section: Institution Identification
Category: Education Institution Information (SEA)
The identification of the school, education institution, agency, or organization that is providing or has provided an educational experience to an individual.

Option Use: 1005 Facsimile number

Option Use: 0400 Appointment telephone number

Option Use: 0426 Telex number

Option Use: 0437 Telemail

Option Use: 0448 Voice mail

Option Use: 0478 Instant messaging number

Option Use: 0486 Media conferencing number

0151 International Code Number

The international code for the telephone number.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0279 Telephone Number

The telephone number including the area code, and extension, if applicable.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0121 Electronic Mail Address Type

The type of electronic mail (e-mail) address listed for an individual or organization.

Entity Use: Primary Contact

Option Use: 0507 Home/personal

Option Use: 0518 Work

Option Use: 9999 Other

0120 Electronic Mail Address

The numbers, letters, and symbols used to identify an electronic mail (e-mail) user within the network to which the individual or organization belongs.

Entity Use: Primary Contact

Domain: State Education Agency (SEA)

Section: Institution Identification

Category: Education Institution Information (SEA)

The identification of the school, education institution, agency, or organization that is providing or has provided an educational experience to an individual.

Option Use: 0996 No option list available

Domain:	State Education Agency (SEA)
Section:	Institution Identification
Category:	Education Institution Information (SEA) The identification of the school, education institution, agency, or organization that is providing or has provided an educational experience to an individual.

0187 Name of Institution

The full, legally accepted or popularly accepted name of an organization (e.g., a school, an association, or a company).

Entity Use: State Education Agency (SEA)

Option Use: 0996 No option list available

0313 Former Name of Institution

The previously recognized or legally accepted name of the education institution that is no longer valid.

Entity Use: State Education Agency (SEA)

Option Use: 0996 No option list available

0146 Identification Code

A unique number or alphanumeric code assigned to a space, room, site, building, individual, organization, or institution by a school, school system, a state, or other agency or entity.

Entity Use: State Education Agency (SEA)

Option Use: 0996 No option list available

0147 Identification System

A coding scheme that is used for identification and record-keeping purposes by schools, social services, or other agencies to refer to an individual, organization, or institution.

Entity Use: State Education Agency (SEA)

Option Use: 0686 State-assigned number

Option Use: 0264 Federal identification number

Option Use: 0276 Dunn and Bradstreet number (e.g., DUNS number)

Option Use: 0764 Other federally assigned number

Option Use: 9999 Other

0025 Address Type

The type of address listed for an individual or organization.

Entity Use: State Education Agency (SEA)

Domain: State Education Agency (SEA)
Section: Institution Identification
Category: Education Institution Information (SEA)
The identification of the school, education institution, agency, or organization that is providing or has provided an educational experience to an individual.

*Option Use: 0123 Mailing/Shipping
Address - other address or
P.O. Box address*

*Option Use: 0124 Organization's mailing
address*

Option Use: 0765 Physical location address

Option Use: 1011 Other organization address

0272 Street Number/Name

The street number and street name or post office box number of an address.

Entity Use: State Education Agency (SEA)

Option Use: 0996 No option list available

0037 Apartment/Room/Suite Number

The apartment, room, or suite number of an address.

Entity Use: State Education Agency (SEA)

Option Use: 0996 No option list available

0081 Building/Site Number

The number of the building on the site, if more than one building shares the same address.

Entity Use: State Education Agency (SEA)

Option Use: 0996 No option list available

0090 City

The name of the city in which an address is located.

Entity Use: State Education Agency (SEA)

Option Use: 0996 No option list available

0186 Name of County

The name of the county, parish, borough, or comparable unit (within a state) in which an address is located.

Entity Use: State Education Agency (SEA)

Option Use: 0996 No option list available

Domain:	State Education Agency (SEA)
Section:	Institution Identification
Category:	Education Institution Information (SEA) The identification of the school, education institution, agency, or organization that is providing or has provided an educational experience to an individual.

0100 County FIPS (Federal Information Processing Standard) Code

The Federal Information Processing Standard (FIPS) numeric code for the county. (Note: A five digit FIPS code that identifies counties across the United States is available from the National Technical Information Service, 5285 Port Royal Road, Springfield, VA 22161. The phone number is 703-605-6000 or visit <http://www.ntis.gov>).

Entity Use: State Education Agency (SEA)

Option Use: 0996 No option list available

0268 State FIPS (Federal Information Processing Standard) Code

The Federal Information Processing Standard (FIPS) numeric code for the state. (Note: A two digit FIPS code that identifies states across the United States is available from the National Technical Information Service, 5285 Port Royal Road, Springfield, VA 22161. The phone number is 703-605-6000 or visit <http://www.ntis.gov>).

Entity Use: State Education Agency (SEA)

Option Use: 0996 No option list available

0188 Name of State

The name of the state (within the United States) or outlying area in which an address is located.

Entity Use: State Education Agency (SEA)

Option Use: 0996 No option list available

0267 State Abbreviation

The abbreviation for the state (within the United States) or outlying area in which an address is located. (Note: A list of states and extra-state jurisdictions within the United States and their abbreviations can be found in appendix B).

Entity Use: State Education Agency (SEA)

Option Use: 0996 No option list available

0305 Zip Code

The five or nine digit zip code portion of an address.

Entity Use: State Education Agency (SEA)

Option Use: 0996 No option list available

0099 Country Code

The code for the country in which an address is located. (Note: A list of countries and their codes can be found in appendix C).

Entity Use: State Education Agency (SEA)

Domain: State Education Agency (SEA)
Section: Institution Identification
Category: Education Institution Information (SEA)
The identification of the school, education institution, agency, or organization that is providing or has provided an educational experience to an individual.

Option Use: 0996 No option list available

0185 Name of Country

The name of the country in which an address is located.

Entity Use: State Education Agency (SEA)

Option Use: 0996 No option list available

0281 Telephone Status

A description of preferred communication type or special circumstances which affect communication to an individual, organization, or institution via telephone (e.g., no telephone connection, TTY used, no one available to answer the telephone during certain hours).

Entity Use: State Education Agency (SEA)

Option Use: 0996 No option list available

0280 Telephone Number Type

The type of communication number listed for an individual or organization.

Entity Use: State Education Agency (SEA)

Option Use: 0096 Main telephone number

Option Use: 0350 Alternate telephone number

Option Use: 0359 Answering service

Option Use: 0370 Beeper number

Option Use: 1005 Facsimile number

Option Use: 0400 Appointment telephone number

Option Use: 0426 Telex number

Option Use: 0437 Telemail

Option Use: 0448 Voice mail

Option Use: 0478 Instant messaging number

Domain: State Education Agency (SEA)
Section: Institution Identification
Category: Education Institution Information (SEA)
The identification of the school, education institution, agency, or organization that is providing or has provided an educational experience to an individual.

Option Use: 0486 Media conferencing number

0151 International Code Number

The international code for the telephone number.

Entity Use: State Education Agency (SEA)

Option Use: 0996 No option list available

0279 Telephone Number

The telephone number including the area code, and extension, if applicable.

Entity Use: State Education Agency (SEA)

Option Use: 0996 No option list available

0121 Electronic Mail Address Type

The type of electronic mail (e-mail) address listed for an individual or organization.

Entity Use: State Education Agency (SEA)

Option Use: 0767 Organization

Option Use: 9999 Other

0120 Electronic Mail Address

The numbers, letters, and symbols used to identify an electronic mail (e-mail) user within the network to which the individual or organization belongs.

Entity Use: State Education Agency (SEA)

Option Use: 0996 No option list available

0304 Web Site Address (URL)

Unique Resource Locator. The unique address of a Web page.

Entity Use: State Education Agency (SEA)

Option Use: 0996 No option list available

0306 Zone Number

The number assigned to a geographical area for purposes of census enumeration. For a public school census, this number is generally assigned by the local education agency (LEA).

Entity Use: State Education Agency (SEA)

Domain: State Education Agency (SEA)
Section: Institution Identification
Category: Education Institution Information (SEA)
The identification of the school, education institution, agency, or organization that is providing or has provided an educational experience to an individual.

Option Use: 0996 No option list available

0183 Metropolitan Statistical Area (MSA) Federal Information Processing Standards (FIPS) Code

The Federal Information Processing Standard (FIPS) numeric code for the Metropolitan Statistical Areas (MSA).

Entity Use: State Education Agency (SEA)

Option Use: 0996 No option list available

0158 Latitude

The north or south angular distance from the equator that, when combined with longitude, reflects an estimation of where the school is physically situated.

Entity Use: State Education Agency (SEA)

Option Use: 0996 No option list available

0173 Longitude

The east or west angular distance from the prime meridian that, when combined with latitude, reflects an estimation of where the school is physically situated.

Entity Use: State Education Agency (SEA)

Option Use: 0996 No option list available

0202 Other Geographical Designation

Any relevant description for a geographical location other than those described above.

Entity Use: State Education Agency (SEA)

Option Use: 0996 No option list available

0311 Governmental Jurisdiction Name

The name of the governmental jurisdiction.

Entity Use: State Education Agency (SEA)

Option Use: 0996 No option list available

0312 Governmental Jurisdiction Type

The type of governmental jurisdiction.

Entity Use: State Education Agency (SEA)

Option Use: 1970 City Council Ward

A division of a city or town, or an electoral district, for administrative and representative purposes.

Domain: State Education Agency (SEA)
Section: Institution Identification
Category: Education Institution Information (SEA)
 The identification of the school, education institution, agency, or organization that is providing or has provided an educational experience to an individual.

- Option Use:** 1971 **County Commissioner District** *The primary legal division of most states for administrative and representative purposes.*
- Option Use:** 1972 **State Board of Education District** *The district within a state represented by a member of a State Board of Education.*
- Option Use:** 1973 **State Legislative District** *The fully, legally accepted or popularly accepted name of an area from which members are elected to state legislatures. The state legislative districts embody the upper (Senate) and lower (House) chambers of the state legislature.*
- Option Use:** 1974 **Congressional District** *The full, legally accepted or popularly accepted name of an area established by law for the election of representatives to the United States Congress. Each Congressional District is to be as equal in population to all other Congressional Districts in the state as practicable, based on the decennial census counts. The number of Congressional Districts in each state may change after each decennial census, and the boundaries may be changed more than once during a decade.*

0129 Facility Type

The functional or organizational classification of a function of a facility.

Entity Use: State Education Agency (SEA)

- Option Use:** 0752 **Community facility** *A building or site belonging to the community and used by an education institution.*
- Option Use:** 0753 **Home of student** *The residence of a student.*
- Option Use:** 0754 **Hospital** *A building or site belonging to or used by a hospital, sanatorium, or convalescent home.*
- Option Use:** 0103 **Administrative Office** *A building or site used to house offices to support activities concerned with the overall business/management, planning, and evaluation of an education agency or school.*
- Option Use:** 0756 **Residential facility** *A building or site, belonging to or used by an education institution, at which students are boarded and lodged as well as instructed.*

Domain: State Education Agency (SEA)

Section: Institution Identification

Category: Education Institution Information (SEA)

The identification of the school, education institution, agency, or organization that is providing or has provided an educational experience to an individual.

Option Use: 0758	School Building	<i>A building or site used to support preschool, elementary, and/or secondary instruction or specialized educational program and other education-related services to students.</i>
Option Use: 0759	Shared education facility	<i>A building or site that belongs to either a public or private school system but which is used by both. This includes private schools that are used for public school classes or programs.</i>
Option Use: 0760	Support facility	<i>A building or site, not otherwise identified, which is not necessarily used for instructional purposes. This includes administrative offices, carpools, garages, or warehouses.</i>
Option Use: 0761	Vocational training center	<i>A building or site that is used to provide vocational education and training.</i>
Option Use: 0098	Correction or Detention Facility	<i>A place for the confinement of persons in lawful detention.</i>
Option Use: 0100	Religious facility	<i>A building or site that belongs to a religious organization and used by an education institution.</i>
Option Use: 0099	Postsecondary institution	
Option Use: 0342	Postsecondary institution	<i>A building or site that belongs to a college or university.</i>
Option Use: 0101	Business facility	<i>A building or site that belongs to a business.</i>
Option Use: 9999	Other	

0096 Co-educational Status

An indication of the genders to whom the school offers instruction.

Entity Use: State Education Agency (SEA)

Option Use: 0016 **Co-educational**

Option Use: 0017 **All-female**

Option Use: 0018 **All-male**

Domain: State Education Agency (SEA)

Section: Institution Identification

Category: Education Institution Information (SEA)

The identification of the school, education institution, agency, or organization that is providing or has provided an educational experience to an individual.

0240 Religious Affiliation

The religion or religious group (e.g., the specific unified system of religious expression) with which the individual or institution most identifies.

Entity Use: State Education Agency (SEA)

Option Use: 0019 Amish

Option Use: 0020 Assembly of God

Option Use: 0021 Baptist

Option Use: 0022 Buddhist

Option Use: 0023 Calvinist

Option Use: 0024 Catholic

Option Use: 0025 Eastern Orthodox

Option Use: 0027 Episcopal

Option Use: 0028 Friends

Option Use: 0029 Greek Orthodox

Option Use: 0030 Hindu

Option Use: 0031 Islamic

Option Use: 0032 Jehovah's Witnesses

Option Use: 0033 Jewish

Option Use: 0034 Latter Day Saints

Option Use: 0036 Lutheran

Option Use: 0038 Mennonite

Option Use: 0040 Methodist

Option Use: 0041 Pentecostal

Option Use: 0042 Presbyterian

Domain: State Education Agency (SEA)
Section: Institution Identification
Category: Education Institution Information (SEA)
 The identification of the school, education institution, agency, or organization that is providing or has provided an educational experience to an individual.

Option Use: 1979 *Christian (no specific denomination)*

Option Use: 0043 *Other Christian denomination*

Option Use: 0044 *Seventh Day Adventist*

Option Use: 0045 *Tao*

Option Use: 0046 *Unitarian Universalist*

Option Use: 0047 *Christian Scientist*

Option Use: 0048 *Nazarene*

Option Use: 9998 *None*

Option Use: 9999 *Other*

0032 Agency Status

The current status of the agency operations, exclusive of scheduled breaks, holidays, or other temporary interruptions.

Entity Use: State Education Agency (SEA)

- | | |
|---|---|
| <i>Option Use:</i> 0106 <i>Agency Open</i> | <i>Agency is currently in operation.</i> |
| <i>Option Use:</i> 0107 <i>Agency Closed</i> | <i>Agency is currently not in operation and is not expected to operate in the future.</i> |
| <i>Option Use:</i> 0108 <i>New Agency</i> | <i>Agency is newly created or completely restructured into current geographical boundaries or instructional responsibility.</i> |
| <i>Option Use:</i> 0109 <i>Changed Boundary</i> | <i>Agency has undergone a significant change in geographic boundaries or instructional responsibility.</i> |
| <i>Option Use:</i> 0110 <i>Inactive Agency</i> | <i>Agency is temporarily closed and may reopen within three years.</i> |
| <i>Option Use:</i> 0111 <i>Future Agency</i> | <i>Agency is scheduled to be operational within two years.</i> |

Domain: State Education Agency (SEA)
Section: Institution Identification
Category: Education Institution Information (SEA)
The identification of the school, education institution, agency, or organization that is providing or has provided an educational experience to an individual.

0843 Date Founded

The month, day, and year in which the institution was founded.

Entity Use: State Education Agency (SEA)

Option Use: 0996 No option list available

0111 Date Opened

The first month, day, and year of operation.

Entity Use: State Education Agency (SEA)

Option Use: 0996 No option list available

0113 Date of Closure

The month, day, and year that the education institution was closed.

Entity Use: State Education Agency (SEA)

Option Use: 0996 No option list available

0230 Reason for Closure

A description of the reason or reasons for temporary or permanent closure.

Entity Use: State Education Agency (SEA)

Option Use: 0008 Low enrollment

Option Use: 0009 Inadequate facilities

Option Use: 0010 Financial difficulties

Option Use: 0011 Achievement requirements unmet

Option Use: 0012 Loss of accreditation

Option Use: 0112 Planned construction

Option Use: 0115 Re-organization (e.g., merging, splitting, change in authoritative agency)

Option Use: 0116 Legislative mandates

Option Use: 0117 Emergency event

Domain: State Education Agency (SEA)

Section: Institution Identification

Category: Education Institution Information (SEA)

The identification of the school, education institution, agency, or organization that is providing or has provided an educational experience to an individual.

Option Use: 9999 Other

Domain: State Education Agency (SEA)

Section: Institution Identification

Category: Institution Affiliation (SEA)

The identification of the institutions that the education institution collaborates with and has an ongoing, functional relationship with in order to provide improved educational experiences (e.g., association membership, parent teacher organization, and business).

0187 Name of Institution

The full, legally accepted or popularly accepted name of an organization (e.g., a school, an association, or a company).

Entity Use: Affiliated Institution

Option Use: 0996 No option list available

0146 Identification Code

A unique number or alphanumeric code assigned to a space, room, site, building, individual, organization, or institution by a school, school system, a state, or other agency or entity.

Entity Use: Affiliated Institution

Option Use: 0996 No option list available

0030 Affiliated Institution Type

An indication of the type of institution or organization providing the educational experience to the individual.

Entity Use: Affiliated Institution

Option Use: 0099 Postsecondary institution

Option Use: 0342 Postsecondary institution A building or site that belongs to a college or university.

Option Use: 0209 Career/Technical/Vocational Institution

Option Use: 0211 Public elementary/secondary school

Option Use: 0212 Private elementary/secondary school

Option Use: 0622 Local/community government

Option Use: 0214 Regional or intermediate educational agency

Option Use: 0617 State government

Option Use: 0997 Business

Domain: State Education Agency (SEA)

Section: Institution Identification

Category: Institution Affiliation (SEA)

The identification of the institutions that the education institution collaborates with and has an ongoing, functional relationship with in order to provide improved educational experiences (e.g., association membership, parent teacher organization, and business).

Option Use: 0749 Foundations and other charitable organizations

Option Use: 0772 Unions

Option Use: 0731 Parent/Teacher organizations

Option Use: 0797 Federal government (e.g., BIA, Military, US Department of Education)

Option Use: 0757 Religious organization

Option Use: 0219 Fraternal organization

Option Use: 0122 Non-profit organization

Option Use: 9999 Other

0025 Address Type

The type of address listed for an individual or organization.

Entity Use: Affiliated Institution

Option Use: 0123 Mailing/Shipping Address - other address or P.O. Box address

Option Use: 0124 Organization's mailing address

Option Use: 0765 Physical location address

Option Use: 1011 Other organization address

0272 Street Number/Name

The street number and street name or post office box number of an address.

Entity Use: Affiliated Institution

Option Use: 0996 No option list available

Domain: State Education Agency (SEA)

Section: Institution Identification

Category: Institution Affiliation (SEA)

The identification of the institutions that the education institution collaborates with and has an ongoing, functional relationship with in order to provide improved educational experiences (e.g., association membership, parent teacher organization, and business).

0037 Apartment/Room/Suite Number

The apartment, room, or suite number of an address.

Entity Use: Affiliated Institution

Option Use: 0996 No option list available

0081 Building/Site Number

The number of the building on the site, if more than one building shares the same address.

Entity Use: Affiliated Institution

Option Use: 0996 No option list available

0090 City

The name of the city in which an address is located.

Entity Use: Affiliated Institution

Option Use: 0996 No option list available

0186 Name of County

The name of the county, parish, borough, or comparable unit (within a state) in which an address is located.

Entity Use: Affiliated Institution

Option Use: 0996 No option list available

0100 County FIPS (Federal Information Processing Standard) Code

The Federal Information Processing Standard (FIPS) numeric code for the county. (Note: A five digit FIPS code that identifies counties across the United States is available from the National Technical Information Service, 5285 Port Royal Road, Springfield, VA 22161. The phone number is 703-605-6000 or visit <http://www.ntis.gov>).

Entity Use: Affiliated Institution

Option Use: 0996 No option list available

0267 State Abbreviation

The abbreviation for the state (within the United States) or outlying area in which an address is located. (Note: A list of states and extra-state jurisdictions within the United States and their abbreviations can be found in appendix B).

Entity Use: Affiliated Institution

Option Use: 0996 No option list available

Domain: State Education Agency (SEA)

Section: Institution Identification

Category: Institution Affiliation (SEA)

The identification of the institutions that the education institution collaborates with and has an ongoing, functional relationship with in order to provide improved educational experiences (e.g., association membership, parent teacher organization, and business).

0268 State FIPS (Federal Information Processing Standard) Code

The Federal Information Processing Standard (FIPS) numeric code for the state. (Note: A two digit FIPS code that identifies states across the United States is available from the National Technical Information Service, 5285 Port Royal Road, Springfield, VA 22161. The phone number is 703-605-6000 or visit <http://www.ntis.gov>).

Entity Use: Affiliated Institution

Option Use: 0996 No option list available

0188 Name of State

The name of the state (within the United States) or outlying area in which an address is located.

Entity Use: Affiliated Institution

Option Use: 0996 No option list available

0305 Zip Code

The five or nine digit zip code portion of an address.

Entity Use: Affiliated Institution

Option Use: 0996 No option list available

0099 Country Code

The code for the country in which an address is located. (Note: A list of countries and their codes can be found in appendix C).

Entity Use: Affiliated Institution

Option Use: 0996 No option list available

0185 Name of Country

The name of the country in which an address is located.

Entity Use: Affiliated Institution

Option Use: 0996 No option list available

0281 Telephone Status

A description of preferred communication type or special circumstances which affect communication to an individual, organization, or institution via telephone (e.g., no telephone connection, TTY used, no one available to answer the telephone during certain hours).

Entity Use: Affiliated Institution

Option Use: 0996 No option list available

Domain: State Education Agency (SEA)

Section: Institution Identification

Category: Institution Affiliation (SEA)

The identification of the institutions that the education institution collaborates with and has an ongoing, functional relationship with in order to provide improved educational experiences (e.g., association membership, parent teacher organization, and business).

0280 Telephone Number Type

The type of communication number listed for an individual or organization.

Entity Use: Affiliated Institution

Option Use: 0096 Main telephone number

Option Use: 0350 Alternate telephone number

Option Use: 0359 Answering service

Option Use: 0370 Beeper number

Option Use: 1005 Facsimile number

Option Use: 0400 Appointment telephone number

Option Use: 0426 Telex number

Option Use: 0437 Telemail

Option Use: 0448 Voice mail

Option Use: 0478 Instant messaging number

Option Use: 0486 Media conferencing number

0151 International Code Number

The international code for the telephone number.

Entity Use: Affiliated Institution

Option Use: 0996 No option list available

0279 Telephone Number

The telephone number including the area code, and extension, if applicable.

Entity Use: Affiliated Institution

Option Use: 0996 No option list available

Domain: State Education Agency (SEA)

Section: Institution Identification

Category: Institution Affiliation (SEA)

The identification of the institutions that the education institution collaborates with and has an ongoing, functional relationship with in order to provide improved educational experiences (e.g., association membership, parent teacher organization, and business).

0121 Electronic Mail Address Type

The type of electronic mail (e-mail) address listed for an individual or organization.

Entity Use: Affiliated Institution

Option Use: 0767 Organization

Option Use: 9999 Other

0120 Electronic Mail Address

The numbers, letters, and symbols used to identify an electronic mail (e-mail) user within the network to which the individual or organization belongs.

Entity Use: Affiliated Institution

Option Use: 0996 No option list available

0304 Web Site Address (URL)

Unique Resource Locator. The unique address of a Web page.

Entity Use: Affiliated Institution

Option Use: 0996 No option list available

0291 Type of Collaboration

A description of the collaboration between organizations.

Entity Use: Affiliated Institution

Option Use: 0996 No option list available

Domain: State Education Agency (SEA)

Section: Institution Identification

Category: Institution Affiliation (SEA)

The identification of the institutions that the education institution collaborates with and has an ongoing, functional relationship with in order to provide improved educational experiences (e.g., association membership, parent teacher organization, and business).

0131 First Name

A name given to an individual at birth, baptism, or during another naming ceremony, or through legal change.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0184 Middle Name

A secondary name given to an individual at birth, baptism, or during another naming ceremony.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0844 Middle Initial

The first letter of the secondary name given to an individual at birth, baptism, or during another naming ceremony.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0156 Last/Surname

The name borne in common by members of a family.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0135 Generation Code/Suffix

An appendage, if any, used to denote an individual's generation in his family (e.g., Jr., Sr., III).

Entity Use: Primary Contact

Option Use: 0996 No option list available

0207 Personal Title/Prefix

An appellation, if any, used to denote rank, placement, or status (e.g., Mr., Ms., Reverend, Sister, Dr., Colonel).

Entity Use: Primary Contact

Option Use: 0996 No option list available

Domain: State Education Agency (SEA)

Section: Institution Identification

Category: Institution Affiliation (SEA)

The identification of the institutions that the education institution collaborates with and has an ongoing, functional relationship with in order to provide improved educational experiences (e.g., association membership, parent teacher organization, and business).

0208 Position Title

The descriptive name of an individual's position.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0025 Address Type

The type of address listed for an individual or organization.

Entity Use: Primary Contact

Option Use: 0123 Mailing/Shipping
Address - other address or
P.O. Box address

Option Use: 0765 Physical location address

Option Use: 1991 Other home address

Option Use: 1012 Employer's address

Option Use: 1013 Employment address

0272 Street Number/Name

The street number and street name or post office box number of an address.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0037 Apartment/Room/Suite Number

The apartment, room, or suite number of an address.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0081 Building/Site Number

The number of the building on the site, if more than one building shares the same address.

Entity Use: Primary Contact

Option Use: 0996 No option list available

Domain: State Education Agency (SEA)

Section: Institution Identification

Category: Institution Affiliation (SEA)

The identification of the institutions that the education institution collaborates with and has an ongoing, functional relationship with in order to provide improved educational experiences (e.g., association membership, parent teacher organization, and business).

0090 City

The name of the city in which an address is located.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0186 Name of County

The name of the county, parish, borough, or comparable unit (within a state) in which an address is located.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0100 County FIPS (Federal Information Processing Standard) Code

The Federal Information Processing Standard (FIPS) numeric code for the county. (Note: A five digit FIPS code that identifies counties across the United States is available from the National Technical Information Service, 5285 Port Royal Road, Springfield, VA 22161. The phone number is 703-605-6000 or visit <http://www.ntis.gov>).

Entity Use: Primary Contact

Option Use: 0996 No option list available

0268 State FIPS (Federal Information Processing Standard) Code

The Federal Information Processing Standard (FIPS) numeric code for the state. (Note: A two digit FIPS code that identifies states across the United States is available from the National Technical Information Service, 5285 Port Royal Road, Springfield, VA 22161. The phone number is 703-605-6000 or visit <http://www.ntis.gov>).

Entity Use: Primary Contact

Option Use: 0996 No option list available

0188 Name of State

The name of the state (within the United States) or outlying area in which an address is located.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0267 State Abbreviation

The abbreviation for the state (within the United States) or outlying area in which an address is located. (Note: A list of states and extra-state jurisdictions within the United States and their abbreviations can be found in appendix B).

Entity Use: Primary Contact

Domain: State Education Agency (SEA)

Section: Institution Identification

Category: Institution Affiliation (SEA)

The identification of the institutions that the education institution collaborates with and has an ongoing, functional relationship with in order to provide improved educational experiences (e.g., association membership, parent teacher organization, and business).

Option Use: 0996 No option list available

0305 Zip Code

The five or nine digit zip code portion of an address.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0099 Country Code

The code for the country in which an address is located. (Note: A list of countries and their codes can be found in appendix C).

Entity Use: Primary Contact

Option Use: 0996 No option list available

0185 Name of Country

The name of the country in which an address is located.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0281 Telephone Status

A description of preferred communication type or special circumstances which affect communication to an individual, organization, or institution via telephone (e.g., no telephone connection, TTY used, no one available to answer the telephone during certain hours).

Entity Use: Primary Contact

Option Use: 0996 No option list available

0280 Telephone Number Type

The type of communication number listed for an individual or organization.

Entity Use: Primary Contact

Option Use: 0096 Main telephone number

Option Use: 0350 Alternate telephone number

Option Use: 0359 Answering service

Option Use: 0370 Beeper number

Domain: State Education Agency (SEA)

Section: Institution Identification

Category: Institution Affiliation (SEA)

The identification of the institutions that the education institution collaborates with and has an ongoing, functional relationship with in order to provide improved educational experiences (e.g., association membership, parent teacher organization, and business).

Option Use: 1005 Facsimile number

Option Use: 0400 Appointment telephone number

Option Use: 0426 Telex number

Option Use: 0437 Telemail

Option Use: 0448 Voice mail

Option Use: 0478 Instant messaging number

Option Use: 0486 Media conferencing number

0151 International Code Number

The international code for the telephone number.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0151 International Code Number

The international code for the telephone number.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0279 Telephone Number

The telephone number including the area code, and extension, if applicable.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0121 Electronic Mail Address Type

The type of electronic mail (e-mail) address listed for an individual or organization.

Entity Use: Primary Contact

Option Use: 0507 Home/personal

Option Use: 0518 Work

Domain: State Education Agency (SEA)

Section: Institution Identification

Category: Institution Affiliation (SEA)

The identification of the institutions that the education institution collaborates with and has an ongoing, functional relationship with in order to provide improved educational experiences (e.g., association membership, parent teacher organization, and business).

Option Use: 9999 Other

0120 Electronic Mail Address

The numbers, letters, and symbols used to identify an electronic mail (e-mail) user within the network to which the individual or organization belongs.

Entity Use: Primary Contact

Option Use: 0996 No option list available

Domain: State Education Agency (SEA)
Section: Governance
Category: Governing Body (SEA)
An organization that has responsibility for policy and operational decisions for an education organization.

0076 Authorizing Entity

The type of organization that has ultimate responsibility for policy and operational decisions for an educational institution.

Entity Use: Governing Board

Option Use: 0859 *Federal (e.g., Congress, Bureau of Indian Affairs, Department of Defense, US Department of Education)*

Option Use: 0860 *State/Territory (e.g., State Education Agency, Health and Human Services, Corrections, State Boards of Education, State Legislators)*

Option Use: 0861 *Regional (e.g., Intermediate Education Agency, Cooperatives, BOCES, Cross-state agencies)*

Option Use: 0862 *Local (e.g., School Board, City Council)*

Option Use: 0675 *School*

Option Use: 0864 *Private/Religious (e.g., Catholic diocese, private school board)*

Option Use: 0865 *Charter Board*

0187 Name of Institution

The full, legally accepted or popularly accepted name of an organization (e.g., a school, an association, or a company).

Entity Use: Governing Board

Option Use: 0996 *No option list available*

Domain: State Education Agency (SEA)
Section: Governance
Category: Governing Body (SEA)
An organization that has responsibility for policy and operational decisions for an education organization.

0136 Governing Board Meeting Requirements

A description of the dates on which the Board is expected to meet or required frequency during a fiscal year, rules for managing the group and other requirements.

Entity Use: Governing Board

Option Use: 0996 No option list available

0232 Region Represented

The identifier or description that indicates which area within the governance council's purview is represented by the council member.

Entity Use: Governing Board

Option Use: 0996 No option list available

0025 Address Type

The type of address listed for an individual or organization.

Entity Use: Governing Board

Option Use: 0123 Mailing/Shipping
Address - other address or
P.O. Box address

Option Use: 0124 Organization's mailing
address

Option Use: 0765 Physical location address

Option Use: 1011 Other organization address

0272 Street Number/Name

The street number and street name or post office box number of an address.

Entity Use: Governing Board

Option Use: 0996 No option list available

0037 Apartment/Room/Suite Number

The apartment, room, or suite number of an address.

Entity Use: Governing Board

Option Use: 0996 No option list available

Domain: State Education Agency (SEA)
Section: Governance
Category: Governing Body (SEA)
An organization that has responsibility for policy and operational decisions for an education organization.

0081 Building/Site Number

The number of the building on the site, if more than one building shares the same address.

Entity Use: Governing Board

Option Use: 0996 No option list available

0090 City

The name of the city in which an address is located.

Entity Use: Governing Board

Option Use: 0996 No option list available

0185 Name of Country

The name of the country in which an address is located.

Entity Use: Governing Board

Option Use: 0996 No option list available

0100 County FIPS (Federal Information Processing Standard) Code

The Federal Information Processing Standard (FIPS) numeric code for the county. (Note: A five digit FIPS code that identifies counties across the United States is available from the National Technical Information Service, 5285 Port Royal Road, Springfield, VA 22161. The phone number is 703-605-6000 or visit <http://www.ntis.gov>).

Entity Use: Governing Board

Option Use: 0996 No option list available

0268 State FIPS (Federal Information Processing Standard) Code

The Federal Information Processing Standard (FIPS) numeric code for the state. (Note: A two digit FIPS code that identifies states across the United States is available from the National Technical Information Service, 5285 Port Royal Road, Springfield, VA 22161. The phone number is 703-605-6000 or visit <http://www.ntis.gov>).

Entity Use: Governing Board

Option Use: 0996 No option list available

0188 Name of State

The name of the state (within the United States) or outlying area in which an address is located.

Entity Use: Governing Board

Option Use: 0996 No option list available

Domain: State Education Agency (SEA)
Section: Governance
Category: Governing Body (SEA)
An organization that has responsibility for policy and operational decisions for an education organization.

0267 State Abbreviation

The abbreviation for the state (within the United States) or outlying area in which an address is located. (Note: A list of states and extra-state jurisdictions within the United States and their abbreviations can be found in appendix B).

Entity Use: Governing Board

Option Use: 0996 No option list available

0305 Zip Code

The five or nine digit zip code portion of an address.

Entity Use: Governing Board

Option Use: 0996 No option list available

0099 Country Code

The code for the country in which an address is located. (Note: A list of countries and their codes can be found in appendix C).

Entity Use: Governing Board

Option Use: 0996 No option list available

0185 Name of Country

The name of the country in which an address is located.

Entity Use: Governing Board

Option Use: 0996 No option list available

0281 Telephone Status

A description of preferred communication type or special circumstances which affect communication to an individual, organization, or institution via telephone (e.g., no telephone connection, TTY used, no one available to answer the telephone during certain hours).

Entity Use: Governing Board

Option Use: 0996 No option list available

0280 Telephone Number Type

The type of communication number listed for an individual or organization.

Entity Use: Governing Board

Option Use: 0096 Main telephone number

Option Use: 0996 No option list available

Domain: State Education Agency (SEA)
Section: Governance
Category: Governing Body (SEA)
An organization that has responsibility for policy and operational decisions for an education organization.

Option Use: 0350 Alternate telephone number

Option Use: 0359 Answering service

Option Use: 0370 Beeper number

Option Use: 1005 Facsimile number

Option Use: 0400 Appointment telephone number

Option Use: 0426 Telex number

Option Use: 0437 Telemail

Option Use: 0448 Voice mail

Option Use: 0478 Instant messaging number

Option Use: 0486 Media conferencing number

0279 Telephone Number

The telephone number including the area code, and extension, if applicable.

Entity Use: Governing Board

Option Use: 0996 No option list available

0121 Electronic Mail Address Type

The type of electronic mail (e-mail) address listed for an individual or organization.

Entity Use: Governing Board

Option Use: 0767 Organization

Option Use: 9999 Other

0120 Electronic Mail Address

The numbers, letters, and symbols used to identify an electronic mail (e-mail) user within the network to which the individual or organization belongs.

Entity Use: Governing Board

Option Use: 0996 No option list available

Domain:	State Education Agency (SEA)
Section:	Governance
Category:	Governing Body (SEA) An organization that has responsibility for policy and operational decisions for an education organization.

0131 First Name

A name given to an individual at birth, baptism, or during another naming ceremony, or through legal change.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0184 Middle Name

A secondary name given to an individual at birth, baptism, or during another naming ceremony.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0844 Middle Initial

The first letter of the secondary name given to an individual at birth, baptism, or during another naming ceremony.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0156 Last/Surname

The name borne in common by members of a family.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0135 Generation Code/Suffix

An appendage, if any, used to denote an individual's generation in his family (e.g., Jr., Sr., III).

Entity Use: Primary Contact

Option Use: 0996 No option list available

0272 Street Number/Name

The street number and street name or post office box number of an address.

Entity Use: Primary Contact

Option Use: 0996 No option list available

Domain: State Education Agency (SEA)
Section: Governance
Category: Governing Body (SEA)
An organization that has responsibility for policy and operational decisions for an education organization.

0037 Apartment/Room/Suite Number

The apartment, room, or suite number of an address.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0081 Building/Site Number

The number of the building on the site, if more than one building shares the same address.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0090 City

The name of the city in which an address is located.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0185 Name of Country

The name of the country in which an address is located.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0100 County FIPS (Federal Information Processing Standard) Code

The Federal Information Processing Standard (FIPS) numeric code for the county. (Note: A five digit FIPS code that identifies counties across the United States is available from the National Technical Information Service, 5285 Port Royal Road, Springfield, VA 22161. The phone number is 703-605-6000 or visit <http://www.ntis.gov>).

Entity Use: Primary Contact

Option Use: 0996 No option list available

0268 State FIPS (Federal Information Processing Standard) Code

The Federal Information Processing Standard (FIPS) numeric code for the state. (Note: A two digit FIPS code that identifies states across the United States is available from the National Technical Information Service, 5285 Port Royal Road, Springfield, VA 22161. The phone number is 703-605-6000 or visit <http://www.ntis.gov>).

Entity Use: Primary Contact

Option Use: 0996 No option list available

Domain: State Education Agency (SEA)
Section: Governance
Category: Governing Body (SEA)
An organization that has responsibility for policy and operational decisions for an education organization.

0188 Name of State

The name of the state (within the United States) or outlying area in which an address is located.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0267 State Abbreviation

The abbreviation for the state (within the United States) or outlying area in which an address is located. (Note: A list of states and extra-state jurisdictions within the United States and their abbreviations can be found in appendix B).

Entity Use: Primary Contact

Option Use: 0996 No option list available

0305 Zip Code

The five or nine digit zip code portion of an address.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0099 Country Code

The code for the country in which an address is located. (Note: A list of countries and their codes can be found in appendix C).

Entity Use: Primary Contact

Option Use: 0996 No option list available

0185 Name of Country

The name of the country in which an address is located.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0281 Telephone Status

A description of preferred communication type or special circumstances which affect communication to an individual, organization, or institution via telephone (e.g., no telephone connection, TTY used, no one available to answer the telephone during certain hours).

Entity Use: Primary Contact

Option Use: 0996 No option list available

Domain: State Education Agency (SEA)
Section: Governance
Category: Governing Body (SEA)
An organization that has responsibility for policy and operational decisions for an education organization.

0280 Telephone Number Type

The type of communication number listed for an individual or organization.

Entity Use: Primary Contact

Option Use: 0096 Main telephone number

Option Use: 0350 Alternate telephone number

Option Use: 0359 Answering service

Option Use: 0370 Beeper number

Option Use: 1005 Facsimile number

Option Use: 0400 Appointment telephone number

Option Use: 0426 Telex number

Option Use: 0437 Telemail

Option Use: 0448 Voice mail

Option Use: 0478 Instant messaging number

Option Use: 0486 Media conferencing number

0151 International Code Number

The international code for the telephone number.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0279 Telephone Number

The telephone number including the area code, and extension, if applicable.

Entity Use: Primary Contact

Option Use: 0996 No option list available

Domain: State Education Agency (SEA)
Section: Governance
Category: Governing Body (SEA)
An organization that has responsibility for policy and operational decisions for an education organization.

0121 Electronic Mail Address Type

The type of electronic mail (e-mail) address listed for an individual or organization.

Entity Use: Primary Contact

Option Use: 0507 Home/personal

Option Use: 0518 Work

Option Use: 9999 Other

0120 Electronic Mail Address

The numbers, letters, and symbols used to identify an electronic mail (e-mail) user within the network to which the individual or organization belongs.

Entity Use: Primary Contact

Option Use: 0996 No option list available

Domain: State Education Agency (SEA)
Section: Governance
Category: Regulation (SEA)
Information about the rules of executing and enforcing a statute.

0271 Statute Title

The full, legally accepted or popularly accepted name or title of a statute. (e.g., Individuals with Disabilities Act, Elementary and Secondary Education Act, School-to-Work Opportunities Act).

Entity Use: Regulation

Option Use: 0996 No option list available

0238 Regulation Title

The full, legally accepted or popularly accepted name or title of a regulation, including non-regulatory guidance.

Entity Use: Regulation

Option Use: 0996 No option list available

0234 Regulation Description

A description of the regulation.

Entity Use: Regulation

Option Use: 0996 No option list available

0237 Regulation Promulgation Requirements

An indication of the promulgation actions and the associated requirements for the regulation.

Entity Use: Regulation

Option Use: 0866 Public hearing

Option Use: 0867 Notify parents/public

Option Use: 0869 Waiting period

Option Use: 0870 Authority body vote

Option Use: 0871 Endorsements

Option Use: 0872 Signature

Option Use: 9999 Other

0076 Authorizing Entity

The type of organization that has ultimate responsibility for policy and operational decisions for an educational institution.

Entity Use: Regulation

Domain: State Education Agency (SEA)
Section: Governance
Category: Regulation (SEA)
Information about the rules of executing and enforcing a statute.

Option Use: 0859 *Federal (e.g., Congress, Bureau of Indian Affairs, Department of Defense, US Department of Education)*

Option Use: 0860 *State/Territory (e.g., State Education Agency, Health and Human Services, Corrections, State Boards of Education, State Legislators)*

Option Use: 0861 *Regional (e.g., Intermediate Education Agency, Cooperatives, BOCES, Cross-state agencies)*

Option Use: 0862 *Local (e.g., School Board, City Council)*

Option Use: 0675 *School*

Option Use: 0864 *Private/Religious (e.g., Catholic diocese, private school board)*

Option Use: 0865 *Charter Board*

0235 Regulation Issue Date

The month, day, and year that the statute is issued.

Entity Use: Regulation

Option Use: 0996 *No option list available*

0233 Regulation Compliance Date

The month, day, and year by which the regulation is to be met or implemented.

Entity Use: Regulation

Option Use: 0996 *No option list available*

Domain: State Education Agency (SEA)
Section: Governance
Category: Regulation (SEA)
Information about the rules of executing and enforcing a statute.

0236 Regulation Non-compliance Reason

A description of the reason that the regulation requirements were not fulfilled.

Entity Use: Regulation

Option Use: 0996 *No option list available*

0146 Identification Code

A unique number or alphanumeric code assigned to a space, room, site, building, individual, organization, or institution by a school, school system, a state, or other agency or entity.

Entity Use: Regulation

Option Use: 0996 *No option list available*

0147 Identification System

A coding scheme that is used for identification and record-keeping purposes by schools, social services, or other agencies to refer to an individual, organization, or institution.

Entity Use: Regulation

Option Use: 0495 *School-assigned number*

Option Use: 0593 *District-assigned number*

Option Use: 0686 *State-assigned number*

Option Use: 0264 *Federal identification number*

Option Use: 0764 *Other federally assigned number*

Option Use: 0873 *Statute number*

Option Use: 9999 *Other*

Domain: State Education Agency (SEA)
Section: Governance
Category: Regulation (SEA)
Information about the rules of executing and enforcing a statute.

0301 Waiver Name

The name or title of a waiver that either temporarily or permanently exempts the education institution from full compliance with a regulation.

Entity Use: Waiver

Option Use: 0996 No option list available

0299 Waiver Description

A description of the reason that the waiver was requested.

Entity Use: Waiver

Option Use: 0996 No option list available

0303 Waiver Requirements

A description of any requirements of the waiver.

Entity Use: Waiver

Option Use: 0996 No option list available

0302 Waiver Request Date

The month, day, and year that the waiver was requested.

Entity Use: Waiver

Option Use: 0996 No option list available

0298 Waiver Beginning Date

The beginning month, day, and year on which the waiver becomes effective.

Entity Use: Waiver

Option Use: 0996 No option list available

0300 Waiver Ending Date

The last month, day, and year on which the waiver is no longer effective.

Entity Use: Waiver

Option Use: 0996 No option list available

Domain: State Education Agency (SEA)
Section: Governance
Category: Regulation (SEA)
Information about the rules of executing and enforcing a statute.

0146 Identification Code

A unique number or alphanumeric code assigned to a space, room, site, building, individual, organization, or institution by a school, school system, a state, or other agency or entity.

Entity Use: Waiver

Option Use: 0996 *No option list available*

0147 Identification System

A coding scheme that is used for identification and record-keeping purposes by schools, social services, or other agencies to refer to an individual, organization, or institution.

Entity Use: Waiver

Option Use: 0495 *School-assigned number*

Option Use: 0593 *District-assigned number*

Option Use: 0686 *State-assigned number*

Option Use: 0264 *Federal identification number*

Option Use: 0873 *Statute number*

Option Use: 0764 *Other federally assigned number*

Option Use: 9999 *Other*

Domain: State Education Agency (SEA)
Section: Program
Category: Educator Program Activity (SEA)
A description of any professional development program or activity in which a staff member is involved (as a leader or participant).

0119 Educator/Agency Program Type

A description of the focus of the program or services offered to educators or agencies.

Entity Use: Staff Development Activity

Option Use: 0996 *No option list available*

0118 Educational Program/Staff Development Activity Compensation

An indication of the type of financial support an individual receives for participating in an educational program or staff development activity.

Entity Use: Staff Development Activity

Option Use: 0343 *Time paid*

An individual's participation in an educational program or staff development activity is paid for at least in part through salary or time compensation.

Option Use: 0344 *Stipend only*

An individual's participation in an educational program or staff development activity is compensated not through salary or time compensation but with a fixed and regular payment of allowance.

Option Use: 0345 *Travel/expense reimbursement*

An individual's expenses incurred while traveling to, or participating in, an educational program or staff development activity are paid for or reimbursed.

Option Use: 0346 *Tuition and/or fees*

An individual's full or partial costs of participating in an educational program or staff development activity including tuition and fees are paid for or reimbursed.

Option Use: 0347 *No compensation*

An individual's participation in an educational program or staff development activity is not compensated by any other individual or organization.

Option Use: 9999 *Other*

0117 Educational Program/Staff Development Activity Arrangement

An indication of the manner in which an individual's participation in an educational program or staff development activity has been scheduled.

Entity Use: Staff Development Activity

Option Use: 0348 *Released time, substitute provided*

An individual is excused from performing his or her regular job duties to participate in an educational program or staff development activity. A substitute is arranged to perform the job duties on his or her behalf.

Domain: State Education Agency (SEA)

Section: Program

Category: Educator Program Activity (SEA)

A description of any professional development program or activity in which a staff member is involved (as a leader or participant).

Option Use: 0350 **Released time from duties, no substitute provided** *An individual is excused from performing his or her regular job duties to participate in an educational program or staff development activity. No substitute is arranged to perform the job duties on his or her behalf.*

Option Use: 0352 **Off-the-job** *An individual's participation in an educational program or staff development activity takes place while he or she is off-duty.*

Domain: State Education Agency (SEA)
Section: Program
Category: Program Identification (SEA)
A description of programs available through federal, state, or local agencies.

0227 Program Name

The name of the program of instruction, training, services or benefits available through federal, state, or local agencies. (Note: A partial list of federally-funded educational programs is included in appendix M).

Entity Use: Program

Option Use: 0996 No option list available

0146 Identification Code

A unique number or alphanumeric code assigned to a space, room, site, building, individual, organization, or institution by a school, school system, a state, or other agency or entity.

Entity Use: Program

Option Use: 0996 No option list available

0147 Identification System

A coding scheme that is used for identification and record-keeping purposes by schools, social services, or other agencies to refer to an individual, organization, or institution.

Entity Use: Program

Option Use: 0495 School-assigned number

Option Use: 0593 District-assigned number

Option Use: 0686 State-assigned number

Option Use: 0264 Federal identification number

Option Use: 0764 Other federally assigned number

0222 Program Funding Source

Ultimate and intermediate providers of funds for a particular educational or service program or activity or for an individual's participation in the program or activity.

Entity Use: Program

Option Use: 0797 Federal government (e.g., BIA, Military, US Department of Education)

Option Use: 0617 State government

Domain: State Education Agency (SEA)

Section: Program

Category: Program Identification (SEA)

A description of programs available through federal, state, or local agencies.

Option Use: 0622 Local/community government

Option Use: 0654 College/University

Option Use: 0675 School

Option Use: 0997 Business

Option Use: 0698 Community

Option Use: 0709 Self (tuition/fees)

Option Use: 0720 Parent/Guardian (tuition/fees)

Option Use: 0731 Parent/Teacher organizations

Option Use: 0739 Individuals (endowments)

Option Use: 0749 Foundations and other charitable organizations

Option Use: 0757 Religious organization

Option Use: 0766 Parent/Guardian's employer

Option Use: 0772 Unions

Option Use: 0219 Fraternal organization

Option Use: 0786 Insurance

Option Use: 9999 Other

0223 Program Funding Source Name

The name of the organization providing funds for the program.

Entity Use: Program

Option Use: 0996 No option list available

Domain: State Education Agency (SEA)
Section: Program
Category: Program Identification (SEA)
A description of programs available through federal, state, or local agencies.

0224 Program Funds Received

The total amount of funds received for a particular education program or activity or for the individual's participation in the education program or activity.

Entity Use: Program

Option Use: 0996 No option list available

0238 Regulation Title

The full, legally accepted or popularly accepted name or title of a regulation, including non-regulatory guidance.

Entity Use: Program

Option Use: 0996 No option list available

0210 Program Authorizing Date

The month, day, and year on which the program is authorized to be conducted.

Entity Use: Program

Option Use: 0996 No option list available

0215 Program Description

The description of instructional or non-instructional activities and procedures or services provided to the intended audience.

Entity Use: Program

Option Use: 0996 No option list available

0213 Program Beneficiary

The audience(s) for which the program is intended.

Entity Use: Program

Option Use: 0922 State Education Agencies

Option Use: 0933 Intermediate Education Agencies

Option Use: 0213 Local Education Agencies/Local Administrative Unit

Option Use: 0015 School Boards

Option Use: 0026 Schools

Domain: State Education Agency (SEA)

Section: Program

Category: Program Identification (SEA)

A description of programs available through federal, state, or local agencies.

Option Use: 0039 Administrators

Option Use: 0049 Teachers

Option Use: 0059 Paraprofessionals/Teacher Aides

Option Use: 0069 Non-instructional staff

Option Use: 0080 Student teachers

Option Use: 0102 Preschool children

Option Use: 0091 Students

Option Use: 0114 Families

Option Use: 0125 Communities

Option Use: 9999 Other

0080 Benefit Type

Degree and focus of the activities and services an individual, group of individuals, or organization receives as a result of a program.

Entity Use: Program

Option Use: 0147 Direct

Resources and services are specifically provided for, and rendered to, the individual, group of individuals, or organizations.

Option Use: 0148 Incidental

Resources and services are provided to the state education agency (SEA), intermediate agency, and/or local education agency (LEA) for programs aimed at designated groups. Usually students identified as needing special assistance are counted in a larger population with the size determining the amount of funding.

Option Use: 0149 Both direct and incidental

Resources and services are provided to the education agency for programs aimed at designated groups, and resources and services are provided for, and rendered to, the individual, group of individuals, or organizations.

Domain: State Education Agency (SEA)
Section: Program
Category: Program Identification (SEA)
A description of programs available through federal, state, or local agencies.

0225 Program Goal(s) or Purpose

A description of the goals or broad purpose for the program, including expected outcomes.

Entity Use: Program

Option Use: 0996 No option list available

0228 Program Objectives

A description of the specific outcomes expected from the program for each intended audience.

Entity Use: Program

Option Use: 0996 No option list available

0220 Program Funding Beginning Date

The month, day, and year on which the program funding begins.

Entity Use: Program

Option Use: 0996 No option list available

0212 Program Beginning Date

The month, day, and year on which the program or activity begins.

Entity Use: Program

Option Use: 0996 No option list available

0217 Program Ending Date

The month, day, and year on which the program or activity ends.

Entity Use: Program

Option Use: 0996 No option list available

Domain:	State Education Agency (SEA)
Section:	Program
Category:	Program Requirements (SEA) Information about program participation requirements and procedures, including a description of the program application and program report.

0131 First Name

A name given to an individual at birth, baptism, or during another naming ceremony, or through legal change.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0184 Middle Name

A secondary name given to an individual at birth, baptism, or during another naming ceremony.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0844 Middle Initial

The first letter of the secondary name given to an individual at birth, baptism, or during another naming ceremony.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0156 Last/Surname

The name borne in common by members of a family.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0135 Generation Code/Suffix

An appendage, if any, used to denote an individual's generation in his family (e.g., Jr., Sr., III).

Entity Use: Primary Contact

Option Use: 0996 No option list available

0207 Personal Title/Prefix

An appellation, if any, used to denote rank, placement, or status (e.g., Mr., Ms., Reverend, Sister, Dr., Colonel).

Entity Use: Primary Contact

Option Use: 0996 No option list available

Domain: State Education Agency (SEA)
Section: Program
Category: Program Requirements (SEA)
Information about program participation requirements and procedures, including a description of the program application and program report.

0208 Position Title

The descriptive name of an individual's position.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0025 Address Type

The type of address listed for an individual or organization.

Entity Use: Primary Contact

Option Use: 0123 Mailing/Shipping
Address - other address or
P.O. Box address

Option Use: 0765 Physical location address

Option Use: 1991 Other home address

Option Use: 1012 Employer's address

Option Use: 1013 Employment address

0272 Street Number/Name

The street number and street name or post office box number of an address.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0037 Apartment/Room/Suite Number

The apartment, room, or suite number of an address.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0081 Building/Site Number

The number of the building on the site, if more than one building shares the same address.

Entity Use: Primary Contact

Option Use: 0996 No option list available

Domain:	State Education Agency (SEA)
Section:	Program
Category:	Program Requirements (SEA) Information about program participation requirements and procedures, including a description of the program application and program report.

0090 City

The name of the city in which an address is located.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0186 Name of County

The name of the county, parish, borough, or comparable unit (within a state) in which an address is located.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0100 County FIPS (Federal Information Processing Standard) Code

The Federal Information Processing Standard (FIPS) numeric code for the county. (Note: A five digit FIPS code that identifies counties across the United States is available from the National Technical Information Service, 5285 Port Royal Road, Springfield, VA 22161. The phone number is 703-605-6000 or visit <http://www.ntis.gov>).

Entity Use: Primary Contact

Option Use: 0996 No option list available

0267 State Abbreviation

The abbreviation for the state (within the United States) or outlying area in which an address is located. (Note: A list of states and extra-state jurisdictions within the United States and their abbreviations can be found in appendix B).

Entity Use: Primary Contact

Option Use: 0996 No option list available

0268 State FIPS (Federal Information Processing Standard) Code

The Federal Information Processing Standard (FIPS) numeric code for the state. (Note: A two digit FIPS code that identifies states across the United States is available from the National Technical Information Service, 5285 Port Royal Road, Springfield, VA 22161. The phone number is 703-605-6000 or visit <http://www.ntis.gov>).

Entity Use: Primary Contact

Option Use: 0996 No option list available

0188 Name of State

The name of the state (within the United States) or outlying area in which an address is located.

Entity Use: Primary Contact

Domain: State Education Agency (SEA)
Section: Program
Category: Program Requirements (SEA)
Information about program participation requirements and procedures, including a description of the program application and program report.

Option Use: 0996 No option list available

0305 Zip Code

The five or nine digit zip code portion of an address.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0099 Country Code

The code for the country in which an address is located. (Note: A list of countries and their codes can be found in appendix C).

Entity Use: Primary Contact

Option Use: 0996 No option list available

0185 Name of Country

The name of the country in which an address is located.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0281 Telephone Status

A description of preferred communication type or special circumstances which affect communication to an individual, organization, or institution via telephone (e.g., no telephone connection, TTY used, no one available to answer the telephone during certain hours).

Entity Use: Primary Contact

Option Use: 0996 No option list available

0280 Telephone Number Type

The type of communication number listed for an individual or organization.

Entity Use: Primary Contact

Option Use: 0096 Main telephone number

Option Use: 0350 Alternate telephone number

Option Use: 0359 Answering service

Option Use: 0370 Beeper number

Domain: State Education Agency (SEA)
Section: Program
Category: Program Requirements (SEA)
Information about program participation requirements and procedures, including a description of the program application and program report.

Option Use: 1005 Facsimile number

Option Use: 0400 Appointment telephone number

Option Use: 0426 Telex number

Option Use: 0437 Telemail

Option Use: 0448 Voice mail

Option Use: 0478 Instant messaging number

Option Use: 0486 Media conferencing number

0151 International Code Number

The international code for the telephone number.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0279 Telephone Number

The telephone number including the area code, and extension, if applicable.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0121 Electronic Mail Address Type

The type of electronic mail (e-mail) address listed for an individual or organization.

Entity Use: Primary Contact

Option Use: 0507 Home/personal

Option Use: 0518 Work

Option Use: 9999 Other

0120 Electronic Mail Address

The numbers, letters, and symbols used to identify an electronic mail (e-mail) user within the network to which the individual or organization belongs.

Entity Use: Primary Contact

Domain: State Education Agency (SEA)
Section: Program
Category: Program Requirements (SEA)
Information about program participation requirements and procedures, including a description of the program application and program report.

Option Use: 0996 No option list available

0243 Report Type

The type of report expected to be completed.

Entity Use: Program Report

Option Use: 0150 Application

Option Use: 0151 Management Report

*Option Use: 0152 Regularly scheduled
update report (e.g.,
Weekly, Monthly)*

Option Use: 0153 Funding Report

Option Use: 0155 Final Report

Option Use: 9999 Other

0242 Report Title

The description of the name or contents of the report.

Entity Use: Program Report

Option Use: 0996 No option list available

0241 Report Date

The month, day, and year on which a report is submitted.

Entity Use: Program Report

Option Use: 0996 No option list available

Domain: State Education Agency (SEA)
Section: Program
Category: Program/Service Delivery Information (SEA)
The prescribed and planned arrangement in which programs/services are provided, including the schedule, location, and setting.

0214 Program Delivery Structure

The regularity with which a program is provided.

Entity Use: Program

Option Use: 0220 *Fixed schedule* Program components are provided on a schedule at a particular time.

Option Use: 0221 *Variable schedule* Program components are provided on a varying schedule.

Option Use: 0874 *One-time* The program is offered as a one-time occurrence.

0219 Program Frequency

The actual (fixed) or average (variable) number of days per week that a program is provided to an individual or group of individuals.

Entity Use: Program

Option Use: 0351 *Less than 1 day*

Option Use: 0001 *1 day*

Option Use: 0223 *2 days*

Option Use: 0224 *3 days*

Option Use: 0225 *4 days*

Option Use: 0226 *5 days*

Option Use: 0227 *6 days*

Option Use: 0228 *7 days*

Option Use: 0229 *Occasional (as on an as-needed basis)*

Option Use: 0230 *Not scheduled*

0226 Program Intensity

The actual (for fixed schedules) or average (for variable schedules) number of hours or portion of hours per week that a program is provided to an individual or group of individuals.

Entity Use: Program

Option Use: 0996 *No option list available*

Domain: State Education Agency (SEA)
Section: Program
Category: Program/Service Delivery Information (SEA)
The prescribed and planned arrangement in which programs/services are provided, including the schedule, location, and setting.

0216 Program Duration

The actual (for fixed schedules) or average (for variable schedules) number of weeks per year that a program is provided to an individual or group of individuals.

Entity Use: Program

Option Use: 0996 No option list available

0172 Location of Instruction/Service Description

The location at which an individual receives instruction or service (e.g., room number, building site, campus designation, or address of a hospital, service center, or community building).

Entity Use: Program

Option Use: 0996 No option list available

0129 Facility Type

The functional or organizational classification of a function of a facility.

Entity Use: Program

- Option Use:** 0752 Community facility A building or site belonging to the community and used by an education institution.
- Option Use:** 0753 Home of student The residence of a student.
- Option Use:** 0754 Hospital A building or site belonging to or used by a hospital, sanatorium, or convalescent home.
- Option Use:** 0103 Administrative Office A building or site used to house offices to support activities concerned with the overall business/management, planning, and evaluation of an education agency or school.
- Option Use:** 0756 Residential facility A building or site, belonging to or used by an education institution, at which students are boarded and lodged as well as instructed.
- Option Use:** 0758 School Building A building or site used to support preschool, elementary, and/or secondary instruction or specialized educational program and other education-related services to students.
- Option Use:** 0759 Shared education facility A building or site that belongs to either a public or private school system but which is used by both. This includes private schools that are used for public school classes or programs.

Domain: State Education Agency (SEA)

Section: Program

Category: Program/Service Delivery Information (SEA)

The prescribed and planned arrangement in which programs/services are provided, including the schedule, location, and setting.

Option Use: 0760	Support facility	<i>A building or site, not otherwise identified, which is not necessarily used for instructional purposes. This includes administrative offices, carpools, garages, or warehouses.</i>
Option Use: 0761	Vocational training center	<i>A building or site that is used to provide vocational education and training.</i>
Option Use: 0098	Correction or Detention Facility	<i>A place for the confinement of persons in lawful detention.</i>
Option Use: 0100	Religious facility	<i>A building or site that belongs to a religious organization and used by an education institution.</i>
Option Use: 0342	Postsecondary institution	<i>A building or site that belongs to a college or university.</i>
Option Use: 0099	Postsecondary institution	
Option Use: 0101	Business facility	<i>A building or site that belongs to a business.</i>
Option Use: 9999	Other	

0307 Service Setting

The setting and circumstance in which a student is served. (e.g., the educational placement of the student).

Entity Use: Program

Option Use: 0352	Early intervention classroom/center	<i>An organized program of at least one hour in duration provided on regular basis for a group of children; the program is usually directed toward the facilitation of several developmental areas.</i>
Option Use: 0128	Homebound placement instruction	<i>A program that provides itinerant instructional services for students who are unable to leave their homes to attend regular or special day classes because of non-contagious medical conditions, physical disabilities, or emotional problems. Teleclasses, which use special conference-type telephone equipment to provide instruction, may also be provided for these students.</i>

Domain: State Education Agency (SEA)

Section: Program

Category: Program/Service Delivery Information (SEA)

The prescribed and planned arrangement in which programs/services are provided, including the schedule, location, and setting.

Option Use: 0129	Hospital placement instruction	<i>A program that provides itinerant instructional services for students who are unable to leave medical treatment facilities to attend regular or special day classes because of non-contagious medical conditions, physical disabilities, or emotional problems. Teleclasses, which use special conference-type telephone equipment to provide instruction, may also be provided for these students.</i>
Option Use: 0355	Regular school campus/regular class placement	<i>A regular elementary or secondary school class in which students with and without special needs are served (e.g., children youth with disabilities are mainstreamed). This may include, for example, children with disabilities placed in: 1) regular classes which provide special education/related services within the classes; 2) regular classes which provide special education/related services outside the classes; or 3) regular classes with special education/related services provided in a resources room.</i>
Option Use: 0356	Outpatient service facility	<i>Health center, clinic, department within a hospital, or another facility that provides walk-in, walk-out diagnostic and treatment services for individuals whose care does not require confinement or a hospital stay.</i>
Option Use: 0132	Private residential placement	<i>A residential facility not under federal, state, or local supervision or control that provides long- or short-term treatment and services, including special education and related services to children with and without disabilities.</i>
Option Use: 0358	Private separate day school placement	<i>A nonresidential facility (e.g., a special education school building) not under federal, state, or local supervision or control in which children with special needs receive special education and/or other services.</i>
Option Use: 0134	Public residential placement	<i>A residential facility under federal, state, or local supervision or control that provides long- or short-term treatment, including special education and related services to children with and without disabilities.</i>

Domain: State Education Agency (SEA)

Section: Program

Category: Program/Service Delivery Information (SEA)

The prescribed and planned arrangement in which programs/services are provided, including the schedule, location, and setting.

- Option Use:** 0135 **Public separate day school placement** *A nonresidential facility (e.g., a special education school building) under federal, state, or local supervision or control in which children with special needs receive special education and/or other services.*
- Option Use:** 0136 **Resource room placement (pullout program)** *A classroom that is not a regular classroom in which children with special needs receive special education and/or other services. This may include children placed in resource rooms that provide special education/related services, or resource rooms with part-time instruction in a regular class.*
- Option Use:** 0137 **Separate class placement** *A classroom in which children with special needs receive special education and/or other services outside of the regular classroom. This includes only children educated on a regular campus. It does not include students who receive education programs in public or private separate day or residential facilities. It may include: self-contained special classrooms with part-time instruction in a regular class, or self-contained special classrooms with full-time instruction on a regular school campus.*
- Option Use:** 0138 **Short-term detention facility** *A correctional facility where student offenders with disabilities are placed for a period of temporary custody.*
- Option Use:** 0139 **Regular nursery school/child care center** *A program or service, designed primarily for non-disabled children, regularly attended by a group of children; most of the children in the setting do not have disabilities.*
- Option Use:** 0140 **Itinerant services outside the home** *A program in which preschoolers receive all of their special education and related services at a school, hospital facility on an outpatient basis, or other location for a short period of time (i.e., no more than 3 hours per week). These services may be provided individually or to a small group of children. This may include, but is not limited to: speech instruction up to 3 hours per week in a school, hospital, or other community-based setting.*

Domain: State Education Agency (SEA)

Section: Program

Category: Program/Service Delivery Information (SEA)

The prescribed and planned arrangement in which programs/services are provided, including the schedule, location, and setting.

Option Use: 0141 *Respite care*

A temporary child care service that is short-term and non-medical in nature, provided either in or out of the home, designed to provide temporary relief to the primary caregiver.

Option Use: 0756 *Residential facility*

A building or site, belonging to or used by an education institution, at which students are boarded and lodged as well as instructed.

Option Use: 0143 *Reverse mainstream setting*

A program in which preschoolers receive all of their special education and related services in educational programs designed primarily for children with disabilities but that include 50 percent or more children without disabilities.

Domain: State Education Agency (SEA)
Section: Program
Category: Student/Family Program Information (SEA)
Information regarding the types of special programs that are available for students and families.

0274 Student/Family Program Type

An indication of the focus of the program or services received by a student or his/her family.

Entity Use: Program

Option Use: 0240 *Regular prekindergarten program*

Option Use: 0241 *Infant and toddlers program*

Option Use: 0242 *Special education services for Birth-Age 2*

Option Use: 0244 *Special education services for preschoolers*

Option Use: 0245 *Migrant early childhood program*

Option Use: 0247 *Day care*

Option Use: 0279 *Academic/Instructional Program (regular education)*

Option Use: 0280 *Adult Basic Education/Remedial Instruction*

Option Use: 0248 *After school child care*

Option Use: 0875 *After school enrichment*

Option Use: 0249 *Alternative education program*

Option Use: 0250 *Before school child care*

Option Use: 0876 *Before school enrichment*

Option Use: 0251 *Bilingual education*

Domain: State Education Agency (SEA)
Section: Program
Category: Student/Family Program Information (SEA)
Information regarding the types of special programs that are available for students and families.

Option Use: 0281 Child care so that parents can attend school meetings

Option Use: 0252 Community service projects

Option Use: 0253 Compensatory Education

Option Use: 0282 Continuing Professional Education

Option Use: 0255 Counseling

Option Use: 0256 English as a Second Language

Option Use: 1975 Even Start

Option Use: 0257 Free and reduced price lunch/breakfast

Option Use: 0258 Gifted and talented

Option Use: 0246 Head Start

Option Use: 0283 Health or social services

Option Use: 0260 Hearing or vision screening

Option Use: 0261 Higher order thinking skills

Option Use: 0284 Literacy

Option Use: 1978 Magnet program

Option Use: 0262 Medical services

Option Use: 0285 Occupational education

Option Use: 0286 Orientation to school setting for new families

Domain: State Education Agency (SEA)
Section: Program
Category: Student/Family Program Information (SEA)
Information regarding the types of special programs that are available for students and families.

- Option Use: 0287 Parent training/involvement*
- Option Use: 0288 Parenting education*
- Option Use: 0263 Programs for migrants during the school year*
- Option Use: 0265 Programs for migrants during the summer*
- Option Use: 0267 Reading/Literacy*
- Option Use: 0289 Recreational/Avocational Program*
- Option Use: 0268 School supplies*
- Option Use: 0269 Services for out-of-school youth*
- Option Use: 0270 Special education program*
- Option Use: 0271 Special (one-time) events*
- Option Use: 0272 Student assistance programs (counseling, mentoring, identification and referral, etc.)*
- Option Use: 0273 Summer child care*
- Option Use: 0342 Technology*
- Option Use: 0277 Transportation*
- Option Use: 0278 Tutoring/remedial instruction*
- Option Use: 9999 Other*

Domain: State Education Agency (SEA)

Section: Program

Category: Student/Family Program Information (SEA)

Information regarding the types of special programs that are available for students and families.

0273 Student Support Service Type

Type of related or ancillary services provided to an individual or a group of individuals within the formal educational system or offered by an outside agency which provides non-instructional services to support the general welfare of students. This includes physical and emotional health, the ability to select an appropriate course of study, admission to appropriate educational programs, and the ability to adjust to and remain in school through the completion of programs. In serving a student with an identified disability, related services include developmental, corrective, or supportive services required to ensure that the individual benefits from special education.

Entity Use: Program

Option Use: 0290 *Adaptive physical education*

Programs designed to foster the development of the following physical activities: physical and motor fitness: fundamental motor skills and patterns; skills in aquatics and dance, including individual and group games; and sports (including intramural and lifetime sports). This term also includes special physical education, adapted physical education, movement education, and motor development.

Option Use: 0291 *Art therapy*

Programs that enable individuals who have mental, emotional, social, or physical problems to achieve self-expression and emotional release by communicating their emotions and conflicts graphically through painting, drawing, sculpting or other art forms. Art therapy can be used as diagnostic tool or a treatment technique.

Domain: State Education Agency (SEA)

Section: Program

Category: Student/Family Program Information (SEA)

Information regarding the types of special programs that are available for students and families.

Option Use: 0292 *Assistive technology services*

Programs that directly assist an individual with disabilities in the selection, acquisition, or use of an assistive technology device. Such assistance includes: 1) the evaluation of the needs of an individual, including a functional evaluation of the individual in his or her customary environment; 2) purchasing, leasing, or otherwise providing for the acquisition of assistive technology devices; 3) selecting, designing, fitting, customizing, adopting, applying, maintaining, repairing, or replacing assistive technology devices; 4) coordinating and using other therapies, interventions, or services (e.g., those associated with existing education and rehabilitation plans and programs); 5) training and technical assistance for an individual or, if appropriate, an individual's family members; and 6) training or technical assistance for professionals (including those providing early intervention services), employers, or other individuals who are substantially involved in the major life functions of an individual with disabilities.

Option Use: 0293 *Audiological services*

Services that include: 1) identification of individuals with hearing loss; 2) determination of the range, nature, and degree of hearing loss, and communication functions, by use of audiological evaluation, and speech conservation; 4) creation and administration of programs for prevention of hearing loss; 5) counseling and guidance of students, parent/guardians, and teachers regarding hearing loss; and 6) determination of an individual's need for group and individual amplification, selecting and fitting an appropriate aid, and evaluating the effectiveness of amplification.

Domain: State Education Agency (SEA)

Section: Program

Category: Student/Family Program Information (SEA)

Information regarding the types of special programs that are available for students and families.

- Option Use: 0294** *Service coordination (case management services)* *Activities carried out by service coordinator to assist and enable an eligible student and his/her family to receive the rights, procedural safeguards, and services that are authorized to provided under the State's early intervention program. The specific activities include: coordinating the performance of evaluations and assessments; facilitating and anticipating in the development, review, and evaluation of individualized family service plans; assisting families in identifying available service providers; coordinating and monitoring the delivery of available services; informing families of the availability of advocacy services; coordinating with medical and health providers; and facilitating the development of a transition plan to preschool services, if appropriate.*
- Option Use: 0295** *Children's protective services* *Programs that investigate reports of child abuse, neglect, and abandonment, and provide for the temporary placement of a child who, for his or her own protection, has been removed from custody of his or her parent/guardians. Program staff works with families that are experiencing the problem of child abuse with the objective of facilitating continued family unification or reunification. These programs also provide ongoing support services for children in permanent placement.*
- Option Use: 0297** *Early intervention services* *A program which provides services that: 1) are designed to meet the development needs of each child and family eligible, and are focused on enhancing the child's development; 2) are selected in collaboration with the parent/guardian; 3) are provided under public supervision by qualified personnel, in conformity with an individualized family service plan; 4) are offered at no cost unless subject to federal or state law mandating a system of payments (including a schedule of sliding fees); and 5) meet the standards of the state.*
- Option Use: 0298** *Educational therapy* *Programs that provide diagnostic and treatment services which combine psychotherapeutic and tutorial techniques for individuals who have learning disabilities such as dyslexia, perceptual problems, emotional problems or other difficulties.*

Domain: State Education Agency (SEA)
Section: Program
Category: Student/Family Program Information (SEA)
Information regarding the types of special programs that are available for students and families.

- Option Use:** 0299 **Family counseling** *Programs that offer therapeutic sessions that focus on the system of relationships and communication patterns between family members and attempt to modify those relationships and patterns to achieve greater harmony. The therapist focuses on the family as a unit rather than concentrating on the member who has been singled out as being in need of treatment.*
- Option Use:** 0300 **Free-breakfast program** *A federally-funded program that provides supplemental nutrition in the form of a free meal at the beginning of the school day for income-eligible students who are unable to pay the full cost. Public and non-profit private schools participating in the program are reimbursed for the breakfasts served.*
- Option Use:** 0301 **Free lunch program** *A federally-funded program that provides supplemental nutrition in the form of a free meal at noon time for income-eligible students who are unable to pay the full cost. Public and non-profit private schools participating in the program are reimbursed for the lunches served.*
- Option Use:** 0302 **Guidance counseling** *Programs that provide advice and guidance for students who need assistance in choosing course or areas for major study, preparing for a vocation or further education, or coping with personal or learning problems.*
- Option Use:** 0303 **Health care** *Programs whose primary purpose is to help individuals achieve and maintain physical well-being through the study, prevention, screening, evaluation and treatment of individuals who have illnesses, injuries, or disabilities.*
- Option Use:** 0304 **Interpretation for the hearing impaired** *Services that enable students who have hearing impairments to communicate their needs manually, verbally, or in writing.*
- Option Use:** 0305 **Mental health counseling** *Programs that specialize in the treatment of students who have adjustment or behavior problems, emotional disturbances, personality disorders, incipient illnesses, and/or other comparable conditions.*

Domain: State Education Agency (SEA)

Section: Program

Category: Student/Family Program Information (SEA)

Information regarding the types of special programs that are available for students and families.

Option Use: 0306 *Music therapy*

Programs that use music and music-related activities to help the student maintain mental functioning, to facilitate social and emotional growth, to promote communication, to develop constructive use of leisure time and to improve or maintain motor and perceptual skills. Music can be used as a passive agent as in the case of listening to music to aid in reminiscence, reality orientation or relaxation; or as an active creative process in which the client participates in musical production.

Option Use: 0308 *Note-taking assistance*

Programs that assist students who are unable to make their own record of classes or lectures.

Option Use: 0309 *Occupational therapy*

Services that address the functional needs of an individual relating to adaptive development, adaptive behavior and play, and sensory, motor, and postural development. These services are designed to improve the individual's functional ability to perform tasks in the home, school, and community settings and include: 1) identification assessment and intervention; 2) adaptation of the environment, and selection, design and fabrication of assistive and orthodontic devices to facilitate the development and promote the acquisition of functional skills; and 3) prevention or minimization of the impact of initial or future impairment, delay in development, or loss of functional ability.

Option Use: 0310 *Orientation and mobility services*

Programs that help individuals who are blind or who have visual impairments to develop the fundamental spatial concepts and skills that are necessary for maximum mobility and independent living. Instruction focuses on moving safely and efficiently in the school, home or community environment, and usually includes procedures for street crossings, travel in unfamiliar areas, utilization of public transportation, and appropriate use of aids such as sighted guides or canes.

Option Use: 0311 *Parenting skills assistance*

Programs that offer classes, groups, or other educational opportunities for parents or potential parents who want to acquire the knowledge and skills to be effective in their parenting role.

Domain: State Education Agency (SEA)
Section: Program
Category: Student/Family Program Information (SEA)
Information regarding the types of special programs that are available for students and families.

- Option Use:** 0312 **Peer services** *Programs that specialize in assisting the student through peer interaction. Such programs include peer counseling, tutoring, and leadership activities.*
- Option Use:** 0313 **Physical therapy** *Services to prevent or alleviate movement dysfunction and related functional problems that include: 1) screening, evaluation, and assessment of children and youth with disabilities to identify movement dysfunction; 2) obtaining, interpreting, and integrating information appropriate to program planning to prevent or alleviate movement dysfunction and related functional problems; and 3) providing individual or group services or treatment to prevent, alleviate, or compensate for movement dysfunction and related functional problems.*
- Option Use:** 0314 **Reader service** *Programs that provide textbook reading services for individuals who are blind or have visual impairments.*
- Option Use:** 0315 **Recreation service** *Programs that may include: 1) assessment of leisure function; 2) therapeutic recreation services; 3) recreation programs in schools and community agencies; and 4) leisure education.*
- Option Use:** 0316 **Reduced-price breakfast program** *A federally-funded program that provides supplemental nutrition in the form of a reduced cost meal at the beginning of the school day for income-eligible students who are unable to pay the full cost. Public and non-profit private schools participating in the program are reimbursed for the breakfasts served.*
- Option Use:** 0317 **Reduced-price lunch program** *A federally-funded program that provides supplemental nutrition in the form of a reduced cost meal at noon time for income-eligible students who are unable to pay the full cost. Public and non-profit private schools participating in the program are reimbursed for the lunches served.*
- Option Use:** 0318 **Rehabilitation counseling services** *Programs that provide a combination of treatment and education services designed to restore maximum functioning, a sense of well-being, and a personally satisfying level of independence in individuals who have temporary or permanent disabilities.*

Domain: State Education Agency (SEA)

Section: Program

Category: Student/Family Program Information (SEA)

Information regarding the types of special programs that are available for students and families.

- Option Use:** 0319 **School clothing** *Programs that pay for or provide new or used clothing to students who have nothing appropriate to wear to school and whose parent/guardians are unable to afford these items at retail prices.*
- Option Use:** 0320 **School health nursing services** *Services provided by a qualified school health nurse or other registered nurse/nurse practitioner.*
- Option Use:** 0321 **Special transportation** *Transportation arrangements provided to students to and from home, school, or other service sites.*
- Option Use:** 0322 **Speech-language therapy** *Individual or group therapy sessions that focus on the remediation of specific communicative or pharyngeal disorders and delays in the development of communication skills including: 1) speech sounds that are omitted, replaced by substitute sounds, or distorted; 2) voice problems in which pitch, loudness or quality of voice are affected; or 3) stuttering. Therapy includes the identification of individuals with such disorders and developmental delays, including the diagnosis and appraisal of specific disorders and delays in those skills. It also includes referral for medical or other professional services necessary for the habilitation or rehabilitation of individuals with those disorders and developmental delays. Finally, it includes the provision of services for habilitation, rehabilitation, or prevention of such disorder and developmental delays.*
- Option Use:** 0323 **Study skills assistance** *Programs that provide individual or small group assistance for students who want to improve their study habits, test preparation skills and test-taking techniques.*

Domain: State Education Agency (SEA)

Section: Program

Category: Student/Family Program Information (SEA)

Information regarding the types of special programs that are available for students and families.

- Option Use:** 0324 **Substance abuse education/prevention** *Programs that provide a variety of services including: 1) individual, group and/or family counseling; 2) knowledge and skill-enhancing activities; and 3) structured groups that focus on family dynamics, problem solving, self-esteem, and/or similar issues. These programs care for students who are at risk of drug abuse (e.g., those who are currently in an experimental stage (light use), who have family members or peer groups who use alcohol or drugs, or who have behavioral, emotional, or other problems at home, in school, in the community, or with the criminal justice system). Substance abuse education programs also offer presentations about the risks of substance use to students at school and various other community settings.*
- Option Use:** 0325 **Teen/adolescent family planning** *Programs that offer family planning services including pregnancy counseling, birth control, and pregnancy testing which are especially designed to meet the needs and concerns of teenage students who are pregnant or are concerned about becoming pregnant or impregnating.*
- Option Use:** 0326 **Test assistance** *Programs that provide assistance for students with disabilities who need help in reading or writing responses to test items. Examples of such assistance include the administration of untimed tests and the presence of test facilitators for autistic children.*
- Option Use:** 0327 **Translating/interpreting** *Services that allow individuals who can not comprehend or communicate using either the spoken or written word to understand express themselves (e.g., foreign language translator and sign language interpreter).*
- Option Use:** 0329 **Tutoring services** *Individualized or small group instruction for students who need assistance in learning one or more components of a prescribed curriculum. Tutoring usually supplements a regular school program, and may be provided by peer students, teachers, or other personnel at school, in an individual's home, or at a community agency site.*

Domain: State Education Agency (SEA)
Section: Program
Category: Student/Family Program Information (SEA)
Information regarding the types of special programs that are available for students and families.

- Option Use:** 0330 **Vision services** *Services that include: 1) evaluation and assessment of visual functioning, including the diagnosis and appraisal of specific visual disorders, delays, and disabilities; 2) referrals for medical or other professional services necessary for the habilitation or rehabilitation of visual functioning disorders; and 3) training for communication, communication, orientation and mobility, visual, and independent living skills, and any additional training necessary to activate visual motor abilities.*
- Option Use:** 0331 **Psychological services** *Services that address the psychological needs of the individual through the administering of psychological needs of the individual through the administering of psychological and developmental tests, and other assessment procedures. They also involve the interpretation of assessment results. In addition, they include obtaining, integrating, and interpreting information about individual behavior, and individual and family conditions related to learning, mental health, and development. Finally, the services also involve the planning and management of a program of psychological services, including psychological counseling for children and parents, family counseling, consultation on child development, parent training, and education programs.*
- Option Use:** 0332 **Medical services only for diagnostic or evaluation purposes** *Services provided by a licensed physician to determine a child's developmental status and need for early intervention services.*
- Option Use:** 0333 **Family training, counseling, and home visits** *Services provided, as appropriate, by social workers, psychologists, and other qualified personnel to assist the family of a child eligible under this part in understanding the special needs of the child and enhancing the child's development.*
- Option Use:** 0334 **Developmental childcare program** *An organized program that provides childcare services on regular basis for a group of children; the program is directed toward the facilitation of several developmental areas.*

Domain: State Education Agency (SEA)

Section: Program

Category: Student/Family Program Information (SEA)

Information regarding the types of special programs that are available for students and families.

Option Use: 0335 *Nursing service*

Services that are provided for the assessment of health status for the purpose of providing nursing care, including the identification of patterns of human response to actual or potential health problems. They also include the provision of nursing care to prevent health problems, restore or improve functioning, and promote optimal health and development. Finally, they involve the administration of medications, treatments, and regimens prescribed by a licensed physician.

Option Use: 0336 *Nutrition services*

Services that conduct individual assessments in nutritional history and dietary intake; anthropometrics, biochemical, and clinical variables; feeding skills and feeding problems; and food habits and food preferences. They also develop and monitor appropriate plans to address the nutritional needs of eligible children, and make referrals to appropriate community resources to carry out nutritional programs.

Option Use: 0337 *Social work services*

Services that involve making home visits to evaluate a child's living conditions and patterns of parent-child interaction; preparing a social or emotional developmental assessment of the child within the family context; providing individual and family-group counseling with parents and other family members, and appropriate social skill-building activities with the child and parents; working with those problems in a child's and family's living situation (home, community, and any center where early intervention services are provided) that affect the child's maximum utilization of early intervention services; and identifying, mobilizing, and coordinating community resources and services to enable the child and family to receive maximum benefit from early intervention services.

Option Use: 9999 *Other*

Domain:	State Education Agency (SEA)
Section:	Program
Category:	Student/Family Program Information (SEA) Information regarding the types of special programs that are available for students and families.

0289 Transitional Support Service Type

Services that aim to: 1) strengthen and coordinate special programs and related services for individuals with special needs, including students with disabilities, who are currently in school or have recently left school and may benefit from assistance during the transition to postsecondary education, vocational training, competitive employment (including supported employment), continuing education or adult services; 2) stimulate the improvement and vocational and life skills to enable students with special needs to be better prepared for transition to adult life and services.

Entity Use: Program

Option Use: 0878 **Case management services** *Programs that develop case plans for the evaluation, treatment and/or care of individuals who, because of age, illness, disability or other difficulties, are unable to arrange for services on their own behalf. The services also assess the individual's needs, coordinate the delivery of services, ensure that services are obtained in accordance with the case plan, and monitor progress to ensure that services are having a desired impact.*

Option Use: 0881 **Communication services** *Programs that help participants develop or refine their communication skills, usually by focusing on communication in a particular context (e.g., helping a parent/guardian communicate with a child or helping professionals communicate with their clients). Training may emphasize active listening skills, problem-solving skills, conflict resolution techniques, body language, empathy, sensitivity to the values and/or cultural background of other, genuineness and other facets of the communication process.*

Option Use: 0882 **Community recreational services** *Programs that provide equipment and facilities that ensure individuals with special needs can participate in specific recreational activities, games, or sports of their choice, regardless of age.*

Option Use: 0883 **Independent living** *Assistance provided to individuals with special needs including those with disabilities: 1) to learn the basic skills of daily living through individual and group counseling and instruction; 2) to experience and practice coping with real or simulated life situational demands; or 3) to use assistive devices, special equipment, or specialized assistant.*

Domain: State Education Agency (SEA)
Section: Program
Category: Student/Family Program Information (SEA)
Information regarding the types of special programs that are available for students and families.

- Option Use:** 0884 **Mental health services** *Programs that provide services to individuals who have been hospitalized for treatment of acute or chronic mental or emotional disturbances, and facilitate their return to the community. The programs also offer psychiatric treatment in a setting that is less restrictive than inpatient hospitalization.*
- Option Use:** 0885 **Residential services** *Programs that provide a therapeutic living environment in community-based residential facilities for individuals with special needs, including those with emotional and/or behavioral problems. Such individuals require a structure, supervised treatment program that may include individual, group, family, and other treatment modalities as appropriate.*
- Option Use:** 0886 **Supported employment services** *Programs that find paid, meaningful work in a variety of integrated settings for individuals who have special needs, including those with developmental disabilities. Services include assigning a "job coach" to work side-by-side with each client, offering advocacy to the employer and other employees, training in basic job skills and work-related behaviors, assisting with specific tasks as needed, and providing initial and ongoing support as required to ensure that the individual retains competitive employment.*
- Option Use:** 0887 **Technological aids** *Structural or sensory aids provided to students with special physical or physiological needs in order to help them to better adapt to everyday work and/or learning environments.*
- Option Use:** 0888 **Transportation services** *Services that provide transportation for individuals, or make arraignments to transport individuals, to and from sites in which they are involved in vocational or life situations.*
- Option Use:** 0889 **Vocational rehabilitation training and job placement** *Programs that provide adaptive vocational training as a method of rehabilitating students with special needs, including those with disabilities. Program support continues beyond the rehabilitation and training phases, and includes job placement services.*
- Option Use:** 9999 **Other**

Domain: State Education Agency (SEA)
Section: Accountability
Category: Accountability (SEA)
Identifies the standards and the education institution's performance against the standards

0013 Accountability Report Title

The title of the accountability report.

Entity Use: Accountability Report

Option Use: 0996 No option list available

0012 Accountability Report Producing Organization

The name of the organization that produced the accountability report.

Entity Use: Accountability Report

Option Use: 0996 No option list available

0842 Accountability Report Producing Organization Type

The type of organization that produced the accountability report.

Entity Use: Accountability Report

Option Use: 0859 *Federal (e.g., Congress, Bureau of Indian Affairs, Department of Defense, US Department of Education)*

Option Use: 0860 *State/Territory (e.g., State Education Agency, Health and Human Services, Corrections, State Boards of Education, State Legislators)*

Option Use: 0861 *Regional (e.g., Intermediate Education Agency, Cooperatives, BOCES, Cross-state agencies)*

Option Use: 0862 *Local (e.g., School Board, City Council)*

Option Use: 0675 *School*

Domain: State Education Agency (SEA)
Section: Accountability
Category: Accountability (SEA)
Identifies the standards and the education institution's performance against the standards

Option Use: 0864 Private/Religious (e.g., Catholic diocese, private school board)

0304 Web Site Address (URL)

Unique Resource Locator. The unique address of a Web page.

Entity Use: Accountability Report

Option Use: 0996 No option list available

0114 Date of Release

The day, month, and year that the accountability report is released.

Entity Use: Accountability Report

Option Use: 0996 No option list available

0257 School Year

The year for a reported school session.

Entity Use: Accountability Report

Option Use: 0996 No option list available

0079 Beginning Date of Data in Report

The first month, day, and year of data covered in the report.

Entity Use: Accountability Report

Option Use: 0996 No option list available

0123 Ending Date of Data in Report

The last month, day, and year of data covered in the report.

Entity Use: Accountability Report

Option Use: 0996 No option list available

0010 Accountability Focus

A description of the educational unit under evaluation for accountability.

Entity Use: Accountability Report

Option Use: 0996 No option list available

Domain:	State Education Agency (SEA)
Section:	Accountability
Category:	Accountability (SEA) Identifies the standards and the education institution's performance against the standards

0078 Base Indicators

A description of the indicators that are used as the primary indicators of improvement and performance.

Entity Use: **Accountability Report**

Option Use: **0393 Demographics**

Option Use: **0394 Outcome**

Option Use: **0395 Process**

Option Use: **9999 Other**

0149 Indicator Type

The specific types of indicators used.

Entity Use: **Accountability Report**

Option Use: **0996 No option list available**

0205 Performance Benchmark

A description of the performance levels that are used to track progress and performance.

Entity Use: **Accountability Report**

Option Use: **0996 No option list available**

0206 Performance Rating

Indicator of performance status in relation to benchmarks (e.g., score, grade).

Entity Use: **Accountability Report**

Option Use: **0996 No option list available**

0011 Accountability Interventions

A description of the interventions as a result of the accountability results.

Entity Use: **Accountability Report**

Option Use: **0396 Improvement planning**

Option Use: **0397 Strategic planning**

Option Use: **0398 Professional development**

Domain: State Education Agency (SEA)
Section: Accountability
Category: Accountability (SEA)
Identifies the standards and the education institution's performance against the standards

Option Use: 0401 Provide additional assistance to schools (e.g., Title I)

Option Use: 0402 Provide additional financial resources to low performing units

Option Use: 9999 Other

0015 Accountability Sanctions

A description of the sanctions as a result of the accountability results.

Entity Use: Accountability Report

Option Use: 0897 Warning

Option Use: 0898 Probation or watch lists

Option Use: 0899 Monetary penalties to units

Option Use: 0900 Management change

Option Use: 0901 Accreditation change

Option Use: 0903 Dissolving the educational unit

Option Use: 0904 Staff dismissal

Option Use: 0905 Staff monetary penalties

Option Use: 0908 Loss of charter

Option Use: 9999 Other

0014 Accountability Rewards

A description of the rewards as a result of the accountability results.

Entity Use: Accountability Report

Option Use: 1004 Non-monetary awards to staff

Option Use: 0404 Monetary awards

Domain: State Education Agency (SEA)
Section: Accountability
Category: Accountability (SEA)
Identifies the standards and the education institution's performance against the standards

Option Use: 0405 Exemption from regulations

Option Use: 0406 Accreditation

Option Use: 0407 Direct monetary awards to staff members

Option Use: 0408 Staff salary increases

Option Use: 9999 Other

0255 School Honor or Award

A description of educational or professional honors or awards earned by the school.

Entity Use: Accountability Report

Option Use: 0414 National school of excellence

Option Use: 0415 State school of excellence

Option Use: 0416 Monetary

Option Use: 0406 Accreditation

Option Use: 9999 Other

0077 Award Amount

The amount of money awarded to the individual or institution for high performance or improvement.

Entity Use: Accountability Report

Option Use: 0996 No option list available

Domain: State Education Agency (SEA)
Section: Accountability
Category: Federal Accountability Standards (SEA)
Identifies the standards and the education institution's performance against federal accountability standards.

0028 Adequate Yearly Progress Status

An indication as to whether the education institution meets Adequate Yearly Progress (AYP) standards.

Entity Use: Accountability Report

Option Use: 0910 Meets AYP standards

Option Use: 0911 Does not meet AYP standards

0026 Adequate Yearly Progress Failure Begin Date

The month, day, and year on which the education institution fails to meet AYP standards.

Entity Use: Accountability Report

Option Use: 0996 No option list available

0027 Adequate Yearly Progress Met Date

The month, day, and year on which the education institution meets AYP standards.

Entity Use: Accountability Report

Option Use: 0996 No option list available

0018 Actions for Adequate Yearly Progress Failure

The type of action that the education institution must comply with when it fails to meet AYP standards.

Entity Use: Accountability Report

Option Use: 0912 School Improvement and Public School Choice Education institution does not meet AYP standards for 2 consecutive years.

Option Use: 0914 Correction Action Education institution does not meet AYP standards for 4 consecutive years.

Option Use: 0915 Restructuring Education institution does not meet AYP standards for 5 consecutive years.

Domain:	State Education Agency (SEA)
Section:	Instructional Programs
Category:	Course Information (SEA)

A description of the courses offered by the educational institution or agency.

0107 Course Title

The descriptive name given to a course of study offered in a school or other institution or organization. In departmentalized classes at the elementary, secondary, and postsecondary levels (and for staff development activities), this refers to the name by which a course is identified (e.g., American History, English III). For elementary and other non-departmentalized classes, it refers to any portion of the instruction for which a grade or report is assigned (e.g., reading, composition, spelling, and language arts).

Entity Use: Course

Option Use: 0996 No option list available

0102 Course Code

The actual code that identifies the organization of subject matter and related learning experiences provided for the instruction of students. (Note: A list of course codes and titles can be found in appendix N).

Entity Use: Course

Option Use: 0996 No option list available

0103 Course Code System

A system that is used to identify the organization of subject matter and related learning experiences provided for the instruction of students.

Entity Use: Course

Option Use: 0533 *NCES Pilot Standard National Course Classification System Codes for Secondary Education*

Option Use: 0534 *State course code*

Option Use: 0535 *LEA course code*

Option Use: 0536 *School course code*

Option Use: 0537 *University course code*

Option Use: 0538 *Intermediate agency course code*

Option Use: 9999 *Other*

Domain:	State Education Agency (SEA)
Section:	Instructional Programs
Category:	Course Information (SEA)

A description of the courses offered by the educational institution or agency.

0122 Elementary Subject/Course

A classification of related subjects/courses or units of subjects/courses provided for students of elementary school levels.

Entity Use: Course

Option Use: 0539 *Computer science programming*

Option Use: 0540 *Computer skills/literacy*

Option Use: 0541 *Elective activities*

Option Use: 0256 *English as a Second Language*

Option Use: 0542 *Fine Arts - Art*

Option Use: 0543 *Fine Arts - Dance*

Option Use: 0544 *Fine Arts - Drama/Theater*

Option Use: 0545 *Fine Arts - Music*

Option Use: 1010 *Foreign language and literature*

Option Use: 0547 *Geography*

Option Use: 0548 *Handwriting/penmanship*

Option Use: 0549 *Health*

Option Use: 0550 *History*

Option Use: 0551 *Home economics*

Option Use: 0552 *Industrial arts*

Option Use: 0553 *Keyboarding/typing*

Option Use: 0554 *Language arts*

Option Use: 0555 *Library skills*

Option Use: 0556 *Mathematics/arithmetic*

Domain: State Education Agency (SEA)
Section: Instructional Programs
Category: Course Information (SEA)
A description of the courses offered by the educational institution or agency.

Option Use: 0557 Military science

Option Use: 0558 Multi/Interdisciplinary studies

Option Use: 0559 Physical education

Option Use: 0560 Reading

Option Use: 0561 Religious education and theology

Option Use: 0562 Science

Option Use: 0563 Social studies

Option Use: 0565 Spelling

Option Use: 0566 Study skills

Option Use: 0567 Test preparation

Option Use: 9999 Other

0104 Course Description

A description of the content standards and goals covered in the course. Reference may be made to state or national content standards.

Entity Use: Course

Option Use: 0996 No option list available

0106 Course Instructional Level

An indication of the general nature and difficulty of instruction provided throughout a course.

Entity Use: Course

Option Use: 0568 Remedial

A course offered for the improvement of any particular deficiency, including a deficiency in content previously taught but not learned.

Domain: State Education Agency (SEA)

Section: Instructional Programs

Category: Course Information (SEA)

A description of the courses offered by the educational institution or agency.

- Option Use: 0569** *Special education course* A course that adopts the curriculum, materials, or instruction for students identified as needing special education. This may include instruction for students with any of the following: autism, deaf-blindness, hearing impairment, mental retardation, multiple disabilities, orthopedic impairment, serious emotional disturbance, specific learning disability, speech or language impairment, traumatic brain injury, visual impairment, developmental delay, and other health impairments.
- Option Use: 0570** *Basic* A course focusing primarily on skills development, including literacy in language, mathematics, life and physical sciences, and social sciences and history.
- Option Use: 0571** *General* A course providing instruction (in a given subject matter area) that focuses primarily on general concepts for the appropriate grade level.
- Option Use: 0572** *Honors level* An advanced level course designed for students who have earned honors status according to educational requirements.
- Option Use: 0573** *Gifted and talented level* An advanced level course designed primarily for students who have qualified for and enrolled in a school, educational institution, or district gifted and talented program.
- Option Use: 0574** *International Baccalaureate program* A program of study, sponsored and designed by the International Baccalaureate Organization (IBO), that leads to examinations and meets the needs of secondary school students between the ages of 16 and 19 years. Designed as a comprehensive two-year curriculum that allows its graduates to fulfill requirements of various national education systems, the diploma model is based on the pattern of no single country but incorporates elements of several. The program is available in English, French and Spanish. In addition to the diploma program mentioned above, the IBO also offers programs for students between the age of 3 and the age of 16.

Domain: State Education Agency (SEA)

Section: Instructional Programs

Category: Course Information (SEA)

A description of the courses offered by the educational institution or agency.

- Option Use:** 0575 *Advanced Placement* An advanced, college-level course designed for students who achieve a specified level of academic performance. Upon successful completion of the course and a standardized Advanced Placement examination, a student may receive college credit.
- Option Use:** 0576 *College level* A course, often taken at or in conjunction with a postsecondary institution, which contains instruction equivalent to a college-level course and for which a student may get college credit(s).
- Option Use:** 0577 *Untracked* A course that is not limited to one level of instruction so as to meet the needs of student groups at a variety of educational levels.
- Option Use:** 0578 *English Language Learner (ELL)* A course designed for students with a language background other than English, and whose proficiency in English is such that the probability of the individual's academic success in an English-only environment is below that of a peer with an English language background.
- Option Use:** 0579 *Accepted as a high school equivalent* A secondary-level course offered at an education institution other than a secondary school (such as adult learning center or a community college) or through correspondence or distance learning.

0145 High School Course Requirement

An indication that this course credit is required for a high school diploma.

Entity Use: Course

Option Use: 0002 *Yes*

Option Use: 0232 *No*

0270 State University Course Requirement

Code indicating that the course meets the state university admissions requirements for a particular subject area.

Entity Use: Course

Option Use: 0002 *Yes*

Option Use: 0232 *No*

Domain: State Education Agency (SEA)
Section: Instructional Programs
Category: Course Information (SEA)
A description of the courses offered by the educational institution or agency.

0110 Curriculum Framework Type

An indication of the standard curriculum used for this course.

Entity Use: Course

Option Use: 0612 *State Curriculum Framework*

Option Use: 0613 *LEA Curriculum Framework*

Option Use: 0614 *School Curriculum Framework*

Option Use: 0615 *Private, Religious Curriculum*

Option Use: 9999 *Other*

0109 Curriculum Framework Name

The name of the curriculum framework use for this course.

Entity Use: Course

Option Use: 0996 *No option list available*

0034 Aligned with State Standards

An indication whether a course is aligned with the state's standards.

Entity Use: Course

Option Use: 0002 *Yes*

Option Use: 0232 *No*

0108 Credit Type Earned

The type of credits or units of value awarded for the completion of a course.

Entity Use: Course

Option Use: 0585 *Carnegie unit*

A standard measurement used for secondary education that represents the completion of a course that meets one period per day for one school year.

Domain: State Education Agency (SEA)

Section: Instructional Programs

Category: Course Information (SEA)

A description of the courses offered by the educational institution or agency.

Option Use: 0586	Semester hour credit	<i>A term frequently used to indicate the number of hours of instruction per week (or the equivalent) for a course taken for one semester.</i>
Option Use: 0587	Trimester hour credit	<i>A term frequently used to indicate the number of hours of instruction per week (or equivalent) for a course taken for one trimester.</i>
Option Use: 0588	Quarter hour credit	<i>A term frequently used to indicate the number of hours of instruction per week (or equivalent) for a course taken for one quarter.</i>
Option Use: 0589	Quinmester hour credit	<i>A term frequently used to indicate the number of hours of instruction per week (or the equivalent) for a course taken for one quinmester (i.e., one of five equal segments into which a school year is divided).</i>
Option Use: 0590	Mini-term hour credit	<i>A term frequently used to indicate the number of hours of instruction per week (or equivalent) for a course taken for a mini-term.</i>
Option Use: 0591	Summer term hour credit	<i>A term frequently used to indicate the number of hours of instruction per week (or the equivalent) for a course taken for a summer term.</i>
Option Use: 0592	Intersession hour credit	<i>A term frequently used to indicate the number of hours of instruction per week (or the equivalent) for a course taken during an intersession.</i>
Option Use: 0595	Long session hour credit	<i>A term frequently used to indicate the number of hours of instruction per week (or the equivalent) for a course taken during a long session.</i>
Option Use: 0596	Twelve month hour credit	<i>A term frequently used to indicate the number of hours of instruction per week (or the equivalent) for a course taken during a year-round session.</i>
Option Use: 0597	Vocational credit	<i>A term frequently used to indicate the number of hours received by an individual upon completion of a vocational education program (course or series of courses).</i>
Option Use: 0598	Adult education credit	<i>A term frequently used to indicate the number of hours received by an individual upon completion of an adult education program (course or series of courses).</i>

Domain: State Education Agency (SEA)

Section: Instructional Programs

Category: Course Information (SEA)

A description of the courses offered by the educational institution or agency.

Option Use: 0599 **Credit by examination** *A term frequently used to indicate the number of hours received by an individual upon completion of a course by passing the proficiency examination for the course.*

Option Use: 0600 **Correspondence credit** *A term frequently used to indicate the number of hours received by an individual upon completion of a self-paced instructional program (course or series of courses) offered by mail or via the Internet with no direct contact with faculty.*

Option Use: 0601 **Converted occupational experience credit** *A term frequently used to indicate the number of hours received by an individual based on life experience.*

Option Use: 9998 **None**

Option Use: 9999 **Other**

0193 Number of Credits Attempted

The number of credits that a student can earn for enrolling in and completing a given course.

Entity Use: Course

Option Use: 0996 **No option list available**

0038 Applicable Grades

The specific grade or combination of grades.

Entity Use: Course

Option Use: 0787 **Infants/Toddler**

Option Use: 0788 **Preschool**

Option Use: 0789 **Pre-kindergarten**

Option Use: 0805 **Kindergarten**

Option Use: 0790 **First Grade**

Option Use: 0791 **Second Grade**

Option Use: 0792 **Third Grade**

Option Use: 0793 **Fourth Grade**

Domain: State Education Agency (SEA)
Section: Instructional Programs
Category: Course Information (SEA)
A description of the courses offered by the educational institution or agency.

Option Use: 0794 Fifth Grade

Option Use: 0795 Sixth Grade

Option Use: 0796 Seventh Grade

Option Use: 0798 Eighth Grade

Option Use: 0799 Ninth Grade

Option Use: 0800 Tenth Grade

Option Use: 0801 Eleventh Grade

Option Use: 0802 Twelfth Grade

Option Use: 0803 Grade 13

Option Use: 1003 Postsecondary

Option Use: 0013 Adult

Option Use: 0804 Ungraded

Option Use: 9999 Other

0266 Session Type

A prescribed span of time when an education institution is open, instruction is provided, and students are under the direction and guidance of teachers and/or education institution administration. A session may be interrupted by one or more vacations.

Entity Use: Course

Option Use: 0827 Full school year

A regular school term consisting of no major subdivision of time segments. It usually begins in the late summer or early fall and ends in late spring or early summer (e.g., elementary school).

Option Use: 0828 Semester

One of two equal segments into which a school year is divided.

Option Use: 0829 Trimester

One of three equal segments into which a school year is divided.

Option Use: 0830 Quarter

One of four equal segments into which a school year is divided.

Domain: State Education Agency (SEA)

Section: Instructional Programs

Category: Course Information (SEA)

A description of the courses offered by the educational institution or agency.

Option Use: 0831 *Quinmester*

One of five equal segments into which a school year is divided.

Option Use: 0832 *Mini-term*

A school term which is shorter than a regular session.

Option Use: 0833 *Summer term*

A school term which takes place in the summer between two regular school terms.

Option Use: 0834 *Intersession*

A short session which occurs between longer sessions.

Option Use: 0835 *Long session*

A session that is longer than a semester but shorter than a full year.

Option Use: 0837 *Twelve month*

An educational program that operates on a full twelve month cycle.

Option Use: 9999 *Other*

0264 Session Beginning Date

The month, day, and year on which a session begins.

Entity Use: Course

Option Use: 0996 *No option list available*

0265 Session Ending Date

The month, day, and year on which a session ends.

Entity Use: Course

Option Use: 0996 *No option list available*

Domain: State Education Agency (SEA)
Section: Activities
Category: Extra-curricular/Co-curricular Activities (SEA)
Information about the extra-curricular and co-curricular activities that are offered at the education institution.

0023 Activity Title

The title that identifies a particular co-curricular or extra-curricular activity.

Entity Use: Activity

Option Use: 0996 *No option list available*

0019 Activity Code

The code used to identify the co-curricular or extra-curricular activity that is offered at the education institution.

Entity Use: Activity

Option Use: 0721 *4 H*

Option Use: 0729 *Academic
Team/Knowledge Bowl*

Option Use: 0628 *Archery*

Option Use: 0683 *Art and graphic design*

Option Use: 0700 *Art club*

Option Use: 0629 *Badminton*

Option Use: 0677 *Band*

Option Use: 0630 *Baseball*

Option Use: 0631 *Basketball*

Option Use: 0633 *Bowling*

Option Use: 0718 *Boy Scouts*

Option Use: 0691 *Broadcasting*

Option Use: 0713 *Business Professionals of
America*

Option Use: 0634 *Boxing*

Option Use: 0725 *Other club or organization*

Option Use: 0667 *Cheerleading*

Domain: State Education Agency (SEA)
Section: Activities
Category: Extra-curricular/Co-curricular Activities (SEA)
Information about the extra-curricular and co-curricular activities that are offered at the education institution.

- Option Use: 0722 Chess club*
- Option Use: 0680 Chorus*
- Option Use: 0671 Class officer*
- Option Use: 0670 Class president*
- Option Use: 0701 Computer club*
- Option Use: 0635 Crew*
- Option Use: 0636 Cross country*
- Option Use: 0684 Dance*
- Option Use: 0685 Dance team*
- Option Use: 0707 Distributive Education
Clubs of America (DECA)*
- Option Use: 0637 Diving*
- Option Use: 0696 Drama club*
- Option Use: 0688 Drill team*
- Option Use: 0705 Family, Career and
Community Leaders of
America*
- Option Use: 0694 Family consumer science*
- Option Use: 0639 Fencing*
- Option Use: 0638 Field hockey*
- Option Use: 0640 Football*
- Option Use: 0724 Fraternity*
- Option Use: 0702 Future Business Leaders
of America - Phi Beta
Lambda (FBLA - PBL)*

Domain: State Education Agency (SEA)
Section: Activities
Category: Extra-curricular/Co-curricular Activities (SEA)
Information about the extra-curricular and co-curricular activities that are offered at the education institution.

- Option Use: 0703 Future Teachers of America*
- Option Use: 0719 Girl Scouts*
- Option Use: 0641 Golf*
- Option Use: 0642 Gymnastics*
- Option Use: 0706 Health Occupations Students of America*
- Option Use: 0735 Other honor society*
- Option Use: 0644 Ice hockey*
- Option Use: 0679 Jazz ensemble*
- Option Use: 0690 Journalism*
- Option Use: 0717 Key Club*
- Option Use: 0645 Lacrosse*
- Option Use: 0697 Language club*
- Option Use: 0693 Literary magazine*
- Option Use: 0646 Martial arts*
- Option Use: 0732 Mu Alpha Theta*
- Option Use: 0674 Music - Instrumental*
- Option Use: 0676 Music - Theory and Composition*
- Option Use: 0673 Music - Vocal*
- Option Use: 0681 Other music*
- Option Use: 0730 National Beta Club*
- Option Use: 0726 National Forensics League*

Domain: State Education Agency (SEA)
Section: Activities
Category: Extra-curricular/Co-curricular Activities (SEA)
Information about the extra-curricular and co-curricular activities that are offered at the education institution.

Option Use: 0704 National Future Farmers of America (FFA)

Option Use: 0727 National Honor Society

Option Use: 0678 Orchestra

Option Use: 0689 Other performing arts

Option Use: 0714 Peer counseling

Option Use: 0647 Polo

Option Use: 0733 Psi Eta (Science Honorary)

Option Use: 0648 Racquetball

Option Use: 0664 Rodeo

Option Use: 0649 Rugby

Option Use: 0650 Sailing

Option Use: 0699 Science club

Option Use: 0665 Scuba diving

Option Use: 0651 Skiing

Option Use: 0652 Soccer

Option Use: 0653 Softball

Option Use: 0723 Sorority

Option Use: 0695 Speech/Debate

Option Use: 0668 Other sport

Option Use: 0672 Other student leadership and government

Option Use: 0655 Squash

Option Use: 0658 Team handball

Domain: State Education Agency (SEA)

Section: Activities

Category: Extra-curricular/Co-curricular Activities (SEA)

Information about the extra-curricular and co-curricular activities that are offered at the education institution.

Option Use: 0728 State Honor Society

Option Use: 0711 Technology Student Association (TSA)

Option Use: 0716 Students Against Drunk Driving (SADD)

Option Use: 0659 Tennis

Option Use: 0932 Student body officer

Option Use: 0666 Team manager

Option Use: 0669 Student body president

Option Use: 0682 Theater/Drama

Option Use: 0656 Swimming

Option Use: 0657 Synchronized swimming

Option Use: 0734 Thespian Society

Option Use: 0660 Track and field

Option Use: 0715 Tutoring

Option Use: 0712 Vocational Industrial Clubs of America

Option Use: 0661 Volleyball

Option Use: 0662 Water polo

Option Use: 0663 Wrestling

Option Use: 0692 Year book

Option Use: 9999 Other

0038 Applicable Grades

The specific grade or combination of grades.

Entity Use: Activity

Domain: State Education Agency (SEA)
Section: Activities
Category: Extra-curricular/Co-curricular Activities (SEA)
Information about the extra-curricular and co-curricular activities that are offered at the education institution.

Option Use: 0787 Infants/Toddler

Option Use: 0788 Preschool

Option Use: 0789 Pre-kindergarten

Option Use: 0805 Kindergarten

Option Use: 0790 First Grade

Option Use: 0791 Second Grade

Option Use: 0792 Third Grade

Option Use: 0793 Fourth Grade

Option Use: 0794 Fifth Grade

Option Use: 0795 Sixth Grade

Option Use: 0796 Seventh Grade

Option Use: 0798 Eighth Grade

Option Use: 0799 Ninth Grade

Option Use: 0800 Tenth Grade

Option Use: 0801 Eleventh Grade

Option Use: 0802 Twelfth Grade

Option Use: 0803 Grade 13

Option Use: 1003 Postsecondary

Option Use: 0013 Adult

Option Use: 0804 Ungraded

Option Use: 9999 Other

0024 Activity Type

An indication of the degree that an activity is related to a student's curriculum.

Entity Use: Activity

Domain: State Education Agency (SEA)

Section: Activities

Category: Extra-curricular/Co-curricular Activities (SEA)

Information about the extra-curricular and co-curricular activities that are offered at the education institution.

Option Use: 0750 **Co-curricular Activity**

An activity that is related to the current curriculum in which a student is enrolled. This may be any type of school-sponsored activity designed to provide opportunities to participate in experiences on an individual or group basis (at school or public events) for the improvement of skills. The following characteristics apply to co-curricular activities: 1) participation is necessary for meeting class requirements, for credit, or for graduation; 2) sessions are conducted at regular and uniform times during school hours, or may be conducted during authorized non-school hours; 3) programs are directed or supervised by instructional staff in a learning environment similar to that found in classes offered for credit; and 4) services are primarily or totally funded by school-operating funds for general instructional purposes under the direction and control of local education authorities.

Option Use: 0751 **Extra-curricular Activity**

Any activity that is not directly related to the student's curriculum (also called "noncurricular" or "supplementary" activities), including all direct and personal services that are planned for student enjoyment and are managed and operated under the guidance of an adult or staff member. The following characteristics apply to extra-curricular activities: 1) programs are not offered for credit or required for graduation; 2) sessions are generally conducted during hours other than those established for school, or if partly during school hours, at times agreed upon by the participants with school authority approval; 3) content is determined primarily by the interests of the students and their parent/guardians with only the guidance of staff members or other adults; and 4) with the possible exception of direct costs of salaries and indirect costs of the use of school facilities, the activity is primarily self-sustaining (e.g., not financed by school-operating or instructional funds), as all other expenses are met by dues, admissions or other student fund-raising events.

Domain: State Education Agency (SEA)
Section: Activities
Category: Extra-curricular/Co-curricular Activities (SEA)
Information about the extra-curricular and co-curricular activities that are offered at the education institution.

0020 Activity Description

The description of a particular co-curricular or extra-curricular activity in which the individual is involved.

Entity Use: Activity

Option Use: 0996 No option list available

0021 Activity Level of Involvement

A description of the separation of level in the activity (e.g., Varsity, Junior Varsity, Honors).

Entity Use: Activity

Option Use: 0996 No option list available

0022 Activity Time

An indication of the time of day the activity takes place.

Entity Use: Activity

Option Use: 0736 Before school hours

Option Use: 0934 After school hours

Option Use: 0935 During school hours

0129 Facility Type

The functional or organizational classification of a function of a facility.

Entity Use: Activity

Option Use: 0752 Community facility *A building or site belonging to the community and used by an education institution.*

Option Use: 0753 Home of student *The residence of a student.*

Option Use: 0754 Hospital *A building or site belonging to or used by a hospital, sanatorium, or convalescent home.*

Option Use: 0103 Administrative Office *A building or site used to house offices to support activities concerned with the overall business/management, planning, and evaluation of an education agency or school.*

Option Use: 0756 Residential facility *A building or site, belonging to or used by an education institution, at which students are boarded and lodged as well as instructed.*

Domain: State Education Agency (SEA)

Section: Activities

Category: Extra-curricular/Co-curricular Activities (SEA)

Information about the extra-curricular and co-curricular activities that are offered at the education institution.

Option Use: 0758	School Building	<i>A building or site used to support preschool, elementary, and/or secondary instruction or specialized educational program and other education-related services to students.</i>
Option Use: 0759	Shared education facility	<i>A building or site that belongs to either a public or private school system but which is used by both. This includes private schools that are used for public school classes or programs.</i>
Option Use: 0760	Support facility	<i>A building or site, not otherwise identified, which is not necessarily used for instructional purposes. This includes administrative offices, carpools, garages, or warehouses.</i>
Option Use: 0761	Vocational training center	<i>A building or site that is used to provide vocational education and training.</i>
Option Use: 0098	Correction or Detention Facility	<i>A place for the confinement of persons in lawful detention.</i>
Option Use: 0100	Religious facility	<i>A building or site that belongs to a religious organization and used by an education institution.</i>
Option Use: 0342	Postsecondary institution	<i>A building or site that belongs to a college or university.</i>
Option Use: 0099	Postsecondary institution	
Option Use: 0101	Business facility	<i>A building or site that belongs to a business.</i>
Option Use: 9999	Other	

0231 Recognition for Completion of Self-contained Class, Co-curricular, or Extra-curricular Activity

The nature of recognition given to the student for the successful completion of work in a self-contained class, co-curricular, or extra-curricular activity.

Entity Use: Activity

Option Use: 0737 **Athletic awards**

Option Use: 0738 **Awarding of units of value**

Option Use: 0740 **Citizenship award/recognition**

Domain: State Education Agency (SEA)

Section: Activities

Category: Extra-curricular/Co-curricular Activities (SEA)

Information about the extra-curricular and co-curricular activities that are offered at the education institution.

Option Use: 0741 Completion of requirement, but no units of value awarded

Option Use: 0742 Certificate

Option Use: 0743 Honor awards

Option Use: 0744 Letter of commendation

Option Use: 0745 Medals

Option Use: 0746 Monogram/Letter

Option Use: 0747 Points

Option Use: 0748 Promotion or advancement

Option Use: 9998 None

Option Use: 9999 Other

Domain:	State Education Agency (SEA)
Section:	Activities
Category:	Extra-curricular/Co-curricular Activities (SEA) Information about the extra-curricular and co-curricular activities that are offered at the education institution.

0131 First Name

A name given to an individual at birth, baptism, or during another naming ceremony, or through legal change.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0184 Middle Name

A secondary name given to an individual at birth, baptism, or during another naming ceremony.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0844 Middle Initial

The first letter of the secondary name given to an individual at birth, baptism, or during another naming ceremony.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0156 Last/Surname

The name borne in common by members of a family.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0135 Generation Code/Suffix

An appendage, if any, used to denote an individual's generation in his family (e.g., Jr., Sr., III).

