NSLDS

NATIONAL STUDENT LOAN DATA SYSTEM

GAINFUL EMPLOYMENT
USER GUIDE

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Executive Summary

The National Student Loan Data System (NSLDS) Gainful Employment (GE) User Guide includes a table of contents, three chapters, and two appendices. Each of the chapters and appendices are described below. This guide assumes reader familiarity with basic computer terminology and concepts.

- **Chapter 1: GE Compliance, Guidelines, and Administrative Functions** — Presents an overview of GE Reporting: compliance rules, reporting guidelines, and administrative functions and responsibilities.

- **Chapter 2: GE Reporting Batch Processing**—Describes the batch reporting process: matching/updating/returning student records, and completing error files.

- **Chapter 3: GE Reporting Online: the NSLDS Web Site**—Provides step-by-step instructions for using the Web site, including how to log on, navigate the site, report and update student GE details.

- **Appendix A: GE Reporting File Record Layouts—**Provides the 2 record layouts for GE Reporting files and error files, as well as error codes and explanations.

- **Appendix B: GE Reports Available on NSLDSFAP—**Provides the record layouts for reports that can be requested from the NSLDSFAP Web site.

Chapter 1:   GE Compliance, Guidelines and Administrative Functions

1.1   Background

In order to be eligible for funding under the Title IV programs, an educational program must lead to a degree (associate, bachelor's, graduate, or professional) at a non-profit or public institution, or, at all types of institutions, it must prepare students for "gainful employment in a recognized occupation" (GE Programs).

All non-degree educational programs offered by public and non-profit institutions and virtually all programs offered by proprietary institutions are GE Programs. Many institutions that participate in the Title IV student assistance programs, even those that are public or non-profit and that predominantly offer degrees will likely have one or more GE Programs. Therefore, all institutions must be aware of the new regulatory requirements and the information relating to GE Programs on IFAP. Complete information on the GE Program requirements is available on the designated Gainful Employment Information Page that can be found at http://ifap.ed.gov/GainfulEmploymentInfo/indexV2.html.

1.2   Compliance

Final regulations published in the [Federal Register on October 31, 2014, [79 FR 64890]](#) require institutions that participate in the Federal student financial assistance programs to report certain information about students who enrolled in GE Programs. The regulatory required GE Program reporting will use NSLDS processes and be accomplished by submitting files via the Student Aid Information Gateway (SAIG) or through a special online process. Institutions submitting files through the SAIG will receive an Error / Acknowledgment File after processing.

1.3   Reporting Requirements

Institutions must report on an Award Year basis. An Award Year is from July 1 to June 30. Initial reporting will include data for Award Years 2008-2009, 2009-2010, 2010-2011, 2011-2012, 2012-2013, and 2013-2014. Certain Medical and Dental programs must also submit data for the 2007-2008 award year. Subsequent reporting will be for only the most recently completed award year (e.g., information for the 2014-2015 Award Year must be reported by October 1, 2015). Note that a student who was enrolled in a GE Program in more than one award year must be included in the reporting for each of those award years.

1.3.1   Students to Include

Institutions must report to the Department certain information about all of its Title IV students who enrolled in GE Programs, including students who received Pell Grants or loans. A student in more than one GE program must be reported separately for each of those programs. Additionally, a student who 'stopped out' and reentered the same program during the same award year must be reported separately for each separate instance of enrollment in the program.

1.4   Reporting Methods

The GE reporting process is managed electronically. Institutions will have multiple reporting options including multiple file formats as well as online functions. NSLDS will support the use of fixed width format and comma separated values (CSV) batch format. Managing the reporting process may require both batch and online access, all depending on the method selected to provide the data to NSLDS.

Gainful Employment data reported under the 2010 regulations will not be available.

1.4.1   Batch Reporting

The batch process allows institutions to transmit GE information electronically using their SAIG TG Mailbox. The institution may use the same SAIG TG Mailbox as is used for other batch functions, or may select another TG Mailbox associated with their institution. When utilizing batch processing, the institution may also have online access to submit records and/or for the correction of GE records reported.

1.4.2   Online Reporting

NSLDS offers GE Program reporting functions on the [NSLDS Professional Access Web site](). NSLDS Web pages:

- Allow institutions to add students using direct online entry,

- Enable institutions to upload GE information directly to NSLDS,

- Display GE students and the details of their GE program information for institutions and ED users, and

- Enable institutions to update/correct and/or deactivate GE records previously reported to NSLDS.

As NSLDS online access is for an individual user and not the institution, institutions must be sure to designate a person from the organization who will be responsible for GE reporting. This user must have an active NSLDS User ID with Enrollment Update for

NSLDS online services.

1.5   How to Sign Up

To apply for online access to NSLDS, go to <u>fsawebenroll.ed.gov</u>. If the institution has a Primary Destination Point Administrator who manages the institution's enrollment in Federal Student Aid (FSA) Application System services, he or she may use their access to add additional NSLDS services and online users. If the institution has never enrolled to exchange data with FSA, follow the directions for "Initial Enrollment for Services".

1.5.1   Batch Reporting

Batch services are setup on <u>fsawebenroll.ed.gov</u>. The institution must indicate that they would like to participate in this service in order to be able to send and receive files via SAIG.

In the event that the institution does not have an online user associated with Enrollment Update for online services, the Primary Destination Point Administrator (PDPA) for the institution must add this access to an existing FSA User ID through <u>fsawebenroll.ed.gov</u>.

1.5.2   Online Reporting

If the institution already has an online user with NSLDS Enrollment Update, this user will automatically be granted access to the functions necessary to participate in GE reporting online. No further action is required for this user.

However, if there are no users at the institution with access to NSLDS Enrollment Update, the PDPA for the institution must complete the application to request Enrollment Update for NSLDS online services. It is necessary that "Enrollment Update" be indicated on the application as an option for the User ID. The PDPA must also enforce the security requirements as outlined in the SAIG User Statement including the completion and maintenance of this statement(s). The President / Chief Executive Officer (CEO) / Chancellor / Equivalent Person / Designee must approve each designated individual who applies for NSLDS online access.

After applying for an FSA User ID through <u>fsawebenroll.ed.gov</u>, you will be assigned a FSA User ID that is used for online access. Each person involved in reviewing student data must have their own FSA User ID. The ID **must not** be shared. The Rules of Behavior and Privacy Act statement presented at log on outlines the appropriate uses of all Federal Student Aid Systems including the <u>NSLDS Professional Access Web site</u> and the consequences of inappropriate actions.

For additional information or assistance with the sign up process, call CPS/SAIG Technical Support at 800/330-5947 (TDD/TTY 800/511-5806) or send an email to CPSSAIG@ed.gov.

Chapter 2:   GE Reporting Batch Processing

2.1   Batch Processing

Institutions submit a GE Submittal file to NSLDS using one of the batch file layouts described in Appendix A. NSLDS responds with the GE Error / Acknowledgement file to institutions which will include codes for any errors in the data received. Institutions send a GE Error Submittal File to NSLDS to correct data in the GE Error / Acknowledgement file sent to them by NSLDS.

All data will originate from the institution without an NSLDS file to prompt a response.

2.2   Batch File Formats

Multiple file formats are available for the purpose of GE reporting. NSLDS will support the use of fixed width format and comma separated values (CSV) format. These formats utilize the same data; it is only the format in which they are provided which varies slightly.

2.2.1   Batch File Types for Fixed Width and Comma Separated Values (CSV)

2.2.1.1 Submittal File

The following outlines the basics of the Fixed Width or Comma Separated Values (CSV) Submittal file.

- **Header Record**—Each GE file contains a single Header record. The Header record identifies the source of the file and the file's preparation/creation date, as well as other identifying information.

- **Detail Records** – Each GE file may contain one or more records in one or more record types: Detail Submittal records, or Mass Update/Deactivation records. The Detail Submittal record type, one or more for each student per GE Program, contains information specific to that student's program for that Award Year. The Mass Update/Deactivation record type is used to update one or more records previously provided to NSLDS, and can be used for the purpose of deactivating one or more records.

- **Trailer Record**—Each GE File contains a single Trailer Record. The Trailer record shows the total number of Detail records contained in the file.

- **Format Data**—All Detail records must be formatted according to the record layout and field definitions in Appendix A. Verify data and check for formatting errors before submitting a file to NSLDS.

2.2.1.2 Response Error / Acknowledgment File

The following outlines the basics of the Fixed Width or Comma Separated Values (CSV) Response Error / Acknowledgment file.

- **Header, Detail, and Trailer Records**—Each GE Response Error / Acknowledgment file contains a single Header record, multiple Detail records with the error codes at the end of each record, and a single Trailer record. The Header record identifies the source of the file and the file's preparation/creation date, as well as other identifying information. The Detail records, one for each record submitted which has at least one error, contain information provided in the GE Submittal file with up to five errors identified. Records without errors, and accepted by NSLDS will not be in this file. Detail records are grouped by record type. The Trailer record shows the number of Detail records contained in the file.

- **Format Data**—Descriptions of error codes for each field are provided in Appendix A.

2.2.1.3 Error Submittal File

The following outlines the basics of the Fixed Width or Comma Separated Values (CSV) Error Submittal file. The Error Submittal file layout follows that of the Submittal file, without any changes or additions.

- **Header, Detail, and Trailer Records**—Each GE Error Submittal file contains a single Header record, multiple Detail records, and a single Trailer record. The Header record identifies the source of the file and the file's preparation/creation date, as well as other identifying information. The Detail records, one for each record located in the Error / Acknowledgment Response file, contain information specific to that student's program for that Award Year, with all previously identified errors corrected. The Trailer record shows the number of Detail records contained in the file.

- **Format Data**—All Detail records must be formatted according to the record layout and field definitions in Appendix A. Verify changes and check for formatting errors before submitting an error submittal file to NSLDS.

2.3   Timing

Each file type has a mandatory timing component associated with its processing. See below for the timing of each file type:

File Type	Source/From	Target/To	Frequency /Timing
GE Submittal	Institutions	NSLDS	Institutions are required to report annually, but may report more frequently.
GE Response Error / Acknowledgement	NSLDS	Institutions	Within 36 hours of processing GE Submittal File
GE Error Submittal	Institutions	NSLDS	Within 10 days of receipt of errors in a GE Response Error / Acknowledgement file.

Table 2-1: GE Batch Submittal Process

If a GE Submittal file has been submitted using the message class found below, and a GE Response Error/Acknowledgement file has not been received within 36-48 hours of submitting, please call the NSLDS Customer Support Center for assistance.

Batch files are submitted using the SAIG TG Mailbox associated with the GE Batch process as designated by the institution. The message classes for the use of data exchanged through SAIG are outlined below.

NSLDS Gainful Employment files – Sending to NSLDS

Message Class	Description (44 Character limitation)
GESFLEIN	Gainful Employment Submittal - Fixed Width
GESCDEIN	Gainful Employment Submittal - Comma Delimited

Table 2-2: GE Outgoing Message Classes

NSLDS Gainful Employment files – Receiving from NSLDS

Message Class	Description (44 Character limitation)
GERFLEOP	Gainful Employment Response - Fixed Width
GERCDEOP	Gainful Employment Response - Comma Delimited

Table 2-3: GE Incoming Message Classes

Chapter 3:   GE Reporting Online

This chapter explains how to access and use the Gainful Employment Reporting pages available to school users on the <u>NSLDS Professional Access Web site (NSLDSFAP)</u>.

3.1   Your Web Browser

To use the NSLDS Web site, Microsoft Internet Explorer (version 5.0 or higher) is needed. It may be downloaded from <u>www.microsoft.com/ie/</u> if necessary. (As of February 2008, ED no longer provides technical support for Netscape.)

For security, the computer used to access NSLDS must be capable of encrypting transmissions between it and NSLDS. To do this, the browser uses a form of encryption called secure socket layer (SSL). Current browsers support 40-bit, 56-bit, and 128-bit encryption (128-bit is the most secure). NSLDS can operate with any of these encryption levels, but to increase the security of your financial aid data, it is recommended that 128-bit encryption be used.

3.2   GE Reporting Online: How the NSLDS Web Site Can Help

- **Gainful Employment Add-**Add students to the Gainful Employment List. Once a student's record has been added, it can be reviewed, updated and/or deactivated.

- **Gainful Employment Submittal-**Allows institutions to add student records to NSLDS. The spreadsheet has a file size limit of 1,000 KB (1MB). Any file size over this limit will cause the spreadsheet to be rejected. File size varies depending on the version of software used. Once viewable on the web page, records can be reviewed and selected for final upload.

- **SSN Conflict-**View a list of all data providers which have previously reported on a particular SSN, for which the institution is trying to report and receiving a SSN Conflict error.

- **Gainful Employment List-**View a detailed list of all records loaded to NSLDS for GE Reporting. Student records can be selected, sorted and filtered according to multiple options to assist with record review.

- **Gainful Employment Detail-**View a detailed history of a student's enrollment status.

- **Gainful Employment Update-**Select a student and make changes to the GE information. Student records can be retrieved and sorted in multiple ways—by name, SSN, school-designated identifier, or status. The default setting displays all student GE records, 25 at a time/per page.

- **Gainful Employment Deactivate-**Records may be deactivated in instances when a record has been loaded in error.

- **Gainful Employment Mass Update/Deactivate–**Records may be updated or deactivated in instances where a group of records exhibits the same data elements requiring update, or the same need for deactivation. These records must all meet the same qualifiers for the process to occur successfully.

- **Help!-**Each Gainful Employment Reporting page has its own printable Help page, which can be viewed by clicking the question mark icon. Click Download Help on the Menu page, to download all or part of the Help pages.

3.3   Using NSLDS Online

When a session is initiated on the NSLDSFAP website by logging on to the https://www.nsldsfap.ed.gov/nslds_FAP/ address, the **Click to Continue** page is displayed. Click the button to connect to the FSA logon page and enter the FSA User ID and password. Once the ID is authenticated, the user will be taken to the Organization selection page associated with your FSA User ID. If the ID is associated with multiple OPEIDs, select the location to be accessed for this session.

After reviewing the User Access Verification, the user will reach the Main Menu Page. From the Main Menu Page, select the Enroll Tab to locate the GE menu items.

Figure 3-1: NSLDS Main Menu Page

For security reasons, the NSLDSFAP website will time out after 30 minutes of inactivity. This means GE data that have not been submitted within 30 minutes WILL BE LOST when the NSLDSFAP website automatically logs you off.
A warning pop-up button appears 5 minutes before the page times out. Clicking on this button resets the clock for another 30 minutes if clicked before the time listed in the pop-up message.

3.4 Navigating NSLDS

The Navigation Bar is directly below the Navigation Tabs, and includes links to the other pages within the section. The users name and the associated institution's name appear below the links. There are also icons and symbols to assist in navigation and information explanation. Below is a list of what a user might see.

Legend of Icons and Symbols

Icon/Symbol	Description
☎	Contact icon links you to the NSLDS contact information page for help by phone or email.
❓	Help icon links you to the specific Help page.
✗	Session End icon ends your session and returns you to the Welcome page.
Report	A two-dimensional colored tab with white text indicates that you are in the active subject area.
Report	A three-dimensional colored tab with white text indicates that other subject areas are available to you by clicking that tab.
Help	Popup text appears near the mouse pointer explaining an icon's function. (This is an example of that text.)
LINK	Underlined blue text links you to additional information.
◀	Left arrow icon returns you to a specified page. For example: ◀ Return to Menu.
▶	Right arrow icon links you to the next page in a series of pages. For example: ▶ Go to Report Log.
▲	Previous group arrow icon links you to the previous list of items for this page.
▼	Next group arrow icon links you to the next list of items for this page.
⚠	Alert symbol warns you of critical information that is not in error. For example: The borrower has defaulted loans.
ℹ	Information symbol notifies you that additional facts are available. For example: The borrower has received Pell Grants.
❗	Error symbol alerts you of an error. If the error is an entry error, the prompt for the box is displayed in bold **RED**.

Icon/Symbol	Description
	Under Review icon displays to the left of the grant being reviewed when the Grant History page is accessed via a link from the Monitor Alert Review page.
	Capitalized Interest symbol indicates a capitalized interest amount is included in the Outstanding Principal Balance.
	Loan Discharge symbol notifies you that a loan has been partially or totally discharged. View the loan detail page for loan discharge details.
	Grant converted to loan symbol notifies you that a TEACH Grant has been converted to a loan. Passing your cursor over the symbol displays date of conversion. Clicking on the symbol will link you to the Loan Detail page for the associated loan.
	Dependency status symbol notifies you that the borrower's dependency status is/was a Dependent. The dependency status is based on the Undergraduate and/or Graduate Award Year's corresponding award year ISIR and the Central Processing System's (CPS) determined dependency status.
	Dependency status symbol notifies you that the borrower's dependency status is/was an Independent. The dependency status is based on the Undergraduate and/or Graduate Award Year's corresponding award year ISIR and the Central Processing System's (CPS) determined dependency status.
	Lock icon indicates the loan is locked and cannot be updated.
	History icon links you to the Borrower Name History page or Borrower SSN History page if history exists in the database.
	Active Bullet Number icon allows you to update, delete, or see more detail. Blue is the active selection color.
	Inactive Bullet Number indicates that no additional information is available regarding this item.
	Plus symbol provides you more detailed information. It is activated when the mouse pointer is on the symbol.
	Report Log Page icon links you to the Report Log.
	Email icon links you to email.
	Glossary icon links you to the Glossary page.
	Print icon allows you to print the Help page.
	Close icon allows you to close the Help page.

3.5 Loading GE Data

There are three methods by which GE records can be loaded into NSLDS:

1. Batch reporting (See Chapter 2 for these instructions).

2. GE Add web page – reached from the Gainful Employment List page, this page allows for a single GE record, for a single student to be added.

3. GE Spreadsheet Upload – reached from the GE Submittal page, this allows for a size limit up to 1,000 KB (approximately 1 MB) of data to be loaded at a time. Any file size over this limit will cause the spreadsheet to be rejected. File size varies depending on the version of software used.

3.6 NSLDS Gainful Employment Add

The GE Add page allows users to add new GE records for students attending their institution. This page is accessed from the GE List page when the user clicks the Add Gainful Employment button at the top of the page.

NSLDS Gainful Employment List
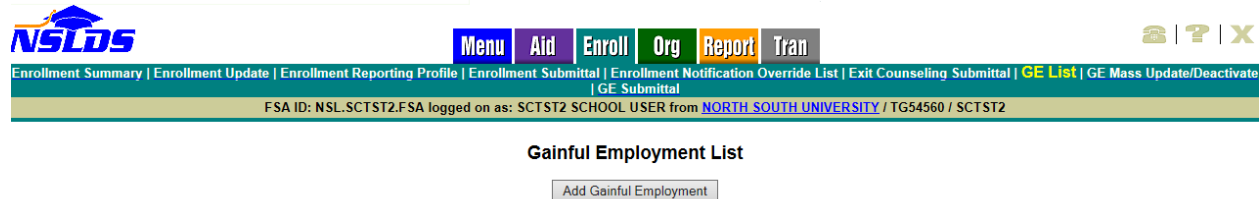
Figure 3-2: NSLDS Gainful Employment List

To add a students' GE record, complete the fields on the GE Add page. Both mandatory and optional fields are available on this page. Please refer to Appendix A for information regarding specific field requirements.

After all pertinent information is entered, click Submit. A message will be displayed indicating if that the record was successfully added to NSLDS.

NSLDS Gainful Employment Add

Figure 3-3: NSLDS Gainful Employment Add

Should the record have errors, these errors will be highlighted, one at a time beginning at the top of the page. After addressing each error displayed on the screen, the user must click Submit to add the record to NSLDS. A message will be displayed on the screen to indicate that the record was successfully loaded.

NSLDS Gainful Employment Add – with Error

Figure 3-4: NSLDS Gainful Employment Add – with Error

3.6.1   NSLDS GE Spreadsheet Submittal Upload

The GE Spreadsheet Submittal upload process begins by the user using the NSLDS GE Submittal Template, or a user created spreadsheet, to enter data for submission. Once the GE data has been entered, the spreadsheet must be saved in a secure manner in preparation for upload to NSLDS.

3.6.1.1 NSLDS Gainful Employment Spreadsheet Submittal - Template

The Gainful Employment Spreadsheet Submittal Template is found on fsadownload.ed.gov along with the NSLDS GE Submittal Template Download Guide. The template is an Excel 2003 file and can be opened and updated in later versions of the Excel software. The template does not have a record limit associated with it. The file can be up to one megabyte (1 MB) in file size. The number of actual records may depend upon the amount of data entered into the spreadsheet. Once the submittal template has been downloaded, and GE data has been entered, the spreadsheet must be saved in a secure manner. Please ensure that when saving the file it is saved as an Excel^{TM} file with an extension of xls or xlsx.

3.6.1.2 NSLDS Gainful Employment Spreadsheet Submittal – User Created

The GE Spreadsheet Submittal can also be accomplished when a user creates a spreadsheet without using the available template and GE data has been entered. The user created spreadsheet option does not have a record limit associated with it. The file can be up to one megabyte (1 MB) in file size. The number of actual records may depend upon the amount of data entered into the spreadsheet. It is imperative that the user created spreadsheet be saved in a secure manner. Please ensure that when saving the file it is saved as an Excel file with an extension of xls or xlsx.

When creating the spreadsheet, the file layout found in Appendix A must be used. A header row including the names of the fields, as listed in Appendix A is to be created by the user, with the submittal fields being completed a single row at a time beneath that header row.

3.6.1.3 NSLDS Gainful Employment Submittal Page

The actual upload process starts by selecting a file stored in a secure manner on the local hard drive of the user's computer, or stored in a secure manner on an external medium, such as a flash drive or network. The GE Spreadsheet Submittal page allows the user to search for this file from the location where it is stored. Once the file is located the user will be able to select between Validate or Validate and Submit. The Validate function will apply all of the edits to spreadsheet, providing errors on the specific fields for review, but no data will be submitted to NSLDS. The Validate and Submit function will apply all of the edits to the spreadsheet, submitting data that has no errors to NSLDS, and returning data with errors on the specific fields to the user for correction.

All records will utilize the edits described in Appendix A, and any errors identified during the processing of the spreadsheet upload will be identified to the user online, in their

uploaded spreadsheet. The errors, and the field to which they apply, will be presented in the first available right hand column of the spreadsheet. User can correct the data in the spreadsheet as it is presented on the screen, or go back to the original file to make the updates. Regardless of which method is used, the remaining records must be re-submitted to NSLDS for processing.

NSLDS Gainful Employment Submittal

Figure 3-5: NSLDS Gainful Employment Submittal

3.7   SSN Conflict

To ensure the best accuracy possible of data in NSLDS, data providers, such as GAs and Federal Loan Servicers, are not allowed to load information into NSLDS on two different students with the same SSN. As data providers of GE information, institutions are required to comply with the identifier matching criteria as well.

