

Enterprise Administrative Application Advisory Council
April 16, 2008
(draft)

Participants:

Michelle Eastman, Research
Warren Kelley, Student Affairs
Michael King, Institutional Advancement
Mona Levine, IRPA
Bill McLean, Academic Affairs
Julie Phelps, Administrative Affairs

OIT
Jeff Huskamp
Steve Edwards

I. The minutes of the November 30, 2007, meeting were reviewed and approved.

II. AEA Personnel Situation After Kualu Hires – Steve Edwards reported that two new hirings are complete and as a result, MEGS and FAR now have quality application support again. Steve indicated the two Testudo/UMEG vacancies were now the critical remaining hiring actions to be accomplished and they were being pursued through several courses of action (re-advertising with increased salary, Terp services, using a placement firm, etc). Michael King offered to let OIT use his unit as a hiring proxy if it would be a help in streamlining hiring actions.

III. Major Software Systems Update

Course Evaluation - Steve Edwards and Mona Levine gave a report on the fall evaluation, covering problems encountered in December, and the subsequent successful launch of the reporting module in February. Plans for the spring evaluation were also discussed.

FAR – Mona reported that the FAR and OPA cycles were essentially completed with no significant problems.

PHR/Faculty Leave Reporting – Steve Edwards indicated that the campus has agreed on specifications for an online faculty leave reporting system to be used in conjunction with the PHR time and attendance. The system is in the programming stage and will be implemented by pay period 4 (Sep 08).

Kualu Financial System – Julie Phelps reported on the progress we have made in joining the governing board for Kualu financials and committing resources to be part of the community development team.

IV. New Software Development Organization

Steve Edwards and Jeff Huskamp described OIT’s plan for creating a new virtual software development organization that will enable us to be better positioned to perform software development in the future. Key features of the new organization will be an independent quality assurance group and “virtual” software development teams that include developers from both OIT and business departments who have an ownership of the system being developed.

VI. The group agreed we should meet again in late July/early August.

Web site: http://www.oit.umd.edu/ITCouncil/administrative_applications/index.html