Entity Use: Primary Contact

Option Use: 0996 No option list available

0207 Personal Title/Prefix

An appellation, if any, used to denote rank, placement, or status (e.g., Mr., Ms., Reverend, Sister, Dr., Colonel).

Entity Use: Primary Contact

Option Use: 0996 No option list available

Domain: State Education Agency (SEA)
Section: Activities
Category: Extra-curricular/Co-curricular Activities (SEA)
Information about the extra-curricular and co-curricular activities that are offered at the education institution.

0208 Position Title

The descriptive name of an individual's position.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0025 Address Type

The type of address listed for an individual or organization.

Entity Use: Primary Contact

Option Use: 0123 Mailing/Shipping
Address - other address or
P.O. Box address

Option Use: 0765 Physical location address

Option Use: 1991 Other home address

Option Use: 1012 Employer's address

Option Use: 1013 Employment address

0272 Street Number/Name

The street number and street name or post office box number of an address.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0037 Apartment/Room/Suite Number

The apartment, room, or suite number of an address.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0081 Building/Site Number

The number of the building on the site, if more than one building shares the same address.

Entity Use: Primary Contact

Option Use: 0996 No option list available

Domain: State Education Agency (SEA)
Section: Activities
Category: Extra-curricular/Co-curricular Activities (SEA)
Information about the extra-curricular and co-curricular activities that are offered at the education institution.

0090 City

The name of the city in which an address is located.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0186 Name of County

The name of the county, parish, borough, or comparable unit (within a state) in which an address is located.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0100 County FIPS (Federal Information Processing Standard) Code

The Federal Information Processing Standard (FIPS) numeric code for the county. (Note: A five digit FIPS code that identifies counties across the United States is available from the National Technical Information Service, 5285 Port Royal Road, Springfield, VA 22161. The phone number is 703-605-6000 or visit <http://www.ntis.gov>).

Entity Use: Primary Contact

Option Use: 0996 No option list available

0267 State Abbreviation

The abbreviation for the state (within the United States) or outlying area in which an address is located. (Note: A list of states and extra-state jurisdictions within the United States and their abbreviations can be found in appendix B).

Entity Use: Primary Contact

Option Use: 0996 No option list available

0268 State FIPS (Federal Information Processing Standard) Code

The Federal Information Processing Standard (FIPS) numeric code for the state. (Note: A two digit FIPS code that identifies states across the United States is available from the National Technical Information Service, 5285 Port Royal Road, Springfield, VA 22161. The phone number is 703-605-6000 or visit <http://www.ntis.gov>).

Entity Use: Primary Contact

Option Use: 0996 No option list available

0188 Name of State

The name of the state (within the United States) or outlying area in which an address is located.

Entity Use: Primary Contact

Domain: State Education Agency (SEA)
Section: Activities
Category: Extra-curricular/Co-curricular Activities (SEA)
Information about the extra-curricular and co-curricular activities that are offered at the education institution.

Option Use: 0996 No option list available

0305 Zip Code

The five or nine digit zip code portion of an address.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0099 Country Code

The code for the country in which an address is located. (Note: A list of countries and their codes can be found in appendix C).

Entity Use: Primary Contact

Option Use: 0996 No option list available

0185 Name of Country

The name of the country in which an address is located.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0281 Telephone Status

A description of preferred communication type or special circumstances which affect communication to an individual, organization, or institution via telephone (e.g., no telephone connection, TTY used, no one available to answer the telephone during certain hours).

Entity Use: Primary Contact

Option Use: 0996 No option list available

0280 Telephone Number Type

The type of communication number listed for an individual or organization.

Entity Use: Primary Contact

Option Use: 0096 Main telephone number

Option Use: 0350 Alternate telephone number

Option Use: 0359 Answering service

Option Use: 0370 Beeper number

Domain: State Education Agency (SEA)
Section: Activities
Category: Extra-curricular/Co-curricular Activities (SEA)
Information about the extra-curricular and co-curricular activities that are offered at the education institution.

Option Use: 1005 Facsimile number

Option Use: 0400 Appointment telephone number

Option Use: 0426 Telex number

Option Use: 0437 Telemail

Option Use: 0448 Voice mail

Option Use: 0478 Instant messaging number

Option Use: 0486 Media conferencing number

0151 International Code Number

The international code for the telephone number.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0279 Telephone Number

The telephone number including the area code, and extension, if applicable.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0121 Electronic Mail Address Type

The type of electronic mail (e-mail) address listed for an individual or organization.

Entity Use: Primary Contact

Option Use: 0507 Home/personal

Option Use: 0518 Work

Option Use: 9999 Other

0120 Electronic Mail Address

The numbers, letters, and symbols used to identify an electronic mail (e-mail) user within the network to which the individual or organization belongs.

Entity Use: Primary Contact

Domain: State Education Agency (SEA)

Section: Activities

Category: Extra-curricular/Co-curricular Activities (SEA)

Information about the extra-curricular and co-curricular activities that are offered at the education institution.

Option Use: 0996 No option list available

Domain:	State Education Agency (SEA)
Section:	Assessment
Category:	Assessment Information (SEA)
	The general classification of an assessment administered to students based upon the anticipated use of the information it provides.

0146 Identification Code

A unique number or alphanumeric code assigned to a space, room, site, building, individual, organization, or institution by a school, school system, a state, or other agency or entity.

Entity Use: Assessment

Option Use: 0996 *No option list available*

0147 Identification System

A coding scheme that is used for identification and record-keeping purposes by schools, social services, or other agencies to refer to an individual, organization, or institution.

Entity Use: Assessment

Option Use: 0495 *School-assigned number*

Option Use: 0593 *District-assigned number*

Option Use: 0686 *State-assigned number*

Option Use: 0243 *College Board Admission Testing Program (ATP) number*

Option Use: 0254 *American College Testing (ACT) Program number*

Option Use: 0264 *Federal identification number*

Option Use: 0307 *Test contractor assigned assessment number*

Option Use: 0764 *Other federally assigned number*

Option Use: 9999 *Other*

0140 Grade Level Assessed

The grade level or grade spans assessed.

Entity Use: Assessment

Option Use: 0787 *Infants/Toddler*

Option Use: 0788 *Preschool*

Domain: State Education Agency (SEA)

Section: Assessment

Category: Assessment Information (SEA)

The general classification of an assessment administered to students based upon the anticipated use of the information it provides.

Option Use: 0789 Pre-kindergarten

Option Use: 0805 Kindergarten

Option Use: 0790 First Grade

Option Use: 0791 Second Grade

Option Use: 0792 Third Grade

Option Use: 0793 Fourth Grade

Option Use: 0794 Fifth Grade

Option Use: 0795 Sixth Grade

Option Use: 0796 Seventh Grade

Option Use: 0798 Eighth Grade

Option Use: 0799 Ninth Grade

Option Use: 0800 Tenth Grade

Option Use: 0801 Eleventh Grade

Option Use: 0802 Twelfth Grade

Option Use: 0803 Grade 13

Option Use: 1003 Postsecondary

Option Use: 0013 Adult

Option Use: 0804 Ungraded

Option Use: 9999 Other

0065 Assessment Standard

An indication as to whether an assessment conforms to a standard.

Entity Use: Assessment

Option Use: 0430 Local standard

Option Use: 0431 Statewide standard

Domain: State Education Agency (SEA)

Section: Assessment

Category: Assessment Information (SEA)

The general classification of an assessment administered to students based upon the anticipated use of the information it provides.

Option Use: 0432 Regional standard

Option Use: 0434 Association standard

Option Use: 0435 School Standard

Option Use: 9998 None

Option Use: 0438 Other standard

Domain: State Education Agency (SEA)
Section: Assessment
Category: Assessment Information (SEA)
The general classification of an assessment administered to students based upon the anticipated use of the information it provides.

0066 Assessment Title

The title or name of the assessment.

Entity Use: State Education Agency (SEA)

Option Use: 0996 No option list available

0044 Assessment Description

A description of the assessment.

Entity Use: State Education Agency (SEA)

Option Use: 0996 No option list available

0053 Assessment Purpose

The reason for which an assessment is being conducted.

Entity Use: State Education Agency (SEA)

Option Use: 0050 Admission

An examination used in the admission procedure for an educational program. It may be used as a part of a selective admission process for an educational institution or as a device for predicting the success of a student in an education program.

Option Use: 0051 Assessment of student's progress

An examination used to measure the progress of a student in a particular content area.

Option Use: 0052 Development of Individualized Educational Program (IEP)

An assessment used to determine whether a student is in need of special education and, if so, what types of special education services would most benefit the student. This information is often incorporated into a student's individualized educational program (IEP).

Option Use: 0085 Development of Individualized Family Service Program (IFSP)

An assessment used to determine whether a child is in need of early intervention services mandated by the Individuals with Disabilities Act (IDEA). This information often contributes to the development of an individualized family service program (IFSP).

Option Use: 0053 Diagnosis

An assessment (other than the development of an IEP or IFSP) used to examine in-depth information about specific strengths and weaknesses in a student's skill development.

Domain: State Education Agency (SEA)

Section: Assessment

Category: Assessment Information (SEA)

The general classification of an assessment administered to students based upon the anticipated use of the information it provides.

Option Use: 1990	Local graduation requirement	<i>An assessment given to students on a basis of which an appropriate local authority may certify that an individual has met local requirements for high school completion or graduation.</i>
Option Use: 0054	State graduation requirement	<i>An assessment given to students on a basis of which an appropriate state authority may certify that an individual has met state requirements for high school completion or graduation.</i>
Option Use: 0055	Instructional decision	<i>An assessment used to determine whether the instructional path of a student should be maintained or altered.</i>
Option Use: 0056	Program eligibility	<i>An assessment (other than for the development of an IEP or IFSP) used to determine whether a student is eligible to participate in a specific program.</i>
Option Use: 0057	Program evaluation	<i>An assessment given to a student as part of an effort to evaluate a program's effectiveness. Results of the assessment may or may not be reported at an individual student level.</i>
Option Use: 0058	Program placement	<i>An assessment used to determine the most appropriate instructional program for a student.</i>
Option Use: 0060	School performance evaluation	<i>An assessment given to a student to determine the effectiveness of a school or an educational institution. Results of the assessment may or may not be reported to an individual student level.</i>
Option Use: 0061	Screening	<i>An examination used to determine the need for or suitability of additional tests in any of a variety of disciplines or for a specific reason (e.g., a home language survey to identify language minority students who may need assistance.)</i>
Option Use: 0062	Promotion to or retention in a grade or program	<i>An assessment given to a student to determine whether he/she is eligible for promotion to a higher grade level or to a more advanced program.</i>
Option Use: 0063	Course credit	<i>An assessment given to a student to determine whether he/she should be awarded the credit in lieu of completing the course requirements.</i>

Domain: State Education Agency (SEA)

Section: Assessment

Category: Assessment Information (SEA)

The general classification of an assessment administered to students based upon the anticipated use of the information it provides.

Option Use: 0064 *Course requirement* *An assessment given to a student to complete course requirements.*

Option Use: 9999 *Other*

0057 Assessment Requirement Authority

The person, agency, governmental entity, or other institution requiring or sponsoring the completion of the assessment requirement.

Entity Use: State Education Agency (SEA)

Option Use: 0065 *Teacher/Staff Member*

Option Use: 0675 *School*

Option Use: 0890 *Intermediate Education Agency*

Option Use: 0868 *State Education Agency*

Option Use: 0847 *State Legislature*

Option Use: 0070 *US Department of Education*

Option Use: 0086 *Speech education director*

Option Use: 0072 *Admission, Review, and Dismissal (ARD) Committee*

Option Use: 0654 *College/University*

Option Use: 0074 *Award-granting organization*

Option Use: 9999 *Other*

0067 Assessment Type

The category of an assessment based on format and content.

Entity Use: State Education Agency (SEA)

Option Use: 0075 *Achievement test* *An assessment to measure a student's present level of knowledge skills, or competence in a specific area or subject.*

Domain: State Education Agency (SEA)

Section: Assessment

Category: Assessment Information (SEA)

The general classification of an assessment administered to students based upon the anticipated use of the information it provides.

- Option Use:** 0076 *Advanced placement test* An assessment to measure the achievement of a student in a subject matter area, taught during the high school, which may qualify him or her to bypass the usual initial college class in this area and begin his or her college work in the area at a more advanced level and possibly with college credit.
- Option Use:** 0077 *Alternative Assessment* An assessment provided to children with disabilities who cannot participate in a State or district-wide assessment program, even with appropriate accommodations.
- Option Use:** 0079 *Attitudinal test* An assessment to measure the mental and emotional set or pattern of likes and dislikes or opinions held by a student or a group of students. This is often used in relation to considerations such as a controversial issues or personal adjustments.
- Option Use:** 0081 *Cognitive and perceptual skills test* An assessment to measure components of a student's mental ability such as visual memory, figure-ground differentiation, auditory memory, reasoning ability, and sequential processing.
- Option Use:** 0082 *Developmental observation* An assessment to measure a child's development based on observation. This is most frequently associated with early childhood education and care. Areas of observation and/or evaluation may include, and are not limited to a child's cognitive and language development, social and emotional development, hygiene, nutrition, and self-help skills, as well as gross and fine motor skills.
- Option Use:** 0083 *Interest inventory* An assessment used to measure the extent to which a student's pattern of likes and dislikes corresponds to those of individuals who are known to be successfully engaged in a given vocation, subject area, program of studies, or other activity.
- Option Use:** 0084 *Language proficiency test* An assessment used to measure a student's level of proficiency (e.g., speaking, writing, reading, and listening) in either a native language or an acquired language.

Domain: State Education Agency (SEA)

Section: Assessment

Category: Assessment Information (SEA)

The general classification of an assessment administered to students based upon the anticipated use of the information it provides.

Option Use: 0087 *Manual dexterity test* *An assessment to measure a student's ability to move his or her hands easily and skillfully. This test may be used in the identification of aptitudes for certain occupations.*

Option Use: 0088 *Mental ability (intelligence) test* *An assessment to measure a student's general ability to successfully and rapidly adapt to new situations and to learn from experience.*

Option Use: 0089 *Performance assessment* *An assessment to measure a student's knowledge or skill by requiring him or her to produce an answer or product that is not necessarily in a standardized format. Examples of performance assessment include writing short answers, solving complex mathematical problems, writing an extended essay, conducting an experiment, presenting an oral argument, or assembling a portfolio of representative work.*

Option Use: 0090 *Personality test* *An assessment to measure a student's affective or nonintellectual aspects of behavior such as emotional adjustment, interpersonal relations, motivation, interests, and attitudes.*

Option Use: 0092 *Portfolio assessment* *An assessment to measure the quality of a collection of student work or a series of student performances as interpreted by the student, a teacher, or an independent evaluator.*

Option Use: 0093 *Psychological test* *An assessment to measure a sample of behavior in an objective and standardized way.*

Option Use: 0094 *Psychomotor test* *An assessment to measure the motor effects of a student's mental or cerebral processes.*

Option Use: 0095 *Reading readiness test* *An assessment to measure interrelated factors contributing to a student's readiness to learn to read (e.g., linguistic maturity, experiential background, perceptual maturity, and responsiveness to books and storytelling).*

Option Use: 9999 *Other*

0042 Assessment Code

The code used to identify a particular assessment given to an individual.

Entity Use: State Education Agency (SEA)

Domain: State Education Agency (SEA)
Section: Assessment
Category: Assessment Information (SEA)
The general classification of an assessment administered to students based upon the anticipated use of the information it provides.

Option Use: 0996 No option list available

0043 Assessment Content

The description of the content or subject area (e.g., arts, mathematics, reading, stenography, or a foreign language) of an assessment.

Entity Use: State Education Agency (SEA)

Option Use: 0996 No option list available

0170 Level for which Designed

The typical grade level or range of grade levels for which an assessment is designed.

Entity Use: State Education Agency (SEA)

Option Use: 0996 No option list available

0039 Assessment Administration Date(s)

The month, day(s), and year which an assessment is administered.

Entity Use: State Education Agency (SEA)

Option Use: 0996 No option list available

0046 Assessment Duration

The amount of time that an individual is permitted to use in attempting to complete the assessment.

Entity Use: State Education Agency (SEA)

Option Use: 0996 No option list available

0098 Copyright Date

The month, day, and year that a publication lists for its copyright.

Entity Use: State Education Agency (SEA)

Option Use: 0996 No option list available

0045 Assessment Development

An indication of how the assessment was produced or developed.

Entity Use: State Education Agency (SEA)

Option Use: 0423 Off-the-shelf

Domain: State Education Agency (SEA)
Section: Assessment
Category: Assessment Information (SEA)
The general classification of an assessment administered to students based upon the anticipated use of the information it provides.

Option Use: 0425 Built from commercial item banks

Option Use: 0427 Custom developed

Option Use: 0424 Customized off-the-shelf

Option Use: 0428 District developed

Option Use: 0429 State developed

0041 Assessment Administration Method

The primary manner in which a test is administered to a student.

Entity Use: State Education Agency (SEA)

Option Use: 0439 Group test

An assessment that is administered to a number of students at the same time.

Option Use: 0440 Individual test

An assessment that is administered to only one student at a time.

Option Use: 0441 Both group and individual test

An assessment that is administered, in parts, to both a group of students and to each student individually (e.g., a language test that has one part administration orally/ individually and a separate written part administered to a group).

0254 Response Form Design

Information about the selection of test items on an assessment.

Entity Use: State Education Agency (SEA)

Option Use: 0442 Collaborative/group activity

A test that requires an activity in which two or more students are involved. Each student is required to do his or her work individually within the context of a group or as a contributing member of a group effort.

Option Use: 0443 Computer simulation

A test that requires a student to use a computer or computer program to successfully complete the assessment.

Domain: State Education Agency (SEA)

Section: Assessment

Category: Assessment Information (SEA)

The general classification of an assessment administered to students based upon the anticipated use of the information it provides.

Option Use: 0444 *Constructed-response* A test that requires a student to supply his or her own response rather than selecting one from a predetermined set of response options (e.g., an essay or short answer response). This term is often referred to as supply-response.

Option Use: 0445 *Laboratory experiment* A test that requires a student to perform a structured experiment.

Option Use: 0446 *Selected response* A test that requires a student to choose from among a predetermined set of response options (e.g., a multiple-choice test).

Option Use: 0447 *Performance* A test that requires a student to supply a response in the form of overt action (such as fitting pegs into a pegboard, tracing a maze, or playing a musical instrument) rather than one of written or oral nature.

Option Use: 9999 *Other*

0060 Assessment Rubric/Rating

An indication of the quantitative or quality.

Entity Use: State Education Agency (SEA)

Option Use: 0996 *No option list available*

0278 Teacher Involvement in Assessment Development

The way in which teachers were involved in the development and/or scoring of the assessment.

Entity Use: State Education Agency (SEA)

Option Use: 0453 *Developed items*

Option Use: 0454 *Edited items*

Option Use: 0455 *Piloted items*

Option Use: 0456 *Helped to select items*

Option Use: 0458 *Scored items*

Option Use: 0459 *Instrument selection*

Option Use: 9998 *None*

Domain: State Education Agency (SEA)

Section: Assessment

Category: Assessment Information (SEA)

The general classification of an assessment administered to students based upon the anticipated use of the information it provides.

Option Use: 9999 Other

0064 Assessment Special Accommodation

The type of special variation used in the administration of the test.

Entity Use: State Education Agency (SEA)

Option Use: 0461 Adjustable swivel arm

Option Use: 0462 Adjustable table height

Option Use: 0463 Braille

Option Use: 0937 Enlarged keyboard

Option Use: 0464 Enlarged monitor view

Option Use: 0465 Extra time

Option Use: 0546 Foreign language

Option Use: 0468 Large print booklet

Option Use: 0469 Multi-day administration

Option Use: 0470 Reader

Option Use: 0471 Recorder or amanuensis

Option Use: 0473 Separate room

*Option Use: 0474 Signer/sign language
interpreter*

Option Use: 0475 Special furniture

Option Use: 0476 Special lighting

Option Use: 0477 Track ball

Option Use: 0479 Untimed

Option Use: 9999 Other

Domain:	State Education Agency (SEA)
Section:	Assessment
Category:	Assessment Information (SEA)
	The general classification of an assessment administered to students based upon the anticipated use of the information it provides.

0295 Use of Manipulatives

A description of the manipulates that are utilized during the assessment (e.g., math tiles, protractors, calculators).

Entity Use: State Education Agency (SEA)

Option Use: 0996 No option list available

0296 Use of Reference Materials

A description of the reference materials that are utilized during the assessment (e.g., reference sheets, dictionaries, word lists).

Entity Use: State Education Agency (SEA)

Option Use: 0996 No option list available

0049 Assessment Groups

The groups or subgroups of individuals at the designated grades who were assessed.

Entity Use: State Education Agency (SEA)

Option Use: 0480 All students

Option Use: 0481 Sample

Option Use: 0482 Voluntary

Option Use: 9999 Other

0112 Date of Assessment Revision

The month, day, and year that the conceptual design for the assessment was most recently revised substantially.

Entity Use: State Education Agency (SEA)

Option Use: 0996 No option list available

0199 Number of Test Items

The number of items on the assessment.

Entity Use: State Education Agency (SEA)

Option Use: 0996 No option list available

0196 Number of Items Revised

The number of test items that were changed since the previous or original version.

Entity Use: State Education Agency (SEA)

Domain: State Education Agency (SEA)

Section: Assessment

Category: Assessment Information (SEA)

The general classification of an assessment administered to students based upon the anticipated use of the information it provides.

Option Use: 0996 No option list available

0200 Number of Test Items Released

The number of the test items that are released to the public.

Entity Use: State Education Agency (SEA)

Option Use: 0996 No option list available

0068 Assessment Vendor Name

The name of the contractor who provides or scores the assessment.

Entity Use: State Education Agency (SEA)

Option Use: 0996 No option list available

0260 SEA Contact for Assessment

The name of the individual who manages the external contractor.

Entity Use: State Education Agency (SEA)

Option Use: 0996 No option list available

Domain: State Education Agency (SEA)
Section: Assessment
Category: Assessment Information (SEA)
The general classification of an assessment administered to students based upon the anticipated use of the information it provides.

0276 Subtest Name

The name or title of the subtest.

Entity Use: Subtest

Option Use: 0996 *No option list available*

0275 Subtest Description

The description of the subtest (e.g., reading comprehension, vocabulary, mathematics, verbal, humanities, quantitative, geography).

Entity Use: Subtest

Option Use: 0996 *No option list available*

0146 Identification Code

A unique number or alphanumeric code assigned to a space, room, site, building, individual, organization, or institution by a school, school system, a state, or other agency or entity.

Entity Use: Subtest

Option Use: 0996 *No option list available*

0147 Identification System

A coding scheme that is used for identification and record-keeping purposes by schools, social services, or other agencies to refer to an individual, organization, or institution.

Entity Use: Subtest

Option Use: 0495 *School-assigned number*

Option Use: 0593 *District-assigned number*

Option Use: 0686 *State-assigned number*

Option Use: 0243 *College Board Admission Testing Program (ATP) number*

Option Use: 0254 *American College Testing (ACT) Program number*

Option Use: 0264 *Federal identification number*

Option Use: 0936 *Sub-test number*

Domain: State Education Agency (SEA)

Section: Assessment

Category: Assessment Information (SEA)

The general classification of an assessment administered to students based upon the anticipated use of the information it provides.

*Option Use: 0307 Test contractor assigned
assessment number*

*Option Use: 0764 Other federally assigned
number*

Domain: State Education Agency (SEA)
Section: Assessment
Category: Assessment Outcomes (SEA)
Information about the results of the assessment including scoring and reporting information.

0054 Assessment Reference Type

A classification of how results of achievement tests are related and interpreted.

Entity Use: State Education Agency (SEA)

Option Use: 0487 *Norm-referenced* A student's test scores are related to that of a specified norm group, the samples of which are used as the basis for interpreting test scores.

Option Use: 0488 *Criterion-referenced* A student's test scores are related to a specified criterion and expressed in terms of the knowledge or skill acquired (e.g., a given number of words typed per minute with a specified degree of accuracy).

Option Use: 0489 *Achievement-level reference or benchmarked* A student's test scores are related to a specified level of achievement such as 'basic', 'proficient', or 'advanced.'

0190 Norm Group

The group for which the scores of an assessment have been standardized for use in interpreting the results.

Entity Use: State Education Agency (SEA)

Option Use: 0938 *International*

Option Use: 0939 *National*

Option Use: 0391 *State*

Option Use: 0005 *Regional*

Option Use: 0007 *Local*

Option Use: 0006 *Categorical type (e.g., urban)*

Option Use: 9999 *Other*

0191 Norm Year

The year when the assessment was given to a sample of students for the purpose of establishing a standard of performance for that group of students.

Entity Use: State Education Agency (SEA)

Option Use: 0996 *No option list available*

Domain: State Education Agency (SEA)
Section: Assessment
Category: Assessment Outcomes (SEA)
Information about the results of the assessment including scoring and reporting information.

0192 Norming Period

The time of year when the assessment was given to a sample of students for the purpose of establishing a standard of performance for that group of students (e.g., fall, mid-year, or spring).

Entity Use: State Education Agency (SEA)

Option Use: 0996 No option list available

0258 Score Range

The lowest and highest individual scores obtained by a group of students who are in the norm group.

Entity Use: State Education Agency (SEA)

Option Use: 0996 No option list available

0056 Assessment Reporting Method

The method that the instructor of the class uses to report the performance and achievement of all students. It may be a qualitative method such as individualized teacher comments or a quantitative method such as a letter or a numerical grade. In some cases, more than one type of reporting method may be used.

Entity Use: State Education Agency (SEA)

Option Use: 0490 Age score

A derived score used to express a student's test performance in terms of the developmental-level characteristics of the average individual of a corresponding chronological age. This is used more frequently with intelligence and achievement tests for children of school age or below. Scores can be applied to determine a student's mental age (e.g., the average chronological age of students achieving a specific raw score) or education age (e.g., test performance according to the norm age on any given level).

Option Use: 0491 C-scaled scores

A score expressed in normalized standard score of eleven units.

Option Use: 0492 CEEB-scores

A score developed for use with the College Entrance Examination Board tests and those tests by the Educational Testing Service as the basis for reporting scores on many of its other special program tests. It is similar to other linear standard scores but has a mean of 500 and a standard deviation of 100.

Domain: State Education Agency (SEA)
Section: Assessment
Category: Assessment Outcomes (SEA)
Information about the results of the assessment including scoring and reporting information.

- Option Use:** 0493 **Grade equivalent or grade-level indicator** *A derived score expressed as the grade placement of those students for whom a given score was average.*
- Option Use:** 0494 **ITED-score** *A score developed for use with the Iowa Tests of Educational Development, but which is now also used with the American College Testing Program and other tests. This score has a mean of 15 and a standard deviation of five, and scores are based on nationally-representative sample of tenth-and eleventh-grade students.*
- Option Use:** 0144 **Letter grade/Mark** *A letter assigned to a corresponding qualitative value. (e.g., A=Excellent, B=Above Average, C=Average, D=Below Average, and F=Failing). Corresponding numerical ranges may vary for each letter grade.*
- Option Use:** 0497 **Normal curve equivalent** *A score expressed in a normalized standard score with a mean of 50 and a standard deviation of 21.06. Scores range from 1 through 99 and an equal unit is retained in the scale.*
- Option Use:** 0498 **Normalized standard score** *A score that resembles standard scores (z-scores) but which is computed like percentile scores.*
- Option Use:** 0499 **Number score** *A number assigned corresponding to the total assessed quality of student response (e.g., the number of answers a student provides that are correct) or the level of a score using a holistic scoring guide usually used in writing assessments.*
- Option Use:** 0500 **Pass-Fail** *A score used to indicate whether a student passes or fails the assessment.*
- Option Use:** 0502 **Percentile rank** *A derived score presented in terms of the percentage of students in a specified group who fall below a given score point.*
- Option Use:** 0503 **Proficiency level** *A standardized qualitative expression use to indicate a student's functional mastery of a specific skill (e.g., novice, apprentice, or master).*

Domain: State Education Agency (SEA)
Section: Assessment
Category: Assessment Outcomes (SEA)
Information about the results of the assessment including scoring and reporting information.

- Option Use:** 0504 **Ranking**
An expression used to indicate the position of a student relative to other students taking the same assessment (e.g., highest, second next highest, third, and so on). Since the total number of cases limits the rank, the two numbers are often reported together.
- Option Use:** 0505 **Ratio IQ's**
A score based on the ration of mental age to chronological age. The ratio or deviation IQ has a common standard deviation for all ages covered by the test.
- Option Use:** 0506 **Standard age score**
A score used in connection with certain Riverside Press tests where the standard age score has mean of 1000 and a standard deviation of 16.
- Option Use:** 0508 **Stanine score**
A score expressed in normalized standard of nine units (i.e., 1-9). In an normal distribution, stanines have a mean of 5.0 and a standard deviation of 1.96.
- Option Use:** 0509 **Sten score**
A score expressed in a normalized five units on either side of the mean. In a normal distribution, sten scores have a mean of 5.5 and a standard deviation of 2.0.
- Option Use:** 0510 **T-score**
A standard score expressed with a mean of 50 and a standard deviation of 10.
- Option Use:** 0511 **Z-score**
A basic standard score expressed with mean of 0 and a standard deviation of 1.0.
- Option Use:** 0512 **Achievement level**
A score that indicates the student's proficiency in a particular subject matter. Performance is usually described in achievement levels (e.g., a range from "basic" to "advanced").
- Option Use:** 0513 **Mastery level**
A score that indicates a student's mastery of a particular subject matter. Performance is usually categorized as "Mastered" or "Not Mastered."
- Option Use:** 9999 **Other**

0055 Assessment Reporting Level

The level at which results are presented.

Entity Use: State Education Agency (SEA)

Domain: State Education Agency (SEA)
Section: Assessment
Category: Assessment Outcomes (SEA)
Information about the results of the assessment including scoring and reporting information.

Option Use: 0514 Individual summary scores

Option Use: 0515 More detailed profiles of individual performance

Option Use: 1976 Teacher/classroom level summary scores

Option Use: 1977 School level summary scores

Option Use: 0517 District-level summary scores

Option Use: 0519 Program summary scores

Option Use: 0520 Data disaggregated by category (Specify categories)

Option Use: 9999 Other

0259 Score Results

The description of a meaningful raw score or statistical expression of the performance of a student or group of students on an assessment.

Entity Use: State Education Agency (SEA)

Option Use: 0996 No option list available

0061 Assessment Score Disaggregation

Aggregation of scores from exceptional students (e.g., ELL students, students with disabilities).

Entity Use: State Education Agency (SEA)

Option Use: 0521 Aggregated

Option Use: 0522 Disaggregated

Domain: State Education Agency (SEA)
Section: Assessment
Category: Assessment Section (SEA)
Information about the hierarchical section of the assessment.

0063 Assessment Section Title

The title of the assessment section.

Entity Use: State Education Agency (SEA)

Option Use: 0996 No option list available

0062 Assessment Section Description

A description of the assessment section.

Entity Use: State Education Agency (SEA)

Option Use: 0996 No option list available

0261 Section Duration

The amount of time that a participant is permitted to use in attempting to complete the assessment section.

Entity Use: State Education Agency (SEA)

Option Use: 0996 No option list available



U.S. Department of Education
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and Improvement
NCES 2003-419

Nonfiscal Data Handbook for Early Childhood, Elementary, and Secondary Education

Student Domain

Domain: Student
Section: Personal Information
Category: Name

A word or series of words by which a subject is known and distinguishable.

0131 First Name

A name given to an individual at birth, baptism, or during another naming ceremony, or through legal change.

Entity Use: Student

Option Use: 0996 No option list available

0184 Middle Name

A secondary name given to an individual at birth, baptism, or during another naming ceremony.

Entity Use: Student

Option Use: 0996 No option list available

0844 Middle Initial

The first letter of the secondary name given to an individual at birth, baptism, or during another naming ceremony.

Entity Use: Student

Option Use: 0996 No option list available

0156 Last/Surname

The name borne in common by members of a family.

Entity Use: Student

Option Use: 0996 No option list available

0135 Generation Code/Suffix

An appendage, if any, used to denote an individual's generation in his family (e.g., Jr., Sr., III).

Entity Use: Student

Option Use: 0996 No option list available

0207 Personal Title/Prefix

An appellation, if any, used to denote rank, placement, or status (e.g., Mr., Ms., Reverend, Sister, Dr., Colonel).

Entity Use: Student

Option Use: 0996 No option list available

0033 Alias

An assumed name, or a name by which an individual is otherwise known.

Entity Use: Student

Option Use: 0996 No option list available

Domain: Student
Section: Personal Information
Category: Name

A word or series of words by which a subject is known and distinguishable.

0132 Former Legal Name

A previously recognized legally accepted name that is no longer valid.

Entity Use: Student

Option Use: 0996 *No option list available*

0157 Last/Surname at Birth

The original surname of an individual as identified at birth before any subsequent changes.

Entity Use: Student

Option Use: 0996 *No option list available*

0189 Nickname

A familiar form of a proper name, a descriptive name, or other colloquial name given instead of or in addition to an individual's formal name.

Entity Use: Student

Option Use: 0996 *No option list available*

0290 Tribal or Clan Name

A name borne in common by members of a tribe or clan (e.g., the Matai name in Samoa).

Entity Use: Student

Option Use: 0996 *No option list available*

Domain: Student
Section: Personal Information
Category: Name

A word or series of words by which a subject is known and distinguishable.

0131 First Name

A name given to an individual at birth, baptism, or during another naming ceremony, or through legal change.

Entity Use: Parent/Guardian

Option Use: 0996 No option list available

0184 Middle Name

A secondary name given to an individual at birth, baptism, or during another naming ceremony.

Entity Use: Parent/Guardian

Option Use: 0996 No option list available

0844 Middle Initial

The first letter of the secondary name given to an individual at birth, baptism, or during another naming ceremony.

Entity Use: Parent/Guardian

Option Use: 0996 No option list available

0156 Last/Surname

The name borne in common by members of a family.

Entity Use: Parent/Guardian

Option Use: 0996 No option list available

0135 Generation Code/Suffix

An appendage, if any, used to denote an individual's generation in his family (e.g., Jr., Sr., III).

Entity Use: Parent/Guardian

Option Use: 0996 No option list available

0207 Personal Title/Prefix

An appellation, if any, used to denote rank, placement, or status (e.g., Mr., Ms., Reverend, Sister, Dr., Colonel).

Entity Use: Parent/Guardian

Option Use: 0996 No option list available

0033 Alias

An assumed name, or a name by which an individual is otherwise known.

Entity Use: Parent/Guardian

Option Use: 0996 No option list available

Domain: Student
Section: Personal Information
Category: Name

A word or series of words by which a subject is known and distinguishable.

0132 Former Legal Name

A previously recognized legally accepted name that is no longer valid.

Entity Use: Parent/Guardian

Option Use: 0996 No option list available

0157 Last/Surname at Birth

The original surname of an individual as identified at birth before any subsequent changes.

Entity Use: Parent/Guardian

Option Use: 0996 No option list available

0187 Name of Institution

The full, legally accepted or popularly accepted name of an organization (e.g., a school, an association, or a company).

Entity Use: Employer

Option Use: 0996 No option list available

Domain: Student
Section: Personal Information
Category: Background Information

Personal information about and particular to an individual, organization, or institution.

0146 Identification Code

A unique number or alphanumeric code assigned to a space, room, site, building, individual, organization, or institution by a school, school system, a state, or other agency or entity.

Entity Use: Student

Option Use: 0996 *No option list available*

0147 Identification System

A coding scheme that is used for identification and record-keeping purposes by schools, social services, or other agencies to refer to an individual, organization, or institution.

Entity Use: Student

Option Use: 0339 *Health record number*

Option Use: 0338 *Medicaid number*

Option Use: 0495 *School-assigned number*

Option Use: 0593 *District-assigned number*

Option Use: 0686 *State-assigned number*

Option Use: 0264 *Federal identification number*

Option Use: 0879 *Migrant number*

Option Use: 0004 *Social Security administration number*

Option Use: 0113 *US government Visa number*

Option Use: 0164 *Family unit number*

Option Use: 9999 *Other*

0310 Hispanic or Latino Ethnicity

An indication that the individual traces his or her origin or descent to Mexico, Puerto Rico, Cuba, Central and South America, and other Spanish cultures, regardless of race. The term, "Spanish origin," can be used in addition to "Hispanic or Latino."

Entity Use: Student

Option Use: 2304 *Hispanic or Latino*

Option Use: 2305 *Non-Hispanic/Latino*

Domain: Student
Section: Personal Information
Category: Background Information

Personal information about and particular to an individual, organization, or institution.

0849 Race

The general racial category which most clearly reflects the individual's recognition of his or her community or with which the individual most identifies. [The way this data element is listed, it must allow for multiple entries so that each individual can specify all appropriate races. An alternative would be to list the options as separate data elements and have a yes/no option for each one]. (See appendix A for further detail).

Entity Use: Student

Option Use: 0998 *American Indian or Alaska Native* A person having origins in any of the original peoples of North and South America (including Central America), and who maintains cultural identification through tribal affiliations or community recognition.

Option Use: 0999 *Asian* A person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian Subcontinent. This area includes, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, Thailand, and Vietnam.

Option Use: 1000 *Black or African American* A person having origins in any of the black racial groups of Africa. Terms such as "Haitian" or "Negro" can be used in addition to "Black or African-American."

Option Use: 1001 *Native Hawaiian or Other Pacific Islander* A person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands.

Option Use: 1002 *White* A person having origins in any of the original peoples of Europe, North Africa, or the Middle East.

0850 National/Ethnic Origin Subgroup

The national or ethnic subgroup of a person other than "American." Examples for Asian include: Chinese, Japanese, Korean, Filipino, Vietnamese, or Asian Indian. For Native Hawaiian or Other Pacific Islander, examples include: Samoan, Hawaiian, or Guamanian. For Hispanics, examples include: Puerto Rican, Mexican-American, Cuban, Argentinean, Dominican, Colombian, Nicaraguan, Salvadoran, or Spaniard. Tribal registration could be listed for Alaska Natives or American Indians (e.g., Navaho).

Entity Use: Student

Option Use: 0996 *No option list available*

0851 Sex

A person's gender.

Entity Use: Student

Option Use: 1631 *Female* A woman or a girl.

Option Use: 1632 *Male* A man or a boy.

Domain: Student
Section: Personal Information
Category: Background Information

Personal information about and particular to an individual, organization, or institution.

0314 Birthdate

The month, day, and year on which an individual was born.

Entity Use: Student

Option Use: 0996 *No option list available*

0315 Birthdate Verification

The evidence by which an individual's date of birth is confirmed.

Entity Use: Student

Option Use: 1003 *Baptismal or church certificate* A form, issued by a church, listing the birthdate and certifying the baptism of a child.

Option Use: 1004 *Birth Certificate* A written statement or form issued by an office of vital statistics verifying the name and birthdate of a child as reported by the physician attending at the birth.

Option Use: 1005 *Entry in family Bible* An entry in a family Bible on a special page for recording births, marriages, and other vital information about a family.

Option Use: 1006 *Hospital Certificate* A certificate issued by a hospital verifying the name and birthdate of a child.

Option Use: 1007 *Parent's affidavit* A sworn, written statement made by an individual's parent to verify his or her age, birthdate, and place of birth.

Option Use: 1008 *Passport* Any travel document issued by a recognized authority showing the bearer's origin, identity, birthdate, and nationality that is valid for the entry of the bearer into a foreign country.

Option Use: 1009 *Physician's Certificate* A certificate issued by the physician attending at birth, verifying the name and birthdate of a child. A physician's certificate is considered to be a birth certificate when acceptable as such by the political subdivision where issued.

Option Use: 1010 *Previously verified school records* A school record with the birthdate previously verified that is issued in lieu of more direct evidence to verify the birthdate.

Option Use: 1011 *State-issued ID (e.g., from Department of Public Safety)* An official document issued by a state government agency, usually the department of public safety or the department of motor vehicles, that formally identifies the holder of the document. It usually is not accompanied by an approval for the holder to operate a vehicle of any type.

Domain: Student
Section: Personal Information
Category: Background Information

Personal information about and particular to an individual, organization, or institution.

Option Use: 1012 *Driver's license* An official document issued by a state government agency, usually the department of public safety or the department of motor vehicles, that formally identifies the holder to operate a motor vehicle, with specifications as to the type of vehicle that he or she can operate.

Option Use: 1013 *Immigration document (e.g., passport and immigration visas)* An official document issued by a national government that would formally identify the holder of the document.

Option Use: 2382 *Life insurance policy* A policy that ensures insurance be paid to a beneficiary when the insured dies.

Option Use: 9999 *Other*

0852 City of Birth

The name of the city in which an individual was born.

Entity Use: Student

Option Use: 0996 *No option list available*

0317 County of Birth

The name of the county, parish, borough, or comparable unit (within a state) in which an individual was born.

Entity Use: Student

Option Use: 0996 *No option list available*

0318 State of Birth Abbreviation

The abbreviation for the name of the state (within the United States) or extra-state jurisdiction in which an individual was born. (Note: A list of states and outlying areas and their abbreviations can be found in appendix B).

Entity Use: Student

Option Use: 0996 *No option list available*

0319 Name of State of Birth

The name of the state (within the United States) or extra-state jurisdiction in which an individual was born.

Entity Use: Student

Option Use: 0996 *No option list available*

0320 Country of Birth Code

The code for the name of the country in which an individual was born. (Note: A list of countries and codes can be found in appendix C).

Entity Use: Student

Domain: Student
Section: Personal Information
Category: Background Information

Personal information about and particular to an individual, organization, or institution.

Option Use: 0996 *No option list available*

0321 Name of Country of Birth

The name of the country in which an individual was born.

Entity Use: Student

Option Use: 0996 *No option list available*

0584 Born Outside of the U.S.

An indication that an individual was born outside of the 50 states, the District of Columbia, and the outlying areas (e.g., territories, embassies, military bases, etc.).

Entity Use: Student

Option Use: 0002 *Yes*

Option Use: 0232 *No*

Option Use: 9997 *Unknown*

0325 First Entry Date (into the United States)

The month, day, and year of an individual's initial arrival into the United States in order to establish residency.

Entity Use: Student

Option Use: 0996 *No option list available*

0322 Citizenship Status

The description that best identifies the status of an individual's citizenship and/or residency in the United States.

Entity Use: Student

Option Use: 1014 *Dual national*

An individual who is a citizen of one or more countries in addition to the United States

Option Use: 1015 *Non-resident alien*

An individual who has been admitted temporarily to the United States as a non-immigrant, but is not a citizen, including those granted student visas solely for the purpose of study (e.g., alien students).

Option Use: 1016 *Resident alien*

An individual who has been admitted to the United States for permanent residency, but is not a citizen of the United States.

Option Use: 1017 *United States Citizen*

An individual who is a citizen of only the United States regardless of how this status was applied.

Option Use: 9999 *Other*

Domain: Student
Section: Personal Information
Category: Background Information

Personal information about and particular to an individual, organization, or institution.

0323 Country of Citizenship Code

The code for the country to which an individual acknowledges citizenship. (Note: A list of countries and codes can be found in appendix C).

Entity Use: Student

Option Use: 0996 *No option list available*

0324 Name of Country of Citizenship

The name of the country to which an individual acknowledges citizenship.

Entity Use: Student

Option Use: 0996 *No option list available*

0585 English Proficiency

An individual's adeptness at English as indicated by: a) reading skills (the ability to comprehend and interpret text); b) listening skills (the ability to understand verbal expressions of the language); c) writing skills (the ability to produce written text with content and format); and d) speaking skills (the ability to use oral language appropriately and effectively).

Entity Use: Student

Option Use: 1633 *Native English speaker*

Option Use: 1634 *Fluent English speaker*

Option Use: 2349 *Limited English
proficient/English language
learner*

Option Use: 1635 *Non-English speaking*

Option Use: 1636 *Redesignated as fluent
English proficient*

Option Use: 1637 *Status Unknown*

0327 Language Type

An indication of the function and context in which an individual uses a language to communicate.

Entity Use: Student

Option Use: 1035 *Correspondence language* *The language or dialect to be used when sending written communication (e.g., letters, facsimiles, or electronic mail) to an individual.*

Domain: Student
Section: Personal Information
Category: Background Information

Personal information about and particular to an individual, organization, or institution.

Option Use: 1036 *Dominant language* *The language or dialect an individual best understands and with which he or she is most comfortable. A person may be dominant in one language in certain situations and another for others.*

Option Use: 1037 *Home language* *The language or dialect routinely spoken in an individual's home. This language or dialect may or may not be an individual's native language.*

Option Use: 1038 *Native language* *The language or dialect first learned by an individual or first used by the Parent/Guardian with a child. This term is often referred to as primary language.*

Option Use: 1039 *Other language proficiency* *Any language or dialect, other than the dominant language, in which an individual is proficient.*

Option Use: 9999 *Other*

0328 Language Code

The code for the specific language or dialect that an individual uses to communicate. (Note: A list of languages and dialects can be found in appendix D).

Entity Use: Student

Option Use: 0996 *No option list available*

0329 Name of Language

The name of the specific language or dialect that an individual uses to communicate.

Entity Use: Student

Option Use: 0996 *No option list available*

0586 Languages Other Than English

An indicator that an individual speaks or uses a language other than English.

Entity Use: Student

Option Use: 0002 *Yes*

Option Use: 0232 *No*

0240 Religious Affiliation

The religion or religious group (e.g., the specific unified system of religious expression) with which the individual or institution most identifies.

Entity Use: Student

Domain: Student
Section: Personal Information
Category: Background Information

Personal information about and particular to an individual, organization, or institution.

- Option Use:** 0019 *Amish*
- Option Use:** 0020 *Assembly of God*
- Option Use:** 0021 *Baptist*
- Option Use:** 0022 *Buddhist*
- Option Use:** 0023 *Calvinist*
- Option Use:** 0024 *Catholic*
- Option Use:** 0025 *Eastern Orthodox*
- Option Use:** 0027 *Episcopal*
- Option Use:** 0028 *Friends*
- Option Use:** 0029 *Greek Orthodox*
- Option Use:** 0030 *Hindu*
- Option Use:** 0031 *Islamic*
- Option Use:** 0032 *Jehovah's Witnesses*
- Option Use:** 0033 *Jewish*
- Option Use:** 0034 *Latter Day Saints*
- Option Use:** 0036 *Lutheran*
- Option Use:** 0038 *Mennonite*
- Option Use:** 0040 *Methodist*
- Option Use:** 0041 *Pentecostal*
- Option Use:** 0042 *Presbyterian*
- Option Use:** 2405 *Christian (no specific denomination)*

Domain: Student
Section: Personal Information
Category: Background Information

Personal information about and particular to an individual, organization, or institution.

Option Use: 0043 *Other Christian denomination*

Option Use: 0044 *Seventh Day Adventist*

Option Use: 0045 *Tao*

Option Use: 0046 *Unitarian Universalist*

Option Use: 0047 *Christian Scientist*

Option Use: 0048 *Nazarene*

Option Use: 9998 *None*

Option Use: 9999 *Other*

0588 Minor/Adult Status

A person's status in relation to legal adulthood as specified by state law.

Entity Use: Student

Option Use: 1638 *Emancipated minor* *An individual who has not reached a specified minimum age of adulthood, but is free (emancipated) from parental control as a result of a court ruling and therefore may be exempt from the provisions of compulsory school attendance.*

Option Use: 1639 *Legal adult* *An individual who has reached a specified minimum age of adulthood.*

Option Use: 1640 *Legal minor* *An individual who has not reached a specified minimum age of adulthood.*

0589 Homelessness Status

An indication that an individual lacks a fixed, regular, and adequate nighttime residence and has a primary nighttime residence that is 1) a supervised, publicly or privately operated shelter designed to provide temporary living accommodations (including welfare hotels, congregate shelters, and transitional housing for the mentally ill); 2) an institution that provides a temporary residence for individuals intended to be institutionalized; or 3) a public or private place not designed for, or ordinarily used as, a regular sleeping accommodation for human beings. (See Section 103 of the McKinney Act for a more detailed description of this data element).

Entity Use: Student

Option Use: 0002 *Yes*

Option Use: 0232 *No*

Domain: Student
Section: Personal Information
Category: Background Information

Personal information about and particular to an individual, organization, or institution.

0590 Migratory Status

An indication that an individual, or a parent/guardian accompanying an individual, maintains primary employment in one or more agricultural or fishing activities on a seasonal or other temporary basis and establishes a temporary residence for the purposes of such employment.

Entity Use: Student

Option Use: 1641 *Migratory child*

A child whose parent/guardian is a migratory agricultural worker or a migratory fisher; and who has moved within the past 36 months from one school district to another in order to enable the child, the child's parent/guardian, or a member of the child's immediate family to obtain temporary or seasonal employment in an agricultural or fishery activity.

Option Use: 1643 *Not a migratory child*

A child whose parent/guardian is not a migrant worker.

0591 Migrant Classification Subgroup

An indication of the status of a migrant student, as further specified by the migratory pattern (e.g., interstate or intrastate) and industry (e.g., agriculture or fishing) by which his or her family is influenced.

Entity Use: Student

Option Use: 1644 *Interstate agricultural (currently migratory)*

Option Use: 1645 *Intrastate agricultural (currently migratory)*

Option Use: 1646 *Formerly agricultural (formerly migratory)*

Option Use: 1647 *Interstate fishing (currently migratory)*

Option Use: 1648 *Intrastate fishing (currently migratory)*

Option Use: 1649 *Formerly fishing (formerly migratory)*

0592 Migrant National Certificate of Eligibility (COE) Status

An indication as to whether a migrant student has completed the COE, which records, usually on a single form, all eligible students in a family who arrived on the same date in the same state or district where the student, parent, guardian, or spouse, obtained or sought qualifying agricultural or fishing work.

Entity Use: Student

Domain: Student
Section: Personal Information
Category: Background Information

Personal information about and particular to an individual, organization, or institution.

Option Use: 1650 *Certificate of Eligibility completed*

Option Use: 1651 *Certificate of Eligibility not completed*

0593 Migrant Residency Date

The month, day, and year on which a migrant student entered the school district. The residency date and the qualifying arrival date (QAD) are the same only if the most current move enables the worker to obtain or seek qualifying agricultural or fishing employment. A subsequent move for a reason other than obtaining qualifying work would create a new residency date, but would not change the qualifying arrival date. The residency date is always the same as or after the date of the qualifying arrival date.

Entity Use: Student

Option Use: 0996 *No option list available*

0595 Migrant Last Qualifying Arrival Date (QAD)

The month, day, and year on which the family unit or the student (where the student is the worker) arrived at the place where qualifying work was sought. For interstate migrant students (students who moved from one state to another), this is the date they arrived in the state. For intrastate migrant students (students who moved from one school district or, if the state has only one school district, from one school administrative area to another), this is the date they arrived in the school district or school administrative area.

Entity Use: Student

Option Use: 0996 *No option list available*

0596 Migrant to Join Date

The month, day, and year on which the student moved, which is either before or after the date the parent, guardian, or spouse moved to seek qualifying work. When the student's move precedes the worker's move, the qualifying arrival and residency dates are the date the worker arrived. When the student's move follows the worker's move, the qualifying arrival and residency dates are the date the student arrived. As a rule of thumb, the student's move should be within a year of the worker's move.

Entity Use: Student

Option Use: 0996 *No option list available*

Domain: Student
Section: Personal Information
Category: Background Information

Personal information about and particular to an individual, organization, or institution.

0850 National/Ethnic Origin Subgroup

The national or ethnic subgroup of a person other than "American." Examples for Asian include: Chinese, Japanese, Korean, Filipino, Vietnamese, or Asian Indian. For Native Hawaiian or Other Pacific Islander, examples include: Samoan, Hawaiian, or Guamanian. For Hispanics, examples include: Puerto Rican, Mexican-American, Cuban, Argentinean, Dominican, Colombian, Nicaraguan, Salvadoran, or Spaniard. Tribal registration could be listed for Alaska Natives or American Indians (e.g., Navaho).

Entity Use: Parent/Guardian

Option Use: 0996 *No option list available*

0851 Sex

A person's gender.

Entity Use: Parent/Guardian

Option Use: 1631 *Female* *A woman or a girl.*

Option Use: 1632 *Male* *A man or a boy.*

0327 Language Type

An indication of the function and context in which an individual uses a language to communicate.

Entity Use: Parent/Guardian

Option Use: 1035 *Correspondence language* *The language or dialect to be used when sending written communication (e.g., letters, facsimiles, or electronic mail) to an individual.*

Option Use: 1036 *Dominant language* *The language or dialect an individual best understands and with which he or she is most comfortable. A person may be dominant in one language in certain situations and another for others.*

Option Use: 1037 *Home language* *The language or dialect routinely spoken in an individual's home. This language or dialect may or may not be an individual's native language.*

Option Use: 1038 *Native language* *The language or dialect first learned by an individual or first used by the Parent/Guardian with a child. This term is often referred to as primary language.*

Option Use: 1039 *Other language proficiency* *Any language or dialect, other than the dominant language, in which an individual is proficient.*

Option Use: 9999 *Other*

Domain: Student
Section: Personal Information

Category: Background Information

Personal information about and particular to an individual, organization, or institution.

0328 Language Code

The code for the specific language or dialect that an individual uses to communicate. (Note: A list of languages and dialects can be found in appendix D).

Entity Use: Parent/Guardian

Option Use: 0996 *No option list available*

0329 Name of Language

The name of the specific language or dialect that an individual uses to communicate.

Entity Use: Parent/Guardian

Option Use: 0996 *No option list available*

0586 Languages Other Than English

An indicator that an individual speaks or uses a language other than English.

Entity Use: Parent/Guardian

Option Use: 0002 *Yes*

Option Use: 0232 *No*

Domain: Student
Section: Personal Information

Category: Address/Contact Information

Information that can be used to direct communication to an individual, organization, or institution.

0025 Address Type

The type of address listed for an individual or organization.

Entity Use: Student

Option Use: 0123 *Mailing/Shipping Address - other address or P.O. Box address*

Option Use: 0765 *Physical location address*

Option Use: 1073 *Other home address*

0272 Street Number/Name

The street number and street name or post office box number of an address.

Entity Use: Student

Option Use: 0996 *No option list available*

0037 Apartment/Room/Suite Number

The apartment, room, or suite number of an address.

Entity Use: Student

Option Use: 0996 *No option list available*

0081 Building/Site Number

The number of the building on the site, if more than one building shares the same address.

Entity Use: Student

Option Use: 0996 *No option list available*

0090 City

The name of the city in which an address is located.

Entity Use: Student

Option Use: 0996 *No option list available*

0186 Name of County

The name of the county, parish, borough, or comparable unit (within a state) in which an address is located.

Entity Use: Student

Option Use: 0996 *No option list available*

Domain: Student
Section: Personal Information
Category: Address/Contact Information

Information that can be used to direct communication to an individual, organization, or institution.

0100 County FIPS (Federal Information Processing Standard) Code

The Federal Information Processing Standard (FIPS) numeric code for the county. (Note: A five digit FIPS code that identifies counties across the United States is available from the National Technical Information Service, 5285 Port Royal Road, Springfield, VA 22161. The phone number is 703-605-6000 or visit <http://www.ntis.gov>).

Entity Use: Student

Option Use: 0996 No option list available

0268 State FIPS (Federal Information Processing Standard) Code

The Federal Information Processing Standard (FIPS) numeric code for the state. (Note: A two digit FIPS code that identifies states across the United States is available from the National Technical Information Service, 5285 Port Royal Road, Springfield, VA 22161. The phone number is 703-605-6000 or visit <http://www.ntis.gov>).

Entity Use: Student

Option Use: 0996 No option list available

0267 State Abbreviation

The abbreviation for the state (within the United States) or outlying area in which an address is located. (Note: A list of states and outlying areas and their abbreviations can be found in appendix B).

Entity Use: Student

Option Use: 0996 No option list available

0188 Name of State

The name of the state (within the United States) or outlying area in which an address is located.

Entity Use: Student

Option Use: 0996 No option list available

0305 Zip Code

The five or nine digit zip code portion of an address.

Entity Use: Student

Option Use: 0996 No option list available

0099 Country Code

The code for the country in which an address is located. (Note: A list of countries and codes can be found in appendix C.)

Entity Use: Student

Option Use: 0996 No option list available

Domain: Student
Section: Personal Information

Category: Address/Contact Information

Information that can be used to direct communication to an individual, organization, or institution.

0185 Name of Country

The name of the country in which an address is located.

Entity Use: Student

Option Use: 0996 *No option list available*

0281 Telephone Status

A description of preferred communication type or special circumstances which affect communication to an individual, organization, or institution via telephone (e.g., no telephone connection, TTY used, no one available to answer the telephone during certain hours).

Entity Use: Student

Option Use: 0996 *No option list available*

0280 Telephone Number Type

The type of communication number listed for an individual or organization.

Entity Use: Student

Option Use: 0096 *Main telephone number*

Option Use: 0350 *Alternate telephone number*

Option Use: 0359 *Answering service*

Option Use: 0370 *Beeper number*

Option Use: 2364 *Facsimile number*

Option Use: 0400 *Appointment telephone number*

Option Use: 0426 *Telex number*

Option Use: 0437 *Telemail*

Option Use: 0448 *Voice mail*

Option Use: 0478 *Instant messaging number*

Option Use: 0486 *Media conferencing number*

0151 International Code Number

The international code for the telephone number.

Entity Use: Student

Domain: Student
Section: Personal Information
Category: Address/Contact Information

Information that can be used to direct communication to an individual, organization, or institution.

Option Use: 0996 *No option list available*

0279 Telephone Number

The telephone number including the area code, and extension, if applicable.

Entity Use: Student

Option Use: 0996 *No option list available*

0121 Electronic Mail Address Type

The type of electronic mail (e-mail) address listed for an individual or organization.

Entity Use: Student

Option Use: 0507 *Home/personal*

Option Use: 0518 *Work*

Option Use: 9999 *Other*

0120 Electronic Mail Address

The numbers, letters, and symbols used to identify an electronic mail (e-mail) user within the network to which the individual or organization belongs.

Entity Use: Student

Option Use: 0996 *No option list available*

0306 Zone Number

The number assigned to a geographical area for purposes of census enumeration. For a public school census, this number is generally assigned by the local education agency (LEA).

Entity Use: Student

Option Use: 0996 *No option list available*

0597 Residence Block Number

A number assigned to a particular block of residences.

Entity Use: Student

Option Use: 0996 *No option list available*

0202 Other Geographical Designation

Any relevant description for a geographical location other than those described above.

Entity Use: Student

Option Use: 0996 *No option list available*

Domain: Student
Section: Personal Information
Category: Address/Contact Information

Information that can be used to direct communication to an individual, organization, or institution.

0598 Public School Residence Status

An indication of the location of an individual's legal residence relative to (within or outside) the boundaries of the public school attended and its administrative unit.

Entity Use: Student

Option Use: 1652 *Resident of administrative unit and usual school attendance area* The individual's legal residence is within the administrative unit and the attendance area of the school he or she attends.

Option Use: 1653 *Resident of administrative unit, but of other school attendance area* The individual's legal residence is within the administrative unit, but not within the attendance area of the school he or she attends.

Option Use: 1654 *Resident of this state, but not of this administrative unit* The individual's legal residence is outside the administrative unit of the school he or she attends.

Option Use: 1655 *Resident of an administrative unit that crosses state boundaries* The individual's legal residence is in an administrative unit that crosses state boundaries.

Option Use: 1656 *Resident of another state* The individual's legal residence is in a state other than the state in which his or her school's administrative unit resides.

0599 Non-Resident Attendance Rationale

The reason that the student attends a school outside of his or her usual attendance area.

Entity Use: Student

Option Use: 1657 *Attending an area alternative school* The individual is attending a public elementary or secondary school that: 1) addresses the needs of students which typically cannot be met in a regular school; 2) provides nontraditional education; 3) serves as an adjunct to a regular school; or 4) falls outside of the categories of regular, special program emphasis or vocational/technical education.

Option Use: 1658 *Attending an area magnet program (including gifted and talented or honors programs)* The individual is attending an elementary or secondary school program within the public education system that has been designed: 1) to attract students of different racial/ethnic backgrounds for the purpose of reducing, preventing, or eliminating racial isolation; and/or 2) to provide an academic or social focus on a particular theme (e.g., science/math, performing arts, gifted/talented, or foreign language).

Domain: Student
Section: Personal Information
Category: Address/Contact Information

Information that can be used to direct communication to an individual, organization, or institution.

- Option Use:** 1659 *Attending an area special education school* The individual is attending an early childhood, elementary or secondary school that focuses primarily on special education and adapts the curriculum, materials, or instruction for students accordingly. This may include instruction for any of the following: autism, deaf-blindness, hearing impairment, mental retardation, multiple disabilities, orthopedic impairment, serious emotional disturbance, specific learning disability, speech or language impairment, traumatic brain injury, visual impairment, and other health impairments.
- Option Use:** 1660 *Attending an area vocational/technical school* The individual is attending a school that offers a secondary education program available in regular or trade high schools or separate vocational centers or programs that provide formal preparation for semi-skilled, skilled, technical or professional occupations for high school-aged students who have opted to develop or expand their employment opportunities, often in lieu of preparing for college entry. This type of instruction is often referred to as career and technology preparation.
- Option Use:** 1661 *Attending a private school* The individual is attending an educational institution administered by a non-governmental agency at the early childhood, elementary, or secondary level.
- Option Use:** 1662 *Court-mandated juvenile system assignment* The individual is completing an assignment in a juvenile system to fulfill a court mandate.
- Option Use:** 1663 *Home schooling* The individual is receiving educational instruction offered in a home environment, as required by local or state law, for reasons other than health.
- Option Use:** 1664 *Local education agency (LEA) assignment* The individual is enrolled in a school outside of his or her attendance area as assigned by a LEA (e.g., for cost-saving measures or for desegregation purposes).
- Option Use:** 1665 *Migrant education program participation* The individual is enrolled in a school outside of his or her attendance area because he or she, or his or her parent/guardian, is a migrant worker.
- Option Use:** 1666 *Open school enrollment* The individual is enrolled in a school outside of his or her own attendance area by choice, as permitted by state or local policy.
- Option Use:** 1667 *Voucher* The individual is enrolled in a private school through the use of vouchers, as permitted by state or local policy.

Domain: Student
Section: Personal Information
Category: Address/Contact Information

Information that can be used to direct communication to an individual, organization, or institution.

Option Use: 1668 *Charter school* *The individual is enrolled in a charter school as permitted by state or local policy.*

0600 Dwelling Arrangement

An indication of the arrangement or environment in which an individual resides.

Entity Use: Student

Option Use: 1669 *Boarding house* *A private residence in which an individual or his or her family resides and receives one or more meals per day.*

Option Use: 1670 *Cooperative house* *A house in which individuals or families are responsible for the financing and administration of living costs, each paying a proportionate amount of expenses and sharing in the maintenance of the house.*

Option Use: 1671 *Crisis shelter* *A facility that provides a temporary place to stay for individuals who are unable to return to their own residences due to sexual assault, domestic violence or other problems.*

Option Use: 1672 *Disaster shelter* *A facility that provides temporary shelter for individuals whose residences have been made uninhabitable by fire, flood, earthquake, or other major disaster.*

Option Use: 1673 *Residential school/dormitory* *A building (usually under general school or college supervision) with many rooms that provide sleeping and living accommodations for a number of students.*

Option Use: 1674 *Family residence* *A residence in which an individual lives alone, with his or her birth, adoptive, sponsoring, or guardian family (including relatives), or with roommates.*

Option Use: 1675 *Foster home* *A residence in which an individual is placed in an alternative living arrangement in an agency-supervised private home that is licensed to provide foster care.*

Option Use: 1676 *Institution* *A facility having a social, educational, health, or other purpose such as a community- or hospital-based facility.*

Option Use: 1677 *Prison or juvenile detention center* *A facility where individuals convicted of crimes are confined or where accused individuals are held while awaiting trial.*

Option Use: 1678 *Rooming house* *A residence in which one or more individuals or families occupy rooms, generally without meals being provided (e.g., a hotel, motel).*

Domain: Student
Section: Personal Information
Category: Address/Contact Information

Information that can be used to direct communication to an individual, organization, or institution.

Option Use: 1679 *Transient shelter* A facility that provides a temporary place to stay for travelers, newcomers or homeless people in the community.

Option Use: 1680 *No home* An instance in which an individual is without a dwelling.

Option Use: 1681 *Other dormitory* A facility not under school supervision (e.g., migrant camps, orphanages).

Option Use: 9999 *Other*

0601 Dwelling Ownership

An indication of the type of ownership of a residence in which an individual lives.

Entity Use: Student

Option Use: 1682 *Owned property* Housing that an individual or the individual's family owns in part (mortgaged) or completely and for which rent is not paid.

Option Use: 1683 *Public or subsidized housing* Housing owned by the local, state, or federal government that is provided to individuals on a rent-free or reduced-rent basis.

Option Use: 1684 *Rental property* Housing for which an individual or an individual's family leases and pays rent at some fixed interval for the purpose of accommodation.

Option Use: 9999 *Other*

0602 Head of Household

The individual with primary responsibility for the maintenance of a residence.

Entity Use: Student

Option Use: 1685 *Agency official*

Option Use: 1686 *Foster parent(s)*

Option Use: 1687 *Institution official*

Option Use: 1688 *Non-parental relative*

Option Use: 1689 *Non-relative owner of property*

Option Use: 0850 *Parent/Guardian*

Domain: Student
Section: Personal Information
Category: Address/Contact Information

Information that can be used to direct communication to an individual, organization, or institution.

Option Use: 1690 *Prison official*

Option Use: 1691 *School official*

Option Use: 1692 *Spouse*

Option Use: 0126 *Student*

Option Use: 9999 *Other*

Domain: Student
Section: Personal Information
Category: Address/Contact Information

Information that can be used to direct communication to an individual, organization, or institution.

0025 Address Type

The type of address listed for an individual or organization.

Entity Use: Sponsor

Option Use: 0123 *Mailing/Shipping Address - other address or P.O. Box address*

Option Use: 0765 *Physical location address*

Option Use: 1073 *Other home address*

Option Use: 1074 *Employer's address*

Option Use: 1075 *Employment address*

0272 Street Number/Name

The street number and street name or post office box number of an address.

Entity Use: Sponsor

Option Use: 0996 *No option list available*

0037 Apartment/Room/Suite Number

The apartment, room, or suite number of an address.

Entity Use: Sponsor

Option Use: 0996 *No option list available*

0081 Building/Site Number

The number of the building on the site, if more than one building shares the same address.

Entity Use: Sponsor

Option Use: 0996 *No option list available*

0090 City

The name of the city in which an address is located.

Entity Use: Sponsor

Option Use: 0996 *No option list available*

0186 Name of County

The name of the county, parish, borough, or comparable unit (within a state) in which an address is located.

Entity Use: Sponsor

Domain: Student
Section: Personal Information
Category: Address/Contact Information

Information that can be used to direct communication to an individual, organization, or institution.

Option Use: 0996 No option list available

0100 County FIPS (Federal Information Processing Standard) Code

The Federal Information Processing Standard (FIPS) numeric code for the county. (Note: A five digit FIPS code that identifies counties across the United States is available from the National Technical Information Service, 5285 Port Royal Road, Springfield, VA 22161. The phone number is 703-605-6000 or visit <http://www.ntis.gov>).

Entity Use: Sponsor

Option Use: 0996 No option list available

0268 State FIPS (Federal Information Processing Standard) Code

The Federal Information Processing Standard (FIPS) numeric code for the state. (Note: A two digit FIPS code that identifies states across the United States is available from the National Technical Information Service, 5285 Port Royal Road, Springfield, VA 22161. The phone number is 703-605-6000 or visit <http://www.ntis.gov>).

Entity Use: Sponsor

Option Use: 0996 No option list available

0267 State Abbreviation

The abbreviation for the state (within the United States) or outlying area in which an address is located. (Note: A list of states and outlying areas and their abbreviations can be found in appendix B).

Entity Use: Sponsor

Option Use: 0996 No option list available

0188 Name of State

The name of the state (within the United States) or outlying area in which an address is located.

Entity Use: Sponsor

Option Use: 0996 No option list available

0305 Zip Code

The five or nine digit zip code portion of an address.

Entity Use: Sponsor

Option Use: 0996 No option list available

0099 Country Code

The code for the country in which an address is located. (Note: A list of countries and codes can be found in appendix C.)

Entity Use: Sponsor

Option Use: 0996 No option list available

Domain: Student
Section: Personal Information
Category: Address/Contact Information

Information that can be used to direct communication to an individual, organization, or institution.

0185 Name of Country

The name of the country in which an address is located.

Entity Use: Sponsor

Option Use: 0996 *No option list available*

0281 Telephone Status

A description of preferred communication type or special circumstances which affect communication to an individual, organization, or institution via telephone (e.g., no telephone connection, TTY used, no one available to answer the telephone during certain hours).

Entity Use: Sponsor

Option Use: 0996 *No option list available*

0280 Telephone Number Type

The type of communication number listed for an individual or organization.

Entity Use: Sponsor

Option Use: 0096 *Main telephone number*

Option Use: 0350 *Alternate telephone number*

Option Use: 0359 *Answering service*

Option Use: 0370 *Beeper number*

Option Use: 2364 *Facsimile number*

Option Use: 0400 *Appointment telephone number*

Option Use: 0426 *Telex number*

Option Use: 0437 *Telemail*

Option Use: 0448 *Voice mail*

Option Use: 0478 *Instant messaging number*

Option Use: 0486 *Media conferencing number*

0151 International Code Number

The international code for the telephone number.

Entity Use: Sponsor

Domain: Student
Section: Personal Information

Category: Address/Contact Information

Information that can be used to direct communication to an individual, organization, or institution.

Option Use: 0996 *No option list available*

0279 Telephone Number

The telephone number including the area code, and extension, if applicable.

Entity Use: Sponsor

Option Use: 0996 *No option list available*

0121 Electronic Mail Address Type

The type of electronic mail (e-mail) address listed for an individual or organization.

Entity Use: Sponsor

Option Use: 0507 *Home/personal*

Option Use: 0518 *Work*

Option Use: 9999 *Other*

0120 Electronic Mail Address

The numbers, letters, and symbols used to identify an electronic mail (e-mail) user within the network to which the individual or organization belongs.

Entity Use: Sponsor

Option Use: 0996 *No option list available*

Domain: Student
Section: Personal Information
Category: Address/Contact Information

Information that can be used to direct communication to an individual, organization, or institution.

0025 Address Type

The type of address listed for an individual or organization.

Entity Use: Parent/Guardian

Option Use: 0123 *Mailing/Shipping Address - other address or P.O. Box address*

Option Use: 0765 *Physical location address*

Option Use: 1073 *Other home address*

Option Use: 1074 *Employer's address*

Option Use: 1075 *Employment address*

0272 Street Number/Name

The street number and street name or post office box number of an address.

Entity Use: Parent/Guardian

Option Use: 0996 *No option list available*

0037 Apartment/Room/Suite Number

The apartment, room, or suite number of an address.

Entity Use: Parent/Guardian

Option Use: 0996 *No option list available*

0081 Building/Site Number

The number of the building on the site, if more than one building shares the same address.

Entity Use: Parent/Guardian

Option Use: 0996 *No option list available*

0090 City

The name of the city in which an address is located.

Entity Use: Parent/Guardian

Option Use: 0996 *No option list available*

0186 Name of County

The name of the county, parish, borough, or comparable unit (within a state) in which an address is located.

Entity Use: Parent/Guardian

Domain: Student
Section: Personal Information
Category: Address/Contact Information

Information that can be used to direct communication to an individual, organization, or institution.

Option Use: 0996 No option list available

0100 County FIPS (Federal Information Processing Standard) Code

The Federal Information Processing Standard (FIPS) numeric code for the county. (Note: A five digit FIPS code that identifies counties across the United States is available from the National Technical Information Service, 5285 Port Royal Road, Springfield, VA 22161. The phone number is 703-605-6000 or visit <http://www.ntis.gov>).

Entity Use: Parent/Guardian

Option Use: 0996 No option list available

0268 State FIPS (Federal Information Processing Standard) Code

The Federal Information Processing Standard (FIPS) numeric code for the state. (Note: A two digit FIPS code that identifies states across the United States is available from the National Technical Information Service, 5285 Port Royal Road, Springfield, VA 22161. The phone number is 703-605-6000 or visit <http://www.ntis.gov>).

Entity Use: Parent/Guardian

Option Use: 0996 No option list available

0267 State Abbreviation

The abbreviation for the state (within the United States) or outlying area in which an address is located. (Note: A list of states and outlying areas and their abbreviations can be found in appendix B).

Entity Use: Parent/Guardian

Option Use: 0996 No option list available

0188 Name of State

The name of the state (within the United States) or outlying area in which an address is located.

Entity Use: Parent/Guardian

Option Use: 0996 No option list available

0305 Zip Code

The five or nine digit zip code portion of an address.

Entity Use: Parent/Guardian

Option Use: 0996 No option list available

0099 Country Code

The code for the country in which an address is located. (Note: A list of countries and codes can be found in appendix C.)

Entity Use: Parent/Guardian

Option Use: 0996 No option list available

Domain: Student
Section: Personal Information
Category: Address/Contact Information

Information that can be used to direct communication to an individual, organization, or institution.

0185 Name of Country

The name of the country in which an address is located.

Entity Use: Parent/Guardian

Option Use: 0996 *No option list available*

0281 Telephone Status

A description of preferred communication type or special circumstances which affect communication to an individual, organization, or institution via telephone (e.g., no telephone connection, TTY used, no one available to answer the telephone during certain hours).

Entity Use: Parent/Guardian

Option Use: 0996 *No option list available*

0280 Telephone Number Type

The type of communication number listed for an individual or organization.

Entity Use: Parent/Guardian

Option Use: 0096 *Main telephone number*

Option Use: 0350 *Alternate telephone number*

Option Use: 0359 *Answering service*

Option Use: 0370 *Beeper number*

Option Use: 2364 *Facsimile number*

Option Use: 0400 *Appointment telephone number*

Option Use: 0426 *Telex number*

Option Use: 0437 *Telemail*

Option Use: 0448 *Voice mail*

Option Use: 0478 *Instant messaging number*

Option Use: 0486 *Media conferencing number*

0151 International Code Number

The international code for the telephone number.

Entity Use: Parent/Guardian

Domain: Student
Section: Personal Information

Category: Address/Contact Information

Information that can be used to direct communication to an individual, organization, or institution.

Option Use: 0996 *No option list available*

0279 Telephone Number

The telephone number including the area code, and extension, if applicable.

Entity Use: Parent/Guardian

Option Use: 0996 *No option list available*

0121 Electronic Mail Address Type

The type of electronic mail (e-mail) address listed for an individual or organization.

Entity Use: Parent/Guardian

Option Use: 0507 *Home/personal*

Option Use: 0518 *Work*

Option Use: 9999 *Other*

0120 Electronic Mail Address

The numbers, letters, and symbols used to identify an electronic mail (e-mail) user within the network to which the individual or organization belongs.

Entity Use: Parent/Guardian

Option Use: 0996 *No option list available*

Domain: Student
Section: Personal Information
Category: Address/Contact Information

Information that can be used to direct communication to an individual, organization, or institution.

0025 Address Type

The type of address listed for an individual or organization.

Entity Use: Employer

Option Use: 0123 *Mailing/Shipping Address - other address or P.O. Box address*

Option Use: 0765 *Physical location address*

Option Use: 1073 *Other home address*

Option Use: 1074 *Employer's address*

Option Use: 1075 *Employment address*

0272 Street Number/Name

The street number and street name or post office box number of an address.

Entity Use: Employer

Option Use: 0996 *No option list available*

0037 Apartment/Room/Suite Number

The apartment, room, or suite number of an address.

Entity Use: Employer

Option Use: 0996 *No option list available*

0081 Building/Site Number

The number of the building on the site, if more than one building shares the same address.

Entity Use: Employer

Option Use: 0996 *No option list available*

0090 City

The name of the city in which an address is located.

Entity Use: Employer

Option Use: 0996 *No option list available*

0186 Name of County

The name of the county, parish, borough, or comparable unit (within a state) in which an address is located.

Entity Use: Employer

Domain: Student
Section: Personal Information
Category: Address/Contact Information

Information that can be used to direct communication to an individual, organization, or institution.

Option Use: 0996 No option list available

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Entity Use: Employer

Option Use: 0996 No option list available

0268 State FIPS (Federal Information Processing Standard) Code

The Federal Information Processing Standard (FIPS) numeric code for the state. (Note: A two digit FIPS code that identifies states across the United States is available from the National Technical Information Service, 5285 Port Royal Road, Springfield, VA 22161. The phone number is 703-605-6000 or visit <http://www.ntis.gov>).

Entity Use: Employer

Option Use: 0996 No option list available

0267 State Abbreviation

The abbreviation for the state (within the United States) or outlying area in which an address is located. (Note: A list of states and outlying areas and their abbreviations can be found in appendix B).

Entity Use: Employer

Option Use: 0996 No option list available

0188 Name of State

The name of the state (within the United States) or outlying area in which an address is located.

Entity Use: Employer

Option Use: 0996 No option list available

0305 Zip Code

The five or nine digit zip code portion of an address.

Entity Use: Employer

Option Use: 0996 No option list available

0099 Country Code

The code for the country in which an address is located. (Note: A list of countries and codes can be found in appendix C.)

Entity Use: Employer

Option Use: 0996 No option list available

Domain: Student
Section: Personal Information
Category: Address/Contact Information

Information that can be used to direct communication to an individual, organization, or institution.

0185 Name of Country

The name of the country in which an address is located.

Entity Use: Employer

Option Use: 0996 *No option list available*

0281 Telephone Status

A description of preferred communication type or special circumstances which affect communication to an individual, organization, or institution via telephone (e.g., no telephone connection, TTY used, no one available to answer the telephone during certain hours).

Entity Use: Employer

Option Use: 0996 *No option list available*

0280 Telephone Number Type

The type of communication number listed for an individual or organization.

Entity Use: Employer

Option Use: 0096 *Main telephone number*

Option Use: 0350 *Alternate telephone number*

Option Use: 0359 *Answering service*

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Option Use: 0448 *Voice mail*

Option Use: 0478 *Instant messaging number*

Option Use: 0486 *Media conferencing number*

0151 International Code Number

The international code for the telephone number.

Entity Use: Employer

Domain: Student
Section: Personal Information

Category: Address/Contact Information

Information that can be used to direct communication to an individual, organization, or institution.

Option Use: 0996 *No option list available*

0279 Telephone Number

The telephone number including the area code, and extension, if applicable.

Entity Use: Employer

Option Use: 0996 *No option list available*

0121 Electronic Mail Address Type

The type of electronic mail (e-mail) address listed for an individual or organization.

Entity Use: Employer

Option Use: 0507 *Home/personal*

Option Use: 0518 *Work*

Option Use: 9999 *Other*

0120 Electronic Mail Address

The numbers, letters, and symbols used to identify an electronic mail (e-mail) user within the network to which the individual or organization belongs.

Entity Use: Employer

Option Use: 0996 *No option list available*

Domain: Student
Section: Personal Information
Category: Address/Contact Information

Information that can be used to direct communication to an individual, organization, or institution.

0025 Address Type

The type of address listed for an individual or organization.

Entity Use: Emergency Contact

Option Use: 0123 *Mailing/Shipping Address - other address or P.O. Box address*

Option Use: 0765 *Physical location address*

Option Use: 1073 *Other home address*

Option Use: 1074 *Employer's address*

Option Use: 1075 *Employment address*

0272 Street Number/Name

The street number and street name or post office box number of an address.

Entity Use: Emergency Contact

Option Use: 0996 *No option list available*

0037 Apartment/Room/Suite Number

The apartment, room, or suite number of an address.

Entity Use: Emergency Contact

Option Use: 0996 *No option list available*

0081 Building/Site Number

The number of the building on the site, if more than one building shares the same address.

Entity Use: Emergency Contact

Option Use: 0996 *No option list available*

0090 City

The name of the city in which an address is located.

Entity Use: Emergency Contact

Option Use: 0996 *No option list available*

0186 Name of County

The name of the county, parish, borough, or comparable unit (within a state) in which an address is located.

Entity Use: Emergency Contact

Domain: Student
Section: Personal Information
Category: Address/Contact Information

Information that can be used to direct communication to an individual, organization, or institution.

Option Use: 0996 No option list available

0100 County FIPS (Federal Information Processing Standard) Code

The Federal Information Processing Standard (FIPS) numeric code for the county. (Note: A five digit FIPS code that identifies counties across the United States is available from the National Technical Information Service, 5285 Port Royal Road, Springfield, VA 22161. The phone number is 703-605-6000 or visit <http://www.ntis.gov>).

Entity Use: Emergency Contact

Option Use: 0996 No option list available

0268 State FIPS (Federal Information Processing Standard) Code

The Federal Information Processing Standard (FIPS) numeric code for the state. (Note: A two digit FIPS code that identifies states across the United States is available from the National Technical Information Service, 5285 Port Royal Road, Springfield, VA 22161. The phone number is 703-605-6000 or visit <http://www.ntis.gov>).

Entity Use: Emergency Contact

Option Use: 0996 No option list available

0267 State Abbreviation

The abbreviation for the state (within the United States) or outlying area in which an address is located. (Note: A list of states and outlying areas and their abbreviations can be found in appendix B).

Entity Use: Emergency Contact

Option Use: 0996 No option list available

0188 Name of State

The name of the state (within the United States) or outlying area in which an address is located.

Entity Use: Emergency Contact

Option Use: 0996 No option list available

0305 Zip Code

The five or nine digit zip code portion of an address.

Entity Use: Emergency Contact

Option Use: 0996 No option list available

0099 Country Code

The code for the country in which an address is located. (Note: A list of countries and codes can be found in appendix C.)

Entity Use: Emergency Contact

Option Use: 0996 No option list available

Domain: Student
Section: Personal Information
Category: Address/Contact Information

Information that can be used to direct communication to an individual, organization, or institution.

0185 Name of Country

The name of the country in which an address is located.

Entity Use: Emergency Contact

Option Use: 0996 *No option list available*

0281 Telephone Status

A description of preferred communication type or special circumstances which affect communication to an individual, organization, or institution via telephone (e.g., no telephone connection, TTY used, no one available to answer the telephone during certain hours).

Entity Use: Emergency Contact

Option Use: 0996 *No option list available*

0280 Telephone Number Type

The type of communication number listed for an individual or organization.

Entity Use: Emergency Contact

Option Use: 0096 *Main telephone number*

Option Use: 0350 *Alternate telephone number*

Option Use: 0359 *Answering service*

Option Use: 0370 *Beeper number*

Option Use: 2364 *Facsimile number*

Option Use: 0400 *Appointment telephone number*

Option Use: 0426 *Telex number*

Option Use: 0437 *Telemail*

Option Use: 0448 *Voice mail*

Option Use: 0478 *Instant messaging number*

Option Use: 0486 *Media conferencing number*

0151 International Code Number

The international code for the telephone number.

Entity Use: Emergency Contact

Domain: Student
Section: Personal Information

Category: Address/Contact Information

Information that can be used to direct communication to an individual, organization, or institution.

Option Use: 0996 *No option list available*

0279 Telephone Number

The telephone number including the area code, and extension, if applicable.

Entity Use: Emergency Contact

Option Use: 0996 *No option list available*

0121 Electronic Mail Address Type

The type of electronic mail (e-mail) address listed for an individual or organization.

Entity Use: Emergency Contact

Option Use: 0507 *Home/personal*

Option Use: 0518 *Work*

Option Use: 9999 *Other*

0120 Electronic Mail Address

The numbers, letters, and symbols used to identify an electronic mail (e-mail) user within the network to which the individual or organization belongs.

Entity Use: Emergency Contact

Option Use: 0996 *No option list available*

Domain: Student
Section: Personal Information
Category: Family Information

Information about the student's family condition and responsibilities.

0330 Marital Status

The condition of an individual with regard to marriage.

Entity Use: Student

Option Use: 1040 *Legally separated*

Option Use: 1041 *Married*

Option Use: 1042 *Not married (never married, legally divorced, widowed, or marriage annulled)*

0541 Number of Dependents

The number of persons (minor or adult) for whom an individual provides primary support as defined by the taxing authority.

Entity Use: Student

Option Use: 0996 *No option list available*

0604 Family Income Range

The category which best represents the total combined income during the past 12 months of all members of the family who share financial responsibility in a household. This includes money from jobs, net income from business, farm or rent, pensions, dividends, interest, social security payments and any other money income received by members of the family.

Entity Use: Student

Option Use: 1697 *\$0-2,999*

Option Use: 1698 *\$3,000 to 5,999*

Option Use: 1699 *\$6,000 to 8,999*

Option Use: 1700 *\$9,000 to 11,999*

Option Use: 1701 *\$12,000 to 14,999*

Option Use: 1702 *\$15,000 to 19,999*

Option Use: 1703 *\$20,000 to 29,999*

Option Use: 1704 *\$30,000 to 39,999*

Option Use: 1705 *\$40,000 to 49,999*

Domain: Student
Section: Personal Information
Category: Family Information

Information about the student's family condition and responsibilities.

Option Use: 1706 \$50,000 to 59,999

Option Use: 1707 \$60,000 to 69,999

Option Use: 1708 \$70,000 to 79,999

Option Use: 1709 \$80,000 to 89,999

Option Use: 1710 \$90,000 to 99,999

Option Use: 1711 \$100,000 or more

0605 Economic Disadvantage Status

An indication of inadequate financial condition of an individual's family, as determined by family income, number of family members/dependents, participation in public assistance programs, and/or other characteristics considered relevant by federal, state, and local policy.

Entity Use: Student

Option Use: 0996 No option list available

0606 Eligibility for National School Lunch Program

An indication of a student's eligibility for free or reduced price breakfast, lunch, and milk programs.

Entity Use: Student

Option Use: 1712 Free breakfast

Option Use: 1713 Reduced-price breakfast

Option Use: 1714 Free lunch

Option Use: 1715 Reduced-price lunch

Option Use: 1716 Free milk

Option Use: 9997 Unknown

Option Use: 9998 None

0607 Participation in National School Lunch Program

An indication of a student's participation in free or reduced price breakfast, lunch, and milk programs.

Entity Use: Student

Option Use: 1712 Free breakfast

Domain: Student
Section: Personal Information
Category: Family Information

Information about the student's family condition and responsibilities.

Option Use: 1713 *Reduced-price breakfast*

Option Use: 1714 *Free lunch*

Option Use: 1715 *Reduced-price lunch*

Option Use: 1716 *Free milk*

Option Use: 9997 *Unknown*

Option Use: 9998 *None*

0608 Family Public Assistance Status

An indication of the type of public assistance received by an individual's household from a welfare agency, whether local, state, federal, or private.

Entity Use: Student

Option Use: 1717 *Temporary Assistance for Needy Families (TANF)* *A state income maintenance program with matching federal funds administered by the county that provides basic financial assistance for pregnant women and families in addition to children who are deprived of support or care due to the death, incapacity, unemployment or continued absence of one or both parents/guardians.*

Option Use: 1718 *Food stamps* *A federally-sponsored program administered by the county with the objective of improving the diets of individuals in low-income households by increasing their food purchasing ability. Households receive a coupon allotment that may be used in participating stores to buy food for human consumption and garden seeds and plants to produce food for personal consumption.*

Option Use: 1719 *Women, Infants and Children (WIC) programs* *A federally-funded program that provides monthly food supplements and nutrition education for low-income pregnant and postpartum mothers, infants, and children who are in poor health or at health risk because of poor diets.*

Option Use: 9999 *Other*

Domain: Student
Section: Personal Information
Category: Family Information

Information about the student's family condition and responsibilities.

0609 Relationship to Student

The nature of an individual's relationship to a student.

- Entity Use:** Sponsor
- Option Use:** 1720 Aunt
- Option Use:** 1721 Brother, half
- Option Use:** 1722 Brother, natural/adoptive
- Option Use:** 1723 Brother, step
- Option Use:** 1724 Cousin
- Option Use:** 1725 Daughter
- Option Use:** 1726 Father, foster
- Option Use:** 1727 Father, natural/adoptive
- Option Use:** 1728 Father, step
- Option Use:** 1729 Friend
- Option Use:** 1730 Grandfather
- Option Use:** 1731 Grandmother
- Option Use:** 1732 Husband
- Option Use:** 1733 Guardian
- Option Use:** 1734 Mother, foster
- Option Use:** 1735 Mother, natural/adoptive
- Option Use:** 1736 Mother, step
- Option Use:** 1737 Nephew
- Option Use:** 1738 Niece
- Option Use:** 1739 Significant other

Domain: Student
Section: Personal Information
Category: Family Information

Information about the student's family condition and responsibilities.

- Option Use:** 1740 *Sister, half*
- Option Use:** 1741 *Sister, natural/adoptive*
- Option Use:** 1742 *Sister, step*
- Option Use:** 1743 *Son*
- Option Use:** 1744 *Uncle*
- Option Use:** 1745 *Ward*
- Option Use:** 1746 *Wife*
- Option Use:** 1747 *Adopted son*
- Option Use:** 1748 *Adopted daughter*
- Option Use:** 1749 *Adoptive parent*
- Option Use:** 1750 *Advisor*
- Option Use:** 1751 *Agency representative*
- Option Use:** 1752 *Brother-in-law*
- Option Use:** 1753 *Court appointed guardian*
- Option Use:** 1754 *Daughter-in-law*
- Option Use:** 1755 *Dependent*
- Option Use:** 1552 *Employer*
- Option Use:** 1759 *Family member*
- Option Use:** 1760 *Father's significant other*
- Option Use:** 1761 *Father-in-law*
- Option Use:** 1762 *Fiancé*
- Option Use:** 1763 *Fiancée*

Domain: Student
Section: Personal Information
Category: Family Information

Information about the student's family condition and responsibilities.

- Option Use:** 1757 *Former husband*
- Option Use:** 1758 *Former wife*
- Option Use:** 1764 *Foster daughter*
- Option Use:** 1766 *Foster son*
- Option Use:** 1765 *Foster parent*
- Option Use:** 1767 *Granddaughter*
- Option Use:** 1769 *Grandson*
- Option Use:** 1770 *Great aunt*
- Option Use:** 1771 *Great uncle*
- Option Use:** 1772 *Life partner*
- Option Use:** 1773 *Life partner of parent*
- Option Use:** 1774 *Minister or priest*
- Option Use:** 1775 *Mother's significant other*
- Option Use:** 1776 *Mother-in-law*
- Option Use:** 1777 *Partner*
- Option Use:** 1778 *Partner of parent*
- Option Use:** 1779 *Probation officer*
- Option Use:** 1780 *Sister-in-law*
- Option Use:** 1781 *Son-in-law*
- Option Use:** 1782 *Stepson*
- Option Use:** 1783 *Stepdaughter*
- Option Use:** 9998 *None*

Domain: Student

Section: Personal Information

Category: Family Information

Information about the student's family condition and responsibilities.

Option Use: 9999 Other

Domain: Student
Section: Personal Information
Category: Family Information

Information about the student's family condition and responsibilities.

0609 Relationship to Student

The nature of an individual's relationship to a student.

Entity Use: Responsible Adult Living in Student's Household

Option Use: 1720 Aunt

Option Use: 1721 Brother, half

Option Use: 1722 Brother, natural/adoptive

Option Use: 1723 Brother, step

Option Use: 1724 Cousin

Option Use: 1725 Daughter

Option Use: 1726 Father, foster

Option Use: 1727 Father, natural/adoptive

Option Use: 1728 Father, step

Option Use: 1729 Friend

Option Use: 1730 Grandfather

Option Use: 1731 Grandmother

Option Use: 1732 Husband

Option Use: 1733 Guardian

Option Use: 1734 Mother, foster

Option Use: 1735 Mother, natural/adoptive

Option Use: 1736 Mother, step

Option Use: 1737 Nephew

Option Use: 1738 Niece

Option Use: 1739 Significant other

Domain: Student
Section: Personal Information
Category: Family Information

Information about the student's family condition and responsibilities.

- Option Use:** 1740 *Sister, half*
- Option Use:** 1741 *Sister, natural/adoptive*
- Option Use:** 1742 *Sister, step*
- Option Use:** 1743 *Son*
- Option Use:** 1744 *Uncle*
- Option Use:** 1745 *Ward*
- Option Use:** 1746 *Wife*
- Option Use:** 1747 *Adopted son*
- Option Use:** 1748 *Adopted daughter*
- Option Use:** 1749 *Adoptive parent*
- Option Use:** 1750 *Advisor*
- Option Use:** 1751 *Agency representative*
- Option Use:** 1752 *Brother-in-law*
- Option Use:** 1753 *Court appointed guardian*
- Option Use:** 1754 *Daughter-in-law*
- Option Use:** 1755 *Dependent*
- Option Use:** 1552 *Employer*
- Option Use:** 1759 *Family member*
- Option Use:** 1760 *Father's significant other*
- Option Use:** 1761 *Father-in-law*
- Option Use:** 1762 *Fiancé*
- Option Use:** 1763 *Fiancée*

Domain: Student
Section: Personal Information
Category: Family Information

Information about the student's family condition and responsibilities.

- Option Use:** 1757 *Former husband*
- Option Use:** 1758 *Former wife*
- Option Use:** 1764 *Foster daughter*
- Option Use:** 1766 *Foster son*
- Option Use:** 1765 *Foster parent*
- Option Use:** 1767 *Granddaughter*
- Option Use:** 1769 *Grandson*
- Option Use:** 1770 *Great aunt*
- Option Use:** 1771 *Great uncle*
- Option Use:** 1772 *Life partner*
- Option Use:** 1773 *Life partner of parent*
- Option Use:** 1774 *Minister or priest*
- Option Use:** 1775 *Mother's significant other*
- Option Use:** 1776 *Mother-in-law*
- Option Use:** 1777 *Partner*
- Option Use:** 1778 *Partner of parent*
- Option Use:** 1779 *Probation officer*
- Option Use:** 1780 *Sister-in-law*
- Option Use:** 1781 *Son-in-law*
- Option Use:** 1782 *Stepson*
- Option Use:** 1783 *Stepdaughter*
- Option Use:** 9998 *None*

Domain: Student
Section: Personal Information
Category: Family Information

Information about the student's family condition and responsibilities.

Option Use: 9999 Other

Domain: Student
Section: Personal Information
Category: Family Information

Information about the student's family condition and responsibilities.

0609 Relationship to Student

The nature of an individual's relationship to a student.

- Entity Use:** Parent/Guardian
- Option Use:** 1720 Aunt
- Option Use:** 1721 Brother, half
- Option Use:** 1722 Brother, natural/adoptive
- Option Use:** 1723 Brother, step
- Option Use:** 1724 Cousin
- Option Use:** 1725 Daughter
- Option Use:** 1726 Father, foster
- Option Use:** 1727 Father, natural/adoptive
- Option Use:** 1728 Father, step
- Option Use:** 1729 Friend
- Option Use:** 1730 Grandfather
- Option Use:** 1731 Grandmother
- Option Use:** 1732 Husband
- Option Use:** 1733 Guardian
- Option Use:** 1734 Mother, foster
- Option Use:** 1735 Mother, natural/adoptive
- Option Use:** 1736 Mother, step
- Option Use:** 1737 Nephew
- Option Use:** 1738 Niece
- Option Use:** 1739 Significant other

Domain: Student
Section: Personal Information
Category: Family Information

Information about the student's family condition and responsibilities.

- Option Use:** 1740 *Sister, half*
- Option Use:** 1741 *Sister, natural/adoptive*
- Option Use:** 1742 *Sister, step*
- Option Use:** 1743 *Son*
- Option Use:** 1744 *Uncle*
- Option Use:** 1745 *Ward*
- Option Use:** 1746 *Wife*
- Option Use:** 1747 *Adopted son*
- Option Use:** 1748 *Adopted daughter*
- Option Use:** 1749 *Adoptive parent*
- Option Use:** 1750 *Advisor*
- Option Use:** 1751 *Agency representative*
- Option Use:** 1752 *Brother-in-law*
- Option Use:** 1753 *Court appointed guardian*
- Option Use:** 1754 *Daughter-in-law*
- Option Use:** 1755 *Dependent*
- Option Use:** 1552 *Employer*
- Option Use:** 1759 *Family member*
- Option Use:** 1760 *Father's significant other*
- Option Use:** 1761 *Father-in-law*
- Option Use:** 1762 *Fiancé*
- Option Use:** 1763 *Fiancée*

Domain: Student
Section: Personal Information
Category: Family Information

Information about the student's family condition and responsibilities.

- Option Use:** 1757 *Former husband*
- Option Use:** 1758 *Former wife*
- Option Use:** 1764 *Foster daughter*
- Option Use:** 1766 *Foster son*
- Option Use:** 1765 *Foster parent*
- Option Use:** 1767 *Granddaughter*
- Option Use:** 1769 *Grandson*
- Option Use:** 1770 *Great aunt*
- Option Use:** 1771 *Great uncle*
- Option Use:** 1772 *Life partner*
- Option Use:** 1773 *Life partner of parent*
- Option Use:** 1774 *Minister or priest*
- Option Use:** 1775 *Mother's significant other*
- Option Use:** 1776 *Mother-in-law*
- Option Use:** 1777 *Partner*
- Option Use:** 1778 *Partner of parent*
- Option Use:** 1779 *Probation officer*
- Option Use:** 1780 *Sister-in-law*
- Option Use:** 1781 *Son-in-law*
- Option Use:** 1782 *Stepson*
- Option Use:** 1783 *Stepdaughter*
- Option Use:** 9998 *None*

Domain: Student
Section: Personal Information
Category: Family Information

Information about the student's family condition and responsibilities.

Option Use: 9999 *Other*

0610 Life Status

The condition of being living or deceased.

Entity Use: Parent/Guardian

Option Use: 1784 *Deceased*

Option Use: 1785 *Living*

0612 Occupation

The vocation chosen by an individual. (Note: A list of occupational groups and codes can be found in appendix E).

Entity Use: Parent/Guardian

Option Use: 0996 *No option list available*

0613 Employment Status

The category which most clearly reflects the nature and degree of an individual's participation in the work force.

Entity Use: Parent/Guardian

Option Use: 1378 *Probationary*

An individual who does not meet all of the prerequisites for status as a permanent employee.

Option Use: 1379 *Contractual*

An individual who has an employment agreement that specifies the length and type of service.

Option Use: 1380 *Substitute/temporary*

An individual who is employed on a temporary basis (e.g., year-to-year, term-to-term, or day-to-day).

Option Use: 1381 *Tenured or permanent*

An individual who is guaranteed employment and is not subject to discontinuance by the governing authority except by due process.

Option Use: 1382 *Volunteer/no contract*

An individual who provides services but does not receive remuneration.

Option Use: 1383 *Employed or affiliated with outside organization*

An individual who is employed by an outside organization that is providing a service under a contract to or in agreement with a school or agency.

Option Use: 1384 *Contingent upon funding*

An individual whose employment is contingent upon continued funding to sustain the position.

Domain: Student
Section: Personal Information
Category: Family Information

Information about the student's family condition and responsibilities.

Option Use: 1385 *Non-contractual* An individual who is employed and is subject to continuance by the governing authority without due process.

Option Use: 1386 *Other employment status*

0332 Highest Level of Education Completed

The extent of formal instruction an individual has received (e.g., the highest grade in school completed or its equivalent or the highest degree received).

Entity Use: Parent/Guardian

Option Use: 1043 *No school completed*

Option Use: 0789 *Pre-kindergarten*

Option Use: 0805 *Kindergarten*

Option Use: 0790 *First Grade*

Option Use: 0791 *Second Grade*

Option Use: 0792 *Third Grade*

Option Use: 0793 *Fourth Grade*

Option Use: 0794 *Fifth Grade*

Option Use: 0795 *Sixth Grade*

Option Use: 0796 *Seventh Grade*

Option Use: 0798 *Eighth Grade*

Option Use: 0799 *Ninth Grade*

Option Use: 0800 *Tenth Grade*

Option Use: 0801 *Eleventh Grade*

Option Use: 1809 *12th grade, no diploma*

Option Use: 1044 *High school diploma*

Option Use: 2408 *High school completers (e.g., certificate of attendance)*

Domain: Student
Section: Personal Information
Category: Family Information

Information about the student's family condition and responsibilities.

- Option Use:** 2409 *High school equivalency (e.g., GED)*
- Option Use:** 1046 *Adult Basic Education Diploma*
- Option Use:** 0819 *Vocational certificate*
- Option Use:** 1047 *Formal award, certificate or diploma (less than one year)*
- Option Use:** 1048 *Formal award, certificate or diploma (more than or equal to one year)*
- Option Use:** 1049 *Some college but no degree*
- Option Use:** 1050 *Associate's degree (two years or more)*
- Option Use:** 1051 *Bachelor's (Baccalaureate) degree (e.g., B.A., A.B., B.S.)*
- Option Use:** 1052 *Graduate certificate*
- Option Use:** 1053 *First-professional degree (e.g., D.C. or D.C.M., D.D.S. or D.M.D., M.D., O.D., D.O., D. Phar., Pod.D., D.P.M., D.V.M., L.L.B. or J.D., M.Div., M.H.L., B.D., or Ordination)*
- Option Use:** 1054 *Master's degree (e.g., M.A., M.S., M. Eng., M.Ed., M.S.W., M.B.A., M.L.S.)*
- Option Use:** 1055 *Specialist's degree (e.g., Ed.S.)*
- Option Use:** 1056 *Post-Professional degree*
- Option Use:** 1057 *Doctoral (Doctor's) degree (e.g., Ph.D., Ed.D.)*
- Option Use:** 9999 *Other*

Domain: Student
Section: Personal Information
Category: Family Information

Information about the student's family condition and responsibilities.

0609 Relationship to Student

The nature of an individual's relationship to a student.

Entity Use: Other Adult Living in Student's Household

Option Use: 1720 Aunt

Option Use: 1721 Brother, half

Option Use: 1722 Brother, natural/adoptive

Option Use: 1723 Brother, step

Option Use: 1724 Cousin

Option Use: 1725 Daughter

Option Use: 1726 Father, foster

Option Use: 1727 Father, natural/adoptive

Option Use: 1728 Father, step

Option Use: 1729 Friend

Option Use: 1730 Grandfather

Option Use: 1731 Grandmother

Option Use: 1732 Husband

Option Use: 1733 Guardian

Option Use: 1734 Mother, foster

Option Use: 1735 Mother, natural/adoptive

Option Use: 1736 Mother, step

Option Use: 1737 Nephew

Option Use: 1738 Niece

Option Use: 1739 Significant other

Domain: Student
Section: Personal Information
Category: Family Information

Information about the student's family condition and responsibilities.

- Option Use:** 1740 *Sister, half*
- Option Use:** 1741 *Sister, natural/adoptive*
- Option Use:** 1742 *Sister, step*
- Option Use:** 1743 *Son*
- Option Use:** 1744 *Uncle*
- Option Use:** 1745 *Ward*
- Option Use:** 1746 *Wife*
- Option Use:** 1747 *Adopted son*
- Option Use:** 1748 *Adopted daughter*
- Option Use:** 1749 *Adoptive parent*
- Option Use:** 1750 *Advisor*
- Option Use:** 1751 *Agency representative*
- Option Use:** 1752 *Brother-in-law*
- Option Use:** 1753 *Court appointed guardian*
- Option Use:** 1754 *Daughter-in-law*
- Option Use:** 1755 *Dependent*
- Option Use:** 1552 *Employer*
- Option Use:** 1759 *Family member*
- Option Use:** 1760 *Father's significant other*
- Option Use:** 1761 *Father-in-law*
- Option Use:** 1762 *Fiancé*
- Option Use:** 1763 *Fiancée*

Domain: Student
Section: Personal Information
Category: Family Information

Information about the student's family condition and responsibilities.

- Option Use:** 1757 *Former husband*
- Option Use:** 1758 *Former wife*
- Option Use:** 1764 *Foster daughter*
- Option Use:** 1766 *Foster son*
- Option Use:** 1765 *Foster parent*
- Option Use:** 1767 *Granddaughter*
- Option Use:** 1769 *Grandson*
- Option Use:** 1770 *Great aunt*
- Option Use:** 1771 *Great uncle*
- Option Use:** 1772 *Life partner*
- Option Use:** 1773 *Life partner of parent*
- Option Use:** 1774 *Minister or priest*
- Option Use:** 1775 *Mother's significant other*
- Option Use:** 1776 *Mother-in-law*
- Option Use:** 1777 *Partner*
- Option Use:** 1778 *Partner of parent*
- Option Use:** 1779 *Probation officer*
- Option Use:** 1780 *Sister-in-law*
- Option Use:** 1781 *Son-in-law*
- Option Use:** 1782 *Stepson*
- Option Use:** 1783 *Stepdaughter*
- Option Use:** 9998 *None*

Domain: Student
Section: Personal Information
Category: Family Information

Information about the student's family condition and responsibilities.

Option Use: 9999 *Other*

0614 Employer Type

An indication of the general nature of the major employment of an individual.

Entity Use: Employer

Option Use: 1803 *Government* A federal, regional, state or local government agency.

Option Use: 1804 *Military* Active duty in a branch of the armed forces.

Option Use: 1805 *Private organization* A non-governmental organization or business.

Option Use: 1806 *Self-employed* Earning income directly from one's own business, trade, or profession rather than as an employee of another individual or organization.

Option Use: 1807 *Military/Department of Defense* Civilian employment in a branch of the armed forces or the U.S. Department of Defense.

Option Use: 1808 *Agricultural/fishery seasonal employer* A farm, ranch, processing establishment, cannery, gin, packing shed, nursery, or entity that produces or conditions seed, and that recruits, solicits, hires, employs, furnishes, or transports any migrant or seasonal agricultural worker.

Option Use: 9999 *Other*

Domain: Student
Section: Personal Information
Category: Family Information

Information about the student's family condition and responsibilities.

0609 Relationship to Student

The nature of an individual's relationship to a student.

Entity Use: Emergency Contact

Option Use: 1720 Aunt

Option Use: 1721 Brother, half

Option Use: 1722 Brother, natural/adoptive

Option Use: 1723 Brother, step

Option Use: 1724 Cousin

Option Use: 1725 Daughter

Option Use: 1726 Father, foster

Option Use: 1727 Father, natural/adoptive

Option Use: 1728 Father, step

Option Use: 1729 Friend

Option Use: 1730 Grandfather

Option Use: 1731 Grandmother

Option Use: 1732 Husband

Option Use: 1733 Guardian

Option Use: 1734 Mother, foster

Option Use: 1735 Mother, natural/adoptive

Option Use: 1736 Mother, step

Option Use: 1737 Nephew

Option Use: 1738 Niece

Option Use: 1739 Significant other

Domain: Student
Section: Personal Information
Category: Family Information

Information about the student's family condition and responsibilities.

- Option Use:** 1740 *Sister, half*
- Option Use:** 1741 *Sister, natural/adoptive*
- Option Use:** 1742 *Sister, step*
- Option Use:** 1743 *Son*
- Option Use:** 1744 *Uncle*
- Option Use:** 1745 *Ward*
- Option Use:** 1746 *Wife*
- Option Use:** 1747 *Adopted son*
- Option Use:** 1748 *Adopted daughter*
- Option Use:** 1749 *Adoptive parent*
- Option Use:** 1750 *Advisor*
- Option Use:** 1751 *Agency representative*
- Option Use:** 1752 *Brother-in-law*
- Option Use:** 1753 *Court appointed guardian*
- Option Use:** 1754 *Daughter-in-law*
- Option Use:** 1755 *Dependent*
- Option Use:** 1552 *Employer*
- Option Use:** 1759 *Family member*
- Option Use:** 1760 *Father's significant other*
- Option Use:** 1761 *Father-in-law*
- Option Use:** 1762 *Fiancé*
- Option Use:** 1763 *Fiancée*

Domain: Student
Section: Personal Information
Category: Family Information

Information about the student's family condition and responsibilities.

- Option Use:** 1757 *Former husband*
- Option Use:** 1758 *Former wife*
- Option Use:** 1764 *Foster daughter*
- Option Use:** 1766 *Foster son*
- Option Use:** 1765 *Foster parent*
- Option Use:** 1767 *Granddaughter*
- Option Use:** 1769 *Grandson*
- Option Use:** 1770 *Great aunt*
- Option Use:** 1771 *Great uncle*
- Option Use:** 1772 *Life partner*
- Option Use:** 1773 *Life partner of parent*
- Option Use:** 1774 *Minister or priest*
- Option Use:** 1775 *Mother's significant other*
- Option Use:** 1776 *Mother-in-law*
- Option Use:** 1777 *Partner*
- Option Use:** 1778 *Partner of parent*
- Option Use:** 1779 *Probation officer*
- Option Use:** 1780 *Sister-in-law*
- Option Use:** 1781 *Son-in-law*
- Option Use:** 1782 *Stepson*
- Option Use:** 1783 *Stepdaughter*
- Option Use:** 9998 *None*

Domain: Student

Section: Personal Information

Category: Family Information

Information about the student's family condition and responsibilities.

Option Use: 9999 Other

Domain: Student
Section: Enrollment

Category: School Information

The identification of the school(s), educational institution(s), and corresponding agencies that a student previously attended, currently attends, concurrently attends, or is transferring to attend.

0615 Enrollment Status

An indication as to whether a student's name was, is, or will be officially registered on the roll of a school or schools.

Entity Use: School

Option Use: 1810 *Previously enrolled* *A student was enrolled in a school at an earlier time but has since withdrawn.*

Option Use: 1811 *Currently enrolled* *A student is enrolled in a school at the present time.*

Option Use: 1812 *Concurrently enrolled* *An arrangement whereby a student is enrolled in and regularly attends two separate schools that share direction and control of his or her studies.*

Option Use: 1813 *Transferring (will enroll)* *An arrangement whereby a student has made plans to change his or her enrollment from one school to another.*

0187 Name of Institution

The full, legally accepted or popularly accepted name of an organization (e.g., a school, an association, or a company).

Entity Use: School

Option Use: 0996 *No option list available*

0146 Identification Code

A unique number or alphanumeric code assigned to a space, room, site, building, individual, organization, or institution by a school, school system, a state, or other agency or entity.

Entity Use: School

Option Use: 0996 *No option list available*

0147 Identification System

A coding scheme that is used for identification and record-keeping purposes by schools, social services, or other agencies to refer to an individual, organization, or institution.

Entity Use: School

Option Use: 0495 *School-assigned number*

Option Use: 0175 *College Board/ACT code set of PK-grade 12 institutions*

Domain: Student

Section: Enrollment

Category: School Information

The identification of the school(s), educational institution(s), and corresponding agencies that a student previously attended, currently attends, concurrently attends, or is transferring to attend.

Option Use: 0186 LEA number for school

Option Use: 0197 SEA number for school

Option Use: 0208 NCES number for school

Option Use: 0264 Federal identification number

Option Use: 0276 Dunn and Bradstreet number
(e.g., DUNS number)

Option Use: 0764 Other federally assigned
number

Option Use: 9999 Other

Domain: Student

Section: Enrollment

Category: School Information

The identification of the school(s), educational institution(s), and corresponding agencies that a student previously attended, currently attends, concurrently attends, or is transferring to attend.

0187 Name of Institution

The full, legally accepted or popularly accepted name of an organization (e.g., a school, an association, or a company).

Entity Use: Local Education Agency (LEA)

Option Use: 0996 No option list available

0146 Identification Code

A unique number or alphanumeric code assigned to a space, room, site, building, individual, organization, or institution by a school, school system, a state, or other agency or entity.

Entity Use: Local Education Agency (LEA)

Option Use: 0996 No option list available

0147 Identification System

A coding scheme that is used for identification and record-keeping purposes by schools, social services, or other agencies to refer to an individual, organization, or institution.

Entity Use: Local Education Agency (LEA)

Option Use: 0593 District-assigned number

Option Use: 0763 SEA number for LEA

Option Use: 0216 NCES number for LEA

Option Use: 0175 College Board/ACT code set of
PK-grade 12 institutions

Option Use: 0264 Federal identification number

Option Use: 0276 Dunn and Bradstreet number
(e.g., DUNS number)

Option Use: 0764 Other federally assigned
number

Option Use: 9999 Other

Domain: Student
Section: Enrollment

Category: Entrance Information

Information concerning the entrance or re-entrance of a student into a school or other educational institution. This includes a description of the status of a student when he or she is admitted to an institution and a classification of his or her entry.

0616 Admission Date

The month, day, and year on which a student is admitted to a school or an educational institution.

Entity Use: Student

Option Use: 0996 *No option list available*

0617 Admission Status

The status given to a student when he or she is admitted to a school or an educational institution.

Entity Use: Student

Option Use: 1814 *Regular Student*

A student who meets all of the regular admission requirements of a school or an educational institution.

Option Use: 1815 *Probationary student (academic)*

A student who does not meet all of the prerequisites for status as a regular student because of academic reasons (e.g., the student may have failed to achieve prescribed academic levels or meet accepted standardized test scores).

Option Use: 1816 *Probationary student (attendance)*

A student who does not meet all of the prerequisites for status as a regular student because of attendance reasons (e.g., the student has failed to comply with prescribed school attendance standards).

Option Use: 1817 *Probationary student (behavioral)*

A student who does not meet all of the prerequisites for status as a regular student because of behavioral reasons (e.g., the student has failed to comply with prescribed behavioral standards).

Option Use: 1818 *Probationary student (other)*

A student who does not meet all of the prerequisites for status as a regular student because of reasons other than academic, attendance, or behavioral (e.g., the student has failed to provide necessary documentation of immunization records).

Option Use: 1819 *Exchange student*

A student from a country outside of the United States or its outlying areas who is temporarily enrolled in classes or a course of study at a school or educational institution in the United States.

Option Use: 1820 *Guest student*

A student attending a school or educational institution on a full-time basis other than the school of his or her regular enrollment.

Domain: Student
Section: Enrollment

Category: Entrance Information

Information concerning the entrance or re-entrance of a student into a school or other educational institution. This includes a description of the status of a student when he or she is admitted to an institution and a classification of his or her entry.

Option Use: 9999 Other

0366 Entry Date

The month, day, and year on which an individual enters and begins to receive instructional services in a school or an institution during a given session.

Entity Use: Student

Option Use: 0996 No option list available

0618 Cohort Year

The school year in which the student entered the baseline group used for computing completion rates (e.g., high school, program).

Entity Use: Student

Option Use: 0996 No option list available

0619 Entry Type

The process by which a student enters a school during a given academic session.

Entity Use: Student

Option Use: 1821 *Transfer from a public school in the same local education agency* A student who transfers from a public school that is located within the administrative boundaries of the same local education agency.

Option Use: 1822 *Transfer from a public school in a different local education agency in the same state* A student who transfers from a public school that is not located within the administrative boundaries of the same local education agency but is in the same state.

Option Use: 1823 *Transfer from a public school in a different state* A student who transfers from a public school that is located in another state or from a United States overseas dependents school.

Option Use: 1824 *Transfer from a private, non-religiously-affiliated school in the same local education agency* A student who transfers from a private school (operated by a non-governmental, non-religious group or organization) that is located within the administrative boundaries of the same local education agency.

Option Use: 1825 *Transfer from a private, non-religiously-affiliated school in a different local education agency in the same state* A student who transfers from a private school (operated by a non-governmental, non-religious group or organization) that is not located within the administrative boundaries of the same local education agency but is in same state.

Domain: Student
Section: Enrollment

Category: Entrance Information

Information concerning the entrance or re-entrance of a student into a school or other educational institution. This includes a description of the status of a student when he or she is admitted to an institution and a classification of his or her entry.

- | | | |
|--------------------|---|--|
| Option Use: | 1826 <i>Transfer from a private, non-religiously-affiliated school in a different state</i> | <i>A student who transfers from a private school (operated by a non-governmental, non-religious group or organization) that is located in another state.</i> |
| Option Use: | 1827 <i>Transfer from a private, religiously-affiliated school in the same local education agency</i> | <i>A student who transfers from a private school (affiliated with and operated by a non-governmental, religious group or organization) that is located within the administrative boundaries of the same local education agency.</i> |
| Option Use: | 1828 <i>Transfer from a private, religiously-affiliated school in a different local education agency in the same state</i> | <i>A student who transfers from a private school (affiliated with and operated by a non-governmental, religious group or organization) that is not located within the administrative boundaries of the same local education agency but is in the same state.</i> |
| Option Use: | 1829 <i>Transfer from a private, religiously-affiliated school in a different state</i> | <i>A student who transfers from a private school (affiliated with and operated by a non-governmental, religious group or organization) that is located in another state.</i> |
| Option Use: | 1830 <i>Transfer from a school outside of the country</i> | <i>A student who transfers from a school outside of the country that is not a United States overseas dependents school (including private and public school systems).</i> |
| Option Use: | 1831 <i>Transfer from an institution</i> | <i>A student who transfers from an institution which has an educational program. This includes mental health institutions, correctional institutions, juvenile service agencies, care shelters, and detention facilities.</i> |
| Option Use: | 1832 <i>Transfer from a charter school</i> | <i>A student who transfers from an institution designated as a charter school.</i> |
| Option Use: | 1833 <i>Transfer from home schooling</i> | <i>A student who transfers from a period of receiving instruction in a home environment (chosen for reasons other than health).</i> |
| Option Use: | 1834 <i>Matriculation from another school</i> | <i>A student who enters a school after successful completion and promotion from the highest instructional level of another school to enter the next higher level.</i> |

Domain: Student
Section: Enrollment

Category: Entrance Information

Information concerning the entrance or re-entrance of a student into a school or other educational institution. This includes a description of the status of a student when he or she is admitted to an institution and a classification of his or her entry.