The matching process is done at the time the data is initially processed for loading to NSLDS. If a student record is found to be already on the NSLDS database, and the identifiers provided by the entity attempting to load the record do not match what is currently in the database, a SSN conflict error will be generated. This error notifies the

data providers that the SSN is in use by another student.

Should a GE record be submitted to NSLDS and a SSN conflict error is issued against that record, it will be necessary for the institution to do research into the accuracy of the student identifiers provided to the system in the GE data submission. This research may need to be conducted in conjunction with the data provider which supplied the initial set of information to NSLDS.

To assist in this research effort, NSLDS provides the SSN Conflict page, which allows users to display a list of the data providers that have previously reported on the SSN which is in error. The SSN Conflict page is located on the Aid tab. In order to utilize this function, click on SSN Conflict in the menu bar, enter the student's SSN and click **Submit**. The list of one or more data providers that have previously reported on the SSN will be shown on the screen. Any of the organizations can be contacted for information regarding this SSN.

NSLDS SSN Conflict

Figure 3-6: NSLDS SSN Conflict

3.8 Viewing GE Data for a Student

There are two GE pages which allow NSLDS users to view the GE records which have been reported to NSLDS, for a student, from the users' institution. The display options are:

1. Gainful Employment List—Provides an overview of student's GE records for all award years which have been reported.

2. Gainful Employment Detail—Gives the full details of a student's GE information at the user's institution.

3.8.1 NSLDS Gainful Employment List

The GE List page displays to users the following information about students enrolled in GE programs at their institution:

- Student SSN
- Student Name
- Student Date of Birth
- Institution
- Award Year
- CIP Code
- Program Attendance Begin Date
- Program Attendance Status During Award Year
- Credential Level

The page has an options box at the top that will allow users to filter results by:

- Location Code
- Award Year
- CIP Code
- SSN
- Credential Level
- Program Attendance Status During Award Year
- Program Attendance Status Date
- History (All, Active, Deactivated)

In addition, the options box allows users to sort results by:

- CIP, Credential Level (SSN, Last Name)
- Last Name, SSN (CIP, Credential Level)

- SSN, CIP (Credential Level, Last Name)

NSLDS Gainful Employment List

Figure 3-7: NSLDS Gainful Employment List

3.8.2 NSLDS Gainful Employment Detail

The GE Detail page allows users to display detailed GE information about students attending their institution. This page is accessed from the Gainful Employment List page when the user selects the blue active bullet number icon next to the specific student record.

This page allows for two additional options: Update and Deactivate. Each will be explained in the following pages of this guide.

NSLDS Gainful Employment Detail

Figure 3-8: NSLDS Gainful Employment Detail

3.9   Updating GE Data for a Student

There are two GE pages which allow NSLDS users to update the GE records which have been reported to NSLDS for a student from the users' institution. The update options are:

1. **Gainful Employment Update**— Allows users to update GE records for students attending their institution, one record at a time. This page can be used to correct data submitted by any method, including batch or spreadsheet upload processes.

2. **Gainful Employment Deactivate**— Gives the full details of a student's GE information at the users' institution. This page allows a GE record to be deactivated should it be found to be loaded in error, or identifiers to the record, which cannot be updated, to be incorrect.

3.9.1   NSLDS Gainful Employment Update

The GE Update page is accessed from the GE List page, which is used to display the records of students successfully loaded to NSLDS. From the GE List page, the user will select a single record to display. At the top of the GE Detail page, an Update button is visible. Click on this button to open this record for update.

The fields which allow updating will be available for data to be changed. As with the initial GE Add page, validation of the information occurs when the Submit button is clicked. Any errors which may be present in the data will be highlighted on the web page, and must be corrected for the record to submit successfully.

A checkbox appears at the top of this screen which when checked, will apply the SSN, First Name, Last Name and Date of Birth which appear on the record displayed on the Update page to all GE records in the NSLDS database which match the same SSN and Award Year as the record displayed. Exercise caution when using this feature as multiple records may be affected.

NSLDS Gainful Employment Update

Figure 3-9: NSLDS Gainful Employment Update

3.9.2   NSLDS Gainful Employment Deactivate

The GE Deactivate page allows users to deactivate GE records for students attending their institutions. Records may be deactivated in instances when a record has been loaded in error. When a record is deactivated, it remains a part of the GE history, is not deleted, and will not be included as an active GE record. Once a record has been deactivated, it cannot be reactivated. If the record is inadvertently deactivated, the record must be re-added to NSLDS.

The GE Deactivate page is accessed from the GE List page, which is used to display the records of students successfully loaded to NSLDS. From the GE List page, the user will select a single record to display. At the top of the GE Detail page, the Deactivate button is visible. Click on this button to open this record for deactivation.

In order to complete the deactivation, the Confirm button, at the bottom of the screen, must be clicked.

NSLDS Gainful Employment Deactivate

Figure 3-10: NSLDS Gainful Employment Deactivate

3.9.3   NSLDS Gainful Employment Mass Update / Deactivate

The GE Mass Update/Deactivate page allows users to update or deactivate multiple GE records for students attending their institutions. Multiple records may be updated in instances when records have CIP codes and/or Credential Levels needing to be corrected. Multiple records may be deactivated once it is determined they have been incorrectly added to NSLDS. Once a record has been deactivated, it cannot be reactivated. If the records are inadvertently deactivated, the record must be re-added to NSLDS.

The GE Mass Update/Deactivate page is accessed from the Enroll tab. Select the GE Mass Update/Deactivate link. The user will enter the criteria for the records to display and click on the Submit button. In order to complete the mass update/deactivate, the Confirm button, at the bottom of the screen, must be clicked. Only records which match the criteria in the filter fields will be identified for update/deactivation. If no records match the criteria, no updates will be made.

NSLDS Gainful Employment Mass Update / Deactivate

Figure 3-11: NSLDS Gainful Employment Mass Update / Deactivate

Appendix A: GE Reporting File Record Layouts

Appendix A: Gainful Employment File Layout Description

This appendix defines the layout for each record within the GE Reporting files and each field within the records. Accuracy must be ensured in both the reporting of data and the correct placement and coding of the data within the files.

Institutions or their servicers send a GE Submittal file to NSLDS in accordance with ED guidelines. Institutions will receive a GE Response Error/Acknowledgement File after NSLDS processes their submittal.

If an institution has not received a GE Response Error/Acknowledgement File within 36 hours of submitting the file, NSLDS was not able to process the file due to file level errors. File level errors are generally caused by header problems, such as non-viewable characters before the header record, or OPEIDs not associated with the TG mailbox. They may also be due to incorrect counts in the footer record. Check your file for these types of issues, correct them, and resend.

Institutions may correct the errors received in the GE Response Error/Acknowledgement file by creating and submitting a GE Error Submittal File to NSLDS, using direct entry on the NSLDS GE Add page, or using the GE Spreadsheet Submittal Template and uploading the file to NSLDS.

Record Layout Specifications

The field composition of the layout description includes the following:

- **Name**—Brief, descriptive title

- **Description**—Short narrative definition

- **Type**—Indicator of the kind of value that must be in the field, as follows:

  - *Character* denotes a field that may contain spaces, letters, or numbers in any combination—for example, 17 Magnolia Street. Character fields not specifically reported must be filled with spaces. If a field is said to require a value 'greater than spaces,' the field must contain at least one letter or number.

  - *Numeric* denotes a field that must contain only numbers—for example, 1234567 as a Loan Amount. Letters, special characters, or spaces in a numeric field are invalid. An entry of T491_24, for example, would not be accepted. Unless otherwise specified in the record layout, numeric fields not specifically reported must be filled with **zeros**.

- *Date* fields must contain only numeric data, 8 digits, and appear in the format CCYYMMDD, where:

    ⇒   CC = 2-digit century
    ⇒   YY = 2-digit year
    ⇒   MM = 2-digit month designation (01–12)
    ⇒   DD = 2-digit day designation (01–31, depending on the month and year)

    Under this convention, an entry of **19950430** would be accepted, but **043095** would not. Unless otherwise specified in the record layout, date fields not specifically reported must be filled with **zeros**.

- **Size**—Number of bytes the field occupies when using fixed-width format.

- **Comments**—Additional information about the field

- **Edit(s)**—Description of the error checking that NSLDS applies to the file that is returned

- **Reporting—**Instructions indicating whether the field must contain data other than spaces or zeros are described below:

    - *Mandatory*—Fill in this field for every Detail record.

    - *Mandatory Conditional*—Fill in this field if the condition described applies to the student. For example, Program Attendance Status Date must be completed for 'G' or 'W' Program Attendance Status During Award Year, but not for 'E' Program Attendance Status During Award Year.

    - *Optional*—Fill in this field if desired.

- **Position**—Position refers to the beginning and ending location (byte number) of the field within the record when using the fixed-width format.

- **Field Code**—Field Code refers to the number assigned to a given field in NSLDS and used in generating Error Messages.

Record Layout

Gainful Employment Header Record: (Sorted by Position)			
Field Code #	**Field Name**	**Position**	
		Start	**End**
800	Record Type	1	3
801	Filler	4	28
802	Header Text	29	48
803	Submittal Date	49	56
804	File Type	57	57
805	Filler	58	133
806	Institution Code (OPEID)	134	141
807	Filler	142	585

Gainful Employment Detail Record: (Sorted by Position)			
Field Code #	**Field Name**	**Position**	
		Start	**End**
000	Record Type	1	3
001	Award Year	4	11
002	Student Social Security Number	12	20
003	Student First Name	21	55
004	Student Middle Name	56	90
005	Student Last Name	91	125
006	Student Date of Birth	126	133
007	Institution Code (OPEID)	134	141
008	Institution Name	142	206
009	Filler	207	207
010	Program Name	208	287
011	CIP Code	288	293
012	Credential Level	294	295
013	Medical or Dental Internship or Residency	296	296
014	Filler	297	297
015	Program Attendance Begin Date	298	305
016	Program Attendance Begin Date for This Award Year	306	313
017	Program Attendance Status During Award Year	314	314
018	Program Attendance Status Date	315	322
019	Private Loans Amount	323	328
020	Institutional Debt	329	334
021	Tuition and Fees Amount	335	340
029	Allowance for Books, Supplies, and Equipment	341	346

Gainful Employment Detail Record: (Sorted by Position)			
Field Code #	**Field Name**	**Position**	
		Start	**End**
030	Length of GE Program	347	352
031	Length of GE Program Measurement	353	353
032	Student's Enrollment Status as of the 1st Day of Enrollment in Program	354	354
033	Filler	355	585

Note: Field Codes 022 through 028 are reserved.

Gainful Employment Mass Update/Delete Detail Record: (Sorted by Position)			
Field Code #	**Field Name**	**Position**	
		Start	**End**
000	Record Type	1	3
201	Filter Award Year	4	11
202	Filter Institution Code (OPEID)	12	19
204	Filter CIP Code	20	25
205	Filter Credential Level	26	27
206	Filter Program Attendance Begin Date	28	35
207	Filter Program Attendance Begin Date for This Award Year	36	43
208	Filter Program Attendance Status Date	44	51
209	Update CIP Code	52	57
210	Update Credential Level	58	59
211	Filler	60	585

Note: Field Code 203 is reserved.

Gainful Employment Trailer Record: (Sorted by Position)			
Field Code #	**Field Name**	**Position**	
		Start	**End**
900	Record Type	1	3
901	Filler	4	28
902	Detail Record Count	29	36
903	Filler	37	133
904	OPEID	134	141
905	Filler	142	585

Fixed Width Format

Submittal Files

Header Record

The following section provides the specifications of the Header record at the beginning of the GE Submittal files.

Gainful Employment Submittal File Header Record   *Record Length = 585*

GE Submittal File Header Record				Record Type
Field Code	**Mandatory/ Mandatory Conditional/ Optional**	**Type**	**Size**	**Position**
800	M	Num.	3	1-3
Description	A 3-digit number that indicates header record.			
Comments	Must equal 000.			
Edit Level	**Error Code**	**Error**		
File Level	None	File not processed.		
Date Revised	January 18, 2015			

GE Submittal File Header Record				Filler
Field Code	**Mandatory/ Mandatory Conditional/ Optional**	**Type**	**Size**	**Position**
801	M	Char.	25	4-28
Description	Spaces			
Comments	Fill with spaces.			
Edit Level	**Error Code**	**Error**		
N/A	N/A	None		
Date Revised	January 18, 2015			

GE Submittal File Header Record					Header Text
Field Code	**Mandatory/ Mandatory Conditional/ Optional**	**Type**	**Size**	**Position**	
802	M	Char.	20	29-48	
Description	File name of the GE Student Submittal file.				
Comments	Must equal GE STUDENT SUBMITTAL.				
Edit Level	**Error Code**	**Error**			
File Level	None	File not processed.			
Date Revised	January 18, 2015				

GE Submittal File Header Record					Submittal Date
Field Code	**Mandatory/ Mandatory Conditional/ Optional**	**Type**	**Size**	**Position**	
803	M	Date	8	49-56	
Description	The date the GE Submittal File was created.				
Comments	CCYYMMDD format.				
Edit Level	**Error Code**	**Error**			
File Level	None	File not processed.			
Date Revised	January 18, 2015				

GE Submittal File Header Record					File Type
Field Code	**Mandatory/ Mandatory Conditional/ Optional**	**Type**	**Size**		**Position**
804	M	Char.	1		57
Description	Field which indicates the specific type of GE file.				
Comments	'S' = Submittal File				
Edit Level	**Error Code**	**Error**			
File Level	None	File not processed.			
Date Revised	January 18, 2015				

GE Submittal File Header Record					Filler
Field Code	**Mandatory/ Mandatory Conditional/ Optional**	**Type**	**Size**		**Position**
805	M	Char.	76		58-133
Description	Spaces.				
Comments	Fill with spaces.				
Edit Level	**Error Code**	**Error**			
N/A	N/A	None			
Date Revised	January 18, 2015				

GE Submittal File Header Record				Institution Code (OPEID)	
Field Code	**Mandatory/ Mandatory Conditional/ Optional**	**Type**	**Size**	**Position**	
806	O	Num.	8	134-141	
Description	The institution's 8-digit ED Office of Postsecondary Education (OPE) code used to identify the institution.				
Comments	• Must be all numbers and a valid OPE institution code from the NSLDS. • The 8 digit code which identifies the specific institution location being reported on. • If servicer or institution is submitting multiple OPEIDs in a single file, populate with '99999999'.				
Edit Level	**Error Code**	**Error**			
File Level	None	File not processed.			
Date Revised	January 18, 2015				

GE Submittal File Header Record				Filler	
Field Code	**Mandatory/ Mandatory Conditional/ Optional**	**Type**	**Size**	**Position**	
807	M	Char.	444	142-585	
Description	Spaces.				
Comments	Fill with spaces.				
Edit Level	**Error Code**	**Error**			
N/A	N/A	None			
Date Revised	January 18, 2015				

Submittal File Detail Record

The following section provides the specifications of the Detail record(s) for the GE Submittal files.

Gainful Employment Submittal File Detail Record   *Length = 585*

GE Submittal File Detail Record					Record Type
Field Code	**Mandatory/ Mandatory Conditional/ Optional**	**Type**	**Size**		**Position**
000	M	Num.	3		1-3
Description	A 3-digit number that indicates detail record.				
Comments	Must be populated with '001'.				
Edit Level	**Error Code**	**Error**			
Record Level	001	Required Field			
Record Level	004	Permitted Value Violation			
Date Revised	January 18, 2015				

GE Submittal File Detail Record					Award Year
Field Code	**Mandatory/ Mandatory Conditional/ Optional**		**Type**	**Size**	**Position**
001	M		Char.	8	4-11
Description	Award Year the student was enrolled in the program.				
Comments	• Award year is identified as the four digits of the first calendar year and the four digits of the second calendar year of the award year range. (Example: the award year of July 1, 2008 – June 30, 2009 would be identified as 20082009. • Cannot be less than 20072008 or greater than current award year. • If the information provided in this field is found to be incorrect, the entire record must be deactivated online and re-added.				
Edit Level	**Error Code**	**Error**			
Record Level	001	Required Field			
Record Level	004	Permitted Value Violation			
Record Level	005	Invalid Format			
Date Revised	January 18, 2015				

GE Submittal File Detail Record				Student Social Security Number	
Field Code	**Mandatory/ Mandatory Conditional/ Optional**	**Type**	**Size**	**Position**	
002	M	Char.	9	12-20	

Description	Social Security Number (SSN) of a student enrolled in a GE Program.

Comments	• Must provide SSN along with the identifiers First Name, Last Name, and DOB.
	• SSN must be a valid SSN as provided by the Social Security Administration.
	    • The first node of the SSN must not contain any of the following:
	      • 9xx-xx-xxxx, 000-xx-xxxx or 666-xx-xxxx
	    • The second node of the SSN must not contain xxx-00-xxxx.
	    • The third node of the SSN must not contain xxx-xx-0000.
	• If an institution believes the NSLDS data are incorrect, contact the data provider and provide them with verifying documents.
	• If the information provided in this field is found to be incorrect, the entire record must be deactivated online and re-added.
	• If SSN is not available, do not report this student.

Edit Level	**Error Code**	**Error**
Record Level	001	Required Field
Record Level	005	Invalid Format
Record Level	009	SSN conflict
Date Revised	May 17, 2015	

GE Submittal File Detail Record					Student First Name
Field Code	**Mandatory/ Mandatory Conditional/ Optional**		**Type**	**Size**	**Position**
003	M		Char.	35	21-55
Description	First name of a student enrolled in a GE Program.				
Comments	- Must provide First Name along with the identifiers SSN, Last Name, and DOB. - If the student has no first name, this field contains NFN (no first name). - Must provide the students first name (**exactly as it appears on the Social Security card**). - Must provide First Name if NLN (no last name) is used. - If an institution believes the NSLDS data are incorrect, contact the data provider and provide them with verifying documents.				
Edit Level	**Error Code**	**Error**			
Record Level	001	Required Field			
Record Level	004	Permitted Value Violation			
Date Revised	January 18, 2015				

GE Submittal File Detail Record					Student Middle Name
Field Code	**Mandatory/ Mandatory Conditional/ Optional**		**Type**	**Size**	**Position**
004	O		Char.	35	56-90
Description	Middle name or middle initial of a student enrolled in a GE Program.				
Comments	If student has no middle name, populate with spaces.				
Edit Level	**Error Code**	**Error**			
N/A	N/A	None			
Date Revised	January 18, 2015				

GE Submittal File Detail Record					Student Last Name
Field Code	**Mandatory/ Mandatory Conditional/ Optional**		**Type**	**Size**	**Position**
005	M		Char.	35	91-125
Description	Last name of a student enrolled in a GE Program.				
Comments	• Must provide Last Name along with the identifiers SSN, First Name, and DOB. • If the student has no last name, this field contains NLN. • Must provide the students last name (**exactly as it appears on the Social Security card**). • Must provide Last Name if NFN (no first name) is used. • If an institution believes the NSLDS data are incorrect, contact the data provider and provide them with verifying documents.				
Edit Level	**Error Code**	**Error**			
Record Level	001	Required Field			
Date Revised	January 18, 2015				

GE Submittal File Detail Record				Student Date of Birth	
Field Code	**Mandatory/ Mandatory Conditional/ Optional**	**Type**	**Size**	**Position**	
006	M	Date	8	126-133	
Description	Date (year, month, and day) the student was born.				
Comments	• Must provide DOB along with the identifiers SSN, First Name, and Last Name. • CCYYMMDD format. • If a student's birth date is unknown, this field contains 19000101. • If an institution believes the NSLDS data are incorrect, contact the data provider and provide them with verifying documents.				
Edit Level	**Error Code**	**Error**			
Record Level	001	Required Field			
Record Level	003	Invalid date			
Record Level	012	Future date not allowed			
Date Revised	January 18, 2015				

GE Submittal File Detail Record					Institution Code (OPEID)
Field Code	**Mandatory/ Mandatory Conditional/ Optional**		**Type**	**Size**	**Position**
007	M		Num.	8	134-141
Description	The institution's 8-digit Office of Postsecondary Education Identifier (OPEID).				
Comments	• Must be all numbers and a valid OPE institution code from NSLDS. • The 8 digit code which identifies the specific institution location being reported on. This is the specific location where the student attended the educational program being reported. • OPEID numbers are listed on the Eligibility and Certification Approval Report (ECAR). An institution may view an electronic copy of its ECAR at www.eligcert.ed.gov.				
Edit Level	**Error Code**	**Error**			
Record Level	001	Required Field			
Record Level	002	Invalid Number			
Record Level	004	Permitted Value Violation			
Record Level	800	Institution Not Authorized for Submission Mailbox			
Date Revised	January 18, 2015				

GE Submittal File Detail Record					Institution Name
Field Code	**Mandatory/ Mandatory Conditional/ Optional**	**Type**	**Size**		**Position**
008	M	Char.	65		142-206
Description	Name of institution.				
Comments	Official name of the institution as included on the institution's Department of Education's ECAR. Eligibility and Certification Approval Report (ECAR). An institution may view an electronic copy of its ECAR at www.eligcert.ed.gov.				
Edit Level	**Error Code**	**Error**			
Record Level	001	Required Field			
Date Revised	January 18, 2015				

GE Submittal File Detail Record					Filler
Field Code	**Mandatory/ Mandatory Conditional/ Optional**	**Type**	**Size**		**Position**
009	M	Char.	1		207
Description	Filler				
Comments	Populate with a single space.				
Edit Level	**Error Code**	**Error**			
N/A	N/A	None			
Date Revised	January 18, 2015				

GE Submittal File Detail Record					Program Name
Field Code	**Mandatory/ Mandatory Conditional/ Optional**	**Type**	**Size**		**Position**
010	M	Char.	80		208-287
Description	Institutional name of the program the student was enrolled in during the award year.				
Comments	Program Name must be populated.				
Edit Level	**Error Code**	**Error**			
Record Level	001	Required Field			
Date Revised	January 18, 2015				

GE Submittal File Detail Record					CIP Code
Field Code	**Mandatory/ Mandatory Conditional/ Optional**	**Type**	**Size**		**Position**
011	M	Char.	6		288-293
Description	Classification of Instructional Programs (CIP) Code for program student was enrolled.				
Comments	• Six digit code assigned by the academic offices of the institution. • Do not include the '-' or '.' between the first 2 characters and the last 4 characters of the code. • If the information provided in this field is found to be incorrect, the entire record must be deactivated online and re-added. • Must be a valid CIP Code from the 2010 list of available codes.				
Edit Level	**Error Code**	**Error**			
Record Level	001	Required Field			
Record Level	002	Invalid Number			
Record Level	004	Permitted Value Violation			
Date Revised	January 18, 2015				

GE Submittal File Detail Record				Credential Level

Field Code	**Mandatory/ Mandatory Conditional/ Optional**	**Type**	**Size**	**Position**
012	M	Char.	2	294-295

Description	Credential Level of the program the student was enrolled in during this award year.

