
Common Origination and Disbursement (COD) Technical Reference

For Full Participants and Phase-In Participants

2004-2005

U.S. Department of Education



August 2003

COD Technical Reference

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Volume I , Section 1 - Document Standards

Overview

The Common Origination and Disbursement System (COD) Technical Reference includes both Full Participant and Phase-in Participant information. Beginning in the 2003-2004 award year, the information previously contained in the Federal Pell Grant Program Technical Reference and Direct Loan Technical Reference has been combined into the COD Technical Reference.

This combined technical reference contains message classes, edits, record layouts, implementation guides, and supporting information for COD Full Participants using the XML Common Record and Pell and Direct Loan Phase-In Participants using fixed-length, flat files.

How to Use This Technical Reference

The 2004-2005 COD Technical Reference is comprised of eight separate volumes that contain key 2004-2005 development information for both COD Full Participants and Phase-In Participants. To use the COD Technical Reference effectively, choose the appropriate volume for your needs. Each volume has its own table of contents and individual sections.

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Note: If you have any questions regarding the information contained in this document, please contact the COD School Relations Center at 1-800-4PGRANT for Pell Grants and 1-800-848-0978 for Direct Loans. Staff is available Monday through Friday, 8am-8pm Eastern Time. Or, please email COD Customer Service at codsupport@acs-inc.com.

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Volume I , Section 2 - COD Overview of Changes from 2003-2004 to 2004-2005

Overview of Changes from 2003-2004 to 2004-2005

The following tables provide an overview of the changes made from 2003-2004 to 2004-2005 for Common Origination and Disbursement. The change descriptions are organized by the following two categories: Added, and Modified. The first column provides a description of each change. The second column indicates if the change affects the Pell Grant Program. The third column indicates if the change affects the Direct Loan Program. The fourth column indicates if the change affects Campus-Based Programs.

**Table of Changes from 2003-2004 to 2004-2005 for
Common Origination and Disbursement**

Description	Pell Grant Program	Direct Loan Program	Campus Based Programs
Added			
<p>Campus-Based Data</p> <ul style="list-style-type: none"> Beginning in 2004-2005, the COD System will accept Campus-Based (Federal Work Study, Perkins Loans, and FSEOG) award and disbursement information and display that data on the COD web site Schools that intend to submit Campus-Based data in the 2004-2005 award year MUST notify COD School Relations prior to submitting any Campus-Based records Campus-Based data can be submitted via the Common Record or the COD web site <p><i>(Full Participants only)</i></p>			X
<p>CPS Verification Indicator <CPSVerificationIndicator></p> <ul style="list-style-type: none"> Indicates whether this student has been selected for verification by CPS on any transaction number for this award year This tag is returned in the Response block for Pell actual disbursements if the student was selected for verification on any CPS transaction number and the school has not reported a verification status of 'V' or 'S' <p><i>(Full Participants only)</i></p>	X		
<p>Highest CPS Transaction Number <HighestCPSTransactionNumber></p> <ul style="list-style-type: none"> Indicates the highest CPS transaction number for this student and award year This tag will be returned in the Response block for Pell actual disbursements if a CPS transaction number higher than the one reported by the school on the award exists on CPS <p><i>(Full Participants only)</i></p>	X		

**Table of Changes from 2003-2004 to 2004-2005 for
Common Origination and Disbursement**

Description	Pell Grant Program	Direct Loan Program	Campus Based Programs
Added			
<p>New Message Classes</p> <ul style="list-style-type: none"> • Full Participants can choose the message class in which they want to send or receive data to and from the COD System. • The OP message class for the COD response will correspond to the IN message class the school used to send the batch to COD • A complete list of message class options can be found in Volume II, Section 2 – Full Participant Message Classes <p><i>(Full Participants only)</i></p>	X	X	X
<p>Pell POP Report</p> <ul style="list-style-type: none"> • The COD System will generate a cumulative report of students in a POP situation within the last 30 days, students in a POP situation for which the COD System has generated Negative Disbursements, and students who are no longer in a POP situation. The report will only list affected students for whom COD has accepted an actual disbursement • The report will be award year specific and will contain disbursement information on the affected students • COD will push the report to affected schools' SAIG mailbox monthly. • This report will also be available via batch data request and the COD web site 	X		