- Option Use:** 1835 *Re-entry from the same school with no interruption of schooling* A student who had previously entered any class in a school and then continues his or her membership in the same school from one term to the next because of a promotion or demotion, or who transfers from one homeroom or class to another during a regular school session.
- Option Use:** 1836 *Re-entry after a voluntary withdrawal* A student who had previously entered any class in a school and then re-enters the same school after he or she has left school for voluntary reasons (e.g., prolonged illness, temporary disability, or dropping out) during a regular school session.
- Option Use:** 1837 *Re-entry after an involuntary withdrawal* A student who had previously entered any class in a school and then re-enters the same school after he or she has left school for involuntary reasons (e.g., expulsion) during a regular school session.
- Option Use:** 1838 *Original entry into a United States school* A student already residing in the United States enters a school for the first time in the United States or an outlying area.
- Option Use:** 1839 *Original entry into a United States school from a foreign country with no interruption in schooling* A student who has recently moved from a foreign country where he or she had been enrolled in school and enters a school in the United States or an outlying area for the first time.
- Option Use:** 1840 *Original entry into a United States school from a foreign country with an interruption in schooling* A student who has recently moved from a foreign country where he or she had not been enrolled in school and enters a school in the United States or an outlying area for the first time.
- Option Use:** 9999 *Other*

0620 Entry/Grade Level

The grade level or primary instructional level at which a student enters and receives services in a school or an educational institution during a given academic session.

Entity Use: Student

Option Use: 0787 *Infants/Toddler*

Option Use: 0788 *Preschool*

Domain: Student
Section: Enrollment

Category: Entrance Information

Information concerning the entrance or re-entrance of a student into a school or other educational institution. This includes a description of the status of a student when he or she is admitted to an institution and a classification of his or her entry.

Option Use: 0789 *Pre-kindergarten*

Option Use: 0805 *Kindergarten*

Option Use: 0790 *First Grade*

Option Use: 0791 *Second Grade*

Option Use: 0792 *Third Grade*

Option Use: 0793 *Fourth Grade*

Option Use: 0794 *Fifth Grade*

Option Use: 0795 *Sixth Grade*

Option Use: 0796 *Seventh Grade*

Option Use: 0798 *Eighth Grade*

Option Use: 0799 *Ninth Grade*

Option Use: 0800 *Tenth Grade*

Option Use: 0801 *Eleventh Grade*

Option Use: 0802 *Twelfth Grade*

Option Use: 0803 *Grade 13*

Option Use: 2359 *Postsecondary*

Option Use: 0013 *Adult*

Option Use: 0804 *Ungraded*

Option Use: 9999 *Other*

Domain: Student

Section: Enrollment

Category: Entrance Information

Information concerning the entrance or re-entrance of a student into a school or other educational institution. This includes a description of the status of a student when he or she is admitted to an institution and a classification of his or her entry.

0621 Full-Time/Part-Time Status

The status given to a student in relation to the course load that he or she is carrying.

Entity Use: Student

Option Use: 1854 *Full-time student* A student who is carrying a full course load as determined by the state, local education agency, or educational institution.

Option Use: 1855 *Part-time student* A student who is carrying less than a full course load as determined by the state, local education agency, or educational institution.

0622 Full-Time Equivalent (FTE) Status

The actual full-time equivalent of a student's course load (e.g., 0.25, 0.50, 0.75, or 1.00).

Entity Use: Student

Option Use: 0996 *No option list available*

0623 Day/Evening Status

The status of a student in relation to the time of day that he or she attends the majority of his or her classes, as defined by the educational institution.

Entity Use: Student

Option Use: 1856 *Day student* A student who attends his or her classes during the daytime hours in the morning and afternoon.

Option Use: 1857 *Morning student* A student who attends his or her classes during the morning hours.

Option Use: 1858 *Afternoon student* A student who attends his or her classes during the afternoon hours.

Option Use: 1859 *Evening student* A student who attends his or her classes during the evening hours.

Option Use: 1860 *Self-paced* A student who is conducting his or her studies according to his or her schedule and convenience.

Option Use: 9999 *Other*

Domain: Student

Section: Enrollment

Category: Entrance Information

Information concerning the entrance or re-entrance of a student into a school or other educational institution. This includes a description of the status of a student when he or she is admitted to an institution and a classification of his or her entry.

0624 Boarding Status

The status of a student in relation to campus housing during the school year.

Entity Use: Student

Option Use: 1861 *Seven (7) days per week*

Option Use: 1862 *Five (5) days per week*

Option Use: 1863 *Intermittent*

Option Use: 1864 *Not boarding*

Option Use: 9999 *Other*

Domain: Student

Section: Enrollment

Category: Financial Assistance

The monetary support in the form of scholarships, grants, prizes, or awards received by a student from a source other than his or her parent/guardian, spouse, or own resources to help meet the student's educational expenses.

0630 Financial Assistance Qualifier

The condition for which financial assistance is awarded to a student.

Entity Use: Student

Option Use: 1889 *Need-based assistance* Funds awarded to a student based on his or her demonstrated financial needs.

Option Use: 1890 *Non-need based assistance* Funds awarded, regardless of a student's financial status, in recognition of his or her special abilities, talents, interests, or participation in certain programs.

0631 Financial Assistance Type

A designation of the specific category of financial assistance awarded to a student.

Entity Use: Student

Option Use: 1891 *Assistantship* A type of financial aid in which a student is provided work (e.g., counseling in a residence hall, assisting a faculty member with research, or typing in an administrative office) for a prescribed amount of time in exchange for wages and/or reduced or waived tuition (or other expenses).

Option Use: 1892 *Grant/scholarship* A type of financial aid that does not require repayment or employment and is usually (but not always) awarded on the basis of need or due to specific skills or characteristics the student possesses.

Option Use: 1893 *Loan* A type of financial aid that advances funds and is evidenced by a promissory note requiring the recipient to repay the specified amount under prescribed conditions.

Option Use: 1894 *Work-study* A type of financial aid that provides partial reimbursement of wages paid to a student.

Option Use: 1895 *Other tuition waiver/remittance* Any other type of financial aid in which the student is excused from paying tuition, pays a discounted tuition, or receives compensation to defray educational expenses.

Option Use: 9999 *Other*

Domain: Student

Section: Enrollment

Category: Financial Assistance

The monetary support in the form of scholarships, grants, prizes, or awards received by a student from a source other than his or her parent/guardian, spouse, or own resources to help meet the student's educational expenses.

0632 Financial Assistance Descriptive Title

The title (or description) of a financial assistance program (e.g., the name of a scholarship).

Entity Use: Student

Option Use: 0996 *No option list available*

0633 Financial Assistance Source

The funding source of financial assistance awarded to a student for his or her education.

Entity Use: Student

Option Use: 1896 *Resident school or local education agency*

Option Use: 1882 *Another school within the local education agency*

Option Use: 1883 *Another school or school district within the state but outside the local education agency*

Option Use: 1884 *A school or school district outside the state*

Option Use: 1885 *A state agency*

Option Use: 1886 *A federal agency*

Option Use: 1887 *The student or his or her family*

Option Use: 1899 *Parent/Guardian's employer*

Option Use: 1888 *Other financial assistance provider*

Option Use: 9999 *Other*

Domain: Student

Section: Enrollment

Category: Financial Assistance

The monetary support in the form of scholarships, grants, prizes, or awards received by a student from a source other than his or her parent/guardian, spouse, or own resources to help meet the student's educational expenses.

0634 Financial Assistance Amount

The dollar value of financial assistance received by, or made available to, a student under the financial assistance program.

Entity Use: Student

Option Use: 0996 No option list available

Domain: Student
Section: Enrollment

Category: Attendance Information

Information concerning a student's presence, absence, and tardiness in a class or school. Attendance is the presence of a student on days when school is in session.

0635 Number of Days of Membership

The number of days a student is present plus the number of days absent when school is in session during a given reporting period.

Entity Use: Student

Option Use: 0996 *No option list available*

0636 Daily Attendance Status

The status of a student's attendance during a given day while school is in session.

Entity Use: Student

Option Use: 1900 *In attendance/present*

A student is present at school or is attending a school activity off campus which is sponsored by the school, is a part of the program of the school, and is personally supervised by one or more members of the school staff. This may include authorized independent study, work study programs, field trips, athletic contests, music festivals, student conventions, instruction for homebound students, and similar activities officially authorized under policies of the local school board. It does not include "making up" schoolwork at home or activities supervised or sponsored by private individuals or groups.

Option Use: 1901 *Excused absence*

A student is not present at school or at a school-endorsed or sponsored activity, but is temporarily excused from attendance because he or she: 1) is ill and attendance in school would endanger his or her health or the health of others; 2) has an immediate family member who is seriously ill or has died; 3) is observing a recognized religious holiday of his or her faith; or 4) is otherwise excused from school in accordance with board policies.

Option Use: 1902 *Unexcused absence*

A student is not present at school or at a school-endorsed or sponsored activity without acceptable cause, parental knowledge, or authorization from the school administrator or his or her agent.

Option Use: 1903 *Tardy*

A student is absent at the time a given class and/or half day of attendance begins but is present before the close of that class or half-day. If a student is counted as absent but attends classes later in the school day, the absence may be changed to tardy.

Domain: Student
Section: Enrollment

Category: Attendance Information

Information concerning a student's presence, absence, and tardiness in a class or school. Attendance is the presence of a student on days when school is in session.

Option Use: 1904 *Early departure*

A student leaves school before the official close of the school's daily session. Reasons may include a special activity for curricular enrichment, doctor's appointment, and family emergency. State, local, and school regulations may distinguish excused and unexcused early departures. When officially approved on a regular basis, early departures immediately prior to the close of the session are considered to be released time.

0637 Number of Days in Attendance

The number of days an individual is present when school is in session during a given reporting period.

Entity Use: Student

Option Use: 0996 *No option list available*

0638 Number of Days Absent

The number of days an individual is absent when school is in session during a given reporting period.

Entity Use: Student

Option Use: 0996 *No option list available*

0639 Number of Tardies

The number of days an individual is late when school is in session during a given reporting period.

Entity Use: Student

Option Use: 0996 *No option list available*

0640 Class Attendance Status

The status of a student's attendance at each class period while school is in session.

Entity Use: Student

Option Use: 1900 *In attendance/present*

A student is present at school or is attending a school activity off campus which is sponsored by the school, is a part of the program of the school, and is personally supervised by one or more members of the school staff. This may include authorized independent study, work study programs, field trips, athletic contests, music festivals, student conventions, instruction for homebound students, and similar activities officially authorized under policies of the local school board. It does not include "making up" schoolwork at home or activities supervised or sponsored by private individuals or groups.

Domain: Student
Section: Enrollment

Category: Attendance Information

Information concerning a student's presence, absence, and tardiness in a class or school. Attendance is the presence of a student on days when school is in session.

- Option Use:** 1901 *Excused absence* *A student is not present at school or at a school-endorsed or sponsored activity, but is temporarily excused from attendance because he or she: 1) is ill and attendance in school would endanger his or her health or the health of others; 2) has an immediate family member who is seriously ill or has died; 3) is observing a recognized religious holiday of his or her faith; or 4) is otherwise excused from school in accordance with board policies.*
- Option Use:** 1902 *Unexcused absence* *A student is not present at school or at a school-endorsed or sponsored activity without acceptable cause, parental knowledge, or authorization from the school administrator or his or her agent.*
- Option Use:** 1903 *Tardy* *A student is absent at the time a given class and/or half day of attendance begins but is present before the close of that class or half-day. If a student is counted as absent but attends classes later in the school day, the absence may be changed to tardy.*
- Option Use:** 1904 *Early departure* *A student leaves school before the official close of the school's daily session. Reasons may include a special activity for curricular enrichment, doctor's appointment, and family emergency. State, local, and school regulations may distinguish excused and unexcused early departures. When officially approved on a regular basis, early departures immediately prior to the close of the session are considered to be released time.*

0641 Released Time

The amount of time a school officially and regularly excuses a full-time student for part of a session. This may be for reasons such as need at home, work on special activity, approved employment, high school students taking college courses, religious instruction, and reduced schedule because of physical or emotional condition or doctor's appointments.

Entity Use: Student

Option Use: 0996 *No option list available*

Domain: Student
Section: Enrollment

Category: Exit/Withdrawal Information

Information concerning a student who exits or withdraws his or her membership in a class, grade, or school during the regular school term or between regular school terms for known or unknown reasons. Membership usually is terminated after excessive consecutive days of absence other than for prolonged illness, upon the completion of schoolwork, transfer to another school, dropping out/discontinuing school, or death.

0642 Exit/Withdrawal Date

The month, day, and year of the first day after the date of an individual's last attendance in school (if known), the day on which an individual graduated, or the date on which it becomes known officially that an individual left school.

Entity Use: Student

Option Use: 0996 *No option list available*

0643 Exit/Withdrawal Status

An indication as to whether an instance of student exit/withdrawal is considered to be of a permanent or temporary nature.

Entity Use: Student

Option Use: 1905 *Permanent exit/withdrawal* *The student does not expect to return to membership in an educational institution.*

Option Use: 1906 *Temporary exit/withdrawal* *The student expects to return to membership in an educational institution.*

0644 Exit/Withdrawal Type

The circumstances under which the student exited from membership in an educational institution.

Entity Use: Student

Option Use: 1907 *Transfer to a public school in the same local education agency* *A student who transfers to a public school that is located within the administrative boundaries of the same local education agency.*

Option Use: 1908 *Transfer to a public school in a different local education agency in the same state* *A student who transfers to a public school that is not located within the administrative boundaries of the same local education agency but is in the same state.*

Option Use: 1909 *Transfer to a public school in a different state* *A student who transfers to a public school that is located in another state or to a United States overseas dependents school.*

Option Use: 1910 *Transfer to a private, non-religiously-affiliated school in the same local education agency* *A student who transfers to a private school (operated by a non-governmental, non-religious group or organization) that is located within the administrative boundaries of the same local education agency.*

Domain: Student
Section: Enrollment

Category: Exit/Withdrawal Information

Information concerning a student who exits or withdraws his or her membership in a class, grade, or school during the regular school term or between regular school terms for known or unknown reasons. Membership usually is terminated after excessive consecutive days of absence other than for prolonged illness, upon the completion of schoolwork, transfer to another school, dropping out/discontinuing school, or death.

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|--------------------|---|--|
| Option Use: | 1911 <i>Transfer to a private, non-religiously-affiliated school in a different local education agency in the same state</i> | <i>A student who transfers to a private school (operated by a non-governmental, non-religious group or organization) that is not located within the administrative boundaries of the same local education agency but is in same state.</i> |
| Option Use: | 1912 <i>Transfer to a private, non-religiously-affiliated school in a different state</i> | <i>A student who transfers to a private school (operated by a non-governmental, non-religious group or organization) that is located in another state.</i> |
| Option Use: | 1913 <i>Transfer to a private, religiously-affiliated school in the same local education agency</i> | <i>A student who transfers to a private school (affiliated with and operated by a non-governmental, religious group or organization) that is located within the administrative boundaries of the same local education agency.</i> |
| Option Use: | 1914 <i>Transfer to a private, religiously-affiliated school in a different local education agency in the same state</i> | <i>A student who transfers to a private school (affiliated with and operated by a non-governmental, religious group or organization) that is not located within the administrative boundaries of the same local education agency but is in the same state.</i> |
| Option Use: | 1915 <i>Transfer to a private, religiously-affiliated school in a different state</i> | <i>A student who transfers to a private school (affiliated with and operated by a non-governmental, religious group or organization) that is located in another state.</i> |
| Option Use: | 1916 <i>Transfer to a school outside of the country</i> | <i>A student who transfers to a school outside the country that is not a United States overseas dependents school (includes private and public school systems).</i> |
| Option Use: | 1917 <i>Transfer to an institution</i> | <i>A student who transfers to an institution that has an educational program. This includes mental health institutions, correctional institutions, juvenile service agencies, care shelters, and detention facilities.</i> |
| Option Use: | 1918 <i>Transfer to a charter school</i> | <i>A student who transfers to an institution designated as a charter school.</i> |
| Option Use: | 1919 <i>Transfer to home schooling</i> | <i>A student who transfers to a period of instruction in a home environment for reasons other than health.</i> |

Domain: Student
Section: Enrollment

Category: Exit/Withdrawal Information

Information concerning a student who exits or withdraws his or her membership in a class, grade, or school during the regular school term or between regular school terms for known or unknown reasons. Membership usually is terminated after excessive consecutive days of absence other than for prolonged illness, upon the completion of schoolwork, transfer to another school, dropping out/discontinuing school, or death.

Option Use:	1920	<i>Matriculation to another school</i>	<i>A student who enters another school after successful completion and promotion from the highest instructional level of the current school to the next higher level.</i>
Option Use:	1921	<i>Graduated with regular, advanced, International Baccalaureate, or other type of diploma</i>	<i>A student who has received a regular high school diploma upon completion of state and local requirements for both coursework and assessment or a high school diploma from a program other than the regular school program.</i>
Option Use:	1922	<i>Completed school with other credentials</i>	<i>A student who has received a certificate of completion or attendance in lieu of a high school diploma.</i>
Option Use:	1923	<i>Student death</i>	<i>A student whose membership is terminated because he or she died during or between regular school sessions.</i>
Option Use:	1924	<i>Student illness</i>	<i>A student who left school for an indefinite period of time because of a physical, school-approved illness.</i>
Option Use:	1925	<i>Student expulsion</i>	<i>A student who left school involuntarily due to an expulsion approved by appropriate school authorities.</i>
Option Use:	1926	<i>Reached maximum age for services</i>	<i>A student who left school because he or she has reached the maximum age to receive instructional services allowed by federal, state, or local laws.</i>
Option Use:	1927	<i>Discontinued schooling</i>	<i>A student who stops attending school for reasons and a specified length of time considered by the state or district to constitute "dropping out."</i>
Option Use:	1928	<i>Completed grade 12, but did not pass test</i>	<i>A student who has completed his or her course requirements for education up through grade 12, but has not passed a state or school district-mandated examination for graduation.</i>
Option Use:	1929	<i>Transfer to GED program</i>	<i>A student who has transferred to a GED program prior to the completion of his or her secondary education.</i>
Option Use:	1930	<i>Transfer to a postsecondary education</i>	<i>A student who has transferred to an accredited postsecondary institution prior to his or her graduation from high school.</i>

Domain: Student

Section: Enrollment

Category: Exit/Withdrawal Information

Information concerning a student who exits or withdraws his or her membership in a class, grade, or school during the regular school term or between regular school terms for known or unknown reasons. Membership usually is terminated after excessive consecutive days of absence other than for prolonged illness, upon the completion of schoolwork, transfer to another school, dropping out/discontinuing school, or death.

Option Use: 1931 *Moved, not known to be continuing*

A student who has moved outside his or her attendance area and is not known to be continuing his or her elementary or secondary education.

Option Use: 9997 *Unknown*

Option Use: 9999 *Other*

0645 Death Date

The month, day, and year of an individual's death.

Entity Use: Student

Option Use: 0996 *No option list available*

0646 Death Cause

The official cause of an individual's death.

Entity Use: Student

Option Use: 0996 *No option list available*

0647 Illness Type

A description of the specific illness or ailment which causes a student to leave school. (Note: A list of options and their codes can be found in appendix F).

Entity Use: Student

Option Use: 0996 *No option list available*

0648 Expulsion Cause

The documented reason for expulsion.

Entity Use: Student

Option Use: 0996 *No option list available*

0649 Expulsion Return Date

The month, day, and year on which a student is allowed to return to school after an expulsion, as approved by appropriate school authorities.

Entity Use: Student

Domain: Student
Section: Enrollment

Category: Exit/Withdrawal Information

Information concerning a student who exits or withdraws his or her membership in a class, grade, or school during the regular school term or between regular school terms for known or unknown reasons. Membership usually is terminated after excessive consecutive days of absence other than for prolonged illness, upon the completion of schoolwork, transfer to another school, dropping out/discontinuing school, or death.

Option Use: 0996 *No option list available*

0650 Discontinuing Schooling Reason

The primary reason for which a student discontinued schooling or left school before graduation or matriculation.

Entity Use: Student

Option Use: 2154 *Academic difficulty* *An inability to reach or maintain expected educational levels appropriate for the student's age group, measured competence, or grade level.*

Option Use: 1933 *Behavioral difficulty* *The student left school voluntarily or involuntarily because of problems in behaviors.*

Option Use: 1934 *Dislike of school experience* *The student left school because of an active dislike of one or more aspects of his or her school experiences other than those of an academic or behavioral nature.*

Option Use: 1935 *Economic reasons* *The student left school because of economic reasons such as inability to pay school expenses and inability of parents to provide suitable clothing.*

Option Use: 1936 *Employment* *The student left school to seek or accept employment, including employment required to support a parent/guardian or other dependents.*

Option Use: 1937 *Entered criminal justice system* *The student left school because he or she is above the mandatory schooling age and has been ordered to enter the criminal justice system.*

Option Use: 1938 *Failed required test* *The student left school because he or she failed a required state or local test. An example would be a test required for graduation from high school.*

Option Use: 1939 *Lack of appropriate curriculum* *The student left school because he or she perceived that the curriculum provided in that school was not appropriate for his or her needs.*

Option Use: 1940 *Lack of childcare* *The student left school because he or she could not find appropriate childcare for a dependent.*

Domain: Student
Section: Enrollment

Category: Exit/Withdrawal Information

Information concerning a student who exits or withdraws his or her membership in a class, grade, or school during the regular school term or between regular school terms for known or unknown reasons. Membership usually is terminated after excessive consecutive days of absence other than for prolonged illness, upon the completion of schoolwork, transfer to another school, dropping out/discontinuing school, or death.

- | | | |
|--------------------|--|--|
| Option Use: | 1941 <i>Lack of transportation</i> | <i>The student left school because he or she could not find acceptable transportation to or from school or school activities for either him- or herself or his or her dependent.</i> |
| Option Use: | 1942 <i>Language difficulty</i> | <i>The student left school because he or she experienced difficulty with the language used in the school.</i> |
| Option Use: | 1943 <i>Marriage</i> | <i>The student left school because of marriage and did not plan to return to school.</i> |
| Option Use: | 1944 <i>Military reason</i> | <i>The student left school because he or she joined the armed forces.</i> |
| Option Use: | 1945 <i>Needed at home</i> | <i>The student left school because he or she was needed to help with work at home, including work on a family farm.</i> |
| Option Use: | 1946 <i>Parent/guardian influence</i> | <i>The student left school because of parental encouragement to do so.</i> |
| Option Use: | 1947 <i>Poor relationships with fellow students</i> | <i>The student left school because he or she experienced problems with fellow students or peers.</i> |
| Option Use: | 1948 <i>Poor student-staff relationships</i> | <i>The student left school because he or she experienced problems with teachers or other school staff.</i> |
| Option Use: | 1949 <i>Pregnancy</i> | <i>The student left school because of pregnancy and did not plan to return to school.</i> |
| Option Use: | 1950 <i>Religion reason</i> | <i>The student left school because of religious convictions.</i> |
| Option Use: | 1951 <i>Substance abuse</i> | <i>The student left school because of substance abuse and/or its consequences.</i> |
| Option Use: | 1952 <i>Failed graduation examination</i> | <i>The student left school because he or she failed to pass the required examination for graduation.</i> |

Domain: Student
Section: Enrollment

Category: Exit/Withdrawal Information

Information concerning a student who exits or withdraws his or her membership in a class, grade, or school during the regular school term or between regular school terms for known or unknown reasons. Membership usually is terminated after excessive consecutive days of absence other than for prolonged illness, upon the completion of schoolwork, transfer to another school, dropping out/discontinuing school, or death.

Option Use: 2233 *Unknown reason* *It is not known for what reason the student has exited the program. Attempts to contact the parent and/or the child have been unsuccessful.*

Option Use: 9999 *Other*

0651 Compulsory Attendance Status at Time of Discontinuing School

Information about a student at the time of discontinuing school, recorded in accordance with state or local laws and regulations for compulsory school attendance. This may include information about the student's age, his or her progress, the distance from his or her residence to the school or school bus route, economic needs of his or her family, and employment status as it relates to his or her attendance status.

Entity Use: Student

Option Use: 0996 *No option list available*

0652 Residence After Exiting/Withdrawing From School

The residence of the student immediately after exiting/withdrawing from school for an exit reason other than graduation.

Entity Use: Student

Option Use: 1953 *Armed services* *The student entered the armed services and resides in housing provided or subsidized by the military.*

Option Use: 1954 *New residence of family* *The student moved with his or her family to a new residence.*

Option Use: 1955 *New residence of student* *The student moved without his or her family to a new residence.*

Option Use: 1956 *No record of residence* *There is no record of the student's residence after exiting/withdrawing from school.*

Option Use: 1957 *Non-educational institution* *The student entered a non-educational institution. This includes any hospital, sanatorium, convalescent home, orphanage, corrective institution, or other residential institution where a school program is not in operation.*

Option Use: 1958 *Same residence* *The former student remained at the same residence after exiting/withdrawing from school.*

Domain: Student

Section: Enrollment

Category: Exit/Withdrawal Information

Information concerning a student who exits or withdraws his or her membership in a class, grade, or school during the regular school term or between regular school terms for known or unknown reasons. Membership usually is terminated after excessive consecutive days of absence other than for prolonged illness, upon the completion of schoolwork, transfer to another school, dropping out/discontinuing school, or death.

Option Use: 1959 *Other educational institution* The student entered an educational institution where the student now resides.

Option Use: 9999 *Other*

Domain: Student
Section: Enrollment

Category: Non-Entrance Information

Information concerning a student who exits or withdraws his or her membership in a class, grade, or school during the regular school term or between regular school terms for known or unknown reasons. Membership usually is terminated after excessive consecutive days of absence other than for prolonged illness, upon the completion of schoolwork, transfer to another school, dropping out/discontinuing school, or death.

0654 Reason for Non-Entrance in Local Elementary or Secondary School

The explanation as to why an individual of compulsory school attendance age or of school census age: 1) has never entered school; 2) has not completed his or her high school work in an approved manner at the close of the preceding regular school term; or 3) was not, for some other reason, in school membership at the close of the preceding term or did not enter any local elementary or secondary school for the current regular term.

Entity Use: Student

Option Use: 1960 *Chose not to accept services* *The individual or his or her parent/guardian has decided that he or she should not participate in the educational services offered.*

Option Use: 1961 *Distance from residence to school* *The residence of the individual is an excessive distance from any suitable school or school bus route.*

Option Use: 1663 *Home schooling* *The individual is receiving educational instruction offered in a home environment, as required by local or state law, for reasons other than health.*

Option Use: 1963 *Receiving instruction elsewhere* *The individual is receiving instruction in a setting other than a local public school (e.g., instruction in a private school or a public school outside the local education agency).*

Option Use: 1964 *Religious reason* *The individual or his or her parent/guardian has religious convictions that prohibit participation in the educational program of the school or education agency, and the individual is not receiving approved instruction elsewhere.*

Option Use: 1965 *Not eligible for services* *The individual is not eligible to receive services in a public elementary or secondary school in his or her attendance area.*

Option Use: 9999 *Other*

Domain: Student
Section: School Participation and Activities

Category: Session Information

Included in this section is information about the type and length of a session for which class and performance information are recorded.

0637 Number of Days in Attendance

The number of days an individual is present when school is in session during a given reporting period.

Entity Use: Student

Option Use: 0996 *No option list available*

0638 Number of Days Absent

The number of days an individual is absent when school is in session during a given reporting period.

Entity Use: Student

Option Use: 0996 *No option list available*

0639 Number of Tardies

The number of days an individual is late when school is in session during a given reporting period.

Entity Use: Student

Option Use: 0996 *No option list available*

0620 Entry/Grade Level

The grade level or primary instructional level at which a student enters and receives services in a school or an educational institution during a given academic session.

Entity Use: Student

Option Use: 0787 *Infants/Toddler*

Option Use: 0788 *Preschool*

Option Use: 0789 *Pre-kindergarten*

Option Use: 0805 *Kindergarten*

Option Use: 0790 *First Grade*

Option Use: 0791 *Second Grade*

Option Use: 0792 *Third Grade*

Domain: Student
Section: School Participation and Activities

Category: Session Information

Included in this section is information about the type and length of a session for which class and performance information are recorded.

Option Use: 0793 *Fourth Grade*

Option Use: 0794 *Fifth Grade*

Option Use: 0795 *Sixth Grade*

Option Use: 0796 *Seventh Grade*

Option Use: 0798 *Eighth Grade*

Option Use: 0799 *Ninth Grade*

Option Use: 0800 *Tenth Grade*

Option Use: 0801 *Eleventh Grade*

Option Use: 0802 *Twelfth Grade*

Option Use: 0803 *Grade 13*

Option Use: 2359 *Postsecondary*

Option Use: 0013 *Adult*

Option Use: 0804 *Ungraded*

Option Use: 9999 *Other*

Domain: Student
Section: School Participation and Activities

Category: Session Information

Included in this section is information about the type and length of a session for which class and performance information are recorded.

0131 First Name

A name given to an individual at birth, baptism, or during another naming ceremony, or through legal change.

Entity Use: Staff Member

Option Use: 0996 No option list available

0184 Middle Name

A secondary name given to an individual at birth, baptism, or during another naming ceremony.

Entity Use: Staff Member

Option Use: 0996 No option list available

0156 Last/Surname

The name borne in common by members of a family.

Entity Use: Staff Member

Option Use: 0996 No option list available

0135 Generation Code/Suffix

An appendage, if any, used to denote an individual's generation in his family (e.g., Jr., Sr., III).

Entity Use: Staff Member

Option Use: 0996 No option list available

0207 Personal Title/Prefix

An appellation, if any, used to denote rank, placement, or status (e.g., Mr., Ms., Reverend, Sister, Dr., Colonel).

Entity Use: Staff Member

Option Use: 0996 No option list available

0146 Identification Code

A unique number or alphanumeric code assigned to a space, room, site, building, individual, organization, or institution by a school, school system, a state, or other agency or entity.

Entity Use: Staff Member

Option Use: 0996 No option list available

Domain: Student
Section: School Participation and Activities

Category: Session Information

Included in this section is information about the type and length of a session for which class and performance information are recorded.

0147 Identification System

A coding scheme that is used for identification and record-keeping purposes by schools, social services, or other agencies to refer to an individual, organization, or institution.

Entity Use: Staff Member

Option Use: 0328 *Driver's license number*

Option Use: 0339 *Health record number*

Option Use: 0338 *Medicaid number*

Option Use: 0399 *Professional certificate or license number*

Option Use: 0495 *School-assigned number*

Option Use: 0593 *District-assigned number*

Option Use: 0686 *State-assigned number*

Option Use: 0264 *Federal identification number*

Option Use: 0764 *Other federally assigned number*

Option Use: 0780 *Selective service number*

Option Use: 0004 *Social Security administration number*

Option Use: 0113 *US government Visa number*

Option Use: 0154 *Personal identification number*

Option Use: 9999 *Other*

Domain: Student
Section: School Participation and Activities

Category: Session Information

Included in this section is information about the type and length of a session for which class and performance information are recorded.

0146 Identification Code

A unique number or alphanumeric code assigned to a space, room, site, building, individual, organization, or institution by a school, school system, a state, or other agency or entity.

Entity Use: Class

Option Use: 0996 *No option list available*

0147 Identification System

A coding scheme that is used for identification and record-keeping purposes by schools, social services, or other agencies to refer to an individual, organization, or institution.

Entity Use: Class

Option Use: 0399 *Professional certificate or license number*

Option Use: 0495 *School-assigned number*

Option Use: 0593 *District-assigned number*

Option Use: 0686 *State-assigned number*

Option Use: 9999 *Other*

Domain: Student
Section: School Participation and Activities

Category: Course Information

Information about the organization of subject matter and related learning experiences provided for the instruction of students on a regular or systematic basis, usually for a predetermined period of time (e.g., a semester or two-week workshop).

0103 Course Code System

A system that is used to identify the organization of subject matter and related learning experiences provided for the instruction of students.

Entity Use: Class

Option Use: 0533 *NCES Pilot Standard National Course Classification System Codes for Secondary Education*

Option Use: 0534 *State course code*

Option Use: 0535 *LEA course code*

Option Use: 0536 *School course code*

Option Use: 0537 *University course code*

Option Use: 0538 *Intermediate agency course code*

Option Use: 9999 *Other*

0102 Course Code

The actual code that identifies the organization of subject matter and related learning experiences provided for the instruction of students. (Note: A list of course codes and titles can be found in appendix N).

Entity Use: Class

Option Use: 0996 *No option list available*

0292 Unique Course Code

A unique number that identifies the classroom, the subjects taught, and the instructors that are assigned.

Entity Use: Class

Option Use: 0996 *No option list available*

Domain: Student
Section: School Participation and Activities

Category: Course Information

Information about the organization of subject matter and related learning experiences provided for the instruction of students on a regular or systematic basis, usually for a predetermined period of time (e.g., a semester or two-week workshop).

0107 Course Title

The descriptive name given to a course of study offered in a school or other institution or organization. In departmentalized classes at the elementary, secondary, and postsecondary levels (and for staff development activities), this refers to the name by which a course is identified (e.g., American History, English III). For elementary and other non-departmentalized classes, it refers to any portion of the instruction for which a grade or report is assigned (e.g., reading, composition, spelling, and language arts).

Entity Use: Class

Option Use: 0996 *No option list available*

0655 Repeat Identifier

An indication as to whether a student has previously taken a given course.

Entity Use: Class

Option Use: 1970 *Repeated, counted in grade point average*

Option Use: 1971 *Repeated, not counted in grade point average*

Option Use: 1972 *Not repeated*

Option Use: 9999 *Other*

0193 Number of Credits Attempted

The number of credits that a student can earn for enrolling in and completing a given course.

Entity Use: Class

Option Use: 0996 *No option list available*

0656 Number of Credits Received

The number of credits a student earned for completing a given course.

Entity Use: Class

Option Use: 0996 *No option list available*

Domain: Student
Section: School Participation and Activities

Category: Course Information

Information about the organization of subject matter and related learning experiences provided for the instruction of students on a regular or systematic basis, usually for a predetermined period of time (e.g., a semester or two-week workshop).

0374 Grade Earned in Course

A final indicator of student performance in a class as submitted by the instructor.

Entity Use: Class

Option Use: 0996 *No option list available*

Domain: Student
Section: School Participation and Activities

Category: Performance Information

Information about the performance of a student in courses during a given school grading period, session, school year, or career.

0657 Credits Attempted: Given Grading Period

The number of credits an individual attempts to earn by taking courses during a given grading period.

Entity Use: Class

Option Use: 0996 No option list available

0658 Credits Attempted: Given Session

The total number of credits an individual attempts to earn by taking courses during a given grading period.

Entity Use: Class

Option Use: 0996 No option list available

0659 Credits Attempted: Given School Year

The total number of credits an individual attempts to earn by taking courses during a given school year (e.g., 1999-2000).

Entity Use: Class

Option Use: 0996 No option list available

0660 Credits Attempted: Cumulative

The cumulative number of credits an individual attempts to earn by taking courses during his or her enrollment in the current school as well as those credits transferred from schools in which the individual had been previously enrolled.

Entity Use: Class

Option Use: 0996 No option list available

0661 Credits Received: Given Grading Period

The number of credits an individual earns by successfully completing courses or examinations during a given grading period.

Entity Use: Class

Option Use: 0996 No option list available

0663 Credits Received: Given School Year

The total number of credits an individual earns by successfully completing courses or examinations during a given school year.

Entity Use: Class

Option Use: 0996 No option list available

Domain: Student
Section: School Participation and Activities

Category: Performance Information

Information about the performance of a student in courses during a given school grading period, session, school year, or career.

0662 Credits Received: Given Session

The total number of credits an individual earns by successfully completing courses or examinations during a given session.

Entity Use: Class

Option Use: 0996 No option list available

0664 Credits Received: Cumulative

The cumulative number of credits an individual earns by completing courses or examinations during his or her enrollment in the current school as well as those credits transferred from schools in which the individual had been previously enrolled.

Entity Use: Class

Option Use: 0996 No option list available

0665 Grade Points Received: Given Grading Period

The number of grade points an individual earns by successfully completing courses or examinations during a given grading period.

Entity Use: Class

Option Use: 0996 No option list available

0666 Grade Points Received: Given Session

The total number of grade points an individual earns by successfully completing courses or examinations during a given session.

Entity Use: Class

Option Use: 0996 No option list available

0667 Grade Points Received: Given School Year

The total number of grade points an individual earns by successfully completing courses or examinations during a given school year (e.g., 1999-2000).

Entity Use: Class

Option Use: 0996 No option list available

Domain: Student
Section: School Participation and Activities

Category: Performance Information

Information about the performance of a student in courses during a given school grading period, session, school year, or career.

0668 Grade Points Received: Cumulative

The cumulative number of grade points an individual earns by successfully completing courses or examinations during his or her enrollment in the current school as well as those transferred from schools in which the individual had been previously enrolled.

Entity Use: Class

Option Use: 0996 No option list available

0670 Grade Point Average (GPA): Given Session

A measure of average performance in all courses taken by an individual during a given session. This is obtained by dividing the total grade points received by the number of credits attempted for the same session.

Entity Use: Class

Option Use: 0996 No option list available

0376 Grade Point Average (GPA): Cumulative

A measure of average performance in all courses taken by an individual during his or her school career as determined for record-keeping purposes. This is obtained by dividing the total grade points received by the total number of credits attempted. This usually includes grade points received and credits attempted in his or her current school as well as those transferred from schools in which the individual was previously enrolled.

Entity Use: Class

Option Use: 0996 No option list available

Domain: Student
Section: School Participation and Activities

Category: Progress Information

Information about the nature of a student's progress for each school term.

0672 Promotion Type

The nature of the student's promotion or progress at the end of a given school term.

Entity Use: Student

- Option Use:** 1973 *Regular promotion* *The practice of promoting a student at a "regular rate" (e.g., one grade per year or one half-grade per semester).*
- Option Use:** 1974 *Accelerated promotion* *The practice of promoting a student at a rate more rapid than one grade per year. This may involve a "double promotion" (progress through two grades in one year) or some other arrangement signifying progress at an advanced rate.*
- Option Use:** 1975 *Continuous promotion* *The practice of promoting a student on the basis of chronological age.*
- Option Use:** 1976 *Probationary promotion* *The practice of promoting a student to the next higher grade on a trial basis in order that his or her progress and adjustment be observed for a period of time. Continuation in the higher grade is contingent upon satisfactory progress and adjustment.*
- Option Use:** 1977 *Social promotion* *The practice of promoting students with their class or completion group whether or not the requisite skills for the next grade level have been obtained.*
- Option Use:** 1978 *Variable progress* *A grouping practice in which individual promotions are based on a number of factors including changes in chronological age, intellectual development and achievement, as well as physical, social, and emotional factors. This involves reconstituting small instructional groupings within a class or larger group at frequent intervals in order to provide for the uniqueness of each student's rate of development and learning.*
- Option Use:** 9999 *Other*

0673 Non-Promotion Reason

The primary reason as to why a staff member determined that a student should not be promoted (or be demoted).

Entity Use: Student

Domain: Student
Section: School Participation and Activities

Category: Progress Information

Information about the nature of a student's progress for each school term.

Option Use:	1979 <i>Failed to meet testing requirements</i>	<i>The student has failed to achieve minimum state or local performance requirements on a standardized test for promotion to the next grade level.</i>
Option Use:	1980 <i>Illness</i>	<i>The student has not received sufficient instructional time necessary to master the skills and content taught in a grade level due to his or her prolonged illness.</i>
Option Use:	1981 <i>Immaturity</i>	<i>The student has not displayed the attitudes, understandings, feelings, and skills (with respect to social interactions and expectations) necessary for appropriate development at the next grade level.</i>
Option Use:	1982 <i>Inadequate performance</i>	<i>The student has exhibited unsatisfactory performance of a given skill or mastery of content taught in a given class.</i>
Option Use:	1983 <i>Insufficient credits</i>	<i>The student has failed to earn sufficient credit hours to achieve the minimum state or local requirement for promotion to the next grade level.</i>
Option Use:	1984 <i>Prolonged absence</i>	<i>The student has not received sufficient instructional time necessary to master the skills and content taught in a class due to an excessive number of absences.</i>
Option Use:	9999 <i>Other</i>	

Domain: Student
Section: School Participation and Activities
Category: Honors Information

Information about the nature of the academic distinctions or other honors received by a student.

0674 Honors Information Code

A designation of the type of academic distinctions or other honors earned by or awarded to the student.

Entity Use: Student

- Option Use:** 1985 *Honor roll* *A list of names published each grading period, term, or year indicating students who have achieved a set standard of performance in their schoolwork. This term is frequently referred to as the "dean's list" or "principal's list."*
- Option Use:** 1986 *Honor society* *An association that receives into membership students who have achieved high scholarship and, frequently, who also fulfill established requirements for distinction in leadership or citizenship.*
- Option Use:** 1987 *Honorable mention* *A list of names published each grading period, term, or year indicating students who have achieved a set standard of performance in their schoolwork (but below the standards of the honor roll).*
- Option Use:** 1988 *Honors program* *A special accelerated educational program for advanced students.*
- Option Use:** 1989 *Prize awards* *Awards and/or medals given to students for excelling in specified subject matter areas (e.g., literature, mathematics, and science).*
- Option Use:** 1990 *Ranks* *Official grades of order and position bestowed upon individuals according to merit in order to maintain a chain of command (especially in a military environment).*
- Option Use:** 1991 *Scholarships* *Awards, usually of money or free/reduced tuition and/or expenses, given to selected students in recognition of their achievement or as encouragement.*
- Option Use:** 0737 *Athletic awards* *Awards given to a student for athletic achievements in specific areas (e.g., basketball, golf, and water polo).*
- Option Use:** 0738 *Awarding of units of value* *Awards or recognition given to a student for the completion of course or activity requirements in a form of pre-determined set of numeric values.*

Domain: Student
Section: School Participation and Activities

Category: Honors Information

Information about the nature of the academic distinctions or other honors received by a student.

- Option Use:** 0740 *Citizenship award/recognition* Awards or recognition given to a student for the demonstration of good citizenship (e.g., voluntary community services).
- Option Use:** 0741 *Completion of requirement, but no units of value awarded* Recognition of a student's completion of the requirement for a course or an activity; no unit of value awarded.
- Option Use:** 0742 *Certificate* Certificate given to a student in recognition of his/her achievements (e.g., an award for perfect attendance during the school year).
- Option Use:** 2047 *Honor award* An award given in recognition of outstanding achievement. Such honors may be instead of, or in addition to, other recognition.
- Option Use:** 0744 *Letter of student commendation* Letter of commendation given to a student in recognition of his/her achievements.
- Option Use:** 0745 *Medals* Medal given to a student in recognition of his/her achievements (e.g., academic medals, athletic medals, and citizenship medals).
- Option Use:** 0746 *Monogram/Letter* Letter given to a student in recognition of his/her achievements (e.g., varsity letter and academic letter).
- Option Use:** 0747 *Points* Points awarded to a student in recognition of his/her achievements.
- Option Use:** 0748 *Promotion or advancement* Promotion or advancement awarded to a student in recognition of his/her achievements (e.g., advancement from regular to honors class, and promotion from junior varsity to varsity).
- Option Use:** 9999 *Other*

0675 Honors Description

A description of the type of academic distinctions earned by or awarded to the individual.

Entity Use: Student

Option Use: 0996 *No option list available*

Domain: Student
Section: School Participation and Activities

Category: Honors Information

Information about the nature of the academic distinctions or other honors received by a student.

0676 Class Rank

The academic rank of a student in relation to his or her graduating class (e.g., 1st, 2nd, 3rd).

Entity Use: Student

Option Use: 0996 No option list available

0677 Total Number in Class

The total number of students in the student's graduating class.

Entity Use: Student

Option Use: 0996 No option list available

0678 Percentage Ranking

The academic percentage rank of a student in relation to his or her graduating class (e.g., 95%, 80%, 50%).

Entity Use: Student

Option Use: 0996 No option list available

Domain: Student
Section: School Participation and Activities

Category: Activity Information

Information about a student's participation in co-curricular or extra-curricular activities under the sponsorship and/or direction of the school (e.g., student organizations, intramural and interscholastic athletics, publications, band, orchestra, and service activities).

0023 Activity Title

The title that identifies a particular co-curricular or extra-curricular activity.

Entity Use: Student

Option Use: 0996 *No option list available*

0679 Activity Involvement Code

The code used to identify the co-curricular or extra-curricular activity in which the individual is involved.

Entity Use: Student

Option Use: 0721 *4 H*

Option Use: 0729 *Academic Team/Knowledge Bowl*

Option Use: 0628 *Archery*

Option Use: 0683 *Art and graphic design*

Option Use: 0700 *Art club*

Option Use: 0629 *Badminton*

Option Use: 0677 *Band*

Option Use: 0630 *Baseball*

Option Use: 0631 *Basketball*

Option Use: 0633 *Bowling*

Option Use: 0718 *Boy Scouts*

Option Use: 0691 *Broadcasting*

Domain: Student
Section: School Participation and Activities

Category: Activity Information

Information about a student's participation in co-curricular or extra-curricular activities under the sponsorship and/or direction of the school (e.g., student organizations, intramural and interscholastic athletics, publications, band, orchestra, and service activities).

Option Use: 0713 *Business Professionals of America*

Option Use: 0634 *Boxing*

Option Use: 0667 *Cheerleading*

Option Use: 0725 *Other club or organization*

Option Use: 0722 *Chess club*

Option Use: 0680 *Chorus*

Option Use: 0671 *Class officer*

Option Use: 0670 *Class president*

Option Use: 0701 *Computer club*

Option Use: 0635 *Crew*

Option Use: 0636 *Cross country*

Option Use: 0684 *Dance*

Option Use: 0685 *Dance team*

Option Use: 0707 *Distributive Education Clubs of America (DECA)*

Option Use: 0637 *Diving*

Option Use: 0696 *Drama club*

Domain: Student
Section: School Participation and Activities

Category: Activity Information

Information about a student's participation in co-curricular or extra-curricular activities under the sponsorship and/or direction of the school (e.g., student organizations, intramural and interscholastic athletics, publications, band, orchestra, and service activities).

Option Use: 0688 *Drill team*

Option Use: 0705 *Family, Career and
Community Leaders of
America*

Option Use: 0694 *Family consumer science*

Option Use: 0639 *Fencing*

Option Use: 0638 *Field hockey*

Option Use: 0640 *Football*

Option Use: 0724 *Fraternity*

Option Use: 0702 *Future Business Leaders of
America - Phi Beta Lambda
(FBLA - PBL)*

Option Use: 0703 *Future Teachers of America*

Option Use: 0719 *Girl Scouts*

Option Use: 0641 *Golf*

Option Use: 0642 *Gymnastics*

Option Use: 0706 *Health Occupations Students
of America*

Option Use: 0735 *Other honor society*

Option Use: 0644 *Ice hockey*

Domain: Student
Section: School Participation and Activities

Category: Activity Information

Information about a student's participation in co-curricular or extra-curricular activities under the sponsorship and/or direction of the school (e.g., student organizations, intramural and interscholastic athletics, publications, band, orchestra, and service activities).

Option Use: 0679 *Jazz ensemble*

Option Use: 0690 *Journalism*

Option Use: 0717 *Key Club*

Option Use: 0645 *Lacrosse*

Option Use: 0697 *Language club*

Option Use: 0693 *Literary magazine*

Option Use: 0646 *Martial arts*

Option Use: 0732 *Mu Alpha Theta*

Option Use: 0674 *Music - Instrumental*

Option Use: 0676 *Music - Theory and
Composition*

Option Use: 0673 *Music - Vocal*

Option Use: 0681 *Other music*

Option Use: 0730 *National Beta Club*

Option Use: 0726 *National Forensics League*

Option Use: 0704 *National Future Farmers of
America (FFA)*

Option Use: 0727 *National Honor Society*

Domain: Student
Section: School Participation and Activities

Category: Activity Information

Information about a student's participation in co-curricular or extra-curricular activities under the sponsorship and/or direction of the school (e.g., student organizations, intramural and interscholastic athletics, publications, band, orchestra, and service activities).

Option Use: 0678 *Orchestra*

Option Use: 0714 *Peer counseling*

Option Use: 0689 *Other performing arts*

Option Use: 0647 *Polo*

Option Use: 0733 *Psi Eta (Science Honorary)*

Option Use: 0648 *Racquetball*

Option Use: 0664 *Rodeo*

Option Use: 0649 *Rugby*

Option Use: 0650 *Sailing*

Option Use: 0699 *Science club*

Option Use: 0665 *Scuba diving*

Option Use: 0651 *Skiing*

Option Use: 0652 *Soccer*

Option Use: 0653 *Softball*

Option Use: 0723 *Sorority*

Option Use: 0695 *Speech/Debate*

Option Use: 0668 *Other sport*

Domain: Student
Section: School Participation and Activities

Category: Activity Information

Information about a student's participation in co-curricular or extra-curricular activities under the sponsorship and/or direction of the school (e.g., student organizations, intramural and interscholastic athletics, publications, band, orchestra, and service activities).

Option Use: 0672 *Other student leadership and government*

Option Use: 0655 *Squash*

Option Use: 0658 *Team handball*

Option Use: 0728 *State Honor Society*

Option Use: 0716 *Students Against Drunk Driving (SADD)*

Option Use: 0708 *Technology Student Association (TSA)*

Option Use: 0932 *Student body officer*

Option Use: 0659 *Tennis*

Option Use: 0666 *Team manager*

Option Use: 0669 *Student body president*

Option Use: 0656 *Swimming*

Option Use: 0682 *Theater/Drama*

Option Use: 0657 *Synchronized swimming*

Option Use: 0734 *Thespian Society*

Option Use: 0660 *Track and field*

Option Use: 0715 *Tutoring*

Domain: Student
Section: School Participation and Activities

Category: Activity Information

Information about a student's participation in co-curricular or extra-curricular activities under the sponsorship and/or direction of the school (e.g., student organizations, intramural and interscholastic athletics, publications, band, orchestra, and service activities).

Option Use: 0712 *Vocational Industrial Clubs of America*

Option Use: 0661 *Volleyball*

Option Use: 0662 *Water polo*

Option Use: 0663 *Wrestling*

Option Use: 0692 *Year book*

Option Use: 9999 *Other*

0680 Activity Involvement Beginning Date

The month, day, and year on which the individual began to participate in the activity.

Entity Use: Student

Option Use: 0996 *No option list available*

0681 Activity Involvement Ending Date

The month, day, and year on which the individual ceased to participate in the activity.

Entity Use: Student

Option Use: 0996 *No option list available*

0682 Amount of Activity Involvement

An indication of the degree to which the individual is involved in the activity (e.g., number of hours per week).

Entity Use: Student

Option Use: 0996 *No option list available*

0674 Honors Information Code

A designation of the type of academic distinctions or other honors earned by or awarded to the student.

Entity Use: Student

Domain: Student
Section: School Participation and Activities

Category: Activity Information

Information about a student's participation in co-curricular or extra-curricular activities under the sponsorship and/or direction of the school (e.g., student organizations, intramural and interscholastic athletics, publications, band, orchestra, and service activities).

- Option Use:** 1985 *Honor roll* *A list of names published each grading period, term, or year indicating students who have achieved a set standard of performance in their schoolwork. This term is frequently referred to as the "dean's list" or "principal's list."*
- Option Use:** 1986 *Honor society* *An association that receives into membership students who have achieved high scholarship and, frequently, who also fulfill established requirements for distinction in leadership or citizenship.*
- Option Use:** 1987 *Honorable mention* *A list of names published each grading period, term, or year indicating students who have achieved a set standard of performance in their schoolwork (but below the standards of the honor roll).*
- Option Use:** 1988 *Honors program* *A special accelerated educational program for advanced students.*
- Option Use:** 1989 *Prize awards* *Awards and/or medals given to students for excelling in specified subject matter areas (e.g., literature, mathematics, and science).*
- Option Use:** 1990 *Ranks* *Official grades of order and position bestowed upon individuals according to merit in order to maintain a chain of command (especially in a military environment).*
- Option Use:** 1991 *Scholarships* *Awards, usually of money or free/reduced tuition and/or expenses, given to selected students in recognition of their achievement or as encouragement.*
- Option Use:** 0737 *Athletic awards* *Awards given to a student for athletic achievements in specific areas (e.g., basketball, golf, and water polo).*
- Option Use:** 0738 *Awarding of units of value* *Awards or recognition given to a student for the completion of course or activity requirements in a form of pre-determined set of numeric values.*

Domain: Student
Section: School Participation and Activities

Category: Activity Information

Information about a student's participation in co-curricular or extra-curricular activities under the sponsorship and/or direction of the school (e.g., student organizations, intramural and interscholastic athletics, publications, band, orchestra, and service activities).

- Option Use:** 0740 *Citizenship award/recognition* Awards or recognition given to a student for the demonstration of good citizenship (e.g., voluntary community services).
- Option Use:** 0741 *Completion of requirement, but no units of value awarded* Recognition of a student's completion of the requirement for a course or an activity; no unit of value awarded.
- Option Use:** 0742 *Certificate* Certificate given to a student in recognition of his/her achievements (e.g., an award for perfect attendance during the school year).
- Option Use:** 2047 *Honor award* An award given in recognition of outstanding achievement. Such honors may be instead of, or in addition to, other recognition.
- Option Use:** 0744 *Letter of student commendation* Letter of commendation given to a student in recognition of his/her achievements.
- Option Use:** 0745 *Medals* Medal given to a student in recognition of his/her achievements (e.g., academic medals, athletic medals, and citizenship medals).
- Option Use:** 0746 *Monogram/Letter* Letter given to a student in recognition of his/her achievements (e.g., varsity letter and academic letter).
- Option Use:** 0747 *Points* Points awarded to a student in recognition of his/her achievements.
- Option Use:** 0748 *Promotion or advancement* Promotion or advancement awarded to a student in recognition of his/her achievements (e.g., advancement from regular to honors class, and promotion from junior varsity to varsity).
- Option Use:** 9999 *Other*

0675 Honors Description

A description of the type of academic distinctions earned by or awarded to the individual.

Entity Use: Student

Domain: Student
Section: School Participation and Activities

Category: Activity Information

Information about a student's participation in co-curricular or extra-curricular activities under the sponsorship and/or direction of the school (e.g., student organizations, intramural and interscholastic athletics, publications, band, orchestra, and service activities).

Option Use: 0996 No option list available

Domain: Student
Section: School Participation and Activities

Category: Graduation Information

Summary information about the student's completion of graduation requirements, diploma received, and honors received.

0116 Diploma/Credential Type

The type of diploma/credential that is awarded to a student in recognition of his/her completion of the curricular requirements.

Entity Use: Student

Option Use: 0806 *Regular diploma*

Option Use: 0807 *Endorsed/Advanced diploma*

Option Use: 0808 *Regents diploma*

Option Use: 0809 *International Baccalaureate*

Option Use: 0810 *Modified diploma*

Option Use: 0811 *Other diploma*

Option Use: 0812 *Alternative credential*

Option Use: 0813 *Certificate of attendance*

Option Use: 0814 *Certificate of completion*

Option Use: 0815 *High school equivalency credential, other than GED*

Option Use: 0816 *General Educational Development (GED) credential*

Option Use: 0818 *Post graduate certificate (Grade 13)*

Option Use: 2359 *Postsecondary*

Option Use: 0819 *Vocational certificate*

Domain: Student
Section: School Participation and Activities

Category: Graduation Information

Summary information about the student's completion of graduation requirements, diploma received, and honors received.

Option Use: 9999 *Other*

0683 Diploma/Credential Award Date

The month, day, and year on which the diploma/credential is awarded to a student in recognition of his/her completion of the curricular requirements.

Entity Use: Student

Option Use: 0996 *No option list available*

0684 Diploma/Credential Level and Honors

The nature of recognition given the student for the successful completion of work in high school.

Entity Use: Student

Option Use: 1995 *Cum laude*

Option Use: 1996 *Magna cum laude*

Option Use: 1997 *Summa cum laude*

Option Use: 1998 *Scholar award with honor*

Option Use: 1999 *Scholar award with distinction*

Option Use: 2000 *Local scholar award*

Option Use: 2001 *State scholar award*

Option Use: 2002 *National scholar award*

Option Use: 2003 *Class valedictorian*

Option Use: 2004 *Class salutatorian*

Option Use: 2005 *Prize awards (not limited to subject matter awards)*

Domain: Student
Section: School Participation and Activities

Category: Graduation Information

Summary information about the student's completion of graduation requirements, diploma received, and honors received.

Option Use: 2357 *Rank*

Option Use: 2006 *Locally-sponsored scholarships*

Option Use: 2007 *State-sponsored scholarships*

Option Use: 2008 *Nationally-sponsored
scholarships*

Option Use: 2009 *Other monetary award*

Option Use: 9999 *Other*

0685 Diploma/Credential Level and Honors Description

The description of the diploma or credential level or honor received by the student.

Entity Use: Student

Option Use: 0996 *No option list available*

0686 Non-Course Graduation Requirement Code

The code that identifies the type of non-course graduation requirement that the student must meet in order to graduate.

Entity Use: Student

Option Use: 2010 *State graduation test*

Option Use: 2011 *Service learning/community
service*

Option Use: 2012 *Thesis/dissertation*

Option Use: 2013 *Special skill test*

Option Use: 2014 *Career-related work experience*

Option Use: 9999 *Other*

Domain: Student
Section: School Participation and Activities

Category: Graduation Information

Summary information about the student's completion of graduation requirements, diploma received, and honors received.

0687 Non-Course Graduation Requirement Date Met

The month, day, and year on which the student met the non-course graduation requirement.

Entity Use: Student

Option Use: 0996 No option list available

0688 Non-Course Graduation Requirement Scores/Results

The results from the student's completion of the non-course graduation requirement (e.g., pass/fail, letter grade, percentage scale, and rank).

Entity Use: Student

Option Use: 0996 No option list available

0676 Class Rank

The academic rank of a student in relation to his or her graduating class (e.g., 1st, 2nd, 3rd).

Entity Use: Student

Option Use: 0996 No option list available

0677 Total Number in Class

The total number of students in the student's graduating class.

Entity Use: Student

Option Use: 0996 No option list available

0678 Percentage Ranking

The academic percentage rank of a student in relation to his or her graduating class (e.g., 95%, 80%, 50%).

Entity Use: Student

Option Use: 0996 No option list available

Domain: Student
Section: Non-School and Post-School Experiences

Category: Non-School Activity Information

Information about participation in non-work activities that are neither sponsored by the school nor under the guidance or supervision of staff members. This may include information about the various offices and positions held by the student including information on travel, hobby, and other special interests and abilities.

0689 Non-School Activity Code

An indication of the non-school activity in which the student is participating.

Entity Use: Student

Option Use: 2015 *Full-time employment*

Option Use: 2016 *Part-time employment*

Option Use: 2017 *Internship
employment/experience*

Option Use: 2018 *Co-curricular experience*

Option Use: 2019 *Teaching assistantship*

Option Use: 2020 *Research assistantship*

Option Use: 2021 *Other employment*

Option Use: 2022 *Professional or scholarly
article*

Option Use: 2025 *Published writing*

Option Use: 2026 *Professional presentation*

Option Use: 2027 *Other publication*

Option Use: 2028 *Professional organization
membership*

Option Use: 2029 *Patents and inventions*

Domain: Student
Section: Non-School and Post-School Experiences

Category: Non-School Activity Information

Information about participation in non-work activities that are neither sponsored by the school nor under the guidance or supervision of staff members. This may include information about the various offices and positions held by the student including information on travel, hobby, and other special interests and abilities.

0690 Non-School Activity Description

A description or title of the non-school activity in which a student participates on a regular basis.

Entity Use: Student

Option Use: 0996 *No option list available*

0691 Non-School Activity Sponsor

The name of the person or organization sponsoring the activity.

Entity Use: Student

Option Use: 0996 *No option list available*

0692 Amount of Non-School Activity Involvement

An indication of the degree to which the student is involved in the activity (e.g., number of hours per week).

Entity Use: Student

Option Use: 0996 *No option list available*

0674 Honors Information Code

A designation of the type of academic distinctions or other honors earned by or awarded to the student.

Entity Use: Student

Option Use: 1985 *Honor roll*

A list of names published each grading period, term, or year indicating students who have achieved a set standard of performance in their schoolwork. This term is frequently referred to as the "dean's list" or "principal's list."

Option Use: 1986 *Honor society*

An association that receives into membership students who have achieved high scholarship and, frequently, who also fulfill established requirements for distinction in leadership or citizenship.

Option Use: 1987 *Honorable mention*

A list of names published each grading period, term, or year indicating students who have achieved a set standard of performance in their schoolwork (but below the standards of the honor roll).

Domain: Student
Section: Non-School and Post-School Experiences

Category: Non-School Activity Information

Information about participation in non-work activities that are neither sponsored by the school nor under the guidance or supervision of staff members. This may include information about the various offices and positions held by the student including information on travel, hobby, and other special interests and abilities.

Option Use:	1988 Honors program	<i>A special accelerated educational program for advanced students.</i>
Option Use:	1989 Prize awards	<i>Awards and/or medals given to students for excelling in specified subject matter areas (e.g., literature, mathematics, and science).</i>
Option Use:	1990 Ranks	<i>Official grades of order and position bestowed upon individuals according to merit in order to maintain a chain of command (especially in a military environment).</i>
Option Use:	1991 Scholarships	<i>Awards, usually of money or free/reduced tuition and/or expenses, given to selected students in recognition of their achievement or as encouragement.</i>
Option Use:	0737 Athletic awards	<i>Awards given to a student for athletic achievements in specific areas (e.g., basketball, golf, and water polo).</i>
Option Use:	0738 Awarding of units of value	<i>Awards or recognition given to a student for the completion of course or activity requirements in a form of pre-determined set of numeric values.</i>
Option Use:	0740 Citizenship award/recognition	<i>Awards or recognition given to a student for the demonstration of good citizenship (e.g., voluntary community services).</i>
Option Use:	0741 Completion of requirement, but no units of value awarded	<i>Recognition of a student's completion of the requirement for a course or an activity; no unit of value awarded.</i>
Option Use:	0742 Certificate	<i>Certificate given to a student in recognition of his/her achievements (e.g., an award for perfect attendance during the school year).</i>
Option Use:	2047 Honor award	<i>An award given in recognition of outstanding achievement. Such honors may be instead of, or in addition to, other recognition.</i>

Domain: Student
Section: Non-School and Post-School Experiences

Category: Non-School Activity Information

Information about participation in non-work activities that are neither sponsored by the school nor under the guidance or supervision of staff members. This may include information about the various offices and positions held by the student including information on travel, hobby, and other special interests and abilities.

Option Use: 0744 *Letter of student commendation* Letter of commendation given to a student in recognition of his/her achievements.

Option Use: 0745 *Medals* Medal given to a student in recognition of his/her achievements (e.g., academic medals, athletic medals, and citizenship medals).

Option Use: 0746 *Monogram/Letter* Letter given to a student in recognition of his/her achievements (e.g., varsity letter and academic letter).

Option Use: 0747 *Points* Points awarded to a student in recognition of his/her achievements.

Option Use: 0748 *Promotion or advancement* Promotion or advancement awarded to a student in recognition of his/her achievements (e.g., advancement from regular to honors class, and promotion from junior varsity to varsity).

Option Use: 9999 *Other*

0675 Honors Description

A description of the type of academic distinctions earned by or awarded to the individual.

Entity Use: Student

Option Use: 0996 *No option list available*

0693 Non-School Activity Beginning Date

The month, day, and year on which a student begins participating in a non-school activity.

Entity Use: Student

Option Use: 0996 *No option list available*

0694 Non-School Activity Ending Date

The month, day, and year on which a student ceases participating in the non-school activity.

Entity Use: Student

Option Use: 0996 *No option list available*

Domain: Student
Section: Non-School and Post-School Experiences

Category: Institutional/Organizational Information

Information about any organization for which an individual works and/or any postsecondary institution that he or she attends.

0187 Name of Institution

The full, legally accepted or popularly accepted name of an organization (e.g., a school, an association, or a company).

Entity Use: Postsecondary Institution

Option Use: 0996 *No option list available*

0025 Address Type

The type of address listed for an individual or organization.

Entity Use: Postsecondary Institution

Option Use: 0123 *Mailing/Shipping Address - other address or P.O. Box address*

Option Use: 0124 *Organization's mailing address*

Option Use: 0765 *Physical location address*

Option Use: 2382 *Other organization address*

0272 Street Number/Name

The street number and street name or post office box number of an address.

Entity Use: Postsecondary Institution

Option Use: 0996 *No option list available*

0037 Apartment/Room/Suite Number

The apartment, room, or suite number of an address.

Entity Use: Postsecondary Institution

Option Use: 0996 *No option list available*

0081 Building/Site Number

The number of the building on the site, if more than one building shares the same address.

Entity Use: Postsecondary Institution

Option Use: 0996 *No option list available*

Domain: Student
Section: Non-School and Post-School Experiences

Category: Institutional/Organizational Information

Information about any organization for which an individual works and/or any postsecondary institution that he or she attends.

0090 City

The name of the city in which an address is located.

Entity Use: Postsecondary Institution

Option Use: 0996 No option list available

0186 Name of County

The name of the county, parish, borough, or comparable unit (within a state) in which an address is located.

Entity Use: Postsecondary Institution

Option Use: 0996 No option list available

0100 County FIPS (Federal Information Processing Standard) Code

The Federal Information Processing Standard (FIPS) numeric code for the county. (Note: A five digit FIPS code that identifies counties across the United States is available from the National Technical Information Service, 5285 Port Royal Road, Springfield, VA 22161. The phone number is 703-605-6000 or visit <http://www.ntis.gov>).

Entity Use: Postsecondary Institution

Option Use: 0996 No option list available

0268 State FIPS (Federal Information Processing Standard) Code

The Federal Information Processing Standard (FIPS) numeric code for the state. (Note: A two digit FIPS code that identifies states across the United States is available from the National Technical Information Service, 5285 Port Royal Road, Springfield, VA 22161. The phone number is 703-605-6000 or visit <http://www.ntis.gov>).

Entity Use: Postsecondary Institution

Option Use: 0996 No option list available

0267 State Abbreviation

The abbreviation for the state (within the United States) or outlying area in which an address is located. (Note: A list of states and outlying areas and their abbreviations can be found in appendix B).

Entity Use: Postsecondary Institution

Option Use: 0996 No option list available

0188 Name of State

The name of the state (within the United States) or outlying area in which an address is located.

Entity Use: Postsecondary Institution

Domain: Student
Section: Non-School and Post-School Experiences

Category: Institutional/Organizational Information

Information about any organization for which an individual works and/or any postsecondary institution that he or she attends.

Option Use: 0996 No option list available

0305 Zip Code

The five or nine digit zip code portion of an address.

Entity Use: Postsecondary Institution

Option Use: 0996 No option list available

0099 Country Code

The code for the country in which an address is located. (Note: A list of countries and codes can be found in appendix C.)

Entity Use: Postsecondary Institution

Option Use: 0996 No option list available

0185 Name of Country

The name of the country in which an address is located.

Entity Use: Postsecondary Institution

Option Use: 0996 No option list available

0281 Telephone Status

A description of preferred communication type or special circumstances which affect communication to an individual, organization, or institution via telephone (e.g., no telephone connection, TTY used, no one available to answer the telephone during certain hours).

Entity Use: Postsecondary Institution

Option Use: 0996 No option list available

0280 Telephone Number Type

The type of communication number listed for an individual or organization.

Entity Use: Postsecondary Institution

Option Use: 0096 Main telephone number

Option Use: 0350 Alternate telephone number

Option Use: 0359 Answering service

Domain: Student
Section: Non-School and Post-School Experiences

Category: Institutional/Organizational Information

Information about any organization for which an individual works and/or any postsecondary institution that he or she attends.

Option Use: 0370 *Beeper number*

Option Use: 2364 *Facsimile number*

Option Use: 0400 *Appointment telephone number*

Option Use: 0426 *Telex number*

Option Use: 0437 *Telemail*

Option Use: 0448 *Voice mail*

Option Use: 0478 *Instant messaging number*

Option Use: 0486 *Media conferencing number*

0151 International Code Number

The international code for the telephone number.

Entity Use: Postsecondary Institution

Option Use: 0996 *No option list available*

0279 Telephone Number

The telephone number including the area code, and extension, if applicable.

Entity Use: Postsecondary Institution

Option Use: 0996 *No option list available*

0121 Electronic Mail Address Type

The type of electronic mail (e-mail) address listed for an individual or organization.

Entity Use: Postsecondary Institution

Option Use: 0767 *Organization*

Option Use: 9999 *Other*

Domain: Student
Section: Non-School and Post-School Experiences

Category: Institutional/Organizational Information

Information about any organization for which an individual works and/or any postsecondary institution that he or she attends.

0120 Electronic Mail Address

The numbers, letters, and symbols used to identify an electronic mail (e-mail) user within the network to which the individual or organization belongs.

Entity Use: Postsecondary Institution

Option Use: 0996 No option list available

0304 Web Site Address (URL)

Unique Resource Locator. The unique address of a Web page.

Entity Use: Postsecondary Institution

Option Use: 0996 No option list available

Domain: Student
Section: Non-School and Post-School Experiences

Category: Institutional/Organizational Information

Information about any organization for which an individual works and/or any postsecondary institution that he or she attends.

0187 Name of Institution

The full, legally accepted or popularly accepted name of an organization (e.g., a school, an association, or a company).

Entity Use: Primary Contact

Option Use: 0996 No option list available

0025 Address Type

The type of address listed for an individual or organization.

Entity Use: Primary Contact

Option Use: 0123 Mailing/Shipping Address - other address or P.O. Box address

Option Use: 0765 Physical location address

Option Use: 1073 Other home address

Option Use: 1074 Employer's address

Option Use: 1075 Employment address

0272 Street Number/Name

The street number and street name or post office box number of an address.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0037 Apartment/Room/Suite Number

The apartment, room, or suite number of an address.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0081 Building/Site Number

The number of the building on the site, if more than one building shares the same address.

Entity Use: Primary Contact

Domain: Student
Section: Non-School and Post-School Experiences

Category: Institutional/Organizational Information

Information about any organization for which an individual works and/or any postsecondary institution that he or she attends.

Option Use: 0996 No option list available

0090 City

The name of the city in which an address is located.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0186 Name of County

The name of the county, parish, borough, or comparable unit (within a state) in which an address is located.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0100 County FIPS (Federal Information Processing Standard) Code

The Federal Information Processing Standard (FIPS) numeric code for the county. (Note: A five digit FIPS code that identifies counties across the United States is available from the National Technical Information Service, 5285 Port Royal Road, Springfield, VA 22161. The phone number is 703-605-6000 or visit <http://www.ntis.gov>).

Entity Use: Primary Contact

Option Use: 0996 No option list available

0268 State FIPS (Federal Information Processing Standard) Code

The Federal Information Processing Standard (FIPS) numeric code for the state. (Note: A two digit FIPS code that identifies states across the United States is available from the National Technical Information Service, 5285 Port Royal Road, Springfield, VA 22161. The phone number is 703-605-6000 or visit <http://www.ntis.gov>).

Entity Use: Primary Contact

Option Use: 0996 No option list available

0267 State Abbreviation

The abbreviation for the state (within the United States) or outlying area in which an address is located. (Note: A list of states and outlying areas and their abbreviations can be found in appendix B).

Entity Use: Primary Contact

Option Use: 0996 No option list available

Domain: Student
Section: Non-School and Post-School Experiences

Category: Institutional/Organizational Information

Information about any organization for which an individual works and/or any postsecondary institution that he or she attends.

0188 Name of State

The name of the state (within the United States) or outlying area in which an address is located.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0305 Zip Code

The five or nine digit zip code portion of an address.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0099 Country Code

The code for the country in which an address is located. (Note: A list of countries and codes can be found in appendix C.)

Entity Use: Primary Contact

Option Use: 0996 No option list available

0185 Name of Country

The name of the country in which an address is located.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0281 Telephone Status

A description of preferred communication type or special circumstances which affect communication to an individual, organization, or institution via telephone (e.g., no telephone connection, TTY used, no one available to answer the telephone during certain hours).

Entity Use: Primary Contact

Option Use: 0996 No option list available

0280 Telephone Number Type

The type of communication number listed for an individual or organization.

Entity Use: Primary Contact

Option Use: 0096 Main telephone number

Domain: Student
Section: Non-School and Post-School Experiences

Category: Institutional/Organizational Information

Information about any organization for which an individual works and/or any postsecondary institution that he or she attends.

Option Use: 0350 *Alternate telephone number*

Option Use: 0359 *Answering service*

Option Use: 0370 *Beeper number*

Option Use: 2364 *Facsimile number*

Option Use: 0400 *Appointment telephone number*

Option Use: 0426 *Telex number*

Option Use: 0437 *Telemail*

Option Use: 0448 *Voice mail*

Option Use: 0478 *Instant messaging number*

Option Use: 0486 *Media conferencing number*

0151 International Code Number

The international code for the telephone number.

Entity Use: Primary Contact

Option Use: 0996 *No option list available*

0279 Telephone Number

The telephone number including the area code, and extension, if applicable.

Entity Use: Primary Contact

Option Use: 0996 *No option list available*

0121 Electronic Mail Address Type

The type of electronic mail (e-mail) address listed for an individual or organization.

Entity Use: Primary Contact

Domain: Student
Section: Non-School and Post-School Experiences

Category: Institutional/Organizational Information

Information about any organization for which an individual works and/or any postsecondary institution that he or she attends.

Option Use: 0767 *Organization*

Option Use: 9999 *Other*

0120 Electronic Mail Address

The numbers, letters, and symbols used to identify an electronic mail (e-mail) user within the network to which the individual or organization belongs.

Entity Use: Primary Contact

Option Use: 0996 *No option list available*

Domain: Student
Section: Non-School and Post-School Experiences

Category: Work Experience

Information about paid or unpaid work performed by a student.

0695 In-School/Post-School Employment Status

An indication as to an individual's status as a student when employed.

Entity Use: Student

Option Use: 2038 *In-school employment* *An individual accepts employment while still enrolled in school during a regular term or a vacation period between regular terms.*

Option Use: 2039 *Post-school employment* *An individual accepts employment after graduating, completing his or her program of study, or exiting/withdrawing from school.*

0696 Experience Type

The nature of an individual's work experience.

Entity Use: Student

Option Use: 2030 *Cooperative education* *A program which combines study and practice provided on an alternating schedule of half-days, full-days, weeks, or other periods of time providing employment for a student with organized on-the-job training and correlated school instruction.*

Option Use: 2031 *Apprenticeship* *An organized system that provides an individual with the manipulative skills and technical and/or theoretical knowledge needed for competent performance in skilled occupations. The program often involves cooperation between schools and employers since apprentices learn the skills of their craft through on-the-job work experiences, and the related theoretical information through classroom instruction.*

Option Use: 0611 *Internship* *Instruction provided through direct supervised participation in an occupation in which the student gains practical work-related experience.*

Option Use: 2033 *Court-ordered activity* *A service, mandated by judicial authority, for which an individual does not receive payment.*

Option Use: 2034 *School-mandated activity* *A service, mandated by the school authority, for which an individual does not receive payment.*

Domain: Student
Section: Non-School and Post-School Experiences

Category: Work Experience

Information about paid or unpaid work performed by a student.

Option Use: 2035 *Voluntary school-related activity* A service performed willingly and without the guarantee of a reward or payment as coordinated and/or supervised by one or more school staff members.

Option Use: 2036 *Voluntary community-related service* A service performed willingly and without the constraint or guarantee of a reward or payment for the local community outside of the school building.

Option Use: 2037 *Paid employment* An employment other than cooperative education, apprenticeship, or internship for which an individual receives a wage, salary, fee, commission, or profit.

Option Use: 9999 *Other*

0697 Work Type

A description of the work or occupation in which an individual is currently engaged.

Entity Use: Student

Option Use: 0996 *No option list available*

0698 Program of Study Relevance

An indication as to whether the type of work is relevant to a student's current program of study or occupational goal.

Entity Use: Student

Option Use: 2040 *Relevant* The work experience is pertinent to a student's current program of study or occupational goal.

Option Use: 2041 *Peripheral* The work experience is not directly related to a student's current program of study or occupational goal.

0699 Work Experience Required

An indication of whether the individual's work experience is required for the completion of a program of study or occupational goal.

Entity Use: Student

Option Use: 1102 *Required*

Option Use: 1103 *Not required*

Domain: Student
Section: Non-School and Post-School Experiences

Category: Work Experience

Information about paid or unpaid work performed by a student.

Option Use: 9997 *Unknown*

0700 Work Experience Paid

An indication of whether the individual received a salary for work completed.

Entity Use: Student

Option Use: 2042 *Yes, a salary was received*

Option Use: 2043 *No, a salary was not received*

Option Use: 9997 *Unknown*

0701 Employment Permit Number

The number of the permit, license or certificate, if required, of an individual to hold employment.

Entity Use: Student

Option Use: 0996 *No option list available*

0702 Employment Permit Certifying Organization

The organization responsible for sanctioning an individual's employment permit.

Entity Use: Student

Option Use: 0996 *No option list available*

0703 Employment Permit Description

The description of a permit, license, or certificate if required of an individual to hold employment.

Entity Use: Student

Option Use: 0996 *No option list available*

0704 Employment Permit Valid Date

The month, day, and year on which an employment permit becomes valid.

Entity Use: Student

Option Use: 0996 *No option list available*

Domain: Student
Section: Non-School and Post-School Experiences

Category: Work Experience

Information about paid or unpaid work performed by a student.

0705 Employment Permit Expiration Date

The month, day, and year on which an employment permit expires.

Entity Use: Student

Option Use: 0996 No option list available

0431 Employment Start Date

The month, day, and year on which an individual began self-employment or employment with an organization or institution.

Entity Use: Student

Option Use: 0996 No option list available

0432 Employment End Date

The month, day, and year on which an individual ended a period of self-employment or employment with an organization or institution.

Entity Use: Student

Option Use: 0996 No option list available

0706 Number of Hours Worked Per Work Week (Monday-Friday)

An estimated average number of hours an individual works or expects to work for an employer between Monday and Friday.

Entity Use: Student

Option Use: 0996 No option list available

0707 Number of Hours Worked Per Weekend

An estimated average number of hours an individual works or expects to work for an employer over a Saturday and Sunday.

Entity Use: Student

Option Use: 0996 No option list available

0708 Employment Recognition

The honor or recognition given to an individual for the successful completion of certain tasks or work performed at his or her job.

Entity Use: Student

Domain: Student
Section: Non-School and Post-School Experiences

Category: Work Experience

Information about paid or unpaid work performed by a student.

Option Use:	2044 <i>Certification awarded</i>	<i>A certificate awarded to an individual in recognition that professional standards have been met pertaining to education, experience, and personal qualifications as determined by a professional society, often in cooperation with auxiliary groups that are subject to the certification procedure.</i>
Option Use:	2045 <i>Credit or fulfillment of a requirement</i>	<i>Recognition given to an individual upon completion of required course or school activities that are work-related.</i>
Option Use:	2046 <i>Employment permit</i>	<i>A permit granted to an individual who has satisfied the minimum requirements for employment.</i>
Option Use:	2047 <i>Honor award</i>	<i>An award given in recognition of outstanding achievement. Such honors may be instead of, or in addition to, other recognition.</i>
Option Use:	2048 <i>Letter of commendation</i>	<i>A written letter, usually prepared and signed by the senior management of an organization, commending the employee for his or her contribution to and/or achievement in an organization.</i>
Option Use:	2049 <i>Licensure awarded</i>	<i>A credential given to an individual who has fulfilled the minimum predetermined qualifications and standards necessary for legally practicing an occupation.</i>
Option Use:	2407 <i>Job promotion or advancement</i>	<i>Promotion or advancement awarded to an individual in recognition of his/her achievements at work.</i>
Option Use:	9999 <i>Other</i>	

Domain: Student
Section: Non-School and Post-School Experiences

Category: Post-School Education/Training

Information in this category concerns a student's aspirations and plans for post-school vocation, training, and education.

0709 Post-School Training or Education Subject Matter

The nature of the training or education that a student is planning on, interested in, or will be actively pursuing after graduating from or leaving his or her current school of enrollment.

Entity Use: Student

Option Use: 1146 *Agricultural business and production*

Option Use: 1147 *Agricultural sciences*

Option Use: 1148 *Conservation and renewable natural resources*

Option Use: 1149 *Architecture and related programs*

Option Use: 1150 *Area, ethnic and cultural studies*

Option Use: 1151 *Marketing operations/marketing and distributing*

Option Use: 1152 *Communications*

Option Use: 1153 *Communications technologies*

Option Use: 1154 *Computer and information sciences*

Option Use: 2051 *Consumer and homemaking education*

Option Use: 1155 *Personal and miscellaneous services*

Option Use: 1156 *Education*

Domain: Student
Section: Non-School and Post-School Experiences

Category: Post-School Education/Training

Information in this category concerns a student's aspirations and plans for post-school vocation, training, and education.

- Option Use:** 1157 *Engineering*
- Option Use:** 1158 *Engineering-related technologies*
- Option Use:** 2371 *Foreign language and literature*
- Option Use:** 0551 *Home economics*
- Option Use:** 1159 *Vocational home economics*
- Option Use:** 1161 *Law and legal studies*
- Option Use:** 1162 *English language and literature/letters*
- Option Use:** 1163 *Liberal arts and sciences, general studies and humanities*
- Option Use:** 1164 *Library science*
- Option Use:** 1165 *Biological sciences/life sciences*
- Option Use:** 1166 *Mathematics*
- Option Use:** 1168 *Military technologies*
- Option Use:** 0558 *Multi/Interdisciplinary studies*
- Option Use:** 1176 *Parks, recreation, leisure and fitness studies*
- Option Use:** 1177 *Philosophy and religion*

Domain: Student
Section: Non-School and Post-School Experiences

Category: Post-School Education/Training

Information in this category concerns a student's aspirations and plans for post-school vocation, training, and education.

Option Use: 1178 *Theological studies and religious vocations*

Option Use: 1179 *Physical sciences*

Option Use: 1180 *Science technologies*

Option Use: 1181 *Psychology*

Option Use: 1182 *Protective Services*

Option Use: 1183 *Public administration and services*

Option Use: 1167 *Reserve Officers' Training Corp (ROTC)*

Option Use: 1184 *Social sciences and history*

Option Use: 1185 *Construction trades*

Option Use: 1186 *Mechanics and repairers*

Option Use: 1187 *Precision production trades*

Option Use: 1160 *Technology education/industrial arts*

Option Use: 1188 *Transportation and materials moving workers*

Option Use: 1189 *Visual and performing arts*

Option Use: 1369 *Health professions and occupations*

Domain: Student
Section: Non-School and Post-School Experiences

Category: Post-School Education/Training

Information in this category concerns a student's aspirations and plans for post-school vocation, training, and education.

Option Use: 1191 *Business management and administrative services*

Option Use: 9999 *Other*

0710 Education Planned

The extent of postsecondary education a student is planning to pursue after graduating from or leaving his or her current school or enrollment.

Entity Use: Student

Option Use: 1045 *High school diploma or the equivalent (e.g., GED or recognized homeschool)*

Option Use: 1046 *Adult Basic Education Diploma*

Option Use: 0819 *Vocational certificate*

Option Use: 1047 *Formal award, certificate or diploma (less than one year)*

Option Use: 1048 *Formal award, certificate or diploma (more than or equal to one year)*

Option Use: 1049 *Some college but no degree*

Option Use: 1050 *Associate's degree (two years or more)*

Option Use: 1051 *Bachelor's (Baccalaureate) degree (e.g., B.A., A.B., B.S.)*

Option Use: 1052 *Graduate certificate*

Domain: Student
Section: Non-School and Post-School Experiences

Category: Post-School Education/Training

Information in this category concerns a student's aspirations and plans for post-school vocation, training, and education.

Option Use: 1053 *First-professional degree (e.g., D.C. or D.C.M., D.D.S. or D.M.D., M.D., O.D., D.O., D. Phar., Pod.D., D.P.M., D.V.M., L.L.B. or J.D., M.Div., M.H.L., B.D., or Ordination)*

Option Use: 1054 *Master's degree (e.g., M.A., M.S., M. Eng., M.Ed., M.S.W., M.B.A., M.L.S.)*

Option Use: 1055 *Specialist's degree (e.g., Ed.S.)*

Option Use: 1056 *Post-Professional degree*

Option Use: 1057 *Doctoral (Doctor's) degree (e.g., Ph.D., Ed.D.)*

Option Use: 9999 *Other*

0332 Highest Level of Education Completed

The extent of formal instruction an individual has received (e.g., the highest grade in school completed or its equivalent or the highest degree received).

Entity Use: Student

Option Use: 1043 *No school completed*

Option Use: 0789 *Pre-kindergarten*

Option Use: 0805 *Kindergarten*

Option Use: 0790 *First Grade*

Option Use: 0791 *Second Grade*

Option Use: 0792 *Third Grade*

Domain: Student
Section: Non-School and Post-School Experiences

Category: Post-School Education/Training

Information in this category concerns a student's aspirations and plans for post-school vocation, training, and education.

Option Use: 0793 *Fourth Grade*

Option Use: 0794 *Fifth Grade*

Option Use: 0795 *Sixth Grade*

Option Use: 0796 *Seventh Grade*

Option Use: 0798 *Eighth Grade*

Option Use: 0799 *Ninth Grade*

Option Use: 0800 *Tenth Grade*

Option Use: 0801 *Eleventh Grade*

Option Use: 1809 *12th grade, no diploma*

Option Use: 1044 *High school diploma*

Option Use: 2408 *High school completers (e.g.,
certificate of attendance)*

Option Use: 2409 *High school equivalency (e.g.,
GED)*

Option Use: 1046 *Adult Basic Education
Diploma*

Option Use: 0819 *Vocational certificate*

Option Use: 1047 *Formal award, certificate or
diploma (less than one year)*

Domain: Student
Section: Non-School and Post-School Experiences

Category: Post-School Education/Training

Information in this category concerns a student's aspirations and plans for post-school vocation, training, and education.

Option Use: 1048 *Formal award, certificate or diploma (more than or equal to one year)*

Option Use: 1049 *Some college but no degree*

Option Use: 1050 *Associate's degree (two years or more)*

Option Use: 1051 *Bachelor's (Baccalaureate) degree (e.g., B.A., A.B., B.S.)*

Option Use: 1052 *Graduate certificate*

Option Use: 1053 *First-professional degree (e.g., D.C. or D.C.M., D.D.S. or D.M.D., M.D., O.D., D.O., D. Phar., Pod.D., D.P.M., D.V.M., L.L.B. or J.D., M.Div., M.H.L., B.D., or Ordination)*

Option Use: 1054 *Master's degree (e.g., M.A., M.S., M. Eng., M.Ed., M.S.W., M.B.A., M.L.S.)*

Option Use: 1055 *Specialist's degree (e.g., Ed.S.)*

Option Use: 1056 *Post-Professional degree*

Option Use: 1057 *Doctoral (Doctor's) degree (e.g., Ph.D., Ed.D.)*

Option Use: 9999 *Other*

Domain: Student
Section: Non-School and Post-School Experiences

Category: Other Post-School Information

Information in this category pertains to other post-school experience not mentioned above.

0711 Post-School Recognition

The description of honors and recognitions awarded to a former student when he or she pursued an academic or occupational goal.

Entity Use: Student

Option Use: 0996 *No option list available*

0712 Career Objectives

A student's occupational plan or aspirations. (Note: A list of options and their codes can be found in appendix E).

Entity Use: Student

Option Use: 0996 *No option list available*

0713 Military Service Experience

A description of military experience and special training a student acquired while in the service.

Entity Use: Student

Option Use: 0996 *No option list available*

0714 Voting Status

An indication as to whether an individual is registered to vote in public elections.

Entity Use: Student

Option Use: 2052 *Registered*

Option Use: 2053 *Not registered*

Option Use: 2358 *Not eligible to vote*

0715 Other Post-School Accomplishments

Notable post-school activities and accomplishments other than information about employment, education, and military service (e.g., elective offices held and books published).

Entity Use: Student

Option Use: 0996 *No option list available*

Domain: Student
Section: Assessment

Category: Assessment Information

The general classification of an assessment administered to a student based upon the anticipated use of the information it provides.

0146 Identification Code

A unique number or alphanumeric code assigned to a space, room, site, building, individual, organization, or institution by a school, school system, a state, or other agency or entity.

Entity Use: Assessment

Option Use: 0996 *No option list available*

0147 Identification System

A coding scheme that is used for identification and record-keeping purposes by schools, social services, or other agencies to refer to an individual, organization, or institution.

Entity Use: Assessment

Option Use: 0495 *School-assigned number*

Option Use: 0593 *District-assigned number*

Option Use: 0686 *State-assigned number*

Option Use: 0243 *College Board Admission Testing Program (ATP) number*

Option Use: 0254 *American College Testing (ACT) Program number*

Option Use: 0264 *Federal identification number*

Option Use: 0307 *Test contractor assigned assessment number*

Option Use: 0764 *Other federally assigned number*

Option Use: 9999 *Other*

0716 Grade Level when Assessed

The grade level of a student when assessed.

Entity Use: Assessment

Domain: Student
Section: Assessment

Category: Assessment Information

The general classification of an assessment administered to a student based upon the anticipated use of the information it provides.

Option Use: 0787 *Infants/Toddler*

Option Use: 0788 *Preschool*

Option Use: 0789 *Pre-kindergarten*

Option Use: 0805 *Kindergarten*

Option Use: 0790 *First Grade*

Option Use: 0791 *Second Grade*

Option Use: 0792 *Third Grade*

Option Use: 0793 *Fourth Grade*

Option Use: 0794 *Fifth Grade*

Option Use: 0795 *Sixth Grade*

Option Use: 0796 *Seventh Grade*

Option Use: 0798 *Eighth Grade*

Option Use: 0799 *Ninth Grade*

Option Use: 0800 *Tenth Grade*

Option Use: 0801 *Eleventh Grade*

Option Use: 0802 *Twelfth Grade*

Option Use: 0803 *Grade 13*

Domain: Student
Section: Assessment

Category: Assessment Information

The general classification of an assessment administered to a student based upon the anticipated use of the information it provides.

Option Use: 2359 *Postsecondary*

Option Use: 0013 *Adult*

Option Use: 0804 *Ungraded*

Option Use: 9999 *Other*

Domain: Student
Section: Assessment

Category: Score/Results Reporting

This category contains information about assessment results, the manner in which they are presented, and factors which may influence their interpretation.

0259 Score Results

The description of a meaningful raw score or statistical expression of the performance of a student or group of students on an assessment.

Entity Use: Assessment

Option Use: 0996 *No option list available*

0717 Score Interpretation Information

The type of unusual testing conditions that must be known to properly interpret an individual's test score.

Entity Use: Assessment

Option Use: 2054 *Special circumstances
(something unusual occurred
during testing that may have
affected how the student
performed)*

Option Use: 2055 *Nonstandard administration
procedure (e.g., special
accommodations made)*

Option Use: 2056 *Experience only*

Option Use: 2057 *Diagnostic only*

Option Use: 2058 *Experience and diagnostic*

Option Use: 2059 *Alternative assessment for
children with disabilities*

Option Use: 9999 *Other*

0718 Reporting and Documentation

The description of results of a qualitative assessment of a student's performance, progress, or development. Such observations and/or evaluations are often documented in the form of a parent or teacher report, or a student's performance portfolio, and may be used when planning education and care for the student.

Entity Use: Assessment

Option Use: 0996 *No option list available*

Domain: Student
Section: Transportation

Category: Transportation Information

Identifies information about a student's transportation needs and services received.

0719 Transportation Status

Information about whether or not a student is transported to and/or from school or receives services, aid, or payment in lieu of transportation.

Entity Use: Student

Option Use: 2060 *Transported at public expense* The student is transported between home and school at public expense: 1) the parent/guardian is reimbursed for transportation directly; 2) the local education agency receives some state transportation aid; or 3) the local education agency assumes all transportation expenses.

Option Use: 2061 *Transported at reduced public expense* The student is transported between home and school at a reduced fare with the difference in rate subsidized at public expense. This includes situations where the student pays only a portion of the transportation cost to and from school (e.g., reduced rate bus or train tickets).

Option Use: 2062 *Transported, but not at public expense* The student is transported between home and school, but not at public expense. This includes situations where his or her parent/guardian pays the school or education agency for such transportation. Riding in a private vehicle, a motorcycle, and public transportation at student expense are also included.

Option Use: 2063 *Provided room, board, or payment in lieu of transportation* The student is provided room, board, and/or payment in lieu of transportation between home and school.

Option Use: 2064 *Not transported* The student is not transported between home and school, nor does the student receive any payment or service in lieu of transportation. This includes situations in which the student drives, walks, or rides a bicycle.

Option Use: 9999 *Other*

Domain: Student
Section: Transportation

Category: Transportation Information

Identifies information about a student's transportation needs and services received.

0720 State Transportation Aid Qualification

The qualification status of a student entitling the local education agency to receive state transportation aid.

Entity Use: Student

Option Use: 2065 *Qualifies for regular aid* *The local education agency is eligible to receive regular state transportation aid for the student.*

Option Use: 2066 *Qualifies for special education aid* *The local education agency is eligible to receive state transportation aid for the student because of disabilities requiring special education.*

Option Use: 2067 *Does not qualify* *The local education agency is not eligible to receive transportation aid for the student.*

Option Use: 9999 *Other*

Domain: Student
Section: Transportation

Category: Transportation Information

Identifies information about a student's transportation needs and services received.

0721 Transportation at Public Expense Eligibility

The eligibility of a student for transportation between home and school at local public expense because of distance, disability, or other reasons.

Entity Use: Student

Option Use: 2068 *Eligible because of distance* The student is eligible for transportation at public expense because of the distance between home and school.

Option Use: 2069 *Eligible because of disability* The student is eligible for transportation at public expense because of a sensory, physical, mental, or emotional disability.

Option Use: 2070 *Eligible because of disability and distance* The student is eligible for transportation at public expense because of a combination of his or her disability and the distance between home and school.

Option Use: 2071 *Eligible because of hazardous conditions* The student is eligible for transportation at public expense because the route along which he or she must walk is considered to be hazardous for reasons determined by state or local school authorities.

Option Use: 2072 *Eligible because of program for desegregation or integration* The student is eligible for transportation at public expense because a locally initiated or court mandated program for achieving racial or cultural integration or for ending previous segregation.

Option Use: 2073 *Eligible because of special instruction* The student is eligible for transportation at public expense to other facilities to receive specialized instruction such as vocational training or magnet programs.

Option Use: 2074 *Not eligible* The student is not eligible for transportation at public expense between home and school.

Option Use: 9999 *Other*

Domain: Student
Section: Transportation

Category: Transportation Information

Identifies information about a student's transportation needs and services received.

0722 Special Accommodation Requirements

Specific requirements needed to accommodate a student's physical needs, which may include special equipment installed in a vehicle or a special arrangement for transportation.

Entity Use: Student

Option Use: 0996 No option list available

Domain: Student
Section: Transportation

Category: Distance/Time Information

Information about the distance and time a student must travel to school.

0723 Distance From Home to School

The distance between a student's residence and the school measured according to state or local regulations.

Entity Use: Student

Option Use: 0996 No option list available

0724 Total Distance Transported

The total round-trip distance the student travels between his or her transfer point or bus stop and school (including the subsequent return trip).

Entity Use: Student

Option Use: 0996 No option list available

0725 Length of Time Transported

The usual time a student spends in a vehicle when riding from his or her transfer point or bus stop to the school (including the subsequent return trip).

Entity Use: Student

Option Use: 0996 No option list available

Domain: Student
Section: Health Conditions
Category: Identifiers

This category includes a student's health record identification number, descriptive measurements of height and weight, and identification of hair and eye colors, and outstanding birthmarks that might be recorded over a period of time.

0146 Identification Code

A unique number or alphanumeric code assigned to a space, room, site, building, individual, organization, or institution by a school, school system, a state, or other agency or entity.

Entity Use: Student

Option Use: 0996 *No option list available*

0147 Identification System

A coding scheme that is used for identification and record-keeping purposes by schools, social services, or other agencies to refer to an individual, organization, or institution.

Entity Use: Student

Option Use: 0339 *Health record number*

Option Use: 0338 *Medicaid number*

Option Use: 0495 *School-assigned number*

Option Use: 0593 *District-assigned number*

Option Use: 0686 *State-assigned number*

Option Use: 0264 *Federal identification number*

Option Use: 0879 *Migrant number*

Option Use: 0004 *Social Security administration number*

Option Use: 0113 *US government Visa number*

Domain: Student
Section: Health Conditions
Category: Identifiers

This category includes a student's health record identification number, descriptive measurements of height and weight, and identification of hair and eye colors, and outstanding birthmarks that might be recorded over a period of time.

Option Use: 0164 *Family unit number*

Option Use: 9999 *Other*

0726 Height

A measurement of an individual from head to sole with shoes removed.

Entity Use: Student

Option Use: 0996 *No option list available*

0727 Weight

A measurement of an individual's heaviness (in ordinary clothing with shoes removed) as determined by weighing.

Entity Use: Student

Option Use: 0996 *No option list available*

0728 Hair Color

The color that best describes an individual's hair.

Entity Use: Student

Option Use: 0996 *No option list available*

0729 Eye Color

The color that best describes an individual's eyes.

Entity Use: Student

Option Use: 2075 *Black*

Option Use: 2081 *Blue*

Option Use: 2077 *Brown*

Domain: Student
Section: Health Conditions
Category: Identifiers

This category includes a student's health record identification number, descriptive measurements of height and weight, and identification of hair and eye colors, and outstanding birthmarks that might be recorded over a period of time.

Option Use: 2083 *Green*

Option Use: 2084 *Hazel*

Option Use: 2079 *Red*

Option Use: 2086 *Violet*

Option Use: 9999 *Other*

0730 Birthmark

A mole, mark, or blemish present on the body from birth.

Entity Use: Student

Option Use: 0996 *No option list available*

0731 Blood Type

An indication of the group into which an individual's blood is classified with reference to the type of agglutinin of its corpuscles and its Rh. factor.

Entity Use: Student

Option Use: 2372 *Type A Positive*

Option Use: 2373 *Type A Negative*

Option Use: 2374 *Type B Positive*

Option Use: 2375 *Type B Negative*

Option Use: 2376 *Type AB Positive*

Domain: Student
Section: Health Conditions
Category: Identifiers

This category includes a student's health record identification number, descriptive measurements of height and weight, and identification of hair and eye colors, and outstanding birthmarks that might be recorded over a period of time.

Option Use: 2377 *Type AB Negative*

Option Use: 2378 *Type O Positive*

Option Use: 2379 *Type O Negative*

0775 Blood Test Type

An instance in which a sample of an individual's blood is withdrawn and examined. Examples of blood tests include phenylketonuria (P.K.U.), serological test for syphilis (S.T.S.), human immunodeficiency virus (H.I.V.), hemoglobin (HGH), hematocrit (HCT), complete blood count (C.B.C.), blood type (Rh factor), and sickle cell testing.

Entity Use: Student

Option Use: 0996 *No option list available*

Domain: Student
Section: Health Conditions
Category: Identifiers

This category includes a student's health record identification number, descriptive measurements of height and weight, and identification of hair and eye colors, and outstanding birthmarks that might be recorded over a period of time.

0146 Identification Code

A unique number or alphanumeric code assigned to a space, room, site, building, individual, organization, or institution by a school, school system, a state, or other agency or entity.

Entity Use: Service Provider

Option Use: 0996 *No option list available*

0147 Identification System

A coding scheme that is used for identification and record-keeping purposes by schools, social services, or other agencies to refer to an individual, organization, or institution.

Entity Use: Service Provider

Option Use: 0495 *School-assigned number*

Option Use: 0593 *District-assigned number*

Option Use: 0686 *State-assigned number*

Option Use: 0264 *Federal identification number*

Option Use: 0276 *Dunn and Bradstreet number
(e.g., DUNS number)*

Option Use: 0764 *Other federally assigned
number*

Option Use: 9999 *Other*

Domain: Student
Section: Health Conditions
Category: Oral Health

The condition of an individual's mouth or oral cavity; more specifically the condition of the hard tissues (i.e., teeth and jaws) and the soft tissues (i.e., gums, tongue, lips, palate, mouth floor, and inner cheeks). Good oral health denotes the absence of clinically manifested disease or abnormalities of the oral cavity.

0732 Number of Teeth

The number of natural teeth present or erupting.

Entity Use: Student

Option Use: 0996 *No option list available*

0733 Number of Permanent Teeth Lost

The number of permanent teeth lost naturally or due to extraction or accident.

Entity Use: Student

Option Use: 0996 *No option list available*

0734 Number of Teeth Decayed

The number of natural teeth present with obvious decay.

Entity Use: Student

Option Use: 0996 *No option list available*

0735 Number of Teeth Restored

The number of natural teeth present that have dental restoration (e.g., by filling and/or capping).

Entity Use: Student

Option Use: 0996 *No option list available*

0736 Occlusion Condition

The relationship between the biting surfaces of the upper and lower teeth when they are in contact.

Entity Use: Student

Option Use: 2087 *Normal occlusion* *Upper and lower teeth close together normally.*

Option Use: 2088 *Mild malocclusion* *Some upper and/or lower teeth are out of normal alignment.*

Domain: Student
Section: Health Conditions
Category: Oral Health

The condition of an individual's mouth or oral cavity; more specifically the condition of the hard tissues (i.e., teeth and jaws) and the soft tissues (i.e., gums, tongue, lips, palate, mouth floor, and inner cheeks). Good oral health denotes the absence of clinically manifested disease or abnormalities of the oral cavity.

Option Use: 2089 *Moderate malocclusion* Most upper and lower teeth do not close together normally.

Option Use: 2090 *Severe malocclusion* Upper and lower teeth are extensively misaligned. The individual exhibits severe overbite or overjet.

0737 Gingival (Gum) Condition

The condition of the gums according to the extent of deviation from the normal state.

Entity Use: Student

Option Use: 2091 *Normal gums* Gums are firm, stippled and appear healthy

Option Use: 2092 *Mild gum deviation* Gums appear inflamed.

Option Use: 2093 *Moderate gum deviation* Gums bleed slightly and are enlarged around one or more teeth.

Option Use: 2094 *Severe gum deviation* Gums are swollen, bleed readily, and pus is present.

0738 Oral Soft Tissue Condition

The condition of the tongue, lips, palate, floor of mouth, and inner cheeks.

Entity Use: Student

Option Use: 2095 *Normal tissue* Tissues appear healthy.

Option Use: 2096 *Mild tissue deviation* Tissues have slight bleeding and/or enlargement.

Option Use: 2097 *Moderate tissue deviation* Tissues exhibit a lesion of small size (e.g., a cold sore or cold blister) which has persisted for fewer than 10 days.

Option Use: 2098 *Severe tissue deviation* Tissues exhibit an obvious lesion (e.g., an ulcer or new growth) which has persisted for more than 10 days.

Domain: Student
Section: Health Conditions
Category: Oral Health

The condition of an individual's mouth or oral cavity; more specifically the condition of the hard tissues (i.e., teeth and jaws) and the soft tissues (i.e., gums, tongue, lips, palate, mouth floor, and inner cheeks). Good oral health denotes the absence of clinically manifested disease or abnormalities of the oral cavity.

0739 Dental Prosthetics

The description of a placement of artificial teeth and other devices used to replace or correct dental problems.

Entity Use: Student

Option Use: 2099 *Partial denture* One or more partial dentures, fixed or removable.

Option Use: 2100 *Full denture* A full upper and/or lower denture (plate).

0740 Orthodontic Appliances

The description of a placement of braces, wires, retainers, or other equipment used to correct abnormally aligned or positioned teeth.

Entity Use: Student

Option Use: 0996 *No option list available*

Domain: Student
Section: Health Conditions
Category: Maternal and Pre-Natal Condition

The condition as well as the type and extent of medical care received by a student's mother prior to the birth of the student.

0741 Initial Pre-Natal Visit (Gestational Age)

The number of months in gestational age at which a woman first had an office visit to a doctor or other qualified medical professional regarding the pregnancy.

Entity Use: Student

Option Use: 0996 No option list available

0742 Total Number of Pre-Natal Visits During Pregnancy

The total number of times a woman visited a doctor or a qualified medical professional from the time the pregnancy was confirmed until the birth of the child.

Entity Use: Student

Option Use: 0996 No option list available

0743 Total Weight Gain During Pregnancy

The total number of pounds a pregnant woman gained in weight from the beginning of the pregnancy until the birth of the child.

Entity Use: Student

Option Use: 0996 No option list available

Domain: Student
Section: Health Conditions
Category: Conditions at Birth

Information regarding the health and/or other medical conditions observed or measured at a student's birth.

0744 Weight at Birth

The weight of a child at birth in pounds and ounces.

Entity Use: Student

Option Use: 0996 *No option list available*

0745 Gestational Age at Birth

The gestational age of a child at birth in number of weeks.

Entity Use: Student

Option Use: 0996 *No option list available*

0746 Health Condition at Birth

The description of a child's medical and health condition observed or diagnosed at birth which may indicate the need for further medical care or assessment. Such conditions may include anoxia, premature birth, low birth weight (less than 2500 grams/ 5 pounds 8 ounces), respiratory distress syndrome, and metabolic or central nervous system disorders.

Entity Use: Student

Option Use: 0996 *No option list available*

Domain: Student
Section: Health Conditions
Category: Health History

A record of an individual's afflictions, conditions, injuries, accidents, treatments, and procedures.

0747 Diseases, Illnesses, and Other Health Conditions

An instance in which an individual has contracted a disease, illness, or other health condition (e.g., pregnancy).

Entity Use: Student

Option Use: 0996 *No option list available*

0748 Medical Treatment

A medical procedure (including surgery) an individual has undergone which might or does affect his or her school performance.

Entity Use: Student

Option Use: 0996 *No option list available*

0749 School Health Emergency Action

An emergency administration of medication, provision of medical procedures, or care for serious injuries (those requiring immediate attention from a health care provider and causing a student to miss more than one-half day of school) a student receives during the hours of school attendance or while he or she is under the guidance and care of school staff members.

Entity Use: Student

Option Use: 0996 *No option list available*

0356 Medical Condition Type

The code for the description of an injury that was sustained that might or does affect an individual's performance. (Note: A list of medical condition types and codes can be found in appendix F).

Entity Use: Student

Option Use: 0996 *No option list available*

0357 Injury Description

A description of the circumstances surrounding the injury of an individual, including information collected from a witness.

Entity Use: Student

Domain: Student
Section: Health Conditions
Category: Health History

A record of an individual's afflictions, conditions, injuries, accidents, treatments, and procedures.

Option Use: 0996 *No option list available*

0750 Substance Abuse Description

A description of an instance during which an individual is known to have used licit or illicit drugs (e.g., heroin, amphetamines, barbiturates, prescription drugs, or alcohol) in an amount, frequency, and/or pattern of use that interfered with his or her psychological, physiological, social, and/or academic functioning.

Entity Use: Student

Option Use: 0996 *No option list available*

0751 Routine Health Care Procedure Required at School

A non-emergency health care procedure (e.g., scoliosis test) or medication administered by a qualified school staff member during the hours of school attendance or while he or she is under the guidance and care of school staff members.

Entity Use: Student

Option Use: 0996 *No option list available*

0752 Health Condition Progress Report

A periodic update on a continuing health concern or medical treatment an individual may be experiencing.

Entity Use: Student

Option Use: 0996 *No option list available*

0753 Health Care History Episode Date

The month, day, and year of diagnosis, treatment, or update of any health condition an individual may have experienced.

Entity Use: Student

Option Use: 0996 *No option list available*

Domain: Student
Section: Health Conditions
Category: Medical Evaluations

A record of diagnostic examinations an individual may undergo for identification or evaluation of a medical process or condition.

0760 Overall Diagnosis/Interpretation of Vision

An appraisal of an individual's vision, including consideration of both test results and other factors.

Entity Use: Student

Option Use: 2104 *No significant visual impairment* *An individual who does not have visual impairment, muscle imbalance, glaucoma, refractive error, amblyopia, or any other condition that adversely affects his or her educational performance or visual acuity.*

Option Use: 2105 *Slight or mild visual impairment* *An individual whose visual acuity measures below normal for his or her age (e.g., below 20/20 on the Snellen scale), or whose vision is impaired in any of its functions, as manifested by imperfect depth perception, faulty muscular action, color blindness, or a limited field of vision (poor peripheral vision or poor central vision). Such impairment, however, is not of the severity as to adversely affect the normal functioning of the individual.*

Option Use: 2106 *Partially seeing* *An individual who has severely impaired vision but has sufficient residual vision (with correction) to include the perception of printed materials as a means of learning.*

Option Use: 2107 *Blind* *An individual who is sightless or who has such limited vision that he or she must rely on hearing and touch as a chief means of learning.*

0761 Overall Diagnosis/Interpretation of Hearing

An appraisal of an individual's hearing, including consideration of both test results and other factors.

Entity Use: Student

Option Use: 2108 *No significant hearing impairment* *An individual who has no hearing loss, or a loss of less than 20 decibels in the better ear.*

Option Use: 2109 *Mild hearing impairment* *An individual who has a hearing loss between 21 and 40 decibels in the better ear.*

Domain: Student
Section: Health Conditions
Category: Medical Evaluations

A record of diagnostic examinations an individual may undergo for identification or evaluation of a medical process or condition.

Option Use: 2110 *Moderate hearing impairment* An individual who has a hearing loss between 41 and 55 decibels in the better ear.

Option Use: 2111 *Moderate severe hearing impairment* An individual who has a hearing loss between 56 and 70 decibels in the better ear.

Option Use: 2112 *Severe hearing impairment* An individual who has a hearing loss between 71 and 90 decibels in the better ear.

Option Use: 2113 *Profound hearing impairment* An individual who has a hearing loss of 91 decibels or more in the better ear.

0762 Overall Diagnosis/Interpretation of Speech and Language

An appraisal of an individual's speech and language, including consideration of both test results and other factors.

Entity Use: Student

Option Use: 2114 *No significant speech impairment* The normal range of patterns in speech and language development.

Option Use: 2115 *Articulation disorder* The atypical production of speech sounds characterized by substitutions, omissions, additions or distortions that may interfere with intelligibility.

Option Use: 2116 *Fluency disorder* An interruption in the flow of speaking characterized by atypical rate, rhythm, and repetitions in sounds, syllables, words, and phrases. This may be accompanied by excessive tension, struggle behavior, and secondary mannerisms.

Option Use: 2117 *Voice disorder* Abnormal production and/or absences of vocal quality, pitch, loudness, resonance, and/or duration, which are inappropriate for an individual's age and/or sex.

Domain: Student
Section: Health Conditions
Category: Medical Evaluations

A record of diagnostic examinations an individual may undergo for identification or evaluation of a medical process or condition.

Option Use: 2118 *Language disorder* *Impaired comprehension and/or use of spoken, written, and/or other symbol systems. The disorder may involve the form, content, and/or function language in any combination.*

Option Use: 9999 *Other*

0763 Service Alternatives

A professional opinion of an evaluator as to whether corrective or rehabilitative services are required for an individual (e.g., speech therapy) because of his or her condition or impairment.

Entity Use: Student

Option Use: 2120 *Special assistance needed* *The identified condition is believed to require corrective equipment or services.*

0764 Corrective Equipment Prescribed

A description of the corrective equipment (e.g., contact lenses, glasses, or hearing aid) that an individual's condition necessitates.

Entity Use: Student

Option Use: 0996 *No option list available*

0765 Corrective Equipment Purpose

A description of the reason for or the prescribed use of corrective equipment.

Entity Use: Student

Option Use: 0996 *No option list available*

0766 Diagnosis of Causative Factor (Condition)

An evaluation of the physiological reason for an individual's condition or impairment by a qualified health care provider.

Entity Use: Student

Option Use: 0996 *No option list available*

Domain: Student
Section: Health Conditions
Category: Medical Evaluations

A record of diagnostic examinations an individual may undergo for identification or evaluation of a medical process or condition.

0767 Condition Onset Date

The month, day, and year of the onset of a condition.

Entity Use: Student

Option Use: 0996 *No option list available*

Domain: Student
Section: Health Conditions
Category: Medical Evaluations

A record of diagnostic examinations an individual may undergo for identification or evaluation of a medical process or condition.

0754 Evaluation Sequence

An indication of the sequence of the evaluation.

Entity Use: Health Evaluation

Option Use: 2101 *Initial evaluation*

Option Use: 2102 *Review evaluation*

Option Use: 2103 *Screening evaluation*

0340 Medical Examination Type

A designation of the specific type of test administered to an individual for the purpose of screening or evaluating a medical condition, process, or impairment.

Entity Use: Health Evaluation

Option Use: 1076 *Vision evaluation* *An examination used to measure an individual's ability to see.*

Option Use: 1077 *Hearing evaluation* *An examination used to measure an individual's ability to perceive sounds.*

Option Use: 1078 *Speech and language evaluation* *An examination used to measure an individual's ability to communicate orally with others.*

Option Use: 1079 *Routine physical examination/screening* *A physical examination used to assess an individual's general health condition.*

Option Use: 1080 *Special physical examination* *A physical examination used to diagnose the causes of specific symptoms or problems, including those performed during an emergency.*

Domain: Student
Section: Health Conditions
Category: Medical Evaluations

A record of diagnostic examinations an individual may undergo for identification or evaluation of a medical process or condition.

Option Use: 1081 *Physical examination for sports participation* An examination used to determine an individual's fitness to participate in the physical education program and/or interscholastic athletics. This examination is often required by an education institution, or local or state agency. (Not generally used for staff.)

Option Use: 1082 *Employment evaluation* An examination used to assess an individual's condition relative to requirements for employment (e.g., tuberculosis tests and chest x-rays).

Option Use: 1083 *Psychological evaluation* An examination used to assess an individual's emotional, attitudinal, or behavioral condition.

Option Use: 9999 *Other*

0755 Medical Examination Instrument Description/Title

The description or title of an evaluative instrument (e.g., a specific chart or mechanical device) that has been used to identify or evaluate an individual's health condition (e.g., Snellen Illiterate "E" Test, Snellen Alphabet Test, Pure Tone Audiometric Test, Speech Discrimination Test-Unaided and Aided, Mantoux Tuberculosis test, or sickle cell anemia blood test).

Entity Use: Health Evaluation

Option Use: 0996 *No option list available*

0341 Medical Examination Date

The month, day, and year on which a health evaluation occurred.

Entity Use: Health Evaluation

Option Use: 0996 *No option list available*

Domain: Student
Section: Health Conditions
Category: Medical Evaluations

A record of diagnostic examinations an individual may undergo for identification or evaluation of a medical process or condition.

0756 Uncorrected Score/Results

A qualitative or quantitative description or indicator of an individual's health status, condition, performance, or assessed ability without the assistance of corrective equipment. This is recorded after a medical examination is performed.

Entity Use: Health Evaluation

Option Use: 0996 No option list available

0757 Corrected Score/Results

A revised qualitative or quantitative description or indicator of an individual's health status, condition, performance, or assessed ability with the assistance of corrective equipment. This is recorded after a medical examination is performed.

Entity Use: Health Evaluation

Option Use: 0996 No option list available

0758 Medical Examination Unit of Measure

The scale or standard by which the score or results of a medical examination are measured or compared (e.g., fractional notation referring to distance/smallest line read for vision, decibels for hearing loss, or hertz for sound frequency).

Entity Use: Health Evaluation

Option Use: 0996 No option list available

0759 Blood Pressure

An indication of an individual's blood pressure as measured by a qualified health care provider, usually expressed in terms of systolic pressure relative to diastolic pressure.

Entity Use: Health Evaluation

Option Use: 0996 No option list available

Domain: Student
Section: Health Conditions
Category: Disabling Conditions

Current health conditions (e.g., orthopedic, neurological, cardiac, or respiratory) that have been identified by a health care provider or other qualified evaluator and may incapacitate an individual in any way.

0768 Primary Disability Type

The major or overriding disability condition that best describes an individual's impairment.

Entity Use: Student

Option Use: 2121 *Autistic/Autism*

A developmental disability significantly affecting verbal and non-verbal communication and social interaction, generally evident before age three that adversely affects an individual's educational performance. Other characteristics often associated with autism are engagement in repetitive activities and stereotyped movements, resistance to environmental change or change in daily routines, and unusual responses to sensory experiences. The term does not apply if an individual's educational performance is adversely affected primarily because the individual has an emotional disturbance.

Option Use: 2122 *Deaf-blindness*

Concomitant hearing and visual impairments that cause such severe communication and other developmental and educational problems that an individual with deaf-blindness cannot be accommodated in special education programs solely for deaf or blind individuals.

Option Use: 2123 *Hearing impairment*

A hearing impairment, whether permanent or fluctuating, (which would not be considered to be a state of deafness) that adversely affects an individual's educational performance.

Option Use: 2124 *Mental retardation*

A state of significantly below-average general intellectual functioning existing concurrently with deficits in adaptive behavior that is manifested during the developmental period, which adversely affects an individual's educational performance.

Domain: Student
Section: Health Conditions
Category: Disabling Conditions

Current health conditions (e.g., orthopedic, neurological, cardiac, or respiratory) that have been identified by a health care provider or other qualified evaluator and may incapacitate an individual in any way.

Option Use: 2125 *Multiple disabilities*

Concomitant impairments (e.g., mental retardation-blind or mental retardation-orthopedic impairments), the combination of which causes such severed educational problems that an individual cannot be accommodated in special education programs solely for one of the impairments. This term does not include deaf-blindness.

Option Use: 2126 *Orthopedic impairment*

A severe orthopedic impairment which adversely affects an individual's educational performance. The term includes impairments caused by congenital anomaly (e.g., clubfoot or absence of some member), impairments caused by some disease (e.g., poliomyelitis or bone tuberculosis), and impairments from other causes (e.g., cerebral palsy, amputations, and fractures or burns which cause contractures).