Comments	• Must be one of the following:
	    '01' (Undergraduate certificate or Diploma program)
	    '02' (Associate's degree)
	    '03' (Bachelor's degree)
	    '04' (Post baccalaureate certificate)
	    '05' (Master's degree)
	    '06' (Doctoral degree)
	    '07' (First professional degree)
	    '08' (Graduate / Professional certificate)
	• If the information provided in this field is found to be incorrect, the entire record must be deactivated online and re-added.

Edit Level	**Error Code**	**Error**
Record Level	001	Required Field
Record Level	004	Permitted Value Violation
Date Revised	January 18, 2015	

GE Submittal File Detail Record		Medical or Dental Internship or Residency			
Field Code	**Mandatory/ Mandatory Conditional/ Optional**	**Type**	**Size**	**Position**	
013	M	Char.	1	296	
Description	Medical or Dental Internship or Residency Program.				

Comments	• 'Y' (Student must complete medical or dental internship)
	• 'N' (Otherwise)
	• A required medical or dental internship or residency is a supervised training program that-
	   1. Requires the student to hold a degree as a doctor of medicine or osteopathy, or a doctor of dental science;
	   2. Leads to a degree or certificate awarded by an institution of higher education, a hospital, or a health care facility that offers post-graduate training; and
	   3. Must be completed before the borrower may be licensed by the State and board certified for professional practice or service.
	• If Medical or Dental Internship or Residency = 'Yes', then Credential Level must equal '06' (Doctoral degree), '07' (First professional degree) or '08' (Graduate / Professional certificate).				

Edit Level	**Error Code**	**Error**			
Record Level	001	Required Field			
Record Level	004	Permitted Value Violation			
Date Revised	January 18, 2015				

GE Submittal File Detail Record					Filler
Field Code	**Mandatory/ Mandatory Conditional/ Optional**	**Type**	**Size**		**Position**
014	M	Char.	1		297
Description	Filler				
Comments	Populate with a single space.				
Edit Level	**Error Code**	**Error**			
N/A	N/A	None			
Date Revised	January 18, 2015				

GE Submittal File Detail Record					Program Attendance Begin Date
Field Code	**Mandatory/ Mandatory Conditional/ Optional**	**Type**	**Size**		**Position**
015	M	Date	8		298-305
Description	Date student began enrollment in the educational program.				
Comments	• CCYYMMDD format. • Report this date even if it precedes the beginning of the award year being reported on. • If the date is unknown, populate this field with zeros.				
Edit Level	**Error Code**	**Error**			
Record Level	001	Required Field			
Record Level	003	Invalid date			
Record Level	004	Permitted Value Violation			
Record Level	008	End/stop date must be greater than or equal to begin/start date			
Record Level	012	Future date not allowed			
Date Revised	January 18, 2015				

GE Submittal File Detail Record		Program Attendance Begin Date for this Award Year			
Field Code	**Mandatory/ Mandatory Conditional/ Optional**	**Type**	**Size**	**Position**	
016	M	Date	8	306-313	
Description	Date in this award year student began enrollment in the educational program.				
Comments	• Must be within the date range indicated by the award year field. (Field Code 001). • CCYYMMDD format.				
Edit Level	**Error Code**	**Error**			
Record Level	001	Required Field			
Record Level	003	Invalid date			
Record Level	004	Permitted Value Violation			
Record Level	008	End/stop date must be greater than or equal to begin/start date			
Record Level	012	Future date not allowed			
Date Revised	January 18, 2015				

GE Submittal File Detail Record			Program Attendance Status During Award Year		
Field Code	**Mandatory/ Mandatory Conditional/ Optional**		**Type**	**Size**	**Position**
017	M		Char.	1	314
Description	The enrollment status of the student in the educational program.				
Comments	Must be one of the following: • '**G**' (Graduated) If student graduated from the educational program at any time during the award year. • '**W**' (Withdrew) If student withdrew from the educational program at any time during the award year. • '**E**' (Enrolled) If student was enrolled in the educational program on the last day of the award year, June 30.				
Edit Level	**Error Code**	**Error**			
Record Level	001	Required Field			
Record Level	004	Permitted Value Violation			
Date Revised	January 18, 2015				

GE Submittal File Detail Record					Program Attendance Status Date
Field Code	**Mandatory/ Mandatory Conditional/ Optional**		**Type**	**Size**	**Position**
018	MC		Date	8	315-322
Description	Date of student's graduation or withdrawal from the GE Program.				
Comments	- CCYYMMDD format. - Must be within the date range indicated by the award year field. - Required if Program Attendance Status During Award Year equals 'G' or 'W'. - If Program Attendance Status During Award Year equals 'E', report zeros or June 30 of the award year being reported.				
Edit Level	**Error Code**	**Error**			
Record Level	003	Invalid date			
Record Level	004	Permitted Value Violation			
Record Level	008	Status date must be greater than or equal to begin/start date			
Record Level	012	Future date not allowed			
Record Level	017	Required field based on the value of another field on the record			
Record Level	018	Exclude field based on the value of another field on the record			
Date Revised	January 18, 2015				

GE Submittal File Detail Record				Private Loans Amount	
Field Code	**Mandatory/ Mandatory Conditional/ Optional**	**Type**	**Size**	**Position**	
019	MC	Char.	6	323-328	
Description	Gross amount of private loans the student received for attendance in GE Program.				
Comments	• Gross amount of private educational loans received by the student at any time for attendance in the GE Program (not just for this award year). • Report whole dollars only, no dollar signs, commas, or decimal points. Round to the nearest whole dollar. If the student did not receive any private educational loans, enter all zeros. • Required if Program Attendance Status During Award Year equals 'G' or 'W'. • If Program Attendance Status During Award Year equals 'E', report spaces.				
Edit Level	**Error Code**	**Error**			
Record Level	004	Permitted Value Violation			
Record Level	017	Required field based on the value of another field on the record			
Record Level	018	Exclude field based on the value of another field on the record			
Date Revised	January 18, 2015				

GE Submittal File Detail Record					Institutional Debt
Field Code	**Mandatory/ Mandatory Conditional/ Optional**	**Type**	**Size**		**Position**
020	MC	Char.	6		329-334

Description	Amount of institutional debt for attendance in any GE Program at the institution.
Comments	• Total amount owed by student from institutional debt for attendance in any GE Program at the institution as of the day the student graduated or withdrew from the program, not just for this award year. • Report whole dollars only, no dollar signs, commas, or decimal points. If student did not have any institutional debt, enter all zeros. • If Program Attendance Status During Award Year equals 'E', report spaces. • Required if Program Attendance Status During Award Year equals 'G' or 'W'.

Edit Level	Error Code	Error
Record Level	004	Permitted Value Violation
Record Level	017	Required field based on the value of another field on the record
Record Level	018	Exclude field based on the value of another field on the record
Date Revised	January 18, 2015	

GE Submittal File Detail Record				Tuition and Fees Amount	
Field Code	**Mandatory/ Mandatory Conditional/ Optional**	**Type**	**Size**	**Position**	
021	MC	Char.	6	335-340	

| **Description** | Amount of tuition and fees the student was assessed for enrolling in and attending the GE program. | | | | |
| **Comments** | • Report total amount of tuition and fees assessed the student for the entire program (not just for this award year).
 • Report whole dollars only, no dollar signs, commas, or decimal points.
 • Required if Program Attendance Status During Award Year equals 'G' or 'W'.
 • Do not report if Program Attendance Status During Award Year equals 'E'. Leave blank or enter spaces. | | | | |

Edit Level	**Error Code**	**Error**
Record Level	004	Permitted Value Violation
Record Level	017	Required field based on the value of another field on the record
Record Level	018	Exclude field based on the value of another field on the record
Date Revised	January 18, 2015	

GE Submittal File Detail Record		Allowance for Books, Supplies, and Equipment			
Field Code	**Mandatory/ Mandatory Conditional/ Optional**	**Type**	**Size**	**Position**	
029	MC	Char.	6	341-346	
Description	Amount of allowance included in cost of attendance (COA) for books, supplies, and equipment for the student for enrolling in and attending the GE program.				
Comments	• Report total amount of allowance for books, supplies, and equipment included for the student for the entire program (not just for this award year). • If the institution assessed the student a higher amount than the allowance of Cost of Attendance, report the higher amount. • Report whole dollars only, no dollar signs, commas, or decimal points. • Required if Program Attendance Status During Award Year equals 'G' or 'W'. • If Program Attendance Status During Award Year equals 'E', report spaces.				
Edit Level	**Error Code**	**Error**			
Record Level	004	Permitted Value Violation			
Record Level	017	Required field based on the value of another field on the record			
Record Level	018	Exclude field based on the value of another field on the record			
Date Revised	January 18, 2015				

GE Submittal File Detail Record				Length of GE Program	
Field Code	**Mandatory/ Mandatory Conditional/ Optional**	**Type**	**Size**	**Position**	
030	M	Num.	6	347-352	
Description	The length of the instructional program in weeks, months, or years as published by the institution.				
Comments	• Format "nnnnnn", with an implied decimal point between the third and fourth digits. Therefore, institutions should report: • "000100" to represent a value of one tenth • "001000" to represent a value of one • "010000" to represent a value of ten • "100000" to represent a value of one hundred • Value must be numeric and greater than zero.				
Edit Level	**Error Code**	**Error**			
Record Level	001	Required Field			
Record Level	002	Invalid Number			
Date Revised	January 18, 2015				

GE Submittal File Detail Record		Length of GE Program Measurement			
Field Code	**Mandatory/ Mandatory Conditional/ Optional**	**Type**	**Size**	**Position**	
31	M	Char.	1	353	
Description	The unit of measure for the length of the instructional program as published by the institution.				
Comments	Valid values: • 'W' (Weeks) • 'M' (Months) • 'Y' (Years)				
Edit Level	**Error Code**	**Error**			
Record Level	001	Required Field			
Record Level	004	Permitted Value Violation			
Date Revised	January 18, 2015				

GE Submittal File Detail Record		Student's Enrollment Status as of the 1st Day of Enrollment in Program			
Field Code	**Mandatory/ Mandatory Conditional/ Optional**	**Type**	**Size**	**Position**	
032	M	Char.	1	354	
Description	Code reflecting student's current enrollment status as of the 1st day of enrollment in program.				
Comments	Valid Values: • 'F' (Full time) • 'Q' (Three quarter time) • 'H' (Half time) • 'L' (Less than half time)				
Edit Level	**Error Code**	**Error**			
Record Level	001	Required Field			
Record Level	004	Permitted Value Violation			
Date Revised	January 18, 2015				

GE Submittal File Detail Record					Filler
Field Code	**Mandatory/ Mandatory Conditional/ Optional**		**Type**	**Size**	**Position**
033	M		Char.	231	355-585
Description	Spaces				
Comments	Fill with spaces.				
Edit Level	**Error Code**	**Error**			
N/A	N/A	None			
Date Revised	January 18, 2015				

Mass Update / Deactivate Detail Record

The following section provides the specifications of the Detail record(s) for the GE Submittal files.

Gainful Employment Mass Update/Deactivate Detail Record   *Length = 585*

Mass/Update Deactivate Detail Record					Record Type
Field Code	**Mandatory/ Mandatory Conditional/ Optional**	**Type**	**Size**		**Position**
000	M	Num.	3		1-3
Description	A 3-digit number that indicates detail record.				
Comments	Must be populated with '002'.				
Edit Level	**Error Code**	**Error**			
Record Level	001	Required Field			
Record Level	004	Permitted Value Violation			
Date Revised	January 18, 2015				

Mass/Update Deactivate Detail Record				Filter Award Year	
Field Code	**Mandatory/ Mandatory Conditional/ Optional**	**Type**	**Size**	**Position**	
201	M	Char.	8	4-11	

Description	Award Year the student was enrolled in the program.
Comments	• Award year is identified as the four digits of the first calendar year and the four digits of the second calendar year of the award year range. (Example: the award year of July 1, 2008 – June 30, 2009 would be identified as 20082009. • Cannot be less than 20072008 or greater than current award year. • There must be an exact match on the information provided in this field for the update or deactivation to occur.

Edit Level	**Error Code**	**Error**
Record Level	001	Required Field
Record Level	004	Permitted Value Violation
Record Level	005	Invalid Format
Date Revised	January 18, 2015	

Mass/Update Deactivate Detail Record			Filter Institution Code (OPEID)		
Field Code	**Mandatory/ Mandatory Conditional/ Optional**	**Type**	**Size**		**Position**
202	M	Num.	8		12-19
Description	The institution's 8-digit Office of Postsecondary Education Identifier (OPEID).				
Comments	• Must be all numbers and a valid OPE institution code from the NSLDS. • The 8 digit code which identifies the specific institution location being reported on. This is the specific location where the student attended the educational program being reported on. • OPEID numbers are listed on the Eligibility and Certification Approval Report (ECAR). An institution may view an electronic copy of its ECAR at www.eligcert.ed.gov. • There must be an exact match on the information provided in this field for the update or deactivation to occur.				
Edit Level	**Error Code**	**Error**			
Record Level	001	Required Field			
Record Level	002	Invalid Number			
Record Level	004	Permitted Value Violation			
Record Level	800	Institution Not Authorized for Submission Mailbox			
Date Revised	January 18, 2015				

*Field Code 203 is reserved.

Mass/Update Deactivate Detail Record					Filter CIP Code
Field Code	**Mandatory/ Mandatory Conditional/ Optional**	**Type**	**Size**		**Position**
204	O	Char.	6		20-25
Description	Classification of Instructional Program (CIP) Code for program student was enrolled.				
Comments	• Six digit code assigned by the academic offices of the institution. • Do not include the '-' or '.' between the first 2 characters and the last 4 characters of the code. • There must be an exact match on the information provided in this field for the update or deactivation to occur. • Must be a valid CIP Code from the 2010 list of available codes. • This field may be left blank.				
Edit Level	**Error Code**	**Error**			
N/A	N/A	None			
Date Revised	January 18, 2015				

Mass/Update Deactivate Detail Record				Filter Credential Level	
Field Code	**Mandatory/ Mandatory Conditional/ Optional**	**Type**	**Size**	**Position**	
205	O	Char.	2	26-27	

Description	Credential Level of the program the student was enrolled in during this award year.

Comments	• Must be one of the following:
	  '01' (Undergraduate certificate or Diploma Program)
	  '02' (Associate's degree)
	  '03' (Bachelor's degree)
	  '04' (Post baccalaureate certificate)
	  '05' (Master's degree)
	  '06' (Doctoral degree)
	  '07' (First professional degree)
	  '08' (Graduate / Professional certificate)
	• There must be an exact match on the information provided in this field for the update or deactivation to occur.
	• This field may be left blank.

Edit Level	**Error Code**	**Error**
Record Level	004	Permitted Value Violation

Date Revised	January 18, 2015

Mass/Update Deactivate Detail Record		Filter Program Attendance Begin Date		
Field Code	**Mandatory/ Mandatory Conditional/ Optional**	**Type**	**Size**	**Position**
206	O	Date	8	28-35
Description	Date student began enrollment in the educational program.			
Comments	- CCYYMMDD format. - Report this date even if it precedes the beginning of the award year being reported on. - There must be an exact match on the information provided in this field for the update or deactivation to occur. - This field may be left blank.			
Edit Level	**Error Code**	**Error**		
Record Level	003	Invalid date		
Date Revised	January 18, 2015			

Mass/Update Deactivate Detail Record		Filter Program Attendance Begin Date for this Award Year		
Field Code	**Mandatory/ Mandatory Conditional/ Optional**	**Type**	**Size**	**Position**
207	O	Date	8	36-43
Description	Date in this award year student began enrollment in the educational program.			
Comments	- CCYYMMDD format. - There must be an exact match on the information provided in this field for the update or deactivation to occur. - This field may be left blank.			
Edit Level	**Error Code**	**Error**		
Record Level	003	Invalid date		
Date Revised	January 18, 2015			

Mass/Update Deactivate Detail Record		Filter Program Attendance Status Date		
Field Code	**Mandatory/ Mandatory Conditional/ Optional**	**Type**	**Size**	**Position**
208	O	Date	8	44-51
Description	Date of student's completion or withdrawal from the GE Program.			
Comments	• CCYYMMDD format. • There must be an exact match on the information provided in this field for the update or deactivation to occur. • This field may be left blank.			
Edit Level	**Error Code**	**Error**		
Record Level	003	Invalid date		
Date Revised	January 18, 2015			

Mass/Update Deactivate Detail Record				Update CIP Code	
Field Code	**Mandatory/ Mandatory Conditional/ Optional**	**Type**	**Size**	**Position**	
209	O	Char.	6	52-57	
Description	Classification of Instructional Program (CIP) Code for program student was enrolled.				
Comments	• Six digit code assigned by the academic offices of the institution. • Do not include the '-' or '.' between the first 2 characters and the last 4 characters of the code. • There must be an exact match to a valid CIP Code provided in this field for the update to occur. • Must be a valid CIP Code from the 2010 list of available codes. • If this field is left blank, no update to the CIP Code field of any records retrieved by the filter fields will be made. • If this field and the Update Credential Level field are left blank, the record will be deactivated.				
Edit Level	**Error Code**	**Error**			
Record Level	004	Permitted Value Violation			
Date Revised	January 18, 2015				

Mass/Update Deactivate Detail Record				Update Credential Level	
Field Code	**Mandatory/ Mandatory Conditional/ Optional**	**Type**	**Size**	**Position**	
210	M	Char.	2	58-59	

Description	Credential Level of the program the student was enrolled in during this award year.

Comments	• Must be one of the following:
	    '01' (Undergraduate certificate or Diploma Program)
	    '02' (Associate's degree)
	    '03' (Bachelor's degree)
	    '04' (Post baccalaureate certificate)
	    '05' (Master's degree)
	    '06' (Doctoral degree)
	    '07' (First professional degree)
	    '08' (Graduate / Professional certificate)
	 • There must be an exact match to a valid Credential Level provided in this field for the update to occur.
	 • If this field is left blank, no update to the Credential Level field of any records retrieved by the filter fields will be made.
	 • If this field and the Update CIP Code field are left blank, the record will be deactivated.

Edit Level	**Error Code**	**Error**
Record Level	004	Permitted Value Violation

Date Revised	January 18, 2015

Mass/Update Deactivate Detail Record					Filler
Field Code	**Mandatory/ Mandatory Conditional/ Optional**	**Type**	**Size**	**Position**	
211	M	Char.	526	60-585	
Description	Spaces				
Comments	Fill with spaces.				
Edit Level	**Error Code**	**Error**			
N/A	N/A	None			
Date Revised	January 18, 2015				

Trailer Record

The following section provides specifications of the Trailer record which is part of the GE Submittal file.

Gainful Employment Submittal File Trailer Record   *Record Length = 585*

GE Submittal File Trailer Record				Record Type
Field Code	**Mandatory/ Mandatory Conditional/ Optional**	**Type**	**Size**	**Position**
900	M	Num.	3	1-3
Description	'999' indicates trailer record.			
Comments	Must be populated with '999'.			
Edit Level	**Error Code**	**Error**		
File Level	None	File not processed.		
Date Revised	January 18, 2015			

GE Submittal File Trailer Record				Filler
Field Code	**Mandatory/ Mandatory Conditional/ Optional**	**Type**	**Size**	**Position**
901	M	Char.	25	4-28
Description	Spaces			
Comments	Fill with spaces.			
Edit Level	**Error Code**	**Error**		
N/A	N/A	None		
Date Revised	January 18, 2015			

GE Submittal File Trailer Record				Detail Record Count
Field Code	**Mandatory/ Mandatory Conditional/ Optional**	**Type**	**Size**	**Position**
902	M	Num.	8	29-36
Description	Number of detail records in the submittal file.			
Comments	- Must be a numeric value. - To be populated with the total number of records from record type 001 and record type 002. (Detail Record Count = total type 001 + total type 002)			
Edit Level	**Error Code**	**Error**		
File Level	None	File not processed.		
Date Revised	January 18, 2015			

GE Submittal File Trailer Record				Filler
Field Code	**Mandatory/ Mandatory Conditional/ Optional**	**Type**	**Size**	**Position**
903	M	Char.	97	37-133
Description	Spaces			
Comments	Fill with spaces.			
Edit Level	**Error Code**	**Error**		
N/A	N/A	None		
Date Revised	January 18, 2015			

GE Submittal File Trailer Record					OPEID
Field Code	**Mandatory/ Mandatory Conditional/ Optional**		**Type**	**Size**	**Position**
904	O		Num.	8	134-141
Description	The institution's 8-digit ED Office of Postsecondary Education (OPE) code used to identify the institution.				
Comments	• Must be all numbers and a valid OPE institution code from the NSLDS. • The 8 digit code which identifies the specific institution location being reported on. • Must be same value as reported in the header record.				
Edit Level	**Error Code**	**Error**			
File Level	None	File not processed.			
Date Revised	January 18, 2015				

GE Submittal File Trailer Record					Filler
Field Code	**Mandatory/ Mandatory Conditional/ Optional**		**Type**	**Size**	**Position**
905	M		Char.	444	142-585
Description	Spaces				
Comments	Fill with spaces.				
Edit Level	**Error Code**	**Error**			
N/A	N/A	None			
Date Revised	January 18, 2015				

GE Response Error / Acknowledgement File Layout

Header Record

The following section provides the specifications of the Header record at the beginning of the GE Response Error / Acknowledgment file.