**Table of Changes from 2003-2004 to 2004-2005 for
Common Origination and Disbursement**

Description	Pell Grant Program	Direct Loan Program	Campus Based Programs
Added			
<p>Pell Verification Status Report</p> <ul style="list-style-type: none"> The COD System will generate a report of those students selected for verification by CPS for whom the school has not yet reported a verification status of 'V' or 'S' AND for whom COD has accepted an actual disbursement The report will be award year specific and will contain disbursement information on the affected students COD will push the report to the affected schools' SAIG mailbox monthly This report will also be available via batch data request and the COD web site QA Schools will have the option to not receive this report 	X		
<p>Addition of Common Record Elements to Direct Loan Rebuild File</p> <ul style="list-style-type: none"> The Direct Loan Rebuild File will include additional Common Record elements in order to provide necessary information to Full Participants The Direct Loan Rebuild Record Layout will include the Common Record elements of Disbursement Release Indicator (Payment Trigger), Previous Disbursement Sequence Number, CPS Transaction Number, Endorser Amount, and Disbursement Date <p>Note: The updated Direct Loan Rebuild Record Layout will be published in Volume 8, Section 8 – COD Reports in November 2003.</p>		X	

**Table of Changes from 2003-2004 to 2004-2005 for
Common Origination and Disbursement**

Description	Pell Grant Program	Direct Loan Program	Campus Based Programs
Added			
<p>Full Participant Warning Edit 116/ Pell Phase-In Edit 398</p> <ul style="list-style-type: none"> Returned if a school submits a change to a student identifier and either the award year submitted on the change record is lower than the highest award year for the student <u>OR</u> the CPS transaction number on the change record is lower than or equal to the highest transaction number for that award year for that student Indicates that COD has processed the record, but that the SSN, Date of Birth, and/or Last Name have not been updated by the COD System Edit Message will read “SSN, Date of Birth and/or Last Name have NOT been updated by the COD System” <p><i>(Full Participants and Pell Phase-In Participants Only)</i></p>	X	X	

**Table of Changes from 2003-2004 to 2004-2005 for
Common Origination and Disbursement**

Description	Pell Grant Program	Direct Loan Program	Campus Based Programs
Added			
<p>Full Participant Reject Edit 117</p> <ul style="list-style-type: none"> • Beginning in 2004-2005, disbursement information is required for both Full and Phase-In Participants to establish a Direct Loan award (see Overview of Changes - Modified table for more details) • Edit 117 will be returned when the sum of the disbursement information on an initial Direct Loan award (Subsidized, Unsubsidized, or PLUS) does not equal the Award Amount <u>OR</u> when any of anticipated or actual disbursements on an initial Direct Loan award are rejected <u>OR</u> when a school that is not eligible for a single disbursement submits a single disbursement greater than, less than, or equal to the Award Amount • Indicates that the Direct Loan award has been rejected. School must correct the disbursement information and resubmit the award. • Edit message will read “Disbursement information is incomplete or rejected, DL award is not accepted.” <p><i>(Full Participants Only)</i></p>		X	

**Table of Changes from 2003-2004 to 2004-2005 for
Common Origination and Disbursement**

Description	Pell Grant Program	Direct Loan Program	Campus Based Programs
Added			
<p>Full Participant Warning Edit 118</p> <ul style="list-style-type: none"> • Beginning in 2004-2005, COD will recalculate the anticipated disbursements when a decrease to a Direct Loan Award Amount is submitted on a Direct Loan award which only has anticipated disbursements on the COD system (see Overview of Changes – Modified table for more information) • Edit 118 will be returned when a school submits a change to a Direct Loan Award Amount that is less than the sum of anticipated disbursements and only anticipated disbursements exist on the COD system for that award • Indicates that COD recalculated the anticipated disbursements on the award starting with the latest anticipated disbursement (highest disbursement number) until the sum of the anticipated disbursements equal the new award amount. No action required by the school. • Edit Message will read “The sum of anticipated disbursements does not equal the updated Direct Loan award amount. COD will recalculate the anticipated disbursements.” <p><i>(Full Participants Only)</i></p>		X	