Option Use: 2127 *Emotional disturbance*

Either: 1) A condition exhibiting one or more of the following characteristics over a long period of time and to a marked degree, which adversely affects an individual's educational performance:

- a. An inability to learn that cannot be explained by intellectual, sensory, or health factors;*
- b. An inability to build or maintain satisfactory interpersonal relationships with peers and teachers;*
- c. Inappropriate types of behaviors or feelings under normal circumstances;*
- d. A general pervasive mood of unhappiness or depression;*
- e. A tendency to develop physical symptoms or fears associated with personal or school problems.*

or, 2) A schizophrenic individual. This term does not include those who are socially maladjusted unless it is determined that they have a serious emotional disturbance.

Domain: Student
Section: Health Conditions
Category: Disabling Conditions

Current health conditions (e.g., orthopedic, neurological, cardiac, or respiratory) that have been identified by a health care provider or other qualified evaluator and may incapacitate an individual in any way.

- Option Use:** 2128 *Specific learning disability* *A disorder in one or more of the basic psychological processes involved in understanding or in using language whether spoken or written, which may manifest itself as an imperfect ability to listen, think, speak, read, write, spell, or perform mathematical calculations. The term includes such conditions as perceptual disabilities, brain injury, minimal brain dysfunction, dyslexia, and developmental aphasia. The term does not include individuals who have learning problems which are primarily the result of visual, hearing, or motor disabilities, mental retardation, emotional disturbance, or environmental, cultural, or economic disadvantage.*
- Option Use:** 2129 *Speech or language impairment* *A communication disorder such as stuttering, impaired articulation, and language or voice impairments which adversely affect an individual's educational performance.*
- Option Use:** 2130 *Traumatic brain injury* *An acquired injury to the brain caused by an external physical force resulting in total or partial functional disability or psychosocial impairment, which adversely affects an individual's educational performance. The term includes open or closed head injuries resulting in impairments in one or more areas including cognition, language, memory, attention, reasoning, abstract thinking, judgment, problem-solving, sensory, perceptual and motor abilities, psychosocial behavior, physical functions, information processing, and speech. The term does not include brain injuries that are congenital or degenerative, or brain injuries induced by birth trauma.*
- Option Use:** 2131 *Visual impairment* *A visual impairment which, even with correction, adversely affects an individual's educational performance. The term includes both partially seeing and blind individuals.*

Domain: Student
Section: Health Conditions
Category: Disabling Conditions

Current health conditions (e.g., orthopedic, neurological, cardiac, or respiratory) that have been identified by a health care provider or other qualified evaluator and may incapacitate an individual in any way.

- Option Use:** 2132 *Other health impairment* *A condition that causes limited strength, vitality, or alertness to environmental stimuli, that results in limited alertness with respect to the educational environment, that is due to chronic or acute health problems such as asthma, attention deficit disorder or condition, hemophilia, lead poisoning, leukemia, nephritis, rheumatic fever, and sickle cell anemia, and which adversely affects an individual's educational performance.*
- Option Use:** 2133 *Deafness* *A hearing impairment that is so severe that the child is impaired in processing linguistic information through hearing, with or without amplification, that adversely affects a child's educational performance.*
- Option Use:** 2134 *Developmental delay* *Each state determines the definition of this term to be used by that state. The definition must: 1) specify that a child may be determined to be eligible if the child has a delay in one or more of the following developmental areas: cognitive development, physical development, including vision and hearing, language and speech development, psychosocial development, or self-help skills; 2) designate the levels of functioning, or other criteria, that will be used in determining a child's eligibility as a result of a developmental delay; and 3) describe the procedures the State will use to determine the existence of a developmental delay in each developmental area.*

Domain: Student

Section: Health Conditions

Category: Disabling Conditions

Current health conditions (e.g., orthopedic, neurological, cardiac, or respiratory) that have been identified by a health care provider or other qualified evaluator and may incapacitate an individual in any way.

Option Use: 2135 *Infants and toddlers with disabilities*

Individuals from birth through age 2 who need early intervention services because they, 1) are experiencing developmental delays, as measured by appropriate diagnostic instruments and procedures, in one or more of the following areas:

- a. Cognitive development;*
- b. Physical development, including vision and hearing;*
- c. Communication development;*
- d. Social or emotional development;*
- e. Adaptive development;*

or, 2) have a diagnosed physical or mental condition that has a high probability of resulting in developmental delay. The term may also include, at a state's discretion, children from birth through age 2 who are at risk of having substantial developmental delays if early intervention services are not provided.

0769 Qualified Individual with Disabilities under Section 504 of the Rehabilitation Act

The qualified individual is a person with a disability who has a physical or mental impairment that substantially limits one or more major life activities, has a record of such an impairment, or is regarded as having such an impairment.

The qualified individual is a person with a disability who meets one of the following conditions: is of an age during which it is mandatory, under state law, to provide such services to persons with disabilities; is of an age during which persons without disabilities are provided such services; OR a person for whom a state is required to provide a free appropriate public education under the Individuals with Disabilities Education Act (IDEA).

Entity Use: Student

Option Use: 0002 *Yes*

Option Use: 0232 *No*

Domain: Student

Section: Health Conditions

Category: Disabling Conditions

Current health conditions (e.g., orthopedic, neurological, cardiac, or respiratory) that have been identified by a health care provider or other qualified evaluator and may incapacitate an individual in any way.

0770 Qualified Individual with a Disability under the Individuals with Disabilities Act (IDEA)

The qualified individual is a person with mental retardation, hearing impairments (including deafness), speech or language impairments, visual impairments (including blindness), deaf-blindness, serious emotional disturbance (hereinafter referred to as "emotional disturbance"), orthopedic impairments, autism, traumatic brain injury, multiple disabilities, other health impairments, or specific learning disabilities. In addition, for individuals from birth to age 2 and individuals between the ages of 3 and 9, the qualified individual may be one who is experiencing developmental delays, as defined by the state and as measured by appropriate diagnostic instruments and procedures, in one or more of the following areas: physical development, cognitive development, social or emotional development, adaptive development; and one who, by reason thereof, needs special education and related services.

Entity Use: Student

Option Use: 0002 Yes

Option Use: 0232 No

0771 Qualified Individual with Disabilities under the Americans with Disabilities Act

The qualified individual is an individual with a disability who, with or without reasonable modifications to rules, policies, or practices, the removal of architectural, communication, or transportation barriers, or the provision of auxiliary aids and services, meets the essential eligibility requirements for the receipt of services or the participation in programs or activities provided by a public entity.

Entity Use: Student

Option Use: 0002 Yes

Option Use: 0232 No

0772 Disability Level

The degree of disability as determined by a qualified evaluator (e.g., mild mental retardation, moderate mental retardation, severe mental retardation).

Entity Use: Student

Option Use: 0996 No option list available

Domain: Student

Section: Health Conditions

Category: Disabling Conditions

Current health conditions (e.g., orthopedic, neurological, cardiac, or respiratory) that have been identified by a health care provider or other qualified evaluator and may incapacitate an individual in any way.

0773 Secondary Disability Type

A secondary disability condition that is identified with an individual, as distinguished from a primary disability.

Entity Use: Student

Option Use: 0996 *No option list available*

0774 Tertiary Disability Type

A tertiary disability condition that is identified with an individual, as distinguished from a primary disability.

Entity Use: Student

Option Use: 0996 *No option list available*

Domain: Student

Section: Health Conditions

Category: Medical Laboratory Tests

Instances in which specific medical laboratory tests are applied to determine the condition or functionality of body parts or systems or to identify diseases and abnormalities.

0775 Blood Test Type

An instance in which a sample of an individual's blood is withdrawn and examined. Examples of blood tests include phenylketonuria (P.K.U.), serological test for syphilis (S.T.S.), human immunodeficiency virus (H.I.V.), hemoglobin (HGH), hematocrit (HCT), complete blood count (C.B.C.), blood type (Rh factor), and sickle cell testing.

Entity Use: Student

Option Use: 0996 No option list available

0776 Tuberculosis Test Type

An instance in which a controlled amount of tuberculin is applied to an individual to determine the presence or absence of a tuberculosis infection. Examples of specific procedures include the Mantoux test, the patch test, the tine test, and the Von Pirquet test.

Entity Use: Student

Option Use: 0996 No option list available

0777 Medical Laboratory Procedure Results

Significant or relevant conclusions drawn by qualified personnel about an individual's medical condition based on information gained from medical laboratory procedures.

Entity Use: Student

Option Use: 0996 No option list available

Domain: Student
Section: Health Conditions
Category: Immunizations

Instances in which an individual is protected or immunized against specific diseases by inoculation or vaccination, or by having previously contracted a disease.

0352 Immunization Type

An indication of the type of immunization that an individual has satisfactorily received.

Entity Use: Student

Option Use: 0996 *No option list available*

0353 Immunizations Mandated by State Law for Participation

An indication that an immunization is specifically required by an organization or governing body. Some diseases for which immunizations are most frequently required include: Diphtheria, Hepatitis B, Influenza, Mumps, Pertussis (whooping cough), Poliomyelitis, Rubella (German measles), Rubeola (measles), Small Pox, Tetanus, Tuberculosis (BCG), and Rh. Immune Globulin.

Entity Use: Student

Option Use: 1102 *Required*

Option Use: 1103 *Not required*

0354 Immunization Date

The month, day, and year on which an individual receives an immunization.

Entity Use: Student

Option Use: 0996 *No option list available*

0355 Immunization Status Code

An indication of circumstances or situations affecting the immunizations of an individual.

Entity Use: Student

Option Use: 1104 *First inoculation*

Option Use: 1105 *Second inoculation*

Option Use: 1106 *Third inoculation*

Domain: Student
Section: Health Conditions
Category: Immunizations

Instances in which an individual is protected or immunized against specific diseases by inoculation or vaccination, or by having previously contracted a disease.

Option Use: 1107 *Fourth inoculation*

Option Use: 1108 *Fifth inoculation*

Option Use: 1109 *Sixth inoculation*

Option Use: 1110 *Seventh inoculation*

Option Use: 1111 *Eighth inoculation*

Option Use: 1112 *Ninth inoculation*

Option Use: 1113 *Medical exemption*

Option Use: 1114 *Personal exemption*

Option Use: 1115 *Religious exemption*

Option Use: 2392 *Legal/state exemption*

Option Use: 1116 *Already had the disease*

Domain: Student
Section: Health Conditions
Category: Nutrition

Information about an individual's dietary habits, needs, and limitations.

0837 Special Diet Considerations

Any regimen of special or limited food and drink intake chosen voluntarily for medical, religious, or personal reasons, or prescribed for health reasons.

Entity Use: Student

Option Use: 0996 *No option list available*

Domain: Student
Section: Health Conditions
Category: Referrals

The act of directing an individual to a qualified health care provider for medical assistance, health, evaluation, or information.

0778 Referral Purpose

The general reason an individual was referred for examination and assistance.

Entity Use: Student

Option Use: 2136 *Physical, health, sensory, and related conditions* Instances in which an individual is referred for examination and assistance because of physical, health, sensory, and related problems.

Option Use: 2137 *School work or for intellectual, social, or emotional reasons* Instances in which an individual is referred for diagnosis, assistance, or guidance with respect to his or her school work or for intellectual, social, or emotional reasons.

0779 Referral Cause

The specific condition or reason indicating that a referral is necessary or advisable (e.g., emotional problems, retarded reading skill development, difficulty with oral communication).

Entity Use: Student

Option Use: 0996 *No option list available*

0780 Referral Date

The month, day, and year on which an individual is referred to a specialized health care provider.

Entity Use: Student

Option Use: 0996 *No option list available*

0781 Referral Completion Date

The month, day, and year on which an individual is received, evaluated, and examined by a specialized health care provider as a consequence of a referral.

Entity Use: Student

Option Use: 0996 *No option list available*

Domain: Student
Section: Health Conditions
Category: Referrals

The act of directing an individual to a qualified health care provider for medical assistance, health, evaluation, or information.

0782 Referral Completion Report

The nature of action taken by the health care provider to whom the referral was made.

Entity Use: Student

Option Use: 0996 *No option list available*

Domain: Student
Section: Health Conditions
Category: Limitations on School Activities

The circumstance or situation in which an individual's participation in the regular school program is modified or precluded.

0783 Limitation Description

A description of any specific modified activity, including alternative placement (e.g., homebound and special programs) permitted or prescribed for an individual.

Entity Use: Student

Option Use: 0996 *No option list available*

0784 Limitation Cause

A description of the reason for imposing or allowing the restriction or limitation on an individual's school activities.

Entity Use: Student

Option Use: 0996 *No option list available*

0785 Limitation Beginning Date

The month, day, and year on which an authorized evaluator recommends that the limitation of activity be instituted.

Entity Use: Student

Option Use: 0996 *No option list available*

0786 Limitation Ending Date

The month, day, and year on which an authorized evaluator recommends that the limitation of activity be disregarded.

Entity Use: Student

Option Use: 0996 *No option list available*

Domain: Student
Section: Health Conditions
Category: Health Care Provider

A professional individual with the responsibility to provide any of a variety of health care services to a student.

0787 Provider Type

A designation of the occupation of an individual who is responsible for providing a student with health care (e.g., physician, surgeon, nurse, psychiatrist, pharmacist, or midwife).

Entity Use: Service Provider

Option Use: 0996 *No option list available*

0788 Provider Specialty

A designation of the particular professional discipline in which a health care provider's training and experience is focused (e.g., orthopedic surgery, urology, or psychiatry).

Entity Use: Service Provider

Option Use: 0996 *No option list available*

0789 Provider Authority

An indication of the relationship of the health care provider to the patient.

Entity Use: Service Provider

Option Use: 2138 *School provider*

Option Use: 2139 *Personal/family provider*

Option Use: 2140 *Public agency provider*

Option Use: 9999 *Other*

0790 Referral Status

An indication as to whether the health care provider is acting as a referring provider or a receiving provider.

Entity Use: Service Provider

Option Use: 2141 *Referring provider*

Domain: Student
Section: Health Conditions
Category: Health Care Provider

A professional individual with the responsibility to provide any of a variety of health care services to a student.

Option Use: 2142 *Receiving provider*

0131 First Name

A name given to an individual at birth, baptism, or during another naming ceremony, or through legal change.

Entity Use: Service Provider

Option Use: 0996 *No option list available*

0184 Middle Name

A secondary name given to an individual at birth, baptism, or during another naming ceremony.

Entity Use: Service Provider

Option Use: 0996 *No option list available*

0844 Middle Initial

The first letter of the secondary name given to an individual at birth, baptism, or during another naming ceremony.

Entity Use: Service Provider

Option Use: 0996 *No option list available*

0156 Last/Surname

The name borne in common by members of a family.

Entity Use: Service Provider

Option Use: 0996 *No option list available*

0135 Generation Code/Suffix

An appendage, if any, used to denote an individual's generation in his family (e.g., Jr., Sr., III).

Entity Use: Service Provider

Option Use: 0996 *No option list available*

Domain: Student
Section: Health Conditions
Category: Health Care Provider

A professional individual with the responsibility to provide any of a variety of health care services to a student.

0207 Personal Title/Prefix

An appellation, if any, used to denote rank, placement, or status (e.g., Mr., Ms., Reverend, Sister, Dr., Colonel).

Entity Use: Service Provider

Option Use: 0996 *No option list available*

0025 Address Type

The type of address listed for an individual or organization.

Entity Use: Service Provider

Option Use: 0123 *Mailing/Shipping Address - other address or P.O. Box address*

Option Use: 0124 *Organization's mailing address*

Option Use: 0765 *Physical location address*

Option Use: 2382 *Other organization address*

0272 Street Number/Name

The street number and street name or post office box number of an address.

Entity Use: Service Provider

Option Use: 0996 *No option list available*

0037 Apartment/Room/Suite Number

The apartment, room, or suite number of an address.

Entity Use: Service Provider

Option Use: 0996 *No option list available*

Domain: Student
Section: Health Conditions
Category: Health Care Provider

A professional individual with the responsibility to provide any of a variety of health care services to a student.

0081 Building/Site Number

The number of the building on the site, if more than one building shares the same address.

Entity Use: Service Provider

Option Use: 0996 No option list available

0090 City

The name of the city in which an address is located.

Entity Use: Service Provider

Option Use: 0996 No option list available

0186 Name of County

The name of the county, parish, borough, or comparable unit (within a state) in which an address is located.

Entity Use: Service Provider

Option Use: 0996 No option list available

0100 County FIPS (Federal Information Processing Standard) Code

The Federal Information Processing Standard (FIPS) numeric code for the county. (Note: A five digit FIPS code that identifies counties across the United States is available from the National Technical Information Service, 5285 Port Royal Road, Springfield, VA 22161. The phone number is 703-605-6000 or visit <http://www.ntis.gov>).

Entity Use: Service Provider

Option Use: 0996 No option list available

0268 State FIPS (Federal Information Processing Standard) Code

The Federal Information Processing Standard (FIPS) numeric code for the state. (Note: A two digit FIPS code that identifies states across the United States is available from the National Technical Information Service, 5285 Port Royal Road, Springfield, VA 22161. The phone number is 703-605-6000 or visit <http://www.ntis.gov>).

Entity Use: Service Provider

Domain: Student
Section: Health Conditions
Category: Health Care Provider

A professional individual with the responsibility to provide any of a variety of health care services to a student.

Option Use: 0996 No option list available

0267 State Abbreviation

The abbreviation for the state (within the United States) or outlying area in which an address is located. (Note: A list of states and outlying areas and their abbreviations can be found in appendix B).

Entity Use: Service Provider

Option Use: 0996 No option list available

0188 Name of State

The name of the state (within the United States) or outlying area in which an address is located.

Entity Use: Service Provider

Option Use: 0996 No option list available

0305 Zip Code

The five or nine digit zip code portion of an address.

Entity Use: Service Provider

Option Use: 0996 No option list available

0099 Country Code

The code for the country in which an address is located. (Note: A list of countries and codes can be found in appendix C.)

Entity Use: Service Provider

Option Use: 0996 No option list available

0185 Name of Country

The name of the country in which an address is located.

Entity Use: Service Provider

Domain: Student
Section: Health Conditions
Category: Health Care Provider

A professional individual with the responsibility to provide any of a variety of health care services to a student.

Option Use: 0996 *No option list available*

0281 Telephone Status

A description of preferred communication type or special circumstances which affect communication to an individual, organization, or institution via telephone (e.g., no telephone connection, TTY used, no one available to answer the telephone during certain hours).

Entity Use: Service Provider

Option Use: 0996 *No option list available*

0280 Telephone Number Type

The type of communication number listed for an individual or organization.

Entity Use: Service Provider

Option Use: 0096 *Main telephone number*

Option Use: 0350 *Alternate telephone number*

Option Use: 0359 *Answering service*

Option Use: 0370 *Beeper number*

Option Use: 2364 *Facsimile number*

Option Use: 0400 *Appointment telephone number*

Option Use: 0426 *Telex number*

Option Use: 0437 *Telemail*

Domain: Student
Section: Health Conditions
Category: Health Care Provider

A professional individual with the responsibility to provide any of a variety of health care services to a student.

Option Use: 0448 *Voice mail*

Option Use: 0478 *Instant messaging number*

Option Use: 0486 *Media conferencing number*

0151 International Code Number

The international code for the telephone number.

Entity Use: Service Provider

Option Use: 0996 *No option list available*

0279 Telephone Number

The telephone number including the area code, and extension, if applicable.

Entity Use: Service Provider

Option Use: 0996 *No option list available*

0121 Electronic Mail Address Type

The type of electronic mail (e-mail) address listed for an individual or organization.

Entity Use: Service Provider

Option Use: 0767 *Organization*

Option Use: 9999 *Other*

0120 Electronic Mail Address

The numbers, letters, and symbols used to identify an electronic mail (e-mail) user within the network to which the individual or organization belongs.

Entity Use: Service Provider

Domain: Student
Section: Health Conditions
Category: Health Care Provider

A professional individual with the responsibility to provide any of a variety of health care services to a student.

Option Use: 0996 *No option list available*

0146 Identification Code

A unique number or alphanumeric code assigned to a space, room, site, building, individual, organization, or institution by a school, school system, a state, or other agency or entity.

Entity Use: Service Provider

Option Use: 0996 *No option list available*

0147 Identification System

A coding scheme that is used for identification and record-keeping purposes by schools, social services, or other agencies to refer to an individual, organization, or institution.

Entity Use: Service Provider

Option Use: 0495 *School-assigned number*

Option Use: 0593 *District-assigned number*

Option Use: 0686 *State-assigned number*

Option Use: 0264 *Federal identification number*

Option Use: 0276 *Dunn and Bradstreet number
(e.g., DUNS number)*

Option Use: 0764 *Other federally assigned
number*

Option Use: 9999 *Other*

Domain: Student

Section: Health Conditions

Category: Other Health Information

Information about an individual's medical or health requirements that are not otherwise addressed above.

0343 Emergency Factor

An identification of a physical or medical condition of potential special significance during an emergency treatment.

Entity Use: Student

Option Use: 1084 Allergy, aspirin

Option Use: 1085 Allergy, insect bite

Option Use: 1086 Allergy, iodine

Option Use: 1087 Allergy, penicillin

Option Use: 1088 Allergy, sulpha

Option Use: 1089 Allergy, multiple

Option Use: 1090 Asthma

Option Use: 1091 Contact lenses worn

Option Use: 1092 Diabetes

Option Use: 1093 Drug dependency

Option Use: 1094 Epilepsy

Option Use: 1095 Hearing impaired

Option Use: 1096 Heart disease

Domain: Student

Section: Health Conditions

Category: Other Health Information

Information about an individual's medical or health requirements that are not otherwise addressed above.

Option Use: 1097 *Hemophilia*

Option Use: 1098 *Rheumatic fever*

Option Use: 1099 *Speech impaired*

Option Use: 1100 *Vision impaired*

Option Use: 9998 *None*

Option Use: 9999 *Other*

0791 Related Emergency Needs

Specification of possible or actual emergency care an individual may require.

Entity Use: Student

Option Use: 0996 *No option list available*

0347 Insurance Coverage

The nature of insurance covering an individual's hospitalization and other health or medical care.

Entity Use: Student

Option Use: 2306 *Workplace*

Option Use: 1101 *Non-workplace/personal*

Option Use: 9998 *None*

Option Use: 9999 *Other*

Domain: Student

Section: Health Conditions

Category: Other Health Information

Information about an individual's medical or health requirements that are not otherwise addressed above.

0348 Health Care Plan

The description or title of the health care plan by which the individual is covered.

Entity Use: Student

Option Use: 0996 *No option list available*

0349 Hospital Preference

The hospital to which an individual prefers to be taken under emergency conditions or, in the case of a minor the hospital to which the parent/guardian prefers the individual to be taken.

Entity Use: Student

Option Use: 0996 *No option list available*

0350 Medical Waiver

The description or special notation, if, for any reason, an individual has been granted a waiver and is not required to submit to certain medical examinations or treatments.

Entity Use: Student

Option Use: 0996 *No option list available*

0345 Religious Consideration

A restriction or other considerations for medical treatment because of the doctrines of an individual's religion.

Entity Use: Student

Option Use: 0996 *No option list available*

0351 Other Special Health Needs, Information, or Instructions

The description or detailed specific instructions (other than those included above) regarding an individual's medical or dental treatment as directed by the individual or his or her parents/guardian, or health care provider.

Entity Use: Student

Option Use: 0996 *No option list available*

Domain: Student
Section: Special Program Participation and Student Support

Category: Identification Procedure

A description of the procedures used to identify a student as eligible for student support services or special assistance programs in early childhood, elementary or secondary education. These programs supplement regular services offered by a school. Eligibility is based upon characteristics of the status or condition of the student, his or her family, or their community, as mandated by program criteria.

0792 Identification Procedure

The manner by which information about a student's potential need for special services was gathered. This information may suggest, but does not require, that a student receive supplemental services.

Entity Use: Student

- Option Use:** 2147 *Education assessment* Use of a test or other assessment method to systematically evaluate a student's knowledge and skills, including language fluency, to determine the academic placement of the student, other than for special education.
- Option Use:** 2148 *Health assessment/screening* A comprehensive health evaluation to detect physical conditions that impair or limit a student's functional capacity, other than for special education.
- Option Use:** 2149 *Parent/guardian referral* A request by the student's parent/guardian.
- Option Use:** 2151 *Self-report/survey* Information offered by the student or his or her parent/guardian in response to questions on a questionnaire.
- Option Use:** 2152 *Special education assessment/evaluation* Programs offered by schools or those available through public or private agencies that administer tests that assess the suspected disabilities, strengths and learning modalities of students who have been referred for special education. These assessments are used to determine appropriate educational placement and to develop an individualized education program (IEP) that will meet the student's special needs. Included are evaluations which measure the student's social-emotional growth; personality characteristics, independent living skills, sensory-motor, language and intellectual functioning; hearing and visual acuity; articulation and fluency; and other factors that have an effect on the student's ability to learn.
- Option Use:** 2153 *Teacher referral* The noted observation of facts about student behavior or actions by individuals who instruct the student.
- Option Use:** 9999 *Other*

Domain: Student
Section: Special Program Participation and Student Support

Category: Identification Procedure

A description of the procedures used to identify a student as eligible for student support services or special assistance programs in early childhood, elementary or secondary education. These programs supplement regular services offered by a school. Eligibility is based upon characteristics of the status or condition of the student, his or her family, or their community, as mandated by program criteria.

0792 Identification Results

Information gathered by a qualified evaluator about an individual's need for a special program/service.

Entity Use: Student

Option Use: 0996 No option list available

Domain: Student
Section: Special Program Participation and Student Support

Category: Identification Procedure

A description of the procedures used to identify a student as eligible for student support services or special assistance programs in early childhood, elementary or secondary education. These programs supplement regular services offered by a school. Eligibility is based upon characteristics of the status or condition of the student, his or her family, or their community, as mandated by program criteria.

0131 First Name

A name given to an individual at birth, baptism, or during another naming ceremony, or through legal change.

Entity Use: Service Provider

Option Use: 0996 No option list available

0184 Middle Name

A secondary name given to an individual at birth, baptism, or during another naming ceremony.

Entity Use: Service Provider

Option Use: 0996 No option list available

0844 Middle Initial

The first letter of the secondary name given to an individual at birth, baptism, or during another naming ceremony.

Entity Use: Service Provider

Option Use: 0996 No option list available

0156 Last/Surname

The name borne in common by members of a family.

Entity Use: Service Provider

Option Use: 0996 No option list available

0135 Generation Code/Suffix

An appendage, if any, used to denote an individual's generation in his family (e.g., Jr., Sr., III).

Entity Use: Service Provider

Option Use: 0996 No option list available

0207 Personal Title/Prefix

An appellation, if any, used to denote rank, placement, or status (e.g., Mr., Ms., Reverend, Sister, Dr., Colonel).

Entity Use: Service Provider

Option Use: 0996 No option list available

Domain: Student
Section: Special Program Participation and Student Support

Category: Identification Procedure

A description of the procedures used to identify a student as eligible for student support services or special assistance programs in early childhood, elementary or secondary education. These programs supplement regular services offered by a school. Eligibility is based upon characteristics of the status or condition of the student, his or her family, or their community, as mandated by program criteria.

0208 Position Title

The descriptive name of an individual's position.

Entity Use: Service Provider

Option Use: 0996 No option list available

0187 Name of Institution

The full, legally accepted or popularly accepted name of an organization (e.g., a school, an association, or a company).

Entity Use: Service Provider

Option Use: 0996 No option list available

0025 Address Type

The type of address listed for an individual or organization.

Entity Use: Service Provider

Option Use: 0123 Mailing/Shipping Address - other address or P.O. Box address

Option Use: 0124 Organization's mailing address

Option Use: 0765 Physical location address

Option Use: 2382 Other organization address

0272 Street Number/Name

The street number and street name or post office box number of an address.

Entity Use: Service Provider

Option Use: 0996 No option list available

0037 Apartment/Room/Suite Number

The apartment, room, or suite number of an address.

Entity Use: Service Provider

Domain: Student
Section: Special Program Participation and Student Support

Category: Identification Procedure

A description of the procedures used to identify a student as eligible for student support services or special assistance programs in early childhood, elementary or secondary education. These programs supplement regular services offered by a school. Eligibility is based upon characteristics of the status or condition of the student, his or her family, or their community, as mandated by program criteria.

Option Use: 0996 No option list available

0081 Building/Site Number

The number of the building on the site, if more than one building shares the same address.

Entity Use: Service Provider

Option Use: 0996 No option list available

0090 City

The name of the city in which an address is located.

Entity Use: Service Provider

Option Use: 0996 No option list available

0186 Name of County

The name of the county, parish, borough, or comparable unit (within a state) in which an address is located.

Entity Use: Service Provider

Option Use: 0996 No option list available

0100 County FIPS (Federal Information Processing Standard) Code

The Federal Information Processing Standard (FIPS) numeric code for the county. (Note: A five digit FIPS code that identifies counties across the United States is available from the National Technical Information Service, 5285 Port Royal Road, Springfield, VA 22161. The phone number is 703-605-6000 or visit <http://www.ntis.gov>).

Entity Use: Service Provider

Option Use: 0996 No option list available

0268 State FIPS (Federal Information Processing Standard) Code

The Federal Information Processing Standard (FIPS) numeric code for the state. (Note: A two digit FIPS code that identifies states across the United States is available from the National Technical Information Service, 5285 Port Royal Road, Springfield, VA 22161. The phone number is 703-605-6000 or visit <http://www.ntis.gov>).

Entity Use: Service Provider

Option Use: 0996 No option list available

Domain: Student
Section: Special Program Participation and Student Support

Category: Identification Procedure

A description of the procedures used to identify a student as eligible for student support services or special assistance programs in early childhood, elementary or secondary education. These programs supplement regular services offered by a school. Eligibility is based upon characteristics of the status or condition of the student, his or her family, or their community, as mandated by program criteria.

0267 State Abbreviation

The abbreviation for the state (within the United States) or outlying area in which an address is located. (Note: A list of states and outlying areas and their abbreviations can be found in appendix B).

Entity Use: Service Provider

Option Use: 0996 No option list available

0188 Name of State

The name of the state (within the United States) or outlying area in which an address is located.

Entity Use: Service Provider

Option Use: 0996 No option list available

0305 Zip Code

The five or nine digit zip code portion of an address.

Entity Use: Service Provider

Option Use: 0996 No option list available

0099 Country Code

The code for the country in which an address is located. (Note: A list of countries and codes can be found in appendix C.)

Entity Use: Service Provider

Option Use: 0996 No option list available

0185 Name of Country

The name of the country in which an address is located.

Entity Use: Service Provider

Option Use: 0996 No option list available

0281 Telephone Status

A description of preferred communication type or special circumstances which affect communication to an individual, organization, or institution via telephone (e.g., no telephone connection, TTY used, no one available to answer the telephone during certain hours).

Entity Use: Service Provider

Domain: Student
Section: Special Program Participation and Student Support

Category: Identification Procedure

A description of the procedures used to identify a student as eligible for student support services or special assistance programs in early childhood, elementary or secondary education. These programs supplement regular services offered by a school. Eligibility is based upon characteristics of the status or condition of the student, his or her family, or their community, as mandated by program criteria.

Option Use: 0996 *No option list available*

0280 Telephone Number Type

The type of communication number listed for an individual or organization.

Entity Use: Service Provider

Option Use: 0096 *Main telephone number*

Option Use: 0350 *Alternate telephone number*

Option Use: 0359 *Answering service*

Option Use: 0370 *Beeper number*

Option Use: 2364 *Facsimile number*

Option Use: 0400 *Appointment telephone number*

Option Use: 0426 *Telex number*

Option Use: 0437 *Telemail*

Option Use: 0448 *Voice mail*

Option Use: 0478 *Instant messaging number*

Option Use: 0486 *Media conferencing number*

0151 International Code Number

The international code for the telephone number.

Entity Use: Service Provider

Option Use: 0996 *No option list available*

Domain: Student
Section: Special Program Participation and Student Support

Category: Identification Procedure

A description of the procedures used to identify a student as eligible for student support services or special assistance programs in early childhood, elementary or secondary education. These programs supplement regular services offered by a school. Eligibility is based upon characteristics of the status or condition of the student, his or her family, or their community, as mandated by program criteria.

0279 Telephone Number

The telephone number including the area code, and extension, if applicable.

Entity Use: Service Provider

Option Use: 0996 No option list available

0121 Electronic Mail Address Type

The type of electronic mail (e-mail) address listed for an individual or organization.

Entity Use: Service Provider

Option Use: 0767 Organization

Option Use: 9999 Other

0120 Electronic Mail Address

The numbers, letters, and symbols used to identify an electronic mail (e-mail) user within the network to which the individual or organization belongs.

Entity Use: Service Provider

Option Use: 0996 No option list available

Domain: Student
Section: Special Program Participation and Student Support

Category: Identification Procedure

A description of the procedures used to identify a student as eligible for student support services or special assistance programs in early childhood, elementary or secondary education. These programs supplement regular services offered by a school. Eligibility is based upon characteristics of the status or condition of the student, his or her family, or their community, as mandated by program criteria.

0227 Program Name

The name of the program of instruction, training, services or benefits available through federal, state, or local agencies. (Note: A partial list of federally-funded educational programs is included in appendix M).

Entity Use: Program/Service

Option Use: 0996 *No option list available*

0146 Identification Code

A unique number or alphanumeric code assigned to a space, room, site, building, individual, organization, or institution by a school, school system, a state, or other agency or entity.

Entity Use: Program/Service

Option Use: 0996 *No option list available*

0147 Identification System

A coding scheme that is used for identification and record-keeping purposes by schools, social services, or other agencies to refer to an individual, organization, or institution.

Entity Use: Program/Service

Option Use: 0399 *Professional certificate or license number*

Option Use: 0495 *School-assigned number*

Option Use: 0593 *District-assigned number*

Option Use: 0686 *State-assigned number*

Option Use: 9999 *Other*

0208 Position Title

The descriptive name of an individual's position.

Entity Use: Program/Service

Option Use: 0996 *No option list available*

Domain: Student
Section: Special Program Participation and Student Support

Category: Identification Procedure

A description of the procedures used to identify a student as eligible for student support services or special assistance programs in early childhood, elementary or secondary education. These programs supplement regular services offered by a school. Eligibility is based upon characteristics of the status or condition of the student, his or her family, or their community, as mandated by program criteria.

0187 Name of Institution

The full, legally accepted or popularly accepted name of an organization (e.g., a school, an association, or a company).

Entity Use: Program/Service

Option Use: 0996 No option list available

0025 Address Type

The type of address listed for an individual or organization.

Entity Use: Program/Service

Option Use: 0123 Mailing/Shipping Address - other address or P.O. Box address

Option Use: 0124 Organization's mailing address

Option Use: 0765 Physical location address

Option Use: 2382 Other organization address

0272 Street Number/Name

The street number and street name or post office box number of an address.

Entity Use: Program/Service

Option Use: 0996 No option list available

0037 Apartment/Room/Suite Number

The apartment, room, or suite number of an address.

Entity Use: Program/Service

Option Use: 0996 No option list available

0081 Building/Site Number

The number of the building on the site, if more than one building shares the same address.

Entity Use: Program/Service

Domain: Student
Section: Special Program Participation and Student Support

Category: Identification Procedure

A description of the procedures used to identify a student as eligible for student support services or special assistance programs in early childhood, elementary or secondary education. These programs supplement regular services offered by a school. Eligibility is based upon characteristics of the status or condition of the student, his or her family, or their community, as mandated by program criteria.

Option Use: 0996 No option list available

0090 City

The name of the city in which an address is located.

Entity Use: Program/Service

Option Use: 0996 No option list available

0186 Name of County

The name of the county, parish, borough, or comparable unit (within a state) in which an address is located.

Entity Use: Program/Service

Option Use: 0996 No option list available

0100 County FIPS (Federal Information Processing Standard) Code

The Federal Information Processing Standard (FIPS) numeric code for the county. (Note: A five digit FIPS code that identifies counties across the United States is available from the National Technical Information Service, 5285 Port Royal Road, Springfield, VA 22161. The phone number is 703-605-6000 or visit <http://www.ntis.gov>).

Entity Use: Program/Service

Option Use: 0996 No option list available

0268 State FIPS (Federal Information Processing Standard) Code

The Federal Information Processing Standard (FIPS) numeric code for the state. (Note: A two digit FIPS code that identifies states across the United States is available from the National Technical Information Service, 5285 Port Royal Road, Springfield, VA 22161. The phone number is 703-605-6000 or visit <http://www.ntis.gov>).

Entity Use: Program/Service

Option Use: 0996 No option list available

0267 State Abbreviation

The abbreviation for the state (within the United States) or outlying area in which an address is located. (Note: A list of states and outlying areas and their abbreviations can be found in appendix B).

Entity Use: Program/Service

Option Use: 0996 No option list available

Domain: Student
Section: Special Program Participation and Student Support

Category: Identification Procedure

A description of the procedures used to identify a student as eligible for student support services or special assistance programs in early childhood, elementary or secondary education. These programs supplement regular services offered by a school. Eligibility is based upon characteristics of the status or condition of the student, his or her family, or their community, as mandated by program criteria.

0188 Name of State

The name of the state (within the United States) or outlying area in which an address is located.

Entity Use: Program/Service

Option Use: 0996 No option list available

0305 Zip Code

The five or nine digit zip code portion of an address.

Entity Use: Program/Service

Option Use: 0996 No option list available

0099 Country Code

The code for the country in which an address is located. (Note: A list of countries and codes can be found in appendix C.)

Entity Use: Program/Service

Option Use: 0996 No option list available

0185 Name of Country

The name of the country in which an address is located.

Entity Use: Program/Service

Option Use: 0996 No option list available

0281 Telephone Status

A description of preferred communication type or special circumstances which affect communication to an individual, organization, or institution via telephone (e.g., no telephone connection, TTY used, no one available to answer the telephone during certain hours).

Entity Use: Program/Service

Option Use: 0996 No option list available

0280 Telephone Number Type

The type of communication number listed for an individual or organization.

Entity Use: Program/Service

Domain: Student
Section: Special Program Participation and Student Support

Category: Identification Procedure

A description of the procedures used to identify a student as eligible for student support services or special assistance programs in early childhood, elementary or secondary education. These programs supplement regular services offered by a school. Eligibility is based upon characteristics of the status or condition of the student, his or her family, or their community, as mandated by program criteria.

Option Use: 0096 *Main telephone number*

Option Use: 0350 *Alternate telephone number*

Option Use: 0359 *Answering service*

Option Use: 0370 *Beeper number*

Option Use: 2364 *Facsimile number*

Option Use: 0400 *Appointment telephone number*

Option Use: 0426 *Telex number*

Option Use: 0437 *Telemail*

Option Use: 0448 *Voice mail*

Option Use: 0478 *Instant messaging number*

Option Use: 0486 *Media conferencing number*

0151 International Code Number

The international code for the telephone number.

Entity Use: Program/Service

Option Use: 0996 *No option list available*

0279 Telephone Number

The telephone number including the area code, and extension, if applicable.

Entity Use: Program/Service

Option Use: 0996 *No option list available*

Domain: Student
Section: Special Program Participation and Student Support

Category: Identification Procedure

A description of the procedures used to identify a student as eligible for student support services or special assistance programs in early childhood, elementary or secondary education. These programs supplement regular services offered by a school. Eligibility is based upon characteristics of the status or condition of the student, his or her family, or their community, as mandated by program criteria.

0121 Electronic Mail Address Type

The type of electronic mail (e-mail) address listed for an individual or organization.

Entity Use: Program/Service

Option Use: 0767 Organization

Option Use: 9999 Other

0120 Electronic Mail Address

The numbers, letters, and symbols used to identify an electronic mail (e-mail) user within the network to which the individual or organization belongs.

Entity Use: Program/Service

Option Use: 0996 No option list available

0795 Program Participation Reason

Identified status or reason that a student needs special or supplemental services.

Entity Use: Program/Service

Option Use: 2154 Academic difficulty *An inability to reach or maintain expected educational levels appropriate for the student's age group, measured competence, or grade level.*

Option Use: 2155 Academic excellence/enrichment *An ability to exceed expected educational levels appropriate for the student's age group, measured competence, or grade level.*

Option Use: 2156 College admission preparation *A situation in which a student anticipates taking a college admission examination and subsequently participates in a preparation class.*

Option Use: 2157 Family background *A situation involving the student's family background that requires modification in programs.*

Option Use: 2158 Language barrier difficulty *A barrier to normal communication in the instructional setting, including an inability to read, speak, write, or understand the instructional language.*

Domain: Student
Section: Special Program Participation and Student Support

Category: Identification Procedure

A description of the procedures used to identify a student as eligible for student support services or special assistance programs in early childhood, elementary or secondary education. These programs supplement regular services offered by a school. Eligibility is based upon characteristics of the status or condition of the student, his or her family, or their community, as mandated by program criteria.

- Option Use:** 2159 *Health reason* *A physical condition or an identified disability that may restrict the student's opportunities for academic success in regular classrooms.*
- Option Use:** 2160 *Psychological reason* *An emotional, attitudinal or behavioral condition which may affect the student's ability to succeed in a regular classroom.*
- Option Use:** 2161 *Socioeconomic reason* *A disadvantaged status, based on a student's socioeconomic background, which may indicate the student's ability to succeed in a regular classroom.*
- Option Use:** 2162 *Legal reason (i.e., court-specified)* *A situation in which the court, for various reasons, specified that the student receive special or supplemental services.*
- Option Use:** 2134 *Developmental delay* *Each state determines the definition of this term to be used by that state. The definition must: 1) specify that a child may be determined to be eligible if the child has a delay in one or more of the following developmental areas: cognitive development, physical development, including vision and hearing, language and speech development, psychosocial development, or self-help skills; 2) designate the levels of functioning, or other criteria, that will be used in determining a child's eligibility as a result of a developmental delay; and 3) describe the procedures the State will use to determine the existence of a developmental delay in each developmental area.*
- Option Use:** 9999 *Other*

0796 Program Participation Identification Date

The month, day, and year on which a student is identified as being eligible to participate in special programs or to receive support services.

Entity Use: Program/Service

Option Use: 0996 *No option list available*

Domain: Student
Section: Special Program Participation and Student Support

Category: Identification Procedure

A description of the procedures used to identify a student as eligible for student support services or special assistance programs in early childhood, elementary or secondary education. These programs supplement regular services offered by a school. Eligibility is based upon characteristics of the status or condition of the student, his or her family, or their community, as mandated by program criteria.

0131 First Name

A name given to an individual at birth, baptism, or during another naming ceremony, or through legal change.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0184 Middle Name

A secondary name given to an individual at birth, baptism, or during another naming ceremony.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0844 Middle Initial

The first letter of the secondary name given to an individual at birth, baptism, or during another naming ceremony.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0156 Last/Surname

The name borne in common by members of a family.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0135 Generation Code/Suffix

An appendage, if any, used to denote an individual's generation in his family (e.g., Jr., Sr., III).

Entity Use: Primary Contact

Option Use: 0996 No option list available

0207 Personal Title/Prefix

An appellation, if any, used to denote rank, placement, or status (e.g., Mr., Ms., Reverend, Sister, Dr., Colonel).

Entity Use: Primary Contact

Option Use: 0996 No option list available

Domain: Student
Section: Special Program Participation and Student Support

Category: Identification Procedure

A description of the procedures used to identify a student as eligible for student support services or special assistance programs in early childhood, elementary or secondary education. These programs supplement regular services offered by a school. Eligibility is based upon characteristics of the status or condition of the student, his or her family, or their community, as mandated by program criteria.

0208 Position Title

The descriptive name of an individual's position.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0187 Name of Institution

The full, legally accepted or popularly accepted name of an organization (e.g., a school, an association, or a company).

Entity Use: Primary Contact

Option Use: 0996 No option list available

0272 Street Number/Name

The street number and street name or post office box number of an address.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0037 Apartment/Room/Suite Number

The apartment, room, or suite number of an address.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0081 Building/Site Number

The number of the building on the site, if more than one building shares the same address.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0090 City

The name of the city in which an address is located.

Entity Use: Primary Contact

Option Use: 0996 No option list available

Domain: Student
Section: Special Program Participation and Student Support

Category: Identification Procedure

A description of the procedures used to identify a student as eligible for student support services or special assistance programs in early childhood, elementary or secondary education. These programs supplement regular services offered by a school. Eligibility is based upon characteristics of the status or condition of the student, his or her family, or their community, as mandated by program criteria.

0186 Name of County

The name of the county, parish, borough, or comparable unit (within a state) in which an address is located.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0100 County FIPS (Federal Information Processing Standard) Code

The Federal Information Processing Standard (FIPS) numeric code for the county. (Note: A five digit FIPS code that identifies counties across the United States is available from the National Technical Information Service, 5285 Port Royal Road, Springfield, VA 22161. The phone number is 703-605-6000 or visit <http://www.ntis.gov>).

Entity Use: Primary Contact

Option Use: 0996 No option list available

0268 State FIPS (Federal Information Processing Standard) Code

The Federal Information Processing Standard (FIPS) numeric code for the state. (Note: A two digit FIPS code that identifies states across the United States is available from the National Technical Information Service, 5285 Port Royal Road, Springfield, VA 22161. The phone number is 703-605-6000 or visit <http://www.ntis.gov>).

Entity Use: Primary Contact

Option Use: 0996 No option list available

0267 State Abbreviation

The abbreviation for the state (within the United States) or outlying area in which an address is located. (Note: A list of states and outlying areas and their abbreviations can be found in appendix B).

Entity Use: Primary Contact

Option Use: 0996 No option list available

0188 Name of State

The name of the state (within the United States) or outlying area in which an address is located.

Entity Use: Primary Contact

Option Use: 0996 No option list available

Domain: Student
Section: Special Program Participation and Student Support

Category: Identification Procedure

A description of the procedures used to identify a student as eligible for student support services or special assistance programs in early childhood, elementary or secondary education. These programs supplement regular services offered by a school. Eligibility is based upon characteristics of the status or condition of the student, his or her family, or their community, as mandated by program criteria.

0305 Zip Code

The five or nine digit zip code portion of an address.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0099 Country Code

The code for the country in which an address is located. (Note: A list of countries and codes can be found in appendix C.)

Entity Use: Primary Contact

Option Use: 0996 No option list available

0185 Name of Country

The name of the country in which an address is located.

Entity Use: Primary Contact

Option Use: 0996 No option list available

0281 Telephone Status

A description of preferred communication type or special circumstances which affect communication to an individual, organization, or institution via telephone (e.g., no telephone connection, TTY used, no one available to answer the telephone during certain hours).

Entity Use: Primary Contact

Option Use: 0996 No option list available

0280 Telephone Number Type

The type of communication number listed for an individual or organization.

Entity Use: Primary Contact

Option Use: 0096 Main telephone number

Option Use: 0350 Alternate telephone number

Option Use: 0359 Answering service

Domain: Student
Section: Special Program Participation and Student Support

Category: Identification Procedure

A description of the procedures used to identify a student as eligible for student support services or special assistance programs in early childhood, elementary or secondary education. These programs supplement regular services offered by a school. Eligibility is based upon characteristics of the status or condition of the student, his or her family, or their community, as mandated by program criteria.

Option Use: 0370 *Beeper number*

Option Use: 2364 *Facsimile number*

Option Use: 0400 *Appointment telephone number*

Option Use: 0426 *Telex number*

Option Use: 0437 *Telemail*

Option Use: 0448 *Voice mail*

Option Use: 0478 *Instant messaging number*

Option Use: 0486 *Media conferencing number*

0151 International Code Number

The international code for the telephone number.

Entity Use: Primary Contact

Option Use: 0996 *No option list available*

0279 Telephone Number

The telephone number including the area code, and extension, if applicable.

Entity Use: Primary Contact

Option Use: 0996 *No option list available*

0121 Electronic Mail Address Type

The type of electronic mail (e-mail) address listed for an individual or organization.

Entity Use: Primary Contact

Option Use: 0507 *Home/personal*

Domain: Student
Section: Special Program Participation and Student Support

Category: Identification Procedure

A description of the procedures used to identify a student as eligible for student support services or special assistance programs in early childhood, elementary or secondary education. These programs supplement regular services offered by a school. Eligibility is based upon characteristics of the status or condition of the student, his or her family, or their community, as mandated by program criteria.

Option Use: 0518 Work

Option Use: 9999 Other

0120 Electronic Mail Address

The numbers, letters, and symbols used to identify an electronic mail (e-mail) user within the network to which the individual or organization belongs.

Entity Use: Primary Contact

Option Use: 0996 No option list available

Domain: Student
Section: Special Program Participation and Student Support

Category: Early Childhood Program Participation

Information about a child's care, education, and/or services from birth to enrollment in kindergarten (or first grade if kindergarten is not available). Programs include care, education, and/or services provided by a parent/guardian, by a relative other than a parent/guardian, and by a non-relative. Location, sponsorship, and funding of care, education, and/or services are also addressed.

0800 Caregiver/Early Childhood Program Description

The title (or description) which identifies the caregiver or the early childhood programs in which a child participates (e.g., Head Start, University Child Development Center, or Thomas Jefferson Elementary School).

Entity Use: Program/Service

Option Use: 2350 *Parent/guardian care, education, and/or services* Care, education, and/or services provided by one or both of a child's parent/guardians.

Option Use: 2351 *Relative care, education, and/or services* Care, education, and/or services provided on a regular basis by an individual to a child, other than a parent/guardian.

Option Use: 2352 *Non-relative care, education, and/or services* Care, education, and/or services provided on a regular basis by an individual not related to the child such as babysitter, nanny, au pair, nurse, tutor, therapist, teacher, or other non-relative.

Option Use: 9999 *Other*

0798 Early Childhood Program Setting

The site or setting in which a child receives his or her early childhood care, education, and/or services.

Entity Use: Program/Service

Option Use: 2164 *Child's home* Care, education, and/or services provided in the child's home.

Option Use: 2165 *Home other than the child's* Care, education, and/or services provided in a home other than the child's.

Option Use: 2166 *Public school facility* Care, education, and/or services provided in a public school facility regardless of whether the programs are run by the school.

Option Use: 2167 *Private school or childcare facility* Care, education, and/or services provided in a private school facility regardless of whether the programs are run by a school or a child care facility other than a school.

Option Use: 2168 *Head Start Center (no matter where offered)* Care, education, and/or services provided in a Head Start Center.

Domain: Student
Section: Special Program Participation and Student Support

Category: Early Childhood Program Participation

Information about a child's care, education, and/or services from birth to enrollment in kindergarten (or first grade if kindergarten is not available). Programs include care, education, and/or services provided by a parent/guardian, by a relative other than a parent/guardian, and by a non-relative. Location, sponsorship, and funding of care, education, and/or services are also addressed.

- Option Use:** 2169 *Religion-affiliated institution* Care, education, and/or services provided in a religious institution (e.g., church, synagogue, temple, mosque).
- Option Use:** 2170 *Business/workplace* Care, education, and/or services provided in an institution that is located at a business or a workplace.
- Option Use:** 0166 *Community-based agency representative* A staff person from a community-based agency (e.g., a library or museum) that provides students with services not normally offered or provided by a school and its staff.
- Option Use:** 2172 *University/Postsecondary institution* Care, education, and/or services provided in a university or other postsecondary educational institution.
- Option Use:** 2173 *Hospital or other treatment center* Residential care, education, and/or services provided in a hospital or other treatment center in order to aid children with health problems or other disabilities.
- Option Use:** 2174 *Shelter or orphanage* Residential care, education, and/or services provided in a non-treatment setting considered to be a temporary substitute for a family setting. Examples include orphanages, shelters for abused children, disaster shelters, or homeless shelters. These settings do not include homes that may be temporary in themselves but comprise a regular lifestyle. For example, temporary housing for migrant children should be categorized as a "home" location. Programs for homeless children should be categorized under the appropriate definition for the type of program: as "home" if offered in a temporary shelter, as "center-based" if offered in a center or other institution.

0799 Family Day Care Status

An indication of the presence of other "non-sibling children" receiving care, education, and/or services with the child.

Entity Use: Program/Service

Option Use: 2175 *Other non-sibling children present*

Option Use: 2176 *No non-sibling children present*

Domain: Student
Section: Special Program Participation and Student Support

Category: Early Childhood Program Participation

Information about a child's care, education, and/or services from birth to enrollment in kindergarten (or first grade if kindergarten is not available). Programs include care, education, and/or services provided by a parent/guardian, by a relative other than a parent/guardian, and by a non-relative. Location, sponsorship, and funding of care, education, and/or services are also addressed.

0801 Early Childhood Program Sponsorship

The type of organizational sponsorship of an early childhood program.

Entity Use: Program/Service

Option Use: 2177 *Public school sponsored program* Programs that are sponsored by a public school or local education agency.

Option Use: 2178 *Publicly sponsored program* Programs such as Head Start, Even Start, and Special Education that are sponsored by the federal government as well as programs such as "well baby" classes sponsored by state or local governments (including those programs sponsored by libraries and other agents of local government).

Option Use: 2179 *Non-profit and not-for-profit privately sponsored program* Programs that are sponsored by churches, charitable associations, private groups, employers, and similar organizations that provide services to children. They include non-profit and not-for-profit programs as specified by state and/or local authorities whether or not user fees are charged. They include tax-exempt and non-tax-exempt organizations as designated by the IRS using IRS rule 501(c)(3).

Option Use: 2180 *For-profit program* Programs sponsored by individuals or groups that have not been specified by state and/or local authorities as non-profit or not-for-profit organizations. They include tax-exempt and non-tax-exempt organizations as designated by the IRS using IRS rule 501(c)(3). Examples include independent, franchised, and chains of preschools, nursery schools, and day care centers.

0802 Early Childhood Program Funding Source

The primary method by which funds are generated in order to support a program.

Entity Use: Program/Service

Option Use: 2181 *Sponsor generated* Funding is received primarily from the sponsor.

Option Use: 2182 *Client/tuition fees* Funding is received primarily from those revenues generated by tuition and/or fees paid for early childhood services.

Domain: Student
Section: Special Program Participation and Student Support

Category: Early Childhood Program Participation

Information about a child's care, education, and/or services from birth to enrollment in kindergarten (or first grade if kindergarten is not available). Programs include care, education, and/or services provided by a parent/guardian, by a relative other than a parent/guardian, and by a non-relative. Location, sponsorship, and funding of care, education, and/or services are also addressed.

Option Use: 2183 *Both sponsor generated and client tuition/fees* Funding is received from both sponsorship and tuition or fees.

Option Use: 9999 *Other*

0803 Early Childhood Program Components

A description of the major purposes and contents of care, education, and/or services provided to an individual (e.g., care and education, medical and dental health, nutritional health, mental health, other health, parent/guardian involvement, social services).

Entity Use: Program/Service

Option Use: 0996 *No option list available*

0804 Early Childhood Special Education Services

The site or setting in which a child receives special education early childhood care, education, and/or services.

Entity Use: Program/Service

Option Use: 2184 *Special education classroom in child care facility*

Option Use: 2185 *Special education classroom in regular school building*

Option Use: 2187 *Hospital facility*

Option Use: 2188 *Other community-based setting*

Option Use: 2189 *Special education classroom in trailers or portables outside regular school buildings*

Option Use: 2190 *Facility sponsored by a state agency*

Domain: Student
Section: Special Program Participation and Student Support

Category: Early Childhood Program Participation

Information about a child's care, education, and/or services from birth to enrollment in kindergarten (or first grade if kindergarten is not available). Programs include care, education, and/or services provided by a parent/guardian, by a relative other than a parent/guardian, and by a non-relative. Location, sponsorship, and funding of care, education, and/or services are also addressed.

Option Use: 2191 *A center in a facility other than a public or private school, a day care or children's facility, or other public programs such as Head Start*

Option Use: 2192 *Home*

0805 Early Childhood Program Focus

An indication as to whether the programs and services provided to a child have a special education focus.

Entity Use: Program/Service

Option Use: 2193 *Designed for children with developmental delay or disability*

Option Use: 2194 *Designed for typically developing children*

Option Use: 2195 *Designed for children with developmental delay and typically developing children*

Domain: Student
Section: Special Program Participation and Student Support

Category: Individualized Education Program Information
Information regarding efforts made to develop, implement, and revise an Individualized Education Program (IEP) or other individualized programs for students requiring such services.

0806 Individualized Program Type

A designation of the type of program developed for a student.

Entity Use: Student

Option Use: 2196 *Individualized education program (IEP)* A written instructional plan for students with disabilities designated as special education students under the Individuals with Disabilities Education Act (IDEA-Part B) which includes: 1) a statement of present levels of educational performance of a child; 2) a statement of annual goals including short-term instructional objectives; 3) a statement of specific education and related services to be provided and the extent to which the child will be able to participate in regular educational programs; 4) a projected date for initiation and anticipated duration of services; and 5) appropriate objectives, criteria and evaluation procedures and schedules for determining, on at least an annual basis, whether instructional objectives are being achieved.

Option Use: 2197 *Individualized learning program (ILP)* An instructional plan tailored for an individual student that serves as a framework for achieving both institutional requirements and personal objectives.

Option Use: 2198 *Individualized family service program (IFSP)* A written plan for providing early intervention services to a child (and his or her family) eligible under the Individuals with Disabilities Education Act (IDEA-Part C).

Option Use: 9999 *Other*

0808 Individualized Program Date

The month, day, and year on which the status of an individualized program for a student is significantly altered.

Entity Use: Student

Option Use: 0996 *No option list available*

0809 Number of Minutes per Week Included

The number of minutes per week that a student with disabilities is served in a regular classroom with his or her non-disabled peers.

Entity Use: Student

Option Use: 0996 *No option list available*

Domain: Student
Section: Special Program Participation and Student Support

Category: Individualized Education Program Information
Information regarding efforts made to develop, implement, and revise an Individualized Education Program (IEP) or other individualized programs for students requiring such services.

0810 Special Assistance Program Name

The name of the services that result specifically from the receipt of federal, state, and local funds or other assistance by the school, the school district, the student, or his or her family, as designated by a grant, act, or public program. Such assistance (e.g., Title 1 funds) is used explicitly for purposes specified by the appropriator. The allocation of funds is usually dependent upon the status or condition of the student and/or his or her family. Eligibility requirements may be based upon such diverse factors as income level, educational achievement, veteran's status, obsolescent occupation, and/or disabilities of individuals within an identifiable population or carefully drawn geographic or political subdivision. (Note: A partial list of federally-funded educational programs is included in appendix M).

Entity Use: Program/Service

Option Use: 0996 No option list available

0080 Benefit Type

Degree and focus of the activities and services an individual, group of individuals, or organization receives as a result of a program.

Entity Use: Program/Service

Option Use: 0147 Direct *Resources and services are specifically provided for, and rendered to, the individual, group of individuals, or organizations.*

Option Use: 0148 Incidental *Resources and services are provided to the state education agency (SEA), intermediate agency, and/or local education agency (LEA) for programs aimed at designated groups. Usually students identified as needing special assistance are counted in a larger population with the size determining the amount of funding.*

Option Use: 0149 Both direct and incidental *Resources and services are provided to the education agency for programs aimed at designated groups, and resources and services are provided for, and rendered to, the individual, group of individuals, or organizations.*

0811 Service Description

The title (or description) which identifies a particular service that a student receives.

Entity Use: Program/Service

Option Use: 0996 No option list available

Domain: Student
Section: Special Program Participation and Student Support

Category: Special Program/Service Delivery
The prescribed and planned arrangement in which programs/services are provided, including the location, setting, funding, and timing.

0846 Care/Service Frequency

The number of days per week that care, education, and/or services are usually provided to an individual.

Entity Use: Program/Service

Option Use: 0351 *Less than 1 day*

Option Use: 0001 *1 day*

Option Use: 0223 *2 days*

Option Use: 0224 *3 days*

Option Use: 0225 *4 days*

Option Use: 0226 *5 days*

Option Use: 0227 *6 days*

Option Use: 0228 *7 days*

Option Use: 0229 *Occasional (as on an as-needed basis)*

Option Use: 0230 *Not scheduled*

0847 Care/Service Day Status

An indication as to whether care, education, and/or services provided to an individual takes place during full-day or part-day session.

Entity Use: Program/Service

Option Use: 9999 *Other*

0848 Care/Service Beginning Date

The month, day, and year on which an individual first receives program services.

Entity Use: Program/Service

Domain: Student
Section: Special Program Participation and Student Support

Category: Special Program/Service Delivery
The prescribed and planned arrangement in which programs/services are provided, including the location, setting, funding, and timing.

Option Use: 0996 No option list available

0845 Care/Service Intensity

The average number of hours or portion of hours per week that care, education, and/or services are provided to an individual.

Entity Use: Program/Service

Option Use: 0996 No option list available

Domain: Student
Section: Special Program Participation and Student Support

Category: Monitoring Procedure

A description of the procedures used to monitor the participation and progress of a student enrolled in special programs or student support services that are in place of or in addition to normal services offered by the school.

0812 Monitoring Method

The manner by which information about a student's participation and progress was gathered.

Entity Use: Program/Service

- Option Use:** 2204 *Counselor report* *The noted observation of facts about student behavior or actions by a qualified counselor who has accepted the responsibility of advising or evaluating the student.*
- Option Use:** 2205 *Home visitation* *Evaluation based upon a visit to the student's residence.*
- Option Use:** 2206 *Interview* *A personal conversation convened to receive information.*
- Option Use:** 2207 *Parent/guardian report* *The noted observation of facts about student behavior or actions by the student's parent/guardian.*
- Option Use:** 2208 *Peer report* *The noted observation of facts about student behavior or actions by his or her peers containing information relevant to group counseling.*
- Option Use:** 2353 *Health care provider report* *A professional assessment of the student's condition and progress by a qualified health care provider.*
- Option Use:** 2151 *Self-report/survey* *Information offered by the student or his or her parent/guardian in response to questions on a questionnaire.*
- Option Use:** 2209 *School health nurse report* *A review of the student's school health record and noted results of nursing assessments, Individual Health Plan (IHP), and progress outcomes of activities undertaken by a qualified school health nurse.*
- Option Use:** 2210 *Social worker report* *The noted observation of facts about student behavior or actions by a qualified social worker that has been charged with advising the student.*
- Option Use:** 2211 *Teacher report* *The noted observation of facts about student behavior or actions by school staff members responsible for the instruction of the student.*

Domain: Student
Section: Special Program Participation and Student Support

Category: Monitoring Procedure

A description of the procedures used to monitor the participation and progress of a student enrolled in special programs or student support services that are in place of or in addition to normal services offered by the school.

Option Use: 9999 Other

0813 Remarks about Specific Program Participation and Student Support

Further information or comments about the student's participation and/or progress in early childhood, student support, and/or special assistance programs. This section may include information from submitted reports used to monitor the student.

Entity Use: Program/Service

Option Use: 0996 No option list available

Domain: Student
Section: Special Program Participation and Student Support

Category: Program Exit

Information regarding the termination of a student's program services.

0814 Care/Service Ending Date

The month, day, and year on which an individual last participated in or received program services.

Entity Use: Program/Service

Option Use: 0996 *No option list available*

0815 Program Exit Reason

The documented or assumed reason a student is no longer being served by a special program.

Entity Use: Program/Service

Option Use: 2212 *Graduated with a high school diploma* *The student received a legally recognized document certifying the completion of high school education.*

Option Use: 2213 *Received certificate of completion, modified diploma, or finished IEP requirements* *The student received a certificate or diploma, other than a high school diploma, signifying the completion of an individualized education program (IEP) or a secondary education program.*

Option Use: 2214 *Program completion* *The student has completed the requirements and/or received all services constituting the program, or the program/service has ceased to be offered.*

Option Use: 2215 *Reached maximum age* *The student has reached the upper age mandate for providing special education and related services, or other program/services, as defined by state law, practice, or court order.*

Option Use: 2216 *No longer receiving special education* *The student was served in special education during the previous reporting year but at some point during that 12-month period, met the objectives of the IEP or was withdrawn from special education by parent. This student no longer has an IEP and is receiving all educational services from a general education program.*

Option Use: 2217 *Refused services* *Despite school recommendation and identified eligibility, the student (or his or her parent or guardian) refused services offered in special program/services.*

Option Use: 2218 *Transferred to another district or school, known to be continuing in program/service* *The student has enrolled in another district or school and will continue to participate in the program/service.*

Domain: Student
Section: Special Program Participation and Student Support
Category: Program Exit

Information regarding the termination of a student's program services.

Option Use:	2406	<i>Transferred to another district or school, known not to be continuing in program/service</i>	<i>The student has enrolled in another district or school and will not continue to participate in the program/service.</i>
Option Use:	2219	<i>Transferred to another district or school, not known to be continuing in program/service</i>	<i>The student has enrolled in another district or school, but specific information about his or her program/service participation is not known.</i>
Option Use:	2220	<i>Suspended from school</i>	<i>The student has been temporarily dismissed from school, and is precluded from participating in programs.</i>
Option Use:	2221	<i>Discontinued schooling, special education only</i>	<i>The student with disabilities was enrolled in school at some point in the reporting year, was not enrolled at the end of the reporting year, and did not exit through any other basis (e.g., graduated with diploma; graduated with certificate; reached maximum age; transferred, known to be continuing; transferred, not known to be continuing; or died). This term includes dropouts, runaways, GED recipients, expulsions, status unknown, and other exiters.</i>
Option Use:	2222	<i>Discontinued schooling, not special education</i>	<i>The student (who was participating in a program other than special education) was enrolled in school at some point in the reporting year, but was not enrolled at the end of the reporting year, and did not exit through any other basis (e.g., graduated with diploma, graduated with certificate; reached maximum age; transferred, known to be continuing; transferred, not known to be continuing; or died).</i>
Option Use:	2223	<i>Died</i>	<i>The student's name has been removed from school membership rolls because of his or her death.</i>
Option Use:	2224	<i>Expulsion</i>	<i>An action, taken by school authorities, compels the student to withdraw from school for reasons such as extreme behavior, chronic absenteeism and/or tardiness, incorrigibility, or unsatisfactory achievement or progress in school work.</i>
Option Use:	2225	<i>Program discontinued</i>	<i>The program has ceased to be offered.</i>
Option Use:	2226	<i>Completion of IFSP prior to reaching maximum age for Part C</i>	<i>The child has not yet reached maximum age for Part C, has completed his or her IFSP, and no longer requires services under IDEA, Part C.</i>

Domain: Student
Section: Special Program Participation and Student Support

Category: Program Exit

Information regarding the termination of a student's program services.

Option Use:	2227 <i>Eligible for IDEA, Part B</i>	<i>The student is eligible to participate in the programs created by IDEA, Part B.</i>
Option Use:	2228 <i>Not eligible for Part B, exit with referrals to other programs</i>	<i>The child reached maximum age for Part C, was determined not eligible for Part B, and was referred to other programs, which may include preschool learning centers and child care centers, and/or was referred for other services, which may include health and nutrition services, such as WIC.</i>
Option Use:	2230 <i>Part B eligibility not determined</i>	<i>The child exited Part C services but Part B eligibility has not been made. Children who were referred for Part B evaluation, but for whom the eligibility determination has not been made or reported are included. This category also includes children for whom parents did not consent to transition planning.</i>
Option Use:	2231 <i>Moved out of state</i>	<i>The student with disabilities moved out of state during the reporting period. (This does not include students who moved within state (e.g., from one program to another) if services are known to be continuing.)</i>
Option Use:	2232 <i>Withdrawal by a parent (or guardian)</i>	<i>The student's parents (guardians) declined all services after an IFSP was in place, as well as declined to consent to IFSP services and provided written or verbal indication of withdrawal from services.</i>
Option Use:	2233 <i>Unknown reason</i>	<i>It is not known for what reason the student has exited the program. Attempts to contact the parent and/or the child have been unsuccessful.</i>
Option Use:	9999 <i>Other</i>	



U.S. Department of Education
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Nonfiscal Data Handbook for Early Childhood, Elementary, and Secondary Education

Staff Domain

Domain: Staff

Section: Personal Information

Category: Name

A word or series of words by which a subject is known and distinguishable.

0131 First Name

A name given to an individual at birth, baptism, or during another naming ceremony, or through legal change.

Entity Use: Staff Member

Option Use: 0996 No option list available

0184 Middle Name

A secondary name given to an individual at birth, baptism, or during another naming ceremony.

Entity Use: Staff Member

Option Use: 0996 No option list available

0844 Middle Initial

The first letter of the secondary name given to an individual at birth, baptism, or during another naming ceremony.

Entity Use: Staff Member

Option Use: 0996 No option list available

0156 Last/Surname

The name borne in common by members of a family.

Entity Use: Staff Member

Option Use: 0996 No option list available

0135 Generation Code/Suffix

An appendage, if any, used to denote an individual's generation in his family (e.g., Jr., Sr., III).

Entity Use: Staff Member

Option Use: 0996 No option list available

0207 Personal Title/Prefix

An appellation, if any, used to denote rank, placement, or status (e.g., Mr., Ms., Reverend, Sister, Dr., Colonel).

Entity Use: Staff Member

Domain: Staff

Section: Personal Information

Category: Name

A word or series of words by which a subject is known and distinguishable.

Option Use: 0996 No option list available

0033 Alias

An assumed name, or a name by which an individual is otherwise known.

Entity Use: Staff Member

Option Use: 0996 No option list available

0132 Former Legal Name

A previously recognized legally accepted name that is no longer valid.

Entity Use: Staff Member

Option Use: 0996 No option list available

0157 Last/Surname at Birth

The original surname of an individual as identified at birth before any subsequent changes.

Entity Use: Staff Member

Option Use: 0996 No option list available

0189 Nickname

A familiar form of a proper name, a descriptive name, or other colloquial name given instead of or in addition to an individual's formal name.

Entity Use: Staff Member

Option Use: 0996 No option list available

0290 Tribal or Clan Name

A name borne in common by members of a tribe or clan (e.g., the Matai name in Samoa).

Entity Use: Staff Member

Option Use: 0996 No option list available

Domain: Staff

Section: Personal Information

Category: Name

A word or series of words by which a subject is known and distinguishable.

0187 Name of Institution

The full, legally accepted or popularly accepted name of an organization (e.g., a school, an association, or a company).

Entity Use: Staff Member

Option Use: 0996 *No option list available*

Domain: Staff

Section: Personal Information

Category: Background Information

Personal information about and particular to an individual, organization, or institution.

0308 Social Security Number (SSN)

The nine-digit number of identification assigned to the individual by the Social Security Administration.

Entity Use: Staff Member

Option Use: 0996 *No option list available*

0146 Identification Code

A unique number or alphanumeric code assigned to a space, room, site, building, individual, organization, or institution by a school, school system, a state, or other agency or entity.

Entity Use: Staff Member

Option Use: 0996 *No option list available*

0147 Identification System

A coding scheme that is used for identification and record-keeping purposes by schools, social services, or other agencies to refer to an individual, organization, or institution.

Entity Use: Staff Member

Option Use: 0328 *Driver's license number*

Option Use: 0339 *Health record number*

Option Use: 0338 *Medicaid number*

Option Use: 0399 *Professional certificate or license number*

Option Use: 0495 *School-assigned number*

Option Use: 0593 *District-assigned number*

Option Use: 0686 *State-assigned number*

Option Use: 0264 *Federal identification number*

Domain: Staff

Section: Personal Information

Category: Background Information

Personal information about and particular to an individual, organization, or institution.

Option Use: 0764 *Other federally assigned number*

Option Use: 0780 *Selective service number*

Option Use: 0004 *Social Security administration number*

Option Use: 0113 *US government Visa number*

Option Use: 0154 *Personal identification number*

Option Use: 9999 *Other*

0309 Identification Expiration Date

The month, day and year on which the identification document expires and is no longer valid.

Entity Use: Staff Member

Option Use: 0996 *No option list available*

0310 Hispanic or Latino Ethnicity

An indication that the individual traces his or her origin or descent to Mexico, Puerto Rico, Cuba, Central and South America, and other Spanish cultures, regardless of race. The term, "Spanish origin," can be used in addition to "Hispanic or Latino."

Entity Use: Staff Member

Option Use: 2304 *Hispanic or Latino*

Option Use: 2305 *Non-Hispanic/Latino*

Domain: Staff

Section: Personal Information

Category: Background Information

Personal information about and particular to an individual, organization, or institution.

0849 Race

The general racial category which most clearly reflects the individual's recognition of his or her community or with which the individual most identifies. [The way this data element is listed, it must allow for multiple entries so that each individual can specify all appropriate races. An alternative would be to list the options as separate data elements and have a yes/no option for each one]. (See appendix A for further detail).

Entity Use: Staff Member

Option Use: 0998 *American Indian or Alaska Native* A person having origins in any of the original peoples of North and South America (including Central America), and who maintains cultural identification through tribal affiliations or community recognition.

Option Use: 0999 *Asian* A person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian Subcontinent. This area includes, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, Thailand, and Vietnam.

Option Use: 1000 *Black or African American* A person having origins in any of the black racial groups of Africa. Terms such as "Haitian" or "Negro" can be used in addition to "Black or African-American."

Option Use: 1001 *Native Hawaiian or Other Pacific Islander* A person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands.

Option Use: 1002 *White* A person having origins in any of the original peoples of Europe, North Africa, or the Middle East.

0850 National/Ethnic Origin Subgroup

The national or ethnic subgroup of a person other than "American." Examples for Asian include: Chinese, Japanese, Korean, Filipino, Vietnamese, or Asian Indian. For Native Hawaiian or Other Pacific Islander, examples include: Samoan, Hawaiian, or Guamanian. For Hispanics, examples include: Puerto Rican, Mexican-American, Cuban, Argentinean, Dominican, Colombian, Nicaraguan, Salvadoran, or Spaniard. Tribal registration could be listed for Alaska Natives or American Indians (e.g., Navaho).

Entity Use: Staff Member

Option Use: 0996 *No option list available*

Domain: Staff

Section: Personal Information

Category: Background Information

Personal information about and particular to an individual, organization, or institution.

0851 Sex

A person's gender.

Entity Use: Staff Member

Option Use: 1631 *Female* A woman or a girl.

Option Use: 1632 *Male* A man or a boy.

0314 Birthdate

The month, day, and year on which an individual was born.

Entity Use: Staff Member

Option Use: 0996 *No option list available*

0315 Birthdate Verification

The evidence by which an individual's date of birth is confirmed.

Entity Use: Staff Member

Option Use: 1003 *Baptismal or church certificate* A form, issued by a church, listing the birthdate and certifying the baptism of a child.

Option Use: 1004 *Birth Certificate* A written statement or form issued by an office of vital statistics verifying the name and birthdate of a child as reported by the physician attending at the birth.

Option Use: 1005 *Entry in family Bible* An entry in a family Bible on a special page for recording births, marriages, and other vital information about a family.

Option Use: 1006 *Hospital Certificate* A certificate issued by a hospital verifying the name and birthdate of a child.

Option Use: 1007 *Parent's affidavit* A sworn, written statement made by an individual's parent to verify his or her age, birthdate, and place of birth.

Domain: Staff

Section: Personal Information

Category: Background Information

Personal information about and particular to an individual, organization, or institution.

- Option Use:** 1008 *Passport* Any travel document issued by a recognized authority showing the bearer's origin, identity, birthdate, and nationality that is valid for the entry of the bearer into a foreign country.
- Option Use:** 1009 *Physician's Certificate* A certificate issued by the physician attending at birth, verifying the name and birthdate of a child. A physician's certificate is considered to be a birth certificate when acceptable as such by the political subdivision where issued.
- Option Use:** 1010 *Previously verified school records* A school record with the birthdate previously verified that is issued in lieu of more direct evidence to verify the birthdate.
- Option Use:** 1011 *State-issued ID (e.g., from Department of Public Safety)* An official document issued by a state government agency, usually the department of public safety or the department of motor vehicles, that formally identifies the holder of the document. It usually is not accompanied by an approval for the holder to operate a vehicle of any type.
- Option Use:** 1012 *Driver's license* An official document issued by a state government agency, usually the department of public safety or the department of motor vehicles, that formally identifies the holder to operate a motor vehicle, with specifications as to the type of vehicle that he or she can operate.
- Option Use:** 1013 *Immigration document (e.g., passport and immigration visas)* An official document issued by a national government that would formally identify the holder of the document.
- Option Use:** 2382 *Life insurance policy* A policy that ensures insurance be paid to a beneficiary when the insured dies.
- Option Use:** 9999 *Other*

0852 City of Birth

The name of the city in which an individual was born.

Entity Use: Staff Member

Domain: Staff

Section: Personal Information

Category: Background Information

Personal information about and particular to an individual, organization, or institution.

Option Use: 0996 *No option list available*

0317 County of Birth

The name of the county, parish, borough, or comparable unit (within a state) in which an individual was born.

Entity Use: Staff Member

Option Use: 0996 *No option list available*

0318 State of Birth Abbreviation

The abbreviation for the name of the state (within the United States) or extra-state jurisdiction in which an individual was born. (Note: A list of states and outlying areas and their abbreviations can be found in appendix B).

Entity Use: Staff Member

Option Use: 0996 *No option list available*

0319 Name of State of Birth

The name of the state (within the United States) or extra-state jurisdiction in which an individual was born.

Entity Use: Staff Member

Option Use: 0996 *No option list available*

0321 Name of Country of Birth

The name of the country in which an individual was born.

Entity Use: Staff Member

Option Use: 0996 *No option list available*

0322 Citizenship Status

The description that best identifies the status of an individual's citizenship and/or residency in the United States.

Entity Use: Staff Member

Option Use: 1014 *Dual national*

An individual who is a citizen of one or more countries in addition to the United States

Domain: Staff

Section: Personal Information

Category: Background Information

Personal information about and particular to an individual, organization, or institution.

Option Use: 1015 *Non-resident alien*

An individual who has been admitted temporarily to the United States as a non-immigrant, but is not a citizen, including those granted student visas solely for the purpose of study (e.g., alien students).

Option Use: 1016 *Resident alien*

An individual who has been admitted to the United States for permanent residency, but is not a citizen of the United States.

Option Use: 1017 *United States Citizen*

An individual who is a citizen of only the United States regardless of how this status was applied.

Option Use: 9999 *Other*

0323 Country of Citizenship Code

The code for the country to which an individual acknowledges citizenship. (Note: A list of countries and codes can be found in appendix C).

Entity Use: Staff Member

Option Use: 0996 *No option list available*

0324 Name of Country of Citizenship

The name of the country to which an individual acknowledges citizenship.

Entity Use: Staff Member

Option Use: 0996 *No option list available*

0325 First Entry Date (into the United States)

The month, day, and year of an individual's initial arrival into the United States in order to establish residency.

Entity Use: Staff Member

Option Use: 0996 *No option list available*

Domain: Staff

Section: Personal Information

Category: Background Information

Personal information about and particular to an individual, organization, or institution.

0326 Employment Eligibility Verification

The documentation in addition to an identification document with photograph (e.g., driver's license) furnished by an individual to prove his or her eligibility to be legally employed in the United States.

Entity Use: Staff Member

Option Use: 1018 *U.S. passport*

Option Use: 1019 *Certificate of U.S. citizenship
(INS Form N-560 or N-561)*

Option Use: 1020 *Certificate of naturalization
(INS Form N-550 or N-570)*

Option Use: 1024 *Unexpired employment
authorization card (INS Form
I-688A)*

Option Use: 1022 *Alien registration receipt card
with photograph (INS Form I-
151 or I-155)*

Option Use: 1023 *Unexpired temporary resident
card (INS Form I-688)*

Option Use: 1024 *Unexpired employment
authorization card (INS Form
I-688A)*

Option Use: 1025 *Unexpired reentry permit (INS
Form I-327)*

Option Use: 1026 *Unexpired refugee travel
document (INS Form I-571)*

Domain: Staff

Section: Personal Information

Category: Background Information

Personal information about and particular to an individual, organization, or institution.

Option Use: 1034 *Unexpired employment authorization document issued by the INS (other than those listed above)*

Option Use: 1028 *U.S. social security card issued by the Social Security Administration (other than a card stating it is not valid for employment)*

Option Use: 1029 *Certification of birth abroad issued by the Department of State (Form FS-545 or Form DS-1350)*

Option Use: 1030 *Original or certified copy of a birth certificate issued by a state, county, municipal authority or outlying possession of the United States bearing an official seal*

Option Use: 1031 *Native American tribal document*

Option Use: 1032 *U.S. citizen ID card (INS Form I-197)*

Option Use: 1033 *ID card for use of resident citizen in the United States (INS Form I-179)*

Option Use: 1024 *Unexpired employment authorization card (INS Form I-688A)*

Option Use: 9999 *Other*

Domain: Staff

Section: Personal Information

Category: Background Information

Personal information about and particular to an individual, organization, or institution.

0327 Language Type

An indication of the function and context in which an individual uses a language to communicate.

Entity Use: Staff Member

Option Use: 1035 *Correspondence language* *The language or dialect to be used when sending written communication (e.g., letters, facsimiles, or electronic mail) to an individual.*

Option Use: 1036 *Dominant language* *The language or dialect an individual best understands and with which he or she is most comfortable. A person may be dominant in one language in certain situations and another for others.*

Option Use: 1037 *Home language* *The language or dialect routinely spoken in an individual's home. This language or dialect may or may not be an individual's native language.*

Option Use: 1038 *Native language* *The language or dialect first learned by an individual or first used by the Parent/Guardian with a child. This term is often referred to as primary language.*

Option Use: 1039 *Other language proficiency* *Any language or dialect, other than the dominant language, in which an individual is proficient.*

Option Use: 9999 *Other*

0328 Language Code

The code for the specific language or dialect that an individual uses to communicate. (Note: A list of languages and dialects can be found in appendix D).

Entity Use: Staff Member

Option Use: 0996 *No option list available*

0329 Name of Language

The name of the specific language or dialect that an individual uses to communicate.

Entity Use: Staff Member

Domain: Staff

Section: Personal Information

Category: Background Information

Personal information about and particular to an individual, organization, or institution.

Option Use: 0996 *No option list available*

0240 Religious Affiliation

The religion or religious group (e.g., the specific unified system of religious expression) with which the individual or institution most identifies.

Entity Use: Staff Member

Option Use: 0019 *Amish*

Option Use: 0020 *Assembly of God*

Option Use: 0021 *Baptist*

Option Use: 0022 *Buddhist*

Option Use: 0023 *Calvinist*

Option Use: 0024 *Catholic*

Option Use: 0025 *Eastern Orthodox*

Option Use: 0027 *Episcopal*

Option Use: 0028 *Friends*

Option Use: 0029 *Greek Orthodox*

Option Use: 0030 *Hindu*

Option Use: 0031 *Islamic*

Option Use: 0032 *Jehovah's Witnesses*

Domain: Staff

Section: Personal Information

Category: Background Information

Personal information about and particular to an individual, organization, or institution.

Option Use: 0033 *Jewish*

Option Use: 0034 *Latter Day Saints*

Option Use: 0036 *Lutheran*

Option Use: 0038 *Mennonite*

Option Use: 0040 *Methodist*

Option Use: 0041 *Pentecostal*

Option Use: 0042 *Presbyterian*

Option Use: 2405 *Christian (no specific
denomination)*

Option Use: 0043 *Other Christian denomination*

Option Use: 0044 *Seventh Day Adventist*

Option Use: 0045 *Tao*

Option Use: 0046 *Unitarian Universalist*

Option Use: 0047 *Christian Scientist*

Option Use: 0048 *Nazarene*

Option Use: 9998 *None*

Option Use: 9999 *Other*

Domain: Staff

Section: Personal Information

Category: Background Information

Personal information about and particular to an individual, organization, or institution.

0330 Marital Status

The condition of an individual with regard to marriage.

Entity Use: Staff Member

Option Use: 1040 *Legally separated*

Option Use: 1041 *Married*

Option Use: 1042 *Not married (never married, legally divorced, widowed, or marriage annulled)*

0331 Disability Status

A physical or mental impairment that substantially limits one or more major daily life activities. (Public Law 101-336, the American with Disabilities Act (ADA), prohibits discrimination against individuals with disabilities as regards employment, public accommodations and certain public services).

Entity Use: Staff Member

Option Use: 0996 *No option list available*

0332 Highest Level of Education Completed

The extent of formal instruction an individual has received (e.g., the highest grade in school completed or its equivalent or the highest degree received).

Entity Use: Staff Member

Option Use: 1043 *No school completed*

Option Use: 0789 *Pre-kindergarten*

Option Use: 0805 *Kindergarten*

Option Use: 0790 *First Grade*

Option Use: 0791 *Second Grade*

Domain: Staff

Section: Personal Information

Category: Background Information

Personal information about and particular to an individual, organization, or institution.

Option Use: 0792 *Third Grade*

Option Use: 0793 *Fourth Grade*

Option Use: 0794 *Fifth Grade*

Option Use: 0795 *Sixth Grade*

Option Use: 0796 *Seventh Grade*

Option Use: 0798 *Eighth Grade*

Option Use: 0799 *Ninth Grade*

Option Use: 0800 *Tenth Grade*

Option Use: 0801 *Eleventh Grade*

Option Use: 1809 *12th grade, no diploma*

Option Use: 1044 *High school diploma*

Option Use: 2408 *High school completers (e.g.,
certificate of attendance)*

Option Use: 2409 *High school equivalency (e.g.,
GED)*

Option Use: 1046 *Adult Basic Education
Diploma*

Option Use: 0819 *Vocational certificate*

Domain: Staff

Section: Personal Information

Category: Background Information

Personal information about and particular to an individual, organization, or institution.

Option Use: 1047 *Formal award, certificate or diploma (less than one year)*

Option Use: 1048 *Formal award, certificate or diploma (more than or equal to one year)*

Option Use: 1049 *Some college but no degree*

Option Use: 1050 *Associate's degree (two years or more)*

Option Use: 1051 *Bachelor's (Baccalaureate) degree (e.g., B.A., A.B., B.S.)*

Option Use: 1052 *Graduate certificate*

Option Use: 1053 *First-professional degree (e.g., D.C. or D.C.M., D.D.S. or D.M.D., M.D., O.D., D.O., D. Phar., Pod.D., D.P.M., D.V.M., L.L.B. or J.D., M.Div., M.H.L., B.D., or Ordination)*

Option Use: 1054 *Master's degree (e.g., M.A., M.S., M. Eng., M.Ed., M.S.W., M.B.A., M.L.S.)*

Option Use: 1055 *Specialist's degree (e.g., Ed.S.)*

Option Use: 1056 *Post-Professional degree*

Option Use: 1057 *Doctoral (Doctor's) degree (e.g., Ph.D., Ed.D.)*

Domain: **Staff**

Section: **Personal Information**

Category: **Background Information**

Personal information about and particular to an individual, organization, or institution.

Option Use: ***9999 Other***

Domain: Staff

Section: Personal Information

Category: Military Status

Information about an individual's military service including dates of entry and discharge.

0333 Military Service Type

The branch of the Armed Forces in which an individual serves/served.

Entity Use: Staff Member

Option Use: 1058 *United States Air Force*

Option Use: 1059 *United States Army*

Option Use: 1060 *United States Coast Guard*

Option Use: 1061 *United States Marine Corps*

Option Use: 1062 *United States Navy*

Option Use: 1063 *National Guard*

0334 Military Duty Status

The current military status of an individual.

Entity Use: Staff Member

Option Use: 1064 *Active Duty*

An individual who is currently engaged in full-time military service.

Option Use: 1065 *Ready reserve, selected reserve* *An individual assigned to a unit designated by his or her Service and approved by the Chairman of the Joint Chiefs of Staff as essential to wartime missions. These units have priority for training, equipment, and personnel over other Reserve elements. Individual Mobilization Augmentees are members of the Selected Reserve not attached to an organized Reserve unit. They are assigned to an Active component organization, the Selective Services System, or the Federal Emergency Management Agency and fill individual billets required shortly after mobilization.*

Domain: Staff

Section: Personal Information

Category: Military Status

Information about an individual's military service including dates of entry and discharge.

Option Use: 1066 *Ready reserve, individual ready reserve (IRR)* An individual assigned to a manpower pool of pre-trained members who have already served in Active component units or in the Selected Reserve. IRR members are liable for involuntary active duty and fulfillment of mobilization requirements.

Option Use: 1067 *Ready reserve, inactive national guard (ING)* An individual assigned to the Army National Guard who is on inactive status. (The Air National Guard does not maintain members in the ING.) Members of the ING are attached to National Guard units but do not participate in training activities. Upon mobilization under the required authority, they would report to their units. To remain members of the ING, individuals must report annually.

Option Use: 1068 *Standby reserve* An individual who has completed all obligated or required service or has been removed from the Ready Reserve due to circumstances of civilian employment, ineligibility for mobilization, temporary hardship, or disability. They maintain affiliation, but are not assigned to a unit and do not perform training. (Army National Guard and Air National Guard do not have a Standby Reserve.)

Option Use: 1069 *Retired reserve* An individual placed on retired status based upon the completion of 20 or more qualifying years of individual or combined Reserve and Active component service.

Option Use: 9998 *None*

0335 Military Entry Date

The month, day, and year on which an individual entered the military service.

Entity Use: Staff Member

Option Use: 0996 *No option list available*

0336 Military Discharge Date

The month, day, and year on which an individual was discharged from the military service.

Entity Use: Staff Member

Domain: Staff

Section: Personal Information

Category: Military Status

Information about an individual's military service including dates of entry and discharge.

Option Use: 0996 *No option list available*

0337 Military Discharge Type

The type of discharge that an individual was granted upon leaving the Armed Forces.

Entity Use: Staff Member

Option Use: 1070 *Honorable discharge*

Option Use: 2410 *General discharge*

Option Use: 1071 *Dishonorable discharge*

0338 Military Reserve Obligation Ending Date

The month, day, and year on which an individual's obligation to the Military Reserve ends.

Entity Use: Staff Member

Option Use: 0996 *No option list available*

Domain: Staff

Section: Personal Information

Category: Address/Contact Information

Information that can be used to direct communication to an individual, organization, or institution.

0025 Address Type

The type of address listed for an individual or organization.

Entity Use: Staff Member

Option Use: 0123 *Mailing/Shipping Address - other address or P.O. Box address*

Option Use: 0765 *Physical location address*

Option Use: 1073 *Other home address*

Option Use: 1074 *Employer's address*

Option Use: 1075 *Employment address*

0272 Street Number/Name

The street number and street name or post office box number of an address.

Entity Use: Staff Member

Option Use: 0996 *No option list available*

0037 Apartment/Room/Suite Number

The apartment, room, or suite number of an address.

Entity Use: Staff Member

Option Use: 0996 *No option list available*

0081 Building/Site Number

The number of the building on the site, if more than one building shares the same address.

Entity Use: Staff Member

Option Use: 0996 *No option list available*

Domain: Staff

Section: Personal Information

Category: Address/Contact Information

Information that can be used to direct communication to an individual, organization, or institution.

0090 City

The name of the city in which an address is located.

Entity Use: Staff Member

Option Use: 0996 No option list available

0100 County FIPS (Federal Information Processing Standard) Code

The Federal Information Processing Standard (FIPS) numeric code for the county. (Note: A five digit FIPS code that identifies counties across the United States is available from the National Technical Information Service, 5285 Port Royal Road, Springfield, VA 22161. The phone number is 703-605-6000 or visit <http://www.ntis.gov>).

Entity Use: Staff Member

Option Use: 0996 No option list available

0268 State FIPS (Federal Information Processing Standard) Code

The Federal Information Processing Standard (FIPS) numeric code for the state. (Note: A two digit FIPS code that identifies states across the United States is available from the National Technical Information Service, 5285 Port Royal Road, Springfield, VA 22161. The phone number is 703-605-6000 or visit <http://www.ntis.gov>).

Entity Use: Staff Member

Option Use: 0996 No option list available

0267 State Abbreviation

The abbreviation for the state (within the United States) or outlying area in which an address is located. (Note: A list of states and outlying areas and their abbreviations can be found in appendix B).

Entity Use: Staff Member

Option Use: 0996 No option list available

0188 Name of State

The name of the state (within the United States) or outlying area in which an address is located.

Entity Use: Staff Member

Option Use: 0996 No option list available

Domain: Staff

Section: Personal Information

Category: Address/Contact Information

Information that can be used to direct communication to an individual, organization, or institution.

0305 Zip Code

The five or nine digit zip code portion of an address.

Entity Use: Staff Member

Option Use: 0996 No option list available

0099 Country Code

The code for the country in which an address is located. (Note: A list of countries and codes can be found in appendix C.)

Entity Use: Staff Member

Option Use: 0996 No option list available

0185 Name of Country

The name of the country in which an address is located.

Entity Use: Staff Member

Option Use: 0996 No option list available

0281 Telephone Status

A description of preferred communication type or special circumstances which affect communication to an individual, organization, or institution via telephone (e.g., no telephone connection, TTY used, no one available to answer the telephone during certain hours).

Entity Use: Staff Member

Option Use: 0996 No option list available

0280 Telephone Number Type

The type of communication number listed for an individual or organization.

Entity Use: Staff Member

Option Use: 0096 Main telephone number

Option Use: 0350 Alternate telephone number

Domain: Staff

Section: Personal Information

Category: Address/Contact Information

Information that can be used to direct communication to an individual, organization, or institution.

Option Use: 0359 *Answering service*

Option Use: 0370 *Beeper number*

Option Use: 2364 *Facsimile number*

Option Use: 0400 *Appointment telephone
number*

Option Use: 0426 *Telex number*

Option Use: 0437 *Telemail*

Option Use: 0448 *Voice mail*

Option Use: 0478 *Instant messaging number*

Option Use: 0486 *Media conferencing number*

0151 International Code Number

The international code for the telephone number.

Entity Use: Staff Member

Option Use: 0996 *No option list available*

0279 Telephone Number

The telephone number including the area code, and extension, if applicable.

Entity Use: Staff Member

Option Use: 0996 *No option list available*

Domain: Staff

Section: Personal Information

Category: Address/Contact Information

Information that can be used to direct communication to an individual, organization, or institution.

0121 Electronic Mail Address Type

The type of electronic mail (e-mail) address listed for an individual or organization.

Entity Use: Staff Member

Option Use: 0507 Home/personal

Option Use: 0518 Work

Option Use: 9999 Other

0120 Electronic Mail Address

The numbers, letters, and symbols used to identify an electronic mail (e-mail) user within the network to which the individual or organization belongs.

Entity Use: Staff Member

Option Use: 0996 No option list available

0304 Web Site Address (URL)

Unique Resource Locator. The unique address of a Web page.

Entity Use: Staff Member

Option Use: 0996 No option list available

Domain: Staff
Section: Personal Information
Category: Emergency Contact

An individual who is to be notified in the event of an emergency involving a staff member.

0131 First Name

A name given to an individual at birth, baptism, or during another naming ceremony, or through legal change.

Entity Use: Emergency Contact

Option Use: 0996 No option list available

0184 Middle Name

A secondary name given to an individual at birth, baptism, or during another naming ceremony.

Entity Use: Emergency Contact

Option Use: 0996 No option list available

0844 Middle Initial

The first letter of the secondary name given to an individual at birth, baptism, or during another naming ceremony.

Entity Use: Emergency Contact

Option Use: 0996 No option list available

0156 Last/Surname

The name borne in common by members of a family.

Entity Use: Emergency Contact

Option Use: 0996 No option list available

0135 Generation Code/Suffix

An appendage, if any, used to denote an individual's generation in his family (e.g., Jr., Sr., III).

Entity Use: Emergency Contact

Option Use: 0996 No option list available

0207 Personal Title/Prefix

An appellation, if any, used to denote rank, placement, or status (e.g., Mr., Ms., Reverend, Sister, Dr., Colonel).

Entity Use: Emergency Contact

Domain: Staff

Section: Personal Information

Category: Emergency Contact

An individual who is to be notified in the event of an emergency involving a staff member.

Option Use: 0996 *No option list available*

0025 Address Type

The type of address listed for an individual or organization.

Entity Use: Emergency Contact

Option Use: 0123 *Mailing/Shipping Address - other address or P.O. Box address*

Option Use: 0765 *Physical location address*

Option Use: 1073 *Other home address*

Option Use: 1074 *Employer's address*

Option Use: 1075 *Employment address*

0272 Street Number/Name

The street number and street name or post office box number of an address.

Entity Use: Emergency Contact

Option Use: 0996 *No option list available*

0037 Apartment/Room/Suite Number

The apartment, room, or suite number of an address.

Entity Use: Emergency Contact

Option Use: 0996 *No option list available*

0081 Building/Site Number

The number of the building on the site, if more than one building shares the same address.

Entity Use: Emergency Contact

Domain: Staff
Section: Personal Information
Category: Emergency Contact

An individual who is to be notified in the event of an emergency involving a staff member.

Option Use: 0996 No option list available

0090 City

The name of the city in which an address is located.

Entity Use: Emergency Contact

Option Use: 0996 No option list available

0186 Name of County

The name of the county, parish, borough, or comparable unit (within a state) in which an address is located.

Entity Use: Emergency Contact

Option Use: 0996 No option list available

0100 County FIPS (Federal Information Processing Standard) Code

The Federal Information Processing Standard (FIPS) numeric code for the county. (Note: A five digit FIPS code that identifies counties across the United States is available from the National Technical Information Service, 5285 Port Royal Road, Springfield, VA 22161. The phone number is 703-605-6000 or visit <http://www.ntis.gov>).

Entity Use: Emergency Contact

Option Use: 0996 No option list available

0268 State FIPS (Federal Information Processing Standard) Code

The Federal Information Processing Standard (FIPS) numeric code for the state. (Note: A two digit FIPS code that identifies states across the United States is available from the National Technical Information Service, 5285 Port Royal Road, Springfield, VA 22161. The phone number is 703-605-6000 or visit <http://www.ntis.gov>).

Entity Use: Emergency Contact

Option Use: 0996 No option list available

0267 State Abbreviation

The abbreviation for the state (within the United States) or outlying area in which an address is located. (Note: A list of states and outlying areas and their abbreviations can be found in appendix B).

Entity Use: Emergency Contact

Domain: Staff
Section: Personal Information
Category: Emergency Contact

An individual who is to be notified in the event of an emergency involving a staff member.

Option Use: 0996 No option list available

0188 Name of State

The name of the state (within the United States) or outlying area in which an address is located.

Entity Use: Emergency Contact

Option Use: 0996 No option list available

0305 Zip Code

The five or nine digit zip code portion of an address.

Entity Use: Emergency Contact

Option Use: 0996 No option list available

0099 Country Code

The code for the country in which an address is located. (Note: A list of countries and codes can be found in appendix C.)

Entity Use: Emergency Contact

Option Use: 0996 No option list available

0185 Name of Country

The name of the country in which an address is located.

Entity Use: Emergency Contact

Option Use: 0996 No option list available

0281 Telephone Status

A description of preferred communication type or special circumstances which affect communication to an individual, organization, or institution via telephone (e.g., no telephone connection, TTY used, no one available to answer the telephone during certain hours).

Entity Use: Emergency Contact

Option Use: 0996 No option list available

Domain: Staff
Section: Personal Information
Category: Emergency Contact

An individual who is to be notified in the event of an emergency involving a staff member.

0280 Telephone Number Type

The type of communication number listed for an individual or organization.

Entity Use: Emergency Contact

Option Use: 0096 *Main telephone number*

Option Use: 0350 *Alternate telephone number*

Option Use: 0359 *Answering service*

Option Use: 0370 *Beeper number*

Option Use: 2364 *Facsimile number*

Option Use: 0400 *Appointment telephone number*

Option Use: 0426 *Telex number*

Option Use: 0437 *Telemail*

Option Use: 0448 *Voice mail*

Option Use: 0478 *Instant messaging number*

Option Use: 0486 *Media conferencing number*

0151 International Code Number

The international code for the telephone number.

Entity Use: Emergency Contact

Option Use: 0996 *No option list available*

Domain: Staff

Section: Personal Information

Category: Emergency Contact

An individual who is to be notified in the event of an emergency involving a staff member.

0279 Telephone Number

The telephone number including the area code, and extension, if applicable.

Entity Use: Emergency Contact

Option Use: 0996 *No option list available*

0121 Electronic Mail Address Type

The type of electronic mail (e-mail) address listed for an individual or organization.

Entity Use: Emergency Contact

Option Use: 0507 *Home/personal*

Option Use: 0518 *Work*

Option Use: 9999 *Other*

0120 Electronic Mail Address

The numbers, letters, and symbols used to identify an electronic mail (e-mail) user within the network to which the individual or organization belongs.

Entity Use: Emergency Contact

Option Use: 0996 *No option list available*

Domain: Staff

Section: Personal Information

Category: Health Information

Information about an individual's health including immunizations and injuries as they relate to his or her employment. (Public Law 101-336, the American with Disabilities Act (ADA), prohibits discrimination against individuals with disabilities as regards employment, public accommodations and certain public services.)

0340 Medical Examination Type

A designation of the specific type of test administered to an individual for the purpose of screening or evaluating a medical condition, process, or impairment.

Entity Use: Staff Member

- Option Use:** 1076 *Vision evaluation* An examination used to measure an individual's ability to see.
- Option Use:** 1077 *Hearing evaluation* An examination used to measure an individual's ability to perceive sounds.
- Option Use:** 1078 *Speech and language evaluation* An examination used to measure an individual's ability to communicate orally with others.
- Option Use:** 1079 *Routine physical examination/screening* A physical examination used to assess an individual's general health condition.
- Option Use:** 1080 *Special physical examination* A physical examination used to diagnose the causes of specific symptoms or problems, including those performed during an emergency.
- Option Use:** 1081 *Physical examination for sports participation* An examination used to determine an individual's fitness to participate in the physical education program and/or interscholastic athletics. This examination is often required by an education institution, or local or state agency. (Not generally used for staff.)
- Option Use:** 1082 *Employment evaluation* An examination used to assess an individual's condition relative to requirements for employment (e.g., tuberculosis tests and chest x-rays).
- Option Use:** 1083 *Psychological evaluation* An examination used to assess an individual's emotional, attitudinal, or behavioral condition.
- Option Use:** 9999 *Other*

Domain: Staff

Section: Personal Information

Category: Health Information

Information about an individual's health including immunizations and injuries as they relate to his or her employment. (Public Law 101-336, the American with Disabilities Act (ADA), prohibits discrimination against individuals with disabilities as regards employment, public accommodations and certain public services.)

0341 Medical Examination Date

The month, day, and year on which a health evaluation occurred.

Entity Use: Staff Member

Option Use: 0996 No option list available

0342 Medical Examination Results

A written report outlining specific findings of an individual's health examination or health test as determined by a qualified professional.

Entity Use: Staff Member

Option Use: 0996 No option list available

0343 Emergency Factor

An identification of a physical or medical condition of potential special significance during an emergency treatment.

Entity Use: Staff Member

Option Use: 1084 Allergy, aspirin

Option Use: 1085 Allergy, insect bite

Option Use: 1086 Allergy, iodine

Option Use: 1087 Allergy, penicillin

Option Use: 1088 Allergy, sulpha

Option Use: 1089 Allergy, multiple

Option Use: 1090 Asthma

Option Use: 1091 Contact lenses worn

Domain: Staff

Section: Personal Information

Category: Health Information

Information about an individual's health including immunizations and injuries as they relate to his or her employment. (Public Law 101-336, the American with Disabilities Act (ADA), prohibits discrimination against individuals with disabilities as regards employment, public accommodations and certain public services.)

Option Use: 1092 *Diabetes*

Option Use: 1093 *Drug dependency*

Option Use: 1094 *Epilepsy*

Option Use: 1095 *Hearing impaired*

Option Use: 1096 *Heart disease*

Option Use: 1097 *Hemophilia*

Option Use: 1098 *Rheumatic fever*

Option Use: 1099 *Speech impaired*

Option Use: 1100 *Vision impaired*

Option Use: 9998 *None*

Option Use: 9999 *Other*

0344 Other Health Data and Medical Condition

Information concerning an individual's health which is not provided in the above data elements (e.g., consideration for healthy life choices, such as "non-smoker").

Entity Use: Staff Member

Option Use: 0996 *No option list available*

0345 Religious Consideration

A restriction or other considerations for medical treatment because of the doctrines of an individual's religion.

Entity Use: Staff Member

Domain: Staff

Section: Personal Information

Category: Health Information

Information about an individual's health including immunizations and injuries as they relate to his or her employment. (Public Law 101-336, the American with Disabilities Act (ADA), prohibits discrimination against individuals with disabilities as regards employment, public accommodations and certain public services.)

Option Use: 0996 No option list available

0346 Special Adaptation Requirements

The description of special adaptation due to health or religious reasons that an individual needs to perform his or her duties.

Entity Use: Staff Member

Option Use: 0996 No option list available

0347 Insurance Coverage

The nature of insurance covering an individual's hospitalization and other health or medical care.

Entity Use: Staff Member

Option Use: 2306 Workplace

Option Use: 1101 Non-workplace/personal

Option Use: 9998 None

Option Use: 9999 Other

0348 Health Care Plan

The description or title of the health care plan by which the individual is covered.

Entity Use: Staff Member

Option Use: 0996 No option list available

0349 Hospital Preference

The hospital to which an individual prefers to be taken under emergency conditions or, in the case of a minor the hospital to which the parent/guardian prefers the individual to be taken.

Entity Use: Staff Member

Option Use: 0996 No option list available

Domain: Staff

Section: Personal Information

Category: Health Information

Information about an individual's health including immunizations and injuries as they relate to his or her employment. (Public Law 101-336, the American with Disabilities Act (ADA), prohibits discrimination against individuals with disabilities as regards employment, public accommodations and certain public services.)

0350 Medical Waiver

The description or special notation, if, for any reason, an individual has been granted a waiver and is not required to submit to certain medical examinations or treatments.

Entity Use: Staff Member

Option Use: 0996 No option list available

0351 Other Special Health Needs, Information, or Instructions

The description or detailed specific instructions (other than those included above) regarding an individual's medical or dental treatment as directed by the individual or his or her parents/guardian, or health care provider.

Entity Use: Staff Member

Option Use: 0996 No option list available

Domain: Staff

Section: Personal Information

Category: Immunizations

Instances in which an individual is protected or immunized against specific diseases by inoculation or vaccination, or by having previously contracted a disease.

0352 Immunization Type

An indication of the type of immunization that an individual has satisfactorily received.

Entity Use: Staff Member

Option Use: 0996 *No option list available*

0353 Immunizations Mandated by State Law for Participation

An indication that an immunization is specifically required by an organization or governing body. Some diseases for which immunizations are most frequently required include: Diphtheria, Hepatitis B, Influenza, Mumps, Pertussis (whooping cough), Poliomyelitis, Rubella (German measles), Rubeola (measles), Small Pox, Tetanus, Tuberculosis (BCG), and Rh. Immune Globulin.

Entity Use: Staff Member

Option Use: 0996 *No option list available*

0354 Immunization Date

The month, day, and year on which an individual receives an immunization.

Entity Use: Staff Member

Option Use: 0996 *No option list available*

0355 Immunization Status Code

An indication of circumstances or situations affecting the immunizations of an individual.

Entity Use: Staff Member

Option Use: 1104 *First inoculation*

Option Use: 1105 *Second inoculation*

Option Use: 1106 *Third inoculation*

Option Use: 1107 *Fourth inoculation*

Option Use: 1108 *Fifth inoculation*

Domain: Staff

Section: Personal Information

Category: Immunizations

Instances in which an individual is protected or immunized against specific diseases by inoculation or vaccination, or by having previously contracted a disease.

Option Use: 1109 *Sixth inoculation*

Option Use: 1110 *Seventh inoculation*

Option Use: 1111 *Eighth inoculation*

Option Use: 1112 *Ninth inoculation*

Option Use: 1113 *Medical exemption*

Option Use: 1114 *Personal exemption*

Option Use: 1115 *Religious exemption*

Option Use: 2392 *Legal/state exemption*

Option Use: 1116 *Already had the disease*

Domain: Staff

Section: Personal Information

Category: Injury

Information about any incident in which an individual is injured during the official performance of duties. (Public Law 91-596 requires that each employer who is subject to the record keeping requirements of the Occupational Safety and Health Act (OSHA) of 1970 must maintain for each establishment a log of all recordable occupational injuries and illnesses in detailed, easily readable, and understandable format following or similar to OSHA Form No. 200.)

0356 Medical Condition Type

The code for the description of an injury that was sustained that might or does affect an individual's performance. (Note: A list of medical condition types and codes can be found in appendix F).

Entity Use: Staff Member

Option Use: 0996 *No option list available*

0357 Injury Description

A description of the circumstances surrounding the injury of an individual, including information collected from a witness.

Entity Use: Staff Member

Option Use: 0996 *No option list available*

0358 Injury Occurrence Date

The month, day, and year on which an individual was injured.

Entity Use: Staff Member

Option Use: 0996 *No option list available*

0359 Injury Occurrence Location

A designation or description of the site at which the injury took place.

Entity Use: Staff Member

Option Use: 1117 *At the workplace*

Option Use: 1118 *Not at the workplace but performing job duties*

Option Use: 9999 *Other*

0360 Witness to Injury

The individual or group of individuals that can give a firsthand account of the injury suffered by an individual.

Entity Use: Staff Member

Domain: Staff

Section: Personal Information

Category: Injury

Information about any incident in which an individual is injured during the official performance of duties. (Public Law 91-596 requires that each employer who is subject to the record keeping requirements of the Occupational Safety and Health Act (OSHA) of 1970 must maintain for each establishment a log of all recordable occupational injuries and illnesses in detailed, easily readable, and understandable format following or similar to OSHA Form No. 200.)

Option Use: 0996 No option list available

0361 Physician Diagnosing Injury

The medical specialist who identifies or determines the nature and cause of the injury or disease suffered by an individual, through an evaluation of the patient's history, a medical examination, or a review of laboratory results.

Entity Use: Staff Member

Option Use: 0996 No option list available

0362 Worker's Compensation Claim Filed

An indication as to whether a claim was filed in a system of no-fault insurance that pays benefits to employees for accidental injuries or diseases related to the employee's work.

Entity Use: Staff Member

Option Use: 0002 Yes

Option Use: 0232 No

Option Use: 9997 Unknown

0363 Worker's Compensation Claim Filing Date

The month, day, and year on which an individual filed an insurance claim for his or her injury.

Entity Use: Staff Member

Option Use: 0996 No option list available

0364 Health Award Benefit/Amount

The amount or type of benefits paid to an individual through worker's compensation.

Entity Use: Staff Member

Option Use: 0996 No option list available

Domain: Staff

Section: Educational Experiences

Category: Education Institution Information

The identification of the school, education institution, agency, or organization that is providing or has provided an educational experience to an individual.

0187 Name of Institution

The full, legally accepted or popularly accepted name of an organization (e.g., a school, an association, or a company).

Entity Use: Education Institution

Option Use: 0996 *No option list available*

0146 Identification Code

A unique number or alphanumeric code assigned to a space, room, site, building, individual, organization, or institution by a school, school system, a state, or other agency or entity.

Entity Use: Education Institution

Option Use: 0996 *No option list available*

0147 Identification System

A coding scheme that is used for identification and record-keeping purposes by schools, social services, or other agencies to refer to an individual, organization, or institution.

Entity Use: Education Institution

Option Use: 0495 *School-assigned number*

Option Use: 0175 *College Board/ACT code set of PK-grade 12 institutions*

Option Use: 0186 *LEA number for school*

Option Use: 0197 *SEA number for school*

Option Use: 0208 *NCES number for school*

Option Use: 0264 *Federal identification number*

Option Use: 0276 *Dunn and Bradstreet number (e.g., DUNS number)*

Option Use: 0764 *Other federally assigned number*

Domain: Staff
Section: Educational Experiences

Category: Education Institution Information

The identification of the school, education institution, agency, or organization that is providing or has provided an educational experience to an individual.

Option Use: 9999 Other

0187 Name of Institution

The full, legally accepted or popularly accepted name of an organization (e.g., a school, an association, or a company).

Entity Use: Service Provider

Option Use: 0996 No option list available

0146 Identification Code

A unique number or alphanumeric code assigned to a space, room, site, building, individual, organization, or institution by a school, school system, a state, or other agency or entity.

Entity Use: Service Provider

Option Use: 0996 No option list available

0147 Identification System

A coding scheme that is used for identification and record-keeping purposes by schools, social services, or other agencies to refer to an individual, organization, or institution.

Entity Use: Service Provider

Option Use: 0495 School-assigned number

Option Use: 0593 District-assigned number

Option Use: 0686 State-assigned number

Option Use: 0264 Federal identification number

Option Use: 0276 Dunn and Bradstreet number
(e.g., DUNS number)

Option Use: 0764 Other federally assigned
number

Option Use: 9999 Other

Domain: Staff
Section: Educational Experiences

Category: Educational Program/Staff Development Activity

A description of any program or activity in which a staff member is involved (as a leader or participant) that relates to his or her professional development.

0227 Program Name

The name of the program of instruction, training, services or benefits available through federal, state, or local agencies. (Note: A partial list of federally-funded educational programs is included in appendix M).

Entity Use: Educational Program

Option Use: 0996 No option list available

0215 Program Description

The description of instructional or non-instructional activities and procedures or services provided to the intended audience.

Entity Use: Educational Program

Option Use: 0996 No option list available

0365 Participation Status

An indication as to whether an individual is participating in an educational course or program or is involved in a staff development activity.

Entity Use: Educational Program

Option Use: 1119 *Currently enrolled/involved* An individual is enrolled or participating in an educational program or staff development activity at the present time.

Option Use: 1120 *Previously enrolled/involved* An individual was previously but is no longer enrolled or participating in an educational program or staff development activity.

Option Use: 1121 *Program completed* An individual has completed the educational course or program of study or the staff development activity.

0366 Entry Date

The month, day, and year on which an individual enters and begins to receive instructional services in a school or an institution during a given session.

Entity Use: Educational Program

Option Use: 0996 No option list available

0367 Withdrawal Date

The month, day, and year that an individual ceased participating in an educational experience without completing the course, educational program, or staff development activity.

Entity Use: Educational Program

Domain: Staff

Section: Educational Experiences

Category: Educational Program/Staff Development Activity

A description of any program or activity in which a staff member is involved (as a leader or participant) that relates to his or her professional development.

Option Use: 0996 *No option list available*

0368 Completion Date

The month, day, and year on which an individual completed a course, an education program or a staff development activity.

Entity Use: Educational Program

Option Use: 0996 *No option list available*

0369 Educational Program/Staff Development Activity Purpose

The primary reason an individual is involved in an educational program or staff development activity.

Entity Use: Educational Program

Option Use: 1122 *Acquisition of new skills or knowledge* *An individual is involved in an educational program or a staff development activity to acquire new skills or knowledge he or she does not already possess.*

Option Use: 1123 *Maintenance or improvement of skills or knowledge* *An individual is involved in an educational program or a staff development activity to maintain or update existing skills or knowledge he or she has in order to perform job duties. Examples include a refresher course or an activity required for licensure renewal.*

Option Use: 1124 *Remediation of skills or knowledge* *An individual is involved in an educational program or staff development activity to overcome identified deficiencies in the knowledge and skills required to perform duties in his or her job or profession.*

0371 Educational Program/Staff Development Activity Relevance

An indication as to whether the contents of an educational program or staff development activity are directly related to an individual's performance of job duties.

Entity Use: Educational Program

Option Use: 1137 *Related to current job* *The contents of the educational program or staff development activity are directly related and contribute to an individual's performance of the specific responsibilities or duties of his or her current job or position.*

Domain: Staff
Section: Educational Experiences

Category: Educational Program/Staff Development Activity

A description of any program or activity in which a staff member is involved (as a leader or participant) that relates to his or her professional development.

- Option Use:** 1138 *Related to advancement within the current job* The contents of the educational program or staff development activity are related to and will prepare an individual for performance at a higher level of responsibilities or duties within the current job or position.
- Option Use:** 1139 *Related to a different job or higher position* The contents of the educational program or staff development activity are not related to an individual's job or position but will prepare him or her for the responsibilities and duties for a different or higher position in the future.
- Option Use:** 1140 *Not related* The contents of the educational program or staff development activity are not related to an individual's job or position but are relevant to his or her personal growth which in turn will contribute to his or her work.
- Option Use:** 2380 *General development* The contents of the educational program or staff development activity are not directly related to an individual's job or position but are necessary for an individual to fulfill the responsibilities or duties within the current job or position.

Domain: Staff
Section: Educational Experiences

Category: Educational Program/Staff Development Activity

A description of any program or activity in which a staff member is involved (as a leader or participant) that relates to his or her professional development.

0227 Program Name

The name of the program of instruction, training, services or benefits available through federal, state, or local agencies. (Note: A partial list of federally-funded educational programs is included in appendix M).

Entity Use: Staff Development Activity

Option Use: 0996 No option list available

0215 Program Description

The description of instructional or non-instructional activities and procedures or services provided to the intended audience.

Entity Use: Staff Development Activity

Option Use: 0996 No option list available

0365 Participation Status

An indication as to whether an individual is participating in an educational course or program or is involved in a staff development activity.

Entity Use: Staff Development Activity

Option Use: 1119 *Currently enrolled/involved* An individual is enrolled or participating in an educational program or staff development activity at the present time.

Option Use: 1120 *Previously enrolled/involved* An individual was previously but is no longer enrolled or participating in an educational program or staff development activity.

Option Use: 1121 *Program completed* An individual has completed the educational course or program of study or the staff development activity.

0366 Entry Date

The month, day, and year on which an individual enters and begins to receive instructional services in a school or an institution during a given session.

Entity Use: Staff Development Activity

Option Use: 0996 No option list available

0367 Withdrawal Date

The month, day, and year that an individual ceased participating in an educational experience without completing the course, educational program, or staff development activity.

Entity Use: Staff Development Activity

Domain: Staff
Section: Educational Experiences

Category: Educational Program/Staff Development Activity

A description of any program or activity in which a staff member is involved (as a leader or participant) that relates to his or her professional development.

Option Use: 0996 *No option list available*

0368 Completion Date

The month, day, and year on which an individual completed a course, an education program or a staff development activity.