GE Response Error/Acknowledgement File Header Record   *Record Length = 585*

GE Response Error/Acknowledgement File Header Record					Record Type
Field Code	**Mandatory/ Mandatory Conditional/ Optional**	**Type**	**Size**		**Position**
800	M	Num.	3		1-3
Description	A 3-digit number that indicates header record.				
Comments	Must equal 000.				
Edit Level	**Error Code**	**Error**			
N/A	N/A	None			
Date Revised	January 18, 2015				

GE Response Error/Acknowledgement File Header Record					Filler
Field Code	**Mandatory/ Mandatory Conditional/ Optional**	**Type**	**Size**		**Position**
801	M	Char.	25		4-28
Description	Spaces				
Comments	Will be blank				
Edit Level	**Error Code**	**Error**			
N/A	N/A	None			
Date Revised	January 18, 2015				

GE Response Error/Acknowledgement File Header Record					Header Text
Field Code	**Mandatory/ Mandatory Conditional/ Optional**	**Type**	**Size**		**Position**
802	M	Char.	20		29-48
Description	File name of the GE Response file.				
Comments	Must equal GE RESPONSE FILE.				
Edit Level	**Error Code**	**Error**			
N/A	N/A	None			
Date Revised	January 18, 2015				

GE Response Error/Acknowledgement File Header Record					Submittal Date
Field Code	**Mandatory/ Mandatory Conditional/ Optional**	**Type**	**Size**		**Position**
803	M	Date	8		49-56
Description	The date the GE Submittal File was created.				
Comments	CCYYMMDD format.				
Edit Level	**Error Code**	**Error**			
N/A	N/A	None			
Date Revised	January 18, 2015				

GE Response Error/Acknowledgement File Header Record					File Type
Field Code	**Mandatory/ Mandatory Conditional/ Optional**		**Type**	**Size**	**Position**
804	M		Char.	1	57
Description	Field which indicates the specific type of GE file.				
Comments	'E' = GE Response Error/Acknowledgment File				
Edit Level	**Error Code**		**Error**		
N/A	N/A		None		
Date Revised	January 18, 2015				

GE Response Error/Acknowledgement File Header Record					Filler
Field Code	**Mandatory/ Mandatory Conditional/ Optional**		**Type**	**Size**	**Position**
805	M		Char.	76	58-133
Description	Spaces				
Comments	Will be blank				
Edit Level	**Error Code**		**Error**		
N/A	N/A		None		
Date Revised	January 18, 2015				

GE Response Error/Acknowledgement File Header Record		Institution Code (OPEID)		
Field Code	**Mandatory/ Mandatory Conditional/ Optional**	**Type**	**Size**	**Position**
806	O	Num.	8	134-141
Description	The institution's 8-digit ED Office of Postsecondary Education (OPE) code used to identify the institution.			
Comments	• Must be all numbers and a valid OPE institution code from the NSLDS. • The 8 digit code which identifies the specific institution location being reported on. If not submitting OPEID in this field, populate with spaces. • If servicer or institution is submitting multiple OPEIDs in a single file, populate with '99999999'.			
Edit Level	**Error Code**	**Error**		
Record Level	800	Institution Not Authorized for Submission Mailbox		
Date Revised	January18, 2015			

GE Response Error/Acknowledgement File Header Record		Filler		
Field Code	**Mandatory/ Mandatory Conditional/ Optional**	**Type**	**Size**	**Position**
807	M	Char.	444	142-585
Description	Spaces			
Comments	Will be blank			
Edit Level	**Error Code**	**Error**		
N/A	N/A	None		
Date Revised	January 18, 2015			

Detail Record

The following section provides the specifications of the Detail record(s) for the GE Response Error / Acknowledgment file.

GE Response Error/Acknowledgement File Detail Record   *Length = 585*

GE Response Error/Acknowledgement File Detail Record		Record Type			
Field Code	**Mandatory/ Mandatory Conditional/ Optional**	**Type**	**Size**	**Position**	
000	M	Num.	3	1-3	
Description	A 3-digit number that indicates detail record.				
Comments	Must be 001.				
Edit Level	**Error Code**	**Error**			
Record Level	001	Required Field			
Record Level	004	Permitted Value Violation			
Date Revised	January 18, 2015				

GE Response Error/Acknowledgement File Detail Record					**Award Year**
Field Code	**Mandatory/ Mandatory Conditional/ Optional**		**Type**	**Size**	**Position**
001	M		Char.	8	4-11
Description	Award Year the student was enrolled in the program.				
Comments	• Award year is identified as the four digits of the first calendar year and the four digits of the second calendar year of the award year range. (Example: the award year of July 1, 2008 – June 30, 2009 would be identified as 20082009. • Cannot be less than 20072008 or greater than current award year. • If the information provided in this field is found to be incorrect, the entire record must be deactivated online and re-added.				
Edit Level	**Error Code**	**Error**			
Record Level	001	Required Field			
Record Level	004	Permitted Value Violation			
Record Level	005	Invalid Format			
Date Revised	January 18, 2015				

GE Response Error/Acknowledgement File Detail Record		Student Social Security Number		
Field Code	**Mandatory/ Mandatory Conditional/ Optional**	**Type**	**Size**	**Position**
002	M	Char.	9	12-20
Description	Social Security Number (SSN) of a student enrolled in a GE Program.			
Comments	- Must provide SSN along with the identifiers First Name, Last Name, and DOB. - SSN must be a valid SSN as provided by the Social Security Administration. - The first node of the SSN must not contain any of the following: 9xx-xx-xxxx, 000-xx-xxxx or 666-xx-xxxx - The second node of the SSN must not contain xxx-00-xxxx. - The third node of the SSN must not contain xxx-xx-0000. - If an institution believes the NSLDS data are incorrect, contact the data provider and provide them with verifying documents. - If the information provided in this field is found to be incorrect, the entire record must be deactivated online and re-added. - If SSN is not available, do not report this student.			
Edit Level	**Error Code**	**Error**		
Record Level	001	Required Field		
Record Level	005	Invalid Format		
Record Level	009	SSN conflict		
Date Revised	January 18, 2015			

GE Response Error/Acknowledgement File Detail Record				Student First Name	
Field Code	**Mandatory/ Mandatory Conditional/ Optional**		**Type**	**Size**	**Position**
003	M		Char.	35	21-55
Description	First name of a student enrolled in a GE Program.				
Comments	• Must provide First Name along with the identifiers SSN, Last Name, and DOB. • If the student has no first name, this field contains NFN (no first name). • Must provide the students first name (**exactly as it appears on the Social Security card**). • Must provide First Name if NLN (no last name) is used. • If existing NSLDS data are believed to be incorrect, contact the data provider and provide verifying documents.				
Edit Level	**Error Code**	**Error**			
Record Level	001	Required Field			
Record Level	004	Permitted Value Violation			
Date Revised	January 18, 2015				

GE Response Error/Acknowledgement File Detail Record				Student Middle Name	
Field Code	**Mandatory/ Mandatory Conditional/ Optional**		**Type**	**Size**	**Position**
004	O		Char.	35	56-90
Description	Middle name or middle initial of a student enrolled in a GE Program.				
Comments	If student has no middle name, populate with spaces.				
Edit Level	**Error Code**	**Error**			
N/A	N/A	None			
Date Revised	January 18, 2015				

GE Response Error/Acknowledgement File Detail Record					Student Last Name
Field Code		**Mandatory/ Mandatory Conditional/ Optional**	**Type**	**Size**	**Position**
005		M	Char.	35	91-125
Description		Last name of a student enrolled in a GE Program.			
Comments		- Must provide Last Name along with the identifiers SSN, First Name, and DOB. - If the student has no last name, this field contains NLN. - Must provide the students first name (**exactly as it appears on the Social Security card**). - Must provide Last Name if NFN (no first name) is used. - If existing NSLDS data are believed to be incorrect, contact the data provider and provide verifying documents.			
Edit Level		**Error Code**	**Error**		
Record Level		001	Required Field		
Date Revised		January 18, 2015			

GE Response Error/Acknowledgement File Detail Record				Student Date of Birth		
Field Code		**Mandatory/ Mandatory Conditional/ Optional**		**Type**	**Size**	**Position**
006		M		Date	8	126-133
Description		Date (year, month, and day) the student was born.				
Comments		• Must provide DOB along with identifiers SSN, First Name, and Last Name. • CCYYMMDD format. • If a student's birth date is unknown, this field contains 19000101. • If existing NSLDS data are believed to be incorrect, contact the data provider and provide verifying documents.				
Edit Level	**Error Code**	**Error**				
Record Level	001	Required Field				
Record Level	003	Invalid date				
Record Level	012	Future date not allowed				
Date Revised	January 18, 2015					

GE Response Error/Acknowledgement File Detail Record		Institution Code (OPEID)			
Field Code	**Mandatory/ Mandatory Conditional/ Optional**	**Type**	**Size**	**Position**	
007	M	Num.	8	134-141	
Description	The institution's 8-digit Office of Postsecondary Education Identifier (OPEID).				
Comments	• Must be all numbers and a valid OPE institution code from the NSLDS. • The 8 digit code which identifies the specific institution location being reported on. This is the specific location where the student attended the educational program being reported on. • OPEID numbers are listed on the Eligibility and Certification Approval Report (ECAR). An institution may view an electronic copy of its ECAR at www.eligcert.ed.gov.				
Edit Level	**Error Code**	**Error**			
Record Level	001	Required Field			
Record Level	002	Invalid Number			
Record Level	004	Permitted Value Violation			
Record Level	800	Institution Not Authorized for Submission Mailbox			
Date Revised	January 18, 2015				

GE Response Error/Acknowledgement File Detail Record		Institution Name			
Field Code	**Mandatory/ Mandatory Conditional/ Optional**	**Type**	**Size**	**Position**	
008	M	Char.	65	142-206	
Description	Name of institution.				
Comments	Official name of the institution as included on the institution's Department of Education's ECAR. Eligibility and Certification Approval Report (ECAR). An institution may view an electronic copy of its ECAR at www.eligcert.ed.gov.				
Edit Level	**Error Code**	**Error**			
Record Level	001	Required Field			
Date Revised	January 18, 2015				

GE Response Error/Acknowledgement File Detail Record					Filler
Field Code	**Mandatory/ Mandatory Conditional/ Optional**		**Type**	**Size**	**Position**
009	M		Char.	1	207
Description	Spaces.				
Comments	Populate with spaces.				
Edit Level	**Error Code**		**Error**		
N/A	N/A		None		
Date Revised	January 18, 2015				

GE Response Error/Acknowledgement File Detail Record					Program Name
Field Code	**Mandatory/ Mandatory Conditional/ Optional**		**Type**	**Size**	**Position**
010	M		Char.	80	208-287
Description	Institutional name of the program the student was enrolled in during the award year.				
Comments	Program Name is required.				
Edit Level	**Error Code**		**Error**		
Record Level	001		Required Field		
Date Revised	January 18, 2015				

GE Response Error/Acknowledgement File Detail Record					CIP Code
Field Code	**Mandatory/ Mandatory Conditional/ Optional**		**Type**	**Size**	**Position**
011	M		Char.	6	288-293
Description	Classification of Instructional Program (CIP) Code for program student was enrolled.				
Comments	Six digit code assigned by the academic offices of the institution.				
Edit Level	**Error Code**	**Error**			
Record Level	001	Required Field			
Record Level	002	Invalid Number			
Record Level	004	Permitted Value Violation			
Date Revised	January 18, 2015				

GE Response Error/Acknowledgement File Detail Record					Credential Level
Field Code	**Mandatory/ Mandatory Conditional/ Optional**		**Type**	**Size**	**Position**
012	M		Char.	2	294-295

Description	Credential Level of the program the student was enrolled in during this award year.
Comments	Must be one of the following: '01' (Undergraduate certificate or Diploma Program) '02' (Associate's degree) '03' (Bachelor's degree) '04' (Post baccalaureate certificate) '05' (Master's degree) '06' (Doctoral degree) '07' (First professional degree) '08' (Graduate / Professional certificate) If the information provided in this field is found to be incorrect, the entire record must be deactivated online and re-added..

Edit Level	**Error Code**	**Error**
Record Level	001	Required Field
Record Level	004	Permitted Value Violation
Date Revised	January 18, 2015	

GE Response Error/Acknowledgement File Detail Record			**Medical or Dental Internship or Residency**		
Field Code	**Mandatory/ Mandatory Conditional/ Optional**		**Type**	**Size**	**Position**
013	M		Char.	1	296
Description	Medical or Dental Internship or Residency Program.				

Comments	• 'Y' (Student must complete medical or dental internship)
	 • 'N' (Otherwise).
	 • A required medical or dental internship or residency is a supervised training program that-
	    1. Requires the student to hold a degree as a doctor of medicine or osteopathy, or a doctor of dental science;
	    2. Leads to a degree or certificate awarded by an institution of higher education, a hospital, or a health care facility that offers post-graduate training; and
	    3. Must be completed before the borrower may be licensed by the State and board certified for professional practice or service.
	 • If Medical or Dental Residency or Internship = 'Yes', then Credential Level must equal '06' (Doctoral degree), '07' (First professional degree) or '08' (Graduate / Professional certificate).				

Edit Level	**Error Code**	**Error**			
Record Level	001	Required Field			
Record Level	004	Permitted Value Violation			
Date Revised	January 18, 2015				

GE Response Error/Acknowledgement File Detail Record					Filler
Field Code	**Mandatory/ Mandatory Conditional/ Optional**		**Type**	**Size**	**Position**
014	M		Char.	1	297
Description	Filler				
Comments	Populate with spaces.				
Edit Level	**Error Code**		**Error**		
N/A	N/A		None		
Date Revised	January 18, 2015				

GE Response Error/Acknowledgement File Detail Record			Program Attendance Begin Date		
Field Code	**Mandatory/ Mandatory Conditional/ Optional**		**Type**	**Size**	**Position**
015	M		Date	8	298-305
Description	Date student began enrollment in the educational program.				
Comments	• CCYYMMDD format. • Report this date even if it precedes the beginning of the award year being reported on. • If the date is unknown, populate this field with zeros.				
Edit Level	**Error Code**		**Error**		
Record Level	001		Required Field		
Record Level	003		Invalid date		
Record Level	004		Permitted Value Violation		
Record Level	008		End/stop date must be greater than or equal to begin/start date		
Record Level	012		Future date not allowed		
Date Revised	January 18, 2015				

GE Response Error/Acknowledgement File Detail Record		Program Attendance Begin Date for this Award Year		
Field Code	**Mandatory/ Mandatory Conditional/ Optional**	**Type**	**Size**	**Position**
016	M	Date	8	306-313
Description	Date in this award year student began enrollment in the educational program.			
Comments	• Must be within the date range indicated by the award year field (Position 001). • CCYYMMDD format.			
Edit Level	**Error Code**	**Error**		
Record Level	001	Required Field		
Record Level	003	Invalid date		
Record Level	004	Permitted Value Violation		
Record Level	008	End/stop date must be greater than or equal to begin/start date		
Record Level	012	Future date not allowed		
Date Revised	January 18, 2015			

GE Response Error/Acknowledgement File Detail Record		Program Attendance Status During Award Year		
Field Code	**Mandatory/ Mandatory Conditional/ Optional**	**Type**	**Size**	**Position**
017	M	Char.	1	314
Description	The enrollment status of the student in the educational program.			
Comments	Must be one of the following: • '**G**' (Graduated) If student graduated from the educational program at any time during the award year. • '**W**' (Withdrew) If student withdrew from the educational program at any time during the award year. • '**E**' (Enrolled) If student was enrolled in the educational program on the last day of the award year, June 30.			
Edit Level	**Error Code**	**Error**		
Record Level	001	Required Field		
Record Level	004	Permitted Value Violation		
Date Revised	January 18, 2015			

GE Response Error/Acknowledgement File Detail Record			Program Attendance Status Date		
Field Code	**Mandatory/ Mandatory Conditional/ Optional**		**Type**	**Size**	**Position**
018	MC		Date	8	315-322
Description	Date of student's graduation or withdrawal from the GE Program.				
Comments	• CCYYMMDD format. • Must be within the date range indicated by the award year field. • Required if Program Attendance Status During Award Year equals 'G' or 'W'. • If Program Attendance Status During Award Year equals 'E', report zeros or June 30 of the award year being reported.				
Edit Level	**Error Code**	**Error**			
Record Level	003	Invalid date			
Record Level	004	Permitted Value Violation			
Record Level	012	Future date not allowed			
Record Level	017	Required field based on the value of another field on the record			
Record Level	018	Exclude field based on the value of another field on the record			
Date Revised	January 18, 2015				

GE Response Error/Acknowledgement File Detail Record			Private Loans Amount		
Field Code	**Mandatory/ Mandatory Conditional/ Optional**		**Type**	**Size**	**Position**
019	MC		Char.	6	323-328

Description	Gross amount of private loans the student received for attendance in GE Program.
Comments	• Gross amount of private educational loans received by the student at any time for attendance in the GE Program (not just for this award year). • Report whole dollars only, no dollar signs, commas, or decimal points. Round to the nearest whole dollar. If the student did not receive any private educational loans, enter all zeros. • Required if Program Attendance Status During Award Year equals 'G' or 'W'. • Do not report if Program Attendance Status During Award Year equals 'E'. May leave blank or enter spaces.

Edit Level	**Error Code**	**Error**
Record Level	004	Permitted Value Violation
Record Level	017	Required field based on the value of another field on the record
Record Level	018	Exclude field based on the value of another field on the record
Date Revised	January 18, 2015	

GE Response Error/Acknowledgement File Detail Record				Institutional Debt	
Field Code	**Mandatory/ Mandatory Conditional/ Optional**	**Type**	**Size**	**Position**	
020	MC	Char.	6	329-334	
Description	Amount of institutional debt for attendance in any GE Program at the institution.				
Comments	• Total amount owed by student from institutional debt for attendance in any GE Program at the institution as of the day the student completed or withdrew from the program, not just from this award year. • Report whole dollars only, no dollar signs, commas, or decimal points. If student did not have any institutional debt, enter all zeros. • Required if Program Attendance Status During Award Year equals 'G' or 'W'. • Do not report if Program Attendance Status During Award Year equals 'E'. Leave blank or enter spaces.				
Edit Level	**Error Code**	**Error**			
Record Level	004	Permitted Value Violation			
Record Level	017	Required field based on the value of another field on the record			
Record Level	018	Exclude field based on the value of another field on the record			
Date Revised	January 18, 2015				

GE Response Error/Acknowledgement File Detail Record		Tuition and Fees Amount		
Field Code	**Mandatory/ Mandatory Conditional/ Optional**	**Type**	**Size**	**Position**
021	MC	Char.	6	335-340

Description	Amount of tuition and fees the student was assessed for enrolling in and attending the GE program.
Comments	• Report total amount of tuition and fees assessed the student for the entire program (not just for this award year). • Report whole dollars only, no dollar signs, commas, or decimal points. • Required if Program Attendance Status During Award Year equals 'G' or 'W'. • Do not report if Program Attendance Status During Award Year equals 'E'. Leave blank or enter spaces.

Edit Level	**Error Code**	**Error**
Record Level	004	Permitted Value Violation
Record Level	017	Required field based on the value of another field on the record
Record Level	018	Exclude field based on the value of another field on the record
Date Revised	January 18, 2015	

GE Response Error/Acknowledgement File Detail Record		Allowance for Books, Supplies, and Equipment		
Field Code	**Mandatory/ Mandatory Conditional/ Optional**	**Type**	**Size**	**Position**
029	MC	Char.	6	341-346
Description	Amount of allowance included in cost of attendance (COA) for books, supplies, and equipment for the student for enrolling in and attending the GE program.			
Comments	• Report total amount of allowance for books, supplies, and equipment included for the student for the entire program (not just for this award year). • If the institution assessed the student a higher amount than the allowance of Cost of Attendance, report the higher amount. • Report whole dollars only, no dollar signs, commas, or decimal points. • Required if Program Attendance Status During Award Year equals 'G' or 'W'. • If Program Attendance Status During Award Year equals 'E', report spaces.			

Edit Level	**Error Code**	**Error**
Record Level	004	Permitted Value Violation
Record Level	017	Required field based on the value of another field on the record
Record Level	018	Exclude field based on the value of another field on the record
Date Revised	January 18, 2015	

GE Response Error/Acknowledgement File Detail Record			Length of GE Program		
Field Code	**Mandatory/ Mandatory Conditional/ Optional**	**Type**	**Size**		**Position**
030	M	Num.	6		347-352
Description	The length of the instructional program in weeks, months, or years as published by the institution.				
Comments	• Format "nnnnnn", with an implied decimal point between the third and fourth digits. Thus, institutions should report: • "000100" to represent a value of one tenth • "001000" to represent a value of one" • "010000" to represent a value of ten" • "100000" to represent a value of one hundred" • Value must be numeric and greater than zero.				
Edit Level	**Error Code**	**Error**			
Record Level	001	Required Field			
Record Level	002	Invalid Number			
Date Revised	January 18, 2015				

GE Response Error/Acknowledgement File Detail Record		Length of GE Program Measurement		
Field Code	**Mandatory/ Mandatory Conditional/ Optional**	**Type**	**Size**	**Position**
31	M	Char.	1	353
Description	The unit of measure for the length of the instructional program as published by the institution.			
Comments	Valid values 'W' (Weeks) 'M' (Months) 'Y' (Years)			
Edit Level	**Error Code**	**Error**		
Record Level	001	Required Field		
Record Level	004	Permitted Value Violation		
Date Revised	January 18, 2015			

GE Response Error/Acknowledgement File Detail Record		Student's Enrollment Status as of the 1st Day of Enrollment in Program		
Field Code	**Mandatory/ Mandatory Conditional/ Optional**	**Type**	**Size**	**Position**
032	M	Char.	1	354
Description	Code reflecting student's current enrollment status as of the 1st day of enrollment in program.			
Comments	Values are: 'F' (Full-Time) 'Q' (Three-Quarter Time) 'H' (Half-Time) 'L' (Less Than Half-Time)			
Edit Level	**Error Code**	**Error**		
Record Level	001	Required Field		
Record Level	004	Permitted Value Violation		
Date Revised	January 18, 2015			

GE Response Error/Acknowledgement File Detail Record				Filler
Field Code	**Mandatory/ Mandatory Conditional/ Optional**	**Type**	**Size**	**Position**
033	M	Char.	196	355-550
Description	Spaces			
Comments	Will be blank			
Edit Level	**Error Code**	**Error**		
N/A	N/A	None		
Date Revised	May 17, 2015			

GE Response Error/Acknowledgement File Detail Record				Field in Error (1)
Field Code	**Mandatory/ Mandatory Conditional/ Optional**	**Type**	**Size**	**Position**
085	M	Char.	3	551-553
Description	Field Code in which an error was found.			
Comments	Will be populated with the first field to be in error for the detail record.			
Edit Level	**Error Code**	**Error**		
N/A	N/A	None		
Date Revised	January 18, 2015			

GE Response Error/Acknowledgement File Detail Record					Error Code (1)
Field Code	**Mandatory/ Mandatory Conditional/ Optional**	**Type**	**Size**		**Position**
086	M	Char.	3		554-556
Description	Error Code which describes the error.				
Comments	Will be populated with the first error to be identified for the detail record.				
Edit Level	**Error Code**	**Error**			
N/A	N/A	None			
Date Revised	January 18, 2015				

GE Response Error/Acknowledgement File Detail Record					Filler (1)
Field Code	**Mandatory/ Mandatory Conditional/ Optional**	**Type**	**Size**		**Position**
087	M	Char.	1		557
Description	Spaces				
Comments	Will be blank.				
Edit Level	**Error Code**	**Error**			
N/A	N/A	None			
Date Revised	January 18, 2015				

GE Response Error/Acknowledgement File Detail Record		Field in Error (2)		
Field Code	**Mandatory/ Mandatory Conditional/ Optional**	**Type**	**Size**	**Position**
088	M	Char.	3	558-560
Description	Field Code in which an error was found.			
Comments	• Will be populated with the second field to be in error for the detail record. • If no additional errors were identified for this record, this field will be filled with spaces.			
Edit Level	**Error Code**	**Error**		
N/A	N/A	None		
Date Revised	January 18, 2015			