**Table of Changes from 2003-2004 to 2004-2005 for
Common Origination and Disbursement**

Description	Pell Grant Program	Direct Loan Program	Campus Based Programs
Added			
<p>Full Participant Warning Edit 119</p> <ul style="list-style-type: none"> Beginning in 2004-2005, COD will recalculate the anticipated disbursements to zero when a loan is inactivated (see Overview of Changes – Modified table for more information) Edit 119 will be returned when a school submits a change to a Direct Loan award amount reducing the Award Amount to zero and the sum of the actual disbursements on the award also equal zero Indicates that COD automatically reduced the anticipated disbursements on the award to zero to allow the loan to be inactivated. No action required by the school. Edit message will read “COD has reduced the anticipated disbursements and made this loan inactive based upon your record reducing the Award Amount to \$0.” <p><i>(Full Participants Only)</i></p>		X	

**Table of Changes from 2003-2004 to 2004-2005 for
Common Origination and Disbursement**

Description	Pell Grant Program	Direct Loan Program	Campus Based Programs
Modified			
Extended Full Participant Deadline <ul style="list-style-type: none"> • COD will process Phase-In Participant fixed-length, flat file records for 2004-2005 • All schools will be required to process as Full Participants in 2005-2006 	X	X	
Anticipated Disbursement Information Required on Initial Direct Loan Award <ul style="list-style-type: none"> • Beginning in 2004-2005 and forward, disbursement information is required on the initial submission of all subsidized, unsubsidized, and PLUS awards for both Full and Phase-In Participants • The sum of the anticipated and actual gross disbursements must be equal to the Award Amount • All anticipated and/or actual disbursements must be reported when establishing an award. If any disbursements reject when establishing an award, the entire award will be rejected • If the sum of the disbursement information does not equal the award amount OR if any disbursement is rejected, the award will be rejected with Full Participant edit code 117 		X	
<i>(New for Full Participants only)</i>			

**Table of Changes from 2003-2004 to 2004-2005 for
Common Origination and Disbursement**

Description	Pell Grant Program	Direct Loan Program	Campus Based Programs
Modified			
<p>COD Will Not Store Pennies in Direct Loan Award Amounts</p> <ul style="list-style-type: none"> • The Direct Loan Program will continue to not process pennies for the 2004-2005 award year and forward • The Common Record allows Full Participants to report pennies in the Award Amount tag • If a school submits pennies in the Award Amount tag when creating or updating a Direct Loan award, the COD System will truncate the cents to the right of the decimal • The Award Amount will be accepted and a warning edit will NOT be returned 		X	
<i>(Full Participants only)</i>			
<p>COD Automatically Recalculates Anticipated Disbursements When a Change to a Direct Loan Award Amount is Received</p> <ul style="list-style-type: none"> • If a change to a Direct Loan Award Amount is submitted on an award in which only anticipated disbursement(s) exist on COD AND the new Award Amount is less than the sum of anticipated disbursement(s), the COD System will recalculate the anticipated disbursement(s) until the sum of the disbursement(s) is equal to the new Award Amount and will return warning edit code 118 • COD will recalculate the anticipated disbursements by first reducing the last anticipated disbursement (largest disbursement number) and then reducing each of the previous disbursements as needed until the sum of the anticipated disbursements equals the new Award Amount • If a change to a Direct Loan award is submitted reducing the Award Amount to \$0 and the sum of the anticipated disbursements on COD is greater than \$0, COD will reduce the anticipated disbursements to \$0 and will return warning edit code 119 		X	
<i>(Full Participants only)</i>			

**Table of Changes from 2003-2004 to 2004-2005 for
Common Origination and Disbursement**

Description	Pell Grant Program	Direct Loan Program	Campus Based Programs
Removed			
Academic Calendar Code <AcademicCalendarCode> <ul style="list-style-type: none"> • This tag is not applicable to submit a Pell Grant award for award year 2004-2005 and forward • If data is submitted in this data element, the COD System will neither store nor edit this data. The data will NOT be returned on a Full Participant Response • This tag will continue to be edited and stored for Phase-In Participants and will be returned in the Origination Acknowledgement 	X		
<i>(Full Participants only)</i> Payment Methodology Code <PaymentMethodologyCode> <ul style="list-style-type: none"> • This tag is not applicable to submit a Pell Grant award for award year 2004-2005 and forward • If data is submitted in this data element, the COD System will neither store nor edit this data. The data will NOT be returned on a Full Participant Response • This tag will continue to be edited and stored for Phase-In Participants and will be returned in the Origination Acknowledgement 	X		
<i>(Full Participants only)</i>			