Entity Use: Staff Development Activity

Option Use: 0996 *No option list available*

0369 Educational Program/Staff Development Activity Purpose

The primary reason an individual is involved in an educational program or staff development activity.

Entity Use: Staff Development Activity

Option Use: 1122 *Acquisition of new skills or knowledge* An individual is involved in an educational program or a staff development activity to acquire new skills or knowledge he or she does not already possess.

Option Use: 1123 *Maintenance or improvement of skills or knowledge* An individual is involved in an educational program or a staff development activity to maintain or update existing skills or knowledge he or she has in order to perform job duties. Examples include a refresher course or an activity required for licensure renewal.

Option Use: 1124 *Remediation of skills or knowledge* An individual is involved in an educational program or staff development activity to overcome identified deficiencies in the knowledge and skills required to perform duties in his or her job or profession.

0371 Educational Program/Staff Development Activity Relevance

An indication as to whether the contents of an educational program or staff development activity are directly related to an individual's performance of job duties.

Entity Use: Staff Development Activity

Option Use: 1137 *Related to current job* The contents of the educational program or staff development activity are directly related and contribute to an individual's performance of the specific responsibilities or duties of his or her current job or position.

Domain: Staff
Section: Educational Experiences

Category: Educational Program/Staff Development Activity

A description of any program or activity in which a staff member is involved (as a leader or participant) that relates to his or her professional development.

- Option Use:** 1138 *Related to advancement within the current job* The contents of the educational program or staff development activity are related to and will prepare an individual for performance at a higher level of responsibilities or duties within the current job or position.
- Option Use:** 1139 *Related to a different job or higher position* The contents of the educational program or staff development activity are not related to an individual's job or position but will prepare him or her for the responsibilities and duties for a different or higher position in the future.
- Option Use:** 1140 *Not related* The contents of the educational program or staff development activity are not related to an individual's job or position but are relevant to his or her personal growth which in turn will contribute to his or her work.
- Option Use:** 2380 *General development* The contents of the educational program or staff development activity are not directly related to an individual's job or position but are necessary for an individual to fulfill the responsibilities or duties within the current job or position.

Domain: Staff
Section: Educational Experiences

Category: Educational Program/Staff Development Activity

A description of any program or activity in which a staff member is involved (as a leader or participant) that relates to his or her professional development.

0370 Educational Program/Staff Development Activity Anticipated

Outcome

The anticipated results of an individual's successful participation in an educational program or staff development activity.

Entity Use: Staff Member

- Option Use:** 1125 *Completion of high school credential* An individual is engaged in a program of studies leading to the award of a high school credential.
- Option Use:** 1126 *Obtain training for employment* An individual is engaged in an educational program to qualify for a particular type of job.
- Option Use:** 1127 *Completion of an initial degree program* An individual is engaged in a program of studies leading to the award of an academic degree, diploma, or certificate, but not a professional credential.
- Option Use:** 1128 *Completion of an initial degree program and professional credential requirements* An individual is engaged in a program of studies leading to the award of an academic degree, diploma, or certificate and a professional credential for his or her profession.
- Option Use:** 1129 *Seeking an initial professional credential* An individual is involved in an educational program to fulfill the requirements for obtaining a professional credential for his or her profession.
- Option Use:** 1130 *Completion of an additional degree program* An individual is engaged in a program of studies leading to the award of an additional academic degree, diploma, or certificate.
- Option Use:** 1131 *Obtaining an advanced-level credential* An individual is involved in an educational program to fulfill the requirements for obtaining an advanced-level credential in his or her profession.
- Option Use:** 1132 *Maintaining or renewing a credential* An individual is involved in an educational program to fulfill the requirements for obtaining a renewal of a professional credential or for being re-certified in his or her profession.
- Option Use:** 1133 *Meeting staff development requirements* An individual is involved in an educational program or staff development activity to fulfill requirements for his or her job.

Domain: Staff

Section: Educational Experiences

Category: Educational Program/Staff Development Activity

A description of any program or activity in which a staff member is involved (as a leader or participant) that relates to his or her professional development.

- Option Use:** 1134 *Qualifying for an advanced level job* An individual is involved in an educational program or staff development activity to fulfill requirements for a more advanced job than he or she currently holds.
- Option Use:** 1135 *Qualifying for a salary increase* An individual is involved in an educational program or staff development activity to fulfill requirements for a pay raise.
- Option Use:** 1136 *Personal improvement* An individual is involved in an educational program or staff development activity for personal improvement.
- Option Use:** 9999 *Other*

Domain: Staff
Section: Educational Experiences

Category: Subject Matter Area of Study

Information concerning the emphasis and subject matter area of an individual's program of study at an education institution.

0372 Level of Specialization

The extent to which an individual concentrates upon a particular subject matter area during his or her period of study at an educational institution.

Entity Use: Educational Program

- Option Use:** 1145 *Area of interest* *An area of interest to the individual not necessarily leading to a degree or credential.*
- Option Use:** 1141 *Major* *A principal area of academic specialization chosen by an individual.*
- Option Use:** 1142 *Minor* *A secondary area of academic specialization chosen by an individual.*
- Option Use:** 1143 *Area of emphasis/concentration* *An area of academic specialization chosen by an individual other than his or her major or minor.*
- Option Use:** 1144 *Post-degree study* *An additional area of study that an individual undertakes after having already received his or her last degree or certificate.*

Domain: Staff
Section: Educational Experiences

Category: Subject Matter Area of Study

Information concerning the emphasis and subject matter area of an individual's program of study at an education institution.

0373 Postsecondary Subject Matter Area

The descriptive name of an academic or vocational discipline studied by an individual in an educational program or staff development activity. (Note: Refer to appendix G for more information).

Entity Use: Staff Member

Option Use: 1146 *Agricultural business and production*

Option Use: 1147 *Agricultural sciences*

Option Use: 1148 *Conservation and renewable natural resources*

Option Use: 1149 *Architecture and related programs*

Option Use: 1150 *Area, ethnic and cultural studies*

Option Use: 1151 *Marketing operations/marketing and distributing*

Option Use: 1152 *Communications*

Option Use: 1153 *Communications technologies*

Option Use: 1154 *Computer and information sciences*

Option Use: 1155 *Personal and miscellaneous services*

Option Use: 1156 *Education*

Option Use: 1157 *Engineering*

Domain: Staff

Section: Educational Experiences

Category: Subject Matter Area of Study

Information concerning the emphasis and subject matter area of an individual's program of study at an education institution.

- Option Use:** 1158 *Engineering-related technologies*
- Option Use:** 2371 *Foreign language and literature*
- Option Use:** 0551 *Home economics*
- Option Use:** 1159 *Vocational home economics*
- Option Use:** 1160 *Technology education/industrial arts*
- Option Use:** 1161 *Law and legal studies*
- Option Use:** 1162 *English language and literature/letters*
- Option Use:** 1163 *Liberal arts and sciences, general studies and humanities*
- Option Use:** 1164 *Library science*
- Option Use:** 1165 *Biological sciences/life sciences*
- Option Use:** 1166 *Mathematics*
- Option Use:** 1167 *Reserve Officers' Training Corp (ROTC)*
- Option Use:** 1168 *Military technologies*
- Option Use:** 0558 *Multi/Interdisciplinary studies*
- Option Use:** 1170 *Basic skills*

Domain: Staff
Section: Educational Experiences

Category: Subject Matter Area of Study

Information concerning the emphasis and subject matter area of an individual's program of study at an education institution.

- Option Use:** 1171 *Citizenship activities*
- Option Use:** 1172 *Health-related knowledge and skills*
- Option Use:** 1173 *Interpersonal and social skills*
- Option Use:** 1174 *Leisure and recreational activities*
- Option Use:** 1175 *Personal awareness and self-improvement*
- Option Use:** 1176 *Parks, recreation, leisure and fitness studies*
- Option Use:** 1177 *Philosophy and religion*
- Option Use:** 1178 *Theological studies and religious vocations*
- Option Use:** 1179 *Physical sciences*
- Option Use:** 1180 *Science technologies*
- Option Use:** 1181 *Psychology*
- Option Use:** 1182 *Protective Services*
- Option Use:** 1183 *Public administration and services*
- Option Use:** 1184 *Social sciences and history*
- Option Use:** 1185 *Construction trades*

Domain: Staff

Section: Educational Experiences

Category: Subject Matter Area of Study

Information concerning the emphasis and subject matter area of an individual's program of study at an education institution.

Option Use: 1186 *Mechanics and repairers*

Option Use: 1187 *Precision production trades*

Option Use: 1188 *Transportation and materials
moving workers*

Option Use: 1189 *Visual and performing arts*

Option Use: 1190 *Health Professions and
related sciences*

Option Use: 1191 *Business management and
administrative services*

Option Use: 9999 *Other*

Domain: Staff
Section: Educational Experiences

Category: Course Work Taken

Information concerning the courses that an individual has taken as a part of his or her program of study at an education institution.

0266 Session Type

A prescribed span of time when an education institution is open, instruction is provided, and students are under the direction and guidance of teachers and/or education institution administration. A session may be interrupted by one or more vacations.

Entity Use: Course

- Option Use:** 0827 *Full school year* *A regular school term consisting of no major subdivision of time segments. It usually begins in the late summer or early fall and ends in late spring or early summer (e.g., elementary school).*
- Option Use:** 0828 *Semester* *One of two equal segments into which a school year is divided.*
- Option Use:** 0829 *Trimester* *One of three equal segments into which a school year is divided.*
- Option Use:** 0830 *Quarter* *One of four equal segments into which a school year is divided.*
- Option Use:** 0831 *Quinmester* *One of five equal segments into which a school year is divided.*
- Option Use:** 0832 *Mini-term* *A school term which is shorter than a regular session.*
- Option Use:** 0833 *Summer term* *A school term which takes place in the summer between two regular school terms.*
- Option Use:** 0834 *Intersession* *A short session which occurs between longer sessions.*
- Option Use:** 0835 *Long session* *A session that is longer than a semester but shorter than a full year.*
- Option Use:** 0837 *Twelve month* *An educational program that operates on a full twelve month cycle.*
- Option Use:** 9999 *Other*

Domain: Staff
Section: Educational Experiences

Category: Course Work Taken

Information concerning the courses that an individual has taken as a part of his or her program of study at an education institution.

0264 Session Beginning Date

The month, day, and year on which a session begins.

Entity Use: Course

Option Use: 0996 No option list available

0265 Session Ending Date

The month, day, and year on which a session ends.

Entity Use: Course

Option Use: 0996 No option list available

0107 Course Title

The descriptive name given to a course of study offered in a school or other institution or organization. In departmentalized classes at the elementary, secondary, and postsecondary levels (and for staff development activities), this refers to the name by which a course is identified (e.g., American History, English III). For elementary and other non-departmentalized classes, it refers to any portion of the instruction for which a grade or report is assigned (e.g., reading, composition, spelling, and language arts).

Entity Use: Course

Option Use: 0996 No option list available

0104 Course Description

A description of the content standards and goals covered in the course. Reference may be made to state or national content standards.

Entity Use: Course

Option Use: 0996 No option list available

0103 Course Code System

A system that is used to identify the organization of subject matter and related learning experiences provided for the instruction of students.

Entity Use: Course

Option Use: 0533 NCES Pilot Standard National Course Classification System Codes for Secondary Education

Option Use: 0534 State course code

Domain: Staff
Section: Educational Experiences

Category: Course Work Taken

Information concerning the courses that an individual has taken as a part of his or her program of study at an education institution.

Option Use: 0535 *LEA course code*

Option Use: 0536 *School course code*

Option Use: 0537 *University course code*

Option Use: 0538 *Intermediate agency course code*

Option Use: 9999 *Other*

0102 Course Code

The actual code that identifies the organization of subject matter and related learning experiences provided for the instruction of students. (Note: A list of course codes and titles can be found in appendix N).

Entity Use: Course

Option Use: 0996 *No option list available*

0209 Principal Medium of Instruction

The principal medium by which the student receives instructional communication from his or her teacher(s).

Entity Use: Course

Option Use: 0603 *Computer-based* *Instruction facilitated by a computer using self-contained educational software with which learners interact.*

Option Use: 0604 *Correspondence* *Instruction which provides for the systematic exchange of materials between teacher and student by mail.*

Option Use: 0605 *Direct student-teacher interaction* *Instruction by one or more teachers physically present (e.g., by a single teacher or by a team of two or more teachers).*

Option Use: 0606 *Directed self-study* *Self-study, under the guidance of one or more teachers, which includes the use of self-teaching materials.*

Option Use: 0607 *Distance learning* *Instruction, not necessarily interactive, transmitted from one location to another using a telecommunications medium (e.g., cable, satellite, phone lines) or a combination of transmission media.*

Domain: Staff
Section: Educational Experiences

Category: Course Work Taken

Information concerning the courses that an individual has taken as a part of his or her program of study at an education institution.

Option Use: 0608 *Interactive telecommunications* Two-way voice or data exchange between an instructor and student via phone, data lines, Internet, or video.

Option Use: 0609 *Center-based instruction* Instruction provided through a set of self-teaching materials generally focused on a single objective completed by a student or group of students in a specified location usually inside the classroom.

Option Use: 0610 *Independent study* Self-study, under the guidance of one or more teachers and involving a variety of resources both inside and outside of the classroom, in which the student has a role in selecting what is studied.

Option Use: 0611 *Internship* Instruction provided through direct supervised participation in an occupation in which the student gains practical work-related experience.

Option Use: 9999 *Other*

0374 Grade Earned in Course

A final indicator of student performance in a class as submitted by the instructor.

Entity Use: Course

Option Use: 0996 *No option list available*

0108 Credit Type Earned

The type of credits or units of value awarded for the completion of a course.

Entity Use: Course

Option Use: 0585 *Carnegie unit* A standard measurement used for secondary education that represents the completion of a course that meets one period per day for one school year.

Option Use: 0586 *Semester hour credit* A term frequently used to indicate the number of hours of instruction per week (or the equivalent) for a course taken for one semester.

Domain: Staff
Section: Educational Experiences

Category: Course Work Taken

Information concerning the courses that an individual has taken as a part of his or her program of study at an education institution.

- Option Use:** 0587 *Trimester hour credit* *A term frequently used to indicate the number of hours of instruction per week (or equivalent) for a course taken for one trimester.*
- Option Use:** 0588 *Quarter hour credit* *A term frequently used to indicate the number of hours of instruction per week (or equivalent) for a course taken for one quarter.*
- Option Use:** 0589 *Quinmester hour credit* *A term frequently used to indicate the number of hours of instruction per week (or the equivalent) for a course taken for one quinmester (i.e., one of five equal segments into which a school year is divided).*
- Option Use:** 0590 *Mini-term hour credit* *A term frequently used to indicate the number of hours of instruction per week (or equivalent) for a course taken for a mini-term.*
- Option Use:** 0591 *Summer term hour credit* *A term frequently used to indicate the number of hours of instruction per week (or the equivalent) for a course taken for a summer term.*
- Option Use:** 0592 *Intersession hour credit* *A term frequently used to indicate the number of hours of instruction per week (or the equivalent) for a course taken during an intersession.*
- Option Use:** 0595 *Long session hour credit* *A term frequently used to indicate the number of hours of instruction per week (or the equivalent) for a course taken during a long session.*
- Option Use:** 0596 *Twelve month hour credit* *A term frequently used to indicate the number of hours of instruction per week (or the equivalent) for a course taken during a year-round session.*
- Option Use:** 0597 *Vocational credit* *A term frequently used to indicate the number of hours received by an individual upon completion of a vocational education program (course or series of courses).*
- Option Use:** 0598 *Adult education credit* *A term frequently used to indicate the number of hours received by an individual upon completion of an adult education program (course or series of courses).*

Domain: Staff
Section: Educational Experiences

Category: Course Work Taken

Information concerning the courses that an individual has taken as a part of his or her program of study at an education institution.

- Option Use:** 0599 *Credit by examination* *A term frequently used to indicate the number of hours received by an individual upon completion of a course by passing the proficiency examination for the course.*
- Option Use:** 0600 *Correspondence credit* *A term frequently used to indicate the number of hours received by an individual upon completion of a self-paced instructional program (course or series of courses) offered by mail or via the Internet with no direct contact with faculty.*
- Option Use:** 0601 *Converted occupational experience credit* *A term frequently used to indicate the number of hours received by an individual based on life experience.*
- Option Use:** 9998 *None*
- Option Use:** 9999 *Other*

0375 Credits Earned in Course/Staff Development Activity

The number of credits earned by an individual for completing a course or staff development activity.

Entity Use: Course

Option Use: 0996 *No option list available*

0376 Grade Point Average (GPA): Cumulative

A measure of average performance in all courses taken by an individual during his or her school career as determined for record-keeping purposes. This is obtained by dividing the total grade points received by the total number of credits attempted. This usually includes grade points received and credits attempted in his or her current school as well as those transferred from schools in which the individual was previously enrolled.

Entity Use: Staff Member

Option Use: 0996 *No option list available*

Domain: Staff
Section: Educational Experiences

Category: Other Non-Course Educational Program/Staff Development Activity

A description of any program or activity, which is not provided in a course format, in which a staff member is involved (as a leader or participant) that relates to his or her professional development.

0377 Educational Program/Staff Development Activity Participant's Role

An indication of the level of involvement of an individual while participating in an educational program or staff development activity.

Entity Use: Educational Program

Option Use: 1197 *Consumer/learner* *An individual who is a recipient of the training provided in an education program or other staff development activity. Examples include being enrolled in a college course, an attendee in a seminar or a professional meeting, or a protégé in a mentoring activity.*

Option Use: 1198 *Provider/trainer* *An individual who is an expert presenter of the contents of the educational program or staff development activity. Examples include being an advisor to other participants, a presenter in a training workshop, or a mentor to colleagues.*

Option Use: 1199 *Collaborator/peer* *An individual who is a peer participant in a staff development activity. Examples include being a participant in a collaborative content network, a member of an ad hoc committee, or a peer evaluator to a fellow colleague (both giving and receiving evaluation).*

Option Use: 9999 *Other*

0378 Educational Program/Staff Development Activity Format

A designation of the specific category explaining how an educational program or staff development activity is organized.

Entity Use: Educational Program

Option Use: 1192 *Computer-based course* *Instruction facilitated by a computer using self-contained educational software with which learners interact.*

Option Use: 1200 *Conference* *An activity in which individuals from different organizations who have some common interest or background gather information and discuss mutual issues.*

Option Use: 1201 *Committee* *An activity in which a small group of individuals volunteer, are appointed, or are elected to perform a task that cannot be completed efficiently by the entire group.*

Domain: Staff
Section: Educational Experiences

Category: Other Non-Course Educational Program/Staff Development Activity

A description of any program or activity, which is not provided in a course format, in which a staff member is involved (as a leader or participant) that relates to his or her professional development.

- Option Use:** 1202 *Collaborative activity* An activity in which two or more individuals are involved experientially and cooperatively to achieve a common goal or a predetermined outcome. Examples include the improvement of a school's curriculum design, the development of a new program, or a process to solve problems or improve service delivery. Also included would be a site visit to another school, team research, or presentations.
- Option Use:** 1193 *Correspondence course* Instruction which provides for the systematic exchange of materials between teacher and student by mail.
- Option Use:** 0607 *Distance learning* Instruction, not necessarily interactive, transmitted from one location to another using a telecommunications medium (e.g., cable, satellite, phone lines) or a combination of transmission media.
- Option Use:** 1203 *Instructor provided course* An activity involving a long-term process through which an individual acquires knowledge and skills through appropriate individual or group instruction in a program of studies. Examples include a course taken at the university or college, or courses within a program of studies towards a diploma, undergraduate degree or advanced degree from an institution of higher education.
- Option Use:** 0608 *Interactive telecommunications* Two-way voice or data exchange between an instructor and student via phone, data lines, Internet, or video.
- Option Use:** 2032 *Internship experience* A planned and monitored work experience in which a student has intentional learning goals and reflects actively on what he or she is learning through experience.
- Option Use:** 1204 *Mentoring/coaching* An activity in which an individual provides or receives professional advice and support to or from another fellow colleague.
- Option Use:** 1205 *Networking with professionals in the field* An activity in which individuals from different organizations who have mutual interest are connected to build information resources, improve communication, and expand professional contacts.

Domain: Staff
Section: Educational Experiences

Category: Other Non-Course Educational Program/Staff Development Activity

A description of any program or activity, which is not provided in a course format, in which a staff member is involved (as a leader or participant) that relates to his or her professional development.

- Option Use:** 1206 *Professional collaboration* An activity in which an individual acquires technical/subject area skills (e.g., mathematics or humanities) through interaction with his or her professional peers in the context of a formalized network.
- Option Use:** 1207 *Professional organization* An activity in which an individual gains knowledge and skills through his or her affiliation with a professional association or organization.
- Option Use:** 1208 *Research and/or publication* An activity in which an individual participates in a research or publication effort on a specific topic.
- Option Use:** 1209 *Self-instruction* An activity in which an individual takes responsibility for his or her own learning with or without direct supervision. Examples include a personalized system of instruction, correspondence study, or a special individual project. This also includes an inquiry process in which an individual identifies an area of professional interest, collects data, and makes changes in his or her way of performing work based on interpretation of those data.
- Option Use:** 1210 *Training course* An activity involving a short-term process through which an individual improves awareness, or develops knowledge and skills through appropriate individual or group instruction. Examples include a one-day demonstration workshop; a series of computer training courses; an institute consisting of a series of training meetings; a seminar to study a subject under the leadership of an expert; or a clinic for diagnosing, analyzing, and seeking solutions to specific problems.
- Option Use:** 9999 *Other*

0379 Educational Program/Staff Development Activity Involvement

A description of an individual's level of involvement in an educational program or staff development activity (e.g., chairperson of a committee, voting or affiliate member of a group, student enrolled in a course, student auditing a course).

Entity Use: Educational Program

Option Use: 0996 *No option list available*

Domain: Staff
Section: Educational Experiences

Category: Other Non-Course Educational Program/Staff Development Activity

A description of any program or activity, which is not provided in a course format, in which a staff member is involved (as a leader or participant) that relates to his or her professional development.

0380 Educational Program/Staff Development Activity Intensity

The total number of sessions an individual is expected to participate in an educational program or staff development activity.

Entity Use: Educational Program

Option Use: 0996 No option list available

0381 Educational Program/Staff Development Activity Frequency

The average number of sessions per month that an individual participates in an educational program or staff development activity.

Entity Use: Educational Program

Option Use: 0996 No option list available

0382 Educational Program/Staff Development Activity Contact Hours

The total number of hours or portion of hours in which an individual participates in an educational program or staff development activity.

Entity Use: Educational Program

Option Use: 0996 No option list available

0383 Educational Program/Staff Development Activity Duration

The average number of hours or portion of hours that an individual participates in an educational program or staff development activity session.

Entity Use: Educational Program

Option Use: 0996 No option list available

0384 Educational Program/Staff Development Activity Location

An indication as to the location at which an educational program or staff development activity takes place (e.g., room number, building site, campus designation, or address of a business organization, service center, or community building).

Entity Use: Educational Program

Option Use: 0996 No option list available

0374 Grade Earned in Course

A final indicator of student performance in a class as submitted by the instructor.

Entity Use: Educational Program

Domain: Staff
Section: Educational Experiences

Category: Other Non-Course Educational Program/Staff Development Activity

A description of any program or activity, which is not provided in a course format, in which a staff member is involved (as a leader or participant) that relates to his or her professional development.

Option Use: 0996 *No option list available*

0108 Credit Type Earned

The type of credits or units of value awarded for the completion of a course.

Entity Use: Educational Program

Option Use: 0585 *Carnegie unit* *A standard measurement used for secondary education that represents the completion of a course that meets one period per day for one school year.*

Option Use: 0586 *Semester hour credit* *A term frequently used to indicate the number of hours of instruction per week (or the equivalent) for a course taken for one semester.*

Option Use: 0587 *Trimester hour credit* *A term frequently used to indicate the number of hours of instruction per week (or equivalent) for a course taken for one trimester.*

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Option Use: 0590 *Mini-term hour credit* *A term frequently used to indicate the number of hours of instruction per week (or equivalent) for a course taken for a mini-term.*

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Option Use: 0592 *Intersession hour credit* *A term frequently used to indicate the number of hours of instruction per week (or the equivalent) for a course taken during an intersession.*

Domain: Staff
Section: Educational Experiences

Category: Other Non-Course Educational Program/Staff Development Activity

A description of any program or activity, which is not provided in a course format, in which a staff member is involved (as a leader or participant) that relates to his or her professional development.

- Option Use:** 0595 *Long session hour credit* *A term frequently used to indicate the number of hours of instruction per week (or the equivalent) for a course taken during a long session.*
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- Option Use:** 0598 *Adult education credit* *A term frequently used to indicate the number of hours received by an individual upon completion of an adult education program (course or series of courses).*
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- Option Use:** 9999 *Other*

0375 Credits Earned in Course/Staff Development Activity

The number of credits earned by an individual for completing a course or staff development activity.

Entity Use: Educational Program

Option Use: 0996 *No option list available*

Domain: Staff
Section: Educational Experiences

Category: Other Non-Course Educational Program/Staff Development Activity

A description of any program or activity, which is not provided in a course format, in which a staff member is involved (as a leader or participant) that relates to his or her professional development.

0377 Educational Program/Staff Development Activity Participant's Role

An indication of the level of involvement of an individual while participating in an educational program or staff development activity.

Entity Use: Staff Development Activity

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Option Use: 1199 *Collaborator/peer* *An individual who is a peer participant in a staff development activity. Examples include being a participant in a collaborative content network, a member of an ad hoc committee, or a peer evaluator to a fellow colleague (both giving and receiving evaluation).*

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0378 Educational Program/Staff Development Activity Format

A designation of the specific category explaining how an educational program or staff development activity is organized.

Entity Use: Staff Development Activity

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Domain: Staff
Section: Educational Experiences

Category: Other Non-Course Educational Program/Staff Development Activity

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- Option Use:** 1203 *Instructor provided course* An activity involving a long-term process through which an individual acquires knowledge and skills through appropriate individual or group instruction in a program of studies. Examples include a course taken at the university or college, or courses within a program of studies towards a diploma, undergraduate degree or advanced degree from an institution of higher education.
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- Option Use:** 1204 *Mentoring/coaching* An activity in which an individual provides or receives professional advice and support to or from another fellow colleague.
- Option Use:** 1205 *Networking with professionals in the field* An activity in which individuals from different organizations who have mutual interest are connected to build information resources, improve communication, and expand professional contacts.

Domain: Staff
Section: Educational Experiences

Category: Other Non-Course Educational Program/Staff Development Activity

A description of any program or activity, which is not provided in a course format, in which a staff member is involved (as a leader or participant) that relates to his or her professional development.

- Option Use:** 1206 *Professional collaboration* An activity in which an individual acquires technical/subject area skills (e.g., mathematics or humanities) through interaction with his or her professional peers in the context of a formalized network.
- Option Use:** 1207 *Professional organization* An activity in which an individual gains knowledge and skills through his or her affiliation with a professional association or organization.
- Option Use:** 1208 *Research and/or publication* An activity in which an individual participates in a research or publication effort on a specific topic.
- Option Use:** 1209 *Self-instruction* An activity in which an individual takes responsibility for his or her own learning with or without direct supervision. Examples include a personalized system of instruction, correspondence study, or a special individual project. This also includes an inquiry process in which an individual identifies an area of professional interest, collects data, and makes changes in his or her way of performing work based on interpretation of those data.
- Option Use:** 1210 *Training course* An activity involving a short-term process through which an individual improves awareness, or develops knowledge and skills through appropriate individual or group instruction. Examples include a one-day demonstration workshop; a series of computer training courses; an institute consisting of a series of training meetings; a seminar to study a subject under the leadership of an expert; or a clinic for diagnosing, analyzing, and seeking solutions to specific problems.
- Option Use:** 9999 *Other*

0379 Educational Program/Staff Development Activity Involvement

A description of an individual's level of involvement in an educational program or staff development activity (e.g., chairperson of a committee, voting or affiliate member of a group, student enrolled in a course, student auditing a course).

Entity Use: Staff Development Activity

Option Use: 0996 *No option list available*

Domain: Staff
Section: Educational Experiences

Category: Other Non-Course Educational Program/Staff Development Activity

A description of any program or activity, which is not provided in a course format, in which a staff member is involved (as a leader or participant) that relates to his or her professional development.

0380 Educational Program/Staff Development Activity Intensity

The total number of sessions an individual is expected to participate in an educational program or staff development activity.

Entity Use: Staff Development Activity

Option Use: 0996 No option list available

0381 Educational Program/Staff Development Activity Frequency

The average number of sessions per month that an individual participates in an educational program or staff development activity.

Entity Use: Staff Development Activity

Option Use: 0996 No option list available

0382 Educational Program/Staff Development Activity Contact Hours

The total number of hours or portion of hours in which an individual participates in an educational program or staff development activity.

Entity Use: Staff Development Activity

Option Use: 0996 No option list available

0383 Educational Program/Staff Development Activity Duration

The average number of hours or portion of hours that an individual participates in an educational program or staff development activity session.

Entity Use: Staff Development Activity

Option Use: 0996 No option list available

0384 Educational Program/Staff Development Activity Location

An indication as to the location at which an educational program or staff development activity takes place (e.g., room number, building site, campus designation, or address of a business organization, service center, or community building).

Entity Use: Staff Development Activity

Option Use: 0996 No option list available

0374 Grade Earned in Course

A final indicator of student performance in a class as submitted by the instructor.

Entity Use: Staff Development Activity

Domain: Staff
Section: Educational Experiences

Category: Other Non-Course Educational Program/Staff Development Activity

A description of any program or activity, which is not provided in a course format, in which a staff member is involved (as a leader or participant) that relates to his or her professional development.

Option Use: 0996 *No option list available*

0108 Credit Type Earned

The type of credits or units of value awarded for the completion of a course.

Entity Use: Staff Development Activity

Option Use: 0585 *Carnegie unit* *A standard measurement used for secondary education that represents the completion of a course that meets one period per day for one school year.*

Option Use: 0586 *Semester hour credit* *A term frequently used to indicate the number of hours of instruction per week (or the equivalent) for a course taken for one semester.*

Option Use: 0587 *Trimester hour credit* *A term frequently used to indicate the number of hours of instruction per week (or equivalent) for a course taken for one trimester.*

Option Use: 0588 *Quarter hour credit* *A term frequently used to indicate the number of hours of instruction per week (or equivalent) for a course taken for one quarter.*

Option Use: 0589 *Quinmester hour credit* *A term frequently used to indicate the number of hours of instruction per week (or the equivalent) for a course taken for one quinmester (i.e., one of five equal segments into which a school year is divided).*

Option Use: 0590 *Mini-term hour credit* *A term frequently used to indicate the number of hours of instruction per week (or equivalent) for a course taken for a mini-term.*

Option Use: 0591 *Summer term hour credit* *A term frequently used to indicate the number of hours of instruction per week (or the equivalent) for a course taken for a summer term.*

Option Use: 0592 *Intersession hour credit* *A term frequently used to indicate the number of hours of instruction per week (or the equivalent) for a course taken during an intersession.*

Domain: Staff
Section: Educational Experiences

Category: Other Non-Course Educational Program/Staff Development Activity

A description of any program or activity, which is not provided in a course format, in which a staff member is involved (as a leader or participant) that relates to his or her professional development.

- Option Use:** 0595 *Long session hour credit* *A term frequently used to indicate the number of hours of instruction per week (or the equivalent) for a course taken during a long session.*
- Option Use:** 0596 *Twelve month hour credit* *A term frequently used to indicate the number of hours of instruction per week (or the equivalent) for a course taken during a year-round session.*
- Option Use:** 0597 *Vocational credit* *A term frequently used to indicate the number of hours received by an individual upon completion of a vocational education program (course or series of courses).*
- Option Use:** 0598 *Adult education credit* *A term frequently used to indicate the number of hours received by an individual upon completion of an adult education program (course or series of courses).*
- Option Use:** 0599 *Credit by examination* *A term frequently used to indicate the number of hours received by an individual upon completion of a course by passing the proficiency examination for the course.*
- Option Use:** 0600 *Correspondence credit* *A term frequently used to indicate the number of hours received by an individual upon completion of a self-paced instructional program (course or series of courses) offered by mail or via the Internet with no direct contact with faculty.*
- Option Use:** 0601 *Converted occupational experience credit* *A term frequently used to indicate the number of hours received by an individual based on life experience.*
- Option Use:** 9998 *None*
- Option Use:** 9999 *Other*

0375 Credits Earned in Course/Staff Development Activity

The number of credits earned by an individual for completing a course or staff development activity.

Entity Use: Staff Development Activity

Option Use: 0996 *No option list available*

Domain: Staff
Section: Educational Experiences

Category: Recognition Earned

Information concerning any educational degrees, certificates, honors, awards or distinctions earned by or conferred upon an individual.

0390 Educational Program/Staff Development Activity Outcomes

The description of any products, honors, or recognition resulting from participation in an educational program or staff development activity. Examples include the development of reports, publications, curriculum frameworks, and/or program plans.

Entity Use: Educational Program

Option Use: 0996 No option list available

0390 Educational Program/Staff Development Activity Outcomes

The description of any products, honors, or recognition resulting from participation in an educational program or staff development activity. Examples include the development of reports, publications, curriculum frameworks, and/or program plans.

Entity Use: Staff Development Activity

Option Use: 0996 No option list available

Domain: Staff
Section: Educational Experiences

Category: Recognition Earned

Information concerning any educational degrees, certificates, honors, awards or distinctions earned by or conferred upon an individual.

0385 Degree/Certificate Title

The name of the degree or certificate earned by an individual. This includes honorary degrees conferred upon an individual.

Entity Use: Staff Member

Option Use: 0996 *No option list available*

0386 Degree/Certificate Type

The type of degree or certificate earned by an individual.

Entity Use: Staff Member

Option Use: 1045 *High school diploma or the equivalent (e.g., GED or recognized homeschool)*

Option Use: 1046 *Adult Basic Education Diploma*

Option Use: 0819 *Vocational certificate*

Option Use: 1047 *Formal award, certificate or diploma (less than one year)*

Option Use: 1048 *Formal award, certificate or diploma (more than or equal to one year)*

Option Use: 1049 *Some college but no degree*

Option Use: 1050 *Associate's degree (two years or more)*

Option Use: 1051 *Bachelor's (Baccalaureate) degree (e.g., B.A., A.B., B.S.)*

Option Use: 1052 *Graduate certificate*

Domain: Staff
Section: Educational Experiences

Category: Recognition Earned

Information concerning any educational degrees, certificates, honors, awards or distinctions earned by or conferred upon an individual.

Option Use: 1053 *First-professional degree (e.g., D.C. or D.C.M., D.D.S. or D.M.D., M.D., O.D., D.O., D. Phar., Pod.D., D.P.M., D.V.M., L.L.B. or J.D., M.Div., M.H.L., B.D., or Ordination)*

Option Use: 1054 *Master's degree (e.g., M.A., M.S., M. Eng., M.Ed., M.S.W., M.B.A., M.L.S.)*

Option Use: 1055 *Specialist's degree (e.g., Ed.S.)*

Option Use: 1056 *Post-Professional degree*

Option Use: 1057 *Doctoral (Doctor's) degree (e.g., Ph.D., Ed.D.)*

Option Use: 9999 *Other*

0387 Degree/Certificate Distinctions

A description of distinctions (e.g., cum laude) earned by an individual while receiving a degree or certificate.

Entity Use: Staff Member

Option Use: 0996 *No option list available*

0388 Degree/Certificate Conferring Date

The month, day, and year on which an individual received a degree or certificate.

Entity Use: Staff Member

Option Use: 0996 *No option list available*

0389 Honor or Award

A description of educational or professional honors (e.g., Teacher of the Year) or awards (e.g., scholarships) earned by an individual.

Entity Use: Staff Member

Option Use: 0996 *No option list available*

Domain: Staff
Section: Qualification Information
Category: Credential Information

Information on any active certificate, license, permit, or other credential held by an individual that authorizes the holder to perform certain functions or to make certain claims about his or her competencies in his or her employment or assignment. Credentials are issued by a state agency (or in some cases by other organizations), postsecondary institution, or professional association based on education and training completed, experience, assessment, background verification, and/or other requirements.

0391 Credential Type

An indication of the category of credential an individual holds. (Note: A list of regulated occupations and professions except school teachers can be found in appendix J).

Entity Use: Credential

Option Use: 1218 *Certification*

The process by which an agency or organization grants recognition to persons who have met certain predetermined qualifications specified by an agency or organization.

Option Use: 1219 *Licensure*

The process by which an agency of government grants permission to persons meeting predetermined qualifications to engage in a given occupation and/or to use a particular title, or grants permission to institutions to perform specialized functions.

Option Use: 1220 *Registration*

The process by which an individual registers with a governmental agency or a non-governmental agency or organization for approval to perform specialized functions.

Option Use: 1221 *Endorsement*

The process by which the individual's primary professional certification is supplemented, which fulfills the national professional standards for the endorsement area, but is not guaranteed to meet the criteria of all states.

0392 Non-Educator Credential Type

An indication of the type of non-educator certificate, license, or permit that is issued by a government agency, professional association, or other organization to perform services other than teaching or other educator responsibilities (e.g., school board member, school nurse, registrar, database administrator, computer support personnel, psychologist). (Note: A list of regulated occupations and professions except school teachers can be found in appendix J).

Entity Use: Credential

Option Use: 0996 *No option list available*

Domain: Staff
Section: Qualification Information
Category: Credential Information

Information on any active certificate, license, permit, or other credential held by an individual that authorizes the holder to perform certain functions or to make certain claims about his or her competencies in his or her employment or assignment. Credentials are issued by a state agency (or in some cases by other organizations), postsecondary institution, or professional association based on education and training completed, experience, assessment, background verification, and/or other requirements.

0393 Non-Teaching Educator Credential Type

An indication of the type of non-teaching educator certificate, license, or permit that is issued by a government agency, professional association, or other organization to hold certain administrative or education support positions. This credential often also requires the possession of a valid teaching credential (e.g., superintendents, principals, assistant principals, supervisors). (Note: A list of regulated occupations and professions except school teachers can be found in appendix J).

Entity Use: Credential

Option Use: 0996 *No option list available*

0394 Teaching Credential Type

An indication of the category of a legal document giving authorization to perform teaching assignment services.

Entity Use: Credential

Option Use: 1222 *Regular/standard*

Option Use: 1223 *Probationary/initial*

Option Use: 1224 *Provisional*

Option Use: 1225 *Professional*

Option Use: 1226 *Master*

Option Use: 1227 *Specialist*

Option Use: 1228 *Temporary*

Option Use: 1229 *Emergency*

Domain: Staff
Section: Qualification Information
Category: Credential Information

Information on any active certificate, license, permit, or other credential held by an individual that authorizes the holder to perform certain functions or to make certain claims about his or her competencies in his or her employment or assignment. Credentials are issued by a state agency (or in some cases by other organizations), postsecondary institution, or professional association based on education and training completed, experience, assessment, background verification, and/or other requirements.

Option Use: 1230 *Nonrenewable*

Option Use: 1231 *Retired*

Option Use: 1232 *Substitute*

Option Use: 1233 *Teacher assistant*

Option Use: 1234 *Intern*

Option Use: 9999 *Other*

0395 Teaching Credential Basis

An indication of the pre-determined criteria for granting the teaching credential that an individual holds.

Entity Use: Credential

Option Use: 1235 *4-year bachelor's degree* *Teaching credential is granted upon the completion of a regular 4-year degree teacher training program at an institution of higher education.*

Option Use: 1236 *5-year bachelor's degree* *Teaching credential is granted upon the completion of a regular 5-year degree teacher training program at an institution of higher education.*

Option Use: 1237 *Master's degree* *Teaching credential is granted upon the completion of a master's degree teacher training program at an institution of higher education.*

Option Use: 1238 *Doctoral degree* *Teaching credential is granted upon the completion of a doctoral degree at an institution of higher education.*

Domain: Staff
Section: Qualification Information
Category: Credential Information

Information on any active certificate, license, permit, or other credential held by an individual that authorizes the holder to perform certain functions or to make certain claims about his or her competencies in his or her employment or assignment. Credentials are issued by a state agency (or in some cases by other organizations), postsecondary institution, or professional association based on education and training completed, experience, assessment, background verification, and/or other requirements.

Option Use: 1239 *Met state testing requirement* Teaching credential is granted upon the completion of state testing requirements (for non-education majors).

Option Use: 1240 *Special/alternative program completion* Teaching credential is granted upon an individual's fulfillment of predetermined criteria through an alternative program other than the completion of a degree teacher training program.

Option Use: 1241 *Relevant experience* Teaching credential is granted upon an evaluation and recognition of an individual's technical skills and experience (e.g., a vocational education teacher who had extensive experience in woodworking).

Option Use: 1242 *Credentials based on reciprocity with another state* Teaching credential is granted through an interstate licensure agreement to an individual who is certified in another state.

0396 Credential Description

An indication of the title or description of a credential that an individual holds.

Entity Use: Credential

Option Use: 0996 *No option list available*

0146 Identification Code

A unique number or alphanumeric code assigned to a space, room, site, building, individual, organization, or institution by a school, school system, a state, or other agency or entity.

Entity Use: Credential

Option Use: 0996 *No option list available*

Domain: Staff
Section: Qualification Information
Category: Credential Information

Information on any active certificate, license, permit, or other credential held by an individual that authorizes the holder to perform certain functions or to make certain claims about his or her competencies in his or her employment or assignment. Credentials are issued by a state agency (or in some cases by other organizations), postsecondary institution, or professional association based on education and training completed, experience, assessment, background verification, and/or other requirements.

0147 Identification System

A coding scheme that is used for identification and record-keeping purposes by schools, social services, or other agencies to refer to an individual, organization, or institution.

Entity Use: Credential

Option Use: 0399 *Professional certificate or license number*

Option Use: 0495 *School-assigned number*

Option Use: 0593 *District-assigned number*

Option Use: 0686 *State-assigned number*

Option Use: 9999 *Other*

0398 Credential Issuance Date

The month, day, and year on which an active credential was issued to an individual.

Entity Use: Credential

Option Use: 0996 *No option list available*

0399 Credential Expiration Date

The month, day, and year on which an active credential held by an individual will expire.

Entity Use: Credential

Option Use: 0996 *No option list available*

0400 Initial Credential Issuance Requirements

An indication of any requirements necessary for an individual to receive an initial credential.

Entity Use: Credential

Domain: Staff
Section: Qualification Information
Category: Credential Information

Information on any active certificate, license, permit, or other credential held by an individual that authorizes the holder to perform certain functions or to make certain claims about his or her competencies in his or her employment or assignment. Credentials are issued by a state agency (or in some cases by other organizations), postsecondary institution, or professional association based on education and training completed, experience, assessment, background verification, and/or other requirements.

Option Use: 1243 *Education completion*

Option Use: 1262 *Fee payment*

Option Use: 1245 *Practical experience*

Option Use: 1246 *References*

Option Use: 1265 *Background/security
verification*

Option Use: 1248 *Test/assessment*

Option Use: 1249 *Completion of induction
program*

Option Use: 1250 *Completion of professional
development plan*

Option Use: 1251 *Professional development/in-
service credits*

Option Use: 1252 *Portfolio completed
successfully*

Option Use: 1253 *Advisor approval*

Option Use: 1254 *Fingerprinting*

Option Use: 1255 *Tuberculosis screening*

Domain: Staff
Section: Qualification Information
Category: Credential Information

Information on any active certificate, license, permit, or other credential held by an individual that authorizes the holder to perform certain functions or to make certain claims about his or her competencies in his or her employment or assignment. Credentials are issued by a state agency (or in some cases by other organizations), postsecondary institution, or professional association based on education and training completed, experience, assessment, background verification, and/or other requirements.

Option Use: 1256 *Drug testing*

Option Use: 1257 *Chest x-ray*

Option Use: 1258 *Oath of allegiance*

Option Use: 1259 *Compliance with state tax laws*

Option Use: 9998 *None*

Option Use: 9999 *Other*

0401 Background Check Type

An indication of the type of employment and/or other records that are investigated to determine whether the individual meets the basic and security requirements for employment or a credential.

Entity Use: Credential

Option Use: 1420 *Criminal records*

Option Use: 1421 *Previous employment records*

Option Use: 1422 *Personal references*

Option Use: 1423 *Credentials*

Option Use: 9999 *Other*

Domain: Staff
Section: Qualification Information
Category: Credential Information

Information on any active certificate, license, permit, or other credential held by an individual that authorizes the holder to perform certain functions or to make certain claims about his or her competencies in his or her employment or assignment. Credentials are issued by a state agency (or in some cases by other organizations), postsecondary institution, or professional association based on education and training completed, experience, assessment, background verification, and/or other requirements.

0402 Background Check Description

A description of the means used to check an individual's employment and/or other records investigated to determine whether he or she meets the basic and security requirements for employment or a credential.

Entity Use: Credential

Option Use: 0996 *No option list available*

0403 Background Check Completion Date

The month, day, and year on which the examination of the individual's employment and/or other records was completed. This examination is part of the requirements for this position or a credential.

Entity Use: Credential

Option Use: 0996 *No option list available*

0404 Induction Program Mentor

The name of the individual who offered guidance and assistance to the individual during the induction period.

Entity Use: Credential

Option Use: 0996 *No option list available*

0405 Credential Renewal Requirement

An indication of any requirements necessary for an individual to renew a credential.

Entity Use: Credential

Option Use: 1260 *Education hours completed*

Option Use: 1261 *Degree completed*

Option Use: 1262 *Fee payment*

Option Use: 1245 *Practical experience*

Domain: Staff
Section: Qualification Information
Category: Credential Information

Information on any active certificate, license, permit, or other credential held by an individual that authorizes the holder to perform certain functions or to make certain claims about his or her competencies in his or her employment or assignment. Credentials are issued by a state agency (or in some cases by other organizations), postsecondary institution, or professional association based on education and training completed, experience, assessment, background verification, and/or other requirements.

Option Use: 1246 *References*

Option Use: 1265 *Background/security
verification*

Option Use: 1248 *Test/assessment*

Option Use: 1249 *Completion of induction
program*

Option Use: 1250 *Completion of professional
development plan*

Option Use: 1251 *Professional development/in-
service credits*

Option Use: 1271 *Advisor/Mentor approval*

Option Use: 1255 *Tuberculosis screening*

Option Use: 1256 *Drug testing*

Option Use: 1257 *Chest x-ray*

Option Use: 1258 *Oath of allegiance*

Option Use: 2307 *Recertification points received*

Option Use: 1272 *Time on the job*

Domain: Staff
Section: Qualification Information
Category: Credential Information

Information on any active certificate, license, permit, or other credential held by an individual that authorizes the holder to perform certain functions or to make certain claims about his or her competencies in his or her employment or assignment. Credentials are issued by a state agency (or in some cases by other organizations), postsecondary institution, or professional association based on education and training completed, experience, assessment, background verification, and/or other requirements.

Option Use: 1259 *Compliance with state tax laws*

Option Use: 9998 *None*

Option Use: 9999 *Other*

0406 Number of Units Required for Credential Renewal

The number of professional development or re-certification units required to renew a credential.

Entity Use: Credential

Option Use: 0996 *No option list available*

0407 Credential Renewal Units Attempted

The number of professional development or re-certification units attempted by the individual.

Entity Use: Credential

Option Use: 0996 *No option list available*

0408 Credential Renewal Units Earned

The number of professional development or re-certification units earned by the individual.

Entity Use: Credential

Option Use: 0996 *No option list available*

0409 Staff Advisor for Credential Renewal

The individual in charge of advising the individual on the requirements for renewal of credentials.

Entity Use: Credential

Option Use: 0996 *No option list available*

Domain: Staff
Section: Qualification Information
Category: Credential Information

Information on any active certificate, license, permit, or other credential held by an individual that authorizes the holder to perform certain functions or to make certain claims about his or her competencies in his or her employment or assignment. Credentials are issued by a state agency (or in some cases by other organizations), postsecondary institution, or professional association based on education and training completed, experience, assessment, background verification, and/or other requirements.

0410 Credential Renewal Date

The month, day, and year on which the individual met the requirements necessary to renew a credential.

Entity Use: Credential

Option Use: 0996 *No option list available*

0411 Program Sponsor

An indication of the type of organization or institution responsible for sponsoring an individual seeking alternative credentialing from a state agency.

Entity Use: Credential

Option Use: 0099 *Post secondary institution*

Option Use: 0209 *Career/Technical/Vocational Institution*

Option Use: 0211 *Public elementary/secondary school*

Option Use: 0212 *Private elementary/secondary school*

Option Use: 0622 *Local/community government*

Option Use: 0214 *Regional or intermediate educational agency*

Option Use: 0617 *State government*

Option Use: 0997 *Business*

Domain: Staff
Section: Qualification Information
Category: Credential Information

Information on any active certificate, license, permit, or other credential held by an individual that authorizes the holder to perform certain functions or to make certain claims about his or her competencies in his or her employment or assignment. Credentials are issued by a state agency (or in some cases by other organizations), postsecondary institution, or professional association based on education and training completed, experience, assessment, background verification, and/or other requirements.

- Option Use:** 0749 *Foundations and other charitable organizations*
- Option Use:** 0772 *Unions*
- Option Use:** 0731 *Parent/Teacher organizations*
- Option Use:** 0797 *Federal government (e.g., BIA, Military, US Department of Education)*
- Option Use:** 0218 *Religious organization*
- Option Use:** 0219 *Fraternal organization*
- Option Use:** 1275 *Non-profit organization*
- Option Use:** 9999 *Other*

Domain: Staff
Section: Qualification Information
Category: Credential Information

Information on any active certificate, license, permit, or other credential held by an individual that authorizes the holder to perform certain functions or to make certain claims about his or her competencies in his or her employment or assignment. Credentials are issued by a state agency (or in some cases by other organizations), postsecondary institution, or professional association based on education and training completed, experience, assessment, background verification, and/or other requirements.

0187 Name of Institution

The full, legally accepted or popularly accepted name of an organization (e.g., a school, an association, or a company).

Entity Use: Credentialing Organization

Option Use: 0996 No option list available

0025 Address Type

The type of address listed for an individual or organization.

Entity Use: Credentialing Organization

Option Use: 0123 Mailing/Shipping Address - other address or P.O. Box address

Option Use: 0124 Organization's mailing address

Option Use: 0765 Physical location address

Option Use: 2382 Other organization address

0272 Street Number/Name

The street number and street name or post office box number of an address.

Entity Use: Credentialing Organization

Option Use: 0996 No option list available

0037 Apartment/Room/Suite Number

The apartment, room, or suite number of an address.

Entity Use: Credentialing Organization

Domain: Staff

Section: Qualification Information

Category: Credential Information

Information on any active certificate, license, permit, or other credential held by an individual that authorizes the holder to perform certain functions or to make certain claims about his or her competencies in his or her employment or assignment. Credentials are issued by a state agency (or in some cases by other organizations), postsecondary institution, or professional association based on education and training completed, experience, assessment, background verification, and/or other requirements.

Option Use: 0996 No option list available

0081 Building/Site Number

The number of the building on the site, if more than one building shares the same address.

Entity Use: Credentialing Organization

Option Use: 0996 No option list available

0090 City

The name of the city in which an address is located.

Entity Use: Credentialing Organization

Option Use: 0996 No option list available

0186 Name of County

The name of the county, parish, borough, or comparable unit (within a state) in which an address is located.

Entity Use: Credentialing Organization

Option Use: 0996 No option list available

0100 County FIPS (Federal Information Processing Standard) Code

The Federal Information Processing Standard (FIPS) numeric code for the county. (Note: A five digit FIPS code that identifies counties across the United States is available from the National Technical Information Service, 5285 Port Royal Road, Springfield, VA 22161. The phone number is 703-605-6000 or visit <http://www.ntis.gov>).

Entity Use: Credentialing Organization

Option Use: 0996 No option list available

Domain: Staff
Section: Qualification Information
Category: Credential Information

Information on any active certificate, license, permit, or other credential held by an individual that authorizes the holder to perform certain functions or to make certain claims about his or her competencies in his or her employment or assignment. Credentials are issued by a state agency (or in some cases by other organizations), postsecondary institution, or professional association based on education and training completed, experience, assessment, background verification, and/or other requirements.

0268 State FIPS (Federal Information Processing Standard) Code

The Federal Information Processing Standard (FIPS) numeric code for the state. (Note: A two digit FIPS code that identifies states across the United States is available from the National Technical Information Service, 5285 Port Royal Road, Springfield, VA 22161. The phone number is 703-605-6000 or visit <http://www.ntis.gov>).

Entity Use: Credentialing Organization

Option Use: 0996 No option list available

0267 State Abbreviation

The abbreviation for the state (within the United States) or outlying area in which an address is located. (Note: A list of states and outlying areas and their abbreviations can be found in appendix B).

Entity Use: Credentialing Organization

Option Use: 0996 No option list available

0188 Name of State

The name of the state (within the United States) or outlying area in which an address is located.

Entity Use: Credentialing Organization

Option Use: 0996 No option list available

0305 Zip Code

The five or nine digit zip code portion of an address.

Entity Use: Credentialing Organization

Option Use: 0996 No option list available

0099 Country Code

The code for the country in which an address is located. (Note: A list of countries and codes can be found in appendix C.)

Entity Use: Credentialing Organization

Domain: Staff
Section: Qualification Information
Category: Credential Information

Information on any active certificate, license, permit, or other credential held by an individual that authorizes the holder to perform certain functions or to make certain claims about his or her competencies in his or her employment or assignment. Credentials are issued by a state agency (or in some cases by other organizations), postsecondary institution, or professional association based on education and training completed, experience, assessment, background verification, and/or other requirements.

Option Use: 0996 *No option list available*

0185 Name of Country

The name of the country in which an address is located.

Entity Use: Credentialing Organization

Option Use: 0996 *No option list available*

0281 Telephone Status

A description of preferred communication type or special circumstances which affect communication to an individual, organization, or institution via telephone (e.g., no telephone connection, TTY used, no one available to answer the telephone during certain hours).

Entity Use: Credentialing Organization

Option Use: 0996 *No option list available*

0280 Telephone Number Type

The type of communication number listed for an individual or organization.

Entity Use: Credentialing Organization

Option Use: 0096 *Main telephone number*

Option Use: 0350 *Alternate telephone number*

Option Use: 0359 *Answering service*

Option Use: 0370 *Beeper number*

Option Use: 2364 *Facsimile number*

Domain: Staff
Section: Qualification Information
Category: Credential Information

Information on any active certificate, license, permit, or other credential held by an individual that authorizes the holder to perform certain functions or to make certain claims about his or her competencies in his or her employment or assignment. Credentials are issued by a state agency (or in some cases by other organizations), postsecondary institution, or professional association based on education and training completed, experience, assessment, background verification, and/or other requirements.

Option Use: 0400 *Appointment telephone number*

Option Use: 0426 *Telex number*

Option Use: 0437 *Telemail*

Option Use: 0448 *Voice mail*

Option Use: 0478 *Instant messaging number*

Option Use: 0486 *Media conferencing number*

0151 International Code Number

The international code for the telephone number.

Entity Use: Credentialing Organization

Option Use: 0996 *No option list available*

0279 Telephone Number

The telephone number including the area code, and extension, if applicable.

Entity Use: Credentialing Organization

Option Use: 0996 *No option list available*

0121 Electronic Mail Address Type

The type of electronic mail (e-mail) address listed for an individual or organization.

Entity Use: Credentialing Organization

Option Use: 0767 *Organization*

Domain: Staff
Section: Qualification Information
Category: Credential Information

Information on any active certificate, license, permit, or other credential held by an individual that authorizes the holder to perform certain functions or to make certain claims about his or her competencies in his or her employment or assignment. Credentials are issued by a state agency (or in some cases by other organizations), postsecondary institution, or professional association based on education and training completed, experience, assessment, background verification, and/or other requirements.

Option Use: 9999 Other

0120 Electronic Mail Address

The numbers, letters, and symbols used to identify an electronic mail (e-mail) user within the network to which the individual or organization belongs.

Entity Use: Credentialing Organization

Option Use: 0996 No option list available

0304 Web Site Address (URL)

Unique Resource Locator. The unique address of a Web page.

Entity Use: Credentialing Organization

Option Use: 0996 No option list available

Domain: Staff
Section: Qualification Information
Category: Credential Assessment Information

The general classification of a credential assessment administered to an individual based upon the anticipated use of the information it provides. This also includes information that identifies the assessment, the actual score earned, and the date of assessment.

0412 Credential Assessment Purpose

The reason for which an assessment is being conducted.

Entity Use: Credential

Option Use: 1276 *Initial credentialing*

Option Use: 1277 *Continuation of credential*

Option Use: 1278 *Renewal of credential*

Option Use: 9999 *Other*

0066 Assessment Title

The title or name of the assessment.

Entity Use: Credential

Option Use: 0996 *No option list available*

0413 Credential Assessment Code

The code used by a state or local education agency or a testing organization to identify a particular assessment given to an individual.

Entity Use: Credential

Option Use: 0996 *No option list available*

0414 Credential Assessment Standard Indicator

An indication as to whether an assessment conforms to a standard.

Entity Use: Credential

Option Use: 0430 *Local standard*

Domain: Staff
Section: Qualification Information
Category: Credential Assessment Information

The general classification of a credential assessment administered to an individual based upon the anticipated use of the information it provides. This also includes information that identifies the assessment, the actual score earned, and the date of assessment.

Option Use: 0431 *Statewide standard*

Option Use: 0432 *Regional standard*

Option Use: 0433 *National Board for
Professional Teaching
Standards (NBPTS) standard*

Option Use: 0434 *Association standard*

Option Use: 0435 *School Standard*

Option Use: 0438 *Other standard*

0415 Credential Assessment Type

The category of an assessment based on format and content.

Entity Use: Credential

Option Use: 1279 *Computer*

Option Use: 1280 *Paper/pencil*

Option Use: 1281 *Portfolio (i.e., artifacts of
actual performance)*

Option Use: 1282 *Observation*

Option Use: 1283 *Simulation*

Domain: Staff
Section: Qualification Information
Category: Credential Assessment Information

The general classification of a credential assessment administered to an individual based upon the anticipated use of the information it provides. This also includes information that identifies the assessment, the actual score earned, and the date of assessment.

Option Use: 1284 *Transcript review*

Option Use: 9999 *Other*

0416 Credential Assessment Content

An indication of the specific content (e.g., subject matter) on which an individual is evaluated through an assessment.

Entity Use: Credential

Option Use: 1285 *Basic mathematics*

Option Use: 1286 *Basic reading*

Option Use: 0565 *Spelling*

Option Use: 1287 *Writing*

Option Use: 1288 *Basic language arts*

Option Use: 1289 *General knowledge*

Option Use: 1290 *Credential subject matter*

Option Use: 1291 *Knowledge of
teaching/pedagogy*

Option Use: 1292 *Technology/computer literacy*

Option Use: 1293 *Teaching performance*

Domain: Staff
Section: Qualification Information
Category: Credential Assessment Information

The general classification of a credential assessment administered to an individual based upon the anticipated use of the information it provides. This also includes information that identifies the assessment, the actual score earned, and the date of assessment.

Option Use: 1294 Administrator knowledge

Option Use: 1295 Administrator performance

Option Use: 9999 Other

0417 Credential Assessment Content Level

An indication of the level (e.g., basic or advanced) of the content on which an individual is evaluated through an assessment.

Entity Use: Credential

Option Use: 0996 No option list available

0418 Credential Assessment Date

The day, month, and year on which a credential assessment was administered.

Entity Use: Credential

Option Use: 0996 No option list available

0259 Score Results

The description of a meaningful raw score or statistical expression of the performance of a student or group of students on an assessment.

Entity Use: Credential

Option Use: 0996 No option list available

Domain: Staff
Section: Qualification Information
Category: Credential Characteristics

Information that describes the content of any certificate, license, permit, or other credential held by an individual that authorizes the holder to perform certain functions or to make certain claims about his or her competencies in his or her employment or assignment.

0419 Credential Authorized Function

A functional area within which an individual is authorized to serve by an active credential (e.g., English teaching, vocational education, special education, career counseling, principal, or superintendent).

Entity Use: Credential

Option Use: 0996 *No option list available*

0420 Authorized Instructional Level

The instructional level or levels within which an individual is authorized to serve by an active credential.

Entity Use: Credential

Option Use: 0787 *Infants/Toddler*

Option Use: 0788 *Preschool*

Option Use: 0789 *Pre-kindergarten*

Option Use: 0805 *Kindergarten*

Option Use: 0790 *First Grade*

Option Use: 0791 *Second Grade*

Option Use: 0792 *Third Grade*

Option Use: 0793 *Fourth Grade*

Option Use: 0794 *Fifth Grade*

Domain: Staff
Section: Qualification Information
Category: Credential Characteristics

Information that describes the content of any certificate, license, permit, or other credential held by an individual that authorizes the holder to perform certain functions or to make certain claims about his or her competencies in his or her employment or assignment.

Option Use: 0795 *Sixth Grade*

Option Use: 0796 *Seventh Grade*

Option Use: 0798 *Eighth Grade*

Option Use: 0799 *Ninth Grade*

Option Use: 0800 *Tenth Grade*

Option Use: 0801 *Eleventh Grade*

Option Use: 0802 *Twelfth Grade*

Option Use: 0803 *Grade 13*

Option Use: 2359 *Postsecondary*

Option Use: 0013 *Adult*

Option Use: 0804 *Ungraded*

Option Use: 9999 *Other*

Domain: Staff
Section: Qualification Information
Category: Credential Characteristics

Information that describes the content of any certificate, license, permit, or other credential held by an individual that authorizes the holder to perform certain functions or to make certain claims about his or her competencies in his or her employment or assignment.

0421 Teaching Field or Area Authorized

An indication of a teaching field within which an individual is authorized to teach by an active teaching credential. In a departmentalized organization, a teaching field is a major subdivision of the educational program such as language arts, mathematics, music, distributive education, or physical education. In a non-departmentalized situation or in a self-contained classroom, a general teaching level such as elementary or secondary may be the most accurate designation of a teaching field.

Entity Use: Credential

Option Use: 1296 *Early childhood*

Option Use: 0805 *Kindergarten*

Option Use: 1304 *Elementary*

Option Use: 1305 *Accounting*

Option Use: 1306 *Business and management*

Option Use: 1307 *Other business*

Option Use: 1308 *English or language arts*

Option Use: 1309 *Journalism/communications*

Option Use: 0560 *Reading*

Option Use: 1310 *Speech*

Option Use: 1311 *Architecture or environmental design*

Domain: Staff
Section: Qualification Information
Category: Credential Characteristics

Information that describes the content of any certificate, license, permit, or other credential held by an individual that authorizes the holder to perform certain functions or to make certain claims about his or her competencies in his or her employment or assignment.

Option Use: 0684 *Dance*

Option Use: 1312 *Drama/Theater*

Option Use: 1313 *Music*

Option Use: 1314 *Visual Arts*

Option Use: 1315 *Chinese*

Option Use: 1316 *French*

Option Use: 1317 *German*

Option Use: 1318 *Italian*

Option Use: 1319 *Japanese*

Option Use: 1320 *Latin*

Option Use: 1321 *Russian*

Option Use: 1322 *Spanish*

Option Use: 1323 *Other languages*

Option Use: 1324 *Computer Science*

Domain: Staff
Section: Qualification Information
Category: Credential Characteristics

Information that describes the content of any certificate, license, permit, or other credential held by an individual that authorizes the holder to perform certain functions or to make certain claims about his or her competencies in his or her employment or assignment.

- Option Use:** 1166 *Mathematics*
- Option Use:** 1325 *Biology or life science*
- Option Use:** 1326 *Chemistry*
- Option Use:** 1327 *Earth/space science/geology*
- Option Use:** 1328 *General science*
- Option Use:** 1329 *Health education*
- Option Use:** 1330 *Physical science*
- Option Use:** 1331 *Physics*
- Option Use:** 1332 *Other natural sciences*
- Option Use:** 1333 *American Indian/Native
American studies*
- Option Use:** 1334 *Anthropology*
- Option Use:** 1335 *Civics*
- Option Use:** 1336 *Economics*
- Option Use:** 0547 *Geography*

Domain: Staff
Section: Qualification Information
Category: Credential Characteristics

Information that describes the content of any certificate, license, permit, or other credential held by an individual that authorizes the holder to perform certain functions or to make certain claims about his or her competencies in his or her employment or assignment.

Option Use: 0550 *History*

Option Use: 1337 *Humanities*

Option Use: 1338 *Law*

Option Use: 1339 *Philosophy*

Option Use: 1340 *Political science and
government*

Option Use: 1181 *Psychology*

Option Use: 1342 *Religion*

Option Use: 0563 *Social studies*

Option Use: 1343 *Sociology*

Option Use: 1344 *Other area or ethnic studies*

Option Use: 1345 *Other social studies/social
sciences*

Option Use: 1346 *Basic skills or remedial
education*

Option Use: 0251 *Bilingual education*

Domain: Staff
Section: Qualification Information
Category: Credential Characteristics

Information that describes the content of any certificate, license, permit, or other credential held by an individual that authorizes the holder to perform certain functions or to make certain claims about his or her competencies in his or her employment or assignment.

Option Use: 0256 *English as a Second Language*

Option Use: 2381 *Gifted and talented*

Option Use: 0557 *Military science*

Option Use: 0559 *Physical education*

Option Use: 2043 *Special education*

Option Use: 1348 *Autism*

Option Use: 1349 *Deaf and hard-of-hearing*

Option Use: 1350 *Developmentally delayed*

Option Use: 1351 *Early childhood special
education*

Option Use: 1352 *Emotionally disturbed or
behavior disorders*

Option Use: 1353 *Learning disabilities*

Option Use: 1354 *Mentally disabled*

Option Use: 1355 *Mildly/moderately disabled*

Option Use: 1356 *Orthopedically impaired*

Domain: Staff
Section: Qualification Information
Category: Credential Characteristics

Information that describes the content of any certificate, license, permit, or other credential held by an individual that authorizes the holder to perform certain functions or to make certain claims about his or her competencies in his or her employment or assignment.

- Option Use:** 1358 *Speech/language impaired*
- Option Use:** 1359 *Traumatically brain-injured*
- Option Use:** 1360 *Visually impaired*
- Option Use:** 1361 *Other special education*
- Option Use:** 1362 *Agriculture or natural resources*
- Option Use:** 1363 *Business/office*
- Option Use:** 1364 *Career education*
- Option Use:** 1153 *Communications technologies*
- Option Use:** 1366 *Cosmetology*
- Option Use:** 1367 *Family and consumer science (home economics)*
- Option Use:** 1368 *Food services*
- Option Use:** 1369 *Health professions and occupations*

Domain: Staff
Section: Qualification Information
Category: Credential Characteristics

Information that describes the content of any certificate, license, permit, or other credential held by an individual that authorizes the holder to perform certain functions or to make certain claims about his or her competencies in his or her employment or assignment.

Option Use: 1370 *Trades and industry (e.g., CADD, electronics repair, mechanics, precision production)*

Option Use: 1371 *Other vocational/technical education*

Option Use: 9999 *Other*

0422 Fee Amount

The amount of money required from an individual as a fee for receiving a credential.

Entity Use: Credential

Option Use: 0996 *No option list available*

0423 Fee Payment Status

An indication of the amount of money received from an individual as payment toward fees required for receipt of a credential.

Entity Use: Credential

Option Use: 0996 *No option list available*

0424 Fee Payment Date

The month, day, and year on which fee payment was made by an individual for receipt of a credential.

Entity Use: Credential

Option Use: 0996 *No option list available*

Domain: Staff

Section: Qualification Information

Category: Credential Revocation Information

Information concerning revocation of an individual's certificate, license, permit, or other credential held.

0425 Credential Revocation Date

The month, day, and year on which a credential was revoked.

Entity Use: Staff Member

Option Use: 0996 No option list available

0426 Credential Revocation Reason

The basis of the decision to revoke a credential (e.g., lapsed, felony conviction).

Entity Use: Staff Member

Option Use: 0996 No option list available

Domain: Staff

Section: Qualification Information

Category: Publications

Information about an individual's professional public communications and/or performance.

0427 Publication Type

An indication of the nature of an individual's professional public communication and/or performance.

Entity Use: Staff Member

Option Use: 1372 *Book*

Option Use: 1373 *Peer journal article*

Option Use: 1374 *Non-peer journal article*

Option Use: 1375 *Fine arts performance (e.g., play, dance, multi-media event, art show, musical performance)*

Option Use: 1376 *Presentation/paper at a conference or professional association meeting*

Option Use: 1377 *Newspaper article*

Option Use: 9999 *Other*

0428 Publication Description

A description of the title, location/appearance, date, and/or other information related to an individual's publication.

Entity Use: Staff Member

Option Use: 0996 *No option list available*

Domain: Staff
Section: Qualification Information
Category: Prior Experience
Information about an individual's employment prior to current employment.

0437 Instructional Level

An indication of the general nature of instruction provided throughout a course.

Entity Use: Assignment

Option Use: 0568 Remedial

A course offered for the improvement of any particular deficiency, including a deficiency in content previously taught but not learned.

Option Use: 0569 Special education course

A course that adopts the curriculum, materials, or instruction for students identified as needing special education. This may include instruction for students with any of the following: autism, deaf-blindness, hearing impairment, mental retardation, multiple disabilities, orthopedic impairment, serious emotional disturbance, specific learning disability, speech or language impairment, traumatic brain injury, visual impairment, developmental delay, and other health impairments.

Option Use: 0570 Basic

A course focusing primarily on skills development, including literacy in language, mathematics, life and physical sciences, and social sciences and history.

Option Use: 0571 General

A course providing instruction (in a given subject matter area) that focuses primarily on general concepts for the appropriate grade level.

Option Use: 0572 Honors level

An advanced level course designed for students who have earned honors status according to educational requirements.

Option Use: 0573 Gifted and talented level

An advanced level course designed primarily for students who have qualified for and enrolled in a school, educational institution, or district gifted and talented program.

Domain: Staff

Section: Qualification Information

Category: Prior Experience

Information about an individual's employment prior to current employment.

- Option Use:** 0574 *International Baccalaureate program* A program of study, sponsored and designed by the International Baccalaureate Organization (IBO), that leads to examinations and meets the needs of secondary school students between the ages of 16 and 19 years. Designed as a comprehensive two-year curriculum that allows its graduates to fulfill requirements of various national education systems, the diploma model is based on the pattern of no single country but incorporates elements of several. The program is available in English, French and Spanish. In addition to the diploma program mentioned above, the IBO also offers programs for students between the age of 3 and the age of 16.
- Option Use:** 0575 *Advanced Placement* An advanced, college-level course designed for students who achieve a specified level of academic performance. Upon successful completion of the course and a standardized Advanced Placement examination, a student may receive college credit.
- Option Use:** 0576 *College level* A course, often taken at or in conjunction with a postsecondary institution, which contains instruction equivalent to a college-level course and for which a student may get college credit(s).
- Option Use:** 0577 *Untracked* A course that is not limited to one level of instruction so as to meet the needs of student groups at a variety of educational levels.
- Option Use:** 0578 *English Language Learner (ELL)* A course designed for students with a language background other than English, and whose proficiency in English is such that the probability of the individual's academic success in an English-only environment is below that of a peer with an English language background.

Domain: Staff

Section: Qualification Information

Category: Prior Experience

Information about an individual's employment prior to current employment.

Option Use: 0579 *Accepted as a high school equivalent*

A secondary-level course offered at an education institution other than a secondary school (such as adult learning center or a community college) or through correspondence or distance learning.

Domain: Staff
Section: Qualification Information
Category: Prior Experience
Information about an individual's employment prior to current employment.

0187 Name of Institution

The full, legally accepted or popularly accepted name of an organization (e.g., a school, an association, or a company).

Entity Use: Employer

Option Use: 0996 *No option list available*

0025 Address Type

The type of address listed for an individual or organization.

Entity Use: Employer

Option Use: 0123 *Mailing/Shipping Address - other address or P.O. Box address*

Option Use: 0124 *Organization's mailing address*

Option Use: 0765 *Physical location address*

Option Use: 2382 *Other organization address*

0272 Street Number/Name

The street number and street name or post office box number of an address.

Entity Use: Employer

Option Use: 0996 *No option list available*

0037 Apartment/Room/Suite Number

The apartment, room, or suite number of an address.

Entity Use: Employer

Domain: Staff

Section: Qualification Information

Category: Prior Experience

Information about an individual's employment prior to current employment.

Option Use: 0996 No option list available

0081 Building/Site Number

The number of the building on the site, if more than one building shares the same address.

Entity Use: Employer

Option Use: 0996 No option list available

0090 City

The name of the city in which an address is located.

Entity Use: Employer

Option Use: 0996 No option list available

0186 Name of County

The name of the county, parish, borough, or comparable unit (within a state) in which an address is located.

Entity Use: Employer

Option Use: 0996 No option list available

0100 County FIPS (Federal Information Processing Standard) Code

The Federal Information Processing Standard (FIPS) numeric code for the county. (Note: A five digit FIPS code that identifies counties across the United States is available from the National Technical Information Service, 5285 Port Royal Road, Springfield, VA 22161. The phone number is 703-605-6000 or visit <http://www.ntis.gov>).

Entity Use: Employer

Option Use: 0996 No option list available

Domain: Staff

Section: Qualification Information

Category: Prior Experience

Information about an individual's employment prior to current employment.

0268 State FIPS (Federal Information Processing Standard) Code

The Federal Information Processing Standard (FIPS) numeric code for the state. (Note: A two digit FIPS code that identifies states across the United States is available from the National Technical Information Service, 5285 Port Royal Road, Springfield, VA 22161. The phone number is 703-605-6000 or visit <http://www.ntis.gov>).

Entity Use: Employer

Option Use: 0996 No option list available

0267 State Abbreviation

The abbreviation for the state (within the United States) or outlying area in which an address is located. (Note: A list of states and outlying areas and their abbreviations can be found in appendix B).

Entity Use: Employer

Option Use: 0996 No option list available

0188 Name of State

The name of the state (within the United States) or outlying area in which an address is located.

Entity Use: Employer

Option Use: 0996 No option list available

0305 Zip Code

The five or nine digit zip code portion of an address.

Entity Use: Employer

Option Use: 0996 No option list available

0099 Country Code

The code for the country in which an address is located. (Note: A list of countries and codes can be found in appendix C.)

Entity Use: Employer

Domain: Staff

Section: Qualification Information

Category: Prior Experience

Information about an individual's employment prior to current employment.

Option Use: 0996 *No option list available*

0185 Name of Country

The name of the country in which an address is located.

Entity Use: Employer

Option Use: 0996 *No option list available*

0281 Telephone Status

A description of preferred communication type or special circumstances which affect communication to an individual, organization, or institution via telephone (e.g., no telephone connection, TTY used, no one available to answer the telephone during certain hours).

Entity Use: Employer

Option Use: 0996 *No option list available*

0280 Telephone Number Type

The type of communication number listed for an individual or organization.

Entity Use: Employer

Option Use: 0096 *Main telephone number*

Option Use: 0350 *Alternate telephone number*

Option Use: 0359 *Answering service*

Option Use: 0370 *Beeper number*

Option Use: 2364 *Facsimile number*

Domain: Staff
Section: Qualification Information
Category: Prior Experience
Information about an individual's employment prior to current employment.

Option Use: 0400 *Appointment telephone number*

Option Use: 0426 *Telex number*

Option Use: 0437 *Telemail*

Option Use: 0448 *Voice mail*

Option Use: 0478 *Instant messaging number*

Option Use: 0486 *Media conferencing number*

0151 International Code Number

The international code for the telephone number.

Entity Use: Employer

Option Use: 0996 *No option list available*

0279 Telephone Number

The telephone number including the area code, and extension, if applicable.

Entity Use: Employer

Option Use: 0996 *No option list available*

0121 Electronic Mail Address Type

The type of electronic mail (e-mail) address listed for an individual or organization.

Entity Use: Employer

Option Use: 0767 *Organization*

Domain: Staff
Section: Qualification Information
Category: Prior Experience
Information about an individual's employment prior to current employment.

Option Use: 9999 *Other*

0120 Electronic Mail Address

The numbers, letters, and symbols used to identify an electronic mail (e-mail) user within the network to which the individual or organization belongs.

Entity Use: Employer

Option Use: 0996 *No option list available*

0429 Business Type

An indication of the general nature of an organization or institution.

Entity Use: Employer

Option Use: 0099 *Post secondary institution*

Option Use: 0209 *Career/Technical/Vocational Institution*

Option Use: 0211 *Public elementary/secondary school*

Option Use: 0212 *Private elementary/secondary school*

Option Use: 0622 *Local/community government*

Option Use: 0214 *Regional or intermediate educational agency*

Option Use: 0617 *State government*

Domain: Staff

Section: Qualification Information

Category: Prior Experience

Information about an individual's employment prior to current employment.

Option Use: 0997 *Business*

Option Use: 0749 *Foundations and other
charitable organizations*

Option Use: 0772 *Unions*

Option Use: 0731 *Parent/Teacher organizations*

Option Use: 0797 *Federal government (e.g.,
BIA, Military, US Department
of Education)*

Option Use: 0218 *Religious organization*

Option Use: 0219 *Fraternal organization*

Option Use: 1275 *Non-profit organization*

Option Use: 9999 *Other*

Domain: Staff
Section: Qualification Information
Category: Prior Experience
Information about an individual's employment prior to current employment.

0131 First Name

A name given to an individual at birth, baptism, or during another naming ceremony, or through legal change.

Entity Use: Immediate Supervisor

Option Use: 0996 No option list available

0184 Middle Name

A secondary name given to an individual at birth, baptism, or during another naming ceremony.

Entity Use: Immediate Supervisor

Option Use: 0996 No option list available

0844 Middle Initial

The first letter of the secondary name given to an individual at birth, baptism, or during another naming ceremony.

Entity Use: Immediate Supervisor

Option Use: 0996 No option list available

0156 Last/Surname

The name borne in common by members of a family.

Entity Use: Immediate Supervisor

Option Use: 0996 No option list available

0135 Generation Code/Suffix

An appendage, if any, used to denote an individual's generation in his family (e.g., Jr., Sr., III).

Entity Use: Immediate Supervisor

Option Use: 0996 No option list available

Domain: Staff
Section: Qualification Information
Category: Prior Experience
Information about an individual's employment prior to current employment.

0207 Personal Title/Prefix

An appellation, if any, used to denote rank, placement, or status (e.g., Mr., Ms., Reverend, Sister, Dr., Colonel).

Entity Use: Immediate Supervisor

Option Use: 0996 *No option list available*

0281 Telephone Status

A description of preferred communication type or special circumstances which affect communication to an individual, organization, or institution via telephone (e.g., no telephone connection, TTY used, no one available to answer the telephone during certain hours).

Entity Use: Immediate Supervisor

Option Use: 0996 *No option list available*

0280 Telephone Number Type

The type of communication number listed for an individual or organization.

Entity Use: Immediate Supervisor

Option Use: 0096 *Main telephone number*

Option Use: 0350 *Alternate telephone number*

Option Use: 0359 *Answering service*

Option Use: 0370 *Beeper number*

Option Use: 2364 *Facsimile number*

Option Use: 0400 *Appointment telephone number*

Domain: Staff
Section: Qualification Information
Category: Prior Experience
Information about an individual's employment prior to current employment.

Option Use: 0426 *Telex number*

Option Use: 0437 *Telemail*

Option Use: 0448 *Voice mail*

Option Use: 0478 *Instant messaging number*

Option Use: 0486 *Media conferencing number*

0151 International Code Number

The international code for the telephone number.

Entity Use: Immediate Supervisor

Option Use: 0996 *No option list available*

0279 Telephone Number

The telephone number including the area code, and extension, if applicable.

Entity Use: Immediate Supervisor

Option Use: 0996 *No option list available*

0121 Electronic Mail Address Type

The type of electronic mail (e-mail) address listed for an individual or organization.

Entity Use: Immediate Supervisor

Option Use: 0507 *Home/personal*

Option Use: 0518 *Work*

Domain: Staff

Section: Qualification Information

Category: Prior Experience

Information about an individual's employment prior to current employment.

Option Use: 9999 Other

0120 Electronic Mail Address

The numbers, letters, and symbols used to identify an electronic mail (e-mail) user within the network to which the individual or organization belongs.

Entity Use: Immediate Supervisor

Option Use: 0996 No option list available

Domain: Staff
Section: Qualification Information
Category: Prior Experience
Information about an individual's employment prior to current employment.

0613 Employment Status

The category which most clearly reflects the nature and degree of an individual's participation in the work force.

Entity Use: Staff Member

- Option Use:** 1378 *Probationary* *An individual who does not meet all of the prerequisites for status as a permanent employee.*
- Option Use:** 1379 *Contractual* *An individual who has an employment agreement that specifies the length and type of service.*
- Option Use:** 1380 *Substitute/temporary* *An individual who is employed on a temporary basis (e.g., year-to-year, term-to-term, or day-to-day).*
- Option Use:** 1381 *Tenured or permanent* *An individual who is guaranteed employment and is not subject to discontinuance by the governing authority except by due process.*
- Option Use:** 1382 *Volunteer/no contract* *An individual who provides services but does not receive remuneration.*
- Option Use:** 1383 *Employed or affiliated with outside organization* *An individual who is employed by an outside organization that is providing a service under a contract to or in agreement with a school or agency.*
- Option Use:** 1384 *Contingent upon funding* *An individual whose employment is contingent upon continued funding to sustain the position.*
- Option Use:** 1385 *Non-contractual* *An individual who is employed and is subject to continuance by the governing authority without due process.*
- Option Use:** 1386 *Other employment status*

Domain: Staff
Section: Qualification Information
Category: Prior Experience
Information about an individual's employment prior to current employment.

0431 Employment Start Date

The month, day, and year on which an individual began self-employment or employment with an organization or institution.

Entity Use: Staff Member

Option Use: 0996 No option list available

0433 Condition of Employment

Information concerning the employment contract between an individual and an organization.

Entity Use: Staff Member

Option Use: 0996 No option list available

0434 Employment Separation Reason

The primary reason for the termination of the employment relationship.

Entity Use: Staff Member

Option Use: 1387 *Other employment in education* Separation resulting from an individual leaving an employer to pursue or begin another job within the field of education.

Option Use: 1388 *Other employment outside of education* Separation resulting from an individual leaving an employer to pursue or begin another job outside the field of education.

Option Use: 1389 *Retirement* Separation resulting from an individual leaving an employer in accordance with the provision of a specific program allowing or requiring an individual to leave upon reaching a certain age, a certain number of years of service, or upon sustaining a disability.

Option Use: 1390 *Family/personal relocation* Separation resulting from an individual being precluded from continuing employment because he or she or his or her family has relocated.

Domain: Staff
Section: Qualification Information
Category: Prior Experience
Information about an individual's employment prior to current employment.

- Option Use:** 1391 *Change of assignment* Separation resulting from the employer's decision and/or employer/employee agreement to relocate the individual to another assignment within the same organization, agency, parish, or system.
- Option Use:** 1392 *Formal study or research* Separation resulting from an individual leaving an employer to study or undertake research activities.
- Option Use:** 1393 *Illness/disability* Separation resulting from an individual leaving an employer due to sickness or an incapacitating condition.
- Option Use:** 1394 *Homemaking/caring for a family member* Separation resulting from an individual's decision to become a homemaker, to spend time rearing his or her children, or to care for his or her parent/guardian.
- Option Use:** 1395 *Layoff due to budgetary reduction* Separation resulting from a decrease in the monies available to an organization for staffing.
- Option Use:** 1396 *Layoff due to organizational restructuring* Separation resulting from changes in the administrative, personnel or executive structure of an organization.
- Option Use:** 1397 *Layoff due to decreased workload* Separation resulting from a reduction in the amount of work to be done.
- Option Use:** 1398 *Discharge due to unsuitability* Separation resulting from the incompatibility of an individual's work style or skills with the requirements of his or her position.
- Option Use:** 1399 *Discharge due to misconduct* Separation resulting from serious and/or continuing acts involving misconduct, insubordination, negligence, infraction of laws or regulations.

Domain: Staff
Section: Qualification Information
Category: Prior Experience
Information about an individual's employment prior to current employment.

Option Use:	1400	<i>Discharge due to continued absence or tardiness</i>	<i>Separation resulting from not being present or being late for work on a frequent basis.</i>
Option Use:	1401	<i>Discharge due to a falsified application form</i>	<i>Separation resulting from untrue or misleading information provided on the employment application.</i>
Option Use:	1402	<i>Discharge due to credential revoked or suspended</i>	<i>Separation resulting from the withdrawal or temporary cancellation of a document stating that an individual has met specified requirements.</i>
Option Use:	1403	<i>Discharge due to unsatisfactory work performance</i>	<i>Separation resulting from job activities carried out below a standard of quality.</i>
Option Use:	1404	<i>Death</i>	<i>Separation resulting from the death of an individual.</i>
Option Use:	1405	<i>Personal reason</i>	<i>Separation resulting from an individual leaving an agency or system for unspecified personal reasons.</i>
Option Use:	1406	<i>Lay off due to lack of funding</i>	<i>Separation resulting from the position being eliminated due to lack of funds.</i>
Option Use:	1407	<i>Lost credential</i>	<i>Separation resulting from the individual losing the credential required for the position.</i>
Option Use:	1408	<i>Reason unknown</i>	<i>Separation resulting from an individual leaving an agency or system for an unknown reason.</i>
Option Use:	9999	<i>Other</i>	

Domain: Staff
Section: Qualification Information
Category: Prior Experience
Information about an individual's employment prior to current employment.

0435 Nature of Prior Employment

The descriptive name (e.g., teaching, office/clerical, custodial) of the occupation or job duties performed by an individual.

Entity Use: Staff Member

Option Use: 0996 *No option list available*

0436 Teaching Assignment

The teaching field taught by an individual.

Entity Use: Staff Member

Option Use: 1296 *Early childhood*

Option Use: 0805 *Kindergarten*

Option Use: 1304 *Elementary*

Option Use: 1305 *Accounting*

Option Use: 1306 *Business and management*

Option Use: 1307 *Other business*

Option Use: 1308 *English or language arts*

Option Use: 1309 *Journalism/communications*

Option Use: 0560 *Reading*

Domain: Staff
Section: Qualification Information
Category: Prior Experience

Information about an individual's employment prior to current employment.

Option Use: 1310 *Speech*

Option Use: 1311 *Architecture or environmental design*

Option Use: 0684 *Dance*

Option Use: 1312 *Drama/Theater*

Option Use: 1313 *Music*

Option Use: 1314 *Visual Arts*

Option Use: 1315 *Chinese*

Option Use: 1316 *French*

Option Use: 1317 *German*

Option Use: 1318 *Italian*

Option Use: 1319 *Japanese*

Option Use: 1320 *Latin*

Option Use: 1321 *Russian*

Option Use: 1322 *Spanish*

Domain: Staff
Section: Qualification Information
Category: Prior Experience
Information about an individual's employment prior to current employment.

Option Use: 1323 *Other languages*

Option Use: 1324 *Computer Science*

Option Use: 1166 *Mathematics*

Option Use: 1325 *Biology or life science*

Option Use: 1326 *Chemistry*

Option Use: 1327 *Earth/space science/geology*

Option Use: 1328 *General science*

Option Use: 1329 *Health education*

Option Use: 1330 *Physical science*

Option Use: 1331 *Physics*

Option Use: 1332 *Other natural sciences*

Option Use: 1333 *American Indian/Native
American studies*

Option Use: 1334 *Anthropology*

Option Use: 1335 *Civics*

Domain: Staff
Section: Qualification Information
Category: Prior Experience
Information about an individual's employment prior to current employment.

Option Use: 1336 *Economics*

Option Use: 0547 *Geography*

Option Use: 0550 *History*

Option Use: 1337 *Humanities*

Option Use: 1338 *Law*

Option Use: 1339 *Philosophy*

Option Use: 1340 *Political science and
government*

Option Use: 1181 *Psychology*

Option Use: 1342 *Religion*

Option Use: 0563 *Social studies*

Option Use: 1343 *Sociology*

Option Use: 1344 *Other area or ethnic studies*

Option Use: 1345 *Other social studies/social
sciences*

Domain: Staff
Section: Qualification Information
Category: Prior Experience
Information about an individual's employment prior to current employment.

Option Use: 1346 *Basic skills or remedial education*

Option Use: 0251 *Bilingual education*

Option Use: 0256 *English as a Second Language*

Option Use: 2381 *Gifted and talented*

Option Use: 0557 *Military science*

Option Use: 0559 *Physical education*

Option Use: 2043 *Special education*

Option Use: 1348 *Autism*

Option Use: 1349 *Deaf and hard-of-hearing*

Option Use: 1350 *Developmentally delayed*

Option Use: 1351 *Early childhood special education*

Option Use: 1352 *Emotionally disturbed or behavior disorders*

Option Use: 1353 *Learning disabilities*

Domain: Staff
Section: Qualification Information
Category: Prior Experience
Information about an individual's employment prior to current employment.

- Option Use:** 1354 *Mentally disabled*
- Option Use:** 1355 *Mildly/moderately disabled*
- Option Use:** 1356 *Orthopedically impaired*
- Option Use:** 1358 *Speech/language impaired*
- Option Use:** 1359 *Traumatically brain-injured*
- Option Use:** 1360 *Visually impaired*
- Option Use:** 1361 *Other special education*
- Option Use:** 1362 *Agriculture or natural resources*
- Option Use:** 1363 *Business/office*
- Option Use:** 1364 *Career education*
- Option Use:** 1153 *Communications technologies*
- Option Use:** 1366 *Cosmetology*
- Option Use:** 1367 *Family and consumer science (home economics)*
- Option Use:** 1368 *Food services*

Domain: Staff

Section: Qualification Information

Category: Prior Experience

Information about an individual's employment prior to current employment.

Option Use: 1369 *Health professions and occupations*

Option Use: 1370 *Trades and industry (e.g., CADD, electronics repair, mechanics, precision production)*

Option Use: 1371 *Other vocational/technical education*

Option Use: 9999 *Other*

Domain: Staff
Section: Qualification Information
Category: Years of Employment Experience

Information about the total number of years an individual has been employed, including the number of years of education-related experience.

0438 Years of Prior Teaching Experience

The total number of years that an individual has previously held a teaching position in one or more education institutions.

Entity Use: Staff Member

Option Use: 0996 No option list available

0439 Years of Prior Education Experience

The total number of years that an individual has previously held an education position (including positions as a teacher and administrator).

Entity Use: Staff Member

Option Use: 0996 No option list available

0440 Years of Prior Related Experience

The total number of years of employment in a non-education area related to the field in which an individual is currently employed (e.g. 10 years of employment as an automotive mechanic for an individual teaching automotive in a vocational education program).

Entity Use: Staff Member

Option Use: 0996 No option list available

0441 Total Number of Years of Prior Experience

The cumulative total number of years (e.g., 3 years, 2.5 years) an individual has previously held employment.

Entity Use: Staff Member

Option Use: 0996 No option list available

Domain: Staff

Section: Qualification Information

Category: Internship/Apprenticeship

Information about any period during which an individual formally served as an intern or an apprentice prior to or during current employment.

0442 Internship/Apprenticeship Description

A description of the type of internship or apprenticeship (including student or practice teaching) formally served by an individual.

Entity Use: Staff Member

Option Use: 0996 No option list available

0443 Internship/Apprenticeship Beginning Date

The month, day, and year on which an individual began an experience as an intern or apprentice.

Entity Use: Staff Member

Option Use: 0996 No option list available

0444 Internship/Apprenticeship Ending Date

The month, day, and year on which an individual finished an experience as an intern or apprentice.

Entity Use: Staff Member

Option Use: 0996 No option list available

0445 Internship/Apprenticeship Results

A description of the outcomes or recommendations resulting from completion of an internship or apprenticeship.

Entity Use: Staff Member

Option Use: 0996 No option list available

Domain: Staff
Section: Qualification Information
Category: Related Travel Activities

Information on an individual's travel activities prior to or during current employment which is significant to his or her job requirements or qualifications.

0446 Travel Location

The city, state and/or country of the destination of a trip taken by an individual.

Entity Use: Staff Member

Option Use: 0996 No option list available

0447 Travel Purpose

The purpose of a trip taken by an individual.

Entity Use: Staff Member

Option Use: 0996 No option list available

0448 Travel Beginning Date

The month, day, and year on which an individual embarked on a trip.

Entity Use: Staff Member

Option Use: 0996 No option list available

0449 Travel Ending Date

The month, day, and year on which an individual returned from a trip.

Entity Use: Staff Member

Option Use: 0996 No option list available

Domain: Staff

Section: Qualification Information

Category: Other Interests

Information on individual's other interests, including group memberships and participation and offices held in an organization.

0450 Avocational Interests and Skills

Description of a hobby or other interest or skill of an individual. These may include but are not limited to singing, art, music, writing, public speaking, and youth work.

Entity Use: Staff Member

Option Use: 0996 No option list available

0451 Other Areas of Informal Qualification

Other areas or fields in which an individual has some special informal qualification or occupational training (e.g., as an artist).

Entity Use: Staff Member

Option Use: 0996 No option list available

0452 Special Contact Group Empathies

Notation of an individual's interest and ability to work with special contact groups, based on factors such as bilingualism, racial or ethnic background, or religion.

Entity Use: Staff Member

Option Use: 0996 No option list available

0187 Name of Institution

The full, legally accepted or popularly accepted name of an organization (e.g., a school, an association, or a company).

Entity Use: Staff Member

Option Use: 0996 No option list available

0453 Years of Participation

The number of years that an individual belonged to an organization or association or served as an elected public official.

Entity Use: Staff Member

Domain: Staff

Section: Qualification Information

Category: Other Interests

Information on individual's other interests, including group memberships and participation and offices held in an organization.

Option Use: 0996 No option list available

0454 Office Held

The title of a position of trust and leadership held by an individual in an organization, association, or public political office.

Entity Use: Staff Member

Option Use: 0996 No option list available

0455 Office Term Beginning Date

The month, day, and year on which an individual's term of office (for a leadership position) in an organization, association, or political office began.

Entity Use: Staff Member

Option Use: 0996 No option list available

0456 Office Term Ending Date

The month, day, and year on which an individual's term of office (for a leadership position) in an organization, association, or political office ended.

Entity Use: Staff Member

Option Use: 0996 No option list available

0389 Honor or Award

A description of educational or professional honors (e.g., Teacher of the Year) or awards (e.g., scholarships) earned by an individual.

Entity Use: Staff Member

Option Use: 0996 No option list available

Domain: Staff

Section: Current Employment

Category: Entry into Employment

Information about the circumstances, conditions, and agreements pertaining to an individual's entry into employment at an organization.

0131 First Name

A name given to an individual at birth, baptism, or during another naming ceremony, or through legal change.

Entity Use: Recruiter

Option Use: 0996 No option list available

0184 Middle Name

A secondary name given to an individual at birth, baptism, or during another naming ceremony.

Entity Use: Recruiter

Option Use: 0996 No option list available

0844 Middle Initial

The first letter of the secondary name given to an individual at birth, baptism, or during another naming ceremony.

Entity Use: Recruiter

Option Use: 0996 No option list available

0156 Last/Surname

The name borne in common by members of a family.

Entity Use: Recruiter

Option Use: 0996 No option list available

0135 Generation Code/Suffix

An appendage, if any, used to denote an individual's generation in his family (e.g., Jr., Sr., III).

Entity Use: Recruiter

Option Use: 0996 No option list available

0207 Personal Title/Prefix

An appellation, if any, used to denote rank, placement, or status (e.g., Mr., Ms., Reverend, Sister, Dr., Colonel).

Entity Use: Recruiter

Option Use: 0996 No option list available

Domain: Staff

Section: Current Employment

Category: Entry into Employment

Information about the circumstances, conditions, and agreements pertaining to an individual's entry into employment at an organization.

0187 Name of Institution

The full, legally accepted or popularly accepted name of an organization (e.g., a school, an association, or a company).

Entity Use: Recruiter

Option Use: 0996 *No option list available*

0025 Address Type

The type of address listed for an individual or organization.

Entity Use: Recruiter

Option Use: 0123 *Mailing/Shipping Address - other address or P.O. Box address*

Option Use: 0765 *Physical location address*

Option Use: 1073 *Other home address*

Option Use: 1074 *Employer's address*

Option Use: 1075 *Employment address*

0272 Street Number/Name

The street number and street name or post office box number of an address.

Entity Use: Recruiter

Option Use: 0996 *No option list available*

0037 Apartment/Room/Suite Number

The apartment, room, or suite number of an address.

Entity Use: Recruiter

Option Use: 0996 *No option list available*

0081 Building/Site Number

The number of the building on the site, if more than one building shares the same address.

Entity Use: Recruiter

Domain: Staff

Section: Current Employment

Category: Entry into Employment

Information about the circumstances, conditions, and agreements pertaining to an individual's entry into employment at an organization.

Option Use: 0996 No option list available

0090 City

The name of the city in which an address is located.

Entity Use: Recruiter

Option Use: 0996 No option list available

0186 Name of County

The name of the county, parish, borough, or comparable unit (within a state) in which an address is located.

Entity Use: Recruiter

Option Use: 0996 No option list available

0100 County FIPS (Federal Information Processing Standard) Code

The Federal Information Processing Standard (FIPS) numeric code for the county. (Note: A five digit FIPS code that identifies counties across the United States is available from the National Technical Information Service, 5285 Port Royal Road, Springfield, VA 22161. The phone number is 703-605-6000 or visit <http://www.ntis.gov>).

Entity Use: Recruiter

Option Use: 0996 No option list available

0268 State FIPS (Federal Information Processing Standard) Code

The Federal Information Processing Standard (FIPS) numeric code for the state. (Note: A two digit FIPS code that identifies states across the United States is available from the National Technical Information Service, 5285 Port Royal Road, Springfield, VA 22161. The phone number is 703-605-6000 or visit <http://www.ntis.gov>).

Entity Use: Recruiter

Option Use: 0996 No option list available

0267 State Abbreviation

The abbreviation for the state (within the United States) or outlying area in which an address is located. (Note: A list of states and outlying areas and their abbreviations can be found in appendix B).

Entity Use: Recruiter

Option Use: 0996 No option list available

Domain: Staff

Section: Current Employment

Category: Entry into Employment

Information about the circumstances, conditions, and agreements pertaining to an individual's entry into employment at an organization.

0188 Name of State

The name of the state (within the United States) or outlying area in which an address is located.

Entity Use: Recruiter

Option Use: 0996 No option list available

0305 Zip Code

The five or nine digit zip code portion of an address.

Entity Use: Recruiter

Option Use: 0996 No option list available

0099 Country Code

The code for the country in which an address is located. (Note: A list of countries and codes can be found in appendix C.)

Entity Use: Recruiter

Option Use: 0996 No option list available

0185 Name of Country

The name of the country in which an address is located.

Entity Use: Recruiter

Option Use: 0996 No option list available

0281 Telephone Status

A description of preferred communication type or special circumstances which affect communication to an individual, organization, or institution via telephone (e.g., no telephone connection, TTY used, no one available to answer the telephone during certain hours).

Entity Use: Recruiter

Option Use: 0996 No option list available

0280 Telephone Number Type

The type of communication number listed for an individual or organization.

Entity Use: Recruiter

Option Use: 0096 Main telephone number

Domain: Staff
Section: Current Employment

Category: Entry into Employment

Information about the circumstances, conditions, and agreements pertaining to an individual's entry into employment at an organization.

Option Use: 0350 *Alternate telephone number*

Option Use: 0359 *Answering service*

Option Use: 0370 *Beeper number*

Option Use: 2364 *Facsimile number*

Option Use: 0400 *Appointment telephone number*

Option Use: 0426 *Telex number*

Option Use: 0437 *Telemail*

Option Use: 0448 *Voice mail*

Option Use: 0478 *Instant messaging number*

Option Use: 0486 *Media conferencing number*

0151 International Code Number

The international code for the telephone number.

Entity Use: Recruiter

Option Use: 0996 *No option list available*

0279 Telephone Number

The telephone number including the area code, and extension, if applicable.

Entity Use: Recruiter

Option Use: 0996 *No option list available*

0121 Electronic Mail Address Type

The type of electronic mail (e-mail) address listed for an individual or organization.

Entity Use: Recruiter

Domain: Staff

Section: Current Employment

Category: Entry into Employment

Information about the circumstances, conditions, and agreements pertaining to an individual's entry into employment at an organization.

Option Use: 0507 *Home/personal*

Option Use: 0518 *Work*

Option Use: 9999 *Other*

0120 Electronic Mail Address

The numbers, letters, and symbols used to identify an electronic mail (e-mail) user within the network to which the individual or organization belongs.

Entity Use: Recruiter

Option Use: 0996 *No option list available*

0304 Web Site Address (URL)

Unique Resource Locator. The unique address of a Web page.

Entity Use: Recruiter

Option Use: 0996 *No option list available*

Domain: Staff
Section: Current Employment

Category: Entry into Employment

Information about the circumstances, conditions, and agreements pertaining to an individual's entry into employment at an organization.

0457 Means of Introduction for Employment

The manner in which an individual was initially introduced to an employer or the way in which the employer became aware of an individual's availability for employment.

Entity Use: Staff Member

- Option Use:** 1410 *Advertisement* *The individual responded to an employer's advertisement in, for example, a newspaper, radio, web site, or professional journal.*
- Option Use:** 1411 *Assignment/appointment* *The individual was selected or designated by an employer to fill a position (e.g., political appointment)*
- Option Use:** 1412 *Employee-initiated effort* *The individual, through his or her own efforts, initiated contact with an employer.*
- Option Use:** 1413 *Employment agency* *The individual was introduced to an employer through an intermediate placement agency or union.*
- Option Use:** 0357 *Peace Corps/Overseas Military* *The individual was introduced to an employer through an arrangement by the Peace Corps or Overseas Military.*
- Option Use:** 1414 *Recruitment effort* *The individual was introduced to an employer through a format (e.g., placement office) or informal effort on the part of the organization to recruit individuals through colleges, universities, vocational institutes, or other institutions.*
- Option Use:** 1415 *Staff recommendation* *The individual was introduced to an employer by a current employee.*
- Option Use:** 1416 *Student teaching or internship* *The individual was introduced to an employer during the period of student teaching or internship and was subsequently hired.*
- Option Use:** 1417 *Educator database service/network* *The individual was introduced to an employer by an organization or system that serves as a source of information about individuals in search of teaching positions.*

Domain: Staff
Section: Current Employment

Category: Entry into Employment

Information about the circumstances, conditions, and agreements pertaining to an individual's entry into employment at an organization.

Option Use: 1418 *Work-related organization recommendation* *The individual was introduced to an employer and recommended for employment by a work-related organization (e.g., a member of a religious order assigned to one of the order's schools).*

Option Use: 1419 *Internet* *The individual initiated contact with an employer, responded to an employer's posting on the Internet or used other Internet job search services.*

Option Use: 9999 *Other*

0458 Application Date

The month, day, and year on which the individual filed the employment application.

Entity Use: Staff Member

Option Use: 0996 *No option list available*

0459 Application Status

An indication of the status of the individual's employment application.

Entity Use: Staff Member

Option Use: 0996 *No option list available*

0401 Background Check Type

An indication of the type of employment and/or other records that are investigated to determine whether the individual meets the basic and security requirements for employment or a credential.

Entity Use: Staff Member

Option Use: 1420 *Criminal records*

Option Use: 1421 *Previous employment records*

Option Use: 1422 *Personal references*

Option Use: 1423 *Credentials*

Option Use: 9999 *Other*

Domain: Staff

Section: Current Employment

Category: Entry into Employment

Information about the circumstances, conditions, and agreements pertaining to an individual's entry into employment at an organization.

0402 Background Check Description

A description of the means used to check an individual's employment and/or other records investigated to determine whether he or she meets the basic and security requirements for employment or a credential.

Entity Use: Staff Member

Option Use: 0996 No option list available

0403 Background Check Completion Date

The month, day, and year on which the examination of the individual's employment and/or other records was completed. This examination is part of the requirements for this position or a credential.

Entity Use: Staff Member

Option Use: 0996 No option list available

0460 Position Assessment Type

An indication of the type of an assessment administered to an individual for skills that are required for the position (e.g. keyboarding, spelling, grammar, editing, data entry, and driving).

Entity Use: Staff Member

Option Use: 0996 No option list available

0461 Position Assessment Date

The month, day, and year on which an assessment was administered for skills that are required for the position.

Entity Use: Staff Member

Option Use: 0996 No option list available

0462 Position Assessment Results

An indication of the results of the assessment for skills that are required for the position.

Entity Use: Staff Member

Option Use: 0996 No option list available

0463 Software Application Type

An indication of the type of software application for which training has been received (e.g., spreadsheet, word processing, database, Internet use, web development, statistical analysis).

Entity Use: Staff Member

Option Use: 0996 No option list available

Domain: Staff

Section: Current Employment

Category: Entry into Employment

Information about the circumstances, conditions, and agreements pertaining to an individual's entry into employment at an organization.

0464 Software Application Title

An indication of the title of a software application required for the position in question.

Entity Use: Staff Member

Option Use: 0996 *No option list available*

0465 Software Application Experience Level

An indication of the individual's level of skill or experience using the software application (e.g., expert, intermediate, novice or years of experience).

Entity Use: Staff Member

Option Use: 0996 *No option list available*

0466 Prior Year Status

An indication of an individual's professional or personal experience during the year before an application for employment is filed.

Entity Use: Staff Member

Option Use: 1424 *Teaching in this school*

Option Use: 1425 *Teaching in another elementary or secondary school in this school system*

Option Use: 1426 *Teaching in a public elementary or secondary school in a different school system in this state*

Option Use: 1427 *Teaching in a public elementary or secondary school in another state*

Option Use: 1428 *Teaching in a private elementary or secondary school*

Option Use: 1429 *Student at a college or university*

Domain: Staff
Section: Current Employment

Category: Entry into Employment

Information about the circumstances, conditions, and agreements pertaining to an individual's entry into employment at an organization.

Option Use: 1430 *Teaching in a preschool*

Option Use: 1431 *Teaching at a college or university*

Option Use: 1432 *Working in a position in the field of education, but not as a teacher*

Option Use: 1433 *Working in an occupation outside the field of education*

Option Use: 1434 *Caring for family members*

Option Use: 1435 *Military service*

Option Use: 1436 *Unemployed and seeking work*

Option Use: 1437 *Retired from another job*

Option Use: 9999 *Other*

Domain: Staff

Section: Current Employment

Category: Employment Conditions

Information concerning the employment contract between an individual and an organization.

0467 Hire Date

The month, day, and year on which an individual was hired for a position.

Entity Use: Staff Member

Option Use: 0996 *No option list available*

0613 Employment Status

The category which most clearly reflects the nature and degree of an individual's participation in the work force.

Entity Use: Staff Member

Option Use: 1378 *Probationary* *An individual who does not meet all of the prerequisites for status as a permanent employee.*

Option Use: 1379 *Contractual* *An individual who has an employment agreement that specifies the length and type of service.*

Option Use: 1380 *Substitute/temporary* *An individual who is employed on a temporary basis (e.g., year-to-year, term-to-term, or day-to-day).*

Option Use: 1381 *Tenured or permanent* *An individual who is guaranteed employment and is not subject to discontinuance by the governing authority except by due process.*

Option Use: 1382 *Volunteer/no contract* *An individual who provides services but does not receive remuneration.*

Option Use: 1383 *Employed or affiliated with outside organization* *An individual who is employed by an outside organization that is providing a service under a contract to or in agreement with a school or agency.*

Option Use: 1384 *Contingent upon funding* *An individual whose employment is contingent upon continued funding to sustain the position.*

Option Use: 1385 *Non-contractual* *An individual who is employed and is subject to continuance by the governing authority without due process.*

Option Use: 1386 *Other employment status*

Domain: Staff
Section: Current Employment
Category: Employment Conditions

Information concerning the employment contract between an individual and an organization.

0468 Contractual Term

The length of the contract under which an individual is employed by an employer.

Entity Use: Staff Member

Option Use: 1439 Short-term

A contract covering a period of less than one school or calendar year.

Option Use: 0410 Annual year

A contract covering a period of one school or calendar year.

Option Use: 1440 Continuing

A contract which continues automatically from year to year without action on the part of the governing authority, but which may be terminated through appropriate action by the parties involved.

Option Use: 1441 Renewable

A contract which can continue into another contractual period through appropriate action by the parties involved.

Option Use: 1442 Multiyear

A contract covering a period of more than one school or calendar year.

Option Use: 9999 Other

0469 Contract Beginning Date

The month, day, and year on which a contract between an individual and a governing authority specifies that employment is to begin (or the date on which the agreement is made valid).

Entity Use: Staff Member

Option Use: 0996 No option list available

0470 Contract Ending Date

The month, day, and year on which a contract between an individual and a governing authority specifies that employment is to end (or the date on which the agreement is no longer valid).

Entity Use: Staff Member

Option Use: 0996 No option list available

0471 Seniority Date

The month, day, and year on which an individual's seniority in a position was established.

Entity Use: Staff Member

Domain: Staff

Section: Current Employment

Category: Employment Conditions

Information concerning the employment contract between an individual and an organization.

Option Use: 0996 *No option list available*

0472 Tenure Date

The month, day, and year on which an individual obtained tenure.

Entity Use: Staff Member

Option Use: 0996 *No option list available*

0473 Contract Days of Service Per Year

The number of days per year that an individual is expected to work as outlined specifically in his or her employment agreement.

Entity Use: Staff Member

Option Use: 0996 *No option list available*

0474 Employment Time Annually

The annual amount/unit of time an individual is employed to perform an assignment for an employer (e.g., 180 days, nine months, ten months, full year).

Entity Use: Staff Member

Option Use: 0996 *No option list available*

0475 Full-time Equivalency (FTE)

The ratio between the hours of work expected in a position and the hours of work normally expected in a full-time position in the same setting.

Entity Use: Staff Member

Option Use: 0996 *No option list available*

0476 Full-time Status

An indication of whether an individual is employed for a standard number of hours (as determined by civil or organizational policies) in a week, month, or other period of time.

Entity Use: Staff Member

Option Use: 2015 *Full-time employment*

Option Use: 2016 *Part-time employment*

Domain: Staff
Section: Current Employment
Category: Employment Conditions

Information concerning the employment contract between an individual and an organization.

0477 Hours of Service Per Day

The average number of hours per work day that an individual is expected to work as outlined specifically in his or her employment agreement.

Entity Use: Staff Member

Option Use: 0996 No option list available

0478 Days of Service Per Week

The average number of days per week that an individual is expected to work as outlined specifically in his or her employment agreement.

Entity Use: Staff Member

Option Use: 0996 No option list available

0480 Scheduled Work Time Daily

The specific hours during a day that an individual is scheduled to work for an employer, including a starting and ending work time (e.g., 9:00 A.M. to 6:00 P.M., 1:00 P.M. to 5:00 P.M.).

Entity Use: Staff Member

Option Use: 0996 No option list available

0481 Scheduled Work Days Weekly

The specific day(s) of a week that an individual is scheduled to perform for an employer (e.g., Monday, Wednesday, and Friday; Monday to Friday).

Entity Use: Staff Member

Option Use: 0996 No option list available

0482 Scheduled Work Months Annually

The specific month(s) of a year that an individual is scheduled to perform for an employer (e.g., September to May; June, and August to December).

Entity Use: Staff Member

Option Use: 0996 No option list available

0208 Position Title

The descriptive name of an individual's position.

Entity Use: Staff Member

Option Use: 0996 No option list available

Domain: Staff
Section: Current Employment
Category: Employment Conditions

Information concerning the employment contract between an individual and an organization.

0483 Position or Classification Number

An indication of the level or category of an individual's position as assigned by the employer.

Entity Use: Staff Member

Option Use: 0996 *No option list available*

0484 Unique Position Number

A unique number that is used for identifying a position within an organization.

Entity Use: Staff Member

Option Use: 0996 *No option list available*

0485 Fair Labor Standards Act Coverage

Identification of the status of an individual's assignment, as governed by the provisions of the Fair Labor Standards Act, which establishes a federal minimum wage and eligibility for receiving overtime pay. Coverage depends upon the extent of managerial responsibility, use of independent discretion, position qualifications, and pay level of the assignment.

Entity Use: Staff Member

Option Use: 1443 *Nonexempt*

An individual's assignment is covered by the federal minimum wage provisions with eligibility for overtime pay.

Option Use: 1438 *Exempt*

An individual who is employed in such a manner that he or she is not required to be paid overtime, in accordance with applicable wage and hour laws, for work performed beyond forty (40) hours in a workweek. Executives, professional employees, and certain employees in administrative positions are typically exempt.

0486 Substitute Status

An indication of an individual's willingness to perform services for an employer on an as-needed basis.

Entity Use: Staff Member

Option Use: 1444 *Willing*

The individual agrees to work on a substitute basis, however, he or she is not currently doing so.

Option Use: 1445 *Not willing*

The individual does not agree to work on a substitute basis.

Option Use: 1446 *Currently substituting*

The individual is currently working on a substitute basis.

Domain: Staff

Section: Current Employment

Category: Employment Conditions

Information concerning the employment contract between an individual and an organization.

0487 Vehicle Driver's License Type

An indication of the type of operator license an individual is required to have in order to operate that type of vehicle/machinery.

Entity Use: Staff Member

Option Use: 1447 *Automobile*

Option Use: 1448 *School bus*

Option Use: 1449 *Heavy equipment*

Option Use: 1450 *Commercial vehicle*

Option Use: 1451 *Motorcycle*

Option Use: 9999 *Other*

0488 Vehicle Driver's License Expiration Date

The month, day, and year on which the individual's vehicle driver's license expires.

Entity Use: Staff Member

Option Use: 0996 *No option list available*

0489 Authorized/Insured to Use Organization Vehicles

An indication of whether the individual is authorized and/or insured to use the employer's vehicles to conduct official business.

Entity Use: Staff Member

Option Use: 0996 *No option list available*

0490 Authorized/Insured to Use Own Vehicles

An indication of whether the individual is authorized and/or insured to use his or her own vehicles to conduct official business.

Entity Use: Staff Member

Option Use: 0002 *Yes*

Option Use: 0232 *No*

Domain: Staff

Section: Current Employment

Category: Employment Conditions

Information concerning the employment contract between an individual and an organization.

0491 Union Membership/Name

The name of the labor organization of which the individual is a member.

Entity Use: Staff Member

Option Use: 0996 *No option list available*

Domain: Staff
Section: Current Employment

Category: Salary Compensation

Information about the annual agreed-upon salary, wage, or wage rate agreed to be paid to an individual for employment.

0492 Pay Grade

Identification of the class of an individual's position grouped by salary range.

Entity Use: Staff Member

Option Use: 0996 No option list available

0493 Pay Step

An identification of the class of an individual's position within a grade, which is grouped by a salary range.

Entity Use: Staff Member

Option Use: 0996 No option list available

0494 Pay Range

The pay rates assigned to a class or group of positions which define the appropriate compensation options.

Entity Use: Staff Member

Option Use: 0996 No option list available

0495 Base Salary or Wage

The salary or wage an individual is paid before deductions (excluding differentials) but including annuities.

Entity Use: Staff Member

Option Use: 0996 No option list available

0496 Earning Rates of Pay

The monetary unit of salary compensation an individual is paid for performance of agreed-upon duties.

Entity Use: Staff Member

Option Use: 0996 No option list available

0497 Unit of Basis for Measurement

The cycle of time elements or other basis based on which an amount is calculated.

Entity Use: Staff Member

Option Use: 2310 Hour

Option Use: 2354 Days

Domain: Staff
Section: Current Employment
Category: Salary Compensation

Information about the annual agreed-upon salary, wage, or wage rate agreed to be paid to an individual for employment.

Option Use: 1452 *Half-week*

Option Use: 1453 *Week*

Option Use: 1454 *Two weeks*

Option Use: 1455 *Half-month*

Option Use: 1456 *Month*

Option Use: 1457 *Two months*

Option Use: 2355 *Quarters*

Option Use: 2356 *Summer terms*

Option Use: 1458 *Half-year*

Option Use: 1459 *Year*

Option Use: 1460 *Current pay period*

Option Use: 1461 *Quarter-to-date*

Option Use: 1462 *Year-to-date*

Option Use: 1463 *Inception-to-date*

Option Use: 1464 *Per occasion or job completion*

Option Use: 1465 *Unit*

Option Use: 1466 *Visit*

Domain: Staff
Section: Current Employment

Category: Salary Compensation

Information about the annual agreed-upon salary, wage, or wage rate agreed to be paid to an individual for employment.

Option Use: 9999 *Other*

0498 Other Compensation Type

An indication of the category of income, wages, or benefits an individual receives as compensation for service in compliance with the employment agreement.

Entity Use: Staff Member

Option Use: 1467 *Supplement pay/compensation*

Option Use: 1468 *Fringe Benefit*

Option Use: 1469 *In-kind compensation*

Option Use: 9999 *Other*

0499 Supplemental Pay Type

An indication of the type of additional monetary compensation to an individual for his or her performance, position, additional duties or responsibilities, professional development or qualification, or extended time of work.

Entity Use: Staff Member

Option Use: 1470 *Bonus for student performance of school*

Option Use: 1471 *Bonus for student performance of class*

Option Use: 1472 *Merit bonus*

Option Use: 1473 *Hazard pay*

Option Use: 1474 *Locality supplement*

Option Use: 1475 *Position bonus*

Option Use: 1476 *Shortage position supplement*

Domain: Staff
Section: Current Employment
Category: Salary Compensation

Information about the annual agreed-upon salary, wage, or wage rate agreed to be paid to an individual for employment.