GE Response Error/Acknowledgement File Detail Record		Error Code (2)		
Field Code	**Mandatory/ Mandatory Conditional/ Optional**	**Type**	**Size**	**Position**
089	M	Char.	3	561-563
Description	Error Code which describes the error.			
Comments	• Will be populated with the second error to be identified for the detail record. • If no additional errors were identified for this record, this field will be filled with spaces.			
Edit Level	**Error Code**	**Error**		
N/A	N/A	None		
Date Revised	January 18, 2015			

GE Response Error/Acknowledgement File Detail Record					Filler (2)
Field Code	**Mandatory/ Mandatory Conditional/ Optional**	**Type**	**Size**		**Position**
090	M	Char.	1		564
Description	Spaces				
Comments	Will be blank.				
Edit Level	**Error Code**	**Error**			
N/A	N/A	None			
Date Revised	January 18, 2015				

GE Response Error/Acknowledgement File Detail Record					Field in Error (3)
Field Code	**Mandatory/ Mandatory Conditional/ Optional**	**Type**	**Size**		**Position**
091	M	Char.	3		565-567
Description	Field Code in which an error was found.				
Comments	• Will be populated with the third field to be in error for the detail record. • If no additional errors were identified for this record, this field will be filled with spaces.				
Edit Level	**Error Code**	**Error**			
N/A	N/A	None			
Date Revised	January 18, 2015				

GE Response Error/Acknowledgement File Detail Record					Error Code (3)
Field Code	**Mandatory/ Mandatory Conditional/ Optional**	**Type**	**Size**		**Position**
092	M	Char.	3		568-570
Description	Error Code which describes the error.				
Comments	• Will be populated with the third error to be identified for the detail record. • If no additional errors were identified for this record, this field will be filled with spaces.				
Edit Level	**Error Code**	**Error**			
N/A	N/A	None			
Date Revised	January 18, 2015				

GE Response Error/Acknowledgement File Detail Record					Filler (3)
Field Code	**Mandatory/ Mandatory Conditional/ Optional**	**Type**	**Size**		**Position**
093	M	Char.	1		571
Description	Spaces				
Comments	Will be blank.				
Edit Level	**Error Code**	**Error**			
N/A	N/A	None			
Date Revised	January 18, 2015				

GE Response Error/Acknowledgement File Detail Record				Field in Error (4)	
Field Code	**Mandatory/ Mandatory Conditional/ Optional**	**Type**	**Size**	**Position**	
094	M	Char.	3	572-574	
Description	Field Code in which an error was found.				
Comments	• Will be populated with the fourth field to be in error for the detail record. • If no additional errors were identified for this record, this field will be filled with spaces.				
Edit Level	**Error Code**	**Error**			
N/A	N/A	None			
Date Revised	January 18, 2015				

GE Response Error/Acknowledgement File Detail Record				Error Code (4)	
Field Code	**Mandatory/ Mandatory Conditional/ Optional**	**Type**	**Size**	**Position**	
095	M	Char.	3	575-577	
Description	Error Code which describes the error.				
Comments	• Will be populated with the fourth error to be identified for the detail record. • If no additional errors were identified for this record, this field will be filled with spaces.				
Edit Level	**Error Code**	**Error**			
N/A	N/A	None			
Date Revised	January 18, 2015				

GE Response Error/Acknowledgement File Detail Record					Filler (4)
Field Code	**Mandatory/ Mandatory Conditional/ Optional**		**Type**	**Size**	**Position**
096	M		Char.	1	578
Description	Spaces				
Comments	Will be blank.				
Edit Level	**Error Code**		**Error**		
N/A	N/A		None		
Date Revised	January 18, 2015				

GE Response Error/Acknowledgement File Detail Record					Field in Error (5)
Field Code	**Mandatory/ Mandatory Conditional/ Optional**		**Type**	**Size**	**Position**
097	M		Char.	3	579-581
Description	Field Code in which an error was found.				
Comments	• Will be populated with the fifth field to be in error for the detail record. • If no additional errors were identified for this record, this field will be filled with spaces.				
Edit Level	**Error Code**		**Error**		
N/A	N/A		None		
Date Revised	January 18, 2015				

GE Response Error/Acknowledgement File Detail Record					Error Code (5)
Field Code	**Mandatory/ Mandatory Conditional/ Optional**		**Type**	**Size**	**Position**
098	M		Char.	3	582-584
Description	Error Code which describes the error.				
Comments	• Will be populated with the fifth error to be identified for the detail record. • If no additional errors were identified for this record, this field will be filled with spaces.				
Edit Level	**Error Code**	**Error**			
N/A	N/A	None			
Date Revised	January 18, 2015				

GE Response Error/Acknowledgement File Detail Record					Filler (5)
Field Code	**Mandatory/ Mandatory Conditional/ Optional**		**Type**	**Size**	**Position**
099	M		Char.	1	585
Description	Spaces				
Comments	Will be blank				
Edit Level	**Error Code**	**Error**			
N/A	N/A	None			
Date Revised	January 18, 2015				

Mass Update / Delete Detail Record

The following section provides the specifications of the Mass Update/Delete Detail record(s) for the GE Response Error/Acknowledgement files.

For these detail records, if no match was found for the filter criteria provided, no error will be provided, as this is not an error condition.

GE Response Error/Acknowledgement Mass Update/Deactivate Detail Record   Length = 585

GE Response Error/Acknowledgement File Mass Update/Deactivate Detail Record			Record Type		
Field Code	**Mandatory/ Mandatory Conditional/ Optional**		**Type**	**Size**	**Position**
000	M		Num.	3	1-3
Description	A 3-digit number that indicates detail record.				
Comments	Must be populated with '002'.				
Edit Level	**Error Code**	**Error**			
Record Level	001	Required Field			
Record Level	004	Permitted Value Violation			
Date Revised	January 18, 2015				

GE Response Error/Acknowledgement File Mass Update/ Deactivate Detail Record				Filter Award Year	
Field Code	**Mandatory/ Mandatory Conditional/ Optional**	**Type**	**Size**	**Position**	
201	M	Char.	8	4-11	

Description	Award Year the student was enrolled in the program.	
Comments	• Award year is identified as the four digits of the first calendar year and the four digits of the second calendar year of the award year range. (Example: the award year of July 1, 2008 – June 30, 2009 would be identified as 20082009. • Cannot be less than 20072008 or greater than current award year. • There must be an exact match on the information provided in this field for the update or deactivation to occur.	

Edit Level	**Error Code**	**Error**
Record Level	001	Required Field
Record Level	004	Permitted Value Violation
Record Level	005	Invalid Format
Date Revised	January 18, 2015	

GE Response Error/Acknowledgement File Mass Update/ Deactivate Detail Record		Filter Institution Code (OPEID)		
Field Code	**Mandatory/ Mandatory Conditional/ Optional**	**Type**	**Size**	**Position**
202	M	Num.	8	12-19
Description	The institution's 8-digit Office of Postsecondary Education Identifier (OPEID).			
Comments	• Must be all numbers and a valid OPE institution code from the NSLDS. • The 8 digit code which identifies the specific institution location being reported on. This is the specific location where the student attended the educational program being reported on. • OPEID numbers are listed on the Eligibility and Certification Approval Report (ECAR). An institution may view an electronic copy of its ECAR at www.eligcert.ed.gov. • There must be an exact match on the information provided in this field for the update or deactivation to occur.			

Edit Level	**Error Code**	**Error**
Record Level	001	Required Field
Record Level	002	Invalid Number
Record Level	004	Permitted Value Violation
Record Level	800	Institution Not Authorized for Submission Mailbox
Date Revised	January 18, 2015	

GE Response Error/Acknowledgement File Mass Update/ Deactivate Detail Record				Filter CIP Code	
Field Code	**Mandatory/ Mandatory Conditional/ Optional**	**Type**	**Size**	**Position**	
204	O	Char.	6	20-25	
Description	Classification of Instructional Program (CIP) Code for program student was enrolled.				
Comments	• Six digit code assigned by the academic offices of the institution. • Do not include the '- or '.' between the first 2 characters and the last 4 characters of the code. • There must be an exact match on the information provided in this field for the update or deactivation to occur. • This field may be left blank.				
Edit Level	**Error Code**	**Error**			
N/A	N/A	None			
Date Revised	January 18, 2015				

GE Response Error/Acknowledgement File Mass Update/ Deactivate Detail Record				Filter Credential Level		
Field Code	**Mandatory/ Mandatory Conditional/ Optional**		**Type**	**Size**		**Position**
205	O		Char.	2		26-27
Description	Credential Level of the program the student was enrolled in during this award year.					
Comments	• Must be one of the following: '01' (Undergraduate certificate or Diploma Program) '02' (Associate's degree) '03' (Bachelor's degree) '04' (Post baccalaureate certificate) '05' (Master's degree) '06' (Doctoral degree) '07' (First professional degree) '08' (Graduate / Professional certificate) • There must be an exact match on the information provided in this field for the update or deactivation to occur. • This field may be left blank.					
Edit Level	**Error Code**		**Error**			
Record Level	004		Permitted Value Violation			
Date Revised	January 18, 2015					

GE Response Error/Acknowledgement File Mass Update/ Deactivate Detail Record		Filter Program Attendance Begin Date		
Field Code	**Mandatory/ Mandatory Conditional/ Optional**	**Type**	**Size**	**Position**
206	O	Date	8	28-35
Description	Date student began enrollment in the educational program.			
Comments	• CCYYMMDD format. • Report this date even if it precedes the beginning of the award year being reported on. • There must be an exact match on the information provided in this field for the update or deactivation to occur. • This field may be left blank.			
Edit Level	**Error Code**	**Error**		
Record Level	003	Invalid date		
Date Revised	January 18, 2015			

GE Response Error/Acknowledgement File Mass Update/ Deactivate Detail Record		Filter Program Attendance Begin Date for this Award Year		
Field Code	**Mandatory/ Mandatory Conditional/ Optional**	**Type**	**Size**	**Position**
207	O	Date	8	36-43
Description	Date in this award year student began enrollment in the educational program.			
Comments	• CCYYMMDD format. • There must be an exact match on the information provided in this field for the update or deactivation to occur. • This field may be left blank.			
Edit Level	**Error Code**	**Error**		
Record Level	003	Invalid date		
Date Revised	January 18, 2015			

GE Response Error/Acknowledgement File Mass Update/ Deactivate Detail Record		Filter Program Attendance Status Date		
Field Code	**Mandatory/ Mandatory Conditional/ Optional**	**Type**	**Size**	**Position**
208	O	Date	8	44-51
Description	Date of student's completion or withdrawal from the GE Program.			
Comments	• CCYYMMDD format. • There must be an exact match on the information provided in this field for the update or deactivation to occur. • This field may be left blank.			
Edit Level	**Error Code**	**Error**		
Record Level	003	Invalid date		
Date Revised	January 18, 2015			

GE Response Error/Acknowledgement File Mass Update/ Deactivate Detail Record				**Update CIP Code**	
Field Code	**Mandatory/ Mandatory Conditional/ Optional**	**Type**	**Size**	**Position**	
209	O	Char.	6	52-57	
Description	Classification of Instructional Program (CIP) Code for program student was enrolled.				
Comments	• Six digit code assigned by the academic offices of the institution. • Do not include the '-' or '.' between the first 2 characters and the last 4 characters of the code. • There must be an exact match to a valid CIP Code provided in this field for the update to occur. • Must be a valid CIP Code from the 2010 list of available codes. • If this field is left blank, no update to the CIP Code field of any records retrieved by the filter fields will be made. • If this field and the Update Credential Level field are left blank, the record will be deactivated.				
Edit Level	**Error Code**	**Error**			
Record Level	004	Permitted Value Violation			
Date Revised	January 18, 2015				

GE Response Error/Acknowledgement File Mass Update/ Deactivate Detail Record			Update Credential Level		
Field Code	**Mandatory/ Mandatory Conditional/ Optional**		**Type**	**Size**	**Position**
210	M		Char.	2	58-59
Description	Credential Level of the program the student was enrolled in during this award year.				
Comments	- Must be one of the following: '01' (Undergraduate certificate or Diploma Program) '02' (Associate's degree) '03' (Bachelor's degree) '04' (Post baccalaureate certificate) '05' (Master's degree) '06' (Doctoral degree) '07' (First professional degree) '08' (Graduate / Professional certificate) - There must be an exact match to a valid Credential Level provided in this field for the update to occur. - If this field is left blank, no update to the Credential Level field of any records retrieved by the filter fields will be made. - If this field and the Update CIP Code field are left blank, the record will be deactivated.				
Edit Level	**Error Code**	**Error**			
Record Level	004	Permitted Value Violation			
Date Revised	January 18, 2015				

GE Response Error/Acknowledgement File Mass Update/ Deactivate Detail Record					Filler
Field Code	**Mandatory/ Mandatory Conditional/ Optional**	**Type**	**Size**	**Position**	
211	M	Char.	491	60-550	
Description	Spaces				
Comments	Fill with spaces.				
Edit Level	**Error Code**	**Error**			
N/A	N/A	None			
Date Revised	January 18, 2015				

GE Response Error/Acknowledgement File Mass Update/ Deactivate Detail Record					Field in Error (1)
Field Code	**Mandatory/ Mandatory Conditional/ Optional**	**Type**	**Size**	**Position**	
285	M	Char.	3	551-553	
Description	Field Code in which an error was found.				
Comments	Will be populated with the first field to be in error for the detail record.				
Edit Level	**Error Code**	**Error**			
N/A	N/A	None			
Date Revised	January 18, 2015				

GE Response Error/Acknowledgement File Mass Update/ Deactivate Detail Record				Error Code (1)
Field Code	**Mandatory/ Mandatory Conditional/ Optional**	**Type**	**Size**	**Position**
286	M	Char.	3	554-556
Description	Error Code which describes the error.			
Comments	Will be populated with the first error to be identified for the detail record.			
Edit Level	**Error Code**	**Error**		
N/A	N/A	None		
Date Revised	January 18, 2015			

GE Response Error/Acknowledgement File Mass Update/ Deactivate Detail Record				Filler (1)
Field Code	**Mandatory/ Mandatory Conditional/ Optional**	**Type**	**Size**	**Position**
287	M	Char.	1	557
Description	Spaces			
Comments	Will be blank			
Edit Level	**Error Code**	**Error**		
N/A	N/A	None		
Date Revised	January 18, 2015			

GE Response Error/Acknowledgement File Mass Update/ Deactivate Detail Record		Field in Error (2)		
Field Code	**Mandatory/ Mandatory Conditional/ Optional**	**Type**	**Size**	**Position**
288	M	Char.	3	558-560
Description	Field Code in which an error was found.			
Comments	• Will be populated with the second field to be in error for the detail record. • If no additional errors were identified for this record, this field will be filled with spaces.			
Edit Level	**Error Code**	**Error**		
N/A	N/A	None		
Date Revised	January 18, 2015			

GE Response Error/Acknowledgement File Mass Update/ Deactivate Detail Record		Error Code (2)		
Field Code	**Mandatory/ Mandatory Conditional/ Optional**	**Type**	**Size**	**Position**
289	M	Char.	3	561-563
Description	Error Code which describes the error			
Comments	• Will be populated with the second error to be identified for the detail record. • If no additional errors were identified for this record, this field will be filled with spaces.			
Edit Level	**Error Code**	**Error**		
N/A	N/A	None		
Date Revised	January 18, 2015			

GE Response Error/Acknowledgement File Mass Update/ Deactivate Detail Record					Filler (2)
Field Code	**Mandatory/ Mandatory Conditional/ Optional**	**Type**	**Size**		**Position**
290	M	Char.	1		564
Description	Spaces				
Comments	Will be blank				
Edit Level	**Error Code**	**Error**			
N/A	N/A	None			
Date Revised	January 18, 2015				

GE Response Error/Acknowledgement File Mass Update/ Deactivate Detail Record					Field in Error (3)
Field Code	**Mandatory/ Mandatory Conditional/ Optional**	**Type**	**Size**		**Position**
291	M	Char.	3		565-567
Description	Field Code in which an error was found				
Comments	• Will be populated with the third field to be in error for the detail record. • If no additional errors were identified for this record, this field will be filled with spaces.				
Edit Level	**Error Code**	**Error**			
N/A	N/A	None			
Date Revised	January 18, 2015				

GE Response Error/Acknowledgement File Mass Update/ Deactivate Detail Record		Error Code (3)			
Field Code	**Mandatory/ Mandatory Conditional/ Optional**	**Type**	**Size**	**Position**	
292	M	Char.	3	568-570	
Description	Error Code which describes the error				
Comments	• Will be populated with the third error to be identified for the detail record. • If no additional errors were identified for this record, this field will be filled with spaces.				
Edit Level	**Error Code**	**Error**			
N/A	N/A	None			
Date Revised	January 18, 2015				

GE Response Error/Acknowledgement File Mass Update/ Deactivate Detail Record		Filler (3)			
Field Code	**Mandatory/ Mandatory Conditional/ Optional**	**Type**	**Size**	**Position**	
293	M	Char.	1	571	
Description	Spaces				
Comments	Will be blank				
Edit Level	**Error Code**	**Error**			
N/A	N/A	None			
Date Revised	January 18, 2015				

GE Response Error/Acknowledgement File Mass Update/ Deactivate Detail Record		Field in Error (4)		
Field Code	**Mandatory/ Mandatory Conditional/ Optional**	**Type**	**Size**	**Position**
294	M	Char.	3	572-574
Description	Field Code in which an error was found			
Comments	• Will be populated with the fourth field to be in error for the detail record. • If no additional errors were identified for this record, this field will be filled with spaces.			
Edit Level	**Error Code**	**Error**		
N/A	N/A	None		
Date Revised	January 18, 2015			

GE Response Error/Acknowledgement File Mass Update/ Deactivate Detail Record		Error Code (4)		
Field Code	**Mandatory/ Mandatory Conditional/ Optional**	**Type**	**Size**	**Position**
295	M	Char.	3	575-577
Description	Error Code which describes the error			
Comments	• Will be populated with the fourth error to be identified for the detail record. • If no additional errors were identified for this record, this field will be filled with spaces.			
Edit Level	**Error Code**	**Error**		
N/A	N/A	None		
Date Revised	January 18, 2015			

GE Response Error/Acknowledgement File Mass Update/ Deactivate Detail Record			Filler (4)		
Field Code	**Mandatory/ Mandatory Conditional/ Optional**	**Type**	**Size**	**Position**	
296	M	Char.	1	578	
Description	Spaces				
Comments	Will be blank				
Edit Level	**Error Code**	**Error**			
N/A	N/A	None			
Date Revised	January 18, 2015				

GE Response Error/Acknowledgement File Mass Update/ Deactivate Detail Record			Field in Error (5)		
Field Code	**Mandatory/ Mandatory Conditional/ Optional**	**Type**	**Size**	**Position**	
014	M	Char.	3	579-581	
Description	Field Code in which an error was found				
Comments	• Will be populated with the fifth field to be in error for the detail record. • If no additional errors were identified for this record, this field will be filled with spaces.				
Edit Level	**Error Code**	**Error**			
N/A	N/A	None			
Date Revised	January 18, 2015				

GE Response Error/Acknowledgement File Mass Update/ Deactivate Detail Record					Error Code (5)
Field Code	**Mandatory/ Mandatory Conditional/ Optional**	**Type**	**Size**		**Position**
298	M	Char.	3		582-584
Description	Error Code which describes the error				
Comments	• Will be populated with the fifth error to be identified for the detail record. • If no additional errors were identified for this record, this field will be filled with spaces.				
Edit Level	**Error Code**	**Error**			
N/A	N/A	None			
Date Revised	January 18, 2015				

GE Response Error/Acknowledgement File Mass Update/ Deactivate Detail Record					Filler (5)
Field Code	**Mandatory/ Mandatory Conditional/ Optional**	**Type**	**Size**		**Position**
299	M	Char.	1		585
Description	Spaces				
Comments	Will be blank				
Edit Level	**Error Code**	**Error**			
N/A	N/A	None			
Date Revised	January 18, 2015				

Trailer Record

The following section provides specifications of the Trailer record which is part of the GE
Response Error / Acknowledgement file.

GE Response Error/Acknowledgement File Trailer Record   *Record Length = 585*

GE Response Error/Acknowledgement File Trailer Record					Record Type
Field Code	**Mandatory/ Mandatory Conditional/ Optional**	**Type**	**Size**		**Position**
900	M	Num.	3		1-3
Description	'999' indicates trailer record.				
Comments	Must be a numeric value.				
Edit Level	**Error Code**	**Error**			
N/A	N/A	None			
Date Revised	January 18, 2015				

GE Response Error/Acknowledgement File Trailer Record					Filler
Field Code	**Mandatory/ Mandatory Conditional/ Optional**	**Type**	**Size**		**Position**
N/A	M	Char.	25		4-28
Description	Spaces				
Comments	Will be blank				
Edit Level	**Error Code**	**Error**			
N/A	N/A	None			
Date Revised	January 18, 2015				

GE Response Error/Acknowledgement File Trailer Record		Detail Record Count			
Field Code	**Mandatory/ Mandatory Conditional/ Optional**	**Type**	**Size**	**Position**	
902	M	Num.	8	29-36	
Description	Number of detail records in the submittal file.				
Comments	Must be a numeric value.				
Edit Level	**Error Code**	**Error**			
N/A	N/A	None			
Date Revised	January 18, 2015				

GE Response Error/Acknowledgement File Trailer Record		Filler			
Field Code	**Mandatory/ Mandatory Conditional/ Optional**	**Type**	**Size**	**Position**	
903	M	Char.	97	37-133	
Description	Spaces				
Comments	Will be blank				
Edit Level	**Error Code**	**Error**			
N/A	N/A	None			
Date Revised	January 18, 2015				

GE Response Error/Acknowledgement File Trailer Record					OPEID
Field Code	**Mandatory/ Mandatory Conditional/ Optional**		**Type**	**Size**	**Position**
904	O		Num.	8	134-141
Description	The institution's 8-digit ED Office of Postsecondary Education (OPE) code used to identify the institution.				
Comments	• Must be all numbers and a valid OPE institution code from the NSLDS. • The 8 digit code which identifies the specific institution location being reported on. • Must be same value as reported in the header record.				
Edit Level	**Error Code**	**Error**			
N/A	N/A	None			
Date Revised	January 18, 2015				

GE Response Error/Acknowledgement File Trailer Record					Filler
Field Code	**Mandatory/ Mandatory Conditional/ Optional**		**Type**	**Size**	**Position**
905	M		Char.	444	142-585
Description	Spaces				
Comments	Will be blank				
Edit Level	**Error Code**	**Error**			
N/A	N/A	None			
Date Revised	January 18, 2015				

Comma Separated Values (CSV) Layout

Submittal and Error Submittal Files

The Comma Separated Values (CSV) versions of the GE files will contain the same fields as the flat file versions and in the same order. The only differences will be that the fields will be of variable length and will be separated by commas.