**Table of Changes from 2003-2004 to 2004-2005 for
Common Origination and Disbursement**

Description	Pell Grant Program	Direct Loan Program	Campus Based Programs
Removed			
<p>Weeks of Instructional Time Used to Calculate Payment <WeeksUsedCalculate></p> <ul style="list-style-type: none"> This tag is not applicable to submit a Pell Grant award for award year 2004-2005 and forward If data is submitted in this data element, the COD System will neither store nor edit this data. The data will NOT be returned on a Full Participant Response This tag will continue to be edited and stored for Phase-In Participants and will be returned in the Origination Acknowledgement <p><i>(Full Participants only)</i></p>	X		
<p>Weeks of Instructional Time in Program's Definition of Academic Year <WeeksProgramAcademicYear></p> <ul style="list-style-type: none"> This tag is not applicable to submit a Pell Grant award for award year 2004-2005 and forward If data is submitted in this data element, the COD System will neither store nor edit this data. The data will NOT be returned on a Full Participant Response This tag will continue to be edited and stored for Phase-In Participants and will be returned in the Origination Acknowledgement <p><i>(Full Participants only)</i></p>	X		

**Table of Changes from 2003-2004 to 2004-2005 for
Common Origination and Disbursement**

Description	Pell Grant Program	Direct Loan Program	Campus Based Programs
Removed			
Credit/Clock Hours Used to Calculate Payment <HoursAwardYear> <ul style="list-style-type: none"> • This tag is not applicable to submit a Pell Grant award for award year 2004-2005 and forward • If data is submitted in this data element, the COD System will neither store nor edit this data. The data will NOT be returned on a Full Participant Response • This tag will continue to be edited and stored for Phase-In Participants and will be returned in the Origination Acknowledgement 	X		
<i>(Full Participants only)</i> Credit/Clock Hours in This Student's Program of Study's Academic Year <HoursProgramsAcademicYear> <ul style="list-style-type: none"> • This tag is not applicable to submit a Pell Grant award for award year 2004-2005 and forward • If data is submitted in this data element, the COD System will neither store nor edit this data. The data will NOT be returned on a Full Participant Response • This tag will continue to be edited and stored for Phase-In Participants and will be returned in the Origination Acknowledgement 	X		
<i>(Full Participants only)</i>			

**Table of Changes from 2003-2004 to 2004-2005 for
Common Origination and Disbursement**

Description	Pell Grant Program	Direct Loan Program	Campus Based Programs
Removed			
Full Participant Warning Edit Code 110 <ul style="list-style-type: none"> • Beginning in 2004-2005, disbursement information is required for both Full and Phase-In Participants to establish a Direct Loan award (see Overview of Changes - Modified table for more details) • Edit code 110 “School must print/provide the disclosure statement unless it sends disbursement data to COD at least 5 days before the first disbursement date” is no longer applied to Direct Loan awards for award year 2004-2005 <i>(Full Participants only)</i>		X	

Volume I, Section 3 - COD Overview

Common Origination and Disbursement:

The Common Origination and Disbursement (COD) System was implemented in April 2002 by the Office of Federal Student Aid (FSA). The COD System is FSA's first step toward achieving two of the organization's enterprise wide goals: to increase customer satisfaction and to reduce costs by modernizing business processes. COD has re-engineered the former process of delivering and reporting Federal Pell Grants and Direct Loans from two processes into one Common Origination and Disbursement Process.