- Option Use:** 1477 *Saving bonus*
- Option Use:** 1478 *Voluntary transfer*
- Option Use:** 1479 *Bilingual work*
- Option Use:** 1480 *Co-curricular activities*
- Option Use:** 1481 *Coaching supplement*
- Option Use:** 1482 *Curriculum work*
- Option Use:** 1483 *Department chair*
- Option Use:** 1484 *Extra-curricular activities*
- Option Use:** 1485 *General additional duties*
- Option Use:** 1486 *Longevity*
- Option Use:** 1487 *Mentoring*
- Option Use:** 2043 *Special education*
- Option Use:** 1488 *Technology responsibilities*
- Option Use:** 1489 *Training*
- Option Use:** 0715 *Tutoring*
- Option Use:** 1490 *Advance skill supplement*
- Option Use:** 1491 *Assessment*

Domain: Staff
Section: Current Employment
Category: Salary Compensation

Information about the annual agreed-upon salary, wage, or wage rate agreed to be paid to an individual for employment.

Option Use: 1492 *Certification supplement*

Option Use: 1493 *Credit/course completion supplement*

Option Use: 1494 *Degree supplement*

Option Use: 1495 *Education time*

Option Use: 1496 *Professional affiliation supplement*

Option Use: 1497 *Extended salary*

Option Use: 1498 *Overtime*

Option Use: 1499 *Sabbatical*

Option Use: 9999 *Other*

0500 Salary for Overtime

The amount paid to an individual in either a temporary or permanent position for services rendered that are additional to those performed in the normal work period for which he or she is compensated under regular or temporary salary or wage rate.

Entity Use: Staff Member

Option Use: 0996 *No option list available*

0501 Overtime Identifier

The amount of time at which an individual begins to earn overtime pay rather than base pay.

Entity Use: Staff Member

Option Use: 0996 *No option list available*

Domain: Staff
Section: Current Employment

Category: Salary Compensation

Information about the annual agreed-upon salary, wage, or wage rate agreed to be paid to an individual for employment.

0502 Compensation Description

A description of the compensation (salary, supplemental pay, fringe benefits, in-kind compensation, or other) an individual receives for the position.

Entity Use: Staff Member

Option Use: 0996 No option list available

0503 Compensation Eligibility

The maximum amount of income, supplemental pay, fringe benefits, or in-kind compensation an individual receives for performance of duties within a position.

Entity Use: Staff Member

Option Use: 0996 No option list available

0504 Compensation Amount

The amount of income, supplemental pay, fringe benefits, or in-kind compensation an individual receives for performance of duties within a position.

Entity Use: Staff Member

Option Use: 0996 No option list available

Domain: Staff

Section: Current Employment

Category: Benefit Compensation

Information about the annual agreed-upon benefits or other non-salary compensation to be received by an individual for employment.

0506 Eligibility Status

An appraisal as to whether an individual is or is not eligible for a given benefit plan.

Entity Use: Employee Benefit

Option Use: 1549 *Eligible* An individual meets all criteria necessary to participate in a plan.

Option Use: 1550 *Eligible, but coverage declined* An individual meets all criteria necessary to participate in a plan, but has refused coverage.

Option Use: 1551 *Not eligible for participation* An individual does not meet all criteria necessary to participate in a plan.

0507 Ineligibility Reason

A description of the reason an individual is not covered by or is not eligible to receive an employee benefit.

Entity Use: Employee Benefit

Option Use: 0996 *No option list available*

0508 Coverage Description

A description or title of the actual plan, program, or policy by which an individual is provided coverage.

Entity Use: Employee Benefit

Option Use: 0996 *No option list available*

0509 Coverage Type

The specific type of plan (e.g., family coverage, high option, low option, term, whole life) by which an individual is covered.

Entity Use: Employee Benefit

Option Use: 0996 *No option list available*

0510 Coverage Identifier

Information necessary to identify an individual's benefit plan (e.g., group reference, policy number, etc.).

Entity Use: Employee Benefit

Option Use: 0996 *No option list available*

Domain: Staff

Section: Current Employment

Category: Benefit Compensation

Information about the annual agreed-upon benefits or other non-salary compensation to be received by an individual for employment.

0511 Coverage Amount

The total amount or degree to which an individual is entitled benefits.

Entity Use: Employee Benefit

Option Use: 0996 No option list available

0512 Special Terms

A description of any special benefits of an individual's coverage (e.g., double indemnity benefits).

Entity Use: Employee Benefit

Option Use: 0996 No option list available

0513 Coverage Beginning Date

The month, day, and year on which an individual's benefit plan becomes effective.

Entity Use: Employee Benefit

Option Use: 0996 No option list available

0514 Coverage Ending Date

The month, day, and year on which an individual's benefit plan ends.

Entity Use: Employee Benefit

Option Use: 0996 No option list available

0515 Vesting Percentage

The current percentage of a benefit plan to which a plan participant has earned a vested interest.

Entity Use: Employee Benefit

Option Use: 0996 No option list available

0516 Anticipated Use Date

The earliest possible month, day, and year on which a benefit will be paid off in a lump-sum payment or distributed in installments to an individual.

Entity Use: Employee Benefit

Option Use: 0996 No option list available

Domain: Staff

Section: Current Employment

Category: Benefit Compensation

Information about the annual agreed-upon benefits or other non-salary compensation to be received by an individual for employment.

0517 Actual Use Date

The month, day, and year on which a benefit will be paid off in a lump-sum payment or distributed in installments to an individual.

Entity Use: Employee Benefit

Option Use: 0996 *No option list available*

Domain: Staff

Section: Current Employment

Category: Benefit Compensation

Information about the annual agreed-upon benefits or other non-salary compensation to be received by an individual for employment.

0187 Name of Institution

The full, legally accepted or popularly accepted name of an organization (e.g., a school, an association, or a company).

Entity Use: Employee Benefit Carrier

Option Use: 0996 No option list available

0025 Address Type

The type of address listed for an individual or organization.

Entity Use: Employee Benefit Carrier

Option Use: 0123 Mailing/Shipping Address -
other address or P.O. Box
address

Option Use: 0124 Organization's mailing address

Option Use: 0765 Physical location address

Option Use: 2382 Other organization address

0272 Street Number/Name

The street number and street name or post office box number of an address.

Entity Use: Employee Benefit Carrier

Option Use: 0996 No option list available

0037 Apartment/Room/Suite Number

The apartment, room, or suite number of an address.

Entity Use: Employee Benefit Carrier

Option Use: 0996 No option list available

0081 Building/Site Number

The number of the building on the site, if more than one building shares the same address.

Entity Use: Employee Benefit Carrier

Option Use: 0996 No option list available

Domain: Staff

Section: Current Employment

Category: Benefit Compensation

Information about the annual agreed-upon benefits or other non-salary compensation to be received by an individual for employment.

0090 City

The name of the city in which an address is located.

Entity Use: Employee Benefit Carrier

Option Use: 0996 No option list available

0186 Name of County

The name of the county, parish, borough, or comparable unit (within a state) in which an address is located.

Entity Use: Employee Benefit Carrier

Option Use: 0996 No option list available

0100 County FIPS (Federal Information Processing Standard) Code

The Federal Information Processing Standard (FIPS) numeric code for the county. (Note: A five digit FIPS code that identifies counties across the United States is available from the National Technical Information Service, 5285 Port Royal Road, Springfield, VA 22161. The phone number is 703-605-6000 or visit <http://www.ntis.gov>).

Entity Use: Employee Benefit Carrier

Option Use: 0996 No option list available

0268 State FIPS (Federal Information Processing Standard) Code

The Federal Information Processing Standard (FIPS) numeric code for the state. (Note: A two digit FIPS code that identifies states across the United States is available from the National Technical Information Service, 5285 Port Royal Road, Springfield, VA 22161. The phone number is 703-605-6000 or visit <http://www.ntis.gov>).

Entity Use: Employee Benefit Carrier

Option Use: 0996 No option list available

0267 State Abbreviation

The abbreviation for the state (within the United States) or outlying area in which an address is located. (Note: A list of states and outlying areas and their abbreviations can be found in appendix B).

Entity Use: Employee Benefit Carrier

Option Use: 0996 No option list available

0188 Name of State

The name of the state (within the United States) or outlying area in which an address is located.

Entity Use: Employee Benefit Carrier

Domain: Staff

Section: Current Employment

Category: Benefit Compensation

Information about the annual agreed-upon benefits or other non-salary compensation to be received by an individual for employment.

Option Use: 0996 No option list available

0305 Zip Code

The five or nine digit zip code portion of an address.

Entity Use: Employee Benefit Carrier

Option Use: 0996 No option list available

0099 Country Code

The code for the country in which an address is located. (Note: A list of countries and codes can be found in appendix C.)

Entity Use: Employee Benefit Carrier

Option Use: 0996 No option list available

0185 Name of Country

The name of the country in which an address is located.

Entity Use: Employee Benefit Carrier

Option Use: 0996 No option list available

0281 Telephone Status

A description of preferred communication type or special circumstances which affect communication to an individual, organization, or institution via telephone (e.g., no telephone connection, TTY used, no one available to answer the telephone during certain hours).

Entity Use: Employee Benefit Carrier

Option Use: 0996 No option list available

0280 Telephone Number Type

The type of communication number listed for an individual or organization.

Entity Use: Employee Benefit Carrier

Option Use: 0096 Main telephone number

Option Use: 0350 Alternate telephone number

Option Use: 0359 Answering service

Domain: Staff
Section: Current Employment
Category: Benefit Compensation

Information about the annual agreed-upon benefits or other non-salary compensation to be received by an individual for employment.

Option Use: 0370 *Beeper number*

Option Use: 2364 *Facsimile number*

Option Use: 0400 *Appointment telephone number*

Option Use: 0426 *Telex number*

Option Use: 0437 *Telemail*

Option Use: 0448 *Voice mail*

Option Use: 0478 *Instant messaging number*

Option Use: 0486 *Media conferencing number*

0151 International Code Number

The international code for the telephone number.

Entity Use: Employee Benefit Carrier

Option Use: 0996 *No option list available*

0279 Telephone Number

The telephone number including the area code, and extension, if applicable.

Entity Use: Employee Benefit Carrier

Option Use: 0996 *No option list available*

0121 Electronic Mail Address Type

The type of electronic mail (e-mail) address listed for an individual or organization.

Entity Use: Employee Benefit Carrier

Option Use: 0767 *Organization*

Option Use: 9999 *Other*

Domain: Staff
Section: Current Employment
Category: Benefit Compensation

Information about the annual agreed-upon benefits or other non-salary compensation to be received by an individual for employment.

0120 Electronic Mail Address

The numbers, letters, and symbols used to identify an electronic mail (e-mail) user within the network to which the individual or organization belongs.

Entity Use: Employee Benefit Carrier

Option Use: 0996 No option list available

Domain: Staff

Section: Current Employment

Category: Benefit Compensation

Information about the annual agreed-upon benefits or other non-salary compensation to be received by an individual for employment.

0187 Name of Institution

The full, legally accepted or popularly accepted name of an organization (e.g., a school, an association, or a company).

Entity Use: Employee Benefit Contributor

Option Use: 0996 No option list available

0025 Address Type

The type of address listed for an individual or organization.

Entity Use: Employee Benefit Contributor

Option Use: 0123 Mailing/Shipping Address - other address or P.O. Box address

Option Use: 0124 Organization's mailing address

Option Use: 0765 Physical location address

Option Use: 2382 Other organization address

0272 Street Number/Name

The street number and street name or post office box number of an address.

Entity Use: Employee Benefit Contributor

Option Use: 0996 No option list available

0037 Apartment/Room/Suite Number

The apartment, room, or suite number of an address.

Entity Use: Employee Benefit Contributor

Option Use: 0996 No option list available

0081 Building/Site Number

The number of the building on the site, if more than one building shares the same address.

Entity Use: Employee Benefit Contributor

Option Use: 0996 No option list available

Domain: Staff

Section: Current Employment

Category: Benefit Compensation

Information about the annual agreed-upon benefits or other non-salary compensation to be received by an individual for employment.

0090 City

The name of the city in which an address is located.

Entity Use: Employee Benefit Contributor

Option Use: 0996 No option list available

0186 Name of County

The name of the county, parish, borough, or comparable unit (within a state) in which an address is located.

Entity Use: Employee Benefit Contributor

Option Use: 0996 No option list available

0100 County FIPS (Federal Information Processing Standard) Code

The Federal Information Processing Standard (FIPS) numeric code for the county. (Note: A five digit FIPS code that identifies counties across the United States is available from the National Technical Information Service, 5285 Port Royal Road, Springfield, VA 22161. The phone number is 703-605-6000 or visit <http://www.ntis.gov>).

Entity Use: Employee Benefit Contributor

Option Use: 0996 No option list available

0268 State FIPS (Federal Information Processing Standard) Code

The Federal Information Processing Standard (FIPS) numeric code for the state. (Note: A two digit FIPS code that identifies states across the United States is available from the National Technical Information Service, 5285 Port Royal Road, Springfield, VA 22161. The phone number is 703-605-6000 or visit <http://www.ntis.gov>).

Entity Use: Employee Benefit Contributor

Option Use: 0996 No option list available

0267 State Abbreviation

The abbreviation for the state (within the United States) or outlying area in which an address is located. (Note: A list of states and outlying areas and their abbreviations can be found in appendix B).

Entity Use: Employee Benefit Contributor

Option Use: 0996 No option list available

0188 Name of State

The name of the state (within the United States) or outlying area in which an address is located.

Entity Use: Employee Benefit Contributor

Domain: Staff
Section: Current Employment
Category: Benefit Compensation

Information about the annual agreed-upon benefits or other non-salary compensation to be received by an individual for employment.

Option Use: 0996 No option list available

0305 Zip Code

The five or nine digit zip code portion of an address.

Entity Use: Employee Benefit Contributor

Option Use: 0996 No option list available

0099 Country Code

The code for the country in which an address is located. (Note: A list of countries and codes can be found in appendix C.)

Entity Use: Employee Benefit Contributor

Option Use: 0996 No option list available

0185 Name of Country

The name of the country in which an address is located.

Entity Use: Employee Benefit Contributor

Option Use: 0996 No option list available

0281 Telephone Status

A description of preferred communication type or special circumstances which affect communication to an individual, organization, or institution via telephone (e.g., no telephone connection, TTY used, no one available to answer the telephone during certain hours).

Entity Use: Employee Benefit Contributor

Option Use: 0996 No option list available

0280 Telephone Number Type

The type of communication number listed for an individual or organization.

Entity Use: Employee Benefit Contributor

Option Use: 0096 Main telephone number

Option Use: 0350 Alternate telephone number

Option Use: 0359 Answering service

Domain: Staff
Section: Current Employment
Category: Benefit Compensation

Information about the annual agreed-upon benefits or other non-salary compensation to be received by an individual for employment.

Option Use: 0370 *Beeper number*

Option Use: 2364 *Facsimile number*

Option Use: 0400 *Appointment telephone number*

Option Use: 0426 *Telex number*

Option Use: 0437 *Telemail*

Option Use: 0448 *Voice mail*

Option Use: 0478 *Instant messaging number*

Option Use: 0486 *Media conferencing number*

0151 International Code Number

The international code for the telephone number.

Entity Use: Employee Benefit Contributor

Option Use: 0996 *No option list available*

0279 Telephone Number

The telephone number including the area code, and extension, if applicable.

Entity Use: Employee Benefit Contributor

Option Use: 0996 *No option list available*

0121 Electronic Mail Address Type

The type of electronic mail (e-mail) address listed for an individual or organization.

Entity Use: Employee Benefit Contributor

Option Use: 0767 *Organization*

Option Use: 9999 *Other*

Domain: Staff
Section: Current Employment
Category: Benefit Compensation

Information about the annual agreed-upon benefits or other non-salary compensation to be received by an individual for employment.

0120 Electronic Mail Address

The numbers, letters, and symbols used to identify an electronic mail (e-mail) user within the network to which the individual or organization belongs.

Entity Use: Employee Benefit Contributor

Option Use: 0996 *No option list available*

Domain: Staff
Section: Current Employment
Category: Benefit Compensation

Information about the annual agreed-upon benefits or other non-salary compensation to be received by an individual for employment.

0505 Fringe Benefit Type

An indication of the type of compensation or benefit in a form other than direct wages, provided in whole or in part by an employer to the employee.

Entity Use: Staff Member

Option Use: 1501 *Social Security Old Age Insurance*

Option Use: 1502 *Social Security Survivor Insurance*

Option Use: 1503 *Social Security Disability Insurance*

Option Use: 1504 *Medicare for the Aged and Disabled Hospital Insurance*

Option Use: 1505 *Medicare for the Aged and Disabled Supplementary Medical Insurance*

Option Use: 1506 *Other Social Security benefits*

Option Use: 1507 *Employee Retirement Income Security Act (ERISA)*

Option Use: 1508 *Defined benefit plan*

Option Use: 1509 *Defined contribution plan*

Option Use: 1510 *Other pension plan*

Option Use: 1511 *Individual retirement account (IRA)*

Option Use: 1512 *Health insurance - health maintenance organization (HMO)*

Domain: Staff
Section: Current Employment
Category: Benefit Compensation

Information about the annual agreed-upon benefits or other non-salary compensation to be received by an individual for employment.

Option Use: 1513 *Health insurance - preferred provider organization (PPO)*

Option Use: 1514 *Other health plan*

Option Use: 1515 *Dental care plan*

Option Use: 2313 *Prescription drug plan*

Option Use: 1516 *Vision plan*

Option Use: 1517 *Mental health and substance abuse benefits*

Option Use: 1518 *Retiree health insurance*

Option Use: 1519 *Health promotion program*

Option Use: 1520 *Consolidated Omnibus Budget Reconciliation Act (COBRA)*

Option Use: 1521 *Worker's compensation*

Option Use: 1522 *Non-occupational temporary disability insurance plan*

Option Use: 1523 *Short-term disability plan - employment based private program*

Option Use: 2314 *Long-term disability plan - employment based private program*

Option Use: 1606 *Sick leave*

Leave granted an individual for treatment and recovery from a health condition.

Domain: Staff
Section: Current Employment
Category: Benefit Compensation

Information about the annual agreed-upon benefits or other non-salary compensation to be received by an individual for employment.

- Option Use:** 1597 *Annual leave* *Leave granted an individual for use at his or her discretion (upon pre-approval in many instances) to be taken during the work year. Some or all accumulated annual leave may be carried forward from one year to the next, depending upon the employer's regulations. Organizational policy designates whether annual leave is considered to be exclusive of sick leave.*
- Option Use:** 1527 *Leave sharing/leave bank*
- Option Use:** 1599 *Compensatory leave time* *Leave granted for an individual to take leave time accumulated from overtime or other supplemental work.*
- Option Use:** 1600 *Family and medical leave* *Leave granted an individual for the following reasons: 1) childbirth and care for the child (maternity); 2) adoption or placement of a foster child; 3) care for a seriously ill child, spouse or parent; and 4) a serious health condition making the employee unable to perform the duties of his or her job.*
- Option Use:** 1530 *Other leave*
- Option Use:** 1531 *Uniform and laundry fees*
- Option Use:** 1532 *Transportation subsidy*
- Option Use:** 1533 *Parking subsidy*
- Option Use:** 1534 *Recreation subsidies*
- Option Use:** 1535 *Child care*
- Option Use:** 1536 *Car*
- Option Use:** 1537 *Housing allowances*
- Option Use:** 1538 *Tuition for children of staff*

Domain: Staff
Section: Current Employment
Category: Benefit Compensation

Information about the annual agreed-upon benefits or other non-salary compensation to be received by an individual for employment.

Option Use: 1539 *Employee assistance program*

Option Use: 1540 *Long-term care insurance*

Option Use: 1541 *Group life insurance plan*

Option Use: 1542 *Survivor benefits*

Option Use: 1543 *Educational assistance benefits*

Option Use: 2312 *Legal service plan*

Option Use: 1545 *Dependent care*

Option Use: 1546 *Stock ownership plan*

Option Use: 1548 *Other direct subsidies*

Option Use: 9999 *Other*

Domain: Staff

Section: Current Employment

Category: Employee Benefit Contributions

Information about individuals and organizations, including but not exclusively the staff member or employer, that contribute to a benefit plan to which a staff member belongs.

0518 Benefit Contributor Type

An indication of the category of an individual or institution that donates to an employee's benefit plan.

Entity Use: Employee Benefit Contributor

Option Use: 1552 *Employer*

Option Use: 1553 *State education agency/state government*

Option Use: 0066 *Local education agency (e.g., school district, diocese)*

Option Use: 1554 *Regional education service center*

Option Use: 1555 *Community organization, business, or group*

Option Use: 1556 *Other organization, business, or group*

Option Use: 1557 *Individual employee*

Option Use: 1558 *Individual other than employee*

Option Use: 9999 *Other*

0519 Benefit Contribution Type

An indication of the form of donation an individual or institution gives to an employee's benefit plan.

Entity Use: Employee Benefit Contributor

Option Use: 1560 *In-kind*

Option Use: 1559 *Monetary*

Option Use: 9999 *Other*

Domain: Staff

Section: Current Employment

Category: Employee Benefit Contributions

Information about individuals and organizations, including but not exclusively the staff member or employer, that contribute to a benefit plan to which a staff member belongs.

0520 Benefit Contribution Amount

The monetary amount or description of the contribution given to an employee's benefit plan.

Entity Use: Employee Benefit Contributor

Option Use: 0996 No option list available

0521 Payment Required per Pay Period

The monetary amount that must be paid each pay period in order for an individual to be covered by or participate in an employee benefit program.

Entity Use: Employee Benefit Contributor

Option Use: 0996 No option list available

Domain: Staff
Section: Current Employment

Category: Beneficiary

Information about the individual(s) and/or institution(s) that the staff member has designated to be the beneficiary of his or her benefit plan.

0131 First Name

A name given to an individual at birth, baptism, or during another naming ceremony, or through legal change.

Entity Use: Beneficiary

Option Use: 0996 No option list available

0184 Middle Name

A secondary name given to an individual at birth, baptism, or during another naming ceremony.

Entity Use: Beneficiary

Option Use: 0996 No option list available

0844 Middle Initial

The first letter of the secondary name given to an individual at birth, baptism, or during another naming ceremony.

Entity Use: Beneficiary

Option Use: 0996 No option list available

0156 Last/Surname

The name borne in common by members of a family.

Entity Use: Beneficiary

Option Use: 0996 No option list available

0135 Generation Code/Suffix

An appendage, if any, used to denote an individual's generation in his family (e.g., Jr., Sr., III).

Entity Use: Beneficiary

Option Use: 0996 No option list available

0207 Personal Title/Prefix

An appellation, if any, used to denote rank, placement, or status (e.g., Mr., Ms., Reverend, Sister, Dr., Colonel).

Entity Use: Beneficiary

Option Use: 0996 No option list available

Domain: Staff
Section: Current Employment

Category: Beneficiary

Information about the individual(s) and/or institution(s) that the staff member has designated to be the beneficiary of his or her benefit plan.

0522 Relationship to Staff Member

An indication of an employee's relationship with an individual or organization (e.g., a charity to which benefits are designated).

Entity Use: Beneficiary

Option Use: 0996 *No option list available*

0025 Address Type

The type of address listed for an individual or organization.

Entity Use: Beneficiary

Option Use: 0123 *Mailing/Shipping Address - other address or P.O. Box address*

Option Use: 0765 *Physical location address*

Option Use: 1073 *Other home address*

Option Use: 1074 *Employer's address*

Option Use: 1075 *Employment address*

0272 Street Number/Name

The street number and street name or post office box number of an address.

Entity Use: Beneficiary

Option Use: 0996 *No option list available*

0037 Apartment/Room/Suite Number

The apartment, room, or suite number of an address.

Entity Use: Beneficiary

Option Use: 0996 *No option list available*

0081 Building/Site Number

The number of the building on the site, if more than one building shares the same address.

Entity Use: Beneficiary

Domain: Staff
Section: Current Employment

Category: Beneficiary

Information about the individual(s) and/or institution(s) that the staff member has designated to be the beneficiary of his or her benefit plan.

Option Use: 0996 No option list available

0090 City

The name of the city in which an address is located.

Entity Use: Beneficiary

Option Use: 0996 No option list available

0186 Name of County

The name of the county, parish, borough, or comparable unit (within a state) in which an address is located.

Entity Use: Beneficiary

Option Use: 0996 No option list available

0100 County FIPS (Federal Information Processing Standard) Code

The Federal Information Processing Standard (FIPS) numeric code for the county. (Note: A five digit FIPS code that identifies counties across the United States is available from the National Technical Information Service, 5285 Port Royal Road, Springfield, VA 22161. The phone number is 703-605-6000 or visit <http://www.ntis.gov>).

Entity Use: Beneficiary

Option Use: 0996 No option list available

0268 State FIPS (Federal Information Processing Standard) Code

The Federal Information Processing Standard (FIPS) numeric code for the state. (Note: A two digit FIPS code that identifies states across the United States is available from the National Technical Information Service, 5285 Port Royal Road, Springfield, VA 22161. The phone number is 703-605-6000 or visit <http://www.ntis.gov>).

Entity Use: Beneficiary

Option Use: 0996 No option list available

0267 State Abbreviation

The abbreviation for the state (within the United States) or outlying area in which an address is located. (Note: A list of states and outlying areas and their abbreviations can be found in appendix B).

Entity Use: Beneficiary

Option Use: 0996 No option list available

Domain: Staff
Section: Current Employment

Category: Beneficiary

Information about the individual(s) and/or institution(s) that the staff member has designated to be the beneficiary of his or her benefit plan.

0188 Name of State

The name of the state (within the United States) or outlying area in which an address is located.

Entity Use: Beneficiary

Option Use: 0996 No option list available

0305 Zip Code

The five or nine digit zip code portion of an address.

Entity Use: Beneficiary

Option Use: 0996 No option list available

0099 Country Code

The code for the country in which an address is located. (Note: A list of countries and codes can be found in appendix C.)

Entity Use: Beneficiary

Option Use: 0996 No option list available

0185 Name of Country

The name of the country in which an address is located.

Entity Use: Beneficiary

Option Use: 0996 No option list available

0281 Telephone Status

A description of preferred communication type or special circumstances which affect communication to an individual, organization, or institution via telephone (e.g., no telephone connection, TTY used, no one available to answer the telephone during certain hours).

Entity Use: Beneficiary

Option Use: 0996 No option list available

0280 Telephone Number Type

The type of communication number listed for an individual or organization.

Entity Use: Beneficiary

Option Use: 0096 Main telephone number

Domain: Staff
Section: Current Employment
Category: Beneficiary

Information about the individual(s) and/or institution(s) that the staff member has designated to be the beneficiary of his or her benefit plan.

Option Use: 0350 *Alternate telephone number*

Option Use: 0359 *Answering service*

Option Use: 0370 *Beeper number*

Option Use: 2364 *Facsimile number*

Option Use: 0400 *Appointment telephone number*

Option Use: 0426 *Telex number*

Option Use: 0437 *Telemail*

Option Use: 0448 *Voice mail*

Option Use: 0478 *Instant messaging number*

Option Use: 0486 *Media conferencing number*

0279 Telephone Number

The telephone number including the area code, and extension, if applicable.

Entity Use: Beneficiary

Option Use: 0996 *No option list available*

0151 International Code Number

The international code for the telephone number.

Entity Use: Beneficiary

Option Use: 0996 *No option list available*

0121 Electronic Mail Address Type

The type of electronic mail (e-mail) address listed for an individual or organization.

Entity Use: Beneficiary

Domain: Staff
Section: Current Employment

Category: Beneficiary

Information about the individual(s) and/or institution(s) that the staff member has designated to be the beneficiary of his or her benefit plan.

Option Use: 0507 *Home/personal*

Option Use: 0518 *Work*

Option Use: 9999 *Other*

0120 Electronic Mail Address

The numbers, letters, and symbols used to identify an electronic mail (e-mail) user within the network to which the individual or organization belongs.

Entity Use: Beneficiary

Option Use: 0996 *No option list available*

Domain: Staff
Section: Current Employment

Category: Payroll Information

Information about the agreed-upon salary, wage, or wage rate to be paid to an individual for employment.

0523 Gross Income Amount

The amount of income and supplemental pay earned before deductions for the specific time period.

Entity Use: Staff Member

Option Use: 0996 No option list available

0524 Adjusted Income Amount

The amount of income and supplemental pay earned after deductions for the specific time period.

Entity Use: Staff Member

Option Use: 0996 No option list available

0525 Advance Pay

The amount paid to an individual prior to services rendered (e.g., deposit).

Entity Use: Staff Member

Option Use: 0996 No option list available

0526 Payroll Calculation Cycle

The time element that governs the amount calculated in payroll to an employee.

Entity Use: Staff Member

Option Use: 0996 No option list available

0527 Payroll Deduction Type

The type of money to be withheld or deducted from the employee's paycheck.

Entity Use: Staff Member

Option Use: 1561 Federal income tax

Option Use: 1562 State income tax

Option Use: 1563 Local income tax

Option Use: 1564 Social Security FICA

Option Use: 1565 Medicare

Domain: Staff
Section: Current Employment
Category: Payroll Information

Information about the agreed-upon salary, wage, or wage rate to be paid to an individual for employment.

Option Use: 1566 *State teacher retirement system*

Option Use: 1567 *State public employee retirement system*

Option Use: 1568 *Industrial/professional insurance*

Option Use: 1569 *Group medical insurance*

Option Use: 1570 *Group dental insurance*

Option Use: 1571 *Term life insurance*

Option Use: 1572 *Permanent life insurance*

Option Use: 2411 *Profit sharing*

Option Use: 1573 *Profit sharing*

Option Use: 1574 *Retirement plan - 401(k) or 403(b)*

Option Use: 1575 *Charity*

Option Use: 1576 *Annuity*

Option Use: 1577 *Child/dependent care benefits reimbursement*

Option Use: 1578 *Child support disbursement unit*

Option Use: 1579 *Alimony payment*

Domain: Staff
Section: Current Employment

Category: Payroll Information

Information about the agreed-upon salary, wage, or wage rate to be paid to an individual for employment.

Option Use: 1580 *Credit union*

Option Use: 1581 *Recreation fee*

Option Use: 1582 *Parking fee*

Option Use: 1583 *Uninsured medical expenses*

Option Use: 1584 *Section 457*

Option Use: 1585 *Loan repayment*

Option Use: 9999 *Other*

0528 Payroll Tax Treatment Status

An indication of whether a payroll deduction is made prior to or after taxes have been withheld, according to rules of the taxing authorities.

Entity Use: Staff Member

Option Use: 1586 *Pre-tax*

Option Use: 1587 *After tax*

Option Use: 1588 *Non-taxed*

0529 Deduction Period

The length of time in which money is withheld or deducted from the employee's paycheck, which begins on the month, day, and year on which the deduction is first made, and ends on the month, day, and year on which the last deduction is made.

Entity Use: Staff Member

Option Use: 0996 *No option list available*

0530 Deduction Amount

The amount of money to be withheld or deducted from the employee's paycheck.

Entity Use: Staff Member

Domain: Staff
Section: Current Employment

Category: Payroll Information

Information about the agreed-upon salary, wage, or wage rate to be paid to an individual for employment.

Option Use: 0996 *No option list available*

0531 Annual Maximum Payroll Deduction Allowed

The maximum allowable amount of money within a year that would be withheld or deducted from the employee's paycheck.

Entity Use: Staff Member

Option Use: 0996 *No option list available*

0532 Electronic Deposit Bank Routing Number

An identification number uniquely assigned to a bank for the purpose of conducting electronic transfers of funds.

Entity Use: Staff Member

Option Use: 0996 *No option list available*

0533 Electronic Deposit Bank Account Number

An identification number uniquely assigned to an account within a bank for the purpose of conducting electronic transfers of funds.

Entity Use: Staff Member

Option Use: 0996 *No option list available*

0534 Bank Account Type

The type of bank account that is under an individual's name.

Entity Use: Staff Member

Option Use: 1589 *Checking*

Option Use: 1590 *Savings*

Option Use: 1591 *Money Market*

Option Use: 9999 *Other*

0535 Deposit Amount

The amount that is deposited into an individual's bank account.

Entity Use: Staff Member

Domain: Staff
Section: Current Employment

Category: Payroll Information

Information about the agreed-upon salary, wage, or wage rate to be paid to an individual for employment.

Option Use: 0996 No option list available

0536 Deposit Date

The month, day, and year on which the deposit was made to an individual's bank account.

Entity Use: Staff Member

Option Use: 0996 No option list available

0537 Earned Income Credit

The amount of tax credit available to an eligible individual that he or she can use to reduce his or her tax liability.

Entity Use: Staff Member

Option Use: 0996 No option list available

Domain: Staff
Section: Current Employment

Category: Tax Withholding Information

Information about deductions by an employer from employee compensation for the payment of federal and state income tax. It is paid in a prescribed manner to the taxing authority.

0538 Form Type

An indication of the type of form that is required to be filled out by an individual for tax records.

Entity Use: Staff Member

Option Use: 1592 *Federal W-4 form*

Option Use: 1593 *State form*

Option Use: 9999 *Other*

0539 Form Date

The month, day, and year on which the required tax form is filled out by the individual.

Entity Use: Staff Member

Option Use: 0996 *No option list available*

0267 State Abbreviation

The abbreviation for the state (within the United States) or outlying area in which an address is located. (Note: A list of states and outlying areas and their abbreviations can be found in appendix B).

Entity Use: Staff Member

Option Use: 0996 *No option list available*

0330 Marital Status

The condition of an individual with regard to marriage.

Entity Use: Staff Member

Option Use: 1040 *Legally separated*

Option Use: 1041 *Married*

Option Use: 1042 *Not married (never married, legally divorced, widowed, or marriage annulled)*

Domain: Staff

Section: Current Employment

Category: Tax Withholding Information

Information about deductions by an employer from employee compensation for the payment of federal and state income tax. It is paid in a prescribed manner to the taxing authority.

0541 Number of Dependents

The number of persons (minor or adult) for whom an individual provides primary support as defined by the taxing authority.

Entity Use: Staff Member

Option Use: 0996 No option list available

0542 Allowances Number

The total number of personal allowances an individual is claiming on his or her tax withholding form.

Entity Use: Staff Member

Option Use: 0996 No option list available

Domain: Staff
Section: Current Employment

Category: Attendance Status

Information about any legitimate absence from duty assignments by an individual.

0543 Leave Type

An indication of the class or kind of leave for which an employee is eligible to take with approval.

Entity Use: Staff Member

Option Use: 1596 *Administrative*

Leave granted an individual for special situations necessitating leave not authorized elsewhere.

Option Use: 1597 *Annual leave*

Leave granted an individual for use at his or her discretion (upon pre-approval in many instances) to be taken during the work year. Some or all accumulated annual leave may be carried forward from one year to the next, depending upon the employer's regulations. Organizational policy designates whether annual leave is considered to be exclusive of sick leave.

Option Use: 1598 *Bereavement*

Leave granted an individual to be taken upon the death of an immediate family member. With approval of an employer, bereavement period can last for an extended period of time.

Option Use: 1599 *Compensatory leave time*

Leave granted for an individual to take leave time accumulated from overtime or other supplemental work.

Option Use: 1600 *Family and medical leave*

Leave granted an individual for the following reasons: 1) childbirth and care for the child (maternity); 2) adoption or placement of a foster child; 3) care for a seriously ill child, spouse or parent; and 4) a serious health condition making the employee unable to perform the duties of his or her job.

Option Use: 1601 *Government-requested*

Leave granted an individual for government-requested reasons such as jury duty, court witnessing, and voting.

Option Use: 1602 *Military leave*

Leave granted an individual because of requirements for service in the armed forces.

Option Use: 1603 *Personal*

Leave granted an individual for personal reasons, including emergency circumstances.

Option Use: 1604 *Release time*

Leave granted an individual for participating in professional development activities.

Domain: Staff
Section: Current Employment
Category: Attendance Status

Information about any legitimate absence from duty assignments by an individual.

- Option Use:** 1605 *Sabbatical leave* *Leave, sometimes referred to as leave of absence, granted an individual following a designated number of consecutive years of service, to provide members of the instructional staff with an opportunity for self-improvement through activities such as graduate study, occupational experience or training, travel, writing, or recuperation.*
- Option Use:** 1606 *Sick leave* *Leave granted an individual for treatment and recovery from a health condition.*
- Option Use:** 1607 *Suspension* *Leave mandated to an individual that prohibits him or her from attending work or carrying out assigned duties.*
- Option Use:** 9999 *Other*

0544 Leave Substitution Status

An indication of the type of substitution provided for an individual's job assignment during the period of his/her absence.

Entity Use: Staff Member

- Option Use:** 1608 *No substitution*
- Option Use:** 1609 *Substitution by an individual without proof of required credentials*
- Option Use:** 1610 *Substitution by an individual with proof of required credentials*

0545 Leave Payment Status

An indication as to whether an individual receives compensation from the employer during a time of leave.

Entity Use: Staff Member

- Option Use:** 1611 *With pay*
- Option Use:** 1612 *Without pay*

Domain: Staff
Section: Current Employment

Category: Attendance Status

Information about any legitimate absence from duty assignments by an individual.

0546 Maximum Leave Allowed

The maximum number of hours of leave that an individual can accrue during a calendar or fiscal year.

Entity Use: Staff Member

Option Use: 0996 No option list available

0547 Leave Accrued

The actual number of hours of leave earned but not yet taken by an individual.

Entity Use: Staff Member

Option Use: 0996 No option list available

0548 Hours of Leave Used

The number of hours of leave an individual has taken.

Entity Use: Staff Member

Option Use: 0996 No option list available

0549 Leave Beginning Date

The month, day, and year on which the individual begins his or her leave.

Entity Use: Staff Member

Option Use: 0996 No option list available

0550 Leave Ending Date

The month, day, and year on which the individual ends his or her leave.

Entity Use: Staff Member

Option Use: 0996 No option list available

0551 Leave Balance

The current number of hours of leave available for use by an individual.

Entity Use: Staff Member

Option Use: 0996 No option list available

Domain: Staff
Section: Current Employment

Category: Grievances

Information relating to any official grievances filed by, or on behalf of, the employee regarding his or her employment.

0552 Grievance Description

Any statement or official expression submitted by an employee as a grievance about his or her employment.

Entity Use: Staff Member

Option Use: 0996 No option list available

0553 Grievance Date

The month, day, and year on which a grievance was filed by an employee.

Entity Use: Staff Member

Option Use: 0996 No option list available

0554 Grievance Action

Any action taken by the employer as a result of a grievance filed by an employee.

Entity Use: Staff Member

Option Use: 0996 No option list available

0555 Grievance Resolution Date

The month, day, and year on which a resolution of a grievance was announced.

Entity Use: Staff Member

Option Use: 0996 No option list available

0556 Grievance Outcome

An indication of the action(s) taken or not taken by the employer as a result of a grievance filed by an employee.

Entity Use: Staff Member

Option Use: 0996 No option list available

Domain: Staff

Section: Assignments

Category: Assignment Information

Information relating each job classification with other organizational elements including the scope and timing of the assignments as well as its location, schedule, and workload.

0557 Job Classification

A description of the specific group of duties and responsibilities of a position. (Note: A list of options and their codes can be found in appendix H).

Entity Use: Assignment

Option Use: 0996 *No option list available*

0558 Assignment Description

Further description of a staff assignment that fully defines the activity, as necessary. For example, a "teacher" assignment would be defined in terms of the grade levels taught or the types of duties involved (e.g., lead teacher for a class of third graders).

Entity Use: Assignment

Option Use: 0996 *No option list available*

0436 Teaching Assignment

The teaching field taught by an individual.

Entity Use: Assignment

Option Use: 1296 *Early childhood*

Option Use: 0805 *Kindergarten*

Option Use: 1304 *Elementary*

Option Use: 1305 *Accounting*

Option Use: 1306 *Business and management*

Option Use: 1307 *Other business*

Option Use: 1308 *English or language arts*

Option Use: 1309 *Journalism/communications*

Option Use: 0560 *Reading*

Option Use: 1310 *Speech*

Domain: Staff

Section: Assignments

Category: Assignment Information

Information relating each job classification with other organizational elements including the scope and timing of the assignments as well as its location, schedule, and workload.

Option Use: 1311 *Architecture or environmental design*

Option Use: 0684 *Dance*

Option Use: 1312 *Drama/Theater*

Option Use: 1313 *Music*

Option Use: 1314 *Visual Arts*

Option Use: 1315 *Chinese*

Option Use: 1316 *French*

Option Use: 1317 *German*

Option Use: 1318 *Italian*

Option Use: 1319 *Japanese*

Option Use: 1320 *Latin*

Option Use: 1321 *Russian*

Option Use: 1322 *Spanish*

Option Use: 1323 *Other languages*

Option Use: 1324 *Computer Science*

Option Use: 1166 *Mathematics*

Option Use: 1325 *Biology or life science*

Domain: Staff

Section: Assignments

Category: Assignment Information

Information relating each job classification with other organizational elements including the scope and timing of the assignments as well as its location, schedule, and workload.

Option Use: 1326 *Chemistry*

Option Use: 1327 *Earth/space science/geology*

Option Use: 1328 *General science*

Option Use: 1329 *Health education*

Option Use: 1330 *Physical science*

Option Use: 1331 *Physics*

Option Use: 1332 *Other natural sciences*

Option Use: 1333 *American Indian/Native
American studies*

Option Use: 1334 *Anthropology*

Option Use: 1335 *Civics*

Option Use: 1336 *Economics*

Option Use: 0547 *Geography*

Option Use: 0550 *History*

Option Use: 1337 *Humanities*

Option Use: 1338 *Law*

Option Use: 1339 *Philosophy*

Option Use: 1340 *Political science and
government*

Domain: Staff

Section: Assignments

Category: Assignment Information

Information relating each job classification with other organizational elements including the scope and timing of the assignments as well as its location, schedule, and workload.

Option Use: 1181 *Psychology*

Option Use: 1342 *Religion*

Option Use: 0563 *Social studies*

Option Use: 1343 *Sociology*

Option Use: 1344 *Other area or ethnic studies*

Option Use: 1345 *Other social studies/social sciences*

Option Use: 1346 *Basic skills or remedial education*

Option Use: 0251 *Bilingual education*

Option Use: 0256 *English as a Second Language*

Option Use: 2381 *Gifted and talented*

Option Use: 0557 *Military science*

Option Use: 0559 *Physical education*

Option Use: 2043 *Special education*

Option Use: 1348 *Autism*

Option Use: 1349 *Deaf and hard-of-hearing*

Option Use: 1350 *Developmentally delayed*

Domain: Staff

Section: Assignments

Category: Assignment Information

Information relating each job classification with other organizational elements including the scope and timing of the assignments as well as its location, schedule, and workload.

- Option Use:** 1351 *Early childhood special education*
- Option Use:** 1352 *Emotionally disturbed or behavior disorders*
- Option Use:** 1353 *Learning disabilities*
- Option Use:** 1354 *Mentally disabled*
- Option Use:** 1355 *Mildly/moderately disabled*
- Option Use:** 1356 *Orthopedically impaired*
- Option Use:** 1358 *Speech/language impaired*
- Option Use:** 1359 *Traumatically brain-injured*
- Option Use:** 1360 *Visually impaired*
- Option Use:** 1361 *Other special education*
- Option Use:** 1362 *Agriculture or natural resources*
- Option Use:** 1363 *Business/office*
- Option Use:** 1364 *Career education*
- Option Use:** 1153 *Communications technologies*
- Option Use:** 1366 *Cosmetology*
- Option Use:** 1367 *Family and consumer science (home economics)*

Domain: Staff

Section: Assignments

Category: Assignment Information

Information relating each job classification with other organizational elements including the scope and timing of the assignments as well as its location, schedule, and workload.

Option Use: 1368 *Food services*

Option Use: 1369 *Health professions and occupations*

Option Use: 1370 *Trades and industry (e.g., CADD, electronics repair, mechanics, precision production)*

Option Use: 1371 *Other vocational/technical education*

Option Use: 9999 *Other*

0437 Instructional Level

An indication of the general nature of instruction provided throughout a course.

Entity Use: Assignment

Option Use: 0568 *Remedial*

A course offered for the improvement of any particular deficiency, including a deficiency in content previously taught but not learned.

Option Use: 0569 *Special education course*

A course that adopts the curriculum, materials, or instruction for students identified as needing special education. This may include instruction for students with any of the following: autism, deaf-blindness, hearing impairment, mental retardation, multiple disabilities, orthopedic impairment, serious emotional disturbance, specific learning disability, speech or language impairment, traumatic brain injury, visual impairment, developmental delay, and other health impairments.

Option Use: 0570 *Basic*

A course focusing primarily on skills development, including literacy in language, mathematics, life and physical sciences, and social sciences and history.

Option Use: 0571 *General*

A course providing instruction (in a given subject matter area) that focuses primarily on general concepts for the appropriate grade level.

Domain: Staff

Section: Assignments

Category: Assignment Information

Information relating each job classification with other organizational elements including the scope and timing of the assignments as well as its location, schedule, and workload.

- Option Use:** 0572 *Honors level* An advanced level course designed for students who have earned honors status according to educational requirements.
- Option Use:** 0573 *Gifted and talented level* An advanced level course designed primarily for students who have qualified for and enrolled in a school, educational institution, or district gifted and talented program.
- Option Use:** 0574 *International Baccalaureate program* A program of study, sponsored and designed by the International Baccalaureate Organization (IBO), that leads to examinations and meets the needs of secondary school students between the ages of 16 and 19 years. Designed as a comprehensive two-year curriculum that allows its graduates to fulfill requirements of various national education systems, the diploma model is based on the pattern of no single country but incorporates elements of several. The program is available in English, French and Spanish. In addition to the diploma program mentioned above, the IBO also offers programs for students between the age of 3 and the age of 16.
- Option Use:** 0575 *Advanced Placement* An advanced, college-level course designed for students who achieve a specified level of academic performance. Upon successful completion of the course and a standardized Advanced Placement examination, a student may receive college credit.
- Option Use:** 0576 *College level* A course, often taken at or in conjunction with a postsecondary institution, which contains instruction equivalent to a college-level course and for which a student may get college credit(s).
- Option Use:** 0577 *Untracked* A course that is not limited to one level of instruction so as to meet the needs of student groups at a variety of educational levels.
- Option Use:** 0578 *English Language Learner (ELL)* A course designed for students with a language background other than English, and whose proficiency in English is such that the probability of the individual's academic success in an English-only environment is below that of a peer with an English language background.

Domain: Staff

Section: Assignments

Category: Assignment Information

Information relating each job classification with other organizational elements including the scope and timing of the assignments as well as its location, schedule, and workload.

Option Use: 0579 *Accepted as a high school equivalent* A secondary-level course offered at an education institution other than a secondary school (such as adult learning center or a community college) or through correspondence or distance learning.

0559 Scope of Assignment

The range or extent of an individual's current assignment.

Entity Use: Assignment

Option Use: 1613 *Statewide* An assignment consisting of activities which extend or apply to an entire state.

Option Use: 1614 *More-than-agency wide* An assignment consisting of activities which extend or apply to more than one school agency (e.g., regional services).

Option Use: 1615 *Agency wide* An assignment consisting of activities which extend or apply to all of the operational units in a local agency.

Option Use: 1616 *Multi-operational unit but less-than-agency wide* An assignment consisting of activities which extend or apply to more than a single unit (e.g., a school) but which are not agency wide in their application.

Option Use: 1617 *Single operational unit* An assignment consisting of activities which extend or apply to only one single unit (e.g., a school).

0560 Itinerant Teacher

An indication of whether a teacher provides instruction in more than one instructional site.

Entity Use: Assignment

Option Use: 0002 *Yes*

Option Use: 0232 *No*

0561 Essential Personnel Identifier

An indication as to whether an individual is considered by his or her employer to have job assignments essential during an emergency situation necessitating that his or her attendance at work is required regardless of any liberal leave or emergency administrative leave announcement.

Entity Use: Assignment

Option Use: 1618 *Essential*

Domain: Staff

Section: Assignments

Category: Assignment Information

Information relating each job classification with other organizational elements including the scope and timing of the assignments as well as its location, schedule, and workload.

Option Use: 1619 *Non-essential*

0562 Time Period Classification

An indication of the manner in which yearly time periods are accounted for.

Entity Use: Assignment

Option Use: 1620 *Calendar year*

A twelve-month period beginning January 1 and ending December 31.

Option Use: 1621 *Fiscal year*

A twelve-month period, not necessarily corresponding to the calendar year, for which an organization plans its use of funds.

0563 Time Period

A specific fiscal or calendar year.

Entity Use: Assignment

Option Use: 0996 *No option list available*

0266 Session Type

A prescribed span of time when an education institution is open, instruction is provided, and students are under the direction and guidance of teachers and/or education institution administration. A session may be interrupted by one or more vacations.

Entity Use: Assignment

Option Use: 0827 *Full school year*

A regular school term consisting of no major subdivision of time segments. It usually begins in the late summer or early fall and ends in late spring or early summer (e.g., elementary school).

Option Use: 0828 *Semester*

One of two equal segments into which a school year is divided.

Option Use: 0829 *Trimester*

One of three equal segments into which a school year is divided.

Option Use: 0830 *Quarter*

One of four equal segments into which a school year is divided.

Domain: Staff

Section: Assignments

Category: Assignment Information

Information relating each job classification with other organizational elements including the scope and timing of the assignments as well as its location, schedule, and workload.

Option Use:	0831 <i>Quinmester</i>	<i>One of five equal segments into which a school year is divided.</i>
Option Use:	0832 <i>Mini-term</i>	<i>A school term which is shorter than a regular session.</i>
Option Use:	0833 <i>Summer term</i>	<i>A school term which takes place in the summer between two regular school terms.</i>
Option Use:	0834 <i>Intersession</i>	<i>A short session which occurs between longer sessions.</i>
Option Use:	0835 <i>Long session</i>	<i>A session that is longer than a semester but shorter than a full year.</i>
Option Use:	0837 <i>Twelve month</i>	<i>An educational program that operates on a full twelve month cycle.</i>
Option Use:	9999 <i>Other</i>	

0828 Teaching Assignment Beginning Date

The month, day, and year on which a teaching assignment begins.

Entity Use: Assignment

Option Use: 0996 *No option list available*

0829 Teaching Assignment Ending Date

The month, day, and year on which a teaching assignment ends.

Entity Use: Assignment

Option Use: 0996 *No option list available*

0285 Total Days in Session

The total number of days in a given session. Also included are days on which the education institution facility is closed and the student body as a whole is engaged in planned activities off-campus under the guidance and direction of staff members.

Entity Use: Assignment

Option Use: 0996 *No option list available*

Domain: Staff

Section: Assignments

Category: Assignment Information

Information relating each job classification with other organizational elements including the scope and timing of the assignments as well as its location, schedule, and workload.

0195 Number of Hours in School Day

The number of hours (or portion of hours) in the day in which the school is normally in session.

Entity Use: Assignment

Option Use: 0996 No option list available

Domain: Staff

Section: Assignments

Category: Operational Unit to Which Assigned

The specific unit to which an individual is assigned and for which funds are allocated. Examples include a specific school (e.g., Elm Tree High School), general administration (e.g., the central administrative office), transportation (e.g., the main bus garage), or warehousing (e.g., the main warehouse).

0187 Name of Institution

The full, legally accepted or popularly accepted name of an organization (e.g., a school, an association, or a company).

Entity Use: Assignment

Option Use: 0996 No option list available

0146 Identification Code

A unique number or alphanumeric code assigned to a space, room, site, building, individual, organization, or institution by a school, school system, a state, or other agency or entity.

Entity Use: Assignment

Option Use: 0996 No option list available

0147 Identification System

A coding scheme that is used for identification and record-keeping purposes by schools, social services, or other agencies to refer to an individual, organization, or institution.

Entity Use: Assignment

Option Use: 0243 College Board Admission Testing Program (ATP) number

Option Use: 0186 LEA number for school

Option Use: 0197 SEA number for school

Option Use: 0763 SEA number for LEA

Option Use: 0208 NCES number for school

Option Use: 0216 NCES number for LEA

Option Use: 0222 Other agency number (e.g., Roman Catholic diocese or association number)

Domain: Staff

Section: Assignments

Category: Operational Unit to Which Assigned

The specific unit to which an individual is assigned and for which funds are allocated. Examples include a specific school (e.g., Elm Tree High School), general administration (e.g., the central administrative office), transportation (e.g., the main bus garage), or warehousing (e.g., the main warehouse).

Option Use: 0233 *Integrated Postsecondary
Education Data System
(IPEDS) number*

Option Use: 0264 *Federal identification number*

Option Use: 0276 *Dunn and Bradstreet number
(e.g., DUNS number)*

Option Use: 0764 *Other federally assigned
number*

Domain: Staff

Section: Assignments

Category: Schedule for Current Assignment

Information about the specific time schedule for a current assignment of an individual.

0475 Full-time Equivalency (FTE)

The ratio between the hours of work expected in a position and the hours of work normally expected in a full-time position in the same setting.

Entity Use: Assignment

Option Use: 0996 No option list available

0476 Full-time Status

An indication of whether an individual is employed for a standard number of hours (as determined by civil or organizational policies) in a week, month, or other period of time.

Entity Use: Assignment

Option Use: 2015 Full-time employment

Option Use: 2016 Part-time employment

0480 Scheduled Work Time Daily

The specific hours during a day that an individual is scheduled to work for an employer, including a starting and ending work time (e.g., 9:00 A.M. to 6:00 P.M., 1:00 P.M. to 5:00 P.M.).

Entity Use: Assignment

Option Use: 0996 No option list available

0481 Scheduled Work Days Weekly

The specific day(s) of a week that an individual is scheduled to perform for an employer (e.g., Monday, Wednesday, and Friday; Monday to Friday).

Entity Use: Assignment

Option Use: 0996 No option list available

0482 Scheduled Work Months Annually

The specific month(s) of a year that an individual is scheduled to perform for an employer (e.g., September to May; June, and August to December).

Entity Use: Assignment

Option Use: 0996 No option list available

Domain: Staff

Section: Assignments

Category: Staff Assignment Workload

Information about factors used to measure an individual's efforts in fulfilling an assignment, including the type of activity, the unit of work, and time involved in the task.

0122 Elementary Subject/Course

A classification of related subjects/courses or units of subjects/courses provided for students of elementary school levels.

Entity Use: Assignment

Option Use: 0539 *Computer science programming*

Option Use: 0540 *Computer skills/literacy*

Option Use: 0541 *Elective activities*

Option Use: 0256 *English as a Second Language*

Option Use: 0542 *Fine Arts - Art*

Option Use: 0543 *Fine Arts - Dance*

Option Use: 0544 *Fine Arts - Drama/Theater*

Option Use: 0545 *Fine Arts - Music*

Option Use: 2371 *Foreign language and literature*

Option Use: 0547 *Geography*

Option Use: 0548 *Handwriting/penmanship*

Option Use: 0549 *Health*

Option Use: 0550 *History*

Option Use: 0551 *Home economics*

Option Use: 0552 *Industrial arts*

Domain: Staff

Section: Assignments

Category: Staff Assignment Workload

Information about factors used to measure an individual's efforts in fulfilling an assignment, including the type of activity, the unit of work, and time involved in the task.

Option Use: 0553 *Keyboarding/typing*

Option Use: 0554 *Language arts*

Option Use: 0555 *Library skills*

Option Use: 0556 *Mathematics/arithmetic*

Option Use: 0557 *Military science*

Option Use: 0558 *Multi/Interdisciplinary studies*

Option Use: 0559 *Physical education*

Option Use: 0560 *Reading*

Option Use: 0561 *Religious education and
theology*

Option Use: 0562 *Science*

Option Use: 0563 *Social studies*

Option Use: 0565 *Spelling*

Option Use: 0566 *Study skills*

Option Use: 0567 *Test preparation*

Option Use: 9999 *Other*

0103 Course Code System

A system that is used to identify the organization of subject matter and related learning experiences provided for the instruction of students.

Entity Use: Assignment

Domain: Staff

Section: Assignments

Category: Staff Assignment Workload

Information about factors used to measure an individual's efforts in fulfilling an assignment, including the type of activity, the unit of work, and time involved in the task.

Option Use: 0533 *NCES Pilot Standard National Course Classification System Codes for Secondary Education*

Option Use: 0534 *State course code*

Option Use: 0535 *LEA course code*

Option Use: 0536 *School course code*

Option Use: 0537 *University course code*

Option Use: 0538 *Intermediate agency course code*

Option Use: 9999 *Other*

0107 Course Title

The descriptive name given to a course of study offered in a school or other institution or organization. In departmentalized classes at the elementary, secondary, and postsecondary levels (and for staff development activities), this refers to the name by which a course is identified (e.g., American History, English III). For elementary and other non-departmentalized classes, it refers to any portion of the instruction for which a grade or report is assigned (e.g., reading, composition, spelling, and language arts).

Entity Use: Assignment

Option Use: 0996 *No option list available*

0292 Unique Course Code

A unique number that identifies the classroom, the subjects taught, and the instructors that are assigned.

Entity Use: Assignment

Option Use: 0996 *No option list available*

Domain: Staff

Section: Assignments

Category: Activity Sponsorships

Information about an individual's sponsorship of students' co-curricular or extra-curricular activities in the school (e.g., student organizations, intramural and interscholastic athletics, publications, band, orchestra, and service activities).

0023 Activity Title

The title that identifies a particular co-curricular or extra-curricular activity.

Entity Use: Assignment

Option Use: 0996 *No option list available*

0679 Activity Involvement Code

The code used to identify the co-curricular or extra-curricular activity in which the individual is involved.

Entity Use: Assignment

Option Use: 0721 *4 H*

Option Use: 0729 *Academic Team/Knowledge Bowl*

Option Use: 0628 *Archery*

Option Use: 0683 *Art and graphic design*

Option Use: 0700 *Art club*

Option Use: 0629 *Badminton*

Option Use: 0677 *Band*

Option Use: 0630 *Baseball*

Option Use: 0631 *Basketball*

Option Use: 0633 *Bowling*

Option Use: 0718 *Boy Scouts*

Option Use: 0691 *Broadcasting*

Domain: Staff

Section: Assignments

Category: Activity Sponsorships

Information about an individual's sponsorship of students' co-curricular or extra-curricular activities in the school (e.g., student organizations, intramural and interscholastic athletics, publications, band, orchestra, and service activities).

Option Use: 0713 *Business Professionals of America*

Option Use: 0634 *Boxing*

Option Use: 0667 *Cheerleading*

Option Use: 0725 *Other club or organization*

Option Use: 0722 *Chess club*

Option Use: 0680 *Chorus*

Option Use: 0671 *Class officer*

Option Use: 0670 *Class president*

Option Use: 0701 *Computer club*

Option Use: 0635 *Crew*

Option Use: 0636 *Cross country*

Option Use: 0684 *Dance*

Option Use: 0685 *Dance team*

Option Use: 0707 *Distributive Education Clubs of America (DECA)*

Option Use: 0637 *Diving*

Option Use: 0696 *Drama club*

Domain: Staff

Section: Assignments

Category: Activity Sponsorships

Information about an individual's sponsorship of students' co-curricular or extra-curricular activities in the school (e.g., student organizations, intramural and interscholastic athletics, publications, band, orchestra, and service activities).

Option Use: 0688 *Drill team*

Option Use: 0705 *Family, Career and
Community Leaders of
America*

Option Use: 0694 *Family consumer science*

Option Use: 0639 *Fencing*

Option Use: 0638 *Field hockey*

Option Use: 0640 *Football*

Option Use: 0724 *Fraternity*

Option Use: 0702 *Future Business Leaders of
America - Phi Beta Lambda
(FBLA - PBL)*

Option Use: 0703 *Future Teachers of America*

Option Use: 0719 *Girl Scouts*

Option Use: 0641 *Golf*

Option Use: 0642 *Gymnastics*

Option Use: 0706 *Health Occupations Students
of America*

Option Use: 0735 *Other honor society*

Option Use: 0644 *Ice hockey*

Domain: Staff

Section: Assignments

Category: Activity Sponsorships

Information about an individual's sponsorship of students' co-curricular or extra-curricular activities in the school (e.g., student organizations, intramural and interscholastic athletics, publications, band, orchestra, and service activities).

Option Use: 0679 *Jazz ensemble*

Option Use: 0690 *Journalism*

Option Use: 0717 *Key Club*

Option Use: 0645 *Lacrosse*

Option Use: 0697 *Language club*

Option Use: 0693 *Literary magazine*

Option Use: 0646 *Martial arts*

Option Use: 0732 *Mu Alpha Theta*

Option Use: 0674 *Music - Instrumental*

Option Use: 0676 *Music - Theory and
Composition*

Option Use: 0673 *Music - Vocal*

Option Use: 0681 *Other music*

Option Use: 0730 *National Beta Club*

Option Use: 0726 *National Forensics League*

Option Use: 0704 *National Future Farmers of
America (FFA)*

Option Use: 0727 *National Honor Society*

Domain: Staff

Section: Assignments

Category: Activity Sponsorships

Information about an individual's sponsorship of students' co-curricular or extra-curricular activities in the school (e.g., student organizations, intramural and interscholastic athletics, publications, band, orchestra, and service activities).

Option Use: 0678 *Orchestra*

Option Use: 0714 *Peer counseling*

Option Use: 0689 *Other performing arts*

Option Use: 0647 *Polo*

Option Use: 0733 *Psi Eta (Science Honorary)*

Option Use: 0648 *Racquetball*

Option Use: 0664 *Rodeo*

Option Use: 0649 *Rugby*

Option Use: 0650 *Sailing*

Option Use: 0699 *Science club*

Option Use: 0665 *Scuba diving*

Option Use: 0651 *Skiing*

Option Use: 0652 *Soccer*

Option Use: 0653 *Softball*

Option Use: 0723 *Sorority*

Option Use: 0695 *Speech/Debate*

Option Use: 0668 *Other sport*

Domain: Staff

Section: Assignments

Category: Activity Sponsorships

Information about an individual's sponsorship of students' co-curricular or extra-curricular activities in the school (e.g., student organizations, intramural and interscholastic athletics, publications, band, orchestra, and service activities).

Option Use: 0672 *Other student leadership and government*

Option Use: 0655 *Squash*

Option Use: 0658 *Team handball*

Option Use: 0728 *State Honor Society*

Option Use: 0708 *Technology Student Association (TSA)*

Option Use: 0716 *Students Against Drunk Driving (SADD)*

Option Use: 0932 *Student body officer*

Option Use: 0659 *Tennis*

Option Use: 0669 *Student body president*

Option Use: 0666 *Team manager*

Option Use: 0682 *Theater/Drama*

Option Use: 0656 *Swimming*

Option Use: 0734 *Thespian Society*

Option Use: 0657 *Synchronized swimming*

Option Use: 0660 *Track and field*

Option Use: 0715 *Tutoring*

Domain: Staff

Section: Assignments

Category: Activity Sponsorships

Information about an individual's sponsorship of students' co-curricular or extra-curricular activities in the school (e.g., student organizations, intramural and interscholastic athletics, publications, band, orchestra, and service activities).

Option Use: 0712 *Vocational Industrial Clubs of America*

Option Use: 0661 *Volleyball*

Option Use: 0662 *Water polo*

Option Use: 0663 *Wrestling*

Option Use: 0692 *Year book*

Option Use: 9999 *Other*

0020 Activity Description

The description of a particular co-curricular or extra-curricular activity in which the individual is involved.

Entity Use: Assignment

Option Use: 0996 *No option list available*

0680 Activity Involvement Beginning Date

The month, day, and year on which the individual began to participate in the activity.

Entity Use: Assignment

Option Use: 0996 *No option list available*

0681 Activity Involvement Ending Date

The month, day, and year on which the individual ceased to participate in the activity.

Entity Use: Assignment

Option Use: 0996 *No option list available*

0682 Amount of Activity Involvement

An indication of the degree to which the individual is involved in the activity (e.g., number of hours per week).

Entity Use: Assignment

Option Use: 0996 *No option list available*

Domain: Staff

Section: Assignments

Category: Other Assignment Information

Other information relating each job classification with other organizational elements including the scope and timing of the assignment as well as its location, schedule, and workload.

0830 Unit of Work

The number of objects serviced or recipients served by an individual's efforts. Examples of units of work, which form the basis for establishing the measure of an individual's efforts, include students, groups of students, square feet (for cleaners or painters), drops or outlets (for electricians).

Entity Use: Assignment

Option Use: 0996 No option list available

0831 Time Expended

The amount of time relevant to measuring the unit of work in which the individual is engaged. Units of work may be measured in hours, days, weeks, months, or sessions. A painter employed by the hour might be measured by the number of squares (e.g., 10 feet by 10 feet) painted per hour, while a psychometrist's efforts would be measured by the number of students assessed per week or per session.

Entity Use: Assignment

Option Use: 0996 No option list available

0832 Percent of Total Time

A derived number expressing the time spent fulfilling an assignment as a percentage of the total work time possible for an individual.

Entity Use: Assignment

Option Use: 0996 No option list available

0637 Number of Days in Attendance

The number of days an individual is present when school is in session during a given reporting period.

Entity Use: Assignment

Option Use: 0996 No option list available

0638 Number of Days Absent

The number of days an individual is absent when school is in session during a given reporting period.

Entity Use: Assignment

Option Use: 0996 No option list available

0639 Number of Tardies

The number of days an individual is late when school is in session during a given reporting period.

Entity Use: Assignment

Option Use: 0996 No option list available

Domain: Staff
Section: Evaluation and Career Development

Category: Quality of Performance

Information pertaining to the degree of effectiveness in which an individual functions relative to goals and objectives that have been mutually determined, and as evaluated by an evaluator. The choice of which criteria and method to use in evaluating various levels is usually at the discretion of the administrator, in accordance with an organization's board policy or state regulations.

0833 Evaluation Purpose

The reason that an appraisal of an individual's performance is conducted.

Entity Use: Evaluation

Option Use: 2316 *End of probationary period* An appraisal of an individual's performance marking the end of a trial period of employment.

Option Use: 2317 *Evaluation for advancement* An appraisal of an individual's performance in order to determine whether it is appropriate to advance the worker in rank, compensation, grade, or position.

Option Use: 2318 *Evaluation for licensure* An appraisal of an individual's performance in order to determine whether the worker is qualified to receive a license.

Option Use: 2319 *Periodic evaluation* An appraisal of an individual's performance in accordance with rules or policies.

Option Use: 2320 *Problem resolution* An appraisal of an individual's performance conducted to solve difficult work-related situations.

Option Use: 9999 *Other*

0834 Evaluation Periodicity

The interval at which an individual's appraisal occurs.

Entity Use: Evaluation

Option Use: 2321 *Monthly* An appraisal of an individual's performance conducted once a month.

Option Use: 2322 *Quarterly* An appraisal of an individual's performance conducted at regular intervals four times a year.

Option Use: 2323 *Semi-annually* An appraisal of an individual's performance conducted twice a year.

Option Use: 2324 *Annually* An appraisal of an individual's performance conducted once each year.

Domain: Staff
Section: Evaluation and Career Development

Category: Quality of Performance

Information pertaining to the degree of effectiveness in which an individual functions relative to goals and objectives that have been mutually determined, and as evaluated by an evaluator. The choice of which criteria and method to use in evaluating various levels is usually at the discretion of the administrator, in accordance with an organization's board policy or state regulations.

Option Use: 2325 *Post-probationary* *An appraisal of an individual's performance conducted after a trial period of employment.*

Option Use: 2326 *As needed* *An appraisal of an individual's performance conducted when necessary.*

Option Use: 9999 *Other*

0836 Evaluation Recommendations

The recommendations by the employer or the supervisor of the individual after an assessment of his or her performance.

Entity Use: Evaluation

Option Use: 2327 *Eligible for promotion* *An individual has performed in a manner that warrants advancement to a higher position.*

Option Use: 2328 *Merit pay* *An individual has performed in a manner that merits receiving a salary increment or bonus provided for in a compensation plan.*

Option Use: 2329 *Regular salary/step increase* *An individual has performed in a manner that warrants an automatic salary increase provided for in a compensation plan.*

Option Use: 2330 *Granted tenure* *An individual has fulfilled specified requirements in a manner that warrants a guarantee of the position on a permanent basis.*

Option Use: 2342 *Granted license* *An individual has met the predetermined, jurisdiction-imposed qualifications necessary for being awarded a license to practice an occupation.*

Option Use: 2331 *Retained in position* *An individual has met the requirements of his or her job in an adequate manner.*

Option Use: 2332 *Removed from probationary status* *An individual has performed in a manner that warrants the elimination of a trial period of employment and permanent placement in the position.*

Domain: Staff
Section: Evaluation and Career Development

Category: Quality of Performance

Information pertaining to the degree of effectiveness in which an individual functions relative to goals and objectives that have been mutually determined, and as evaluated by an evaluator. The choice of which criteria and method to use in evaluating various levels is usually at the discretion of the administrator, in accordance with an organization's board policy or state regulations.

- | | | |
|--------------------|--|--|
| Option Use: | 2333 <i>Placed on probation</i> | <i>An individual has performed in a manner that warrants the initiation of a trial period of employment that may result in possible removal from employment.</i> |
| Option Use: | 2334 <i>Reassigned for career development needs</i> | <i>An individual has performed in a manner that warrants placement in a job environment that is in some way different from his or her current situation so as to allow for the development of new skills or experiences.</i> |
| Option Use: | 2335 <i>Lateral reassignment</i> | <i>An individual has performed in a manner that warrants reassignment of a lateral nature.</i> |
| Option Use: | 2336 <i>Demotion</i> | <i>An individual has performed in a manner that warrants placement in a lower position.</i> |
| Option Use: | 2337 <i>Dismissal</i> | <i>An individual has performed in a manner that warrants removal from employment.</i> |
| Option Use: | 2338 <i>Extended probation</i> | <i>An individual has performed in a manner that warrants the extension of an original trial period of employment and placement in the position.</i> |
| Option Use: | 2339 <i>Recommended for additional training</i> | <i>An individual has performed in a manner that indicates additional training is needed to meet or fulfill his or her job requirements.</i> |
| Option Use: | 2340 <i>Put on administrative leave</i> | <i>An individual has performed in a manner that warrants grant of administrative leave, usually pending an inquiry.</i> |
| Option Use: | 2341 <i>Credential revoked</i> | <i>An individual has performed in a manner that warrants the removal of his or her credential.</i> |
| Option Use: | 9999 <i>Other</i> | |

0564 Evaluation System

The instrument and/or set of procedures with which an individual's performance is assessed.

Entity Use: Evaluation

Domain: Staff
Section: Evaluation and Career Development

Category: Quality of Performance

Information pertaining to the degree of effectiveness in which an individual functions relative to goals and objectives that have been mutually determined, and as evaluated by an evaluator. The choice of which criteria and method to use in evaluating various levels is usually at the discretion of the administrator, in accordance with an organization's board policy or state regulations.

Option Use: 0996 No option list available

0565 Evaluation Score/Rating

The actual quantitative or qualitative assessment of an individual's performance.

Entity Use: Evaluation

Option Use: 0996 No option list available

0566 Evaluation Scale

The quantitative or qualitative range of possible scores/rating for an individual's performance (e.g., 0 - 10; Poor, Fair, Average, Good, Excellent).

Entity Use: Evaluation

Option Use: 0996 No option list available

0567 Evaluation Outcome

The result of an assessment of an individual's performance.

Entity Use: Evaluation

Option Use: 0996 No option list available

Domain: Staff
Section: Evaluation and Career Development

Category: Quality of Performance

Information pertaining to the degree of effectiveness in which an individual functions relative to goals and objectives that have been mutually determined, and as evaluated by an evaluator. The choice of which criteria and method to use in evaluating various levels is usually at the discretion of the administrator, in accordance with an organization's board policy or state regulations.

0131 First Name

A name given to an individual at birth, baptism, or during another naming ceremony, or through legal change.

Entity Use: Evaluator

Option Use: 0996 No option list available

0184 Middle Name

A secondary name given to an individual at birth, baptism, or during another naming ceremony.

Entity Use: Evaluator

Option Use: 0996 No option list available

0844 Middle Initial

The first letter of the secondary name given to an individual at birth, baptism, or during another naming ceremony.

Entity Use: Evaluator

Option Use: 0996 No option list available

0156 Last/Surname

The name borne in common by members of a family.

Entity Use: Evaluator

Option Use: 0996 No option list available

0135 Generation Code/Suffix

An appendage, if any, used to denote an individual's generation in his family (e.g., Jr., Sr., III).

Entity Use: Evaluator

Option Use: 0996 No option list available

0207 Personal Title/Prefix

An appellation, if any, used to denote rank, placement, or status (e.g., Mr., Ms., Reverend, Sister, Dr., Colonel).

Entity Use: Evaluator

Option Use: 0996 No option list available

Domain: Staff
Section: Evaluation and Career Development

Category: Quality of Performance

Information pertaining to the degree of effectiveness in which an individual functions relative to goals and objectives that have been mutually determined, and as evaluated by an evaluator. The choice of which criteria and method to use in evaluating various levels is usually at the discretion of the administrator, in accordance with an organization's board policy or state regulations.

0208 Position Title

The descriptive name of an individual's position.

Entity Use: Evaluator

Option Use: 0996 No option list available

0187 Name of Institution

The full, legally accepted or popularly accepted name of an organization (e.g., a school, an association, or a company).

Entity Use: Evaluator

Option Use: 0996 No option list available

0146 Identification Code

A unique number or alphanumeric code assigned to a space, room, site, building, individual, organization, or institution by a school, school system, a state, or other agency or entity.

Entity Use: Evaluator

Option Use: 0996 No option list available

0147 Identification System

A coding scheme that is used for identification and record-keeping purposes by schools, social services, or other agencies to refer to an individual, organization, or institution.

Entity Use: Evaluator

Option Use: 0399 Professional certificate or license number

Option Use: 0495 School-assigned number

Option Use: 0593 District-assigned number

Option Use: 0686 State-assigned number

Option Use: 9999 Other

Domain: Staff
Section: Evaluation and Career Development

Category: Quality of Performance

Information pertaining to the degree of effectiveness in which an individual functions relative to goals and objectives that have been mutually determined, and as evaluated by an evaluator. The choice of which criteria and method to use in evaluating various levels is usually at the discretion of the administrator, in accordance with an organization's board policy or state regulations.

0025 Address Type

The type of address listed for an individual or organization.

Entity Use: Evaluator

Option Use: 0123 *Mailing/Shipping Address - other address or P.O. Box address*

Option Use: 0765 *Physical location address*

Option Use: 1073 *Other home address*

Option Use: 1074 *Employer's address*

Option Use: 1075 *Employment address*

0272 Street Number/Name

The street number and street name or post office box number of an address.

Entity Use: Evaluator

Option Use: 0996 *No option list available*

0037 Apartment/Room/Suite Number

The apartment, room, or suite number of an address.

Entity Use: Evaluator

Option Use: 0996 *No option list available*

0081 Building/Site Number

The number of the building on the site, if more than one building shares the same address.

Entity Use: Evaluator

Option Use: 0996 *No option list available*

0090 City

The name of the city in which an address is located.

Entity Use: Evaluator

Domain: Staff
Section: Evaluation and Career Development

Category: Quality of Performance

Information pertaining to the degree of effectiveness in which an individual functions relative to goals and objectives that have been mutually determined, and as evaluated by an evaluator. The choice of which criteria and method to use in evaluating various levels is usually at the discretion of the administrator, in accordance with an organization's board policy or state regulations.

Option Use: 0996 No option list available

0186 Name of County

The name of the county, parish, borough, or comparable unit (within a state) in which an address is located.

Entity Use: Evaluator

Option Use: 0996 No option list available

0100 County FIPS (Federal Information Processing Standard) Code

The Federal Information Processing Standard (FIPS) numeric code for the county. (Note: A five digit FIPS code that identifies counties across the United States is available from the National Technical Information Service, 5285 Port Royal Road, Springfield, VA 22161. The phone number is 703-605-6000 or visit <http://www.ntis.gov>).

Entity Use: Evaluator

Option Use: 0996 No option list available

0268 State FIPS (Federal Information Processing Standard) Code

The Federal Information Processing Standard (FIPS) numeric code for the state. (Note: A two digit FIPS code that identifies states across the United States is available from the National Technical Information Service, 5285 Port Royal Road, Springfield, VA 22161. The phone number is 703-605-6000 or visit <http://www.ntis.gov>).

Entity Use: Evaluator

Option Use: 0996 No option list available

0267 State Abbreviation

The abbreviation for the state (within the United States) or outlying area in which an address is located. (Note: A list of states and outlying areas and their abbreviations can be found in appendix B).

Entity Use: Evaluator

Option Use: 0996 No option list available

0188 Name of State

The name of the state (within the United States) or outlying area in which an address is located.

Entity Use: Evaluator

Option Use: 0996 No option list available

Domain: Staff
Section: Evaluation and Career Development

Category: Quality of Performance

Information pertaining to the degree of effectiveness in which an individual functions relative to goals and objectives that have been mutually determined, and as evaluated by an evaluator. The choice of which criteria and method to use in evaluating various levels is usually at the discretion of the administrator, in accordance with an organization's board policy or state regulations.

0305 Zip Code

The five or nine digit zip code portion of an address.

Entity Use: Evaluator

Option Use: 0996 No option list available

0099 Country Code

The code for the country in which an address is located. (Note: A list of countries and codes can be found in appendix C.)

Entity Use: Evaluator

Option Use: 0996 No option list available

0185 Name of Country

The name of the country in which an address is located.

Entity Use: Evaluator

Option Use: 0996 No option list available

0281 Telephone Status

A description of preferred communication type or special circumstances which affect communication to an individual, organization, or institution via telephone (e.g., no telephone connection, TTY used, no one available to answer the telephone during certain hours).

Entity Use: Evaluator

Option Use: 0996 No option list available

0280 Telephone Number Type

The type of communication number listed for an individual or organization.

Entity Use: Evaluator

Option Use: 0096 Main telephone number

Option Use: 0350 Alternate telephone number

Option Use: 0359 Answering service

Domain: Staff
Section: Evaluation and Career Development

Category: Quality of Performance

Information pertaining to the degree of effectiveness in which an individual functions relative to goals and objectives that have been mutually determined, and as evaluated by an evaluator. The choice of which criteria and method to use in evaluating various levels is usually at the discretion of the administrator, in accordance with an organization's board policy or state regulations.

Option Use: 0370 *Beeper number*

Option Use: 2364 *Facsimile number*

Option Use: 0400 *Appointment telephone number*

Option Use: 0426 *Telex number*

Option Use: 0437 *Telemail*

Option Use: 0448 *Voice mail*

Option Use: 0478 *Instant messaging number*

Option Use: 0486 *Media conferencing number*

0151 International Code Number

The international code for the telephone number.

Entity Use: Evaluator

Option Use: 0996 *No option list available*

0279 Telephone Number

The telephone number including the area code, and extension, if applicable.

Entity Use: Evaluator

Option Use: 0996 *No option list available*

0121 Electronic Mail Address Type

The type of electronic mail (e-mail) address listed for an individual or organization.

Entity Use: Evaluator

Option Use: 0507 *Home/personal*

Domain: Staff
Section: Evaluation and Career Development

Category: Quality of Performance

Information pertaining to the degree of effectiveness in which an individual functions relative to goals and objectives that have been mutually determined, and as evaluated by an evaluator. The choice of which criteria and method to use in evaluating various levels is usually at the discretion of the administrator, in accordance with an organization's board policy or state regulations.

Option Use: 0518 Work

Option Use: 9999 Other

0120 Electronic Mail Address

The numbers, letters, and symbols used to identify an electronic mail (e-mail) user within the network to which the individual or organization belongs.

Entity Use: Evaluator

Option Use: 0996 No option list available

Domain: Staff
Section: Evaluation and Career Development

Category: Career Development Alternatives

An appraisal of possible future career options and developmental needs of an individual, as they relate to his or her vocational interests, aspirations, and aptitudes.

0557 Job Classification

A description of the specific group of duties and responsibilities of a position. (Note: A list of options and their codes can be found in appendix H).

Entity Use: Evaluation

Option Use: 0996 *No option list available*

0229 Program Type

The system outlining instructional or non-instructional activities and procedures designed to accomplish a predetermined educational objective or set of objectives or to provide support services to individuals and/or the community. (List: A list of options and their codes can be found in appendix I.)

Entity Use: Evaluation

Option Use: 0996 *No option list available*

0568 Function Type

The purpose of the program activities to which an individual is assigned as related to students. (Note: A list of function types can be found in appendix K).

Entity Use: Evaluation

Option Use: 0996 *No option list available*

0569 Readiness for Assignment of Greater Responsibility

The degree to which an individual's capabilities would permit successful performance in an assignment of greater responsibility if and when such a position becomes available.

Entity Use: Evaluation

Option Use: 2343 *Immediately eligible* *Ready for greater responsibility or assignment of broader scope at the present time.*

Option Use: 2344 *In the future* *Ready for greater responsibility or assignment of broader scope in the future with more training or experience.*

Option Use: 2345 *Not ready* *Not ready for the greater responsibility or assignment of broader scope.*

Option Use: 9999 *Other*

Domain: Staff
Section: Evaluation and Career Development

Category: Career Development Alternatives

An appraisal of possible future career options and developmental needs of an individual, as they relate to his or her vocational interests, aspirations, and aptitudes.

0570 Career Development Needs

A description of the exposure and preparation needed by an individual to be ready for a specified future assignment or position.

Entity Use: Evaluation

Option Use: 1622 *No preparation or additional experience required* No need of further preparation prior to an individual assuming a specified future assignment.

Option Use: 1623 *Job specialization required* Exposure to a job of a specialized nature would provide experience valuable to an individual's career development.

Option Use: 1624 *Task assignment required* Exposure to a temporary task would provide experience valuable to an individual's career development.

Option Use: 1625 *Job rotation required* Assuming different positions and job responsibilities would provide overall experience valuable to an individual's career development.

Option Use: 1626 *Formal preparation/credentials required* Required formalized training or coursework would provide background or exposure valuable to an individual's career development.

Option Use: 9999 *Other*

0571 Preparation Type

A description of the kind of formal training or coursework (e.g., courses, seminars, institutes) recommended for an individual's development.

Entity Use: Evaluation

Option Use: 0996 *No option list available*

0572 Preparation Location

The location where the recommended training takes place (e.g. within an organization, at an outside firm, or at an education institution).

Entity Use: Evaluation

Option Use: 0996 *No option list available*

Domain: Staff
Section: Evaluation and Career Development

Category: Career Development Alternatives

An appraisal of possible future career options and developmental needs of an individual, as they relate to his or her vocational interests, aspirations, and aptitudes.

0573 Preparation Duration

The approximate length of time in days, weeks, months, or years that the recommended training requires.

Entity Use: Evaluation

Option Use: 0996 No option list available

0574 Preparation Funding

The source of funds used to pay for recommended training (e.g., an individual, an employer, or some other organization).

Entity Use: Evaluation

Option Use: 0996 No option list available

Domain: Staff
Section: Evaluation and Career Development

Category: Complaint

Information relating to any complaints filed by another individual(s) against the employee regarding the latter's employment.

0575 Source of Complaint

The origin of any statement or official expression submitted by another individual against the employee about his or her employment.

Entity Use: Evaluation

Option Use: 0996 No option list available

0576 Date of Complaint

The month, day, and year on which a statement or official expression is submitted by another individual against the employee about his or her employment.

Entity Use: Evaluation

Option Use: 0996 No option list available

0577 Nature of Complaint

The nature of any statement or official expression submitted by another individual against the employee about his or her employment.

Entity Use: Evaluation

Option Use: 0996 No option list available

0578 Resolution of Complaint

Any action taken by the employer to resolve the complaint filed by another individual against the employee about his or her employment.

Entity Use: Evaluation

Option Use: 0996 No option list available

Domain: Staff
Section: Separation from Employment

Category: Separation from Employment

Information about the termination of an employment relationship between an individual and his or her employer, detailing the conditions under which an individual and an organization terminate the employment relationship.

0579 Employment Separation Date

The month, day, and year on which an individual ended a period of self-employment or employment with an organization or institution.

Entity Use: Staff Member

Option Use: 0996 No option list available

0580 Employment Separation Type

A designation of the type of separation occurring between an individual and the organization.

Entity Use: Staff Member

Option Use: 2346 *Voluntary separation* A decision made solely by the involved employee (e.g., a resignation)

Option Use: 2347 *Involuntary separation* A decision made solely by the employer (e.g., a layoff or discharge).

Option Use: 2348 *Mutual agreement* A decision arrived at jointly by both the employee and the employer.

Option Use: 9999 *Other*

0434 Employment Separation Reason

The primary reason for the termination of the employment relationship.

Entity Use: Staff Member

Option Use: 1387 *Other employment in education* Separation resulting from an individual leaving an employer to pursue or begin another job within the field of education.

Option Use: 1388 *Other employment outside of education* Separation resulting from an individual leaving an employer to pursue or begin another job outside the field of education.

Option Use: 1389 *Retirement* Separation resulting from an individual leaving an employer in accordance with the provision of a specific program allowing or requiring an individual to leave upon reaching a certain age, a certain number of years of service, or upon sustaining a disability.

Domain: Staff
Section: Separation from Employment

Category: Separation from Employment

Information about the termination of an employment relationship between an individual and his or her employer, detailing the conditions under which an individual and an organization terminate the employment relationship.

- | | | | |
|--------------------|-------------|---|---|
| Option Use: | 1390 | <i>Family/personal relocation</i> | <i>Separation resulting from an individual being precluded from continuing employment because he or she or his or her family has relocated.</i> |
| Option Use: | 1391 | <i>Change of assignment</i> | <i>Separation resulting from the employer's decision and/or employer/employee agreement to relocate the individual to another assignment within the same organization, agency, parish, or system.</i> |
| Option Use: | 1392 | <i>Formal study or research</i> | <i>Separation resulting from an individual leaving an employer to study or undertake research activities.</i> |
| Option Use: | 1393 | <i>Illness/disability</i> | <i>Separation resulting from an individual leaving an employer due to sickness or an incapacitating condition.</i> |
| Option Use: | 1394 | <i>Homemaking/caring for a family member</i> | <i>Separation resulting from an individual's decision to become a homemaker, to spend time rearing his or her children, or to care for his or her parent/guardian.</i> |
| Option Use: | 1395 | <i>Layoff due to budgetary reduction</i> | <i>Separation resulting from a decrease in the monies available to an organization for staffing.</i> |
| Option Use: | 1396 | <i>Layoff due to organizational restructuring</i> | <i>Separation resulting from changes in the administrative, personnel or executive structure of an organization.</i> |
| Option Use: | 1397 | <i>Layoff due to decreased workload</i> | <i>Separation resulting from a reduction in the amount of work to be done.</i> |
| Option Use: | 1398 | <i>Discharge due to unsuitability</i> | <i>Separation resulting from the incompatibility of an individual's work style or skills with the requirements of his or her position.</i> |
| Option Use: | 1399 | <i>Discharge due to misconduct</i> | <i>Separation resulting from serious and/or continuing acts involving misconduct, insubordination, negligence, infraction of laws or regulations.</i> |
| Option Use: | 1400 | <i>Discharge due to continued absence or tardiness</i> | <i>Separation resulting from not being present or being late for work on a frequent basis.</i> |

Domain: Staff
Section: Separation from Employment

Category: Separation from Employment

Information about the termination of an employment relationship between an individual and his or her employer, detailing the conditions under which an individual and an organization terminate the employment relationship.

Option Use:	1401 <i>Discharge due to a falsified application form</i>	<i>Separation resulting from untrue or misleading information provided on the employment application.</i>
Option Use:	1402 <i>Discharge due to credential revoked or suspended</i>	<i>Separation resulting from the withdrawal or temporary cancellation of a document stating that an individual has met specified requirements.</i>
Option Use:	1403 <i>Discharge due to unsatisfactory work performance</i>	<i>Separation resulting from job activities carried out below a standard of quality.</i>
Option Use:	1404 <i>Death</i>	<i>Separation resulting from the death of an individual.</i>
Option Use:	1405 <i>Personal reason</i>	<i>Separation resulting from an individual leaving an agency or system for unspecified personal reasons.</i>
Option Use:	1406 <i>Lay off due to lack of funding</i>	<i>Separation resulting from the position being eliminated due to lack of funds.</i>
Option Use:	1407 <i>Lost credential</i>	<i>Separation resulting from the individual losing the credential required for the position.</i>
Option Use:	1408 <i>Reason unknown</i>	<i>Separation resulting from an individual leaving an agency or system for an unknown reason.</i>
Option Use:	9999 <i>Other</i>	

0581 Severance Pay

The amount of money, based on last salary, length of service and age, which an employee may be paid when separated involuntarily from an agency, such as during a reduction-in-force. In most cases, an employee is ineligible for severance pay if the separation results from misconduct or if he or she is eligible to retire on an immediate annuity

Entity Use: Staff Member

Option Use: 0996 *No option list available*

Domain: Staff
Section: Separation from Employment

Category: Separation from Employment

Information about the termination of an employment relationship between an individual and his or her employer, detailing the conditions under which an individual and an organization terminate the employment relationship.

0582 Reemployment Eligibility

The degree of satisfaction with an individual's past performance as it relates to future consideration of his or her possible rehiring in the organization.

Entity Use: Staff Member

Option Use: 1627 *Eligible for reemployment* The organization should have no reservations about reemploying the individual in a position for which he or she is qualified.

Option Use: 1628 *Not eligible for reemployment* The organization should not rehire the individual.

Option Use: 1629 *Eligible on a conditional basis* The organization should rehire the individual provided specified conditions are met.

0583 Reason Not Eligible for Reemployment

A description of the rationale for determining that an individual is not eligible for reemployment by the organization.

Entity Use: Staff Member

Option Use: 0996 *No option list available*

Appendix A

REVISIONS TO THE STANDARDS FOR THE CLASSIFICATION OF FEDERAL DATA ON RACE AND ETHNICITY¹

The information provided below describes the reasoning for the change in the Race and Ethnicity Data Elements between the 1995 and 2001 Editions of the Staff Data Handbook. The Office of Management and Budget (OMB) adopted, in 1997, new standards for classifying race and ethnicity and provided guidelines in 2000. Tabulation guidelines may allow some of the 63 possible combinations of race and ethnicity to be collapsed into broader categories. The Department of Education intends to allow education organizations three years to implement the guidelines for aggregating and reporting data, once these are established. Data for individuals, however, will be reported by the Department following the schedule set by OMB. However, the USED has not endorsed a set of guidelines for tabulating these data in aggregated reports.

Pending final adoption of tabulation standards, many Departmental Programs have not yet adopted the new standards, but continue to use the older standards set in Directive 15. A description of both is provided here for easy reference.

Directive 15: Presented in the 1995 Edition of the Staff Data Handbook

The *Standards for the Classification of Federal Data on Race and Ethnicity* (Statistical Policy Directive No. 15) was issued by the Office of Management and Budget (OMB) in 1977. They were designed to provide standard classification for record keeping, collection, and presentation of data on race and ethnicity in Federal program administrative reporting and statistical activities. As such, these are standards to which all federal agencies and programs must adhere.

Directive 15 required a minimum of five acceptable racial and ethnic categories be included in all federal data collection instruments. The categories and their definitions are as follow:

- **American Indian or Alaskan Native:** A person having origins in any of the original peoples of North America, and who maintains cultural identification through tribal affiliation or community recognition.
- **Asian or Pacific Islander:** A person having origins in any of the original peoples of the Far East, Southeast Asia, the Indian subcontinent, or the Pacific Islands. This area includes, for example, China, India, Japan, Korea, the Philippine Islands, and Samoa.
- **Black:** A person having origins in any of the black racial groups of Africa.
- **Hispanic:** A person of Mexican, Puerto Rican, Cuban, Central or South American or other Spanish culture or origin, regardless of race.
- **White:** A person having origins in any of the original peoples of Europe, North Africa, or the Middle East.

¹ The *Recommendations from the Interagency Committee for the Review of the Racial and Ethnic Standards* is available from the OMB at the federal register web site at http://www.whitehouse.gov/omb/fedreg/directive_15.html. The *Revisions to the Standards for the Classification of Federal Data on Race and Ethnicity* are also available from the OMB web site at <http://www.whitehouse.gov/omb/fedreg/ombdir15.html>. The *Draft Provisional Guidance on the Implementation of the 1997 Standards for the Collection of Federal Data on Race and Ethnicity* is available from the OMB web site at <http://www.whitehouse.gov/omb/inforeg/race.pdf>.

1997 Standards for the Collection of Federal Data on Race and Ethnicity: Presented in the 2001 Edition of the Staff Data Handbook

In 1994, in response to the need to reflect the increasing diversity of the population of the United States, OMB began a comprehensive review of the current categories in collaboration with the Interagency Committee for the Review of the Racial and Ethnic Standards. In 1997, OMB accepted the recommendations of the Interagency Committee. The revised standards have five minimum categories for data on race and two categories for data on ethnicity (“Hispanic or Latino” and “Not Hispanic or Latino”). The new categories and their definitions are as follow:

Racial Categories

- **American Indian or Alaska Native:** A person having origins in any of the original peoples of North and South America (including Central America), and who maintains tribal affiliation or community attachment.
- **Asian:** A person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian subcontinent including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam.
- **Black or African American:** A person having origins in any of the black racial groups of Africa. Terms such as “Haitian” or “Negro” can be used in addition to “Black or African American.”
- **Native Hawaiian or Other Pacific Islander:** A person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands.
- **White:** A person having origins in any of the original peoples of Europe, the Middle East, or North Africa.

Ethnic Categories (“Hispanic or Latino” and “Not Hispanic or Latino”)

- **Hispanic or Latino:** A person of Cuban, Mexican, Puerto Rican, Cuban, South or Central American, or other Spanish culture or origin, regardless of race. The term, “Spanish origin,” can be used in addition to “Hispanic or Latino.”

Under the 1997 standards, individuals may select any and all racial and ethnic categories to characterize themselves. There are 63 possible combinations of race/ethnicity.

For further information, please contact Suzann Evinger, Statistical Policy Office, Office of Information and Regulatory Affairs, Office of Management and Budget, NEOB, Room 10201, 725 17th Street, N.W., Washington, D.C. 20503. Telephone: 202-395-3093.

Appendix B

LIST OF U.S. STATES, OUTLYING AREAS, MILITARY POSTAL DESIGNATIONS, AND CODES¹

AL	Alabama	MA	Massachusetts	TX	Texas
AK	Alaska	MI	Michigan	UT	Utah
AS	American Samoa	MN	Minnesota	VT	Vermont
AZ	Arizona	MS	Mississippi	VI	Virgin Islands
AR	Arkansas	MO	Missouri	VA	Virginia
CA	California	MT	Montana	WA	Washington
CO	Colorado	NE	Nebraska	WV	West Virginia
CT	Connecticut	NV	Nevada	WI	Wisconsin
DE	Delaware	NH	New Hampshire	WY	Wyoming
DC	District of Columbia	NJ	New Jersey	AE	Armed Forces Africa
FM	Federated States of Micronesia	NM	New Mexico	AA	Armed Forces Americas
FL	Florida	NY	New York	AE	Armed Forces Canada
GA	Georgia	NC	North Carolina	AE	Armed Forces Europe
GU	Guam	ND	North Dakota	AE	Armed Forces Middle East
HI	Hawaii	MP	Northern Mariana Islands	AP	Armed Forces Pacific
ID	Idaho	OH	Ohio		
IL	Illinois	OK	Oklahoma		
IN	Indiana	OR	Oregon		
IA	Iowa	PW	Palau		
KS	Kansas	PA	Pennsylvania		
KY	Kentucky	PR	Puerto Rico		
LA	Louisiana	RI	Rhode Island		
ME	Maine	SC	South Carolina		
MH	Marshall Islands	SD	South Dakota		
MD	Maryland	TN	Tennessee		

¹ These codes are derived from the *Official USPS Abbreviations*, U.S. Postal Service, 1999. Washington, D.C.
http://www.usps.gov/ncsc/lookups/usps_abbreviations.htm

Appendix C

LIST OF COUNTRIES AND CODES¹

*Denotes former countries.

0010	Afghanistan	0390	Canada
0020	Albania	0400	Cape Verde
0030	Algeria	0410	Cayman Islands
0040	American Samoa	0420	Central African Republic
0050	Andorra	0430	Chad
0060	Angola	0440	Chile
0070	Anguilla	0450	China
0080	Antarctica	0460	Christmas Island
0090	Antigua and Barbuda	0470	Cocos (Keeling) Islands
0100	Argentina	0480	Colombia
0110	Armenia	0490	Comoros
0120	Aruba	0500	Congo
0130	Australia	0510	Congo, The Democratic Republic of the
0140	Austria	0520	Cook Islands
0150	Azerbaijan	0530	Costa Rica
0160	Bahamas	0540	Cote D'Ivoire (Ivory Coast)
0170	Bahrain	0550	Croatia
0180	Bangladesh	0560	Cuba
0190	Barbados	0570	Cyprus
0200	Belarus	0580	Czech Republic
0210	Belgium	0590	Czechoslovakia*
0220	Belize	0600	Democratic Yemen
0230	Benin	0610	Denmark
0240	Bermuda	0620	Djibouti
0250	Bhutan	0630	Dominica
0260	Bolivia	0640	Dominican Republic
0270	Bosnia and Herzegovina	0650	East Timor
0280	Botswana	0660	Ecuador
0290	Bouvet Island	0670	Egypt
0300	Brazil	0680	El Salvador
0310	British Indian Ocean Territory	0690	Equatorial Guinea
0320	Brunei Darussalam	0700	Eritrea
0330	Bulgaria	0710	Estonia
0340	Burkina Faso	0720	Ethiopia
0350	Burundi	0730	Falkland Islands (Malvinas)
0360	Byelorussian SSR*	0740	Faroe Islands
0370	Cambodia	0750	Fiji
0380	Cameroon	0760	Finland

¹The primary source for this list is information from ISO 3166-1 (*Codes for the representation of names of countries and their subdivisions – Part 1: Country codes*), which is maintained and updated by the Deutsches Institut für Normung e.V. (DIN). <http://www.din.de/gremien/nas/nabd/iso3166ma/codlstp1.html> For the ISO letter codes corresponding to these countries, please refer to the above web site or through the American National Standards Institute (ANSI), located at 11 West 42nd Street, New York, New York 10036. ANSI can be reached at Tel.: 212-642-4900, Fax: 212-398-0023, or through the ANSI web site <http://www.ansi.org>. This list is updated whenever the ISO 3166 Maintenance Agency effects a change to the official code list in ISO 3166-1. This list is complete and up-to-date as of October 1, 1999. ISO 3166-2 (Part 2: Country subdivision code, published in 1998) and ISO 3166-3 (Part 3: Code for formerly used names of countries, published in 1999) can also be purchased from Global Engineering Documents, located at 15 Inverness Way East, Englewood, CO 80112. <http://global.ih.com>

0770	France	1330	Madagascar
0780	France, Metropolitan*	1340	Malawi
0790	French Guiana	1350	Malaysia
0800	French Polynesia	1360	Maldives
0810	French Southern Territories	1370	Mali
0820	Gabon	1380	Malta
0830	Gambia	1390	Marshall Islands
0840	Georgia	1400	Martinique
0850	German Democratic Republic*	1410	Mauritania
0860	Germany	1420	Mauritius
0870	Ghana	1430	Mayotte
0880	Gibraltar	1440	Mexico
0890	Greece	1450	Indonesia, Federated States of
0900	Greenland	1460	Moldova, Republic of
0910	Grenada	1470	Monaco
0920	Guadeloupe	1480	Mongolia
0930	Guam	1490	Montserrat
0940	Guatemala	1500	Morocco
0950	Guinea	1510	Mozambique
0960	Guinea-Bissau	1520	Myanmar (Burma)
0970	Guyana	1530	Namibia
0980	Haiti	1540	Nauru
0990	Heard Island and McDonald Islands	1550	Nepal
1000	Holy See (Vatican City State)	1560	Netherlands
1010	Honduras	1570	Netherlands Antilles
1020	Hong Kong	1580	New Caledonia
1030	Hungary	1590	New Zealand
1040	Iceland	1600	Nicaragua
1050	India	1610	Niger
1060	Indonesia	1620	Nigeria
1070	Iran, Islamic Republic of	1630	Niue
1080	Iraq	1640	Norfolk Island
1090	Ireland	1650	Northern Mariana Islands
1100	Israel	1660	Norway
1110	Italy	1670	Oman
1120	Jamaica	1680	Pakistan
1130	Japan	1690	Palau
1140	Jordan	1700	Palestinian Territory, Occupied
1150	Kazakastan	1710	Panama
1160	Kenya	1720	Papua New Guinea
1170	Kiribati	1730	Paraguay
1180	Korea, Democratic People's Republic of	1740	Peru
1190	Korea, Republic of	1750	Philippines
1200	Kuwait	1760	Pitcairn
1210	Kyrgyzstan	1770	Poland
1220	Lao People's Democratic Republic	1780	Portugal
1230	Latvia	1790	Puerto Rico
1240	Lebanon	1800	Qatar
1250	Lesotho	1810	Reunion
1260	Liberia	1820	Romania
1270	Libyan Arab Jamahiriya	1830	Russian Federation
1280	Liechtenstein	1840	Rwanda
1290	Lithuania	1850	Saint Helena
1300	Luxembourg	1860	Saint Kitts and Nevis
1310	Macau	1870	Saint Lucia
1320	Macedonia, Former Yugoslav Republic of	1880	Saint Pierre and Miquelon

1890	Saint Vincent and the Grenadines	2140	Tajikistan
1900	Samoa	2150	Tanzania, United Republic of
1910	San Marino	2160	Thailand
1920	Sao Tome and Principe	2170	Togo
1930	Saudi Arabia	2180	Tokelau
1940	Senegal	2190	Tonga
1950	Seychelles	2200	Trinidad and Tobago
1960	Sierra Leone	2210	Tunisia
1970	Singapore	2220	Turkey
1980	Slovakia	2230	Turkmenistan
1990	Slovenia	2240	Turks and Caicos Islands
2000	Solomon Islands	2250	Tuvalu
2010	Somalia	2260	Uganda
2020	South Africa	2270	Ukraine
2030	South Georgia and the South Sandwich Islands	2280	Union of Soviet Socialist Republics
2040	Spain	2290	United Arab Emirates
2050	Sri Lanka	2300	United Kingdom (Great Britain)
2060	Sudan	2310	United States
2070	Suriname	2320	United States Minor Outlying Islands
2080	Svalbard and Jan Mayen	2330	Uruguay
2090	Swaziland	2340	Uzbekistan
2100	Sweden	2350	Vanuatu
2110	Switzerland	1000	Vatican City State, see Holy See
2120	Syrian Arab Republic	2360	Venezuela
2130	Taiwan, Province of China	2370	Vietnam
		2380	Virgin Islands, British
		2390	Virgin Islands, U.S.
		2400	Wallis and Futuna
		2410	Western Sahara
		2420	Yemen
		2430	Yugoslavia
		0510	Zaire, see Congo, The Democratic Republic of the
		2440	Zambia
		2450	Zimbabwe

Appendix D

LIST OF LANGUAGES AND CODES¹

0010	Abkhazian	0380	Deccan
0020	Afar	0390	Dutch
0030	Afrikaans	0400	English
0040	Akan	0410	Esperanto
0050	Albanian	0420	Estonian
0060	Amahric	0430	Farsi
0070	American Sign Language	0440	Fiji
0080	Arabic	0450	Finnish
0090	Armenian	0460	French
0100	Assamese	0470	Frisian
0110	Awadhi	0480	Fulfulde, Nigerian
0120	Azerbaijani	0490	Galican
0130	Bashkir	0500	Georgian
0140	Basque	0510	German
0150	Belarusan	0520	Greek
0160	Bengali	0530	Greenlandic
0170	Bhojpuri	0540	Guamanian
0180	Bihari	0550	Guarani
0190	Bislama	0560	Guatemalan
0200	Bulgarian	0570	Gujarati
0210	Burmese	0580	Haitian, Creole French
0220	Breton	0590	Haryanvi
0230	Cambodian (Khmer)	0600	Hausa
0240	Carolinian	0610	Hebrew
0250	Catalan	0620	Hiligaynon
0260	Cebuano	0630	Hindi
0270	Chhattisgarhi	0640	Hmong
0280	Chamorro	0650	Hungarian
0290	Chinese, Hakka	0660	Icelandic
0300	Chinese, Mandarin	0670	Igbo
0310	Chinese, Min Nan (Fukienese or Fujianese)	0680	Ilocano
0320	Chinese, Yue (Cantonese)	0690	Indian
0330	Chittagonian	0700	Indonesian
0340	Chuukese/trukese	0710	Island Carib
0350	Creole	0720	Italian
0360	Czech	0730	Japanese
0370	Danish	0740	Javanese
		0750	Kannada

¹ The primary sources for the list are information from the *Code for the representation of names of languages (ISO 639)*, published by the [International Organization for Standardization \(ISO\)](http://www.iso.org), and the *Ethnologue: Languages of the World*, Thirteenth Edition, edited by Barbara Grimes and published in 1996 by the Summer Institute of Linguistics, 7500 W. Camp Wisdom Road, Dallas, TX 75236-5699. <http://www.sil.org/ethnologue> The ISO list is also available as data element 819 in Part 8 (Appendix B) of *the Guide to the Implementation of Electronic Transcripts and Student Records*. To obtain the ISO codes for the languages, the American National Standards Institute (ANSI), located at 11 West 42nd Street, New York, New York 10036, can be reached at Tel.: 212-642-4900, Fax: 212-398-0023, or through the ANSI web site <http://www.ansi.org>. The document can also be ordered from Global Engineering Documents, located at 15 Inverness Way East, Englewood, CO 80112. <http://global.ihs.com> To obtain the Ethnologue codes, please refer to the above SIL web site.

0760	Kashmiri	1200	Russian
0770	Kazakh	1210	Rwanda
0780	Kinyarwanda	1220	Samoan
0790	Kirundi	1230	Sangho
0800	Korean	1240	Sanskrit
0810	Kosraen	1250	Saraiki
0820	Kurdish	1260	Serbian
0830	Kurmanji	1270	Serbo-Croatian
0840	Kyrgyz; Kirghiz	1280	Sesotho
0850	Latin	1290	Setswana
0860	Lingala	1300	Shona
0870	Laothian	1310	Sindhi
0880	Latvian	1320	Singhalese
0890	Lithuanian	1330	Sinhala
0900	Lombard	1340	Siswati
0910	Madura	1350	Slovak
0920	Magahi	1360	Slovenian
0930	Maithili	1370	Somali
0940	Malagasy	1380	Spanish
0950	Malay	1390	Sunda
0960	Malayalam	1400	Swahili
0970	Maltese	1410	Swedish
0980	Marathi	1420	Tagalog
0990	Marshallese	1430	Tamil
1000	Marwari	1440	Tatar
1010	Myanmasa; Burmese	1450	Telugu
1020	Napoletano-Calabrese	1460	Thai
1030	Nauru	1470	Tonga
1040	Nepali	1480	Tsonga
1050	Norwegian	1490	Turkish
1060	Occitan	1500	Turkmen
1070	Oriya	1510	Twi
1080	Oromo, West-Central	1520	Ukrainian
1090	Palau	1530	Urdu
1100	Panjabi, Eastern	1540	Uyghur
1110	Panjabi, Western	1550	Uzbek
1120	Pashto, Northern	1560	Vietnamese
1130	Pashto, Southern	1570	Volapuk
1140	Pohnpeians	1580	Yapese
1150	Polish	1590	Yoruba
1160	Portuguese	1600	Xhosa
1170	Quechua	1610	Zhuan, Northern
1180	Raeto-Romance	1620	Zulu
1190	Romanian		

The following are North American/Latin American Indian languages:

1630	Abnaki	2190	Fox
1640	Achimawi	2200	French Cree
1650	Ahtena	2210	Guarani
1660	Alabama	2220	Guaymi
1670	Aleut	2230	Haida
1680	Algonquin	2240	Han
1690	Apache	2250	Havasupai
1700	Arapaho	2260	Hichita
1710	Araucanian	2270	Hidatsa
1720	Arikara	2280	Hopi
1730	Athapascan	2290	Hupa
1740	Atsina	2300	Ingalit
1750	Atsugewi	2310	Inupik
1760	Aucanian	2320	Iroquois
1770	Aymara	2330	Jicarilla
1780	Aztec	2340	Kalispel
1790	Blackfoot	2350	Kansa
1800	Caddo	2360	Karok
1810	Cahuilla	2370	Kawaiisu
1820	Cakchiquel, Central	2380	Keres, Eastern
1830	Cakchiquel, Eastern	2390	Keres, Western
1840	Cakchiquel, Mam	2400	Kickapoo
1850	Cakchiquel, Northern	2410	Kiowa
1860	Cakchiquel, Santa Maria de Jesus	2420	Kiowa-Apache
1870	Cakchiquel, Santo Domingo	2430	Klamath
1880	Cakchiquel, Southern	2440	Koasati
1890	Cakchiquel, Southwestern	2450	Koyukon
1900	Cakchiquel, Western	2460	Kuchin
1910	Cayuga	2470	Kutenai
1920	Chasta Costa	2480	Kwakiutl
1930	Chemeheuvi (dialogue of Ute)	2490	Lower Chehalis
1940	Cherokee	2500	Luiseno
1950	Chetemacha	2510	Maidu, Northeast
1960	Cheyenne	2520	Maidu, Northwest
1970	Chinook Jargon	2530	Maidu, Valley
1980	Chiricahua	2540	Makah
1990	Chiwere	2550	Mam
2000	Choctaw	2560	Mandan
2010	Chumash	2570	Maya
2020	Clallam	2580	Menomini
2030	Cocomaricopa	2590	Miami
2040	Coeur d'Alene	2600	Micmac
2050	Columbia	2610	Mikasuki
2060	Comanche	2620	Miwok, Southern Sierra
2070	Cowlitz	2630	Miwok, Central Sierra
2080	Cree	2640	Miwok, Coast
2090	Crow	2650	Miwok, Lake
2100	Cuna	2660	Miwok, Northern Sierra
2110	Cupeno	2670	Miwok, Plains
2120	Dakota	2680	Mixteco, San Juan Mixtepec
2130	Delaware	2690	Mohawk
2140	Delta River Yuman	2700	Mono
2150	Diegueno	2710	Mountain Maidu
2160	Eskimo	2720	Muskogee
2170	Eyak	2730	Navaho
2180	Foothill North Yokuts	2740	Nez Perce

2750	Nomlaki	3300	Quechua, Lambayeque
2760	Nootka	3310	Quechua, North Bolivian
2770	Nootsack	3320	Quechua, North Junin
2780	Northern Paiute	3330	Quechua, North Lima Cajatambo
2790	Ojibwa, Eastern	3340	Quechua, Northwest Jujuy
2800	Ojibwa, Northern	3350	Quechua, Pacaroas
2810	Ojibwa, Western	3360	Quechua, Pasco, Santa Ana De Tusi
2820	Okanagan	3370	Quechua, Pasco-Yanahuanca
2830	Omaha	3380	Quechua, Pastaza, Southern
2840	Oneida	3390	Quechua, Puno
2850	Onondaga	3400	Quechua, San Martin
2860	Osage	3410	Quechua, San Rafael-Huariaca
2870	Other Athapascan-Eyak	3420	Quechua, South Bolivian
2880	Ottawa	3430	Quechua, Yauyos
2900	Pacific Gulf Yupik	3440	Quekchi
2910	Panamint (dialect of Shoshone)	3450	Quiche, Central
2920	Passamaquoddy	3460	Quiche, Cunen
2930	Patwin	3470	Quiche, Eastern
2940	Pawnee	3480	Quiche, Joyabaj
2950	Penobscot	3490	Quiche, San Andres
2960	Picuris	3500	Quiche, West Central
2970	Pima	3510	Quinault
2980	Pomo (alt. for POL)	3520	Sahaptian
2990	Pomo, Central	3530	Saint Lawrence Island Yupik
3000	Pomo, Eastern	3540	Salish, Southern Puget Sound
3010	Pomo, Northeastern	3550	Salish, Straits
3020	Pomo, Northern	3560	San Carlos
3030	Pomo, Southeastern	3570	Sandia
3040	Pomo, Southern	3580	Santiam
3050	Ponca (dialect of Omaha)	3590	Seneca
3060	Potawatomi	3600	Serrano
3070	Quapaw	3610	Shastan
3080	Quechua, Ancash, Chiquian	3620	Shawnee
3090	Quechua, Ancash, Conchucos, Northern	3630	Shoshone
3100	Quechua, Ancash, Conchucos, Southern	3640	Siuslaw
3110	Quechua, Ancash, Corongo	3650	Southern Maidu
3120	Quechua, Ancash, Huaylas	3660	Southern Paiute
3130	Quechua, Ancash, Sihuas	3670	Spokane
3140	Quechua, Apurimac	3680	Tachi
3150	Quechua, Ayacucho	3690	Tanacross
3160	Quechua, Boliviano	3700	Tanaina
3170	Quechua, Cajamarca	3710	Tanana
3180	Quechua, Chachapoyas	3720	Tarahumara Baja
3190	Quechua, Chilean	3730	Central
3200	Quechua, Classical	3740	Northern
3210	Quechua, Cotahuasi	3750	Southeastern
3220	Quechua, Cuzco	3760	Southwestern
3230	Quechua, Huanca, Huaylla	3770	Tarascan
3240	Quechua, Huanca, Jauja	3780	Tewa
3250	Quechua, Huanuco, Huaylla	3790	Tillamook
3260	Quechua, Huanuco, Huamalies-Northern Dos De Mayo	3800	Tiwa, Northern
3270	Quechua, Huanuco, Maranon	3810	Tiwa, Southern
3280	Quechua, Huanuco, Pano	3820	Tlingit
3290	Quechua, Huanuco, Southern Dos De Mayo-Margos Chaulan	3830	Tonkawa
		3840	Towa
		3850	Tsimshian

3860	Tubatulabal	4080	Yuki
3870	Tupi	4090	Yuma
3880	Tuscarora	4100	Yupik, Central
3890	Twana	4110	Yupik, Central Siberian
3900	Upland Yuman	4120	Yupik, Pacific Gulf
3910	Upper Chehalis	4130	Yurok
3920	Upper Chinook	4140	Zapoteco, Yalalag
3930	Upper Kuskokwim	4150	Zapoteco, Yatzachi
3940	Upper Tanana	4160	Zuni
3950	Upriver Yuman		
3960	Ute		
3970	Walapai		
3980	Wappo		
3990	Washo		
4000	Wichita		
4010	Winnebago		
4020	Wintun		
4030	Wiyot		
4040	Wyandot		
4050	Yaqui		
4060	Yavapai		
4070	Yuchi		
9999	Other languages		

Appendix E

LIST OF OCCUPATIONAL GROUPS AND CODES¹

11-0000 Management Occupations

11-1000 Top Executives

- 11-1010 Chief Executives
- 11-1020 General and Operations Managers
- 11-1030 Legislators

11-2000 Advertising, Marketing, Promotions, Public Relations, and Sales Managers

- 11-2010 Advertising and Promotions Managers
- 11-2020 Marketing and Sales Managers
- 11-2030 Public Relations Managers

11-3000 Operations Specialties Managers

- 11-3010 Administrative Services Managers
- 11-3020 Computer and Information Systems Managers
- 11-3030 Financial Managers
- 11-3040 Human Resources Managers
- 11-3050 Industrial Production Managers
- 11-3060 Purchasing Managers
- 11-3070 Transportation, Storage, and Distribution Managers

11-9000 Other Management Occupations

- 11-9010 Agricultural Managers
- 11-9020 Construction Managers
- 11-9030 Education Administrators
- 11-9040 Engineering Managers
- 11-9050 Food Service Managers
- 11-9060 Funeral Directors
- 11-9070 Gaming Managers
- 11-9080 Lodging Managers
- 11-9110 Medical and Health Services Managers
- 11-9120 Natural Sciences Managers
- 11-9130 Postmasters and Mail Superintendents
- 11-9140 Property, Real Estate, and Community Association Managers
- 11-9150 Social and Community Service Managers
- 11-9190 Miscellaneous Managers

13-0000 Business and Financial Operations Occupations

13-1000 Business Operations Specialists

- 13-1010 Agents and Business Managers of Artists, Performers, and Athletes
- 13-1020 Buyers and Purchasing Agents
- 13-1030 Claims Adjusters, Appraisers, Examiners, and Investigators
- 13-1040 Compliance Officers, Except Agriculture, Construction, Health and Safety, and Transportation

¹ This list is entirely derived from the *Standard Occupational Classification*, published by the Bureau of Labor Statistics. http://stats.bls.gov/soc/soc_home.htm. It was last updated in October 1999.