Any commas in the fields of a CSV file submitted to NSLDS must be inside quotation marks in order for the file to be processed successfully by NSLDS.

Gainful Employment Submittal File Header Record

Field Name	Field Code	Description	Field Format
Record Type	800	Record Type	Num.
Comma	N/A	Comma	Char.
Filler	801	Single Space or no Space	Char.
Comma	N/A	Comma	Char.
Header Text	802	GE STUDENT SUBMITTAL	Char.
Comma	N/A	Comma	Char.
Submittal Date	803	Submittal Date	Date
Comma	N/A	Comma	Char.
File Type	804	File Type	Char.
Comma	N/A	Comma	Char.
Filler	805	Single Space or no Space	Char.
Comma	N/A	Comma	Char.
OPEID	806	OPEID	Char.
Comma	N/A	Comma	Char.
Filler	807	Single Space or no Space	Char.

Gainful Employment Submittal File Detail Record

Data Element	Field Code	Description	Field Format
Record Type	000	Record Type	Char.
Comma	N/A	Comma	Char.
Award Year	001	Award Year	Char.
Comma	N/A	Comma	Char.
Student SSN	002	Student Social Security Number	Char.
Comma	N/A	Comma	Char.
Student First Name	003	Student First Name	Char.
Comma	N/A	Comma	Char.
Student Middle Name	004	Student Middle Name	Char.
Comma	N/A	Comma	Char.
Student Last Name	005	Student Last Name	Char.
Comma	N/A	Comma	Char.
Student DOB	006	Student Date of Birth	Date
Comma	N/A	Comma	Char.
Institution Code (OPEID)	007	Institution Code (OPEID)	Char.
Comma	N/A	Comma	Char.
Institution Name	008	Institution Name	Char.
Comma	N/A	Comma	Char.
Comma	N/A	Comma	Char.
Program Name	010	Program Name	Char.
Comma	N/A	Comma	Char.
CIP Code	011	CIP Code	Char.
Comma	N/A	Comma	Char.
Credential Level	012	Credential Level	Char.
Comma	N/A	Comma	Char.
Medical or Dental	013	Medical or Dental Internship or Residency	Char.
Comma	N/A	Comma	Char.
Comma	N/A	Comma	Char.
Program Attendance Begin Date	015	Program Attendance Begin Date	Date

Data Element	Field Code	Description	Field Format
Comma	N/A	Comma	Char.
Program Attendance Begin Date for this Award Year	016	Program Attendance Begin Date for this Award Year	Date
Comma	N/A	Comma	Char.
Program Attendance Status During Award Year	017	Program Attendance Status During Award Year	Char.
Comma	N/A	Comma	Char.
Program Attendance Status Date	018	Program Attendance Status Date	Date
Comma	N/A	Comma	Char.
Private Loans Amount	019	Private Loans Amount	Num.
Comma	N/A	Comma	Char.
Institutional Debt	020	Institutional Debt	Num.
Comma	N/A	Comma	Char.
Tuition and Fees Amount	021	Tuition and Fees Amount	Num.
Comma	N/A	Comma	Char.
Allowance for Books, Supplies, and Equipment	029	Allowance for Books, Supplies, and Equipment	Char.
Comma	N/A	Comma	Char.
Length of GE Program	030	Length of GE Program	Char.
Comma	N/A	Comma	Char.
Length of GE Program Measurement	031	Length of GE Program Measurement	Char.
Comma	N/A	Comma	Char.
Student's Enrollment Status as of the 1st Day of Enrollment in Program	032	Student's Enrollment Status as of the 1st Day of Enrollment in Program	Char.
Comma	N/A	Comma	Char.
Filler	N/A	Single Space or no Space	Char.

Gainful Employment Submittal File Mass Update/Deactivate Detail Record

Data Element	Field Code	Description	Field Format
Record Type	000	Record Type	Char.
Comma	N/A	Comma	Char.
Filter Award Year	201	Filter Award Year	Char.
Comma	N/A	Comma	Char.
Filter Institution Code	202	Filter Institution Code	Char.
Comma	N/A	Comma	Char.
Comma	N/A	Comma	Char.
Filter CIP Code	204	Filter CIP Code	Char.
Comma	N/A	Comma	Char.
Filter Credential Level	205	Filter Credential Level	Char.
Comma	N/A	Comma	Char.
Filter Program Attendance Begin Date	206	Filter Program Attendance Begin Date	Date
Comma	N/A	Comma	Char.
Filter Program Attendance Begin Date This Award Year	207	Filter Program Attendance Begin Date This Award Year	Date
Comma	N/A	Comma	Char.
Filter Program Attendance Status Date	208	Filter Program Attendance Status Date	Date
Comma	N/A	Comma	Char.
Update CIP Code	209	Update CIP Code	Char.
Comma	N/A	Comma	Char.
Update Credential Level	210	Update Credential Level	Char.

Gainful Employment Submittal File Trailer Record

Field Name	Field Code	Description	Field Format
Record Type	900	Record Type	Num.
Comma	N/A	Comma	Char.
Filler	901	Single Space or no Space	Char.
Comma	N/A	Comma	Char.
Detail Record Count	902	Detail Record Count	Num.
Comma	N/A	Comma	Char.
Filler	903	Single Space or no space	Char.
Comma	N/A	Comma	Char.
OPEID	904	OPEID	Num.
Comma	N/A	Comma	Char.
Filler	905	Single Space or no Space	Char.

GE Response Error / Acknowledgement File

GE Response Error / Acknowledgement File Header Record

Field Name	Description	Field Format
Record Type	Record Type	Num.
Comma	Comma	Char.
Filler	No Spaces	Char.
Comma	Comma	Char.
Header Text	GE Response File	Char.
Comma	Comma	Char.
Submittal Date	Submittal Date	Date
Comma	Comma	Char.
File Type	File Type	Char.
Comma	Comma	Char.
Filler	No Spaces	Char.
Comma	Comma	Char.
OPEID	OPEID	Char.
Comma	Comma	Char.
Filler	No Spaces	Char.

GE Response Error / Acknowledgement File Detail Record

Field Name	Description	Field Format
Record Type	Record Type	Char.
Comma	Comma	Char.
Award Year	Award Year	Char.
Comma	Comma	Char.
Student SSN	Student Social Security Number	Char.
Comma	Comma	Char.
Student First Name	Student First Name	Char.
Comma	Comma	Char.
Student Middle Name	Student Middle Name	Char.
Comma	Comma	Char.
Student Last Name	Student Last Name	Char.
Comma	Comma	Char.
Student DOB	Student Date of Birth	Date
Comma	Comma	Char.
OPEID	OPEID	Char.
Comma	Comma	Char.
Institution Name	Institution Name	Char.
Comma	Comma	Char.
Comma	Comma	Char.
Program Name	Program Name	Char.
Comma	Comma	Char.
CIP Code	CIP Code	Char.
Comma	Comma	Char.
Credential Level	Credential Level	Char.
Comma	Comma	Char.
Medical or Dental	Medical or Dental Internship or Residency	Char.
Comma	Comma	Char.
Comma	Comma	Char.
Program Attendance Begin Date	Program Attendance Begin Date	Date

Field Name	Description	Field Format
Comma	Comma	Char.
Program Attendance Begin Date for this Award Year	Program Attendance Begin Date for this Award Year	Date.
Comma	Comma	Char.
Program Attendance Status During Award Year	Program Attendance Status During Award Year	Char.
Comma	Comma	Char.
Program Attendance Status Date	Program Attendance Status Date	Date
Comma	Comma	Char.
Private Loans Amount	Private Loans Amount	Num.
Comma	Comma	Char.
Institutional Debt	Institutional Debt	Num.
Comma	Comma	Char.
Tuition and Fees Amount	Tuition and Fees Amount	Num.
Comma	Comma	Char.
Allowance for Books, Supplies, and Equipment	Allowance for Books, Supplies, and Equipment	Char.
Comma	Comma	Char.
Length of GE Program	Length of GE Program	Char.
Comma	Comma	Char.
Length of GE Program Measurement	Length of GE Program Measurement	Char.
Comma	Comma	Char.
Student's Enrollment Status as of the 1st Day of Enrollment in Program	Student's Enrollment Status as of the 1st Day of Enrollment in Program	Char.
Comma	Comma	Char.
Filler	No Spaces	Char.
Comma	Comma	Char.
Field in Error 1	Field in Error 1	Char.
Comma	Comma	Char.
Error Code 1	Error Code 1	Char.
Comma	Comma	Char.
Filler	No Spaces	Char.

Field Name	Description	Field Format
Comma	Comma	Char.
Field in Error 2	Field in Error 2	Char.
Comma	Comma	Char.
Error Code 2	Error Code 2	Char.
Comma	Comma	Char.
Filler	No Spaces	Char.
Comma	Comma	Char.
Field in Error 3	Field in Error 3	Char.
Comma	Comma	Char.
Error Code 3	Error Code 3	Char.
Comma	Comma	Char.
Filler	No Spaces	Char.
Comma	Comma	Char.
Field in Error 4	Field in Error 4	Char.
Comma	Comma	Char.
Error Code 4	Error Code 4	Char.
Comma	Comma	Char.
Filler	No Spaces	Char.
Comma	Comma	Char.
Field in Error 5	Field in Error 5	Char.
Comma	Comma	Char.
Error Code 5	Error Code 5	Char.
Comma	Comma	Char.
Filler	No Spaces	Char.

GE Response Error / Acknowledgement File Trailer Record

Data Element	Description	Field Format
Record Type	Record Type	Num.
Comma	Comma	Char.
Filler	No Spaces	Char.
Comma	Comma	Char.
Detail Record Count	Detail Record Count	Num.
Comma	Comma	Char.
Filler	No Spaces	Char.
Comma	Comma	Char.
OPEID	OPEID	Num.
Comma	Comma	Char.
Filler	No Spaces	Char.

CSV File Format

Submittal and Error Submittal Files

Header Record

The following section provides the specifications of the Header record at the beginning of the GE Submittal and GE Error Submittal files.

Gainful Employment Submittal File Header Record   *Max Record Length = 585*

GE Submittal File Header Record			Record Type
Field Code	**Mandatory/ Mandatory Conditional/ Optional**	**Type**	**Max Size**
800	M	Num.	3
Description	A 3-digit number that indicates header record.		
Comments	Must equal 000.		
Edit Level	**Error Code**	**Error**	
File Level	None	File not processed.	
Date Revised	January 18, 2015		

GE Submittal File Header Record			Comma
Field Code	**Mandatory/ Mandatory Conditional/ Optional**	**Type**	**Max Size**
N/A	M	Char.	1
Description	Comma		
Comments	Fill with a comma.		
Edit Level	**Error Code**	**Error**	
N/A	N/A	None	
Date Revised	January 18, 2015		

GE Submittal File Header Record			Filler
Field Code	**Mandatory/ Mandatory Conditional/ Optional**	**Type**	**Max Size**
801	M	Char.	25
Description	Spaces		
Comments	Fill with a single space or spaces.		
Edit Level	**Error Code**	**Error**	
N/A	N/A	None	
Date Revised	January 18, 2015		

GE Submittal File Header Record			Comma
Field Code	**Mandatory/ Mandatory Conditional/ Optional**	**Type**	**Max Size**
N/A	M	Char.	1
Description	Comma		
Comments	Fill with a comma.		
Edit Level	**Error Code**	**Error**	
N/A	N/A	None	
Date Revised	January 18, 2015		

GE Submittal File Header Record			Header Text
Field Code	**Mandatory/ Mandatory Conditional/ Optional**	**Type**	**Max Size**
802	M	Char.	20
Description	File name of the GE Student Submittal file.		
Comments	Must equal GE STUDENT SUBMITTAL.		
Edit Level	**Error Code**	**Error**	
File Level	None	File not processed.	
Date Revised	January 18, 2015		

GE Submittal File Header Record			Comma
Field Code	**Mandatory/ Mandatory Conditional/ Optional**	**Type**	**Max Size**
N/A	M	Char.	1
Description	Comma		
Comments	Fill with a comma.		
Edit Level	**Error Code**	**Error**	
N/A	N/A	None	
Date Revised	January 18, 2015		

GE Submittal File Header Record			Submittal Date
Field Code	**Mandatory/ Mandatory Conditional/ Optional**	**Type**	**Max Size**
803	M	Date	8
Description	The date the GE Submittal File was created.		
Comments	CCYYMMDD format.		
Edit Level	**Error Code**	**Error**	
File Level	None	File not processed.	
Date Revised	January 18, 2015		

GE Submittal File Header Record			Comma
Field Code	**Mandatory/ Mandatory Conditional/ Optional**	**Type**	**Max Size**
N/A	M	Char.	1
Description	Comma		
Comments	Fill with a comma.		
Edit Level	**Error Code**	**Error**	
N/A	N/A	None	
Date Revised	January 18, 2015		

GE Submittal File Header Record			File Type
Field Code	**Mandatory/ Mandatory Conditional/ Optional**	**Type**	**Max Size**
804	M	Char.	1
Description	Field which indicates the specific type of GE file.		
Comments	'S' = Submittal File		
Edit Level	**Error Code**	**Error**	
File Level	None	File not processed.	
Date Revised	January 18, 2015		

GE Submittal File Header Record			Comma
Field Code	**Mandatory/ Mandatory Conditional/ Optional**	**Type**	**Max Size**
N/A	M	Char.	1
Description	Comma		
Comments	Fill with a comma.		
Edit Level	**Error Code**	**Error**	
N/A	N/A	None	
Date Revised	January 18, 2015		

GE Submittal File Header Record			Filler
Field Code	**Mandatory/ Mandatory Conditional/ Optional**	**Type**	**Max Size**
805	M	Char.	76
Description	Spaces.		
Comments	Fill with a single space or spaces.		
Edit Level	**Error Code**	**Error**	
N/A	N/A	None	
Date Revised	January 18, 2015		

GE Submittal File Header Record			Comma
Field Code	**Mandatory/ Mandatory Conditional/ Optional**	**Type**	**Max Size**
N/A	M	Char.	1
Description	Comma		
Comments	Fill with a comma.		
Edit Level	**Error Code**	**Error**	
N/A	N/A	None	
Date Revised	January 18, 2015		

GE Submittal File Header Record			Institution Code (OPEID)
Field Code	**Mandatory/ Mandatory Conditional/ Optional**	**Type**	**Max Size**
806	O	Num.	8
Description	The institution's 8-digit ED Office of Postsecondary Education (OPE) code used to identify the institution.		
Comments	• Must be all numbers and a valid OPE institution code from the NSLDS. • The 8 digit code which identifies the specific institution location being reported on. • If servicer or institution is submitting multiple OPEIDs in a single file, populate with '99999999'.		
Edit Level	**Error Code**	**Error**	
File Level	None	File not processed.	
Date Revised	January 18, 2015		

GE Submittal File Header Record			Comma
Field Code	**Mandatory/ Mandatory Conditional/ Optional**	**Type**	**Max Size**
N/A	M	Char.	1
Description	Comma		
Comments	Fill with a comma.		
Edit Level	**Error Code**	**Error**	
N/A	N/A	None	
Date Revised	January 18, 2015		

GE Submittal File Header Record			Filler
Field Code	**Mandatory/ Mandatory Conditional/ Optional**	**Type**	**Max Size**
807	M	Char.	444
Description	Spaces.		
Comments	Fill with a single space or spaces.		
Edit Level	**Error Code**	**Error**	
N/A	N/A	None	
Date Revised	January 18, 2015		

Detail Record

The following section provides the specifications of the Detail record(s) for the GE Submittal and GE Error Submittal files.

Gainful Employment Submittal File Detail Record   *Length = 585*

GE Submittal File Detail Record			Record Type
Field Code	**Mandatory/ Mandatory Conditional/ Optional**	**Type**	**Max Size**
000	M	Num.	3
Description	A 3-digit number that indicates detail record.		
Comments	Must be populated with '001'.		
Edit Level	**Error Code**	**Error**	
Record Level	001	Required Field	
Record Level	004	Permitted Value Violation	
Date Revised	January 18, 2015		

GE Submittal File Detail Record			Comma
Field Code	**Mandatory/ Mandatory Conditional/ Optional**	**Type**	**Max Size**
N/A	M	Char.	1
Description	Comma		
Comments	Fill with a comma.		
Edit Level	**Error Code**	**Error**	
N/A	N/A	None	
Date Revised	January 18, 2015		

GE Submittal File Detail Record				Award Year
Field Code	**Mandatory/ Mandatory Conditional/ Optional**		**Type**	**Max Size**
001	M		Char.	8
Description	Award Year the student was enrolled in the program.			
Comments	• Award year is identified as the four digits of the first calendar year and the four digits of the second calendar year of the award year range. (Example: the award year of July 1, 2008 – June 30, 2009 would be identified as 20082009. • Cannot be less than 20072008 or greater than current award year. • If the information provided in this field is found to be incorrect, the entire record must be deactivated online and re-added.			
Edit Level	**Error Code**		**Error**	
Record Level	001		Required Field	
Record Level	004		Permitted Value Violation	
Record Level	005		Invalid Format	
Date Revised	January 18, 2015			

GE Submittal File Detail Record				Comma
Field Code	**Mandatory/ Mandatory Conditional/ Optional**		**Type**	**Max Size**
N/A	M		Char.	1
Description	Comma			
Comments	Fill with a comma.			
Edit Level	**Error Code**		**Error**	
N/A	N/A		None	
Date Revised	January 18, 2015			

GE Submittal File Detail Record			Student Social Security Number
Field Code	**Mandatory/ Mandatory Conditional/ Optional**	**Type**	**Max Size**
002	M	Char.	9
Description	Social Security Number (SSN) of a student enrolled in a GE Program.		

Comments	• Must provide SSN along with the identifiers First Name, Last Name, and DOB.
	 • SSN must be a valid SSN as provided by the Social Security Administration.
	    • The first node of the SSN must not contain any of the following:
	       • 9xx-xx-xxxx, 000-xx-xxxx or 666-xx-xxxx
	    • The second node of the SSN must not contain xxx-00-xxxx.
	    • The third node of the SSN must not contain xxx-xx-0000.
	 • If an institution believes the NSLDS data are incorrect, contact the data provider and provide them with verifying documents.
	 • If the information provided in this field is found to be incorrect, the entire record must be deactivated online and re-added.
	 • If SSN is not available, do not report this student.		

Edit Level	**Error Code**	**Error**	
Record Level	001	Required Field	
Record Level	005	Invalid Format	
Record Level	009	SSN conflict	
Date Revised	January 18, 2015		

GE Submittal File Detail Record			Comma
Field Code	**Mandatory/ Mandatory Conditional/ Optional**	**Type**	**Max Size**
N/A	M	Char.	1
Description	Comma		
Comments	Fill with a comma.		
Edit Level	**Error Code**	**Error**	

N/A	N/A	None
Date Revised	January 18, 2015	

GE Submittal File Detail Record			Student First Name
Field Code	**Mandatory/ Mandatory Conditional/ Optional**	**Type**	**Max Size**
003	M	Char.	35
Description	First name of a student enrolled in a GE Program.		
Comments	• Must provide First Name along with the identifiers SSN, Last Name, and DOB. • If the student has no first name, this field contains NFN (no first name). • Must provide the students first name (**exactly as it appears on the Social Security card**). • Must provide First Name if NLN (no last name) is used. • If an institution believes the NSLDS data are incorrect, contact the data provider and provide them with verifying documents.		
Edit Level	**Error Code**	**Error**	
Record Level	001	Required Field	
Record Level	004	Permitted Value Violation	
Date Revised	January 18, 2015		

GE Submittal File Detail Record			Comma
Field Code	**Mandatory/ Mandatory Conditional/ Optional**	**Type**	**Max Size**
N/A	M	Char.	1
Description	Comma		
Comments	Fill with a comma.		
Edit Level	**Error Code**	**Error**	
N/A	N/A	None	
Date Revised	January 18, 2015		

GE Submittal File Detail Record			Student Middle Name
Field Code	**Mandatory/ Mandatory Conditional/ Optional**	**Type**	**Max Size**
004	O	Char.	35
Description	Middle name or middle initial of a student enrolled in a GE Program.		
Comments	If student has no middle name, populate with spaces.		
Edit Level	**Error Code**	**Error**	
N/A	N/A	None	
Date Revised	January 18, 2015		

GE Submittal File Detail Record			Comma
Field Code	**Mandatory/ Mandatory Conditional/ Optional**	**Type**	**Max Size**
N/A	M	Char.	1
Description	Comma		
Comments	Fill with a comma.		
Edit Level	**Error Code**	**Error**	
N/A	N/A	None	
Date Revised	January 18, 2015		

GE Submittal File Detail Record			Student Last Name
Field Code	**Mandatory/ Mandatory Conditional/ Optional**	**Type**	**Max Size**
005	M	Char.	35
Description	Last name of a student enrolled in a GE Program.		
Comments	• Must provide Last Name along with the identifiers SSN, First Name, and DOB. • If the student has no last name, this field contains NLN. • Must provide the students last name (**exactly as it appears on the Social Security card**). • Must provide Last Name if NFN (no first name) is used. • If an institution believes the NSLDS data are incorrect, contact the data provider and provide them with verifying documents.		
Edit Level	**Error Code**	**Error**	
Record Level	001	Required Field	
Date Revised	January 18, 2015		

GE Submittal File Detail Record			Comma
Field Code	**Mandatory/ Mandatory Conditional/ Optional**	**Type**	**Max Size**
N/A	M	Char.	1
Description	Comma		
Comments	Fill with a comma.		
Edit Level	**Error Code**	**Error**	
N/A	N/A	None	
Date Revised	January 18, 2015		

GE Submittal File Detail Record			Student Date of Birth
Field Code	**Mandatory/ Mandatory Conditional/ Optional**	**Type**	**Max Size**
006	M	Date	8
Description	Date (year, month, and day) the student was born.		
Comments	• Must provide DOB along with the identifiers SSN, First Name, and Last Name. • CCYYMMDD format. • If a student's birth date is unknown, this field contains 19000101. • If an institution believes the NSLDS data are incorrect, contact the data provider and provide them with verifying documents.		
Edit Level	**Error Code**	**Error**	
Record Level	001	Required Field	
Record Level	003	Invalid date	
Record Level	012	Future date not allowed	
Date Revised	January 18, 2015		

GE Submittal File Detail Record			Comma
Field Code	**Mandatory/ Mandatory Conditional/ Optional**	**Type**	**Max Size**
N/A	M	Char.	1
Description	Comma		
Comments	Fill with a comma.		
Edit Level	**Error Code**	**Error**	
N/A	N/A	None	
Date Revised	January 18, 2015		