COD provides a common process and an integrated system that enables efficient delivery of Title IV Funds. COD allows for:

- Common Processing:
 - One process and record for submitting origination and disbursement data
 - Edits that are common across the Pell Grant and Direct Loan programs
 - Data tags that are common across the Pell Grant and Direct Loan programs, and are (approaching) a cross-industry standard for data definitions
 - Elimination of duplicate data reporting for Pell Grants and Direct Loans
- Streamlined edits to reduce turnaround time for exception processing

- Expanded online capability to make corrections/changes, process “emergency” requests, and check transmission status
- Optional student level data reporting capabilities for Federal Supplemental Educational Opportunity Grant, Federal Work-Study and Federal Perkins Loans

In general, the COD Process is a simplified process for requesting, reporting, and reconciling Title IV funds.

Beginning in award year 2002-2003, all schools participating in Title IV Federal Student Aid began using the Common Origination and Disbursement (COD) System to process Federal Direct Loans and Federal Pell Grants using one of two processing models. The two models are:

- Full Participation
- Phase-In Participation

The difference in the two models is driven by the data transmissions between the institutions and the COD System.

Full Participation:

A Full Participant uses the Common Record in XML format to submit Pell Grant and/or Direct Loan origination and disbursement data to the COD System.

Beginning in the 2004-2005 award year, Full Participants also have the option of reporting Campus-Based data to the COD System.

COD Full Participants may submit data to the COD system in award year 2004-2005 in two ways:

- Batch processing of Common Record documents over the Student Aid Internet Gateway (SAIG).
- Entry of Common Record data using the COD web site.

Schools that use EDEExpress to submit Pell Grant and Direct Loan data are Full Participants.

Schools have the option to choose to process as a Full Participant for one program (e.g. Direct Loan) and process as a Phase-In Participant for the other program (e.g. Pell Grant). Schools are encouraged to discuss their participation status with their Software Provider or IT Department.

Schools that intend to process in award year 2004-2005 as a Full Participant for any program (Pell, Direct Loan, or Campus Based) must contact COD School Relations to register prior to submitting any 2004-2005 award year records.

Full Participants should refer to the 2004-2005 COD Technical Reference, Volume II - Common Record Full Participant Technical Reference for record layouts and processes.

Phase-In Participation:

A Phase-In Participant uses fixed-length record layouts to submit Pell Grant and/or Direct Loan origination and disbursement data to the COD System over the Student Aid Internet Gateway (SAIG).

Pell Grant Phase-In Participants should refer to the 2004-2005 COD Technical Reference, Volume III - Pell Grant Phase-In Participant Technical Reference for record layouts and processes.

Direct Loan Phase-In Participants should refer to the 2004-2005 COD Technical Reference, Volume IV - Direct Loan Phase-In Participant Technical Reference for record layouts and processes.

Schools have the option of choosing to process as a Full Participant for one program (e.g. Direct Loan) and process as a Phase-In Participant for the other program (e.g. Pell Grant). Schools are encouraged to discuss their participation status with their Software Provider or IT Department. Schools that intend to process in award year 2004-2005 as a Full Participant for one or both programs must contact COD School Relations to register prior to submitting any 2004-2005 award year records.

COD Customer Service

The COD School Relations Center integrates customer service for the Direct Loan and Pell Grant Programs for ALL award years and Campus-Based assistance related to the COD Common Record starting in the 2004-2005 award year and forward.

All schools should use the numbers or email address listed below for assistance:

- For Pell Grant assistance: 1-800-474-7268
- For Direct Loan assistance: 1-800-848-0978

- Campus-Based assistance related to the COD Common Record: 1-800-474-7268 or 1-800-848-0978. All other Campus-Based inquiries should be directed to the Campus-Based Call Center at 1-877-801-7168 between the hours of 8:00am - 8:00pm eastern time.
- CODSupport@acs-inc.com
- Transmit all batch files to the SAIG mailbox to be forwarded to COD to be processed
- Perform on-line PLUS Credit Checks for all program years on the COD web site at:

www.cod.ed.gov
- Mail all Promissory Notes to:

US Department of Education
Loan Origination Center
P.O. Box 5692
Montgomery, AL 36103-5692
- Send Promissory Notes overnight to:

US Department of Education
Loan Origination Center
474 South Court Street, Suite 400
Montgomery, AL 36104
- Return Excess Cash for 2002-2003 and forward to:

COD School Relations Center
P.O. Box 9001
Niagara Falls, NY 14302
- Return Excess Cash for program years prior to 2002-2003 to:

US Department of Education
Loan Origination Center
Attention: Refunds of Cash
P.O. Box 2011
Montgomery, AL 36102-2011
- Return Excess Liquid Capital (ELC) for Perkins Loans by mail to:

U.S. Department of Education
P.O. Box 952023
St. Louis, MO 63195-2023

- Request Direct Loan Bulk Mail by:
US Department of Education
Loan Origination Center
P.O. Box 5692
Montgomery, AL 36103-5692
- Call COD Customer Service at the COD School Relations Center for assistance with issue resolution and questions

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COD Overview for Full Participants

The Common Origination and Disbursement Process for Full Participants utilizes one single record across programs for both origination and disbursement. In the interest of simplification, the Pell Recipient Financial Management System (RFMS) and the Direct Loan Origination System (DLOS) have been integrated into one system. Full Participants use a Common Record, one that uses common data elements, definitions, edits, and structure for Pell Grants and Direct Loans. Although the record has the same layout for all programs, not all data elements are required for each transmission. This new record layout relies on a new technology called the eXtensible Markup Language, or XML.

The Common Record is a new standard within the student financial aid community. Not only is the Common Record applicable to Pell Grant, Direct Loan and Campus-Based aid, it is also flexible and can be used in the future for state grants, FFEL, alternative loans, etc. if desired by program administrators.

The Common Record was developed in partnership with members of the National Council of Higher Education Loan Programs (NCHELP) and the Postsecondary Electronic Standards Council (PESC). This collaborative effort enables the Common Record to bring consistency and standardization to the transmission of student financial aid data. The Common Record also provides a structure to allow for the addition of FFEL data. Thus, the inherent processing efficiencies of the COD process will also be available to FFEL schools as the FFEL trading partners adopt this format.

What is XML?

XML stands for eXtensible Markup Language. XML is a recommendation by the World Wide Web Consortium (W3C) for how to represent structured information in a text-based format. XML is a markup language whose roots originate in HTML and SGML. Like HTML, XML consists of elements that are defined by tags. A start tag precedes the name of an element. An end tag follows it. While HTML tags have a specific meaning and generally describe how the text between them should look, XML uses tags only to delimit pieces of data and leaves the interpretation of the data completely to the application. The tags identify data elements and provide metadata, or meaning, for the information that appears between the tags.

The textual and self-describing nature of XML makes it platform independent and very flexible in terms of content. It is an open standard for storing, publishing and exchanging any kind of information between any number of disparate systems. As long as two parties agree on, and adhere to a common data structure, they can transfer information to each other without any knowledge of the other party's operating system, database type or programming language.

XML can be used in conjunction with HTML to store data within standard web pages. It can also be used to store data in files and to pull information from disparate, incompatible databases.

One of the objectives behind the design of the COD Process and System was to provide FSA and our partnering student aid schools greater flexibility in record processing, i.e., opportunities for multiple data cross-walks. The COD Process could serve as a technological foundation for future FSA integration initiatives. Given these objectives, XML was the logical choice for the Common Record's format and structure. XML offers the flexibility to design records, known as XML documents, particular to an audience or community. It allows increased access to and reuse of information. It supports validation [edits] by checking structural validity and flagging errors. It also enables systems to share information and users to see different views of available data.

XML 101

XML technology allows a common data packet structure to be used between two disparate systems. It is a markup language that defines data structure. An XML document is the vehicle through which data is transmitted. It can be thought of as a batch.

XML documents are comprised of markup and content. Markup defines the content. For example, Last Name is the markup describing Jones.

```
<LastName>Jones</LastName>
```

<LastName>is a start tag. Note the presence of brackets. Last Name is an element. Jones is the data, or XML content. </LastName> is an end tag.

Elements can be either complex or simple. A complex element is a grouping of attributes or other elements. The Common Record is a logical grouping of complex elements. In the following example, the Complex Element is bolded.

Complex Element:

- **<Name>**
 - <FirstName>Heidi</FirstName>
 - <LastName>Smith</LastName>
- **</Name>**

A simple element refers to the value that is contained within tags. In the following example, a Simple Element is bolded.