13-1050 Cost Estimators
13-1060 Emergency Management Specialists
13-1070 Human Resources, Training, and Labor Relations Specialists
13-1080 Logisticians
13-1110 Management Analysts
13-1120 Meeting and Convention Planners
13-1190 Miscellaneous Business Operations Specialists

13-2000

Financial Specialists

13-2010 Accountants and Auditors
13-2020 Appraisers and Assessors of Real Estate
13-2030 Budget Analysts
13-2040 Credit Analysts
13-2050 Financial Analysts and Advisors
13-2060 Financial Examiners
13-2070 Loan Counselors and Officers
13-2080 Tax Examiners, Collectors, Preparers, and Revenue Agents
13-2090 Miscellaneous Financial Specialists

15-0000

Computer and Mathematical Occupations

15-1000

Computer Specialists

15-1010 Computer and Information Scientists, Research
15-1020 Computer Programmers
15-1030 Computer Software Engineers
15-1040 Computer Support Specialists
15-1050 Computer Systems Analysts
15-1060 Database Administrators
15-1070 Network and Computer Systems Administrators
15-1080 Network Systems and Data Communications Analysts
15-1090 Miscellaneous Computer Specialists

15-2000

Mathematical Scientists

15-2010 Actuaries
15-2020 Mathematicians
15-2030 Operations Research Analysts
15-2040 Statisticians
15-2090 Miscellaneous Mathematical Scientists

15-3000

Mathematical Technicians

15-3010 Mathematical Technicians

17-0000

Architecture and Engineering Occupations

17-1000

Architects, Surveyors, and Cartographers

17-1010 Architects, Except Naval
17-1020 Surveyors, Cartographers, and Photogrammetrists

17-2000

Engineers

17-2010 Aerospace Engineers
17-2020 Agricultural Engineers
17-2030 Biomedical Engineers
17-2040 Chemical Engineers
17-2050 Civil Engineers
17-2060 Computer Hardware Engineers
17-2070 Electrical and Electronics Engineers

17-2080 Environmental Engineers
17-2110 Industrial Engineers, Including Health and Safety
17-2120 Marine Engineers and Naval Architects
17-2130 Materials Engineers
17-2140 Mechanical Engineers
17-2150 Mining and Geological Engineers, Including Mining Safety Engineers
17-2160 Nuclear Engineers
17-2170 Petroleum Engineers
17-2190 Miscellaneous Engineers

17-3000 Drafters, Engineering, and Mapping Technicians

17-3010 Drafters
17-3020 Engineering Technicians, Except Drafters
17-3030 Surveying and Mapping Technicians

19-0000 Life, Physical, and Social Science Occupations

19-1000 Life Scientists

19-1010 Agricultural and Food Scientists
19-1020 Biological Scientists
19-1030 Conservation Scientists and Foresters
19-1040 Medical Scientists
19-1090 Miscellaneous Life Scientists
19-2000 Physical Scientists
19-2010 Astronomers and Physicists
19-2020 Atmospheric and Space Scientists
19-2030 Chemists and Materials Scientists
19-2040 Environmental Scientists and Geoscientists
19-2090 Miscellaneous Physical Scientists

19-3000 Social Scientists and Related Workers

19-3010 Economists
19-3020 Market and Survey Researchers
19-3030 Psychologists
19-3040 Sociologists
19-3050 Urban and Regional Planners
19-3090 Miscellaneous Social Scientists and Related Workers

19-4000 Life, Physical, and Social Science Technicians

19-4010 Agricultural and Food Science Technicians
19-4020 Biological Technicians
19-4030 Chemical Technicians
19-4040 Geological and Petroleum Technicians
19-4050 Nuclear Technicians
19-4060 Social Science Research Assistants
19-4090 Miscellaneous Life, Physical, and Social Science Technicians

21-0000 Community and Social Services Occupations

21-1000 Counselors, Social Workers, and Other Community and Social Service Specialists

21-1010 Counselors
21-1020 Social Workers
21-1090 Miscellaneous Community and Social Service Specialists

21-2000 Religious Workers

21-2010 Clergy

21-2020 Directors, Religious Activities and Education
21-2090 Miscellaneous Religious Workers

23-0000 Legal Occupations

23-1000 Lawyers, Judges, and Related Workers
23-1010 Lawyers
23-1020 Judges, Magistrates, and Other Judicial Workers

23-2000 Legal Support Workers
23-2010 Paralegals and Legal Assistants
23-2090 Miscellaneous Legal Support Workers

25-0000 Education, Training, and Library Occupations

25-1000 Postsecondary Teachers
25-1010 Business Teachers, Postsecondary
25-1020 Math and Computer Teachers, Postsecondary
25-1030 Engineering and Architecture Teachers, Postsecondary
25-1040 Life Sciences Teachers, Postsecondary
25-1050 Physical Sciences Teachers, Postsecondary
25-1060 Social Sciences Teachers, Postsecondary
25-1070 Health Teachers, Postsecondary
25-1080 Education and Library Science Teachers, Postsecondary
25-1110 Law, Criminal Justice, and Social Work Teachers, Postsecondary
25-1120 Arts, Communications, and Humanities Teachers, Postsecondary
25-1190 Miscellaneous Postsecondary Teachers

25-2000 Primary, Secondary, and Special Education School Teachers
25-2010 Preschool and Kindergarten Teachers
25-2020 Elementary and Middle School Teachers
25-2030 Secondary School Teachers
25-2040 Special Education Teachers

25-3000 Other Teachers and Instructors
25-3010 Adult Literacy, Remedial Education, and GED Teachers and Instructors
25-3020 Self-Enrichment Education Teachers
25-3090 Miscellaneous Teachers and Instructors

25-4000 Librarians, Curators, and Archivists
25-4010 Archivists, Curators, and Museum Technicians
25-4020 Librarians
25-4030 Library Technicians

25-9000 Other Education, Training, and Library Occupations
25-9010 Audio-Visual Collections Specialists
25-9020 Farm and Home Management Advisors
25-9030 Instructional Coordinators
25-9040 Teacher Assistants
25-9090 Miscellaneous Education, Training, and Library Workers

27-0000 Arts, Design, Entertainment, Sports, and Media Occupations

27-1000 Art and Design Workers
27-1010 Artists and Related Workers

- 27-1020 Designers
- 27-2000 Entertainers and Performers, Sports and Related Workers
 27-2010 Actors, Producers, and Directors
 27-2020 Athletes, Coaches, Umpires, and Related Workers
 27-2030 Dancers and Choreographers
 27-2040 Musicians, Singers, and Related Workers
 27-2090 Miscellaneous Entertainers and Performers, Sports and Related Workers
- 27-3000 Media and Communication Workers
 27-3010 Announcers
 27-3020 News Analysts, Reporters and Correspondents
 27-3030 Public Relations Specialists
 27-3040 Writers and Editors
 27-3090 Miscellaneous Media and Communication Workers
- 27-4000 Media and Communication Equipment Workers
 27-4010 Broadcast and Sound Engineering Technicians and Radio Operators
 27-4020 Photographers
 27-4030 Television, Video, and Motion Picture Camera Operators and Editors
 27-4090 Miscellaneous Media and Communication Equipment Workers
- 29-0000 Healthcare Practitioners and Technical Occupations**
- 29-1000 Health Diagnosing and Treating Practitioners
 29-1010 Chiropractors
 29-1020 Dentists
 29-1030 Dietitians and Nutritionists
 29-1040 Optometrists
 29-1050 Pharmacists
 29-1060 Physicians and Surgeons
 29-1070 Physician Assistants
 29-1080 Podiatrists
 29-1110 Registered Nurses
 29-1120 Therapists
 29-1130 Veterinarians
 29-1190 Miscellaneous Health Diagnosing and Treating Practitioners
- 29-2000 Health Technologists and Technicians
 29-2010 Clinical Laboratory Technologists and Technicians
 29-2020 Dental Hygienists
 29-2030 Diagnostic Related Technologists and Technicians
 29-2040 Emergency Medical Technicians and Paramedics
 29-2050 Health Diagnosing and Treating Practitioner Support Technicians
 29-2060 Licensed Practical and Licensed Vocational Nurses
 29-2070 Medical Records and Health Information Technicians
 29-2080 Opticians, Dispensing
 29-2090 Miscellaneous Health Technologists and Technicians
- 29-9000 Other Healthcare Practitioners and Technical Occupations
 29-9010 Occupational Health and Safety Specialists and Technicians
 29-9090 Miscellaneous Health Practitioners and Technical Workers
- 31-0000 Healthcare Support Occupations**
- 31-1000 Nursing, Psychiatric, and Home Health Aides

- 31-1010 Nursing, Psychiatric, and Home Health Aides
- 31-2000 Occupational and Physical Therapist Assistants and Aides
 31-2010 Occupational Therapist Assistants and Aides
 31-2020 Physical Therapist Assistants and Aides
- 31-9000 Other Healthcare Support Occupations
 31-9010 Massage Therapists
 31-9090 Miscellaneous Healthcare Support Occupations
- 33-0000 Protective Service Occupations**
- 33-1000 First-Line Supervisors/Managers, Protective Service Workers
 33-1010 First-Line Supervisors/Managers, Law Enforcement Workers
 33-1020 First-Line Supervisors/Managers, Fire Fighting and Prevention Workers
 33-1090 Miscellaneous First-Line Supervisors/Managers, Protective Service Workers
- 33-2000 Fire Fighting and Prevention Workers
 33-2010 Fire Fighters
 33-2020 Fire Inspectors
- 33-3000 Law Enforcement Workers
 33-3010 Bailiffs, Correctional Officers, and Jailers
 33-3020 Detectives and Criminal Investigators
 33-3030 Fish and Game Wardens
 33-3040 Parking Enforcement Workers
 33-3050 Police Officers
- 33-9000 Other Protective Service Workers
 33-9010 Animal Control Workers
 33-9020 Private Detectives and Investigators
 33-9030 Security Guards and Gaming Surveillance Officers
 33-9090 Miscellaneous Protective Service Workers
- 35-0000 Food Preparation and Serving Related Occupations**
- 35-1000 Supervisors, Food Preparation and Serving Workers
 35-1010 First-Line Supervisors/Managers, Food Preparation and Serving Workers
- 35-2000 Cooks and Food Preparation Workers
 35-2010 Cooks
 35-2020 Food Preparation Workers
- 35-3000 Food and Beverage Serving Workers
 35-3010 Bartenders
 35-3020 Fast Food and Counter Workers
 35-3030 Waiters and Waitresses
 35-3040 Food Servers, Nonrestaurant
- 35-9000 Other Food Preparation and Serving Related Workers
 35-9010 Dining Room and Cafeteria Attendants and Bartender Helpers
 35-9020 Dishwashers
 35-9030 Hosts and Hostesses, Restaurant, Lounge, and Coffee Shop
 35-9090 Miscellaneous Food Preparation and Serving Related Workers
- 37-0000 Building and Grounds Cleaning and Maintenance Occupations**

- 37-1000 Supervisors, Building and Grounds Cleaning and Maintenance Workers
37-1010 First-Line Supervisors/Managers, Building and Grounds Cleaning and Maintenance Workers
- 37-2000 Building Cleaning and Pest Control Workers
37-2010 Building Cleaning Workers
37-2020 Pest Control Workers
- 37-3000 Grounds Maintenance Workers
37-3010 Grounds Maintenance Workers
- 39-0000 **Personal Care and Service Occupations****
- 39-1000 Supervisors, Personal Care and Service Workers
39-1010 First-Line Supervisors/Managers of Gaming Workers
39-1020 First-Line Supervisors/Managers of Personal Service Workers
- 39-2000 Animal Care and Service Workers
39-2010 Animal Trainers
39-2020 Nonfarm Animal Caretakers
- 39-3000 Entertainment Attendants and Related Workers
39-3010 Gaming Services Workers
39-3020 Motion Picture Projectionists
39-3030 Ushers, Lobby Attendants, and Ticket Takers
39-3090 Miscellaneous Entertainment Attendants and Related Workers
- 39-4000 Funeral Service Workers
39-4010 Embalmers
39-4020 Funeral Attendants
- 39-5000 Personal Appearance Workers
39-5010 Barbers and Cosmetologists
39-5090 Miscellaneous Personal Appearance Workers
- 39-6000 Transportation, Tourism, and Lodging Attendants
39-6010 Baggage Porters, Bellhops, and Concierges
39-6020 Tour and Travel Guides
39-6030 Transportation Attendants
- 39-9000 Other Personal Care and Service Workers
39-9010 Child Care Workers
39-9020 Personal and Home Care Aides
39-9030 Recreation and Fitness Workers
39-9040 Residential Advisors
39-9090 Miscellaneous Personal Care and Service Workers
- 41-0000 **Sales and Related Occupations****
- 41-1000 Supervisors, Sales Workers
41-1010 First-Line Supervisors/Managers, Sales Workers
- 41-2000 Retail Sales Workers
41-2010 Cashiers
41-2020 Counter and Rental Clerks and Parts Salespersons

- 41-2030 Retail Salespersons
- 41-3000 Sales Representatives, Services
 - 41-3010 Advertising Sales Agents
 - 41-3020 Insurance Sales Agents
 - 41-3030 Securities, Commodities, and Financial Services Sales Agents
 - 41-3040 Travel Agents
 - 41-3090 Miscellaneous Sales Representatives, Services
- 41-4000 Sales Representatives, Wholesale and Manufacturing
 - 41-4010 Sales Representatives, Wholesale and Manufacturing
- 41-9000 Other Sales and Related Workers
 - 41-9010 Models, Demonstrators, and Product Promoters
 - 41-9020 Real Estate Brokers and Sales Agents
 - 41-9030 Sales Engineers
 - 41-9040 Telemarketers
 - 41-9090 Miscellaneous Sales and Related Workers
- 43-0000 Office and Administrative Support Occupations**
- 43-1000 Supervisors, Office and Administrative Support Workers
 - 43-1010 First-Line Supervisors/Managers of Office and Administrative Support Workers
- 43-2000 Communications Equipment Operators
 - 43-2010 Switchboard Operators, Including Answering Service
 - 43-2020 Telephone Operators
 - 43-2090 Miscellaneous Communications Equipment Operators
- 43-3000 Financial Clerks
 - 43-3010 Bill and Account Collectors
 - 43-3020 Billing and Posting Clerks and Machine Operators
 - 43-3030 Bookkeeping, Accounting, and Auditing Clerks
 - 43-3040 Gaming Cage Workers
 - 43-3050 Payroll and Timekeeping Clerks
 - 43-3060 Procurement Clerks
 - 43-3070 Tellers
- 43-4000 Information and Record Clerks
 - 43-4010 Brokerage Clerks
 - 43-4020 Correspondence Clerks
 - 43-4030 Court, Municipal, and License Clerks
 - 43-4040 Credit Authorizers, Checkers, and Clerks
 - 43-4050 Customer Service Representatives
 - 43-4060 Eligibility Interviewers, Government Programs
 - 43-4070 File Clerks
 - 43-4080 Hotel, Motel, and Resort Desk Clerks
 - 43-4110 Interviewers, Except Eligibility and Loan
 - 43-4120 Library Assistants, Clerical
 - 43-4130 Loan Interviewers and Clerks
 - 43-4140 New Accounts Clerks
 - 43-4150 Order Clerks
 - 43-4160 Human Resources Assistants, Except Payroll and Timekeeping
 - 43-4170 Receptionists and Information Clerks
 - 43-4180 Reservation and Transportation Ticket Agents and Travel Clerks
 - 43-4190 Miscellaneous Information and Record Clerks

- 43-5000 Material Recording, Scheduling, Dispatching, and Distributing Workers
 43-5010 Cargo and Freight Agents
 43-5020 Couriers and Messengers
 43-5030 Dispatchers
 43-5040 Meter Readers, Utilities
 43-5050 Postal Service Workers
 43-5060 Production, Planning, and Expediting Clerks
 43-5070 Shipping, Receiving, and Traffic Clerks
 43-5080 Stock Clerks and Order Fillers
 43-5110 Weighers, Measurers, Checkers, and Samplers, Recordkeeping
- 43-6000 Secretaries and Administrative Assistants
 43-6010 Secretaries and Administrative Assistants
- 43-9000 Other Office and Administrative Support Workers
 43-9010 Computer Operators
 43-9020 Data Entry and Information Processing Workers
 43-9030 Desktop Publishers
 43-9040 Insurance Claims and Policy Processing Clerks
 43-9050 Mail Clerks and Mail Machine Operators, Except Postal Service
 43-9060 Office Clerks, General
 43-9070 Office Machine Operators, Except Computer
 43-9080 Proofreaders and Copy Markers
 43-9110 Statistical Assistants
 43-9190 Miscellaneous Office and Administrative Support Workers
- 45-0000 Farming, Fishing, and Forestry Occupations**
- 45-1000 Supervisors, Farming, Fishing, and Forestry Workers
 45-1010 First-Line Supervisors/Managers of Farming, Fishing, and Forestry Workers
 45-2000 Agricultural Workers
 45-2010 Agricultural Inspectors
 45-2020 Animal Breeders
 45-2030 Farm Labor Contractors
 45-2040 Graders and Sorters, Agricultural Products
 45-2090 Miscellaneous Agricultural Workers
- 45-3000 Fishing and Hunting Workers
 45-3010 Fishers and Related Fishing Workers
 45-3020 Hunters and Trappers
- 45-4000 Forest, Conservation, and Logging Workers
 45-4010 Forest and Conservation Workers
 45-4020 Logging Workers
- 45-9000 Other Farming, Fishing, and Forestry Workers
 45-9090 Miscellaneous Farming, Fishing, and Forestry Workers
- 47-0000 Construction and Extraction Occupations**
- 47-1000 Supervisors, Construction and Extraction Workers
 47-1010 First-Line Supervisors/Managers of Construction Trades and Extraction Workers

- 47-2000 Construction Trades Workers
47-2010 Boilermakers
47-2020 Brickmasons, Blockmasons, and Stonemasons
47-2030 Carpenters
47-2040 Carpet, Floor, and Tile Installers and Finishers
47-2050 Cement Masons, Concrete Finishers, and Terrazzo Workers
47-2060 Construction Laborers
47-2070 Construction Equipment Operators
47-2080 Drywall Installers, Ceiling Tile Installers, and Tapers
47-2110 Electricians
47-2120 Glaziers
47-2130 Insulation Workers
47-2140 Painters and Paperhangers
47-2150 Pipelayers, Plumbers, Pipefitters, and Steamfitters
47-2160 Plasterers and Stucco Masons
47-2170 Reinforcing Iron and Rebar Workers
47-2180 Roofers
47-2210 Sheet Metal Workers
47-2220 Structural Iron and Steel Workers
- 47-3000 Helpers, Construction Trades
47-3010 Helpers, Construction Trades
- 47-4000 Other Construction and Related Workers
47-4010 Construction and Building Inspectors
47-4020 Elevator Installers and Repairers
47-4030 Fence Erectors
47-4040 Hazardous Materials Removal Workers
47-4050 Highway Maintenance Workers
47-4060 Rail-Track Laying and Maintenance Equipment Operators
47-4070 Septic Tank Servicers and Sewer Pipe Cleaners
47-4090 Miscellaneous Construction and Related Workers
- 47-5000 Extraction Workers
47-5010 Derrick, Rotary Drill, and Service Unit Operators, Oil, Gas, and Mining
47-5020 Earth Drillers, Except Oil and Gas
47-5030 Explosives Workers, Ordnance Handling Experts, and Blasters
47-5040 Mining Machine Operators
47-5050 Rock Splitters, Quarry
47-5060 Roof Bolters, Mining
47-5070 Roustabouts, Oil and Gas
47-5080 Helpers--Extraction Workers
47-5090 Miscellaneous Extraction Workers
- 49-0000 Installation, Maintenance, and Repair Occupations**
- 49-1000 Supervisors of Installation, Maintenance, and Repair Workers
49-1010 First-Line Supervisors/Managers of Mechanics, Installers, and Repairers
- 49-2000 Electrical and Electronic Equipment Mechanics, Installers, and Repairers
49-2010 Computer, Automated Teller, and Office Machine Repairers
49-2020 Radio and Telecommunications Equipment Installers and Repairers
49-2090 Miscellaneous Electrical and Electronic Equipment Mechanics, Installers, and Repairers

- 49-3000 Vehicle and Mobile Equipment Mechanics, Installers, and Repairers
49-3010 Aircraft Mechanics and Service Technicians
49-3020 Automotive Technicians and Repairers
49-3030 Bus and Truck Mechanics and Diesel Engine Specialists
49-3040 Heavy Vehicle and Mobile Equipment Service Technicians and Mechanics
49-3050 Small Engine Mechanics
49-3090 Miscellaneous Vehicle and Mobile Equipment Mechanics, Installers, and Repairers
- 49-9000 Other Installation, Maintenance, and Repair Occupations
49-9010 Control and Valve Installers and Repairers
49-9020 Heating, Air Conditioning, and Refrigeration Mechanics and Installers
49-9030 Home Appliance Repairers
49-9040 Industrial Machinery Installation, Repair, and Maintenance Workers
49-9050 Line Installers and Repairers
49-9060 Precision Instrument and Equipment Repairers
49-9090 Miscellaneous Installation, Maintenance, and Repair Workers
- 51-0000 Production Occupations**
- 51-1000 Supervisors, Production Workers
51-1010 First-Line Supervisors/Managers of Production and Operating Workers
- 51-2000 Assemblers and Fabricators
51-2010 Aircraft Structure, Surfaces, Rigging, and Systems Assemblers
51-2020 Electrical, Electronics, and Electromechanical Assemblers
51-2030 Engine and Other Machine Assemblers
51-2040 Structural Metal Fabricators and Fitters
51-2090 Miscellaneous Assemblers and Fabricators
- 51-3000 Food Processing Workers
51-3010 Bakers
51-3020 Butchers and Other Meat, Poultry, and Fish Processing Workers
51-3090 Miscellaneous Food Processing Workers
- 51-4000 Metal Workers and Plastic Workers
51-4010 Computer Control Programmers and Operators
51-4020 Forming Machine Setters, Operators, and Tenders, Metal and Plastic
51-4030 Machine Tool Cutting Setters, Operators, and Tenders, Metal and Plastic
51-4040 Machinists
51-4050 Metal Furnace and Kiln Operators and Tenders
51-4060 Model Makers and Patternmakers, Metal and Plastic
51-4070 Molders and Molding Machine Setters, Operators, and Tenders, Metal and Plastic
51-4080 Multiple Machine Tool Setters, Operators, and Tenders, Metal and Plastic
51-4110 Tool and Die Makers
51-4120 Welding, Soldering, and Brazing Workers
51-4190 Miscellaneous Metalworkers and Plastic Workers
- 51-5000 Printing Workers
51-5010 Bookbinders and Bindery Workers
51-5020 Printers
- 51-6000 Textile, Apparel, and Furnishings Workers
51-6010 Laundry and Dry-Cleaning Workers
51-6020 Pressers, Textile, Garment, and Related Materials
51-6030 Sewing Machine Operators
51-6040 Shoe and Leather Workers

51-6050 Tailors, Dressmakers, and Sewers
51-6060 Textile Machine Setters, Operators, and Tenders
51-6090 Miscellaneous Textile, Apparel, and Furnishings Workers

51-7000

Woodworkers

51-7010 Cabinetmakers and Bench Carpenters
51-7020 Furniture Finishers
51-7030 Model Makers and Patternmakers, Wood
51-7040 Woodworking Machine Setters, Operators, and Tenders
51-7090 Miscellaneous Woodworkers

51-8000

Plant and System Operators

51-8010 Power Plant Operators, Distributors, and Dispatchers
51-8020 Stationary Engineers and Boiler Operators
51-8030 Water and Liquid Waste Treatment Plant and System Operators
51-8090 Miscellaneous Plant and System Operators

51-9000

Other Production Occupations

51-9010 Chemical Processing Machine Setters, Operators, and Tenders
51-9020 Crushing, Grinding, Polishing, Mixing, and Blending Workers
51-9030 Cutting Workers
51-9040 Extruding, Forming, Pressing, and Compacting Machine Setters, Operators, and Tenders
51-9050 Furnace, Kiln, Oven, Drier, and Kettle Operators and Tenders
51-9060 Inspectors, Testers, Sorters, Samplers, and Weighers
51-9070 Jewelers and Precious Stone and Metal Workers
51-9080 Medical, Dental, and Ophthalmic Laboratory Technicians
51-9110 Packaging and Filling Machine Operators and Tenders
51-9120 Painting Workers
51-9130 Photographic Process Workers and Processing Machine Operators
51-9140 Semiconductor Processors
51-9190 Miscellaneous Production Workers

53-0000

Transportation and Material Moving Occupations

53-1000

Supervisors, Transportation and Material Moving Workers

53-1010 Aircraft Cargo Handling Supervisors
53-1020 First-Line Supervisors/Managers of Helpers, Laborers, and Material Movers, Hand
53-1030 First-Line Supervisors/Managers of Transportation and Material-Moving Machine and Vehicle Operators

53-2000

Air Transportation Workers

53-2010 Aircraft Pilots and Flight Engineers
53-2020 Air Traffic Controllers and Airfield Operations Specialists

53-3000

Motor Vehicle Operators

53-3010 Ambulance Drivers and Attendants, Except Emergency Medical Technicians
53-3020 Bus Drivers
53-3030 Driver/Sales Workers and Truck Drivers
53-3040 Taxi Drivers and Chauffeurs
53-3090 Miscellaneous Motor Vehicle Operators

53-4000

Rail Transportation Workers

53-4010 Locomotive Engineers and Operators
53-4020 Railroad Brake, Signal, and Switch Operators
53-4030 Railroad Conductors and Yardmasters

- 53-4040 Subway and Streetcar Operators
53-4090 Miscellaneous Rail Transportation Workers
- 53-5000 Water Transportation Workers
53-5010 Sailors and Marine Oilers
53-5020 Ship and Boat Captains and Operators
53-5030 Ship Engineers
- 53-6000 Other Transportation Workers
53-6010 Bridge and Lock Tenders
53-6020 Parking Lot Attendants
53-6030 Service Station Attendants
53-6040 Traffic Technicians
53-6050 Transportation Inspectors
53-6090 Miscellaneous Transportation Workers
- 53-7000 Material Moving Workers
53-7010 Conveyor Operators and Tenders
53-7020 Crane and Tower Operators
53-7030 Dredge, Excavating, and Loading Machine Operators
53-7040 Hoist and Winch Operators
53-7050 Industrial Truck and Tractor Operators
53-7060 Laborers and Material Movers, Hand
53-7070 Pumping Station Operators
53-7080 Refuse and Recyclable Material Collectors
53-7110 Shuttle Car Operators
53-7120 Tank Car, Truck, and Ship Loaders
53-7190 Miscellaneous Material Moving Workers
- 55-0000 Military Specific Occupations**
- 55-1000 Military Officer Special and Tactical Operations Leaders/Managers
55-1010 Military Officer Special and Tactical Operations Leaders/Managers
- 55-2000 First-Line Enlisted Military Supervisor/Managers
55-2010 First-Line Enlisted Military Supervisors/Managers
- 55-3000 Military Enlisted Tactical Operations and Air/Weapons Specialists and Crew Members
55-3010 Military Enlisted Tactical Operations and Air/Weapons Specialists and Crew Members

Appendix F

MEDICAL CONDITION TYPES AND CODES

Appendix F provides information in reference to Data Element 0356 “Medical Condition Type.”

International Classification of Diseases¹

000	Unspecified Health Problem	378.9	Eye Movement Disorder Nos
007.1	Giardiasis	380.1	Infective Otitis Externa
034.0	Strep Sore Throat	380.4	Impacted Cerumen
039.95	Hemodialysis		
042.044	Human Immuno Deficiency Virus (HIV) Infection	381	Nonsuppur Otitis Media
052	Chicken Pox	381.0	AC Nonsup Otitis Media
052.9	Varicella Uncomplicated	381.01	AC Serous Otitis Media
054.98	Peritoneal dialysis	381.3	CHR Nonsup OM Nos/Nec
078.1	Viral Warts	381.4	Nonsup Otitis Media Nos
079.9	Viral Infection Nos	382	Otitis Media Suppur/Nos
110.4	Dermatophytosis of Foot	382.0	AC Suppur Otitis Media
110.9	Dermatophytosis Site Nos	382.4	Suppur Otitis Media
127.4	Enterobiasis	382.9	Otitis Media Nos
129	Intestine Parasitism Nos	384.2	Perforation Tympan Memb
130	Toxoplasmosis	389	Hearing Loss
130.0	Toxoplasma Meningoenceph	389.1	Sensorineural Hear Loss
132.0	Pediculus Capitis	389.9	Hearing Loss Nos
133.0	Scabies	401.9	Hypertension Nos
278.0	Obesity	460	Acute Nasopharyngitis
280.9	Iron Defic Anemia Nos	461.9	Acute Sinusitis Nos
281.9	Deficiency Anemia Nos	462	Acute Pharyngitis
285.9	Anemia Nos	463	Acute Tonsillitis
314.9	Hyperkinetic Synd Nos	465.9	Acute URI Nos
343.9	Cerebral Palsy Nos	466.0	Acute Bronchitis
345.9	Epilepsy Nos	472.0	Chronic Rhinitis
367	Disorders of Refraction	474.0	Chronic Tonsils
367.0	Hypermetropia	474.1	T A Hypertrophy
367.1	Myopia	474.10	Hypertrophy T and A
367.2	Astigmatism	474.11	Hypertrophy Tonsils
367.20	Astigmatism Nos	477	Allergic Rhinitis
367.9	Refraction Disorder Nos	477.9	Allergic Rhinitis Nos
368	Visual Disturbances	486	Pneumonia, Organism Nos
368.0	Amblyopia Ex Anopsia	487.1	Flu W Resp Manifest Nec
368.00	Amblyopia Nos	490	Bronchitis Nos
368.59	Color Deficiency Nec	493.9	Asthma Nos
368.9	Visual Disturbance Nos	520.6	Tooth Eruption Disturb
372.0	Acute Conjunctivitis	521	Hard Tissue Dis of Teeth
372.30	Conjunctivitis Nos	521.0	Dental Caries
378.0	Esotropia	522.2	Periapical Abscess
		523.0	Acute Gingivitis

¹ The full listing of the Fifth Edition of the Ninth Revision of the International Classification of Diseases (ICD-9-1994) is available at the Centers for Disease Control and Prevention (CDC)’s National Center for Health Statistics (NCHS)’s website at <http://www.cdc.gov/nchs>. The Tenth Revision of the publication (ICD-10) is now available for ordering from the World Health Organization (WHO) at <http://www.who.org>.

523.6	Accretions on Teeth	V12	HX of Disease Nec
524.3	Tooth Position Anomoly	V12.0	HX-Infect/Parasitic Dis
524.4	Malocclusion Nos	V12.01	Measles
525.1	Loss of Teeth, Acquired	V12.02	Rubella
525.9	Dental Disorder Nos	V12.03	Mumps
		V12.04	Chicken Pox
558.9	Nonif Gastroenteric Nec	V12.05	Whooping Cough
573.3	Hepatitis Nos	V12.06	TB
599.0	Urin Tract Infection Nos	V12.21	Diabetes
599.7	Hematuria	V12.3	HX-Blood Diseases
684	Impetigo	V12.4	HX-Nerv Sys/Sens Org Dis
692.9	Dermatitis Nos	V12.41	Epilepsy
693.1	Dermat D/T Food Ingest	V12.5	HX-Circulatory Sys Dis
706.1	Acne Nec	V12.51	Rheumatic Fever
729.5	Pain in Limb	V12.6	HX-Respiratory Sys Dis
737.30	Idiopathic Scoliosis	V12.7	HX of GI Disease
752.5	Undescended Testicle	V13	HX of Other Diseases
780.3	Convolutions	V13.0	HX-Urinary System Disord
780.6	Pyrexia Unknown Origin	V14	HX of Drug Allergy
783.4	Lack Normal Physiol Devel	V14.0	HX-Penicillin Allergy
784.0	Headache	V15	Oth HX of Health Hazards
784.5	Speech Disturbance Nec	V15.0	HX of Allergy Nec
784.7	Epistaxis	V15.2	HX-Major Organ Surg Nec
785.2	Cardiac Murmurs Nec	V15.5	HX of Injury
785.6	Enlargement Lymph Nodes	V15.8	HX-Other Health Hazards
788.3	Incontinence of Urine	V16	Family HX-Malignancy
789	Oth Abdomen/Pelvis Symp	V17	Family HX-Chr Disabling Dis
789.0	Abdominal Pain	V17.1	Family HX-Stroke
791	Abnormal Urine Findings	V17.2	Family HX-Neurolog Dis Nec
791.0	Proteinuria	V17.21	Epilepsy
795.5	Tuberculin Test Reaction	V17.3	Fam HX-Ischem Heart Dis
799.9	Unkn Cause Morb/Mort Nec	V17.4	Fam HX-Cardiovas Dis Nec
813	Radius Ulna Fracture	V17.41	Hypertension
911.0	Abrasion Trunk	V17.5	Family HX-Asthma
984.9	Tox Eff Lead Compnd Nos	V17.6	Fam HX-Chr Resp Cond Nec
989.5	Toxic Effect Venom	V17.7	Family HX-Arthritis
995.2	Adv Eff Med/Biol Sub Nos	V18.0	Family HX-Diabetes Mellitus
995.3	Allergy, unspecified	V18.3	Family HX-Anemia
V03.1	Vaccine-Typhoid-Parathyroid	V18.4	Family HX-Mental Retardant
V03.2	Vaccine forTuberculosis	V18.5	Family HX-GI Disorders
V03.6	Vaccine for Pertussis	V18.6	Family HX-Kidney Disease
V03.7	Tetanus Toxoid Inoculant	V18.8	Family HX-Infect/Parasit Dis
V03.8	Vaccine for Bact Dis Nec	V19.0	Family HX-Blindnes
V04.01	Polio Oral	V19.2	Family HX-Deafness
V04.02	Polio Immunization	V19.4	Family HX-Skin Condition
V04.1	Vaccine for Smallpox	V19.5	Fam HX-Congen Anomalies
V04.2	Vaccine for Measles	V19.6	Family HX-Allergic Dis
V04.3	Vaccine for Rubella	V20	Health Supervision Child
V04.6	Vaccine for Mumps	V20.2	Routine Child Health Exam
V04.8	Vaccine for Influenza	V20.3	Med Exam Nec-Admin Purp
V06.1	Vaccine for DTP	V22.2	Pregnant State
V06.12	TD	V70.5	Health Exam-Group Survey
V06.3	Vaccine for DTP + Polio	V71	Observation-Suspect Cond
V06.4	Vac-Measle-Mumps-Rubella	V71.2	Observ-Suspect TB
V06.8	Vac-Dis Combinations Nec	V72	Special Examinations
V10	HX of Malignant Neoplasm	V72.0	Eye Vision Examination

V72.1	Ear Hearing Exam	82465	Assay Serum Cholesterol
V72.2	Dental Examination	82784	Assay Gammaglobulin A/D/G/M
V72.8	Examination Nec		
V72.80	Height		
V72.81	Weight		
V74.1	Screening-Pulmonary TB		
V75.8	Screen-Parasitic Dis Nec		
V78.0	Screen-Iron Defic Anemia		
V78.2	Screen-Sickle Cell Dis		
V79.3	Screen-Development Prob		
V81.1	Screen for Hypertension		
V81.51	Urinalysis (Dipstick)		
V82.0	Screen for Skin Cond		
V82.5	Screen-Contamination Nec		
V82.81	Scoliosis		

Current Procedural Terminology¹

00120	Anesthesia for Ear Surgery	82947	Assay Body Fluid, Glucose
01230	Anesthesia, Surgery of Femur	82948	Stick Assay of Blood Glucose
10060	Drainage of Skin Abscess	83018	Chromatograph Screen, Metals
12001	Repair Superficial Wound(s)	83020	Assay Hemoglobin
22899	Spine Surgery Procedures	83634	Test Blood for Lead
29065	Application of Long Arm Cast	85014	Hematocrit
29075	Application of Forearm Cast	85018	Hemoglobin, Calorimetric
29405	Apply Short Leg Cast	85022	Automated Hemogram
36430	Blood Transfusion Service	85031	Manual Hemogram, Complete CBC
50760	Fusion of Ureters	86580	TB Patch or Intradermal Test
69210	Remove Impacted Ear Wax	86585	TB Tine Test
69420	Incision of Eardrum	87060	Nose/Throat Culture, Bacteria
69436	Create Eardrum Openings		
70250	X-ray Exam of Skull		
70470	Contrast CAT Scans of Head		
71010	X-ray Exam of Chest		
72110	X-ray Exam of Lower Spine		
73000	X-ray Exam of Collarbone	87070	Culture Specimen, Bacteria
73060	X-ray Exam of Humerus	87072	Culture Specimen by Kit
73090	X-ray Exam of Forearm	87086	Urine Culture, Colony Count
73100	X-ray Exam of Wrist	87177	Ova and Parasites Smears
73120	X-ray Exam of Hand	90585	BCG Immunization (TB) Percutaneous
73140	X-ray Exam of Finger(s)	90586	BCG Immunization (bladder) Intravesical
73560	X-ray Exam of Lower Leg	90701	DTP Immunization
73600	X-ray Exam of Ankle	90702	DT Immunization
73620	X-ray Exam of Foot	90703	Tetanus Immunization
81000	Urinalysis with Microscopy	90704	Mumps Immunization
81002	Routine Urine Analysis	90705	Measles Immunization
81005	Urinalysis	90706	Rubella Immunization
		90707	MMR Virus Immunization
		90708	Measles-Rubella Immunization
		90712	Oral Poliovirus Immunization
		90718	TD Immunization
		90749	Immunization Procedure
		90782	Injection of Medication
		90788	Injection of Antibiotic
		90801	Diagnostic Interview
		90865	Special Interview

¹ Information contained in the above list is derived from the 1999 version (Revised 4th edition) of the *Physician's Current Procedural Terminology*. For information on how to purchase the entire document, please contact the American Medical Association (AMA). <http://www.ama-assn.org/med-sci/cpt/coding.htm>

90887	Consultation with Family	99222	Hospital Care, New, Intermediate
92002	New Eye Exam & Treatment	99223	Hospital Care, New, Comprehensive
92004	New Eye Exam & Treatment	99231	Hospital Visit, Limited
92012	Eye Exam & Treatment	99232	Hospital Visit, Intermediate
92014	Eye Exam & Treatment	99233	Hospital Visit, Extended
92020	Special Eye Evaluation	99241	Limited Consultation
92081	Visual Field Examination(s)	99281	Emergency Care, Minor, Straightforward
92265	Eye Muscle Evaluation	99282	Emergency Care, Moderate, Low
92283	Color Vision Examination	99283	Emergency Care, Moderate, Moderate
92340	Fitting of Spectacles	99284	Emergency Care, Detailed, Moderate
92370	Repair & Adjust Spectacles	99285	Emergency Care, High, High
92390	Supply of Spectacles	99321	Care Facility Visit
92395	Supply of Spectacles	99341	Home Visit, New, Brief
92502	Ear and Throat Examination	99342	Home Visit, New, Limited
92504	Ear Microscopy Examination	99343	Home Visit, New, Intermediate
92506	Speech & Hearing Evaluation	99347	Home Visit, Minimal
92507	Speech/Hearing Therapy	99348	Home Visit, Brief
92551	Pure Tone Hearing Test, Air	99349	Home Visit, Limited
92552	Pure Tone Audiometry, Air	99350	Home Visit, Intermediate
92553	Audiometry, Air & Bone	99381	Initial Preventive Medicine, Infant
92556	Speech Audiometry, Complete	99382	Initial Preventive Medicine, 1-4
92557	Comprehensive Audiometry	99383	Initial Preventive Medicine, 5-11
		99384	Initial Preventive Medicine, 12-17
		99385	Initial Preventive Medicine, 18-39
		99386	Initial Preventive Medicine, 40-64
		99387	Initial Preventive Medicine, 65 and over
		99391	Periodic Preventive Medicine, Infant
		99392	Periodic Preventive Medicine, 1-4
		99393	Periodic Preventive Medicine, 5-11
		99394	Periodic Preventive Medicine, 12-17
		99395	Periodic Preventive Medicine, 18-39
		99396	Periodic Preventive Medicine, 40-64
		99397	Periodic Prev. Medicine, 65 and over
		99499	General Medical Service
92565	Stenger Test, Pure Tone	D0110	Initial Dental Exam
92567	Tympanometry	D0120	Periodic Dental Exam
92591	Hearing Aid Exam, Both Ears	D0130	Emergency Dental Exam
93000	Electrocardiogram, Complete	D0210	Complete Radiology Series
93799	Cardiovascular Procedures	D0220	1 Periapical
95819	Electroencephalogram (EEG)	D0230	Addition Films
96110	Developmental Test, Limited	D0270	Bitewing - Single Film
96111	Developmental Test, Extended	D0272	2 Bitewings
96408	Intravenous Chemotherapy	D0274	4 Bitewings
99025	Initial Surgical Evaluation	D0330	Panoramic
99056	Non-Office Medical Services	D0471	Dental - Diagnostic Photos
99058	Office Emergency Care	D1110	Adult Prophylaxis
99070	Special Supplies	D1120	Child Prophylaxis
99075	Medical Testimony	D1220	Stann. Flu 1 Treat Exc Prophylaxis
99078	Group Health Education	D1230	Fluoride Treatment
99080	Special Reports or Forms	D1330	Oral Hygiene Instr.
99090	Computer Data Analysis	D1340	Training-Prevent-Dental Care
99199	Special Service or Report	D1350	Enamel Sealants
99201	Office Visit, New, Brief	D2110	Amal. Prim. 1 Surf
99202	Office Visit, New, Limited	D2120	Amal. Prim. 2 Surf
99203	Office Visit, New, Intermediate	D2130	Amal. Prim. 3 Surf
99204	Office Visit, New, Extended	D2131	Amalgam Deciduous 4 Surfaces
99205	Office Visit, New, Comprehensive		
99211	Office Visit, Brief		
99212	Office Visit, Limited		
99213	Office Visit, Intermediate		
99214	Office Visit, Extended		
99215	Office Visit, Comprehensive		
99221	Hospital Care, New, Brief		

D2140 Amal. Perm. 1 Surf
D2150 Amal. Perm. 2 Surf
D2160 Amal. Perm. 3 Surf
D2161 Amalgam Perm. 4 or More Surf
D2310 Acrylic or Plastic
D2330 Composite 1 Surf
D2331 Composite 2 Surf
D2332 Composite Resin. 3 Surfaces
D2335 Composite Resin
D2750 Crown Porc./Metal
D2830 Stainless Steel
D2940 Sedative Treatment
D3110 Pulp Cap Direct
D3120 Pulp Cap Indirect
D3200 Pulpotomy Exc. Final Restor.
D3220 Vital Pulpotomy
D3310 Root Canal 1
D3330 Root Canal 3
D4220 Subging. Curet./Quad
D4340 Perio Scale, Comp
D4341 Perio S. P.
D6750 Porcelain/Metal
D7110 Extraction
D7120 Add. Extr.
D9210 Local Anesthesia
D9230 N202-02 Sedation
D9310 Dental Consultation

Appendix G

CLASSIFICATION OF INSTRUCTIONAL PROGRAMS¹

Appendix G provides information in reference to Data Element 1150 “Postsecondary Subject Matter Area.” This appendix provides an exhaustive classification of Series 13, Education Programs, as found in the *Classification of Instructional Programs*, published by NCES. Each entry is followed by either a definition or a referral to another series number (instructional programs other than Education) in the Classification.

13. EDUCATION— Instructional programs that focus on the theory and practice of learning and teaching, and related research, administrative and support services.

— PSYCHOLOGY (Report under 42. Series)²

— SOCIAL SCIENCES (Report under 45. Series)²

13.01 Education, General—Instructional content is defined in code 13.0101.

13.0101 Education, General—A program that focuses on the general theory and practice of learning and teaching; the basic principles of educational psychology; the art of teaching; the planning and administration of educational activities; school safety and health issues; and the social foundations of education.

13.02 Bilingual, Multilingual, and Multicultural Education—Instructional content for this group of programs is defined in codes 13.0201- 13.0299.

13.0201 Bilingual and Multilingual Education—A program that focuses on the design and provision of teaching and other educational services to bilingual/bicultural children or adults, and/or the design and implementation of educational programs having the goal of producing bilingual/bicultural individuals. Includes preparation to serve as teachers and administrators in bilingual/bicultural education programs.

— Teaching English as a Second or Foreign Language/ESL Language Instructor. (Report under 13.1401)

— Teaching French as a Second or Foreign Language. (Report under 13.1402)

13.0202 Multicultural Education—A program that focuses on the design, and implementation of instructional and advising services for culturally diverse learning populations. Includes instruction in cultural diversity, at-risk populations, multilingual and ESL education, program and curriculum design, instructional technology, information resources, LEP and minority education strategies, counseling and communicating with multicultural populations, law and regulations, and applications to specific cultural groups, educational services, and research issues.

13.0203 Indian/Native American Education—A program that focuses on the design and implementation of instructional and advising services for American Indian, Alaska Native, and Hawaiian Native students at various learning levels and that prepares individuals to perform teaching and administrative functions in Tribal/First Nation schools. Includes instruction in the cultural traditions and social patterns, history and politics, learning styles and issues, curriculum design, LEP and minority education strategies, counseling techniques and social issues, rural education services,

¹ Source: *Classification of Instructional Programs*. National Center for Education Statistics, United States Department of Education, 2000.

² For descriptions of programs other than those included in Series 13, please refer to the *Classification of Instructional Programs*, National Center for Education Statistics, United States Department of Education, 2000.

distance education, adult education techniques, school administration, applicable laws and regulations, and research issues.

13.0299 Bilingual, Multilingual, and Multicultural Education, Other—Any instructional program in bilingual, multilingual, and multicultural Education not listed above.

13.03 Curriculum and Instruction—Instructional content is defined in code 13.0301.

13.0301 Curriculum and Instruction—A program that focuses on the curriculum and related instructional processes and tools, and that may prepare individuals to serve as professional curriculum specialists. Includes instruction in curriculum theory, curriculum design and planning, instructional material design and evaluation, curriculum evaluation, and applications to specific subject matter, programs or educational levels.

13.04 Educational Administration and Supervision—Instructional content for this group of programs is defined in codes 13.0401- 13.0499.

13.0401 Educational Leadership and Administration, General—A program that focuses on the general principles and techniques of administering a wide variety of schools and other educational organizations and facilities, supervising educational personnel at the school or staff level, and that may prepare individuals as general administrators and supervisors.

13.0402 Administration of Special Education—A program that prepares individuals to plan, supervise, and manage programs for exceptional students and their parents. Includes instruction in special education theory and practice, special education program development, evaluation and assessment in special education, state and federal law and regulations, managing individual education plans, problems of low- and high- disability students, mainstreaming, special education curricula, staff management, parent education, communications and community relations, budgeting, and professional standards and ethics.

13.0403 Adult and Continuing Education Administration.—A program that focuses on the principles and techniques of administering programs and facilities designed to serve the basic education needs of undereducated adults, or the continuing education needs of adults seeking further or specialized instruction, and that prepares individuals to serve as administrators of such programs. Includes instruction in adult education principles, program and facilities planning, personnel management, community and client relations, budgeting and administration, professional standards, and applicable laws and policies.

13.0404 Educational, Instructional, and Curriculum Supervision—A program that prepares individuals to supervise instructional and support personnel at the school building, facility or staff level. Includes instruction in the principles of staffing and organization, the supervision of learning activities, personnel relations, administrative duties related to departmental or unit management, and specific applications to various educational settings and curricula.

13.0405 Elementary and Middle and Secondary Education Administration—(Deleted, Report under 13.0408 or 13.0409)

13.0406 Higher Education/Higher Education Administration—A program that focuses on the principles and practice of administration in four-year colleges, universities and higher education systems, the study of higher education as an object of applied research, and which may prepare individuals to function as administrators in such settings. Includes instruction in higher education economics and finance; policy and planning studies; curriculum; faculty and labor relations; higher education law; college student services; research on higher education; institutional research; marketing and promotion; and issues of evaluation, accountability and philosophy.

13.0407 Community College Education—A program that focuses on the principles and techniques of administering community and junior colleges and related postsecondary systems, the study of community and junior colleges as objects of applied research, and that may prepare individuals to function as administrators in such settings. Includes instruction in community and junior college finance; policy and planning studies; curriculum; faculty and labor relations; higher education law; student services; research on community and junior colleges; institutional research; marketing and promotion; and issues of evaluation, accountability and philosophy.

13.0408 Elementary and Middle School Administration/Principalship—A program that focuses on educational administration at the elementary and middle school (K-7) levels, and prepares individuals to serve as principals and masters of elementary and middle schools. Includes instruction in elementary and/or middle school education, program and facilities planning, budgeting and administration, public relations, human resources management, childhood and pre-adolescent growth and development, counseling skills, applicable law and regulations, school safety, policy studies, and professional standards and ethics.

13.0409 Secondary School Administration/Principalship—A program that focuses on educational administration at the junior high, secondary, or senior high school (7-12) levels, and prepares individuals to serve as principals and masters of secondary schools. Includes instruction in secondary school education, program and facilities planning, budgeting and administration, public relations, human resources management, adolescent growth and development, counseling skills, applicable law and regulations, school safety, policy studies, and professional standards and ethics.

13.0410 Urban Education and Leadership—A program that focuses on issues and problems specific to the educational needs of populations and communities located in metropolitan, inner city, and related areas and prepares individuals to provide educational services and administrative leadership in urban contexts. Includes instruction in multicultural education, at-risk studies, urban sociology, multilingual education, urban studies and planning, human services, health services and nutrition, cross-cultural communication, diversity studies, safety and security, and urban educational administration and leadership.

13.0411 Superintendency and Educational System Administration—A program that focuses on leading and managing multi-school educational systems and school districts, and prepares individuals to serve as systems administrators and district superintendents. Includes instruction in educational administration; education of students at various levels; system planning and budgeting; educational policy; educational law and regulations; public relations; professional standards and ethics; and applications to specific issues, cultural context, and geographic locales.

13.0499 Educational Administration and Supervision, Other—Any instructional program in education administration and supervision not listed above.

13.05 Educational/Instructional Media Design—Instructional content is defined in code 13.0501.

13.0501 Educational/Instructional Media Design—A program that focuses on the principles and techniques of creating instructional products and related educational resources in various formats or combinations such as film, video, recording, text, art, CD-ROM, computer software, virtual reality technology, and three-dimensional objects, and that prepares individuals to function as instructional media designers. Includes instruction in the techniques specific to creating in various media; the behavioral principles applicable to using various media in learning and teaching; the design, testing and production of instructional materials; and the management of educational/instructional media facilities and programs.

13.06 Educational Assessment, Evaluation, and Research—Instructional content for this group of programs is defined in codes 13.0601- 13.0699.

13.0601 Educational Evaluation and Research—A program that focuses on the principles and procedures for generating information about educational programs, personnel and methods, and the analysis of such information for planning purposes. Includes instruction in evaluation theory, evaluation research design and planning, administering evaluations and related data collection activities, data reporting requirements, data analysis and interpretation, and related economic and policy issues.

13.0603 Educational Statistics and Research Methods—A program that focuses on the application of statistics to the analysis and solution of educational research problems, and the development of technical designs for research studies. Includes instruction in mathematical statistics, research design, computer applications, instrument design, research methodologies, and applications to research problems in specific education subjects.

13.0604 Educational Assessment, Testing, and Measurement—A program that focuses on the principles and procedures for designing, developing, implementing and evaluating tests and other mechanisms used to measure learning, evaluate student progress, and assess the performance of specific teaching tools, strategies and curricula. Includes instruction in psychometric measurement, instrument design, test implementation techniques, research evaluation, data reporting requirements, and data analysis and interpretation.

13.0699 Educational Assessment, Evaluation, and Research, Other—Any instructional program in educational evaluation, research and statistics not listed above.

13.07 Educational Assessment, Evaluation, and Research, Other—Any instructional program in educational evaluation, research and statistics not listed above.

13.0701 International and Comparative Education—A program that focuses on the educational phenomena, practices and institutions within different societies and states in comparative perspective, and the study of international educational issues. Includes instruction in comparative research methods, country- or area-specific studies, crossnational studies of learning and teaching styles, international educational policy and development, and analyses of educational migration patterns and experiences.

13.08 Educational Psychology. (Moved, Report under 42.18 Series)

13.0802 Educational Psychology. (Moved, Report under 42.1801)

13.09 Social and Philosophical Foundations of Education—Instructional content is defined in code 13.0901.

13.0901 Social and Philosophical Foundations of Education—A program that focuses on the systematic study of education as a social and cultural institution, and the educational process as an object of humanistic inquiry. Includes instruction in such subjects as the philosophy of education, history of education, educational literature, educational anthropology, sociology of education, economics and politics of education, educational policy studies, and studies of education in relation to specific populations, issues, social phenomena, and types of work.

13.10 Special Education and Teaching—Instructional content for this group of programs is defined in codes 13.1001- 13.1099.

13.1001 Special Education and Teaching, General—A general program that focuses on the design and provision of teaching and other educational services to children or adults with special learning needs or disabilities, and that may prepare individuals to function as special education teachers. Includes instruction in diagnosing learning disabilities, developing individual education plans, teaching and supervising special education students, special education counseling, and applicable laws and policies.

13.1003 Education/Teaching of Individuals with Hearing Impairments Including Deafness—A program that focuses on the design of educational services for children or adults with hearing impairments including deafness which adversely affect their educational performance, and that may prepare individuals to teach such students. Includes instruction in identifying students with hearing impairments, including deafness, developing individual education plans, teaching and supervising hearing-impaired students, counseling, and applicable laws and policies.

— Audiology/Hearing Sciences. (Report under 51.0202)

— Sign Language Interpretation and Translation (Report under 16.1603)

13.1004 Education/Teaching of the Gifted and Talented—A program that focuses on the design of educational services for children or adults exhibiting exceptional intellectual, psychomotor or artistic talent or potential, or who exhibit exceptional maturity or social leadership talents, and that may prepare individuals to teach such students. Includes instruction in identifying gifted and talented students, developing individual education plans, teaching and supervising gifted and talented students, counseling, and applicable laws and policies.

13.1005 Education/Teaching of Individuals with Emotional Disturbances—A program that focuses on the design of educational services for children or adults with emotional conditions which adversely affect their educational performance and that may prepare individuals to teach such students. Includes instruction in identifying students with emotional disturbances, developing individual education plans, teaching and supervising emotionally disturbed students, counseling, and applicable laws and policies.

13.1006 Education/Teaching of Individuals with Mental Retardation—A program that focuses on the design of educational services for children or adults with mental disabilities which adversely affect their educational performance and that may prepare individuals to teach such students. Includes instruction in identifying students with mental retardation, developing individual education plans, teaching and supervising mentally handicapped students, counseling, and applicable laws and policies.

13.1007 Education/Teaching of Individuals with Multiple Disabilities—A program that focuses on the design of educational services for children or adults with multiple disabilities which adversely affect their educational performance and that may prepare individuals to teach such students. Includes instruction in identifying students with multiple disabilities, developing individual education plans, teaching and supervising multiple handicapped students, counseling, and applicable laws and policies.

13.1008 Education/Teaching of Individuals with Orthopedic and Other Physical Health Impairments—A program that focuses on the design of educational services for children or adults with orthopedic and other health impairments which adversely affect their educational performance and that may prepare individuals to teach such students. Includes instruction in identifying physically disabled students, developing individual education plans, teaching and supervising students with orthopedic and other health impairments, counseling, and applicable laws and policies.

13.1009 Education/Teaching of Individuals with Vision Impairments Including Blindness—A program that focuses on the design of educational services for children or adults with visual disabilities which adversely affect their educational performance and that may prepare individuals to teach such students. Includes instruction in identifying students with visual impairments, developing individual education plans, teaching and supervising blind or visually handicapped students, counseling, and applicable laws and policies.

13.1011 Education/Teaching of Individuals with Specific Learning Disabilities—A program that focuses on the design of educational services for children or adults with specific learning disabilities which adversely affect their educational performance and that may prepare individuals to teach such students. Includes instruction in identifying students with specific learning disabilities, developing individual education plans, teaching and supervising students with specific learning disabilities, counseling, and applicable laws and policies.

13.1012 Education/Teaching of Individuals with Speech or Language Impairments—A program that focuses on the study and design of educational services for children or adults with speech and language impairments which adversely affect their educational performance and that may prepare individuals to teach such students. Includes instruction in identifying students with speech and language impairments, developing individual education plans, teaching and supervising students with speech disabilities, counseling, and applicable laws and policies.

— Speech-Language Pathology/Pathologist. (Report under 51.0203)

13.1013 Education/Teaching of Individuals with Autism—A program that focuses on the design of educational services for children or adults with autism, and that prepares individuals to teach such students. Includes instruction in identifying students with autism, developing individual education plans, teaching and supervising autistic students, counseling, and applicable laws and policies.

13.1014 Education/Teaching of Individuals Who are Developmentally Delayed—A program that focuses on the design of educational services for children or adults who exhibit slow social, physical, cognitive, or emotional growth patterns related to age, or a combination of such factors that affect learning, and that prepares individuals to teach such students. Includes instruction in identification of developmental delay patterns, developing individual education plans, teaching and supervising developmentally delayed students, counseling, and applicable laws and policies.

13.1015 Education/Teaching of Individuals in Early Childhood Special Education Programs—A program that focuses on the design and provision of teaching and other educational services to infant and pre-school age children with special learning needs or disabilities, and that prepares individuals to teach such students. Includes instruction in diagnosing learning disabilities, developing individual education plans, teaching and supervising special education students, special education counseling, and applicable laws and policies.

13.1016 Education/Teaching of Individuals with Traumatic Brain Injuries—A program that focuses on the design of educational services for children or adults who are surviving and recovering from brain and brain stem injuries affecting their cognitive, perceptive, and motor functions. Includes instruction in neurophysiology and neuropathology; speech, other sensory, and motor pathologies; emotional and cognitive disabilities; physical and occupational rehabilitation techniques; developing individual education plans, teaching and supervising brain-injured students, counseling, and applicable laws and policies.

13.1099 Special Education and Teaching, Other—Any instructional program in special education not listed above.

13.11 Student Counseling and Personnel Services—Instructional content for this group of programs is defined in codes 13.1101- 13.1199.

13.1101 Counselor Education/School Counseling and Guidance Services—A program that prepares individuals to apply the theory and principles of guidance and counseling to the provision of support for the personal, social, educational, and vocational development of students, and the organizing of guidance services within elementary, middle and secondary educational institutions. Includes instruction in legal and professional requirements, therapeutic counselor intervention, vocational counseling, and related sociological and psychological foundations.

13.1102 College Student Counseling and Personnel Services—A program that focuses on the organization and provision of counseling, referral, assistance and administrative services to students in postsecondary educational institutions and adult education facilities, and that may prepare individuals to function as professional counselors in such settings. Includes instruction in applicable laws and policies, residential counseling and services, vocational counseling and placement services, remedial skills counseling, and therapeutic counselor intervention.

13.1199 Student Counseling and Personnel Services, Other—Any instructional program in student counseling and personnel services not listed above.

13.12 Teacher Education and Professional Development, Specific Levels and Methods—Instructional content for this group of programs is defined in codes 13.1201- 13.1299.

13.1201 Adult and Continuing Education and Teaching—A program that prepares individuals to teach adult students in various settings, including basic and remedial education programs, continuing education programs, and programs designed to develop or upgrade specific employment-related knowledge and skills.

13.1202 Elementary Education and Teaching—A program that prepares individuals to teach students in the elementary grades, which may include kindergarten through grade eight, depending on the school system or state regulations. Includes preparation to teach all elementary education subject matter.

13.1203 Junior High/Intermediate/Middle School Education and Teaching—A program that prepares individuals to teach students in the middle, intermediate or junior high grades, which may include grades four through nine by regulation.

13.1204 Pre-Elementary/Early Childhood/Kindergarten Teacher Education. (Deleted, Report under 13.1209 or 13.1210)

13.1205 Secondary Education and Teaching—A program that prepares individuals to teach students in the secondary grades, which may include grades seven through twelve, depending on the school system or state regulations. May include preparation to teach a comprehensive curriculum or specific subject matter.

13.1206 Teacher Education, Multiple Levels—A program that prepares individuals to teach students at more than one educational level, such as a combined program in elementary/secondary, early childhood/elementary, elementary/middle school, or junior high/high school teacher education.

13.1207 Montessori Teacher Education—A program that prepares individuals to teach students at various grade levels according to the pedagogical principles and methods developed by Maria Montessori and her followers.

13.1208 Waldorf/Steiner Teacher Education—A program that prepares individuals to teach students at various grade levels according to the pedagogical principles and methods developed by Rudolf Steiner and his followers.

13.1209 Kindergarten/Preschool Education and Teaching—A program that prepares individuals to teach students in formal settings prior to beginning regular elementary school, usually ranging in age from three to six years (or grade one), depending on the school system or state regulations. Includes preparation to teach all relevant subject matter.

13.1210 Early Childhood Education and Teaching—A program that prepares individuals to teach students ranging in age from infancy through eight years (grade three), depending on the school system or state regulations. Includes preparation to teach all relevant subject matter.

13.1299 Teacher Education and Professional Development, Specific Levels and Methods, Other—Any instructional program in teacher education and professional development not listed above.

13.13 Teacher Education and Professional Development, Specific Subject Areas—Instructional content for this group of programs is defined in codes 13.1301- 13.1399.

13.1301 Agricultural Teacher Education—A program that prepares individuals to teach vocational agricultural programs at various educational levels.

— Agriculture, General. (Report under 01.0000)

13.1302 Art Teacher Education—A program that prepares individuals to teach art and art appreciation programs at various educational levels.

— Art/Art Studies, General. (Report under 50.0701)

13.1303 Business Teacher Education—A program that prepares individuals to teach vocational business programs at various educational levels.

— BUSINESS MANAGEMENT, MARKETING AND RELATED SUPPORT SERVICES.
(Report under 52. Series)

13.1304 Driver and Safety Teacher Education—A program that prepares individuals to teach driver and safety education programs at various educational levels.

13.1305 English/Language Arts Teacher Education—A program that prepares individuals to teach English grammar, composition and literature programs at various educational levels.

— English Language and Literature, General. (Report under 23.0101)

13.1306 Foreign Language Teacher Education—A program that prepares individuals to teach foreign languages programs at various educational levels, other than French, German or Spanish.

— Foreign Languages and Literatures, General. (Report under 16.0101)

13.1307 Health Teacher Education—A program that prepares individuals to teach health education programs at various educational levels.

— Health and Physical Education, General. (Report under 31.0501)

13.1308 Family and Consumer Sciences/Home Economics Teacher Education—A program that prepares individuals to teach vocational home economics programs at various educational levels.

— FAMILY AND CONSUMER SCIENCES/ HUMAN SCIENCES. (Report under 19. Series.)

— Family and Consumer Sciences/Human Sciences, General. (Report under 19.0101)

13.1309 Technology Teacher Education/Industrial Arts Teacher Education—A program that prepares individuals to teach technology education/industrial arts programs at various educational levels.

13.1310 Sales and Marketing Operations/Marketing and Distribution Teacher Education—A program that prepares individuals to teach vocational sales and marketing operations/marketing and distributive education programs at various educational levels.

— Sales, Merchandising, and Marketing Operations. (Report under appropriate code in 52. Series)

13.1311 Mathematics Teacher Education—A program that prepares individuals to teach mathematics programs at various educational levels.

— MATHEMATICS. (Report under 27. Series)

13.1312 Music Teacher Education—A program that prepares individuals to teach music and music appreciation programs at various educational levels.

— Music. (Report under 50.09 Series)

13.1314 Physical Education Teaching and Coaching—A program that prepares individuals to teach physical education programs and/or to coach sports at various educational levels.

— Health and Physical Education, General. (Report under 31.0501)

13.1315 Reading Teacher Education—A program that prepares individuals to diagnose reading difficulties and to teach reading programs at various educational levels.

13.1316 Science Teacher Education/General Science Teacher Education—A program that prepares individuals to teach general science programs, or a combination of the biological and physical science subject matter areas, at various educational levels.

— Biological and Physical Sciences. (Report under 30.0101)

13.1317 Social Science Teacher Education—A program that prepares individuals to teach specific social science subjects and programs at various educational levels.

— Psychology, General. (Report under 42.0101)

— Anthropology. (Report under 45.0201)

— Archaeology. (Report under 45.0301)

— Economics, General. (Report under 45.0601)

— Political Science and Government, General. (Report under 45.1001)

— Sociology. (Report under 45.1101)

13.1318 Social Studies Teacher Education—A program that prepares individuals to teach general social studies programs at various educational levels.

— Social Sciences, General. (Report under 45.0101)

13.1319 Technical Teacher Education—A program that prepares individuals to teach specific vocational technical education programs at various educational levels.

— Forest Production and Processing. (Report under 03.05 Series)

— ENGINEERING TECHNOLOGIES/TECHNICIANS. (Report under 15. Series)

— SCIENCE TECHNOLOGIES. (Report under 41. Series)

13.1320 Trade and Industrial Teacher Education—A program that prepares individuals to teach specific vocational trades and industries programs at various educational levels.

— PERSONAL AND CULINARY SERVICES. (Report under 12. Series)

— SECURITY AND PROTECTIVE SERVICES. (Report under 43. Series)

- CONSTRUCTION TRADES. (Report under 46. Series)
- MECHANICS AND REPAIR TECHNOLOGIES/TECHNICIANS. (Report under 47. Series)
- PRECISION PRODUCTION. (Report under 48. Series)
- TRANSPORTATION AND MATERIALS MOVING. (Report under 49. Series)
- VISUAL AND PERFORMING ARTS. (Report under 50. Series)

13.1321 Computer Teacher Education—A program that prepares individuals to teach computer education programs at various educational levels.

- Computer and Information Sciences, General. (Report under 11.0101)

13.1322 Biology Teacher Education—A program that prepares individuals to teach biology programs at various educational levels.

- Biology/Biological Sciences, General. (Report under 26.0101)

13.1323 Chemistry Teacher Education—A program that prepares individuals to teach chemistry programs at various educational levels.

- Chemistry, General. (Report under 40.0501)

13.1324 Drama and Dance Teacher Education—A program that prepares individuals to teach drama and/or dance programs at various educational levels.

- Dance. (Report under 50.0301)
- Drama/Theatre Arts, General. (Report under 50.0501)

13.1325 French Language Teacher Education—A program that prepares individuals to teach French language programs at various educational levels.

- French Language and Literature. (Report under 16.0901)
- Teaching French as a Second or Foreign Language. (Report under 13.1402)

13.1326 German Language Teacher Education—A program that prepares individuals to teach German language programs at various educational levels.

- German Language and Literature. (Report under 16.0501)

13.1327 Health Occupations Teacher Education—A program that prepares individuals to teach specific vocational health occupations programs at various educational levels.

- Mental and Social Health Services. (Report under 51.15 Series)
- Dental Services. (Report under 51.06 Series)
- Health and Medical Administrative Services. (Report under 51.07 Series)
- Allied Health and Medical Assisting Services. (Report under 51.08 Series)

— Allied Health and Medical Diagnostic and Treatment Services. (Report under 51.09 Series)

— Clinical/Medical Laboratory Science & Allied Professions. (Report under 51.10 Series)

— Nursing. (Report under 51.16 Series)

— Health Aides/Attendants/Orderlies. (Report under 51.26)

13.1328 History Teacher Education—A program that prepares individuals to teach history programs at various educational levels.

— HISTORY. (Report under 54. Series)

13.1329 Physics Teacher Education—A program that prepares individuals to teach physics programs at various educational levels.

— Physics. (Report under 40.08 Series)

13.1330 Spanish Language Teacher Education—A program that prepares individuals to teach Spanish language programs at various educational levels.

— Spanish Language and Literature. (Report under 16.0905)

13.1331 Speech Teacher Education—A program that prepares individuals to teach speech and language arts programs at various educational levels.

— Speech and Rhetorical Studies. (Report under 23.1001)

13.1332 Geography Teacher Education—A program that prepares individuals to teach geography at various grade levels.

— Geography. (Report under 45.0701)

13.1333 Latin Teacher Education—A program that prepares individuals to teach Latin at various grade levels.

13.1334 School Librarian/School Library Media Specialist—A program that prepares individuals to serve as librarians and media specialists in elementary and secondary schools as well as special instructional centers.

13.1335 Psychology Teacher Education—A program that prepares individuals to teach general psychology at the secondary school level.

— Educational Psychology. Report under 42.1801

— Psychology. Report under 42. Series (Note: programs preparing teachers to teach at the postsecondary level should be reported utilizing the appropriate codes in Series 42 (Psychology programs).

13.1399 Teacher Education and Professional Development, Specific Subject Areas, Other—Any instructional program in teacher education, specific academic and vocational programs not listed above.

13.14 Teaching English or French as a Second or Foreign Language—Instructional content for this group of programs is defined in codes 13.1401- 13.1499.

13.1401 Teaching English as a Second or Foreign Language/ESL Language Instructor—A program that focuses on the principles and practice of teaching English to students who are not proficient in English or who do not speak, read or write English, and that may prepare individuals to function as teachers and administrators in such programs.

13.1402 Teaching French as a Second or Foreign Language—A program study that focuses on the principles and practice of teaching French to students who are not proficient in French or who do not speak, read, or write French, and prepares individuals to serve as teachers and administrators.

13.1499 Teaching English or French as a Second or Foreign Language, Other—Any program in teaching English or French as a second or foreign language not listed above.

— Bilingual, Multilingual and Multicultural Education. (Report under 13.0201 or 13.0202)

13.15 Teaching Assistants/Aides—Instructional content for this group of programs is defined in codes 13.1501- 13.1599.

13.1501 Teacher Assistant/Aide—A program that prepares individuals to assist a teacher in regular classroom settings or in providing instruction and supervision to special student populations, such as bilingual/bicultural students, special education students, adult learners, and students learning English. Includes instruction in techniques of general classroom supervision, maintaining order, assisting with lessons and carrying out related assignments.

13.1502 Adult Literacy Tutor/Instructor—A program that prepares individuals to serve as instructors and mentors for adults in basic or functional literacy programs in school, institutional, community, and private settings.

13.1599 Teaching Assistants/Aides, Other—Any teaching assistant/aide program not listed above.

13.99 Education, Other. Instructional content is defined in code 13.9999.

13.9999 Education, Other. Any instructional program in education not listed above.

Appendix H

JOB CLASSIFICATION

Appendix H provides information in reference to Data Element 5010 “Job Classification.” Included in this appendix are terms that are used to describe the duties and responsibilities of a staff position. This data element has two or more levels of options that are coded with four-digit numbers to better clarify the logical hierarchy of the options.

5010 **Job Classification**—A description of the specific group of duties and responsibilities of a position.

0100 Official-administrative—Performs management activities that require developing broad policies and executing those policies through direction of individuals at all levels. This includes high-level administrative activities performed directly for policy makers.

0101 Administrative/supervisory/ancillary services officer—Performs professional management, administrative, research, analytical, supervisory, and/or ancillary services for a senior executive. This includes personnel responsible for services such as evaluation, teacher development, dissemination, curriculum development, admissions and recruitment, marketing and development.

0102 Board of education/school board/board of trustees member—Performs activities as a member of a legally constituted body which has been created and vested with responsibilities for educational policy- and decision-making as specified in education codes and regulations in a given geographical area.

0103 Commandant of cadets—Performs executive management functions of the cadet corps, and is responsible for cadet promotions, leadership training, and the system utilized by the institution to maintain and administer disciplinary measures to promote order and decorum.

0104 Dean/dean of instructions/dean of students/dean of boys/dean of girls/dean of student activities—Oversees either academic/curriculum activities, or, student body activities and behaviors such as student government, school club, rally and assembly.

0105 Deputy/associate/vice-/assistant principal—Performs high-level executive management functions in an individual school, group of schools, or units of a school system. Primary duties include but are not limited to: 1) supervising student behavior; 2) handling specific assigned duties related to school management; 3) continuing curriculum and staff development; 4) working cooperatively with professional staff; 5) providing leadership in the instructional program; and 6) coordinating and/or arranging class schedule.

0106 Deputy/associate/assistant superintendent/ commissioner—Performs high-level executive management functions for a superintendent in the areas of personnel, instruction, and/or administration such as business, transportation, food services, maintenance, operation, facility management/planning, and others. Such an assignment also includes performing the duties of the superintendent in his or her absence as assigned or designated.

0107 Executive assistant—Performs professional activities assisting an executive officer in directing and managing the functions of a school or system.

0108 Instructional program director/coordinator/consultant—Coordinates, manages (including supervising other certified individuals), or directs activities and/or services (e.g., vocational education and special education) within an instructional program or area of instruction.

0109 Manager—Directs individuals and manages functional supporting services (e.g., financial aid) under the direction of a senior staff member. This includes directors/managers of purchasing agents, physical plant maintenance, management information and technology services, business managers, budget managers, and psychological services.

0110 Non-instructional program director/coordinator/consultant—Coordinates, manages (including supervising other certified individuals), or directs activities and/or services within a non-instructional program.

0111 Ombudsperson—Receives and investigates complaints made by individuals against alleged abuses resulting from capricious acts by administrative officials. The ombudsman usually works for the board of education in a quasi-official status.

0112 Principal/headmaster/headmistress/head of school—Performs the highest level of executive management functions in an individual school, a group of schools, or units of a school system. Responsibilities include the administration of instructional programs, extracurricular programs, community relations, operation of the school plant, selection and evaluation of professional and support staff, and the coordination of staff and student activities.

0113 School president—Implements short and long-range plans; performs recruitment, community relations, fund-raising, and other external functions; in some cases, supervises principal and establishes institutional operation philosophy to follow Board policy.

0114 School site council member—Performs activities as a member of an advisory body which has been created by state legislation to provide for an individual school advice/support on various school activities such as fund spending on a particular program.

0115 Superintendent/commissioner—Serves as the chief executive officer and primary advisor to the board of education. Responsibilities include overseeing the development of educational programs and all other activities which impact on those programs.

0200 Professional-educational—Performs duties requiring a high degree of knowledge and skills *generally acquired through at least a baccalaureate degree (or its equivalent obtained through special study and/or experience) including skills in the field of education, educational psychology, educational social work, or an education therapy field.*

0201 Athletic coach—Instructs individuals in the fundamentals of a competitive sport and direct team or individual strategy.

0202 Behavioral management specialist—Performs analysis of students' inappropriate behaviors, devises interventions to change such behaviors, and monitors behavior improvement progress overtime.

0203 Counselor—Guides individuals, families, groups, and communities by assisting them in problem-solving, decision-making, discovering meaning, and articulating goals related to personal, educational, and career development.

0204 Curriculum specialist—Develops or supervises curriculum and instructional development activities. This assignment requires expertise in a specialized field and includes the curriculum consultant and curriculum supervisor.

0205 Education diagnostician—Diagnoses students who might need special education services and/or other educational interventions.

0206 Librarian/media consultant—Develops plans for and manage the use of teaching and learning resources, including the maintenance of equipment, content material, services, multi-media, and information sources.

0207 Remedial specialist—Performs activities concerned with developing specific cognitive skills, usually in language arts or mathematics, from a deficient level to one that is appropriate to the educational abilities and aspirations of the student.

0208 Student activity advisor/non-athletic coach—Instructs individuals in the fundamentals of a non-athletic activity and develops training and competition schedules.

0209 Student teacher—Provides learning experiences and care to students under the supervision of a certified teacher as part of a formalized higher education program of teacher preparation.

0210 Teacher—Provides instruction, learning experiences, and care to students during a particular time period or in a given discipline.

0211 Teacher trainer—Provides instruction, learning experiences, and/or professional development activities to teachers during a particular time period or in a given discipline.

0212 Teaching intern—Provides instruction, learning experiences, and care to students while obtaining the necessary knowledge and skills in education and/or educational psychology.

0213 Resource teacher—Assists a classroom teacher by providing services to enrich the instruction of the students with special education needs.

0300 Professional-other—Performs assignments requiring a high degree of knowledge and skills usually acquired through at least a baccalaureate degree (or its equivalent obtained through special study and/or experience) but not necessarily requiring skills in the field of education.

0301 Accountant—Designs and maintains financial, staff, student, program, or property records; summarizes, analyzes, audits, or verifies such records; and/or controls and certifies expenditures and receipts.

0302 Accreditation officer—Reviews and evaluates an organizational unit to certify the observation of legal requirements or prescribed standards for the operation of such units.

0303 Administrative intern—Performs administrative activities as part of a formal training program requiring supervision and periodic evaluation.

0304 Admissions officer—Examines academic records of students to determine eligibility for graduation or for entrance to school.

0305 Analyst—Examines, evaluates, and makes recommendations in such areas as cost, systems, curriculum, educational sectors, or other areas including management, research and assessment, policy, budget, and personnel.

0306 Architect—Performs activities such as designing and preparing plans and specifications for the construction, remodeling, or repair of buildings and facilities, modification of site, and overseeing the construction to ensure compliance with plans and specifications.

0307 Athletic trainer—Coordinates and implements training activities for athletes to improve their athletic performance.

0308 Attendance officer—Monitors compulsory attendance laws.

0309 Audiologist—Provides services including: 1) identification of individuals with hearing loss; 2) determination of the range, nature, and degree of hearing loss, including referral for medical or other professional attention; 3) provision of habilitating activities such as language habilitation, auditory training, speech reading (lip-reading), hearing evaluation, and speech conservation; 4) creation and administration of programs for prevention of hearing loss; 5) counseling and guidance of students, parent/guardians, and teachers regarding hearing loss; and 6) determination of an individual's need for group and individual amplification, selecting and fitting an appropriate aid, and evaluating the effectiveness of amplification.

0310 Auditor—Performs activities concerned with examining, verifying, and reporting on accounting records.

0311 Benefits specialist—Organizes and provides information to employees about organizational fringe benefits.

0312 Campus minister/chaplain (clergy or layperson)—Performs religious functions in a school.

0313 Caseworker—Counsels and aids individuals and families requiring assistance of social service agencies and secures information on factors contributing to a clients situation. Counsels clients regarding plans for meeting needs and aids clients in mobilizing capacities and environmental resources to improve social functioning.

0314 Computer programmer—Prepares sets of instructions for a computer, based on project specifications, in order to solve problems.

0315 Computer systems analyst—Analyzes user requirements, procedures, and problems in processing or to improve and/or modify an existing computer system.

0316 Curator and archivist—Collects, classifies, preserves, and exhibits objects of interest in such fields as science, literature, history and art.

0317 Dental hygienist—Performs dental prophylactic treatments and instructs patients in the care of the teeth and mouth.

0318 Dentist—Diagnoses and treats diseases, injuries, and malformations of the teeth and gums.

0319 Dietitian/nutritionist—Plans and directs food service menu preparation including determining the nutritional value of food for meals.

0320 Engineer—Applies scientific and mathematical principles to practical ends such as the design, construction, and operation of efficient and economical structures, equipment, and systems.

0321 Evaluator—Determines the value or effect of plans, programs, and activities by appraisal of data and activities in light of specified goals and objectives (e.g. personnel evaluator).

0322 Family/community support coordinator—Fosters ties between the school, the family, and/or community by conducting services such as family education, the integration of community services, and/or direct intervention as needed.

0323 Financial aid officer—Reviews and assesses student applications for financial aid programs such as loans, grants-in-aid, or scholarships, in order to make determinations concerning assistance.

0324 Functional application support specialist—Assists individual computer users in a mini- or micro-computer [e.g., personal computer (PC)] environment to resolve hardware and software issues.

0325 Grant developer—Expands opportunities to obtain funds from outside parties in exchange for completion of a task.

0326 Historian—Prepares a chronological account or record of past or current events dealing with some phase of human activity, either in terms of individuals, social, ethnic, political, or geographic groupings.

0327 Internal auditor—Verifies account records, including evaluating the adequacy of the internal control system, verifying and safeguarding assets, reviewing the reliability of the accounting and reporting systems, and ascertaining compliance with established policies and procedures.

0328 Interpreter—Translates consecutively or instantaneously from one language into another language using spoken and/or manual words (e.g., sign language interpreter).

0329 Lawyer—Practices law and performs such activities as conducting lawsuits, drawing up legal documents, and advising on legal rights.

0330 Legislative liaison—Coordinates with the legislature in the preparation of legislation, provides information to legislative committees and members, and testifies before such bodies.

0331 Negotiator—Performs such activities as resolving labor/management problems and helping to settle disputes and effect compromises. This includes representatives of either management or labor (e.g., shop stewards).

0332 Network administrator—Coordinates the inputs, outputs, and use of computer networks (e.g., local area networks (LAN) and wide area networks (WAN)).

0333 Nurse Practitioner—Performs the functions of a registered nurse either independently, or dependently with a written agreement of a medical doctor.

0334 Occupational therapist—Provides services that address the functional needs of an individual related to the following: 1) improving developing or restoring functions impaired or lost through illness, injury, or deprivation; 2) improving ability to perform

tasks for independent functioning when functions are impaired or lost; 3) preventing through early intervention, initial or further impairment or loss of function. The provider of these services is a certified, licensed, or otherwise qualified individual.

0335 Ophthalmologist—Provides specialized services in the care of the eye and its related structures.

0336 Optometrist—Treats optical and muscle defects of the eye without the use of drugs or surgery.

0337 Personnel officer/specialist—Performs activities concerned with staff recruitment, selection, training, and assignment. This includes maintaining staff records, working with administrators in developing pension and insurance plans, and maintaining employer-employee harmony and efficiency through negotiations and internal public relations efforts.

0338 Physical therapist—Facilitates remediation and compensation for deficits in foundation skills necessary for classroom and/or basic job performance, particular areas of emphasis include gross motor skills, functional mobility and gait, musculoskeletal alignment, strength, endurance, and positioning. Typical responsibilities include: screening, evaluation, and assessment of children to identify movement dysfunction; obtaining, interpreting, and integrating information appropriate to program planning, to prevent or alleviate movement dysfunction and related functional problems; and providing individual and group services to treatment to prevent, alleviate, or compensate for movement dysfunction and related functional problems. The provider of these services is a licensed, certified, or otherwise qualified professional.

0339 Physician—Diagnoses and treats diseases and disorders of the human body.

0340 Physician assistant—Provides health care services to patients under the direction and responsibility of a physician.

0341 Planning specialist—Performs activities concerned with selecting or identifying the goals, priorities, objectives, and projected trends of an organization and formulating the courses of action necessary to fulfill these objectives.

0342 Psychiatrist—Diagnoses and treats diseases and disorders of the mind.

0343 Psychologist—Evaluates and analyzes students' behavior by measuring and interpreting their intellectual, emotional, and social development, and diagnosing their educational and personal problems.

0344 Public relations/informational services officer—Attempts to foster good relations between an organization and the public as a whole, by planning and conducting programs to disseminate accurate information through such media as newspapers, radio and television, public forums, and civic activities, and by reviewing material for and directing preparation of publications.

0345 Recreational therapist—Plans, organizes, and directs medically-approved recreation programs for patients. Activities include sports, trips, dramatics, social activities, and arts and crafts.

0346 Recreation worker—Conducts group recreation activities; organizes and promotes activities such as arts and crafts, sports, games, music, dramatics, social recreation, camping, and hobbies, taking into account the needs and interests of individual members.

0347 Registered nurse—Conducts a health service program at a school or system for the evaluation, improvement and protection of the health of students and school personnel in accordance with state law and local policies and procedures.

0348 Registrar—Coordinates and directs registration activities, including the compilation and analysis of registration data for administrative use.

0349 Rehabilitation counselor—Provides services in individual or group sessions that focus specifically on career development, employment preparation, achieving independence, and integration in the workplace and community of a student with a disability. The provider of these services is a certified, license, or otherwise qualified professional. The term also includes vocational rehabilitation services provided to students with disabilities by vocational rehabilitation programs funded under the Rehabilitation Act of 1973, as amended.

0350 Research and development specialist—Performs activities concerned with systematic study and investigation using the products of research and judgement to improve programs.

0351 Respiratory therapist—Administers respiratory therapy care and life support to patients with deficiencies and abnormalities of the cardiopulmonary system, under the direction and responsibility of a physician.

0352 Social worker—Provides social services for clients who may be individuals, families, groups, communities, organizations, or society in general. Typical responsibilities include: 1) preparing a social or developmental history on a student with disabilities; 2) group and individual counseling with a student and his or her family; 3) working with those problems in a student's living situation (home, school, and community) that affect adjustment in school; 4) mobilizing school and community resources in order to enable the student to receive maximum benefit from his or her educational program; and 5) other related services as necessary. The provider of these services are certified, licensed, or otherwise qualified professionals.

0353 Speech pathologist/therapist—Diagnoses communicative disorders, plans, directs and participates in individual or group therapy sessions which focus on the remediation of specific articulation problems including: 1) identification of children with speech or language impairments; 2) diagnosis and appraisal of specific speech or language impairments; 3) referral for medical or other professional attention necessary for the habilitation of speech or language impairments; 4) provision of speech and language services for the habilitation or prevention of communicative impairments; and 5) counseling and guidance of parents, children, and teachers regarding speech and language requirements. The provider of these services are certified, licensed, or otherwise qualified professionals.

0354 Staff developer/teacher trainer—Plans, coordinates, and implements inservice training activities that help individuals to identify future career options and improve skills necessary to achieve them.

0355 Statistician—Plans surveys and collects, summarizes, and interprets numerical data, applying statistical theory and methods to provide usable information.

0356 Student personnel officer—Works with the family, school, and community to determine the cause of and provide solutions for students who are experiencing serious attendance, academic and/or discipline problems in order to promote positive educational development.

0357 Tax assessor/collector—Provides services in the assessment of real and personal property for tax computation purposes and in the collection of taxes for the school or system.

0358 Transition coordinator—Provides services that: 1) strengthen and coordinate special programs and related services for individuals with special needs, including students with disabilities, who are currently in school or have recently left school and may benefit from assistance during the transition to postsecondary education, vocational training, competitive employment (including supported employment), continuing education or adult services; 2) stimulate the improvement and development of programs for secondary special education; and/or 3) stimulate the improvement of vocational and life skills to enable students with special needs to be better prepared for transition to adult life and services.

0359 Translator—Expresses in another language systematically to retain the original sense, primarily of written works.

0360 Volunteer coordinator—Oversees and coordinates the activity of individuals who enter into positions without the promise of compensation.

0361 Work study coordinator—Plans and conducts special education work-study programs. He or she confers with school and community personnel to impart information about program and to coordinate program functions with related activities.

0362 Writer/editor—Writes original prose materials and reviews manuscripts for distribution and/or publication.

0363 Mediator/intervention specialist—Specializes in serving as a third party to help resolve disputes between individuals and/or organizations.

0400 Paraprofessionals—Works alongside and assists professional individuals.

0401 Assistant counselor—Assists students, parents, teachers, or other staff, under the supervision or direction of a counselor, by helping individuals make plans and decisions in relation to education, career, or personal development.

0402 Bilingual aide—Assists in the instruction of students using more than one language for teaching content.

0403 Bilingual special education aide—Assists in the instruction of students in a special education program using more than one language for teaching content

0404 Career aide—Assists students in the process of choosing a profession or occupation.

0405 Child care giver—Assists in organizing and leading prekindergarten children in activities such as reading, drawing, and games.

0406 Computer aide—Assists and provides direction to computer users.

0407 Extra-curricular activity aide—Supervises school-sponsored activities that are not related to curriculum (e.g., sports), including all direct and personal services that are planned for student enjoyment.

0408 Financial aid specialist—Interviews students applying for financial aid, including loans, grants-in-aid, or scholarships, to determine eligibility for assistance.

0409 Monitor/prefect—Monitors the conduct of students in classrooms, detention halls, lunch rooms, playground, hallways, and places where alternatives to classroom instruction are provided (e.g., test sites).

0410 Library aide—Assists in the maintenance and operation of a library by aiding in the selection, ordering, cataloging, processing, and circulation of all media.

0411 Media center aide—Assists in the maintenance and operation of a media center by serving as a specialist in the organization and use of all teaching and learning resources, including hardware, content material and services.

0412 Psychologist assistant—Assists a psychologist with routine activities associated with providing psychological services.

0413 Teaching/classroom aide—Assists a teacher with routine activities associated with teaching (i.e., those activities requiring minor decisions regarding students, such as conducting rote exercises, operating equipment, and clerking).

0414 Teaching assistant—Performs the day-to-day activities of teaching students while under the supervision of a teacher. The teaching assistant does not make diagnostic or long-range evaluative decisions regarding students. This includes individuals who may or may not be certified but must have completed at least two years of formal education preparation for teaching or the equivalent in experience or training.

0415 Tutor—Provides academic instruction (e.g., in English, mathematics, and foreign language) to students requiring additional assistance outside of the classroom.

0500 Technical—Performs tasks requiring a combination of basic scientific knowledge and manual skills which can be obtained through approximately two years of postsecondary education such as that which is offered in community/junior colleges and technical institutes, or through equivalent special study and/or on-the-job training.

0501 Audiometrist—Administers audiometric (hearing acuity) screening tests while under the direction and responsibility of an audiologist or physician.

0502 Computer technician—Installs and maintains computer hard- and software equipment.

0503 Drafter—Drafts detailed drawings, such as writing diagrams, layout drawings, mechanical detail drawings, and drawings of intermediate and final assemblies, used to manufacture, assemble, install, and repair electronic components, printed circuit boards, and other equipment.

0504 Engineering aide—Assists in planning and directing operations in a technical field.

0505 Graphic artist—Plans and arranges art layouts which illustrate programs or processes for publication, demonstration, and more effective communication.

0506 Inspector—Examines the condition of equipment and buildings as they relate to safety and health the condition of new construction as it relates to specifications and codes.

0507 Licensed practical nurse—Performs auxiliary medical services, such as taking and recording temperature, pulse, and respiration rate, and giving medication under the direction and responsibility of a physician or a registered nurse.

0508 Media technologist—Maintains and programs audio, video, and other media equipment.

0509 Photographer—Uses cameras and flashbulb equipment to photograph individuals and may take exposed film to a darkroom for processing and developing.

0510 Psychometrist—Measures the intellectual, social, and emotional development of individuals through the administration and interpretation of psychological tests. These activities are usually carried out under the direction or supervision of a psychologist or a related professional.

0511 Purchasing agent—Buys supplies, equipment, and materials used in the operation of an organization.

0512 Speech language technician—Assists with the provision of speech and language services in collaboration with a speech pathologist.

0513 Supervisor—Supervises the day-to-day operations of a group of skilled, semiskilled, or unskilled workers (e.g., warehouse or garage workers). Frequently called a foreman or crew leader.

0600 Office/clerical/administrative support—Performs the activities of preparing, transferring, transcribing, systematizing, or preserving communications, records, and transactions.

0601 Bookkeeping/accounting/auditing clerk—Keeps a systematic record of accounts or transactions and prepares statements reflecting those activities.

0602 Cashier—Collects and records payments received for items purchased.

0603 Computer operator—Operates computer and peripheral equipment to process data by entering commands using a keyboard or computer terminal.

0604 Data entry clerk—Enters information into a data processing format using data processing equipment.

0605 Dispatcher—Assigns vehicles and drivers to perform specific services and to record such information concerning vehicle movement as a school or system may require.

0606 Duplicating/photocopying assistant—Operates duplicating machines to print typewritten or handwritten documents directly from a master copy.

0607 Electrical and electronic repairers—Installs and repairs electric and electronics equipment.

0608 File clerk—Classifies records in alphabetical or numerical order or according to subject matter or other system.

0609 General office clerk—Performs such activities as preparing, transcribing, systematizing or preserving written communication and reports or operating mechanical equipment (e.g., computers, fax machines, typewriters, calculators, and word-processing equipment).

0610 Mail clerk—Routes mail, prepares outgoing materials for mailing, and maintains internal written communication systems.

0611 Messenger—Delivers messages, documents, packages, and other items to offices or departments within or outside of an organization.

0612 Office manager—Coordinates office services such as personnel, budget preparation and control, housekeeping, records control, and special management activities.

0613 Receptionist—Receives callers or visitors at the establishment, determine the nature of business, and directs callers or visitors to destinations.

0614 Records clerk—Establishes and maintains an adequate and efficient system for controlling records (e.g., registration, admission, attendance) of an organization.

0615 Secretary—Schedules appointments, gives information to callers, takes dictation, and otherwise relieves officials of clerical work and minor administrative and business detail.

0616 Stenographer—Takes dictation of correspondence, reports, and other materials in shorthand and operates a typewriter, wordprocessor, or computer to transcribe the dictated material.

0617 Stores/supplies handler—Receives, stores, and dispenses supplies, materials, and equipment.

0618 Switchboard/PBX operator—Operates a telephone switchboard and relays incoming, outgoing, and interoffice calls.

0619 Typist and wordprocessor—Operates a typewriter, computer or a wordprocessor to compile, type, revise, combine, edit, print, and/or store documents.

0700 Crafts and trades—Performs tasks requiring high manual skill level which is acquired through on-the-job training and experience or through apprenticeship or other formal training programs. This assignment requires considerable judgement and a thorough and comprehensive knowledge of the processes involved in the work.

0701 Brick mason—Works with brick and similar materials in the construction, erection, and reparation of structures and fixtures.

0702 Carpenter—Constructs, erects, installs, and repairs wooden structures and fixtures.

0703 Cement mason—Works with cement and similar materials in the construction, erection, and reparation of structures and fixtures.

0704 Electrician—Plans, layouts, installs, and repairs wiring, electrical fixtures, apparatus, and control equipment.

0705 HVAC mechanic—Services heating units, ventilation systems and air conditioners in buildings.

0706 Locksmith—Installs, repairs, rebuilds, and services mechanical or electrical locking devices using hand tools and specialized equipment.

0707 Maintenance repairers/general utility—Repairs and maintains buildings, machinery, electrical and mechanical equipment.

0708 Painter and paperhanger—Paints, varnishes, and stains or wallpaper the interior and/or exterior of buildings and fixtures.

0709 Plasterer—Applies and repairs plaster in the interior and/or exterior of buildings.

0710 Plumber—Assembles, installs, and repairs pipes, fittings, and fixtures of heating, water, and drainage systems.

0711 Printer—Makes copies by chemical or photographic means.

0712 Vehicle mechanic—Inspects, repairs, and maintains functional parts of mechanical equipment and machinery.

0800 Operative—Performs tasks requiring an intermediate level manual skills which can be mastered in a few weeks through limited training to operate machines. This includes bus drivers and vehicle operators.

0801 Bus driver—Drives a bus used in the service of a school or system.

0802 Other vehicle operator—Drives a vehicle such as a truck or automobile used in the service of a school or system.

0900 Laborer—Performs tasks requiring some manual skills which can be conducted with no special training. This includes individuals performing lifting, digging, mixing, loading, and pulling operations.

0901 Construction laborer—Performs any combination of duties on construction projects, usually working in utility capacity, by transferring from one task to another. Duties include measuring distances from grade stakes, signaling operators of construction equipment, and mixing concrete.

0902 Freight, stock, and materials handlers—Loads, unloads, and moves freight, stock, and other materials manually or with equipment that does not require technical skill to operate (e.g., wheel barrows, conveyor belts, etc).

0903 Garbage collector—Collects refuse in designated areas. May drive a truck and operate hoisting device that raises refuse bin into the opening of the truck body.

0904 Gardener—Works a plot of ground where herbs, fruits, flowers, or vegetables are cultivated.

0905 Groundskeeper—Maintains grounds that are owned, rented, or leased and used by a school or system. This does not include the operation of machinery requiring semi-skilled training or experience.

0906 Garage/parking-lot attendant—Patrols and monitors parking areas to prevent thefts of and from parked automobiles and collects parking fees from drivers.

0907 Vehicle washer/equipment cleaner—Washes vehicles and equipment with washing and rinsing solutions to remove debris. May manually dislodge debris from objects being washed and dry objects using a cloth or airhose.

1000 Service work—Performs tasks regardless of level of difficulty which relates to both protective and nonprotective supportive services.

1001 Bus monitor/crossing guard—Helps keep order on buses or other school or system modes of transportation. This includes traffic guards for loading buses, crossing guards for monitoring pedestrian traffic.

1002 Child care worker—Assists in implementing child care activities, including custodial functions.

1003 Cook/food preparer—Prepares and cooks foodstuffs in quantities according to menu and number of persons to be served.

1004 Custodian—Performs plant housekeeping and servicing activities consisting of the cleaning; operation of the heating, ventilating, and air-conditioning systems; and the servicing of building equipment.

1005 Dietary technician—Advises and assists personnel in public and private establishments in food services systems by making recommendations for foods that will constitute nutritionally adequate meals.

1006 Elevator operator—Transports passengers and freight between floors of a building via an elevator.

1007 Facilities maintenance worker—Inspects buildings and office areas to evaluate suitability for occupancy considering such factors as air circulation, lighting, location, and size.

1008 Food server—Serves sandwiches, salads, beverages, desserts and other kinds of food. May order items to replace stocks and collect money for purchases.

1009 Police officer—Maintains order, enforces the law, prevents and investigates crime in a school building and its surrounding areas.

1010 Resident/dormitory supervisor—Supervises a dormitory or building in which students reside.

1011 Security guard—Provides protection to individuals and safeguard the school facility.

1012 Extended day-care provider—Provides professional day-care services, whether at home or in a center, and who has satisfied any state requirement regarding those services.

9999 Other

Appendix I

PROGRAM TYPE

Included in this appendix are examples of the educational programs in which staff members are involved. They are especially useful for policy analyses (e.g., to assess school performance or planning special programs). This data element has two or more levels of options that are coded with four-digit numbers to better clarify the logical hierarchy of the options.

Program Type—The system outlining instructional or non-instructional activities and procedures designed to accomplish a predetermined educational objective or set of objectives or to provide support services to individuals and/or the community.

0100 Regular education—A program that provides students from the prekindergarten level to grade 12 with learning experiences that focus primarily on knowledge and skills for the appropriate age or grade level of students. This contrasts with that designed to improve or overcome physical, mental, social, and/or emotional disabilities.

0200 Special Education Services—A service, specially designed and at no cost to the parent/guardian, that adapts the curriculum, materials, or instruction for students identified as needing special education. This may include specially designed instruction for students with any of the following: autism, deaf-blindness, developmental delay (to age 9), hearing impairment, mental retardation, multiple disabilities, orthopedic impairment, serious emotional disturbance, specific learning disability, speech or language impairment, traumatic brain injury, visual impairment, and other health information.

0201 Early identification—A service that develops and implements a formal plan for identifying a disability as early as possible in a child's life.

0202 Early intervention—A service that: 1) is designed to meet the developmental needs of each child eligible under Part C of the Individuals with Disabilities Education Act (IDEA) of 1997 and the needs of the family related to enhancing the child's development; 2) is selected in collaboration with the parents; 3) is provided under public supervision by qualified personnel; 4) is in conformity with an individualized family service plan; and 5) is offered at no cost, unless federal or state law provides for a system of payments by families, including a schedule of sliding fees; and 6) meets the standards of the state.

0203 Service for individuals with autism—A service of instruction or services for students with a developmental disability significantly affecting verbal and non-verbal communication and social interaction, generally evident before age three, which adversely affects educational performance. Characteristics of autism include irregularities and impairments in communication, engagement in repetitive activities and stereotyped movements, resistance to environmental change or change in daily routines, and unusual responses to sensory experiences. This does not include services for children with characteristics of the disability "serious emotional disturbance."

0204 Service for individuals with deaf-blindness—A service of instruction or services for students with concomitant hearing and visual impairments which cause such severe communication and other developmental and educational problems that an individual with deaf-blindness cannot be accommodated in special education services solely for deaf or blind individuals.

0205 Service for individuals with mental retardation—A service of instruction or services for students with significantly subaverage general intellectual functioning existing concurrently with deficits in adaptive behavior that is manifested during the developmental period, which adversely affects an individual's educational performance.

0206 Service for individuals with hearing impairment—A service of instruction or services for students with either: 1) a hearing impairment which is so severe that an individual is impaired in processing linguistic information through hearing with or without amplification (which would be considered to be a state of deafness), and which adversely affects his or her educational performance; or 2) a hearing impairment whether permanent or fluctuating (which would not be considered to be a state of deafness) that adversely affects an individual's educational performance.

0207 Service for individuals with visual impairment—A service of instruction or services for students with a visual impairment which, even with correction, adversely affects an individual's educational performance. This includes service for both partially seeing and blind individuals.

0208 Service for individuals with orthopedic impairment—A service of instruction or services for students who have a severe orthopedic impairment which adversely affects an individual's educational performance. The term includes impairments caused by congenital anomaly (e.g., clubfoot or absence of some member), impairments caused by some disease (e.g., poliomyelitis or bone tuberculosis), and impairments from other causes (e.g., cerebral palsy, amputations, and fractures or burns which cause contractures).

0209 Service for individuals with speech or language impairment—A service of instruction or services for those students who have a communication disorder such as stuttering, impaired articulation, and language or voice impairments which adversely affect an individual's educational performance.

0210 Service for individuals with serious emotional disturbance—A service of instruction or services for: 1) those individuals exhibiting one or more of the following characteristics over a long period of time and to a marked degree, which adversely affects an individual's performance:

- a. An inability to learn that cannot be explained by intellectual, sensory, or health factors;
- b. An inability to build or maintain satisfactory interpersonal relationships with peers and teachers;
- c. Inappropriate types of behavior or feelings under normal circumstances;
- d. A general pervasive mood of unhappiness or depression; or
- e. A tendency to develop physical symptoms or fears associated with personal or work problems.

or 2) schizophrenic individuals. This does not include services for those individuals who are socially maladjusted unless it is determined that they are seriously emotionally disturbed.

0211 Service for individuals with specific learning disabilities—A service of instruction or services for those students who have a disorder in one or more of the basic psychological processes involved in understanding or in using language whether spoken or written, which may manifest itself as an imperfect ability to listen, think, read, write, spell, or perform mathematical calculations. This includes services for individuals with such conditions as perceptual impairments, brain injury, minimal brain dysfunction, dyslexia, and developmental aphasia; but does not include individuals who have learning problems which are primarily the result of visual, hearing, or motor impairments, mental retardation, emotional disturbance or environmental, cultural, or economic disadvantage.

0212 Service for individuals with multiple disabilities—A service of instruction or services for those students who have concomitant impairments (e.g., mental retardation-blind or mental retardation-orthopedic impairments) which cause such severe educational problems that an individual with multiple disabilities cannot be accommodated in special education services solely for one of the impairments. This does not include deaf-blindness.

0213 Service for individuals with traumatic brain injury—A service of instruction or services for those individuals that acquired injury to the brain caused by an external physical force, resulting in total or partial functional disability or psychosocial impairment, or both, that adversely affects a child's educational performance. The term applies to open or closed head injuries resulting in impairments in one or more areas, such as cognition; language; memory; attention; reasoning; abstract thinking; judgment; problem-solving; sensory, perceptual, and motor abilities; psychosocial behavior; physical functions; information processing; and speech. The term does not apply to brain injuries that are congenital or degenerative, or to brain injuries induced by birth trauma.

0214 Psychological service—A service that includes 1) administering psychological and educational tests, and other assessment procedures; 2) interpreting assessment results; 3) obtaining, integrating, and interpreting information about child behavior and conditions relating to learning; 4) consulting with other staff members in planning school programs to meet the special needs of children as indicated by psychological tests, interviews, and behavioral evaluations; 5) planning and managing a program of psychological services, including psychological counseling for children and parents; and 6) assisting in developing positive behavioral intervention strategies.

0215 Cross categorical—A service of instruction or services that focuses on more than one specific type of disability and in which individuals with different types of disabilities are served.

0216 Service for individuals with developmental delay—A service of instruction or services for students who are experiencing developmental delays in one or more of the following areas: physical development, cognitive development, communication development, social or emotional development, or adaptive development.

0299 Other—Other special education service which cannot be classified above.

0300 Vocational education—Organized educational programs offering a sequence of courses that are directly related to the preparation of individuals for paid or unpaid employment in current or emerging occupations requiring other than a baccalaureate or advanced degree.

0301 Agriculture—A vocational program that prepares students with the knowledge, skills, and understanding necessary to enter a wide range of agriculturally related occupations.

0302 Consumer and home-making—A vocational program that prepares students with the knowledge, skills, and understanding relevant to personal, home and family life.

0303 Marketing—A vocational program that teaches about the promotion and distribution of goods and services from the producer to the consumer including appropriate utilization.

0304 Health—A vocational program that prepares students with the knowledge, skills, and understanding necessary to enter a wide range of occupations that support health professionals.

0305 Technology/industrial arts—A vocational program that prepares students with the understanding about all aspects of industry and technology. These activities include experimenting, designing, constructing, and evaluating; using tools, machines, materials; and using processes which may help individuals make informed and meaningful occupational choices, or may prepare them to enter advanced trade, industrial or technical education programs.

0306 Occupational home economics—A vocational program that prepares students with the knowledge, skills, and understanding relevant to occupational home economics.

0307 Business—A vocational program that prepares, upgrades, or retrains students for selected business occupations.

0308 Technical—A vocational program that prepares students for job opportunities in a specialized field of technology.

0309 Trade and industrial—A vocational program that prepares students for initial employment in a wide range of trade and industrial occupations.

0399 Other vocational education—Other vocational education activities that cannot be classified by the categories above.

0400 Technical preparatory—A program that offers four-year planned sequence of vocational-technical instruction beginning in the eleventh year of high school. The sequence extends through two years of postsecondary occupational education or an apprenticeship program of at least two years following secondary instruction, and culminates in a certificate or associate degree.

0500 Head Start—A federally funded child development program that provides health, educational, nutritional, social, and other services primarily to economically disadvantaged preschool children, including Indian children on federally recognized reservations, and children of migratory workers and their families; and involves parents in activities with their children so that the children will attain overall social competence. Examples of Head Start demonstration projects include Comprehensive Child Development Program, Family Service Centers, and Head Start/Public School Early Childhood Transition Projects.

0600 Even Start—A program that provides family-centered education projects which help parents become full partners in the education of their children, assists children in reaching their full potential as learners, and provides literacy training for their parents. The purpose of this program is to integrate early childhood education and adult education for parents into a program that builds on existing community resources.

0700 Migrant education—A program of instruction and services for those children who move periodically with their families from one school to another in a different geographical area in order that a parent or other member of the immediate family may secure seasonal employment.

0800 Indian education—A program of instruction and services for those children who are American Indian or Alaskan natives.

0900 Compensatory services for disadvantaged students—A program of instruction and/or services which is designed for economically disadvantaged and/or academically challenged children. Services primarily consist of educational support services, counseling, and other supplemental non-instructional support.

1000 Bilingual education program—A program of instruction and services that uses more than one language to teach a content area. Students served by this program may or may not be proficient in English.

1001 Curriculum content in native language—A program in which instruction and academic content are taught in a student's native, non-English language.

1002 Developmental bilingual education—A program in which students with the same non-English language background receive language arts and content area instruction in both the student's native language and English.

1003 Native language support—A program in which reading is initially taught in both the students' non-English home language and their second language (English) until their English is proficient enough for them to participate successfully in a regular classroom. Use of the non-English home language is phased out as regular English instruction is gradually phased in. This is also known as transitional bilingual education.

1004 Two-way bilingual education—A program in which native English-speaking and non-native-English speaking students are placed together to receive language arts and content area instruction in English and another non-English language.

1100 English as a second language (ESL) program—A program of instruction and services in which students identified as limited English proficient are placed in regular immersion instruction for most of the school day but receive extra instruction in English for part of the day. This extra help is based on a special curriculum designed to teach English as a second language and to develop the student's ability to use the English language in an academic setting. The non-English home language may or may not be used in conjunction with ESL instruction.

1101 Content ESL—A program of language development that goes beyond the teaching of basic vocabulary and grammar skills, and is designed to parallel English language instruction for native speakers in content and approach; English vocabulary and mechanics are often embedded in engaging content and/or literature.

1200 Gifted and talented—Programs that provide special educational opportunities including accelerated promotion through grades and classes and an enriched curriculum for students who are endowed with a high degree of mental ability or who demonstrate unusual physical coordination, creativity, interest, or talent (often in the visual or performing arts).

1300 Cocurricular programs—A program of activities that are related to the current curriculum in which a student is enrolled. This may be any type of school-sponsored activity designed to provide opportunities to participate in experiences on an individual or group basis (at school or public events) for the improvement of skills. The following characteristics apply to cocurricular activities: 1) participation is necessary for meeting class requirements, for credit, or for graduation; 2) sessions are conducted at regular and uniform times during school hours, or may be conducted during authorized non-school hours; 3) programs are directed or supervised by instructional staff in a learning environment similar to that found in classes offered for credit; and 4) services are primarily or totally funded by school-operating funds for general instructional purposes under the direction and control of local education authorities.

1400 Athletics—School-sponsored activities, under the guidance and supervision of school staff, that provide opportunities for students to pursue various aspects of physical education.

1500 Adult/continuing education—A program of instruction provided by an adult/continuing education instructional organization for adults and youth beyond the age of compulsory school attendance.

1501 Adult basic education—A program which provides learning experiences concerned with providing the fundamentals to adults who have never attended school or who have not completed formal schooling. These individuals need knowledge and skills to raise their level of education to increase self confidence and/or self determination, to prepare for an occupation, and to function more responsibly as citizens in a democracy.

1502 Adult English as a second language—A program which provides learning experiences for adults with a non-English background to develop the English language skills necessary to successfully participate in an English-speaking environment.

1503 Advanced adult basic education—A program which provides learning experiences designed to develop the knowledge, skills, understanding, attitudes, and behavioral characteristics considered to be needed by adults who may or may not have completed formal schooling. These individuals have accepted adult roles and responsibilities and are preparing for postsecondary careers and/or postsecondary education programs.

1504 Life enrichment—A program which provides learning experiences offering skills, knowledge, and understanding designed primarily for enjoyment without regard to a vocation.

1505 Occupational—A program which provides learning experiences offering the knowledge, skills, and understanding required to prepare learners for immediate employment in an occupation or cluster of occupations.

1506 Retraining for new occupation—A program which provides learning experiences offering skills, knowledge, and understanding required for preparation for employment in a new and different occupation.

1507 Special interest—A program which provides learning experiences offering the skills, knowledge, and understanding required to prepare adults for a subordinate occupation in addition to their vocation. Such programs also are referred to as avocational programs.

1508 Upgrading in current occupation—A program which provides learning experiences offering the skills, knowledge, and understanding designed primarily to extend or update workers' competencies for occupations in which they are employed.

1509 General Educational Development (GED) preparation—A program which provides learning experiences designed to develop the knowledge, skills, and understanding required for the successful completion of the Test of General Educational Development (GED).

1599 Other adult/continuing education—Other adult/continuing education program which cannot be classified in any of the categories above

1600 Community/junior college education program—Postsecondary education institutions, commonly organized into two-year programs, which offer instruction that has usually been adapted in content, level and schedule to meet the needs of the community in which they are located. Community or junior colleges generally offer a comprehensive curriculum which includes basic liberal arts, science, occupational, general education and adult education components. The program awards an Associate of Arts (A.A.) certificate to those who successfully complete the requirements.

1700 Community services program—A program of activities which are not directly related to the provision of educational services in a school system. These include services provided to the community as a whole or some segment of the community.

1701 Civic services—A program of activities concerned with providing services to civic affairs or organizations. This includes services to parent-teacher association meetings, public forums, lectures, and civil defense planning.

1702 Community recreation—A program of activities concerned with providing recreation for the community as a whole, or for some segment of the community. This includes such staff activities as organizing and supervising playgrounds, swimming pools, and similar programs.

1703 Coordination of casework—A program of activities designed to manage the counsel and aid given to individuals and families requiring assistance of social service agencies.

1704 Custody and child care services—A program of activities pertaining to the provision of programs for the custodial care of children in residential day schools, or child care centers which are not part of, or directly related to, the instructional program, and where the attendance of the children is not included in the attendance figures for the school or school system.

1705 Public library services—A program of activities pertaining to the operation of public libraries by a school or school system, or the provision of library services to the general public through the school library. This includes such activities as budgeting, planning and augmenting the library's collection in relation to the community, and informing the community of public library resources and services.

1706 Welfare activities—A program of activities pertaining to the provision of personal needs of individuals who have been designated as needy by an appropriate governmental entity. These needs include stipends for school attendance, salaries paid to students for work performed (whether for the school, school system, or for an outside source), and for clothing, food, or other personal needs.

1799 Other community services—Other community services program provided to the community which cannot be classified above.

1800 Substance abuse education/prevention—A program that provides a variety of services including: 1) individual, group, and/or family counseling; 2) knowledge and skill-enhancing activities; and 3) structured groups that focus on family dynamics, problem solving, self-esteem, and/or similar issues. These programs care for students who are at risk of drug abuse, for example, those who are currently in an experimental stage (light use), who have family members or peer groups who use alcohol or drugs, or who have behavioral, emotional, or other problems at home, in school, in the community, or with the criminal justice system. Substance abuse education programs also offer presentations about the risks of substance use to students at their schools as well as in various other community settings.

1900 Student retention—A program that develops and implements educational strategies and practices including special instructional methods and materials to encourage students to remain in school and complete their elementary and secondary education.

2000 Extended day/child care services—A program that provides custodial care of students enrolled in a school or system before school day starts and/or after a school day ends.

2100 Counseling services—A program that helps a student to better identify his or her perceived educational, personal, or occupational potential; relate his or her abilities, emotions, and aptitudes to educational and career opportunities; use his or her abilities in formulating realistic plans; and achieve satisfying personal and social development.

2200 Immigrant education—A program of instruction and services designed and implemented especially for those children who have immigrated to the United States.

2300 College preparatory—A program that provides learning experiences that focus primarily on knowledge and skills considered to be needed by students desiring further education in postsecondary education. These experiences are usually achieved in secondary education.

2400 International Baccalaureate—A program established to provide an internationally recognized, interdisciplinary, pre-collegiate course of study. Its curriculum is designed to qualify students, especially those who are internationally mobile, for college admission. Upon completion of this program, a student may receive an International Baccalaureate diploma.

2500 Magnet/Special Program Emphasis—A school within the public education system that has been designed: 1) to attract students of different racial/ethnic backgrounds for the purpose of reducing, preventing, or eliminating racial isolation; and /or 2) to provide an academic or social focus on a particular theme (e.g., science/math, performing arts, gifted/talented, or foreign language).

2600 Alternative education—An instructional program that: 1) addresses needs of students which cannot typically be met in a regular school/program; 2) provides nontraditional education; 3) serves as an adjunct to a regular school; and 4) falls outside of the categories of regular, magnet/special program emphasis, special, or vocational/technical education.

2700 Library/media services—A program that provides library and media services to students and school staffs. Services include selecting, acquiring, cataloging, classifying, circulating, and maintaining library materials; furnishing reference and bibliographical services; selecting music, films, or other audio-visual materials for programs.

2800 Health services—A program that provides physical and mental health services which are not direct instruction, including medical, dental, and nursing services provided for students.

2900 Remedial education—A program that is designed to develop specific cognitive skills, usually in language arts or mathematics, from a deficient level to one that is appropriate to the educational abilities and aspirations of the student.

3000 School-To-Work Opportunities—A program that meets the system components which: 1) integrates work-based and school-based learning; 2) integrates occupational and academic learning; 3) provides linkages between secondary education and postsecondary education/job opportunity; and 4) is a partnership involving participation of educators, employers, governments, local communities, and other public or private organizations. The purpose of this program is to assist youths in making effective transitions from school to career-oriented work. Program examples include tech-prep education, career academies, youth apprenticeships, cooperative education, school-to-apprenticeship, business-education compacts, and school-sponsored enterprises.

3100 Service learning—A program that is designed to help students develop a deeper understanding of academic subjects through participation in meaningful service to their school or community.

9999 Other—Other programs which cannot be classified above.

Appendix J

LIST OF REGULATED OCCUPATIONS AND PROFESSIONS EXCEPT SCHOOL TEACHERS¹

0010	Abstractor	0470	Bail Bond Runner
0020	Accountant, Certified Public	0480	Bail Bond Permittee
0030	Accountant, Chartered	0490	Bail Solicitor
0040	Accountant, General	0500	Bait Dealer
0050	Accountant, Management	0510	Barber
0060	Accountant, Public	0520	Barber Apprentice
0070	Accounting Practitioner	0530	Barber Instructor
0080	Acupuncture Assistant	0540	Barber Student
0090	Acupuncturist	0550	Barber Technician
0100	Adult Care Home, Manager	0560	Beekeeper
0110	Agrologist	0570	Blaster
0120	Alligator Parts Dealer	0580	Boiler Engineer
0130	Ambulance Attendant	0590	Boiler Inspector
0140	Ambulance Driver	0600	Boiler Installer
0150	Applied Science Technician	0610	Boiler Maker
0160	Applied Science Technologist	0620	Boiler Operator
0170	Appraiser, Public	0630	Boiler Repairer
0180	Arborist	0640	Boiler Welder
0190	Architect	0650	Boxer
0200	Architecture Student	0660	Boxing Announcer
0210	Armored Car Personnel	0670	Boxing Judge
0220	Art Therapist	0680	Boxing Manager
0230	Artificial Inseminator of Animals	0690	Boxing Matchmaker
0240	Asbestos Abatement Air Monitor	0700	Boxing Physician
0250	Asbestos Abatement Consultant	0710	Boxing Promoter
0260	Asbestos Abatement Field Technician	0720	Boxing Referee
0270	Asbestos Abatement Inspector	0730	Boxing Second
0280	Asbestos Abatement Management Planner	0740	Boxing Timekeeper
0290	Asbestos Abatement Project Designer	0750	Boxing Trainer
0300	Asbestos Abatement Project Manager	0760	Breath Analyzer Operator
0310	Asbestos Abatement Project Monitor	0770	Breeder, Fur Bearing Animals
0320	Asbestos Abatement Supervisor	0780	Breeder, Game
0330	Asbestos Abatement Training Provider	0790	Breeder, Game Birds
0340	Asbestos Abatement Worker	0800	Breeder, Game Fish
0350	Assayer	0810	Breeder, Wild Animals & Birds
0360	Assessor	0820	Building Code Officer
0370	Athlete Agent	0830	Building Inspector
0380	Athletic Trainer	0840	Butter Grader
0390	Athletic Trainer, Apprentice	0850	Buttermaker
0400	Attorney	0860	Cemetery Real Estate Broker/Salesperson
0410	Auction Clerk	0870	Cesspool Cleaner
0420	Auction House Operator	0880	Cheese Grader
0430	Auctioneer	0890	Cheesemaker
0440	Auctioneer Apprentice	0900	Chemist
0450	Audiologist	0910	Chick Dealer
0460	Bail Bond Agent	0920	Child Care Center Administrator
		0930	Child Care Provider

¹ Source: Council on Licensure, Enforcement and Regulation website www.clearhq.org/boards.htm, P.O. Box 11910, Iron Works Pike, Lexington, KY 40578.