GE Submittal File Detail Record			Institution Code (OPEID)
Field Code	**Mandatory/ Mandatory Conditional/ Optional**	**Type**	**Max Size**
007	M	Num.	8
Description	The institution's 8-digit Office of Postsecondary Education Identifier (OPEID).		
Comments	• Must be all numbers and a valid OPE institution code from the NSLDS. • The 8 digit code which identifies the specific institution location being reported on. This is the specific location where the student attended the educational program being reported on. • OPEID numbers are listed on the Eligibility and Certification Approval Report (ECAR). An institution may view an electronic copy of its ECAR at www.eligcert.ed.gov.		
Edit Level	**Error Code**	**Error**	
Record Level	001	Required Field	
Record Level	002	Invalid Number	
Record Level	004	Permitted Value Violation	
Record Level	800	Institution Not Authorized for Submission Mailbox	
Date Revised	January 18, 2015		

GE Submittal File Detail Record			Comma
Field Code	**Mandatory/ Mandatory Conditional/ Optional**	**Type**	**Max Size**
N/A	M	Char.	1
Description	Comma		
Comments	Fill with a comma.		
Edit Level	**Error Code**	**Error**	
N/A	N/A	None	
Date Revised	January 18, 2015		

GE Submittal File Detail Record			Institution Name
Field Code	**Mandatory/ Mandatory Conditional/ Optional**	**Type**	**Max Size**
008	M	Char.	65
Description	Name of institution.		
Comments	Official name of the institution as included on the institution's Department of Education's ECAR. Eligibility and Certification Approval Report (ECAR). An institution may view an electronic copy of its ECAR at www.eligcert.ed.gov.		
Edit Level	**Error Code**	**Error**	
Record Level	001	Required Field	
Date Revised	January 18, 2015		

GE Submittal File Detail Record			Comma
Field Code	**Mandatory/ Mandatory Conditional/ Optional**	**Type**	**Max Size**
N/A	M	Char.	1
Description	Comma		
Comments	Fill with a comma.		
Edit Level	**Error Code**	**Error**	
N/A	N/A	None	
Date Revised	January 18, 2015		

GE Submittal File Detail Record			Comma
Field Code	**Mandatory/ Mandatory Conditional/ Optional**	**Type**	**Max Size**
N/A	M	Char.	1
Description	Comma		
Comments	Fill with a comma.		
Edit Level	**Error Code**	**Error**	
N/A	N/A	None	
Date Revised	January 18, 2015		

GE Submittal File Detail Record			Program Name
Field Code	**Mandatory/ Mandatory Conditional/ Optional**	**Type**	**Max Size**
010	M	Char.	80
Description	Institutional name of the program the student was enrolled in during the award year.		
Comments	Program Name is required.		
Edit Level	**Error Code**	**Error**	
Record Level	001	Required field	
Date Revised	January 18, 2015		

GE Submittal File Detail Record			Comma
Field Code	**Mandatory/ Mandatory Conditional/ Optional**	**Type**	**Max Size**
N/A	M	Char.	1
Description	Comma		
Comments	Fill with a comma.		
Edit Level	**Error Code**	**Error**	
N/A	N/A	None	
Date Revised	January 18, 2015		

GE Submittal File Detail Record			CIP Code
Field Code	**Mandatory/ Mandatory Conditional/ Optional**	**Type**	**Max Size**
011	M	Char.	6
Description	Classification of Instructional Program (CIP) Code for program student was enrolled.		
Comments	• Six digit code assigned by the academic offices of the institution. • Do not include the '-' or '.' between the first 2 characters and the last 4 characters of the code. • If the information provided in this field is found to be incorrect, the entire record must be deactivated online and re-added. • Must be a valid CIP Code from the 2010 list of available codes.		
Edit Level	**Error Code**	**Error**	
Record Level	001	Required Field	
Record Level	002	Invalid Number	
Record Level	004	Permitted Value Violation	
Date Revised	January 18, 2015		

GE Submittal File Detail Record			Comma
Field Code	**Mandatory/ Mandatory Conditional/ Optional**	**Type**	**Max Size**
N/A	M	Char.	1
Description	Comma		
Comments	Fill with a comma.		
Edit Level	**Error Code**	**Error**	
N/A	N/A	None	
Date Revised	January 18, 2015		

GE Submittal File Detail Record			Credential Level
Field Code	**Mandatory/ Mandatory Conditional/ Optional**	**Type**	**Max Size**
012	M	Char.	2
Description	Credential Level of the program the student was enrolled in during this award year.		
Comments	• Must be one of the following: 　　'01' (Undergraduate certificate or Diploma Program) 　　'02' (Associate's degree) 　　'03' (Bachelor's degree) 　　'04' (Post baccalaureate certificate) 　　'05' (Master's degree) 　　'06' (Doctoral degree) 　　'07' (First professional degree) 　　'08' (Graduate / Professional certificate) • If the information provided in this field is found to be incorrect, the entire record must be deactivated online and re-added.		

Edit Level	Error Code	Error
Record Level	001	Required Field
Record Level	004	Permitted Value Violation
Date Revised	January 18, 2015	

GE Submittal File Detail Record			Comma
Field Code	**Mandatory/ Mandatory Conditional/ Optional**	**Type**	**Max Size**
N/A	M	Char.	1
Description	Comma		
Comments	Fill with a comma.		
Edit Level	**Error Code**	**Error**	
N/A	N/A	None	
Date Revised	January 18, 2015		

GE Submittal File Detail Record		Medical or Dental Internship or Residency	
Field Code	**Mandatory/ Mandatory Conditional/ Optional**	**Type**	**Max Size**
013	M	Char.	1
Description	Medical or Dental Internship or Residency Program.		

Comments	• 'Y' (Student must complete medical or dental internship)
	• 'N' (Otherwise)
	• A required medical or dental internship or residency is a supervised training program that-
	  1. Requires the student to hold a degree as a doctor of medicine or osteopathy, or a doctor of dental science;
	  2. Leads to a degree or certificate awarded by an institution of higher education, a hospital, or a health care facility that offers post-graduate training; and
	  3. Must be completed before the borrower may be licensed by the State and board certified for professional practice or service.
	If Medical or Dental Residency or Internship = 'Yes', then Credential Level must equal '06' (Doctoral degree), '07' (First professional degree) or '08' (Graduate / Professional certificate.		

Edit Level	**Error Code**	**Error**	
Record Level	001	Required Field	
Record Level	004	Permitted Value Violation	
Date Revised	January 18, 2015		

GE Submittal File Detail Record			Comma
Field Code	**Mandatory/ Mandatory Conditional/ Optional**	**Type**	**Max Size**
N/A	M	Char.	1
Description	Comma		
Comments	Fill with a comma.		
Edit Level	**Error Code**	**Error**	
N/A	N/A	None	
Date Revised	January 18, 2015		

GE Submittal File Detail Record			Comma
Field Code	**Mandatory/ Mandatory Conditional/ Optional**	**Type**	**Max Size**
N/A	M	Char.	1
Description	Comma		
Comments	Fill with a comma.		
Edit Level	**Error Code**	**Error**	
N/A	N/A	None	
Date Revised	January 18, 2015		

GE Submittal File Detail Record			Program Attendance Begin Date
Field Code	**Mandatory/ Mandatory Conditional/ Optional**	**Type**	**Max Size**
015	M	Date	8
Description	Date student began enrollment in the educational program.		
Comments	• CCYYMMDD format. • Report this date even if it precedes the beginning of the award year being reported on. • If the date is unknown, populate this field with zeros.		
Edit Level	**Error Code**	**Error**	
Record Level	001	Required Field	
Record Level	003	Invalid date	
Record Level	004	Permitted Value Violation	
Record Level	008	End/stop date must be greater than or equal to begin/start date	
Record Level	012	Future date not allowed	
Date Revised	January 18, 2015		

GE Submittal File Detail Record			Comma
Field Code	**Mandatory/ Mandatory Conditional/ Optional**	**Type**	**Max Size**
N/A	M	Char.	1
Description	Comma		
Comments	Fill with a comma.		
Edit Level	**Error Code**	**Error**	
N/A	N/A	None	
Date Revised	January 18, 2015		

GE Submittal File Detail Record			Program Attendance Begin Date for this Award Year
Field Code	**Mandatory/ Mandatory Conditional/ Optional**	**Type**	**Max Size**
016	M	Date	8
Description	Date in this award year student began enrollment in the educational program.		
Comments	• Must be within the date range indicated by the award year field (Data Element #1). • CCYYMMDD format.		

Edit Level	**Error Code**	**Error**
Record Level	001	Required Field
Record Level	003	Invalid date
Record Level	004	Permitted Value Violation
Record Level	008	End/stop date must be greater than or equal to begin/start date
Record Level	012	Future date not allowed
Date Revised	January 18, 2015	

GE Submittal File Detail Record			Comma
Field Code	**Mandatory/ Mandatory Conditional/ Optional**	**Type**	**Max Size**
N/A	M	Char.	1
Description	Comma		
Comments	Fill with a comma.		
Edit Level	**Error Code**	**Error**	
N/A	N/A	None	
Date Revised	January 18, 2015		

GE Submittal File Detail Record			Program Attendance Status During Award Year
Field Code	**Mandatory/ Mandatory Conditional/ Optional**	**Type**	**Max Size**
017	M	Char.	1
Description	The enrollment status of the student in the educational program.		
Comments	Must be one of the following: • '**G**' (Completed) If student graduated from the educational program at any time during the award year. • '**W**' (Withdrew) If student withdrew from the educational program at any time during the award year. • '**E**' (Enrolled) If student was enrolled in the educational program on the last day of the award year, June 30.		
Edit Level	**Error Code**	**Error**	
Record Level	001	Required Field	
Record Level	004	Permitted Value Violation	
Date Revised	January 18, 2015		

GE Submittal File Detail Record			Comma
Field Code	**Mandatory/ Mandatory Conditional/ Optional**	**Type**	**Max Size**
N/A	M	Char.	1
Description	Comma		
Comments	Fill with a comma.		
Edit Level	**Error Code**	**Error**	
N/A	N/A	None	
Date Revised	January 18, 2015		

GE Submittal File Detail Record			Program Attendance Status Date
Field Code	**Mandatory/ Mandatory Conditional/ Optional**	**Type**	**Max Size**
018	MC	Date	8
Description	Date of student's completion or withdrawal from the GE Program.		
Comments	• CCYYMMDD format. • Must be within the date range indicated by the award year field. • Required if Program Attendance Status During Award Year equals 'G' or 'W'. • If Program Attendance Status During Award Year equals 'E', report zeros or June 30 of the award year being reported..		
Edit Level	**Error Code**	**Error**	
Record Level	003	Invalid date	
Record Level	004	Permitted Value Violation	
Record Level	012	Future date not allowed	
Record Level	017	Required field based on the value of another field on the record	
Record Level	018	Exclude field based on the value of another field on the record	
Date Revised	January 18, 2015		

GE Submittal File Detail Record			Comma
Field Code	**Mandatory/ Mandatory Conditional/ Optional**	**Type**	**Max Size**
N/A	M	Char.	1
Description	Comma		
Comments	Fill with a comma.		
Edit Level	**Error Code**	**Error**	
N/A	N/A	None	
Date Revised	January 18, 2015		

GE Submittal File Detail Record			Private Loans Amount
Field Code	**Mandatory/ Mandatory Conditional/ Optional**	**Type**	**Max Size**
019	MC	Char.	6
Description	Gross amount of private loans the student received for attendance in GE Program.		
Comments	• Gross amount of private educational loans received by the student at any time for attendance in the GE Program (not just for this award year). • Report whole dollars only, no dollar signs, commas, or decimal points. Round to the nearest whole dollar. If the student did not receive any private educational loans, enter zero. • Required if Program Attendance Status During Award Year equals 'G' or 'W'. • If Program Attendance Status During Award Year equals 'E', report spaces.		
Edit Level	**Error Code**	**Error**	
Record Level	004	Permitted Value Violation	
Record Level	017	Required field based on the value of another field on the record	
Record Level	018	Exclude field based on the value of another field on the record	
Date Revised	January 18, 2015		

GE Submittal File Detail Record			Comma
Field Code	**Mandatory/ Mandatory Conditional/ Optional**	**Type**	**Max Size**
N/A	M	Char.	1
Description	Comma		
Comments	Fill with a comma.		
Edit Level	**Error Code**	**Error**	
N/A	N/A	None	
Date Revised	January 18, 2015		

GE Submittal File Detail Record			Institutional Debt
Field Code	**Mandatory/ Mandatory Conditional/ Optional**	**Type**	**Max Size**
020	MC	Char.	6
Description	Amount of institutional debt for attendance in any GE Program at the institution.		
Comments	- Total amount owed by student from institutional debt for attendance in any GE Program at the institution as of the day the student completed or withdrew from the program, not just from this award year. - Report whole dollars only, no dollar signs, commas, or decimal points. If student did not have any institutional debt, enter zero. - If Program Attendance Status During Award Year equals 'E', report spaces. - Required if Program Attendance Status During Award Year equals 'G' or 'W'.		
Edit Level	**Error Code**	**Error**	
Record Level	004	Permitted Value Violation	
Record Level	017	Required field based on the value of another field on the record	
Record Level	018	Exclude field based on the value of another field on the record	
Date Revised	January 18, 2015		

GE Submittal File Detail Record			Comma
Field Code	**Mandatory/ Mandatory Conditional/ Optional**	**Type**	**Max Size**
N/A	M	Char.	1
Description	Comma		
Comments	Fill with a comma.		
Edit Level	**Error Code**	**Error**	
N/A	N/A	None	
Date Revised	January 18, 2015		

GE Submittal File Detail Record			Tuition and Fees Amount
Field Code	**Mandatory/ Mandatory Conditional/ Optional**	**Type**	**Max Size**
021	MC	Char.	6
Description	Amount of tuition and fees the student was assessed for enrolling in and attending the GE program.		
Comments	• Report total amount of tuition and fees assessed the student for the entire program (not just for this award year). • Report whole dollars only, no dollar signs, commas, or decimal points. • Required if Program Attendance Status During Award Year equals 'G' or 'W'. • Do not report if Program Attendance Status During Award Year equals 'E'. Leave blank or enter spaces.		
Edit Level	**Error Code**	**Error**	
Record Level	004	Permitted Value Violation	
Record Level	017	Required field based on the value of another field on the record	
Record Level	018	Exclude field based on the value of another field on the record	
Date Revised	January 18, 2015		

GE Submittal File Detail Record			Comma
Field Code	**Mandatory/ Mandatory Conditional/ Optional**	**Type**	**Max Size**
N/A	M	Char.	1
Description	Comma		
Comments	Fill with a comma.		
Edit Level	**Error Code**	**Error**	
N/A	N/A	None	
Date Revised	January 18, 2015		

GE Submittal File Detail Record		Allowance for Books, Supplies, and Equipment		
Field Code	**Mandatory/ Mandatory Conditional/ Optional**	**Type**		**Max Size**
029	MC	Char.		6
Description	Amount of allowance included in cost of attendance (COA) for books, supplies, and equipment for the student for enrolling in and attending the GE program.			
Comments	• Report total amount of allowance for books, supplies, and equipment included for the student for the entire program (not just for this award year). • If the institution assessed the student a higher amount than the allowance of Cost of Attendance, report the higher amount. • Report whole dollars only, no dollar signs, commas, or decimal points. • Required if Program Attendance Status During Award Year equals 'G' or 'W'. • If Program Attendance Status During Award Year equals 'E', report spaces.			
Edit Level	**Error Code**	**Error**		
Record Level	002	Invalid Number		
Record Level	017	Required field based on the value of another field on the record		
Record Level	018	Exclude field based on the value of another field on the record		
Date Revised	January 18, 2015			

GE Submittal File Detail Record				Comma
Field Code	**Mandatory/ Mandatory Conditional/ Optional**	**Type**		**Max Size**
N/A	M	Char.		1
Description	Comma			
Comments	Fill with a comma.			
Edit Level	**Error Code**	**Error**		
N/A	N/A	None		
Date Revised	January 18, 2015			

GE Submittal File Detail Record			Length of GE Program
Field Code	**Mandatory/ Mandatory Conditional/ Optional**	**Type**	**Max Size**
030	M	Num.	6
Description	The length of the instructional program in weeks, months, or years as published by the institution.		
Comments	• Format "nnnnnn", with an implied decimal point between the third and fourth digits. Thus, institutions should report: • "000100" to represent a value of one tenth • "001000" to represent a value of one" • "010000" to represent a value of ten" • "100000" to represent a value of one hundred" • Value must be numeric and greater than zero.		
Edit Level	**Error Code**	**Error**	
Record Level	001	Required Field	
Record Level	002	Invalid Number	
Date Revised	January 18, 2015		

GE Submittal File Detail Record			Comma
Field Code	**Mandatory/ Mandatory Conditional/ Optional**	**Type**	**Max Size**
N/A	M	Char.	1
Description	Comma		
Comments	Fill with a comma.		
Edit Level	**Error Code**	**Error**	
N/A	N/A	None	
Date Revised	January 18, 2015		

GE Submittal File Detail Record			Length of GE Program Measurement
Field Code	**Mandatory/ Mandatory Conditional/ Optional**	**Type**	**Max Size**
031	M	Char.	1
Description	The unit of measure for the length of the instructional program as published by the institution.		
Comments	Valid values: • 'W' (Weeks) • 'M' (Months) • 'Y' (Years)		
Edit Level	**Error Code**	**Error**	
Record Level	001	Required Field	
Record Level	004	Permitted Value Violation	
Date Revised	January 18, 2015		

GE Submittal File Detail Record			Comma
Field Code	**Mandatory/ Mandatory Conditional/ Optional**	**Type**	**Max Size**
N/A	M	Char.	1
Description	Comma		
Comments	Fill with a comma.		
Edit Level	**Error Code**	**Error**	
N/A	N/A	None	
Date Revised	January 18, 2015		

GE Submittal File Detail Record		Student's Enrollment Status as of the 1st Day of Enrollment in Program	
Field Code	**Mandatory/ Mandatory Conditional/ Optional**	**Type**	**Max Size**
032	M	Char.	1
Description	Code reflecting student's current enrollment status as of the 1st day of enrollment in program.		
Comments	Values are: • 'F' (Full-Time) • 'Q' (Three-Quarter Time) • 'H' (Half-Time) • 'L' (Less Than Half-Time)		
Edit Level	**Error Code**	**Error**	
Record Level	001	Required Field	
Record Level	004	Permitted Value Violation	
Date Revised	January 18, 2015		

GE Submittal File Detail Record			Comma
Field Code	**Mandatory/ Mandatory Conditional/ Optional**	**Type**	**Max Size**
N/A	M	Char.	1
Description	Comma		
Comments	Fill with a comma.		
Edit Level	**Error Code**	**Error**	
N/A	N/A	None	
Date Revised	January 18, 2015		

Mass Update / Deactivate Detail Record

The following section provides the specifications of the Detail record(s) for the GE Submittal files.

Gainful Employment Mass Update/Deactivate Detail Record   *Length = 585*

Mass/Update Deactivate Detail Record			Record Type
Field Code	**Mandatory/ Mandatory Conditional/ Optional**	**Type**	**Max Size**
000	M	Num.	3
Description	A 3-digit number that indicates detail record.		
Comments	Must be populated with '002'.		
Edit Level	**Error Code**	**Error**	
Record Level	001	Required Field	
Record Level	004	Permitted Value Violation	
Date Revised	January 18, 2015		

Mass/Update Deactivate Detail Record			Comma
Field Code	**Mandatory/ Mandatory Conditional/ Optional**	**Type**	**Max Size**
N/A	M	Char.	1
Description	Comma		
Comments	Fill with a comma.		
Edit Level	**Error Code**	**Error**	
N/A	N/A	None	
Date Revised	January 18, 2015		

Mass/Update Deactivate Detail Record			Filter Award Year
Field Code	**Mandatory/ Mandatory Conditional/ Optional**	**Type**	**Max Size**
201	M	Char.	8
Description	Award Year the student was enrolled in the program.		
Comments	- Award year is identified as the four digits of the first calendar year and the four digits of the second calendar year of the award year range. (Example: the award year of July 1, 2008 – June 30, 2009 would be identified as 20082009. - Cannot be less than 20052006 or greater than current award year. - There must be an exact match on the information provided in this field for the update or deactivation to occur.		
Edit Level	**Error Code**	**Error**	
Record Level	001	Required Field	
Record Level	004	Permitted Value Violation	
Record Level	005	Invalid Format	
Date Revised	January 18, 2015		

Mass/Update Deactivate Detail Record			Comma
Field Code	**Mandatory/ Mandatory Conditional/ Optional**	**Type**	**Max Size**
N/A	M	Char.	1
Description	Comma		
Comments	Fill with a comma.		
Edit Level	**Error Code**	**Error**	
N/A	N/A	None	
Date Revised	January 18, 2015		

Mass/Update Deactivate Detail Record		Filter Institution Code (OPEID)		
Field Code	**Mandatory/ Mandatory Conditional/ Optional**	**Type**		**Max Size**
202	M	Num.		8
Description	The institution's 8-digit Office of Postsecondary Education Identifier (OPEID).			
Comments	• Must be all numbers and a valid OPE institution code from the NSLDS. • The 8 digit code which identifies the specific institution location being reported on. This is the specific location where the student attended the educational program being reported on. • OPEID numbers are listed on the Eligibility and Certification Approval Report (ECAR). An institution may view an electronic copy of its ECAR at www.eligcert.ed.gov. • There must be an exact match on the information provided in this field for the update or deactivation to occur.			
Edit Level	**Error Code**	**Error**		
Record Level	001	Required Field		
Record Level	002	Invalid Number		
Record Level	004	Permitted Value Violation		
Record Level	800	Institution Not Authorized for Submission Mailbox		
Date Revised	January 18, 2015			

Mass/Update Deactivate Detail Record		Comma		
Field Code	**Mandatory/ Mandatory Conditional/ Optional**	**Type**		**Max Size**
N/A	M	Char.		1
Description	Comma			
Comments	Fill with a comma.			
Edit Level	**Error Code**	**Error**		
N/A	N/A	None		
Date Revised	January 18, 2015			

Mass Update/Deactivate Detail Record			Comma
Field Code	**Mandatory/ Mandatory Conditional/ Optional**	**Type**	**Max Size**
N/A	M	Char.	1
Description	Comma		
Comments	Fill with a comma.		
Edit Level	**Error Code**	**Error**	
N/A	N/A	None	
Date Revised	January 18, 2015		

Mass/Update Deactivate Detail Record			Filter CIP Code
Field Code	**Mandatory/ Mandatory Conditional/ Optional**	**Type**	**Max Size**
204	O	Char.	6
Description	Classification of Instructional Program (CIP) Code for program student was enrolled.		
Comments	• Six digit code assigned by the academic offices of the institution. • Do not include the '-' or '.' between the first 2 characters and the last 4 characters of the code. • There must be an exact match on the information provided in this field for the update or deactivation to occur. • This field may be left blank.		
Edit Level	**Error Code**	**Error**	
N/A	N/A	None	
Date Revised	January 18, 2015		

Mass/Update Deactivate Detail Record			Comma
Field Code	**Mandatory/ Mandatory Conditional/ Optional**	**Type**	**Max Size**
N/A	M	Char.	1
Description	Comma		
Comments	Fill with a comma.		
Edit Level	**Error Code**	**Error**	
N/A	N/A	None	
Date Revised	January 18, 2015		

Mass/Update Deactivate Detail Record			Filter Credential Level
Field Code	**Mandatory/ Mandatory Conditional/ Optional**	**Type**	**Max Size**
205	O	Char.	2
Description	Credential Level of the program the student was enrolled in during this award year.		