0940	Child Health Associate	1500	Contractor, Oilburner
0950	Chiroprapist	1510	Contractor, Ornamental Metal
0960	Chiropractic Assistant	1520	Contractor, Painting & Decorating
0970	Chiropractic Trainee	1530	Contractor, Pest Control (Structural)
0980	Chiropractor	1540	Contractor, Pesticide
0990	Clinical Laboratory Assistant	1550	Contractor, Pipefitter
1000	Clinical Laboratory Director	1560	Contractor, Pipeline
1010	Clinical Laboratory Specialist	1570	Contractor, Plastering
1020	Clinical Laboratory Supervisor	1580	Contractor, Plastering, Drywall & Acoustical
1030	Clinical Laboratory Technician	1590	Contractor, Plumbing
1040	Clinical Laboratory Technologist	1600	Contractor, Plumbing & Heating
1050	Clinical Laboratory Trainee	1610	Contractor, Plumbing, Heating & AC
1060	Collection Agency Manager	1620	Contractor, Pollutant Storage Systems
1070	Collection Agency Solicitor	1630	Contractor, Public Works
1080	Collection Agent	1640	Contractor, Pump Installation
1090	Communications Pathologist	1650	Contractor, Refrigeration
1100	Compost Operator	1660	Contractor, Residential
1110	Compressed Natural Gas Technician	1670	Contractor, Roofing
1120	Concrete Technician	1680	Contractor, Roofing, Siding & Sheet Metal
1130	Constable	1690	Contractor, Sanitary System
1140	Construction Supervisor	1700	Contractor, Security Alarm
1150	Contractor, Aerial Pesticide Applicator	1710	Contractor, Sheet Metal
1160	Contractor, Air Conditioning	1720	Contractor, Sign
1170	Contractor, Asbestos Abatement	1730	Contractor, Solar
1180	Contractor, Boiler	1740	Contractor, Specialty
1190	Contractor, Building Moving/Demolition	1750	Contractor, Specialty Electrical
1200	Contractor, Cabinet & Mill Work	1760	Contractor, Specialty Structure
1210	Contractor, Carpentry	1770	Contractor, Sprinklerfitter
1220	Contractor, Chimney Cleaning	1780	Contractor, Steel
1230	Contractor, Communications	1790	Contractor, Swimming Pool
1240	Contractor, Concrete	1800	Contractor, Terrazzo & Marble
1250	Contractor, Dewatering Well	1810	Contractor, Tile
1260	Contractor, Drywall	1820	Contractor, Tile, Marble & Mosaic
1270	Contractor, Earthwork & Paving	1830	Contractor, Tree Services
1280	Contractor, Electrical	1840	Contractor, Utility
1290	Contractor, Elevator	1850	Contractor, Water Conditioning
1300	Contractor, Engineering	1860	Contractor, Welding
1310	Contractor, Excavation	1870	Contractor, Well Drilling
1320	Contractor, Fencing	1880	Contractor, Wrecking
1330	Contractor, Fire Protection System	1890	Cosmetologist
1340	Contractor, Flooring	1900	Cosmetology Apprentice
1350	Contractor, General	1910	Cosmetology Instructor
1360	Contractor, Glass & Glazing	1920	Cosmetology Student
1370	Contractor, Hazardous Materials	1930	Cosmetology Technician
1380	Contractor, Heavy	1940	Cosmetology: Braider
1390	Contractor, Institutional	1950	Cosmetology: Cosmetician
1400	Contractor, Insulation and Acoustical	1960	Cosmetology: Esthetician
1410	Contractor, Lathing	1970	Cosmetology: Esthetician Instructor
1420	Contractor, Lead Abatement	1980	Cosmetology: Facialist
1430	Contractor, Limited Specialty	1990	Cosmetology: Make-up Artist
1440	Contractor, Liquefied Petroleum Gas	2000	Cosmetology: Manicurist
1450	Contractor, Low Voltage	2010	Cosmetology: Manicurist Instructor
1460	Contractor, Manufactured housing	2020	Cosmetology: Shampooist
1470	Contractor, Masonry	2030	Cosmetology: Wig Specialist
1480	Contractor, Mechanical		
1490	Contractor, Metal Roofing		

2040	Cotton Buyer	2600	Emergency Medical Technician (EMT)
2050	Counselor Supervisor	2610	EMT: Ambulance
2060	Counselor, Associate	2620	EMT: Cardiac
2070	Counselor, Clinical	2630	EMT: Defibrillator
2080	Counselor, Pastoral	2640	EMT: Intermediate
2090	Counselor, Professional	2650	EMT: IV
2100	Counselor, Registered Substance Abuse	2660	EMT Shock Trauma
2110	Counselor, Substance Abuse	2670	Employment Agency Manager
2120	Court/Shorthand Reporter	2680	Employment Agent
2130	Crane operator	2690	Employment Counselor
2140	Cytotechnologist	2700	Engineer Technologist
2150	Dental Assistant	2710	Engineer, Acoustical
2160	Dental Hygienist	2720	Engineer, Aeronautic/Aerospace
2170	Dental Laboratory Technician	2730	Engineer, Agricultural
2180	Dental Specialist	2740	Engineer, Architectural
2190	Dental Technician	2750	Engineer, Architectural Marine
2200	Dental Therapist	2760	Engineer, Astronautical
2210	Dentist	2770	Engineer, Ceramic
2220	Denturist	2780	Engineer, Chemical
2230	Dietetic Technician	2790	Engineer, Civil
2240	Dietician	2800	Engineer, Construction
2250	Drafter	2810	Engineer, Consulting
2260	Egg Dealer	2820	Engineer, Control Systems
2270	Egg Grader	2830	Engineer, Corrosion
2280	Egg Handler	2840	Engineer, Electrical
2290	Egg Processor	2850	Engineer, Electronic
2300	Electrical Administrator	2860	Engineer, Engineering Plastics
2310	Electrical Inspector	2870	Engineer, Environmental
2320	Electrical Sign Installer, Journeyman	2880	Engineer, Fire Protection
2330	Electrical Sign Installer, Master	2890	Engineer, Geodetic
2340	Electrician	2900	Engineer, Geological
2350	Electrician, Apprentice	2910	Engineer, Geotechnical
2360	Electrician, Elevator	2920	Engineer, Highway
2370	Electrician Helper	2930	Engineer, Hoisting
2380	Electrician, Industrial Maintenance	2940	Engineer, HVAC
2390	Electrician, Journeyman	2950	Engineer, Hydraulic
2400	Electrician, Limited	2960	Engineer, Industrial
2410	Electrician, Lineman	2970	Engineer, Instrumental
2420	Electrician, Maintenance	2980	Engineer, Manufacturing
2430	Electrician, Master	2990	Engineer, Marine
2440	Electrician, Residential	3000	Engineer, Materials
2450	Electrician, Specialty	3010	Engineer, Mechanical
2460	Electrician, Supervising	3020	Engineer, Metallurgical
2470	Electrician, Supervising Specialty	3030	Engineer, Mining
2480	Electrologist	3040	Engineer, Naval Architecture
2490	Electrology Instructor	3050	Engineer, Nuclear
2500	Electroneuromyographer	3060	Engineer, Petroleum
2510	Elevator Constructor	3070	Engineer, Plastics
2520	Elevator Inspector	3080	Engineer, Plumbing
2530	Elevator Mechanic	3090	Engineer, Professional
2540	Elevator Mechanic, Apprentice	3100	Engineer, Quality
2550	Elevator Operator	3110	Engineer, Railroad
2560	Embalmer	3120	Engineer, Refrigeration
2570	Embalmer Apprentice	3130	Engineer, Safety
2580	Embryo Transfer Technician (cattle)	3140	Engineer, Sanitary
2590	Emergency Medical Services Instructor	3150	Engineer, Structural

3160	Engineer, Systems	3720	Ginseng Grower
3170	Engineer, Textile	3730	Grain Dealer
3180	Engineer, Traffic	3740	Grain Sampler/Grader
3190	Engineer, Transportation	3750	Grain Tester
3200	Engineer-in-Training	3760	Grain Warehouse Operator
3210	Engineer/Surveyor	3770	Greyhound Racing Employee
3220	Explosives Dealer	3780	Groundwater Professional
3230	Explosives Handler	3790	Guard Dog Handler
3240	Feed Dealer	3800	Guide/Outfitter
3250	Fertilizer Dealer	3810	Hairdresser
3260	Fire Inspector	3820	Hairdresser Instructor
3270	Fire Investigator	3830	Harness Racing Driver
3280	Fire Protection Company Manager	3840	Harness Racing Employee
3290	Fire Protection System Inspector	3850	Hazardous Material Management Consultant
3300	Fire Protection System Installer	3860	Hazardous Waste Management Specialist
3310	Fire Protection Systems Seller	3870	Hazardous Waste Transporter
3320	Firefighter	3880	Health Facility Administrator
3330	Firefighter Training Instructor	3890	Health Officer, Public
3340	Fireworks Handler	3900	Health Physics Services Vendor
3350	First Responder	3910	Hearing Aid Dealer/Fitter
3360	First Responder: Defibrillation	3920	Hearing Aid Dealer/Fitter Trainee
3370	Fish Dealer	3930	Hemodialysis Technician
3380	Fish Farmer	3940	Hoisting Machinery Operator
3390	Fisher, Commercial	3950	Home Health Aide
3400	Forest Engineer	3960	Home Improvement Salesperson
3410	Forest Product Operator	3970	Home Management Provider
3420	Forester	3980	Homeopath
3430	Franchise Broker/Dealer	3990	Horse Racing Employee
3440	Frog Dealer	4000	Horse Racing Jockey
3450	Fund Raiser, Professional	4010	Horticulturist
3460	Funeral Arranger, Pre-need	4020	Hunter Education Instructor
3470	Funeral Attendant	4030	Hypnotherapist
3480	Funeral Direct Disposer	4040	Incinerator Operator
3490	Funeral Director	4050	Infra-Red Analyzer Repair Technician
3500	Funeral Director Apprentice	4060	Instructor, Guide Dogs for the Blind
3510	Funeral Director, Assistant	4070	Insurance Adjuster
3520	Funeral Director/Embalmer	4080	Insurance Adjuster/Appraiser
3530	Funeral Director/Embalmer Apprentice	4090	Insurance Administrator
3540	Funeral Service Intern	4100	Insurance Agent
3550	Funeral Service Practitioner	4110	Insurance Broker
3560	Fur Buyer	4120	Insurance Consultant
3570	Fur Dealer	4130	Insurance Escrow Officer
3580	Fur Processor	4140	Insurance Representative
3590	Fur Trapper	4150	Insurance Solicitor
3600	Gaming Employee	4160	Insurance: Financial Planner
3610	Gaming Equipment Distributor	4170	Insurance: Reinsurance Intermediary
3620	Gaming Establishment Owner	4180	Insurance: Stock Agent
3630	Gaming Manager	4190	Insurance: Surplus Lines Agent
3640	Gaming Operator	4200	Insurance: Surplus Lines Broker/Agent
3650	Gas Fitter	4210	Insurance: Third Party Administrator
3660	Geochemist	4220	Interior Designer
3670	Geologist	4230	Irrigator
3680	Geologist, Engineering	4240	Kickboxer
3690	Geophysicists	4250	Kinesiological Electromyographer
3700	Ginner, Public	4260	Labor Contractor
3710	Ginseng Dealer		

4270	Land Surveyor	4800	Milk Tank Calibrator
4280	Land Surveyor-in-Training	4810	Milk Tester
4290	Landfarming Operator	4820	Mine Belt Examiner
4300	Landfill Operator	4830	Mine Blaster
4310	Landscape Architect	4840	Mine Electrician
4320	Landscape Contractor	4850	Mine Examiner
4330	Law Enforcement Officer	4860	Mine Fire Boss
4340	Law Enforcement Training Instructor	4870	Mine Foreman
4350	Lead Abatement Supervisor	4880	Mine Hoisting Engineer
4360	Lead Abatement Training Provider	4890	Mine Inspector
4370	Lead Abatement Worker	4900	Mine Manager
4380	Lead Inspector, Environmental	4910	Mine Operator
4390	Lead Inspector-Technician, Environmental	4920	Mine Shot Firer
4400	Lead Technician, Environmental	4930	Mine Superintendent
4410	Librarian	4940	Mine Supervisor
4420	Liquefied Petroleum Gas Dealer	4950	Mine Surface Blaster
4430	Liquefied Petroleum Gas Installer/Repairer	4960	Mine Surveyor
4440	Liquefied Petroleum Gas Safety Supervisor	4970	Miner
4450	Liquefied Petroleum Gas Truck Driver	4980	Mobile Home Park Manager
4460	Livestock Agent	4990	Mobile Home Park Owner
4470	Livestock Auction Operator	5000	Money Broker
4480	Livestock Auctioneer	5010	Mortgage Banker
4490	Livestock Buyer/Broker	5020	Mortgage Lender/Broker
4500	Livestock Dealer	5030	Motor Vehicle Brake Mechanic
4510	Livestock Dealer Representative	5040	Motor Vehicle Emissions Inspector
4520	Livestock Hauler	5050	Motor Vehicle Emissions Mechanic
4530	Lobbyist	5060	Motor Vehicle Inspector
4540	Manufactured Home Broker	5070	Motor Vehicle Lamp Mechanic
4550	Manufactured Home Dealer/Salesperson	5080	Motor Vehicle Mechanic
4560	Manufactured Home Inspector	5090	Motor Vehicle Representative
4570	Manufactured Home Installer	5100	Motor Vehicle Salesperson, New
4580	Manufactured Home Mechanic	5110	Motor Vehicle Salesperson, Used
4590	Marital Mediator	5120	Municipal Auditor
4600	Marriage and Family Therapist	5130	Mussel Dealer
4610	Marriage and Family Therapist Intern	5140	Mussel Sheller
4620	Massage Therapist	5150	Naprapath
4630	Mechanical Inspector	5160	Naturopath
4640	Mechanical Journeyman	5170	Notary Public
4650	Mechanical Master	5180	Nuclear Medicine Technician
4660	Medical Assistant	5190	Nuclear Medicine Technologist
4670	Medical Physicist	5200	Nuclear Power Operator
4680	Medication Aide	5210	Nurse Anesthetist
4690	Microbiologist, Public Health	5220	Nurse Midwife
4700	Midwife, Direct Entry	5230	Nurse Practitioner
4710	Milk Dealer	5240	Nurse Specialist, Clinical
4720	Milk Distributor	5250	Nurse, Licensed Practical
4730	Milk Equipment Installer	5260	Nurse, Psychiatric
4740	Milk Gathering Plant Manager	5270	Nurse, Public Health
4750	Milk Grader/Sampler/Hauler	5280	Nurse, Registered
4760	Milk Inspector	5290	Nursery Agent
4770	Milk Laboratory Technician	5300	Nursery Dealer
4780	Milk Pasteurizer	5310	Nursery Grower
4790	Milk Processing Plant Operator	5320	Nursing Assistant
		5330	Nursing Home Administrator
		5340	Nutrition Counselor
		5350	Nutritionist

5360	Occupational Therapist	5920	Psychologist Intern
5370	Occupational Therapy Assistant	5930	Psychologist, Clinical
5380	Oculist	5940	Psychologist, Consulting
5390	Off-Track Betting Employee	5950	Pump Installer
5400	Oil Burner Technician	5960	Radiation Machine Inspector
5410	Oil Burner Technician Apprentice	5970	Radiation Therapist
5420	Optician	5980	Radiographer, Industrial
5430	Optician Apprentice	5990	Radiologic Technician
5440	Optician, Technician	6000	Radiologic Technologist
5450	Optometrist	6010	Radiology Practical Technologist
5460	Osteopath	6020	Radon Measurement Specialist
5470	Osteopath Assistant	6030	Radon Mitigation Specialist
5480	Paramedic	6040	Real Estate Appraiser
5490	Pawnbroker	6050	Real Estate Appraiser Intern
5500	Pest Control Applicator, Structural	6060	Real Estate Appraiser, Certified
5510	Pest Control Operator, Structural	6070	Real Estate Appraiser, General
5520	Pesticide Applicator	6080	Real Estate Appraiser, Registered
5530	Pesticide Applicator, Aerial	6090	Real Estate Appraiser, Residential
5540	Pesticide Dealer	6100	Real Estate Associate Broker
5550	Pesticide Operator	6110	Real Estate Auctioneer
5560	Pharmaceutical Clerk	6120	Real Estate Broker
5570	Pharmacist	6130	Real Estate Escrow Officer
5580	Pharmacy Assistant	6140	Real Estate Inspector
5590	Pharmacy Intern	6150	Real Estate Instructor
5600	Physical Therapist	6160	Real Estate Property Manager
5610	Physical Therapy Assistant	6170	Real Estate Salesperson
5620	Physician	6180	Real Estate Timeshare Salesperson
5630	Physician Assistant	6190	Recreational Therapist
5640	Pilot, Marine	6200	Reflexology Therapist
5650	Pipe Layer	6210	Refrigeration & Air Condition Technician
5660	Pipe Mechanic	6220	Refrigeration Journeyman
5670	Pipefitter, Apprentice	6230	Refrigeration Technician
5680	Pipefitter, Journeyman	6240	Refrigeration Trainee
5690	Pipefitter, Master	6250	Rehabilitation Counselor
5700	Plumber	6260	Repossessor Employee
5710	Plumber, Apprentice	6270	Repossessor Qualified Manager
5720	Plumber, Journeyman	6280	Reptile/Amphibian Collector
5730	Plumber, Master	6290	Research Animal Dealer
5740	Plumbing, Inspector	6300	Residential Care Administrator
5750	Podiatrist	6310	Residential Designer
5760	Polygraph Examiner	6320	Respiratory Care Technician
5770	Polygraph Intern	6330	Respiratory Care Trainee
5780	Pre-School Program Director	6340	Respiratory Therapist
5790	Private Investigator	6350	Sanitarian
5800	Private Investigator Agency Owner	6360	Sanitarian Intern
5810	Private Investigator Trainee	6370	School Administrator
5820	Produce Dealer	6380	School Audiologist
5830	Produce Dealers Agent	6390	School Business Official
5840	Produce Packer	6400	School Counselor
5850	Property Tax Agent	6410	School Dance Therapist
5860	Prosthetist	6420	School Guidance Counselor
5870	Psychiatric Aide	6430	School Librarian
5880	Psychological Examiner	6440	School Music Therapist
5890	Psychologist	6450	School Nurse
5900	Psychologist Assistant	6460	School Occupational Therapist
5910	Psychologist Associate	6470	School Physical Therapist

6480	School Principal	7030	Tattoo Artist
6490	School Psychologist	7040	Tax Consultant
6500	School Social Worker	7050	Tax Preparer
6510	School Speech Pathologist	7060	Taxidermist
6520	School Superintendent	7070	Travel Agent
6530	School Supervisor	7080	Tree Injector
6540	Seafood Dealer	7090	Tree Surgeon
6550	Securities Agent	7100	TV/Radio Antenna Installer
6560	Securities Broker/Dealer	7110	TV/Radio Service Dealer
6570	Securities: Agent of Issuer	7120	TV/Radio Service Technician
6580	Securities: Investment Advisor	7130	TV/Radio Service Technician Apprentice
6590	Securities: Investment Advisor Representative	7140	Underground Storage Tank Cathodic Protector
6600	Security Alarm Company Manager	7150	Underground Storage Tank Consultant
6610	Security Alarm Employee/Installer	7160	Underground Storage Tank Inspector
6620	Security Alarm Salesperson	7170	Underground Storage Tank Installer/Remover
6630	Security Guard	7180	Underground Storage Tank Reliner
6640	Security Guard Agency Operator	7190	Underground Storage Tank Repairer
6650	Security Guard Agency Owner	7200	Underground Storage Tank Site Assessor
6660	Seed Broker	7210	Underground Storage Tank Subsurface Evaluator
6670	Seed Dealer	7220	Underground Storage Tank Supervisor
6680	Seed Labeler	7230	Underground Storage Tank Tester
6690	Seed Processor	7240	Underground Storage Tank Upgrader
6700	Seed Seller	7250	Underground Storage Tank: Soil Sampler
6710	Septic Tank Installer	7260	Uniform Dwelling Code Inspector
6720	Septic Tank Pumper	7270	Urban Planner
6730	Septic Tank Site Technician	7280	Veterinarian
6740	Sewage Disposal System Installer	7290	Veterinary Euthanasia Technician
6750	Sewage Hauler	7300	Veterinary Technician
6760	Sewer/Water Apprentice	7310	Voice Stress Analyst
6770	Sewer/Water Installer	7320	Warehouser
6780	Shell Fisher	7330	Waste Disposal Inspector
6790	Shooting Preserve Operator	7340	Waste Disposal Operator
6800	Social Service Aide	7350	Wastewater Collection Operator
6810	Social Service Worker	7360	Wastewater Treatment Operator
6820	Social Work Associate	7370	Water Conditioning Installer
6830	Social Work Technician	7380	Water Distribution Operator
6840	Social Worker	7390	Water Rights Surveyor
6850	Social Worker, Clinical	7400	Water Treatment Installer
6860	Social Worker, Independent	7410	Water Treatment Operator
6870	Soil Classifier	7420	Weatherization Inspector
6880	Soil Classifier-in-Training	7430	Weighmaster
6890	Soil Scientist	7440	Weights and Measures Mechanic
6900	Soil Tester	7450	Welder
6910	Solid Fuel Burner Technician, Apprentice	7460	Well Driller
6920	Solid Fuel Burner Technician, Master	7470	Well Drilling Operator
6930	Speech Pathologist	7480	Well Monitoring Supervisor
6940	Speech Pathology Aide	7490	Well Operator
6950	Sprinklerfitter, Journeyman	7500	Wireman, Residential
6960	Sprinklerfitter, Apprentice	7510	Workers Compensation Adjuster
6970	Steam Engineer	7520	Wrestler
6980	Storage Tank Inspector	7530	Wrestling Judge
6990	Storage Tank Installer	7540	Wrestling Manager
7000	Storage Tank Installer/Remover	7550	Wrestling Matchmaker
7010	Subcontractor		
7020	Sweet Potato Dealer		

7560 Wrestling Promoter
7570 Wrestling Referee
7580 Wrestling Second
7590 Wrestling Timekeeper

7600 X-Ray Machine Servicer
7610 X-Ray Machine Operator
7620 X-Ray Technician
7630 X-Ray Technologist

Appendix K

FUNCTION TYPE

Appendix K provides information in reference to Data Element 5220 “Function Type.” Included in this appendix are examples of the educational activities purposes in which staff members are involved. This data element has two or more levels of options that are coded with four-digit numbers to better clarify the logical hierarchy of the options. The code numbers for this option list correspond to those used in *Financial Accounting for Local and State School Systems (1990)* (often referred to as *Handbook 2R²*, July 1990, available from the National Center for Education Statistics).

5260 **Function Type**—The purpose of the program activities to which an individual is assigned as related to students.

1000 Instruction—Activities which involve direct interaction between teachers and students. Instruction may be provided for students in a school classroom, in another location such as a home or hospital, and in other learning situations such as those involving cocurricular activities. It may also be provided through some other approved medium such as television, radio, telephone, computer and correspondence. This includes aides and classroom assistants of any type (e.g., clerks or graders) who assist in the instructional process.

2000 Support services—Services to provide administrative, technical, personal (e.g., guidance and health), and logistical support to facilitate and enhance instruction. These services exist as adjuncts for fulfilling the objectives of instruction, community services and enterprise programs, rather than as entities within themselves.

2100 Student support services—Activities to assess and improve the well-being of students and to supplement the instructional process.

2110 Attendance and social work—Activities to improve student attendance at school and which attempt to prevent or solve student problems involving the home, school, and community. They also include registration activities for adult education programs.

2111 Supervision of attendance and social work—Activities to direct, manage, and supervise attendance and social work services.

2112 Attendance services—Activities to promptly identify non-attendance patterns, promote improved attitudes toward attendance, analyze causes of non-attendance, act on non-attendance problems, and enforce compulsory attendance laws.

2113 Social work services—Activities to investigate and diagnose student problems arising out of the home, school, or community; provide casework and group work services for the child, parent, or both; interpret the problems of students for other staff members; and promote modification of the circumstances surrounding the individual student which are related to his or her problem.

2114 Student accounting services—Activities to acquire and maintain records of school attendance, location of home, family characteristics, and other census data. Portions of these records become a part of the cumulative record which is sorted and stored for teacher and guidance information. These include the preparation of pertinent statistical reports.

2119 Other attendance and social work services—Other attendance and social work services which cannot be classified above.

2120 Guidance services—Activities to counsel with students and parents; consult with other staff members on learning problems; evaluate the abilities of students; assist students as they make their own educational and career plans and choices; assist students in personal and social development; provide referral assistance; and work with other staff members in planning and conducting guidance programs for students.

2121 Supervision of guidance services—Activities to direct, manage, and supervise guidance services.

2122 Counseling services—Activities to help a student to better identify his or her perceived educational, personal, or occupational potential; relate his or her abilities, emotions, and aptitudes to educational and career opportunities; utilize his or her abilities in formulating realistic plans; and achieve satisfying personal and social development. These activities take place between one or more counselors and one or more students as counselees, between students and students, and between counselors and other staff members.

2123 Appraisal services—Activities to assess student characteristics which are used in administration, instruction, and guidance; and assist the student in assessing his or her purposes and progress in personality and career development.

2124 Information services—Activities to disseminate educational, occupational, and personal/social information to help acquaint students with the curriculum and also with educational and vocational opportunities and requirements. Such information might be provided directly to students through group activities or it might be provided indirectly to students through other staff members or parents.

2125 Record maintenance services—Activities to compile, maintain, and interpret cumulative records for individual students, including systematic consideration of such factors as home and family background, physical and medical status, standardized test results, personal and social development and school performance.

2126 Placement services—Activities to help place students in appropriate situations. These could be educational situations, part-time employment while in school, and appropriate educational and occupational situations after they leave school. These activities also help ease the students' transition from one educational experience to another. The transition may include, for example, admissions counseling, referral services, assistance with records, and follow-up communications with employers.

2129 Other guidance services—Other guidance services which cannot be classified above.

2130 Health services—Activities to provide physical and mental health services which are not direct instruction. They include activities that provide students with appropriate medical, dental, and nursing services.

2131 Supervision of health services—Activities to direct, engage, and supervise health services.

2132 Medical services—Activities to improve the physical and mental health of students such as health appraisal, including screening for vision, hearing deficiencies and communicable diseases; screening for psychiatric services; periodic health examinations; emergency injury and illness care; and communications with parents and medical officials.

2133 Dental services—Activities to perform dental screening, dental care, and orthodontic activities.

2134 Nursing services—Activities to perform nursing such as health inspection, treatment of minor injuries, and referrals for other health services.

2139 Other health services—Other health services which cannot be classified above.

2140 Psychological services—Activities concerned with administering psychological tests and interpreting the results; gathering and interpreting information about student behavior; and working with other staff members in planning school programs to meet the special needs of students as indicated by psychological tests and behavioral evaluation. They also include planning and managing a program of psychological services encompassing psychological counseling for students, staff, and parents.

2141 Supervision of psychological services—Activities to direct, manage, and supervise psychological services.

2142 Psychological testing services—Activities to administer psychological tests, standardized tests, and inventory assessments. These tests measure ability, aptitude, achievement, interests, and personality. These activities also include interpretation of these measurements for students, other staff members, and parents.

2143 Psychological counseling services—Activities to help students perceive, clarify, and solve problems of adjustment and interpersonal relationships. These activities take place between a school psychologist or other qualified individual as counselor, and one or more students as counselees.

2144 Psychotherapy services—Activities to help students to perceive, clarify, and work through emotional problems or disorders. These activities involve a therapeutic relationship between a qualified mental health professional and one or more students.

2149 Other psychological services—Other psychological services which cannot be classified above.

2150 Speech pathology and audiology services—Activities to identify, assess, and treat students with speech, hearing, and language impairments.

2151 Supervision of speech pathology and audiology services—Activities to direct, manage, and supervise speech pathology and audiology services.

2152 Speech pathology services—Activities to identify students with speech and language disorders; diagnose and appraise specific speech and language disorders; refer problems for medical or other professional attention necessary to treat speech and language disorders; provide required speech treatment services; and counsel and guide students, parents, and teachers.

2153 Audiological services—Activities to: 1) identify individuals with hearing loss; 2) determine the range, nature, and degree of hearing loss, including referral for medical or other professional attention; 3) provide habilitating activities such as language habilitation, auditory training, speech reading (lipreading), hearing evaluation, and speech conservation; 4) create and administer programs for prevention of hearing loss; 5) counsel and guide students, parent/guardians, and teachers regarding hearing loss; and 6) determine an individual's need for group and individual amplification, select and fit an appropriate aid, and evaluate the effectiveness of amplification.

2159 Other speech pathology and audiology services—Other speech pathology and audiology services which cannot be classified above.

2190 Other student support services—Other student support services which cannot be classified above.

2200 Instructional staff support services—Activities to assist the instructional staff with content and process of providing learning experiences for students.

2210 Improvement of instructional services—Activities to primarily assist the instructional staff in planning, developing, and evaluating the process of providing learning experiences for students. These include curriculum development, techniques of instruction, child development, and staff training.

2211 Supervision of improvement of instruction services—Activities to direct, manage, and supervise the improvement of instructional services.

2212 Instruction and curriculum development services—Activities to assist teachers in developing the curriculum, preparing and utilizing special curriculum materials, and becoming acquainted with the various techniques which stimulate and motivate students.

2213 Instructional staff training services—Activities to promote the professional or occupational growth and competence of members of the instructional staff during the time of their service to the school or school system. These include workshops, demonstrations, school visits, courses for college credit, sabbatical leaves, and travel leaves.

2219 Other improvement of instruction services—Other improvement of instruction services which cannot be classified above.

2220 Educational media services—Activities to coordinate the use of hardware, devices, content materials (including printed and non-printed sensory materials), methods, or experiences for teaching and learning purposes.

2221 Supervision of educational media services—Activities to direct, manage, and supervise educational media services.

2222 School library services—Activities to select, acquire, prepare, catalog, and circulate books and other printed materials; plan the use of the library by students, teachers and other members of the instructional staff; and guide individuals in their use of library books and materials whether maintained separately or as a part of an instructional materials center and/or related work study area.

2223 Audiovisual services—Activities to select, prepare, care for, and make available to the instructional staff: equipment, films, filmstrips, transparencies, tapes, television programs, and other similar materials, whether maintained separately or as a part of an instructional materials center. These activities include an audiovisual center, television studio, related work-study areas, and the services provided by audiovisual personnel.

2224 Educational television services—Activities to plan, program, write, and present educational programs or segments of programs by closed circuit or broadcast television.

2225 Computer-assisted instruction services—Activities to plan, program, write, and present educational lessons which have been especially programmed for a computer to be used as the principal medium of instruction.

2229 Other educational media services—Other educational media services which cannot be classified above.

2290 Other instructional staff support services—Other instructional staff support services which cannot be classified above.

2300 General administration support services—Activities to establish and administer policy for operating a school system.

2310 Board of education services—Activities to perform the duties of an elected body which has been created according to state law and vested with responsibilities for educational activities in a given administrative unit.

2311 Supervision of board of education services—Activities to direct, manage, and supervise the general operation of the board of education. These include the activities of the members of the board of education, but do not include any special activities defined in other areas of responsibility described below. They also include any activities of the district performed in support of the school district meeting. These may include legal activities such as interpreting the laws and statutes and general liability situations, and the activities of external auditors.

2312 Board secretary/clerk services—Activities to perform the duties of the secretary or clerk of the board of education.

2313 Board treasurer services—Activities to perform the duties of the treasurer of the board of education

2314 Election services—Activities to perform duties involved with any school system election, including the election of officers and bond elections.

2315 Tax assessment and collection services—Activities to perform duties involved with tax assessment and collection.

2316 Staff relations and negotiations services—Activities to perform duties involved with staff relations systemwide and contractual negotiations with both instructional and non-instructional personnel.

2319 Other board of education services—Other board of education services which cannot be classified above.

2320 Executive administration services—Activities to perform the overall general administration or executive duties of the entire school system.

2321 Office of the superintendent services—Activities to direct and manage all affairs of the school system. These are performed by the superintendent and such assistants as deputy, associate, and assistant superintendents. These include activities of all personnel and materials in the office of the chief executive officer.

2322 Community relations services—Activities to develop and operate systemwide programs for the bettering of school/community relations.

2323 State and federal relations services—Activities to develop and maintain good relations with state and federal officials. These include grant procurement activities.

2329 Other executive administration services—Other executive administration services which cannot be classified above.

2400 School administration support services—Activities to perform the overall administrative duties for a school.

2410 Office of the principal services—Activities to direct and manage the operation of a particular school. These include activities performed by the principal, assistant principals, and other assistants when they supervise all operations of the school, evaluate individuals of the school, assign duties to individuals, supervise and maintain the school records, and coordinate school instructional activities with those of the school or school system. These activities also include the work of clerical staff in support of teaching and administrative duties.

2419 Other school administration support services—Other school administration services which cannot be classified above.

2500 Business support services—Activities to pay, transport, exchange, and maintain goods and services for a school or school system. They include fiscal and internal services necessary for operating the school or school system. These include the activity of the chief business official.

2510 Fiscal services—Activities to perform the fiscal operations of a school or school system. These include budgeting, receiving and disbursing, financial and property accounting, payroll, inventory control, internal auditing and managing funds.

2511 Supervision of fiscal services—Activities to direct, manage, and supervise the fiscal service area. These include the activities of the assistant superintendent, director, or school business official who directs and manages fiscal activities.

2512 Budgeting services—Activities to supervise budget planning, formulation, control, and analysis of finances.

2513 Receiving and disbursing funds services—Activities to take in and pay out money. These include the current audit of receipts; the pre-audit of requisitions and purchase orders to determine whether the amounts are within the budgetary allowances, and determining that disbursements are lawful expenditures of a school or school system; and the management of school funds.

2514 Payroll services—Activities to periodically pay individuals entitled to remuneration for services rendered. Payments are also made for such payroll associated costs as federal income tax withholding, retirement, and social security.

2515 Financial accounting services—Activities to maintain the financial records and transactions of a school or school system. These include accounting and interpreting financial transactions and account records.

2516 Internal auditing services—Activities to verify account records including evaluating the adequacy of the internal control system, verifying and safeguarding assets, reviewing the reliability of the accounting and reporting systems, and ascertaining compliance with established policies and procedures.

2517 Property accounting services—Activities to prepare and maintain current inventory records of land, buildings, and equipment. These records are to be used in equipment control and facilities planning.

2519 Other fiscal services—Other fiscal services which cannot be classified above.

2520 Purchasing services—Activities to purchase supplies, furniture, equipment, and materials used in a school or school system.

2530 Warehousing and distributing services—Activities to receive, store, and distribute supplies, furniture, equipment, materials, and mail. These include cash collection and transportation from school facilities to the central administration office or bank for control and/or deposit.

2540 Printing, publishing, and duplicating services—Activities to print and publish administrative publications such as annual reports, school directories, and manuals. These include centralized services for duplicating school materials and instruments such as school bulletins, newsletters, and notices.

2590 *Other business support services*—Other business support services which cannot be classified above.

2600 *Operation and maintenance of plant services*—Activities to keep the physical plant open, comfortable, and safe for use, and keep the grounds, buildings, and equipment in effective working condition and state of repair. These include maintaining safety in school buildings, grounds, and in the vicinity of schools.

2610 *Supervision of operation and maintenance of plant services*—Activities to direct, manage, and supervise the operation and maintenance of the school plant facilities.

2620 *Operating buildings services*—Activities to keep the physical plant clean and ready for daily use. These include operating the heat, light, and ventilation systems and repairing and replacing facilities and equipment.

2630 *Care and upkeep of grounds services*—Activities to maintain and improve the land. These include snow removal, landscaping, ground maintenance, and similar activities.

2640 *Care and upkeep of equipment services*—Activities to maintain equipment owned or used by the school or school system. These include servicing and repairing furniture, machines, and movable equipment.

2650 *Vehicle servicing and maintenance services*—Activities to maintain general purpose vehicles other than student transportation vehicles such as trucks, tractors, graders, and staff vehicles. These include repairing vehicles, replacing vehicle parts, preventative maintenance servicing, cleaning, painting, greasing, fueling, and inspecting vehicles for safety.

2660 *Security services*—Activities to maintain order and safety in school buildings, grounds, and in the vicinity at all times. These include police activities for school functions, traffic control on the grounds and in the vicinity, building alarm systems, and hall monitoring services.

2690 *Other operation and maintenance of plant services*—Other operation and maintenance of plant services which cannot be classified above.

2700 *Student transportation services*—Activities to convey students to and from school, as provided by state and federal law. These include trips between home and school, and trips to school activities. They also include specialized equipment (such as special or adapted buses, lifts, and ramps), if required to provide special transportation for a child with a disability.

2710 *Supervision of student transportation*—Activities to direct, manage, and supervise student transportation services.

2720 *Vehicle operation services*—Activities to operate vehicles for student transportation from the time the vehicles leave the point of storage until they return to storage. These include driving buses or other student transportation vehicles.

2730 *Monitoring services*—Activities to supervise students in the process of being transported between home and school or between school and school activities. Such supervision can occur while students are in transit, while they

are being loaded and unloaded, and in directing traffic at the loading and unloading stations.

2740 Vehicle servicing and maintenance services—Activities to maintain student transportation vehicles. These include repairing vehicles, replacing vehicle parts, cleaning, painting, fueling, and inspecting vehicles for safety.

2750 Driver training services—Activities to ensure and maintain safety standards of driver's skills to operate student transportation vehicles. These include training and testing of school bus drivers.

2790 Other student transportation services—Other student transportation services which cannot be classified above.

2800 Central support services—Activities, other than general administration, to support each of the other instructional and support services programs. These include planning, research and development, evaluation, information, staff, statistical, and data processing services.

2810 Planning, research, development, and evaluation services—Activities to conduct and manage programs of planning, research, development, and evaluation for a school system on a systemwide basis.

2811 Supervision of managing, planning, research, development, and evaluation services—Activities associated with the direction, management, and supervision of planning, research, development, and evaluation services.¹

2812 Planning services—Activities to select or identify overall, long-range goals, priorities and objectives of an organization or program; and formulate various courses of action needed to achieve those goals. This is done by identifying needs and relative costs and benefits of each course of action.*

2813 Research services—Activities to perform systematic study and investigation of various aspects of education undertaken to establish facts and principles.*

2814 Development services—Activities to deliberate evolving process of improving educational programs.*

2815 Evaluation services—Activities to ascertain or judge the value or amount of an action or an outcome. This is done through careful appraisal of previously specified data in light of a particular situation and the goals and objectives previously established.*

2819 Other planning, research, development, and evaluation services—Other planning, research, development, and evaluation services which can not be classified above.*

¹ Entry has been added in this volume and cannot be found in *Financial Accounting for Local and State School Systems 1990* (often referred to as *Handbook 2R2*), July 1990, available from the National Center for Education Statistics.

2820 Information services—Activities to write, edit, and prepare materials for disseminating educational and administrative information to students, staff members, managers, or the general public through direct mailing, the various news media, or personal contact.

2821 Supervision of information services—Activities to direct, manage, and supervise information services.

2822 Internal information services—Activities to write, edit, and provide administrative information to students and staff members.

2823 Public information services—Activities to write, edit, and prepare materials for disseminating educational and administrative information to the public through various news media or personal contact.

2824 Management information services—Activities to write, edit, and prepare materials for disseminating to management the needed information about the operation of the school or school system, and the community, state, and nation, in order to make logical decisions.

2829 Other information services—Other information services which cannot be classified above.

2830 Staff services—Activities to maintain an efficient staff for a school or school system. These include recruiting and placement, staff transfers, inservice training, health services, and staff accounting.

2831 Supervision of staff services—Activities to direct, manage, and supervise staff services.

2832 Recruitment and placement services—Activities to employ and assign personnel for a school or school system.

2833 Staff accounting services—Activities to maintain the systematic recording and summarization of information relating to individuals employed by a school or school system.

2834 Inservice training services (for non-instructional staff)—Activities to train non-instructional personnel in all classifications. These activities are developed by the school or school system.

2835 Health services—Activities to provide medical, dental, and nurse services for the school or school system employees. These include physical examinations, referrals, and emergency care.

2839 Other staff services—Other staff services which cannot be classified above.

2840 Data processing services—Activities to prepare data for storage, storage of data, and retrieval of them for reproduction as information for management and reporting.

2841 Supervision of data processing services—Activities to direct, manage, and supervise data processing services.

2842 Systems analysis services—Activities to identify and evaluate alternatives for achieving defined objectives, based on judgment and, wherever possible, on quantitative methods. These activities pertain to the development of data processing procedures or application to electronic data processing equipment.

2843 Programming services—Activities to prepare a logical sequence of operations to be performed, either manually or electronically, in solving problems or processing data. These also involve preparing coded instructions and data for such sequences.

2844 Operations services—Activities to schedule, maintain, and produce data. These include operating business machines, data preparation services, and data processing machines.

2849 Other data processing services—Other data processing services which cannot be classified above.

2890 Other central support services—Other central support services which cannot be classified above.*

2900 Other support services—Other support services which cannot be classified above.

3000 Operation of Non-Instructional Services—Activities to provide non-instructional services to students, staff members, or the community.

3100 Food services operations—Activities to provide food to students and staff members in a school or school system. These include preparing and serving regular and incidental meals, lunches, or snacks in connection with school activities, and food delivery.

3110 Supervision of food services—Activities to direct, manage, and supervise food services operations.*

3120 Food preparation and dispensing services—Activities to prepare and serve regular and incidental meals, lunches, or snacks to students and staff members in a school or school system. These include cooking, operating kitchen equipment, preparing food, serving food, cleaning dishes, and storing dishes and kitchen equipment.*

3130 Food delivery services—Activities to deliver food to the school or school system.*

3190 Other food services—Other food services which cannot be classified above.*

3200 Enterprise operations—Activities that are financed and operated in a manner similar to private business enterprises with the stated intent that costs are financed or recovered primarily through use charges (e.g., a bookstore in a school or system).

3300 Community services operation—Activities to provide community services to students, staff or other community participants. These include community recreation programs, civic activities, public libraries, programs of custody and care of children, and community welfare activities. These are provided by the school or school system for the community as a whole or for some segment of the community.

3310 Supervision of community services activities—Activities to direct, manage, and supervise community services activities.*

3320 Community recreation services—Activities to provide recreation for the community as a whole, or for some segment of the community. These include organizing and supervising playgrounds and swimming pools, as well as other recreation programs for the community.*

3330 Civic activities—Activities to provide services to civic affairs or organizations. These include services to parent-teacher association meetings, public forums, lectures, and civil defense planning.*

3340 Public library services—Activities to operate public libraries by a school or school system, or provide library services to the general public through the school library. These include planning the library's collection in light of community needs and informing the community of public library resources and services.*

3350 Custody and care of children—Activities to provide programs for the custodial care of children in residential day schools or in child care centers which are not part of, nor directly related to, the instructional program, and where the attendance of the children is not included in the attendance figures for the school or system.*

3360 Extended day/child care services—Activities to provide programs for the custodial care of students enrolled in a school or system before the school day starts and/or after the school day ends.*

3370 Welfare activities—Activities to provide for the personal needs of individuals who have been designated as needy by an appropriate governmental entity. These include payment of stipends for school attendance; payment of salaries to students for work performed (whether for the school system or for an outside concern); or the provision of clothing, food, or other personal needs.*

3390 Other community services—Other community services which cannot be classified above.*

3400 Residential housing services—Activities to provide living accommodations for students and individuals in facilities either owned or leased by the school or school system.*

3410 Supervision of residential housing services— Activities to direct, manage, and supervise residential housing services.*

3420 Student residence services—Activities to provide living accommodations for students in facilities either owned or leased by the school or school system. This category may be subdivided into residences for single students and residences for married students.*

3430 Staff residence services (other than administrative staff)—Activities to provide living accommodations for individuals other than administrative staff in facilities either owned or leased by the school or system.*

3440 Administrative staff residence services—Activities to provide living accommodations for administrative staff in facilities either owned or leased by the school or system.*

3490 Other residential housing services—Other residential housing services which cannot be classified above.*

4000 Facilities acquisition and construction services—Activities to acquire land and buildings; remodel buildings and construct additions to buildings; install and extend service systems and other built-in equipment; and improve sites.

4100 Site acquisition services—Activities to initially acquire and improve new sites.

4200 Site improvement services—Activities to improve sites, and maintain existing site improvements.

4300 Architecture and engineering services—Activities to acquire and improve sites and buildings performed by architects and engineers.

4400 Educational specifications development services—Activities to prepare and interpret specific space requirements for the various learning experiences of students to be accommodated in a building. These specifications are interpreted by architects and engineers in the early stages of blueprint development.

4500 Building acquisition and construction services—Activities to buy or construct buildings.

4600 Building improvement services—Activities to build additions to buildings and install or extend service systems and other built-in equipment.

4900 Other facilities acquisition and construction services—Other facilities acquisition and construction activities which cannot be classified above.

9999 Other—Other type of function which cannot be classified above.*

Appendix L

CROSSWALK OF FIELD OF STUDY CODES FOR THE SCHOOLS AND STAFFING SURVEY AND THE CLASSIFICATION OF INSTRUCTIONAL PROGRAMS

Included in this appendix is a crosswalk of the codes included in the *Classification of Instructional Programs* (CIP), published by the National Center for Education Statistics (NCES), and those used in the NCES Schools and Staffing Survey for major and minor field of study. In this handbook, Data Element 1150, Postsecondary Subject Matter Area, uses the CIP Codes as options. Appendix I in this document contains a detailed listing of the Education Programs. The listing below indicates equivalent codes from the two NCES listings. The CIP Codes are under revision at the time this is being published, and there will be additional relevant codes available in the revised version.

SASS Major and Minor

Field of Study Codes	CIP Codes
Education Fields	
General Education	
01 Early childhood education or pre-elementary education	13.1204 Pre-elementary/Early childhood/Kindergarten teacher education
02 Prekindergarten	
03 Kindergarten	
04 Elementary education	13.1202 Elementary teacher education
05 Secondary education	13.1205 Secondary teacher education
Education-Subject Areas	
06 Agricultural education	13.1301 Agricultural teacher education (vocational)
07 Art education	13.1302 Art teacher education
08 Bilingual education	13.02 Bilingual/Bicultural Education
09 Business education	13.1303 Business teacher education (vocational)
10 Cross-cultural education	
11 English as a Second Language education	13.14 Teaching English as a second language/foreign language
12 English/language arts education	13.1305 English teacher education
13 Family and consumer science education	13.1308 Home economics teacher education (vocational)
14 Foreign languages education	13.1306 Foreign languages teacher education
15 Health education	13.1307 Health teacher education
16 Indian education (Native American)	
17 Mathematics education	13.1311 Mathematics teacher education
18 Music education	13.1312 Music teacher education
19 Physical education	13.1314 Physical education teaching and coaching
20 Reading education	13.1315 Reading teacher education
21 Religious education	
22 Science education	13.1316 Science teacher education, general
23 Social studies/social science education	13.1317 Social science teacher education
	13.1318 Social studies teacher education
24 Trades and industry/industrial arts education	13.1320 Trades and industrial teacher education (vocational)

Special Education

25	Special education, general	13.1001	Special education, general
26	Autism	13.1013	Education for the autistic
27	Deaf and heard-of-hearing	13.1003	Education of the deaf and hearing impaired
28	Developmentally delayed		
29	Early childhood special education		
30	Emotionally disturbed or behavior disorders	13.1005	Education of emotionally handicapped
31	Learning disabilities	13.1011	Education of the specific learning disabled
32	Mentally retarded	13.1006	Education of mentally handicapped
33	Mildly or moderately disabled		
34	Orthopedically impaired	13.1008	Education of the physically handicapped
35	Severely or profoundly disabled		
36	Speech or language impaired	13.1012	Education of the speech impaired
37	Traumatically brain injured		
38	Visually impaired	13.1009	Education of the blind and visually handicapped
39	Other special education	13.1099	Special education, other

Other Education

40	Counseling and guidance	13.1101	Counselor education/Student counseling and guidance services
41	Curriculum and instruction	13.03	Curriculum and instruction
42	Educational administration	13.04	Education administration and supervision
43	Educational psychology	42.18	Educational psychology
44	Other education	13.1399	Education, other

General Fields

Arts

45	Art, fine and applied	50.07	Fine arts and art studies
		50.04	Design and applied arts
46	Drama or theater	50.05	Dramatic/Theater arts and stagecraft
47	Music	50.08	Music
48	Other visual/performing arts	50.99	Visual and performing arts, other

English

49	English literature or composition	23.01	English and literature, general
50	Communications or journalism	09.01	Communications, general
		09.04	Journalism and mass communications

Foreign Languages

51	French	16.0901	French language and literature
52	German	16.0501	German language and literature
53	Latin	16.1203	Latin language and literature
54	Russian	16.0402	Russian language and literature
55	Spanish	16.0905	Spanish language and literature
56	Other languages	16.99	Foreign languages and literature, other

Mathematics

57	Mathematics	27.01	Mathematics
58	Statistics	27.06	Mathematical statistics

Natural Sciences

59	Biology/Life science	26.01	Biology, general
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60	Chemistry	40.05	Chemistry
61	Geology/Earth science	40.06	Geological and related science
62	Physics	40.08	Physics
63	Other natural sciences	40.99	Physical sciences, other
		26.99	Biological sciences/Life sciences, other
Other Areas			
64	Agriculture and natural resources	01	Agriculture business
		02	Agriculture sciences
		03	Conservation and renewable natural resources
65	American Indian/Native American studies	05.0202	American Indian/Native American studies
66	Architecture, environmental design	04.02	Architecture
		04.04	Architectural environment design
67	Business and management	52	Business management and administrative services
68	Computer science	11.01	Computer and information systems, general
69	Engineering	14	Engineering
70	Family and consumer science (home economics)	19	Home economics
		20	Vocational home economics
71	General studies	24	Liberal Arts and Sciences, and general studies
72	Health professions and occupations	51	Health professions and related services
73	Humanities		
74	Law	22	Law and legal studies
75	Library and information science	25	Library science
76	Military science	29	Military technologies
77	Multi- or interdisciplinary studies	30	Multi/InterDisciplinary studies
78	Philosophy	38.01	Philosophy
79	Public administration or service	44	Public administration and services
80	Religion or theology	38	Theological studies and religious vocations
81	Other area or ethnic studies	05	Area, ethnic, and cultural studies
Social Sciences			
82	Economics	45.06	Economics
83	History	45.08	History
84	Political science and government	45.10	Political science and government
85	Psychology	42	Psychology (except for 42.15)
86	Sociology	45.11	Sociology
87	Other social sciences	45.99	Social sciences and history, other

Appendix M

LIST OF SELECTED PROGRAMS FUNDED BY THE FEDERAL GOVERNMENT

This appendix contains an alphabetical list of selected federal programs funded by the various education and non-education agencies in the federal government. These programs provide funds and/or assistance to schools, school systems, or non-education agencies (e.g., community-based organizations) to deliver instructional and/or support services to students and children prior to school age. These services may or may not be provided in school buildings. A complete list of all federally funded domestic programs can be found in *The Catalog of Federal Domestic Assistance, 1999* prepared by the General Services Administration. An electronic version of the complete list is available on-line at <http://www.cfda.gov>. This and other documents are available through the Superintendent of Documents, United States Government Printing Office, Washington, D.C. 20402, or via the GPO web site at http://www.access.gpo.gov/su_docs.

Adolescent Family Life, Demonstration Projects: Promotes the establishment of innovative, comprehensive, and integrated approaches to the delivery of care services for pregnant and parenting adolescents with primary emphasis on adolescents who are under 17 years of age. Promotes abstinence from sexual relations through provision of age-appropriate education on sexuality and decision-making skills as the most effective method of preventing adolescent pregnancy and avoiding sexually transmitted diseases, including HIV/AIDS. (FEDERAL AGENCY: Office of the Secretary, Department of Health and Human Services)

Appalachian Area Development, Supplemental and Direct Grants: Helps the regional economy become more competitive by putting in place the building blocks for self-sustaining economic development, while continuing to provide special assistance to the Region's most distressed and underdeveloped counties. This program focuses on activities that support the mission of the Appalachian Regional Commission (ARC) to create opportunities for self-sustaining economic development and improved quality of life for the people of Appalachia. Activities funded must advance ARC's strategic plan. (FEDERAL AGENCY: Appalachian Regional Commission)

Bilingual Education Program, Development and Implementation Grants: Funds programs designed to develop and implement new comprehensive, coherent, and successful bilingual education or special alternative instructional programs for limited English proficient students, including programs of early childhood education, kindergarten through twelfth grade education, gifted and talented education, and vocational and applied technology education. (FEDERAL AGENCY: Office of the Director for Bilingual Education and Minority Languages Affairs, Department of Education)

Child and Adult Care Food Program: Assists states, through grants in aid and other means, in maintaining non-profit food service programs for children and elderly or impaired adults in public and private, non-profit, non-residential institutions providing care; family day care homes for children; and private for-profit centers that receive compensation under Title XX for at least 25 percent of the enrolled children, or 25 percent of licensed capacity, and under Title XIX or Title XX for at least 25 percent of the adults, who are enrolled in non-residential day care services. (FEDERAL AGENCY: Food and Nutrition Service, Department of Agriculture)

Child Welfare Services, State Grants: Establishes, extends, and strengthens child welfare services provided by the state and local public welfare agencies to enable children to remain in their own homes, or, where that is impossible, to provide alternate permanent homes for them. (FEDERAL AGENCY: Administration for Children and Families, Department of Health and Human Services)

Community Food Projects: Supports the development of community food projects designed to meet the food needs of low-income people; increase the self-reliance of communities in providing for their own

needs; and promote comprehensive responses to local food, farm, and nutrition issues. (FEDERAL AGENCY: Cooperative State Research, Education, and Extension Service, Department of Agriculture)

Comprehensive Community Mental Health Services for Children with Serious Emotional Disturbances (SED): Provides community-based systems of care for children and adolescents with a serious emotional disturbance and their families. The program will ensure that services are provided collaboratively across child-serving systems; that each child or adolescent served through the program receives an individualized service plan developed with the participation of the family (and, where appropriate, the child); that each individualized plan designates a case manager to assist the child and family; and that funding is provided for mental health services required to meet the needs of youngsters in these systems. (FEDERAL AGENCY: Substance Abuse and Mental Health Services Administration, Department of Health and Human Services)

Cooperative Agreement for Drug Abuse Treatment Improvement Projects in Target Cities: Improves the quality and effectiveness of drug treatment services in targeted cities and assists in the development of drug treatment systems providing high quality, patient-oriented, coordinated, and accessible treatment that should be replicated by other cities. (FEDERAL AGENCY: Substance Abuse and Mental Health Services Administration, Public Health Service, Department of Health and Human Services)

Demonstration Cooperative Agreements for Development and Implementation of Criminal Justice Treatment Networks: Enhances drug treatment for criminal justice populations, including prisons, jails, probation and parole, juvenile institutions, as well as court diversion to treatment. Funds integrated criminal justice treatment networks made up of a consortium of criminal justice, substance abuse treatment, primary health and mental health care, and allied social services and job placement agencies. Each network will develop a strategy to link existing criminal justice-primary care-substance abuse-treatment partnerships into a comprehensive continuum of services. (FEDERAL AGENCY: Substance Abuse and Mental Health Services Administration, Department of Health and Human Services)

Demonstration Grants for the Prevention of Alcohol and Drug Abuse Among High-Risk Populations: Designed (1) to prevent the use of alcohol and substance abuse among high-risk populations; and (2) to delay or reduce the use of alcoholic beverages and tobacco products among high-risk youth populations. (FEDERAL AGENCY: Substance Abuse and Mental Health Services Administration, Public Health Service, Department of Health and Human Services)

Drug Abuse Prevention and Education Relating to Youth Gangs: Prevents and reduces the participation of youth in gangs that engage in illicit drug-related activities; promotes involvement of youth in lawful activities; prevents the abuse of drugs by youth; supports the coordination of activities of local police departments, education, employment and social service agencies; provides information on the treatment and rehabilitation options available to youth; coordinates support between schools and state and federal governments; and provides technical assistance to eligible organizations. (FEDERAL AGENCY: Family and Youth Services Bureau, Administration for Children and Families, Department of Health and Human Services)

Education for Homeless Children and Youth, Grants for State and Local Activities: Ensures that homeless children and youth have equal access to the same free, appropriate public education as other children; to provide activities for and services to ensure that these children enroll in, attend, and achieve success in school; to establish or designate an office in each State educational agency (SEA) for the coordination of education for homeless children and youth; to develop and implement programs for school personnel to heighten awareness of specific problems of homeless children and youth; and to provide grants to local educational agencies (LEAs). (FEDERAL AGENCY: Office of Elementary and Secondary Education, Department of Education)

Education and Prevention to Reduce Sexual Abuse of Runaway, Homeless and Street Youth (Street Outreach Program): Provides support and services that will assist youth in moving and adjusting to a safe and appropriate living arrangement. (FEDERAL AGENCY: Administration for Children and Families, Department of Health and Human Services)

Even Start, Indian Tribes and Tribal Organizations: Helps break the cycle of poverty and illiteracy and improve the educational opportunities of low-income families through family literacy programs that integrate early childhood education, adult basic education, and parenting education. (FEDERAL AGENCY: Office of Elementary and Secondary Education, Department of Education)

Even Start, Migrant Education: Improves the educational opportunities of migrant families through family literacy programs that integrate early childhood education, adult literacy or adult basic education, and parenting education. (FEDERAL AGENCY: Office of Elementary and Secondary Education, Department of Education)

Even Start, State Education Agencies: Helps break the cycle of poverty and illiteracy, and improve the educational opportunities of low-income families, by integrating early childhood education, adult literacy or adult basic education, and parenting education into a unified family literacy program. (FEDERAL AGENCY: Office of Elementary and Secondary Education, Department of Education)

Federal Employment for Individuals with Disabilities (Selective Placement Program): Encourages federal agencies to provide assistance to persons with disabilities, including disabled veterans, in obtaining and retaining federal employment. (FEDERAL AGENCY: Office of Personnel Management)

Federal Summer Employment (Summer Jobs in Federal Agencies): Provides summer employment primarily for college and high school students. (FEDERAL AGENCY: Office of Personnel Management)

Foster Care, Title IV-E: Provides federal financial participation (FFP) in assistance on behalf of eligible children needing care away from their families (in foster care) who are in the placement and care of the state agency administering the program and provide FFP in the cost of proper and efficient administrative and training costs. (FEDERAL AGENCY: Administration for Children and Families, Department of Health and Human Services)

Gang-Free Schools and Communities, Community-Based Gang Intervention: Funds programs designed to prevent and to reduce the participation of juveniles in the activities of gangs that commit crimes; to develop within the juvenile adjudicatory and correctional systems new and innovative means to address the problems of juveniles convicted of serious drug-related and gang-related offenses; to provide treatment to juveniles who are members of such gangs, including members who are accused of committing a serious crime and members who have been adjudicated as being delinquent; to promote the involvement of juveniles in lawful activities in geographical areas in which gangs commit crimes; to promote and support the development of policies and activities in public elementary and secondary schools which will assist such schools in maintaining a safe environment conducive to learning; and to facilitate coordination and cooperation among: 1) local education, juvenile justice, employment, and social service agencies; and 2) community-based programs with a proven record of effectively providing intervention services to juvenile gang members for the purpose of reducing the participation of juveniles in illegal gang activities. (FEDERAL AGENCY: Office of Juvenile Justice and Delinquency provision, Department of Justice)

Head Start: Provides comprehensive health, educational, nutritional, social, and other services primarily to economically-disadvantaged preschool children, including Indian children on federally-recognized reservations, and children of migratory workers and their families; and involves parents in activities with their children so that the children will attain overall social competence. (FEDERAL AGENCY: Administration for Children and Families, Department of Health and Human Services)

Immigrant Education: Provides assistance to States for educational services and costs for immigrant children enrolled in elementary and secondary public and nonpublic schools. States provide funding to those local educational agencies (LEAs) where the enrollment of immigrant children in elementary and secondary public and nonpublic schools is at least 500 or three percent of the total enrollment. To be counted, immigrant children must have been enrolled in U.S. schools for less than three years. (FEDERAL AGENCY: Office of Bilingual Education and Minority Languages Affairs, Department of Education)

Independent Living Services, State Grants: Assists states to promote a philosophy of independent living, including a philosophy of consumer control, peer support, self-help, self-determination, equal access, and individual and system advocacy, in order to maximize the leadership, empowerment, independence, and productivity of individuals with disabilities, and the integration and full inclusion of individuals with disabilities into the mainstream American society, by providing financial assistance for providing, expanding, and improving the provision of independent living services. (FEDERAL AGENCY: Office of Special Education and Rehabilitative Services, Department of Education)

Indian Child and Family Education, (FACE): Focuses on beginning the education of children at an early age through parental involvement, increasing high school graduation rates among Indian parents, and encouraging life-long learning. (FEDERAL AGENCY: Bureau of Indian Affairs, Department of the Interior)

Indian Child Welfare Act, Title II Grants: Promotes the stability and security of Indian tribes and families by protecting Indian children and preventing the separation of Indian families and providing assistance to Indian tribes in the operation of child and family service programs. (FEDERAL AGENCY: Bureau of Indian Affairs, Department of the Interior)

Indian Education, Grants to Local Education Agencies: Supports local education agencies in their efforts to reform elementary and secondary school programs that serve Indian students in order to ensure that programs are based on challenging State content standards and student performance standards that are used for all students, and are designed to assist Indian students in meeting those standards and in reaching the National Education Goals. (FEDERAL AGENCY: Office of Assistant Secretary for Elementary and Secondary Education, Department of Education)

International Education Exchange: Supports international education exchange activities between the United States and eligible countries in civics and government education and economic education. Eligible countries include Central European countries, Eastern European countries, Lithuania, Latvia, Estonia, Georgia, the Commonwealth of Independent States, and any country that formerly was a republic of the Soviet Union whose political independence is recognized in the United States. (FEDERAL AGENCY: Office of Assistant Secretary for Educational Research and Improvement, Department of Education)

Juvenile Justice and Delinquency Prevention, Allocation to States (State Formula Grants): Increases the capacity of state and local governments to support the development of more effective education, training, research, prevention, diversion, treatment, and rehabilitation programs in the area of juvenile delinquency and programs to improve the juvenile justice system. (FEDERAL AGENCY: Office of Juvenile Justice and Delinquency Prevention, Department of Justice)

Juvenile Justice and Delinquency Prevention, Special Emphasis (Program Grants, Discretionary Grants and Contracts): Develops and implements programs that design, test, and demonstrate effective approaches, techniques, and methods for preventing and controlling juvenile delinquency such as community-based alternatives to institutional confinement; developing and implementing effective means of diverting juveniles from the traditional juvenile justice and correctional system; programs stressing advocacy activities aimed at improving services to youth impacted by the juvenile justice system; model programs to strengthen and maintain the family unit; prevention and treatment programs relating to juveniles who commit serious crimes; programs to prevent hate crimes; and a national law-related education of delinquency prevention. (FEDERAL AGENCY: Office of Juvenile Justice and Delinquency Prevention, Department of Justice)

Juvenile Mentoring Program, (JUMP): Reduces juvenile delinquency and gang participation, improves academic performance, and reduces the dropout rate through the use of mentors for at-risk youth. (FEDERAL AGENCY: Office of Juvenile Justice and Delinquency Prevention, Department of Justice)

Learn and Serve America, School and Community Based Programs: Encourages elementary and secondary schools and community-based agencies to create, develop, and offer service-learning opportunities for school-age youth; educate teachers about service-learning and incorporate service-learning opportunities into classrooms to enhance academic learning; coordinate adult volunteers in schools; and introduce young people to a broad range of careers and encourage them to pursue further education and training. (FEDERAL AGENCY: Corporation for National and Community Service)

Magnet Schools Assistance in Desegregating Districts: Provides grants to eligible LEAs for use in magnet schools that are a part of approved desegregation plans and that are designed to bring together students from different social, economic, racial and ethnic backgrounds. (FEDERAL AGENCY: Office of Elementary and Secondary Education, Department of Education)

Medical Assistance Program (Medicaid; Title XIX): Provides financial assistance to states for payment of medical assistance on behalf of cash assistance recipients, children, pregnant women, and the aged who meet income and resource requirements, and other categorically-eligible groups. Financial assistance is also provided to states to pay for Medicare premiums, co-payments and deductibles of qualified Medicare beneficiaries meeting certain income requirements. (FEDERAL AGENCY: Health Care Financing Administration, Department of Health and Human Services)

Migrant Education, Basic State Formula Grant Program: Establishes or improves programs to meet the special educational needs of children of migratory agricultural workers or migratory fishers. Program funds are used for compensatory education programs for migratory children. (FEDERAL AGENCY: Office of Elementary and Secondary Education, Department of Education)

National School Lunch Program (School Lunch Program): Assists states, through cash grants and food donations, in making the school lunch program available to school students and encourages the domestic consumption of nutritious agricultural commodities. (FEDERAL AGENCY: Food and Nutrition Service, Department of Agriculture)

National Service Trust Program (Americorps): Supports programs that address the nation's human, educational, environmental, and public safety needs through service that provides a direct benefit to the community in which it is performed. Programs must also have an impact on their participants, developing public-spirited, effective citizens with the skills needed for life-long contributions to solving the pressing problems facing our communities and our nation. National service participants may not displace existing workers or duplicate their functions. (FEDERAL AGENCY: Corporation for National and Community Service)

Rehabilitation Services, Basic Support (Vocational Rehabilitation Services Program): Assists states in operating comprehensive, coordinated, effective, efficient and accountable programs of vocational rehabilitation which assess, plan, develop, and provide vocational rehabilitation services for individuals with disabilities, consistent with their strengths, resources, priorities, concerns, abilities, and capabilities so

they may prepare for and engage in competitive employment. (FEDERAL AGENCY: Office of Assistant Secretary of Special Education and Rehabilitative Services, Department of Education)

Safe and Drug-Free Schools and Communities, State Grants: Supports programs created to meet the National Education Goal that, by the year 2000, every school in the United States will be free of drugs, violence, and the unauthorized presence of firearms and alcohol. Encourages a disciplined environment conducive to learning, by preventing violence in and around schools and strengthen programs that prevent the illegal use of alcohol, tobacco, and drugs, involve parents, and coordinated with related Federal, State, and community efforts and resources. (FEDERAL AGENCY: Office of Elementary and Secondary Education, Department of Education)

School Breakfast Program: Assists states in providing a nutritious non-profit breakfast service for school students, through cash grants and food donations. (FEDERAL AGENCY: Food and Nutrition Service, Department of Agriculture)

Special Education, Personnel Preparation to Improve Services and Results for Children with Disabilities: (1) Helps address State-identified needs for qualified personnel in special education, related services, early intervention, and regular education, to work with children with disabilities; and (2) ensures that those personnel have the skills and knowledge, derived from practices that have been determined, through research and experience, to be successful, that are needed to serve those children. (FEDERAL AGENCY: Office of Special Education and Rehabilitative Services, Department of Education)

Special Education, Preschool Grants: Provides grants to states to assist them in providing a free appropriate public education to preschool disabled children aged three to five years, and at the State's discretion, to two-year-old children with disabilities who will reach age three during the school year. (FEDERAL AGENCY: Office of Special Education and Rehabilitative Services, Department of Education)

Special Education, State Grants (Part B, Individuals with Disabilities Education Act): Provides grants to states that assist them in providing a free appropriate public education to all children with disabilities. (FEDERAL AGENCY: Office of Special Education and Rehabilitative Services, Department of Education)

Special Milk Program for Children: Provides subsidies to schools and institutions to encourage the consumption of fluid milk by children. (FEDERAL AGENCY: Food and Nutrition Service, Department of Agriculture)

Special Supplemental Nutrition Program for Women, Infants, and Children (WIC Program): Provides, at no cost, supplemental nutritious foods, nutrition education, and referrals to health care to low-income pregnant, breastfeeding and postpartum women, infants, and children to age five determined to be at nutritional risk. (FEDERAL AGENCY: Food and Nutrition Service, Department of Agriculture)

State Children's Insurance Program, (CHIP): Provides funds to States to enable them to initiate and expand child health assistance to uninsured, low-income children. Assistance should be provided primarily by two methods: (1) Obtain health insurance coverage that meets the requirements in Section 2103 relating to the amount, duration, and scope of benefits; or (2) expand eligibility for children under the State's Medicaid program. (FEDERAL AGENCY: Health Care Financing Administration, Department of Health and Human Services)

Summer Food Service Program for Children: Assists states, through grants-in-aid and other means, to conduct non-profit food service programs for needy children during the summer months and at other approved times when schools are closed for vacation. (FEDERAL AGENCY: Food and Nutrition Service, Department of Agriculture)

Tech-Prep Education: Distributes funds to States to enable them to provide planning and demonstration grants to consortia of local educational agencies and postsecondary educational agencies, for the development and operation of 4-year programs designed to provide a tech prep education program leading

to a 2-year associate degree or a 2-year certificate and to provide, in a systematic manner, strong, comprehensive links between secondary schools and postsecondary educational institutions. (FEDERAL AGENCY: Office of Assistant Secretary for Vocational and Adult Education, Department of Education)

Title I Programs, Local Education Agencies (Title 1 Basic, Concentration, and Targeted Grants): Provides compensatory instructional activities to educationally deprived children that reside in low-income areas and have been selected on the basis of a needs assessment. Services must supplement, not supplant, those normally provided by state and local education agencies. (FEDERAL AGENCY: Office of Elementary and Secondary Education, Department of Education)

Title I Program For Neglected and Delinquent Children: Provides education continuity for children and youth in State-run institutions for juveniles and in adult correctional institutions, so that these youth can make successful transitions to school or employment once they are released from State institutions. (FEDERAL AGENCY: Office of Elementary and Secondary Education, Department of Education)

Tribal Youth Program, (TYP): Supports and enhances tribal efforts for comprehensive delinquency prevention, control, and juvenile justice system improvement for Native American youth. (FEDERAL AGENCY: Office of Juvenile Justice and Delinquency Prevention, Office of Justice Programs, Department of Justice)

Twenty-First Century Community Learning Centers: Enables rural and inner city public elementary and secondary schools or consortia of such schools to plan, implement, or expand projects that benefit the educational, health, social service, cultural, and recreational needs of their community. (FEDERAL AGENCY: Office of Assistant Secretary for Education Research, Statistics, and Improvement, Department of Education)

Upward Bound: Generates the skills and motivation necessary for success in education beyond high school among low-income and potential first-generation college students and veterans. The goal of the program is to increase the academic performance and motivational levels of eligible enrollees so that such persons may complete secondary school and successfully pursue postsecondary educational programs. Except for veterans who can be served regardless of age, project participants must be between 13 and 19 years old and have completed the eighth grade but not have entered the twelfth grade (exceptions allowed). (FEDERAL AGENCY: Office of Postsecondary Education, Department of Education)

Vocational Education, Basic Grants to States: Basic grants assist States and outlying areas to expand and improve their programs of vocational education and provide equal access in vocational education to special needs populations. The populations assisted by Basic Grants range from secondary students in pre-vocational courses through adults who need retraining to adapt to changing technological and labor market conditions. (FEDERAL AGENCY: Office of Assistant Secretary for Vocational and Adult Education, Department of Education)

Vocational Education, Indians: Makes grants and contracts with Indian Tribes or tribal organizations and Bureau of Indian Affairs funded schools to plan, conduct, and administer programs or portions of programs authorized by and consistent with the Carl D. Perkins Vocational Education Act. (FEDERAL AGENCY: Office of Vocational and Adult Education, Department of Education)

Women's Educational Equity (Women's Educational Equity Act Program): (1) Promotes educational equity for women in the United States; (2) promotes educational equity for women who suffer multiple discrimination, bias, or stereotyping based on sex, race, limited-English proficiency, ethnic origin, disability, or age; and (3) enables educational agencies and institutions to meet the requirements of Title IX of the Education Amendments of 1972. (FEDERAL AGENCY: Office of Elementary and Secondary Education, Department of Education)

Appendix N

COURSE CODES AND TITLES¹

01: Agriculture and Renewable Natural Resources

0101 Introduction to Agriculture
0102 Agriculture—Comprehensive
0103 Agriculture Mechanics/Equipment/Structures
0104 Animal Production/Science
0105 Plant Production/Science
0106 Agricultural Production
0107 Agricultural Management
0108 General Horticulture
0109 Ornamental Horticulture
0113 Wildlife Management
0114 Forestry
0115 Natural Resources Management
0123 Animal Processing
0124 Agricultural Processing
0195 Agriculture—Related Subjects
0197 Agriculture—OJT
0198 Agriculture—Co-op
0199 Agriculture—Other

02: Business

0201 Business/Office Career Exploration
0202 Office Procedures—Comprehensive
0203 Office Services
0204 Keyboarding
0205 Word Processing
0206 Recordkeeping
0207 Accounting
0208 Notetaking
0209 Shorthand
0210 Office Machines
0221 Introductory Business
0223 Business Management
0224 Entrepreneurship
0225 Banking and Finance
0296 Business—Independent Study
0297 Business—OJT
0298 Business—Co-op
0299 Business—Other

03: Computer and Information Sciences

0301 Basic Computer
0302 General Computer Applications
0303 Business Computer Applications
0313 Business Programming
0314 Data Systems/Processing
0315 Computer Graphics
0316 Computing Systems
0317 Computer Technology
0318 Network Technology
0323 Computer Science/Programming
0324 BASIC Programming
0325 Pascal Programming
0326 Computer Programming—Other Language
0327 AP Computer Science
0328 IB Computing Studies
0395 Computer and Information Sciences—
Related Subjects
0396 Computer and Information Sciences—
Independent Study
0397 Computer and Information Sciences—OJT
0398 Computer and Information Sciences—
Co-op
0399 Computer and Information Sciences—
Other

04: Construction Trades

0401 Construction Careers Exploration
0402 Construction
0414 Carpentry
0415 Framing Carpentry
0416 Particular Topics in Carpentry
0417 Woodworking
0418 Cabinetmaking
0423 Masonry
0431 Air Conditioning
0432 Refrigeration
0433 Heating
0434 Air Conditioning/Refrigeration
0435 Air Conditioning/Heating/Refrigeration
0436 Heating/Ventilation/Air Conditioning
0437 Particular Topics in HVACR

¹ U.S. Department of Education. National Center for Education Statistics. *A Pilot Standard National Course Classification System for Secondary Education*. NCES 95-480. Project Officer: Gerald Malitz. Washington, DC: 1995.

0438 Plumbing
0439 Plumbing and Heating
0441 Exploration of Electricity/Electronics
0442 Electricity—Comprehensive
0443 Residential Wiring
0444 Industrial Electricity
0445 Particular Topics in Electricity
0452 Electronics—General
0453 Particular Topics in Electronics
0462 Electricity/Electronics—General
0463 Particular Topics in Electricity/Electronics
0473 Building Maintenance
0494 Electricity/Electronics—Related Subjects
0495 Construction Trades—Related Subjects
0497 Construction Trades—OJT
0498 Construction Trades—Co-op
0499 Construction Trades—Other

05: Consumer and Homemaking Education

0502 Consumer Home Economics—General
0503 Food & Nutrition
0504 Food Science
0505 Child Development/Parenting
0506 Clothing/Sewing
0513 Life Skills
0514 Self Management
0515 Family Living
0516 Personal Development
0517 Consumer Economics/Personal Finance
0523 Home Furnishing
0524 Home Maintenance
0525 Special Education Home Maintenance
0526 Consumer and Homemaking Education—
Integrated
0599 Consumer and Homemaking Education—
Other

06: Cosmetology

0603 Cosmetology—Licensing
0604 Barbering
0605 Cosmetology—Non-licensing
0606 Cosmetology—Nail Specialization
0607 Cosmetology—Facial Specialization
0695 Cosmetology—Related Subjects
0697 Cosmetology—OJT
0698 Cosmetology—Co-op
0699 Cosmetology—Other

07: Drafting

0701 Drafting Careers Exploration

0702 Drafting—General
0703 Drafting—Architectural
0704 Drafting—Civil/Structural
0705 Drafting—Electrical/Electronic
0706 Drafting—Technical/Mechanical
0707 CAD Design and Software
0712 Blueprint Reading—General
0713 Blueprint Reading—Related
0795 Drafting—Related Subjects
0796 Drafting—Independent Study
0797 Drafting—OJT
0798 Drafting—Co-op
0799 Drafting—Other

08: Elective Activities

0801 Standardized Test Preparation
0802 State Test Preparation
0803 Study Skills
0811 Dropout Prevention Program
0821 Student Aide
0822 Office Aide
0823 Teacher Aide
0824 Guidance Aide
0825 Library/AVC Aide
0831 Tutoring Practicum
0832 Tutorial
0833 Study Hall
0841 Leadership
0842 School Orientation
0843 School Governance
0851 Community Service
0852 Executive Internship with Seminar
0853 Executive Internship without Seminar
0861 Values Clarification
0862 Seminar
0896 Independent Research
0899 Elective Activities—Other

09: Energy, Power, and Transportation Technologies

0901 Introduction to Automobiles
0911 Introduction to Mechanics/Transportation
0912 Automotive Mechanics—Comprehensive
0913 Particular Topics in Automotive Mechanics
0914 Automotive Service
0915 Diesel Mechanics—General
0916 Particular Topics in Diesel Mechanics
0917 Motorcycle Mechanics
0918 Small Engine Mechanics
0919 Marine Mechanics
0922 Aircraft Power Plant
0923 Aircraft Airframe

0933 Automotive Detailing and Reconditioning
 0942 Automotive Body Repair and Refinishing—
 General
 0943 Particular Topics in Automotive Body Repair
 and Refinishing
 0944 Boat Repair/Refinishing
 0953 Aviation
 0954 Barge and Boat Operation
 0963 Energy/Power
 0995 Transportation Technology—Related Subjects
 0997 Transportation Technology—OJT
 0998 Transportation Technology—Co-op
 0999 Transportation Technology—Other

10: English Language and Literature

1001 English/Language Arts I (9th grade)
 1002 English/Language Arts II (10th grade)
 1003 English/Language Arts III (11th grade)
 1004 English/Language Arts IV (12th grade)
 1005 English/Literature (lower level)
 1006 English/Literature (upper level)
 1007 English/Composition (lower level)
 1008 English/Composition (upper level)
 1009 Language Arts Laboratory
 1010 Literature
 1011 Composition
 1012 AP English Language and Composition
 1013 AP English Literature and Composition
 1014 IB Language A (English)
 1021 Creative Writing
 1022 Technical Writing
 1031 Assisted Reading
 1032 Advanced Reading
 1041 American Literature/History
 1042 Literature/Fine Arts
 1051 English Morphology and Grammar
 1061 English as a Second Language
 1071 Business/Applied English
 1072 Applied Communications—AIT
 1081 Public Speaking
 1082 Forensics—Inclusive
 1083 Forensics—Debate
 1084 Forensics—Individual Event
 1093 English Aide
 1096 English Language and Literature—Independent Study
 1099 English Language and Literature—Other

11: Fine and Performing Arts

1101 Dance Technique
 1102 Dance Repertory
 1103 Expressive Movement
 1105 Dance Appreciation
 1106 Dance—Independent Study
 1109 Dance—Other
 1111 Introduction to the Theater
 1112 Drama/Stagecraft—Comprehensive
 1113 Drama—Acting/Performance
 1114 Drama—Stagecraft
 1115 Directing
 1116 Playwriting
 1117 History and Literature of the Theater
 1118 Drama/Stagecraft—Independent Study
 1119 Drama/Stagecraft—Other
 1120 General Band
 1121 Concert/Marching Band
 1122 Concert Band
 1123 Marching Band
 1124 Orchestra
 1125 Contemporary Band
 1126 Instrumental Ensembles
 1127 Piano
 1128 Guitar
 1129 Individual Technique—Instrumental Music
 1130 Chorus
 1131 Vocal Ensembles
 1132 Individual Technique—Vocal Music
 1141 Music Theory
 1142 AP Music Theory
 1143 IB Music
 1144 Music History/Appreciation
 1146 Music—Independent Study
 1149 Music—Other
 1151 Art Appreciation
 1152 Art History
 1153 AP Art—History of Art
 1161 Creative Art—Comprehensive
 1162 Creative Art—Drawing/Painting
 1163 Creative Art—Sculpture
 1164 Ceramics/Pottery
 1165 Printmaking/Graphics
 1166 Textiles
 1167 Crafts
 1171 Photography
 1172 Film/Videotape
 1175 Computer-Assisted Art
 1181 Art Portfolio
 1182 AP Studio Art—General Portfolio
 1183 AP Studio Art—Drawing Portfolio
 1184 IB Art/Design
 1186 Visual Art—Independent Study
 1189 Visual Art—Other
 1194 Integrated Fine Arts

- 1195 Fine and Performing Art—Related Subjects
- 1196 Fine and Performing Art—Independent Study
- 1199 Fine and Performing Art—Other

12: Foreign Language and Literature

- 1201 Spanish
- 1202 AP Spanish Language
- 1203 AP Spanish Literature
- 1205 French
- 1206 AP French Language
- 1207 AP French Literature
- 1208 Italian
- 1210 German
- 1211 AP German Language
- 1212 Portuguese
- 1213 Russian
- 1214 Other European languages
- 1215 Latin
- 1216 AP Latin (Vergil, Catullus and Horace)
- 1217 Greek
- 1218 Hebrew
- 1221 Mandarin
- 1222 Cantonese
- 1223 Japanese
- 1224 Korean
- 1225 Vietnamese
- 1226 Tagalog or other Filipino language
- 1227 Other East Asian, Southeast Asian, or Pacific Island languages
- 1228 Other Asian languages
- 1231 Native American languages
- 1241 African languages
- 1251 Other languages
- 1261 IB Language A (non-English)
- 1262 IB Language B
- 1263 IB Classical Languages
- 1271 Spanish for Native Spanish Speakers
- 1272 Language for Native Speakers
- 1281 Sign Language
- 1296 Foreign Language and Literature—Independent Study
- 1299 Foreign Language and Literature—Other

13: Graphic and Printing Communication

- 1300 Communication Exploration
- 1301 Graphic Communication Exploration
- 1311 Printing Careers Exploration
- 1313 Graphic Arts/Printing
- 1323 Commercial Art
- 1333 Commercial Photography
- 1395 Graphic and Printing Communication—Related Subjects

- 1397 Graphic and Printing Communication—OJT
- 1398 Graphic and Printing Communication—Co-op
- 1399 Graphic and Printing Communication—Other

14: Health and Safety Education

- 1401 Health Education
- 1402 Health and Fitness
- 1403 Community Health
- 1404 Special Needs Health Education
- 1405 Safety and First Aid
- 1406 Health for Parenting Teens
- 1407 Health and Life Management
- 1411 Drivers' Education—Classroom only
- 1412 Drivers' Education—Classroom and Laboratory
- 1413 Health/Drivers' Education
- 1499 Health Education—Other

15: Health Care Sciences

- 1501 Health Care Occupations Career Exploration
- 1502 Health Care Occupations
- 1503 Allied Health Occupations
- 1504 Nursing
- 1505 Nursing—LPN
- 1506 Home Health Care
- 1513 Medical/Clerical Assisting
- 1514 Medical Office
- 1515 Medical Lab Technology
- 1516 EKG Technology
- 1517 Emergency Medical Technology
- 1518 Surgical Technology
- 1519 Central Service Technology
- 1523 Dental Assisting
- 1524 Dental Laboratory Technology
- 1533 Vision Care Assisting
- 1595 Health Care Sciences—Related Subjects
- 1596 Health Care Sciences—Independent Study
- 1597 Health Care Sciences—OJT
- 1598 Health Care Sciences—Co-op
- 1599 Health Care Sciences—Other

16: Industrial/Technology Education

- 1603 Career Exploration
- 1604 Employability Skills
- 1605 Diversified Occupations
- 1606 Work Experience
- 1607 OJT—Non-specified Program
- 1608 Co-op—Non-specified Program

1611 General Industrial Arts
1612 Materials and Processes
1613 Metal and Wood Technology
1614 Industrial Safety/First Aid
1623 Production Systems
1624 Manufacturing Systems
1625 Technology Systems
1626 Emergent Technologies
1627 Research and Development
1633 Appliance Repair
1634 Equipment Maintenance and Repair
1643 Upholstery
1695 Industrial/Technology Education—Related Subjects
1696 Industrial/Technology Education—Independent Study
1697 Industrial/Technology Education—OJT
1698 Industrial/Technology Education—Co-op
1699 Industrial/Technology Education—Other

17: Life and Physical Sciences

1701 Earth Science
1702 Geology
1703 Physical Science
1704 IB Physical Science
1711 Biology—First Year
1712 Biology—Advanced Studies
1713 Anatomy and Physiology
1714 Biology—Specific Topics
1715 AP Biology
1716 IB Biology
1721 Chemistry—First Year
1722 Chemistry in the Community
1723 Chemistry—Advanced Studies
1724 Chemistry—Specific Topics
1725 AP Chemistry
1726 IB Chemistry
1731 Physics—First Year
1732 Principles of Technology
1733 Physics—Advanced Studies
1734 Physics—Specific Topics
1735 AP Physics B
1736 AP Physics C
1737 IB Physics
1741 Integrated Science
1742 Unified Science
1743 Applied Biology/Chemistry—CORD
1751 Environmental Science
1761 Astronomy
1771 Marine Science
1781 Science Technology/Engineering
1782 Origins of Science
1793 Life and Physical Sciences Lab Assistant

1796 Life and Physical Sciences—Independent Study
1799 Life and Physical Sciences—Other

18: Marketing

1801 Marketing Career Exploration
1802 Marketing—General
1803 Marketing—Fashion
1804 Marketing—Real Estate
1805 Marketing—Transportation
1806 Marketing—Other Specialization
1813 Warehouse Operations
1814 Retail Marketing
1815 Cashier/Checker Operations
1823 Principles of Marketing
1824 Principles of Advertising
1825 Principles of Selling
1826 Marketing Management
1896 Marketing—Independent Study
1897 Marketing—OJT
1898 Marketing—Co-op
1899 Marketing—Other

19: Mass Communication

1902 Journalism
1911 Mass Media—Production
1921 Mass Media—Communication
1931 Photojournalism
1996 Mass Communication—Independent Study
1999 Mass Communication—Other

20: Mathematics

2001 NCTM Core Math
2002 Interactive Math Project
2003 Integrated Math
2004 Informal Math—Integrated Approach
2011 Resource Center Math
2012 Basic Math
2013 General Math
2014 Consumer Math—General Math level
2015 Applied Math—General Focus
2016 Applied Math—Occupational Focus
2021 Pre-Algebra
2022 Principles of Algebra and Geometry
2023 Informal Geometry
2024 Applied Math—CORD
2031 Algebra I
2032 Algebra I—Part 1
2033 Algebra I—Part 2
2034 Geometry

2035 Pre-Algebra II
 2041 Algebra II
 2042 Algebra III
 2043 Trigonometry
 2044 Algebra II/Trigonometry
 2045 Elementary Functions
 2046 Analytic Geometry
 2047 Math Analysis
 2048 Trigonometry/Analytic Geometry
 2049 Trigonometry/Math Analysis
 2050 Analytic Geometry/Math Analysis
 2051 IB Mathematical Studies
 2052 IB Mathematics
 2053 Pre-Calculus
 2054 Discrete Mathematics
 2055 Calculus
 2056 Multivariate Calculus
 2057 Differential Calculus
 2058 AP Calculus AB
 2059 AP Calculus BC
 2061 Probability and Statistics—General Math level
 2062 Probability and Statistics—Algebra I level
 2063 Probability and Statistics—Algebra II level
 2064 Business Math—General Math level
 2065 Business Math—Algebra I level
 2066 Business Math—Algebra II level
 2067 Business Math—Pre-Calculus level
 2068 Computer Math—Algebra I level
 2069 Computer Math—Algebra II level
 2070 Computer Math—Pre-Calculus level
 2071 IB Mathematics and Computing—SL
 2072 History of Math—Algebra II level
 2073 Number Theory—Algebra II level
 2074 Abstract Algebra—Pre-Calculus level
 2075 Linear Algebra—Pre-Calculus level
 2076 Linear Programming—Pre-Calculus level
 2096 Mathematics—Independent Study
 2099 Mathematics—Other

21: Military Science

2111 Introduction to ROTC
 2112 Military ROTC
 2121 ROTC Drill
 2195 Military Science—Related Subjects
 2199 Military Science—Other

22: Multi/Interdisciplinary Studies

2201 Humanities Survey
 2202 Humanities
 2203 Issues of Western Humanities
 2211 IB Theory of Knowledge

2221 Team-Taught Block
 2222 Thematic Integration
 2223 Issues of American Culture
 2224 Travel Program
 2299 Multi/Interdisciplinary Studies—Other

23: Physical Education

2301 Physical Education
 2302 Physical Education/Health
 2303 Physical Education/Drivers' Education
 2311 Team Sports
 2312 Individual/Dual Sports
 2313 Recreation Sports
 2314 Fitness/Conditioning Activities
 2315 Corps Movement
 2316 Adapted Physical Education
 2321 Gymnastics
 2322 Weight Training
 2323 Swimming
 2324 Tennis
 2325 Specific Sports Activities
 2331 Physical Education Equivalent
 2332 Off-Campus Sports
 2341 Lifetime Fitness Education
 2351 Sports Physiology
 2399 Physical Education—Other

24: Precision Metalwork

2403 Machining
 2404 Particular Topics in Machining
 2412 Metalworking
 2413 Sheet Metal
 2414 Welding
 2415 Particular Topics in Welding
 2495 Precision Metalwork—Related Subjects
 2496 Precision Metalwork—Independent Study
 2497 Precision Metalwork—OJT
 2498 Precision Metalwork—Co-op
 2499 Precision Metalwork—Other

25: Public, Protective, and Social Services

2501 Exploration of Public Service Careers
 2503 Community Protection
 2504 Public Administration
 2513 Criminal Justice Assisting
 2523 Fire Fighting
 2533 Teacher Assisting
 2534 Educational Methodology
 2543 Civil Engineering
 2595 Public, Protective, and Social Services—Related Subjects

2596 Public, Protective, and Social Services—
Independent Study
2597 Public, Protective, and Social Services—OJT
2598 Public, Protective, and Social Services—
Co-op
2599 Public, Protective, and Social Services—
Other

26: Religious Education and Theology

2601 Religious Foundations
2605 Comparative Religion
2606 Eastern Religions
2607 Western Religions
2611 Scriptures
2612 Bible History
2615 Christology
2621 Liturgy and Prayer
2631 Ethics and Morality
2632 Justice, Peace, and Faith
2635 Christian Lifestyle
2641 Ministry
2642 Ministry—Other
2695 Religious Education and Theology—
Related Subjects
2696 Religious Education and Theology—
Independent Study
2699 Religious Education and Theology—Other

27: Social Sciences and History

2701 World Geography
2702 Topics in Geography
2703 IB Geography
2704 World History—Overview
2705 World History—Laboratory
2706 World History and Geography
2707 Modern World History
2708 IB History
2709 Modern European History
2710 AP European History
2711 Ancient Civilizations
2712 Medieval European History
2713 Ancient and Medieval History
2714 World Area Studies
2721 U.S. History—Comprehensive
2722 U.S. History—Laboratory
2723 Early U.S. History
2724 Modern U.S. History
2725 AP U.S. History
2726 State-Specific Studies
2727 U.S. Ethnic/Gender Studies
2729 U.S. History—Other
2730 U.S. Government—Comprehensive
2731 U.S. Government—Laboratory

2732 Topics in U.S. Government
2733 Political Science
2734 Comparative Government
2735 International Relations
2736 AP U.S. Government and Politics
2737 AP Comparative Government and Politics
2738 AP Government
2739 Principles of Democracy
2740 Government and Politics—Other
2741 Economics
2742 Comparative Economics
2743 AP Microeconomics
2744 AP Macroeconomics
2745 AP Economics
2746 IB Economics
2751 Contemporary U.S. Issues
2752 Contemporary World Issues
2753 Western Civilization
2761 Law Studies
2762 Consumer Law
2763 Business Law
2764 Legal System
2770 Social Science
2771 Psychology
2772 Topics in Psychology
2773 AP Psychology
2774 IB Psychology
2775 Sociology
2776 Topics in Sociology
2777 Anthropology
2778 Topics in Anthropology
2779 IB Social Anthropology
2780 Philosophy
2781 Topics in Philosophy
2782 Modern Intellectual History
2783 IB Philosophy
2785 IB Organization Studies
2786 Social Science Research
2796 Social Sciences and History—Independent
Study
2799 Social Sciences and History—Other

28: Special/Exceptional Education

2802 Special Resources
2803 Community Living
2804 Mobility Instruction
2805 Communication Instruction
2806 Social Development Instruction
2807 Transition
2899 Special/Exceptional Education—Other

29: Vocational Home Economics

2901 Home Economics Career Exploration
2912 Food Service
2913 Food Service and Nutrition
2923 Child Care
2924 Elder Care
2932 Clothing/Textiles
2933 Home Furnishings Production
2942 Hospitality—General
2943 Hospitality—Food Service emphasis
2944 Hospitality—Hotel/Motel emphasis
2945 Travel/Tourism
2952 Institutional Maintenance
2995 Vocational Home Economics—Related
Subjects
2997 Vocational Home Economics—OJT
2998 Vocational Home Economics—Co-op
2999 Vocational Home Economics—Other

Other Defined Terms

Accounting

The procedure of maintaining systematic records of happenings, occurrences, and events relating to persons, objects, or money and summarizing, analyzing, and interpreting the results of such records.

ADA

See AMERICANS WITH DISABILITIES ACT.

Administrative Unit

A group or unit that is managed by an administrative office or education entity.

Age

Age at last birthday on or prior to a specified date.

Agricultural Activities

Activities that involve the growing and harvesting of food and horticulture.

Americans With Disabilities Act (ADA)

Public Law 101-336 which prohibits discrimination against individuals with disabilities as regards to employment, public accommodations and certain public services. Also known as ADA.

Apprentice

An individual who is learning a recognized occupation in accordance with a written apprentice training contract between the worker and the individual's employer or employers. The apprenticeship provides for a given period of planned work experience through employment on-the-job and is supplemented by related instruction and with other specified provisions of the arrangement.

Attendance

The act and frequency in which an individual is present where the individual is assigned.

Attendance Area

Also known as SCHOOL ATTENDANCE AREA.

The geographic area where the students normally served by a particular school reside.

Attendance Center

The location where individuals residing in a given geographic area attend school.

Audio Materials

Materials on which sounds (only) are stored (recorded) and can be reproduced (played back) mechanically, electronically, or both. These materials include audiocassettes, audio cartridges, audio discs, audio reels, talking books, and other sound recordings.

Audiovisual Materials

Materials displayed by visual projection or magnification or through sound reproduction, or both, including graphic materials, audio materials, motion pictures, video materials, and special visual materials such as cartographic and three-dimensional materials.

Avocational Programs

Instructional programs in personal interest and leisure categories whose expressed intent is not to produce postsecondary credits, lead to a formal award or an academic degree, nor result in occupationally specific skills.

Behavior Modification

The changing of human behavior through conditioning or other learning techniques, often used as a synonym for Behavior Therapy or Aversion Therapy.

Benchmark

A reference point that serves as a standard by which comparisons may be formulated or judged.

Board of Education

The elected or appointed body which has been vested with responsibilities for authorizing, financing, and evaluating the educational activities in a given school system, school, or geographic area. Such bodies sometimes are known by terms such as school boards, governing boards, boards of directors, school committees, and school trustees. This definition relates to the general term and encompasses the boards of both public and non-public institutions and school systems. Also known as BOARD OF TRUSTEES, EDUCATION COMMISSION, and SCHOOL BOARD. See also PUBLIC BOARD OF EDUCATION.

Board of Trustees

Also known as BOARD OF EDUCATION.

Boarding School

Also known as RESIDENTIAL SCHOOL.

Civic Activities

Activities related to citizenship or civil affairs, including activities such as parent-teacher association meetings and non-school related activities such as public forums, lectures, and emergency response planning.

Community College

An institution of higher education which usually offers the first two years of college instruction and career education, grants an associate's degree, and does not grant a bachelor's degree. It is either a separately organized institution (public or non-public) or an institution which is part of a public school system or a system of junior colleges. Offerings include transfer, occupational, and/or general studies programs at the postsecondary instructional level and may also include adult education programs.

Compensation

Payment (e.g., salary and benefits) provided to an employee, contractor, or consultant in exchange for services rendered.

Compensation Plan

The plan or scale that defines the salaries to be paid to a specific group of employees.

Compulsory School Attendance Age

The age at which a child must begin school and through which a child is required by law to attend school.

Credit

A unit of value, awarded for the successful completion of a course, and intended to indicate the quantity of course instruction fulfilled in relation to the total requirements for a diploma, certificate, or degree. Credits are frequently expressed in terms such as "Carnegie Units," "credits," "semester credit hours," and "quarter credit hours." See also CREDIT HOUR.

Credit Hour

A unit of measure representing an hour (or 50 minutes) of instruction over a semester, trimester, or quarter system. It is applied toward the total number of hours needed for completing the requirements of a degree, diploma, certificate, or other formal award. See also CREDIT.

Curriculum

Instructional content, resources, and practices (e.g., courses) prepared for and offered to students

Day Care

Also known as EARLY CHILDHOOD CARE AND EDUCATION.

Day School

A school attended by students during a part of the day, as distinguished from a residential school where students are boarded and lodged as well as taught.

Dialect

Variations within a spoken language that maintain mutual understanding and show some degree of correlation with the social and geographic structure of a society.

Diploma

A formal document certifying the successful completion of a prescribed program of studies.

Duties

Tasks assigned to an employee by responsible management authority.

Dyslexia

A brain-based type of learning disability that specifically impairs a person's ability to read. These individuals typically read at levels significantly lower than expected despite having normal intelligence.

Early Childhood Care and Education

Child care and education from birth to enrollment in kindergarten (or first grade if kindergarten is not available). Programs include care and education provided by a parent/guardian; by a relative other than a parent/guardian; by a non-relative in the child's home, in family day care; or in centers (settings other than homes) such as schools, churches, or places of parent/guardian employment. Also known as DAY CARE.

Education Agency

An administrative agency (e.g., state or local education agency) responsible for providing or administering early childhood, elementary- and/or secondary-level instruction or educational support services.

Education Commission

Also known as BOARD OF EDUCATION.

Education Institution

A public or private institution, organization, or agency that provides instructional or support services to students or staff at any level.

Educational Media

Any device, content material, method, or experience used for teaching and learning purposes. These include printed and non-printed sensory materials. See also AUDIO MATERIALS, AUDIOVISUAL MATERIALS, and GRAPHIC MATERIALS.

Equipment

Any instrument, machine, apparatus, or set of articles which: 1) retains its original shape and appearance with use; and 2) is non-expendable (i.e., if the article is damaged or some of its parts are lost or worn out, it is usually more feasible to repair it than to replace it with an entirely new unit).

Expenditures

Charges incurred, whether paid or unpaid.

Extra-state Jurisdictions

Areas other than the states that are under the jurisdiction of the United States including American Samoa, Guam, Puerto Rico, the Northern Mariana Islands, the Virgin Islands. Also known as OUTLYING AREAS.

Facility

A piece of land, a building site, a building, or part of a building owned by and/or used for activities of an organizational unit such as a school or system.

Fair Labor Standards Act (FLSA)

Legislation originally enacted by Congress in 1938 which establishes requirements with respect to minimum wage, overtime compensation, and record keeping. Also known as FLSA.

FAPE

Also Known as FREE APPROPRIATE PUBLIC EDUCATION.

Fee

A payment, charge, or compensation for services (other than instruction), privileges, or the use of equipment, books, or other goods.

FLSA

Also known as FAIR LABOR STANDARDS ACT.

Free Appropriate Public Education (FAPE)

Special education and related services which: 1) are provided at public expense, under public supervision and direction, and without charge; 2) meet the standards of the State education agency, including the requirements of this part; 3) include preschool, elementary school, or secondary school education in the State involved; and 4) are provided in conformity with an individualized education program (IEP). Also known as FAPE.

General Educational Development (GED) Test

A battery of tests administered to an individual who has reached a state-approved age and has not graduated from high school in order to measure the extent to which their past experiences (in school and out-of-school) have developed the knowledge, skills, and understandings ordinarily acquired through a high school education. Certificates of high school equivalency or diplomas are issued by most state departments of education for the successful completion of the Tests of General Educational Development. See also HIGH SCHOOL EQUIVALENCY EXAMINATION.

Gifted and Talented

Programs that provide special educational opportunities including accelerated promotion through grades and classes and an enriched curriculum for all students who are endowed with a high degree of mental ability or who demonstrate unusual physical coordination, creativity, interest, or talent (often in the visual or performing arts).

Grade Points

The specific numerical equivalents for grades received for taking a course that are used in determining Grade Point Averages.

Grading Period

A period of time for which performance or achievement is evaluated (e.g., score, grade). See also REPORTING PERIOD.

Graphic Materials

Materials for viewing without sound. The materials may or may not be projected or magnified. They include art originals, art prints, art reproductions, slides, transparencies, filmstrips, photographs, pictures, postcards, posters, and study prints. See also EDUCATIONAL MEDIA.

Grievance

A difference or dispute between two parties (e.g., an employee and the school board) with respect to the applications of the school board's policies, rules, and regulations.

Hearing Impairment

An impairment in hearing, whether permanent or fluctuating, that adversely affects a child's educational performance.

High School Equivalency Examination

An examination, approved by a State department of education or other authorized agency, intended to provide an appraisal of the student's achievement or performance in the broad subject-matter areas usually required for high school graduation. The Tests of General Educational Development (GED) are the most widely recognized high school equivalency examination. See also GENERAL EDUCATIONAL DEVELOPMENT (GED) TEST.

Homebound Student

An individual who is unable to attend classes and for whom instruction is provided at home by a teacher.

Homeroom

The room or other space where a school staff member meets with a group of students at the beginning of each school day to determine attendance and/or communicating daily announcements.

IDEA

Also known as INDIVIDUALS WITH DISABILITIES ACT.

Immediate Family

An individual's family unit including his or her son(s), daughter(s), mother(s), father(s), brother(s), sister(s), and other close relatives by blood, adoption, or marriage.

Indicator

Data elements, or combinations of data elements, that provide information about the health or condition of a system.

Individuals with Disabilities Education Act (IDEA)

Public Law 105-17 is designed to insure that all children with disabilities have available to them a free appropriate public education. Public Law. (Formerly called Education of the Handicapped Act P.L. 91-230.). Also known as IDEA.

Instruction

Activities dealing directly with students and/or with improving the quality of student learning. Instruction may be provided for pupils in a school classroom, in another location such as a home or hospital, and other learning situations such as those involving cocurricular activities; it may also be provided through various media such as television, radio, telephone, and correspondence.

Laboratory

A learning environment where students work in an individual manner or as part of a group study in a particular subject-matter area, often in the sciences, involving the practical application of theory through observation, experimentation, and research. In the case of foreign language instruction, learning occurs through demonstration, drill, and practice. This applies also to the study of art and music, though such activities may be conducted in a studio.

Layoff

Separation of an employee from a position to which he or she was appointed as a result of abolition of a position, lack of work, or lack of funds; the employee may have recall rights for a certain period of time under certain conditions.

Leave of Absence (LOA)

A pre-approved absence by an employee for an extended length of time as permitted by policy and regulation. Also known as LOA.

Library

An organized collection of printed, microform, audiovisual, or electronic materials which: 1) is administered as one or more units; 2) is located in one or more designated places; and 3) makes printed, microform, audiovisual, or electronic materials as well as necessary equipment and services of a staff accessible to students and faculty. This includes units meeting the above definition which are part of a learning resource center.

LOA

Also known as LEAVE OF ABSENCE.

Matai Name

In Samoa, the name of the head of the household or family which is different from the name of the father. This name is assumed when an individual takes over responsibility for a family upon the death or disability of the father (or other provider).

Membership

The student's enrollment in a class, school, or other educational unit, regardless of his or her being present or absent. The membership of a class or school is the number of students on the current roll as of a given date. This may be obtained by a simple count or by adding the total number present and the total number absent.

Mental Retardation

Significantly subaverage general intellectual functioning existing concurrently with deficits in adaptive behavior and manifested during the developmental period that adversely affects a child's educational performance.

Migratory Worker

An individual whose primary employment is on a seasonal or other temporary basis, for agricultural or fishery work, and who establishes a temporary residence, with or without his family, for the purpose of such employment.

Mild Retardation

Any impairment in which individuals requires an intermittent support to perform functional academic skills, activities of daily living (self-care, home living, use of their community, recreation and leisure activities, work) or communication or interacting with others. This support may be episodic, time-limited (may be intense for a relatively short period of time), or of low intensity over a long period of time.

Minimum Wage

The minimum hourly wage to be paid to employees as designated by the U.S. Department of Labor.

Moderate Retardation

Any impairment in which an individual requires limited support to perform functional academic skills, activities of daily living (self-care, home living, use of their community, recreation and leisure activities, work) or communication or interacting with others. This support may be episodic, time-limited (may be intense for a relatively short period of time), or of low intensity over a long period of time.

Neglected Child

As defined for federal compensatory education programs, a child residing in a public or private non-profit residential institution (other than a foster home) which has assumed or been granted custodial responsibility for the child pursuant to state law, because of the abandonment or neglect by, or death of, parents or individuals acting in the place of parents.

Non-graded Class

Also known as UNGRADED CLASS.

Operational Unit

A separately budgeted subdivision of an organization established to carry out a major objective or group of objectives, such as a school, a transportation unit, or an athletic department.

Orthopedic Impairment

A severe orthopedic impairment that adversely affects a child's educational performance.

Outlying Areas

Also known as EXTRA-STATE JURISDICTIONS.

Overtime Pay

Compensation paid to an eligible employee for work performed in excess of the established number of hours an employee is expected to work over a given period of time (e.g., 35 or 40 hours per week). One of the most common ways to compute overtime pay rate is 1 and 1/2 times the regular rate of pay for eligible employees.

Permanent Position

A position approved by an authorized body or person without intent of limitation.

Physical Education

Activities focused on the development of: physical and motor fitness; fundamental motor skills and patterns; and skills in aquatics, dance, individual and group games, and sports (including intramural and lifetime sports). The term includes special physical education, adapted physical education, movement education, and motor development.

Policy

A particular course of action or a guiding principle enacted to influence and determine decisions and actions.

Postsecondary Education

The provision of a formal instructional program whose curriculum is designed primarily for individuals who are beyond the compulsory age for high school. This includes programs whose purpose is academic, vocational, and continuing professional education, and excludes vocational and adult basic education programs.

Public Board of Education

An elected or appointed body which has been created according to state or local law and vested with responsibilities for ensuring educational services in a given geographic area. Such bodies are sometimes known as school boards, governing boards, boards of directors, school committees, and school trustees. This definition includes state boards of education and the boards of intermediate and local basic administrative units and individual public institutions. See also BOARD OF EDUCATION.

Qualifications

The minimum educational, experience, and personal requirements which must be fulfilled by a person preliminary to appointment or promotion.

Reduction-in-Force (RIF)

An administrative action taken to reduce the number of staff or positions in an organization. Also known as RIF.

Rehire

Reappointment of a former employee who had regular status and was separated in good standing, but did not retire, after a break in service of more than one calendar year to the position or class formerly held.

Reporting Period

A period of time for which a report is prepared (e.g., a calendar year, school year, regular school term, summer school term, semester, or marking period). See also GRADING PERIOD.

Reporting Year

A specific twelve month period for which data about an individual or an organization are collected.

Residential School

An educational institution in which students may be boarded and lodged as well as taught. Also known as BOARDING SCHOOL.

Resignation

Formal action taken by an employee by which the employee submits, in writing, to a predetermined authority, his/her notification of discontinuance of services to an organization.

RIF

Also known as REDUCTION-IN-FORCE.

Roll

A list of names of students in membership for checking attendance.

Salary

The total amount regularly paid or stipulated to be paid to an individual, before deductions, for services rendered while on the payroll an organization.

Sanction

A negative consequence associated with the violation of a policy or operational decision.

School Attendance Area

The geographic area which is served by a school. It does not necessarily constitute a local taxing unit and likewise does not necessarily have an independent system of administration. Attendance areas for elementary schools may or may not be conterminous with attendance areas for secondary schools. Also known as Attendance Area.

School Board

Also known as BOARD OF EDUCATION

School Census

An enumeration and collection of data, as prescribed by law, to determine the name, age, address, and other pertinent information about children and youth who reside within the geographic boundaries of a local education agency.

School Census Age

The age span of children and youth included in the school census.

School Day

That part of a calendar day when school is in session.

School Plant

The site, buildings, and equipment constituting the physical facilities used by a single school or by two or more schools sharing the use of common facilities.

School Registration

The process of enrolling into a school or course. The act of placing the student's name on the rolls of the school or school system does not ensure that the student will attend the school (or a school in the school system) and does not constitute entering into active membership status.

School System

The representation of the education system as a whole, including schools, school districts and other local administrative units (such as dioceses), intermediate agencies (such as regional service centers), state education agencies, and the United States Department of Education.

Separation

A generic term for leaving employment.

Severe Retardation

An impairment in which an individual require extensive or pervasive support to perform functional academic skills, activities of daily living (self-care, home living, use of their community, recreation and leisure activities, work) or communicating or interacting with others. This support may be episodic, time-limited (may be intense for a relatively short period of time), or of low intensity over a long period of time.

Statute

A written law passed by Congress or a state legislature and signed into law by the President or Governor.

Termination

Generic term for an action taken by an organization to remove an employee from employment.

Ungraded Class

A class that is not organized on the basis of age or grade grouping and has no standard grade designation. This includes regular classes that have no grade designations, special classes for exceptional students which have no grade designations, and many adult/continuing educational classes. Such a class is likely to contain students of different ages who, frequently, are identified according to level of performance in one or more areas of instruction rather than according to grade level or age level. Also known as NON-GRADED CLASS.

Video Materials

Materials on which both pictures and sound are recorded. Electronic playback reproduces both pictures and sounds using a television receiver or monitor.

Withholding

The processes of deducting from a salary or wage an amount, specified by law or regulation, representing the estimated federal or state income tax of the individual that the employer pays to the taxing authority.

Workload

Production output, in terms of physical items to be accomplished, within a given period of time, to meet requirements imposed or assumed by the employing organization..

Entities List and Definition

Entity

Definition

Accountability Report

A report that provides information about the performance of the education institution.

Activity

The co-curricular or extra-curricular activity or activities under the sponsorship and/or direction of the school (e.g., student organizations, intramural and interscholastic athletics, publications, band, orchestra, and service activities) in which the student participates.

Affiliated Institution

An institution that has an ongoing, functional relationship with the education institution in order to provide improved educational experiences to an individual and/or the school.

Assessment

A tool, instrument, process, or exhibition composed of a systematic sampling of behavior for measuring a student's competence, knowledge, skills or behavior. An assessment can be used to measure differences in individuals or groups and changes in performance from one occasion to the next.

Assignment

A specific group of activities for which a staff member has been given responsibility.

Beneficiary

An individual or organization identified to receive the income or inheritance from an insurance policy, trust or will.

Class

A setting in which organized instruction of course content is provided to one or more students (including cross-age groupings) for a given period of time. (A course may be offered to more than one class.) Instruction, provided by one or more teachers or other staff members, may be delivered in person or via a different medium. Classes that share space should be considered as separate classes if they function as separate units for more than 50 percent of the time.

Course

The organization of subject matter and related learning experiences provided for the instruction of students on a regular or systematic basis, usually for a predetermined period of time (e.g., a semester or two-week workshop) to an individual or group of students (e.g., a class).

Credential

An active certificate, license, permit, or other documentation held by an individual that authorizes the holder to perform certain functions or to make certain claims about his or her competencies in employment or assignment. Credentials are issued by a state agency (or in some cases by other organizations), post-secondary institution, or professional association based on education and training completed, experience, assessment, background verification, and/or other requirements.

Credentialing Organization

An institution, organization, federation, or other such group that is responsible for accrediting or endorsing an individual's preparation, skills, or performance.

Education Institution

A public or private institution, organization, or agency that provides instructional or support services to students or staff at any level.

Educational Program

A program that is provided by a public or private institution, organization, or agency to provide instructional or support services to students or staff at any level.

Emergency Contact

An individual who is to be notified in the event of an emergency involving another individual.

Employee Benefit

Any type of compensation: 1) provided in a form other than direct wages; and 2) established by or paid for in part, in kind, or completely by the employer or a third party (e.g., the government, a labor union, an insurance company, or a health maintenance organization). Benefits may or may not be required by law. These include employer contributions to Social Security, Medicare, unemployment insurance, worker's compensation insurance, health insurance, and retirement funds.

Employee Benefit Carrier

An organization or institution that administers benefit plans or services to a staff member.

Employee Benefit Contributor

An individual or organization that contributes monetary, in kind, or other types of contributions to an employee's benefit plan.

Employer

A business, firm, institution, or other organization for whom an individual works (including self-employment) in return for financial or other compensation.

Evaluation

The process of ascertaining or judging the quality, value, or amount of an activity or an outcome by systematic appraisal of performance data in light of the particular circumstance and established goals and objectives.

Evaluator

An individual responsible for performing a systematic evaluation of specified aspects, conditions, or progress of an individual including his or her professional, credential, physical, emotional, psychological, and economic status. Results may include recommendations for providing or not providing specific treatment or support to the individual.

Governing Board

An institution that is responsible for the policy decisions of an educational entity.

Health Evaluation

A diagnostic examination performed on an individual for identification or evaluation of a health-related process or condition.

Immediate Supervisor

An individual who occupies the first level of responsible supervision over a position, and who ordinarily assigns tasks, gives instructions, and reviews finished work of the position.

Instructional Calendar

The days and time made available to instruct students.

Intermediate Educational Unit (IEU)

A regional, multi-services public agency authorized by State law to develop, manage, and provide services, programs, or other options support (e.g., construction, food services, technology services) to LEAs.

Local Education Agency (LEA)

An administrative unit at the local level which exists primarily to operate schools or to contract for educational services. These units may or may not be co-extensive with county, city, or town boundaries.

Mentor (Professional)

An individual possessing expert knowledge, skill, or experience who is assigned to provide practical support and advice to an individual seeking to develop his or her own abilities in a field or profession.

Organization Membership

An honorary, cultural, professional, civic or other institution, organization, or group in which an individual holds membership or participates.

Other Adult Living in Student's Household

An adult, other than the student's Parent/Guardian or the Responsible Adult of Student's Household, living at the household or domicile in which the student resides.

Parent/Guardian

An individual having parental or legal guardianship responsibility for a student.

Postsecondary Institution

An organization that provides educational programs for individuals who have completed or otherwise left educational programs in secondary school(s).

Primary Contact

The individual who serves as the main point of contact for an organization or program.

Program

A program is a set (plan) of activities and procedures designed to accomplish a predetermined objective or set of objectives.

Program Application

The initial information required for submission in order to participate in a special assistance program.

Program/Service

A program or service that supplements the regular school program or serves as early childhood education and care for children prior to reaching school-attendance age. These programs and services are often, but not solely, available through federal, state, or local agencies, non-profit organizations and/or other community-based organizations (or assistance provided by these entities). Services may be instructional or non-instructional in nature and may be provided within or outside of a school building.

Public Service

A service performed for the benefit of the public, especially within a governmental system, either as a member of the civil service or as an elected official.

Recruiter

An individual or organization responsible for identifying and/or selecting prospective employees to fill vacant positions in an organization.

Regulation

Information regarding the requirements that are issued by a governmental body.

Responsible Adult Living in Student's Household

An adult, not necessarily the student's Parent/Guardian, responsible for the student at the household or other domicile in which he or she resides.

School

An institution that provides preschool, elementary and/or secondary instruction and may provide other education-related services to students; has one or more teachers; is located in one or more buildings; has an assigned administrator.

Service Provider

An individual or organization responsible for administering services to an individual or an organization participating in a program or receiving services.

Sibling(s) or Other School-Age Children in the Same Household

Any brothers, sisters (including half brothers and sisters, stepbrothers and sisters, and foster brothers and sisters) or other school age children living in the same household in which the student resides.

Sponsor

A person or agency undertaking responsibility (e.g., a proponent, an endorser, or an adviser) for a student. For example, a member of the U.S. Department of Defense (military or civilian) having parental, guardianship, or legal responsibility for a student while in the overseas dependents' school.

Staff Development Activity

A planned, structured process through which an individual improves his or her job-related knowledge, skills, or attitudes. Such a process is designed to enable a staff member to grow within a profession or organization or to attain an initial or additional credential.

Staff Development Provider

An individual or organization who provides a planned, structured process through which an individual improves his or her job-related knowledge, skills, or attitudes. Such a process is designed to enable a staff member to grow within a profession or organization or to attain an initial or additional credential

Staff Member

An individual who performs specified activities for any public or private education institution or agency that provides instructional and/or support services to students or staff at the early childhood level through high school completion. For example, this includes: 1) an "employee" who performs services under the direction of the employing institution or agency, is compensated for such services by the employer, and is eligible for employee benefits and wage or salary tax withholdings; 2) a "contractor" or "consultant" who performs services for an agreed upon fee, or an employee of a management service contracted to work on site; 3) a "volunteer" who performs services on a voluntary and uncompensated basis; 4) an in kind service provider; or 5) an independent contractor or businessperson working at a school site.

State Education Agency (SEA)

The agency of the state charged with primary responsibility for coordinating and supervising public instruction, including the setting of standards for elementary and secondary instruction programs.

Student

An individual for whom instruction, services and/or care are provided in an early childhood, elementary or secondary educational program under the jurisdiction of a school, education agency, or other institution or program.

Subtest

Information regarding the component of an assessment including reading comprehension, vocabulary, mathematics, verbal, humanities, quantitative, and geography.

Waiver

Information concerning the accommodations that an individual or organization receives due to special circumstances that will not allow an individual or organization to fulfill the requirements of a regulation.