Comments	• Must be one of the following:
	  '01' (Undergraduate certificate or Diploma Program)
	  '02' (Associate's degree)
	  '03' (Bachelor's degree)
	  '04' (Post baccalaureate certificate)
	  '05' (Master's degree)
	  '06' (Doctoral degree)
	  '07' (First professional degree)
	  '08' (Graduate / Professional certificate)
	• There must be an exact match on the information provided in this field for the update or deactivation to occur.
	• This field may be left blank.		

Edit Level	**Error Code**	**Error**	
Record Level	004	Permitted Value Violation	
Date Revised	January 18, 2015		

Mass/Update Deactivate Detail Record			Comma
Field Code	**Mandatory/ Mandatory Conditional/ Optional**	**Type**	**Max Size**
N/A	M	Char.	1
Description	Comma		
Comments	Fill with a comma.		
Edit Level	**Error Code**	**Error**	
N/A	N/A	None	
Date Revised	January 18, 2015		

Mass/Update Deactivate Detail Record		Filter Program Attendance Begin Date	
Field Code	**Mandatory/ Mandatory Conditional/ Optional**	**Type**	**Max Size**
206	O	Date	8
Description	Date student began enrollment in the educational program.		
Comments	• CCYYMMDD format. • Report this date even if it precedes the beginning of the award year being reported on. • There must be an exact match on the information provided in this field for the update or deactivation to occur. • This field may be left blank.		
Edit Level	**Error Code**	**Error**	
Record Level	003	Invalid date	
Date Revised	January 18, 2015		

Mass/Update Deactivate Detail Record			Comma
Field Code	**Mandatory/ Mandatory Conditional/ Optional**	**Type**	**Max Size**
N/A	M	Char.	1
Description	Comma		
Comments	Fill with a comma.		
Edit Level	**Error Code**	**Error**	
N/A	N/A	None	
Date Revised	January 18, 2015		

Mass/Update Deactivate Detail Record		Filter Program Attendance Begin Date for this Award Year	
Field Code	**Mandatory/ Mandatory Conditional/ Optional**	**Type**	**Max Size**
207	O	Date	8
Description	Date in this award year student began enrollment in the educational program.		
Comments	• CCYYMMDD format. • There must be an exact match on the information provided in this field for the update or deactivation to occur. • This field may be left blank.		
Edit Level	**Error Code**	**Error**	
Record Level	003	Invalid date	
Date Revised	January 18, 2015		

Mass/Update Deactivate Detail Record			Comma
Field Code	**Mandatory/ Mandatory Conditional/ Optional**	**Type**	**Max Size**
N/A	M	Char.	1
Description	Comma		
Comments	Fill with a comma.		
Edit Level	**Error Code**	**Error**	
N/A	N/A	None	
Date Revised	January 18, 2015		

Mass/Update Deactivate Detail Record			Filter Program Attendance Status Date
Field Code	**Mandatory/ Mandatory Conditional/ Optional**	**Type**	**Max Size**
208	O	Date	8
Description	Date of student's completion or withdrawal from the GE Program.		
Comments	• CCYYMMDD format. • There must be an exact match on the information provided in this field for the update or deactivation to occur. • This field may be left blank.		
Edit Level	**Error Code**	**Error**	
Record Level	003	Invalid date	
Date Revised	January 18, 2015		

Mass/Update Deactivate Detail Record		Comma	
Field Code	**Mandatory/ Mandatory Conditional/ Optional**	**Type**	**Max Size**
N/A	M	Char.	1
Description	Comma		
Comments	Fill with a comma.		
Edit Level	**Error Code**	**Error**	
N/A	N/A	None	
Date Revised	January 18, 2015		

Mass/Update Deactivate Detail Record		Update CIP Code	
Field Code	**Mandatory/ Mandatory Conditional/ Optional**	**Type**	**Max Size**
209	O	Char.	6
Description	Classification of Instructional Program (CIP) Code for program student was enrolled.		
Comments	• Six digit code assigned by the academic offices of the institution. • Do not include the '-' or '.' between the first 2 characters and the last 4 characters of the code. • There must be an exact match to a valid CIP Code provided in this field for the update to occur. • Must be a valid CIP Code from the 2010 list of available codes. • If this field is left blank, no update to the CIP Code field of any records retrieved by the filter fields will be made. • If this field and the Update Credential Level field are left blank, the record will be deactivated.		
Edit Level	**Error Code**	**Error**	
Record Level	004	Permitted Value Violation	
Date Revised	January 18, 2015		

Mass/Update Deactivate Detail Record			Comma
Field Code	**Mandatory/ Mandatory Conditional/ Optional**	**Type**	**Max Size**
N/A	M	Char.	1
Description	Comma		
Comments	Fill with a comma.		
Edit Level	**Error Code**	**Error**	
N/A	N/A	None	
Date Revised	January 18, 2015		

Mass/Update Deactivate Detail Record			Update Credential Level
Field Code	**Mandatory/ Mandatory Conditional/ Optional**	**Type**	**Max Size**
210	M	Char.	2
Description	Credential Level of the program the student was enrolled in during this award year.		

Comments	• Must be one of the following:
	  '01' (Undergraduate certificate or Diploma Program)
	  '02' (Associate's degree)
	  '03' (Bachelor's degree)
	  '04' (Post baccalaureate certificate)
	  '05' (Master's degree)
	  '06' (Doctoral degree)
	  '07' (First professional degree)
	  '08' (Graduate / Professional certificate)
	• There must be an exact match to a valid Credential Level provided in this field for the update to occur.
	• If this field is left blank, no update to the Credential Level field of any records retrieved by the filter fields will be made.
	• If this field and the Update CIP Code field are left blank, the record will be deactivated.		

Edit Level	**Error Code**	**Error**	
Record Level	004	Permitted Value Violation	
Date Revised	January 18, 2015		

Mass/Update Deactivate Detail Record			Comma
Field Code	**Mandatory/ Mandatory Conditional/ Optional**	**Type**	**Max Size**
N/A	M	Char.	1
Description	Comma		
Comments	Fill with a comma.		
Edit Level	**Error Code**	**Error**	
N/A	N/A	None	
Date Revised	January 18, 2015		

Mass/Update Deactivate Detail Record			Filler
Field Code	**Mandatory/ Mandatory Conditional/ Optional**	**Type**	**Max Size**
211	M	Char.	526
Description	Spaces		
Comments	Fill with spaces.		
Edit Level	**Error Code**	**Error**	
N/A	N/A	None	
Date Revised	January 18, 2015		

Trailer Record

The following section provides specifications of the Trailer record which is part of the GE Submittal and GE Error Submittal files.

Gainful Employment Submittal File Trailer Record   *Record Length = 585*

GE Submittal File Trailer Record			Record Type
Field Code	**Mandatory/ Mandatory Conditional/ Optional**	**Type**	**Max Size**
900	M	Num.	3
Description	'999' indicates trailer record.		
Comments	Must be populated with '999'		
Edit Level	**Error Code**	**Error**	
File Level	None	File not processed.	
Date Revised	January 18, 2015		

GE Submittal File Trailer Record			Comma
Field Code	**Mandatory/ Mandatory Conditional/ Optional**	**Type**	**Max Size**
N/A	M	Char	1
Description	Comma		
Comments	Fill with a comma.		
Edit Level	**Error Code**	**Error**	
N/A	N/A	None	
Date Revised	January 18, 2015		

GE Submittal File Trailer Record			Filler
Field Code	**Mandatory/ Mandatory Conditional/ Optional**	**Type**	**Max Size**
901	M	Char.	25
Description	Spaces		
Comments	Fill with a single space or spaces.		
Edit Level	**Error Code**	**Error**	
N/A	N/A	None	
Date Revised	January 18, 2015		

GE Submittal File Trailer Record			Comma
Field Code	**Mandatory/ Mandatory Conditional/ Optional**	**Type**	**Max Size**
N/A	M	Char.	1
Description	Comma		
Comments	Fill with a comma.		
Edit Level	**Error Code**	**Error**	
N/A	N/A	None	
Date Revised	January 18, 2015		

GE Submittal File Trailer Record			Detail Record Count
Field Code	**Mandatory/ Mandatory Conditional/ Optional**	**Type**	**Max Size**
902	M	Num.	8
Description	Number of detail records in the submittal file.		
Comments	Must be a numeric value.		
Edit Level	**Error Code**	**Error**	
File Level	None	File not processed.	
Date Revised	January 18, 2015		

GE Submittal File Trailer Record			Comma
Field Code	**Mandatory/ Mandatory Conditional/ Optional**	**Type**	**Max Size**
N/A	M	Char.	1
Description	Comma		
Comments	Fill with a comma.		
Edit Level	**Error Code**	**Error**	
N/A	N/A	None	
Date Revised	January 18, 2015		

GE Submittal File Trailer Record			Filler
Field Code	**Mandatory/ Mandatory Conditional/ Optional**	**Type**	**Max Size**
903	M	Char.	97
Description	Spaces		
Comments	Fill with a single space or spaces.		
Edit Level	**Error Code**	**Error**	
N/A	N/A	None	
Date Revised	January 18, 2015		

GE Submittal File Trailer Record			Comma
Field Code	**Mandatory/ Mandatory Conditional/ Optional**	**Type**	**Max Size**
N/A	M	Char.	1
Description	Comma		
Comments	Fill with a comma.		
Edit Level	**Error Code**	**Error**	
N/A	N/A	None	
Date Revised	January 18, 2015		

GE Submittal File Trailer Record			OPEID
Field Code	**Mandatory/ Mandatory Conditional/ Optional**	**Type**	**Max Size**
904	O	Num.	8
Description	The institution's 8-digit ED Office of Postsecondary Education (OPE) code used to identify the institution.		
Comments	• Must be all numbers and a valid OPE institution code from the NSLDS. • The 8 digit code which identifies the specific institution location being reported on. • Must be same value as reported in the header record.		
Edit Level	**Error Code**	**Error**	
File Level	None	File not processed.	
Date Revised	January 18, 2015		

GE Submittal File Trailer Record			Comma
Field Code	**Mandatory/ Mandatory Conditional/ Optional**	**Type**	**Max Size**
N/A	M	Char.	1
Description	Comma		
Comments	Fill with a comma.		
Edit Level	**Error Code**	**Error**	
N/A	N/A	None	
Date Revised	January 18, 2015		

Appendix B: GE Reports Available on NSLDSFAP

Appendix B: GE Reports Available on NSLDSFAP

This appendix defines the layout for various reports that can be requested from the NSLDSFAP Web site, and the layout for each report type.

This appendix contains the layouts for both fixed-width files and comma separated values (CSV) files.

For fixed-width files, the header, detail, and trailer records are identified. Each individual report requested online will generate one header record, one or more detail records, and one trailer record. The record layout table contains the position, the data element name, description, field format, and length as they appear on the extract.

For CSV files, the header, detail and trailer records are identified. Each individual report requested online may generate one header record and one trailer. Not all CSV files contain a header or trailer. Each report will contain at least one or more detail records. Refer to the specific file layout to determine which record types that report contains.

The record layout contains the relative position, the data element name, description and field format. All fields are separated by a single comma.

Additionally, each report is preceded by a table that describes the report, the format which can be requested and delivery information.

Gainful Employment Data Extract File Report – GENEX1

Name	*Gainful Employment Data Extract File Report*			**Report ID**	*GENEX1*
Description	Allows School users to request an ad-hoc extract of the Gainful Employment data supplied by the institution currently residing on NSLDS.				
Format	**Type**	Extract	***Extract Type***		
			Fixed-Width✓		
			Comma Delimited/Comma Separated Values✓		
Delivery	**Frequency**		Ad-Hoc		
	Message Class		AHSLDEOP (Fixed-Width)		
	From SAIG TG Mailbox		NSLDS – TG53162		
	To SAIG TG Mailbox		Mailbox assigned to the requestor		

Fixed-Width File Layout

GE Data Extract File Header Record   *Length = 501*

POS FR	POS TO	Field Name	Description	Format	Lth
1	1	Record Type	'0' – Represents Header.	Char.	1
2	41	Header Title	Value 'GE DATA EXTRACT FILE'.	Char.	40
42	47	Report ID	Identifier of report. Value 'GENEX1'.	Char.	6
48	55	Institution Code (OPEID)	Result of input selection criteria used in the report parameters. Either the 8 digit OPEID will be displayed or the 6 digit OPEID and ('*' space).	Char.	8
56	59	Award Year	Result of input selection criteria used in the report parameters. (CCYYCCYY) Award Year the student was enrolled in the program.	Char.	4

POS FR	POS TO	Field Name	Description	Format	Lth
60	65	CIP Code	Result of input selection criteria used in the report parameters. Classification of Instructional Program code. Valid values: * (All) or CIP code	Char.	6
66	67	Credential Level	Result of input selection criteria used in the report parameters. Credential Level of the program the student was enrolled during this award year. Valid values: * (All) '01' (Undergraduate certificate or Diploma Program '02' (Associate's degree) '03' (Bachelor's degree) '04' (Post baccalaureate certificate) '05' (Master's degree) '06' (Doctoral degree) '07' (First professional degree) '08' (Graduate / Professional Certificate)	Char.	2
68	68	Program Attendance Status	Result of input selection criteria used in the report parameters. The enrollment status of the student in the educational program. Valid values: * (All) 'G' (Graduated) 'W' (Withdrew) 'E' (Enrolled)	Char.	1

POS FR	POS TO	Field Name	Description	Format	Lth
69	76	Program Attendance Status Date Begin	Result of input selection criteria used in the report parameters. Date of Program Attendance Status Begin Date (CCYYMMDD)	Date	8
77	84	Program Attendance Status Date End	Result of input selection criteria used in the report parameters. Date of Program Attendance Status End Date (CCYYMMDD)	Date	8
85	85	History	Result of input selection criteria used in the report parameters. Active and deactivated GE records for a given student. Valid values: * (All) 'A' (Active) 'D' (Deactivate)	Char	1
86	86	Submittal Report Type	'E' = Extract data file	Char	1
87	94	Submittal Date	Date which the report request is submitted. Format CCYYMMDD	Date	8
95	100	Submittal Time	Time which the report request is submitted. Format HHMMSS	Time	6
101	108	User ID	NSLDS ID for the user that is being researched.	Char.	8
109	501	Filler	Spaces	Char.	393

GE Data Extract File Detail Record   *Length = 501*

POS FR	POS TO	Field Name	Description	Format	Lth
1	1	Record Type	A 1-digit number that indicates detail record.	Num.	1
2	5	Award Year	Award Year the student was enrolled in the program (CCYYCCYY).	Num.	4
6	14	Student Social Security Number	Social Security Number (SSN) of a student enrolled in a GE Program.	Num.	9
15	49	Student First Name	First name of a student enrolled in a GE Program.	Char.	35
50	84	Student Middle Name	Middle name or middle initial of a student enrolled in a GE Program.	Char.	35
85	119	Student Last Name	Last name of a student enrolled in a GE Program.	Char.	35
120	127	Student Date of Birth	Date the student was born. Format CCYYMMDD	Date	8
128	135	Institution Code (OPEID)	The institution's 8-digit Office of Postsecondary Education Identifier (OPEID).	Num.	8
136	200	Institution Name	Name of institution.	Char.	65
201	201	Filler	Spaces	Char.	1
202	281	Program Name	Institutional name of the program the student was enrolled in during the award year.	Char.	80
282	287	CIP Code	Six-digit Classification of Instructional Programs code (without period) identifying a program's academic content.	Char.	6

POS FR	POS TO	Field Name	Description	Format	Lth
288	289	Credential Level	Credential Level of the program the student was enrolled during this award year. Valid values: '01' (Undergraduate certificate or Diploma Program) '02' (Associate's degree) '03' (Bachelor's degree) '04' (Post baccalaureate certificate) '05' (Master's degree) '06' (Doctoral degree) '07' (First professional degree) '08' (Graduate / Professional Certificate)	Char.	2
290	290	Medical or Dental Internship or Residency	Medical or Dental Internship or Residency Program. Valid values: 'Y' (Yes), 'N' (No)	Char.	1
291	291	Filler	Spaces	Char.	1
292	299	Program Attendance Begin Date	Date student began enrollment in the educational program (CCYYMMDD).	Date	8
300	307	Program Attendance Begin Date for this Award Year	Date in this award year student began enrollment in the educational program (CCYYMMDD).	Date	8
308	308	Program Attendance Status During Award Year	The enrollment status of the student in the educational program. Valid values: 'G' (Graduated) 'W' (Withdrew) 'E' (Enrolled)	Char.	1

POS FR	POS TO	Field Name	Description	Format	Lth
309	316	Program Attendance Status Date	The date of student's graduation or withdrawal from the GE Program (CCYYMMDD).	Date	8
317	322	Private Loans Amount	Gross amount of private educational loans received by the student at any time for attendance in the GE Program.	Char.	6
323	328	Institutional Debt	Total amount of institutional debt owed by the student for attendance in any GE Program at the institution as of the day the student graduated or withdrew from the program, not just for this award year.	Char.	6
329	334	Tuition and Fees Amount	Total amount of tuition and fees charged the student for the entire program (not just for this award year).	Char.	6
335	340	Allowance for Books, Supplies, and Equipment	Allowance amount in Cost of Attendance (COA) for books, supplies, and equipment.	Char.	6
341	346	Length of GE Program	The length of the instructional program in weeks, months, or years as published by the school.	Num.	6
347	347	Length of GE Program Measurement	The unit of measure for the length of the instructional program as published by the school. Valid values: 'W' (Weeks) 'M' (Months) 'Y' (Years)	Char.	1

POS FR	POS TO	Field Name	Description	Format	Lth
348	348	Student's Enrollment Status as of the 1st Day of Enrollment in Program	Code for the student's enrollment status as of the 1st day in the GE program. Valid values: 'F' (Full-Time) 'Q' (Three-Quarter Time) 'H' (Half-Time) 'L' (Less Than Half-Time)	Char.	1
349	501	Filler	Spaces	Char.	153

GE Data Extract File Trailer Record   *Length = 501*

POS FR	POS TO	Field Name	Description	Format	Lth
1	1	Record Type	'9' – Represents Trailer Record.	Char.	1
2	10	Record Count	Number of records in the extract file.	Num.	9
11	501	Filler	Spaces	Char.	491

Comma Separated Values (CSV) File Layout

GE Data Extract File   *Length = 350*

Data Element	Description	Field Format
Award Year	Award Year the student was enrolled in the program. (CCYYCCYY)	Char.
Comma	Comma	Char.
Student SSN	Social Security Number (SSN) of a student enrolled in a GE Program.	Char.
Comma	Comma	Char.
Student First Name	First name of a student enrolled in a GE Program.	Char.
Comma	Comma	Char.
Student Middle Name	Middle name or middle initial of a student enrolled in a GE Program.	Char.
Comma	Comma	Char.
Student Last Name	Last name of a student enrolled in a GE Program.	Char.
Comma	Comma	Char.
Student Date of Birth	Date the student was born. (MMDDCCYY)	Char.
Comma	Comma	Char.
Institution Code (OPEID)	The institution's 8-digit Office of Postsecondary Education Identifier (OPEID).	Char.
Comma	Comma	Char.
Institution Name	Name of institution.	Char.
Comma	Comma	Char.
Comma	Comma	Char.
Program Name	Institutional name of the program the student was enrolled in during the award year.	Char.
Comma	Comma	Char.

Data Element	Description	Field Format
CIP Code	Six-digit Classification of Instructional Programs code (without period) identifying a program's academic content.	Char.
Comma	Comma	Char.
Credential Level	Credential Level of the program the student was enrolled during this award year. Valid values: '01' (Undergraduate certificate or Diploma Program) '02' (Associate's degree) '03' (Bachelor's degree) '04' (Post baccalaureate certificate) '05' (Master's degree) '06' (Doctoral degree) '07' (First professional degree) '08' (Graduate / Professional Certificate)	Char.
Comma	Comma	Char.
Medical or Dental Internship or Residency	Medical or Dental Internship or Residency Program. Valid values: 'Y' (Yes), 'N' (No)	Char.
Comma	Comma	Char.
Comma	Comma	Char.
Program Attendance Begin Date	Date student began enrollment in the educational program (MMDDCCYY).	Date
Comma	Comma	Char.
Program Attendance Begin Date for this Award Year	Date in this award year student began enrollment in the educational program (MMDDCCYY).	Date
Comma	Comma	Char.

Data Element	Description	Field Format
Program Attendance Status During Award Year	The enrollment status of the student in the educational program during award year. Valid values: 'G' (Graduated) 'W' (Withdrew) 'E' (Enrolled)	Char.
Comma	Comma	Char.
Program Attendance Status Date	The date of student's graduation or withdrawal from the GE Program (MMDDCCYY).	Date
Comma	Comma	Char.
Private Loans Amount	Gross amount of private educational loans received by the student at any time for attendance in the GE Program.	Char.
Comma	Comma	Char.
Institutional Debt	Total amount of institutional debt owed by the student for attendance in any GE Program at the institution as of the day the student graduated or withdrew from the program, not just for this award year.	Char.
Comma	Comma	Char.
Tuition and Fees Amount	Total amount of tuition and fees charged the student for the entire program (not just this award year).	Char.
Comma	Comma	Char.
Allowance for Books, Supplies, and Equipment	Allowance amount in Cost of Attendance (COA) for books, supplies, and equipment.	Char.
Comma	Comma	Char.
Length of GE Program	The length of the instructional program in years, months, or weeks as published by the school.	Num.
Comma	Comma	Char.

Data Element	Description	Field Format
Length of GE Program Measurement	The unit of measure for the length of the instructional program as published by the school. Valid values: 'W' (Weeks) 'M' (Months) 'Y' (Years)	Char.
Comma	Comma	Char.
Student's Enrollment Status as of the 1st Day of Enrollment in Program	Code for the student's enrollment status in the GE program. Valid values: 'F' (Full-Time) 'Q' (Three-Quarter Time) 'H' (Half-Time) 'L' (Less Than Half-Time)	Char.