Simple Element:

- <Name>
 - <FirstName>Heidi</FirstName>
 - <LastName>Smith</LastName>
- </Name>

Fixed Format Files vs. XML Documents

Fixed format files have been used as vehicles through which data can be exported and imported to business applications. Fixed format files contain a sequence of fields that is in machine-readable language. An example of a comma-separated fixed format file follows:

Sally, A, Smith, 299999999, 1979-02-03, IN, DL222222, false, P, 417 Halper Road, Fort Wayne, IN, 46807, Allen, USA, 2197999999, sally.a.smith@email.net, 1, 221784902

In the above comma-separated fixed format file, it is impossible for a human to understand what the data means. There is also no way to validate the document to make sure that the data is represented in a format that can be read by the receiving application.

XML is a language that is not only machine readable, but also human readable. It also has a mechanism to ensure the validity of the document format through the use of XML Schemas. As a result, business applications are rapidly moving toward the use of XML to exchange data. The following example demonstrates that XML not only represents data in a human readable text format, but also provides meaning to the data through the use of tags. This is how a Student record would be represented in XML:

```
<Student SSN="299999999">
  <Identifiers>
    <DriversLicense>
      <DriversLicenseState>IN</DriversLicenseState>
      <DriversLicenseNumber>DL222222</DriversLicenseNumber>
    </DriversLicense>
  </Identifiers>
  <BirthDate>1979-02-03</BirthDate>
  <Name>
    <FirstName>Sally</NameFirst>
    <MiddleInitial>A</MiddleInitial>
    <LastName>Smith</LastName>
  </Name>
</Student>
```

```
</Name>
<Contacts>
  <Address>
    <AddressFormatIndicator>>false</AddressFormatIndicator>
    <AddressTypeCode>P</AddressTypeCode>
    <AddressLine>417 Hapler Road</AddressLine>
    <AddressCity>Fort Wayne</AddressCity>
    <AddressStateProvinceCode>IN</AddressStateProvinceCode>
    <AddressPostalCode>46807</AddressPostalCode>
    <AddressCounty>Allen</AddressCounty>
    <AddressCountryCode>USA</AddressCountryCode>
  </Address>
  <PhoneNumber>2197999999</PhoneNumber>
  <EmailAddress>sally.a.smith@email.net</EmailAddress>
</Contacts>
<CitizenshipStatusCode>1</CitizenshipStatusCode>
<NoteMessage>PID=221784902</NoteMessage>
```

Common Record Structure

The XML document called the Common Record is composed of different information modules, referred to as complex elements or blocks. Data fields within the blocks emphasize similarities across programs and contain information such as: document or batch information, school or entity information, person information, award or origination information, disbursement information, and the response status of the record.

A general rule regarding sequence of data within blocks, and within complex elements: the start and end data tags and their content must be presented on the XML document within the block's tags or the complex element tags to which they belong. The sequence of the data within that block or element is dictated by the sequence of the data tags presented in the XML Common Record Schema. For example, if a complex element has ten simple elements within it, those ten elements must occur in the same sequence as depicted in the XML Common Record Schema.

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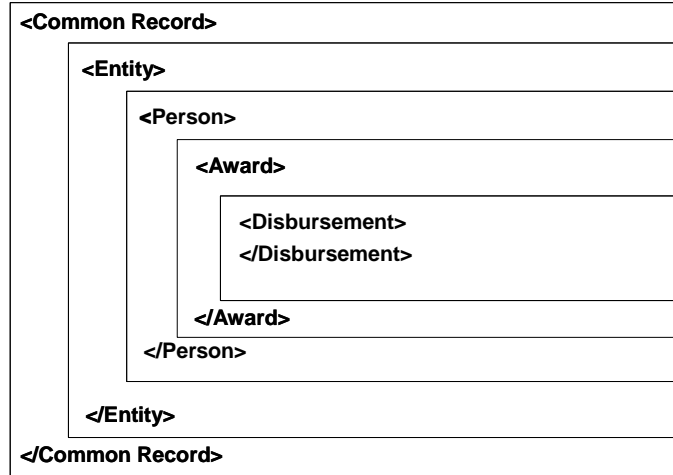
The Common Record is organized into the following structure:

Quick Reference Block Description

	Block Name	Block Description
1	Document Information	The Document Information Block contains information that was previously associated with a batch. It contains a date/time stamp, document validation information, summary level document information, as well as the source of the document. This block occurs once per XML Document or submission.
2	Entity Information	The Entity Information Block contains information about the reporting and attending school. This block occurs once per reporting entity or school within the XML Document or submission.
3	Person Information	The Person Block contains student or PLUS borrower information. This block occurs once per person.
4	Award Information	The Award Information Block contains Direct Loan, Pell Grant and Campus-Based award information, similar to origination data submitted in the fixed-length record layouts. As other partners use the Common Record to transport data, this will be the location of those awards. This block occurs once per award per person.
6	Disbursement Information	The Disbursement Information Block contains Direct Loan, Pell Grant and Campus-Based disbursement information. This block occurs once per disbursement.
7	Response	A Response block is nested within each block. The Response block is returned by COD to the submitting entity upon processing the Common Record. The Response block contains information about processing edits and document status.

Below is a pictorial representation of the Common Record layout. It illustrates how the Common Record is comprised of information modules or blocks.

The Common Record Document Structure



These information modules or blocks may be reused many times in the same record in order to transmit data for multiple awards and multiple disbursements for one or multiple students by one or multiple Attended Schools.

For participating schools, software developers, and third party servicers, the transition to XML may initially require an investment of resources to build the Common Record. However, reformatting in subsequent years will take considerably less time and effort than currently required for updating fixed format files.

XML Schema

An XML Schema specifies the rules surrounding the logical structure of an XML document. It is a language that describes the allowed content of documents. It defines the elements present in the document and the order in which they appear, as well as any attributes that may be associated with an element.

To support the open standards proven effective in the development of the Common Record, FSA is making the XML Schema for the Common Record available electronically to all interested parties. Whether a school, a software provider, or a third party servicer is using it for product development to support COD or any student financial resource trading partner interested in incorporating the Common Record into their products and services, the updated schema is available on the web at:

- <http://ifap.ed.gov>

XML Resources

Extensible Markup Language (XML) is a growing standard for e-commerce, data transmissions and structured documents using the Internet. Many industry groups are developing schemas and data dictionaries for this purpose. As a result, there is extensive information available about XML and the initiatives specific to the higher education community. Many institutions are already using XML for their own Internet initiatives including self-service applications for students, faculty, and staff; data exchanges both within and outside the school; and even data coordination or backup with data warehouse projects.

Available resources about XML include courses at many institutions and local or Internet bookstores. The Web is also a resource, including the sites mentioned below. The first three are international standards bodies, and the last is specifically for the schema and data dictionary for higher education.

- <http://www.w3.org>
- <http://www.ebXML.org>
- <http://webster.disa.org/cefact-groups/tmg/index.html>
- <http://www.oasis-open.org>
- <http://www.standardscouncil.org>

The following web addresses were shared at the Higher Education Washington, Inc. conference in September 2001. This updated list was provided by the Office of FSA CIO:

- IBM's Introduction to XML: www-106.ibm.com/developerworks/xml/
- Sun's XML & Java Technologies: java.sun.com/xml
- The XML Industry Portal: www.xml.org
- XML Related Software: www.xmlsoftware.com/
- Web Reference: Exploring XML: www.webreference.com/xml/
- XML Information: html.about.com/cs/xmlinformation

- O'Reilly XML.com: www.xml.com
- The XML FAQ: www.ucc.ie/xml

Literature is constantly being updated as new technologies develop and mature. Therefore, it is recommended that time be spent exploring these resources.

Common Record Process

This walkthrough of the Common Record Process applies to Full Participants for the 2004-2005 award year. This section addresses at a high level, the processing of the Common Record from the institution perspective.

The COD Process is comprised of the following steps:

1. Common Record Submission
2. Common Record Receipt
3. Common Record Processing
4. Common Record Editing
5. Response Notification

Note: This overview of the COD Process will not cover the entire cycle for a school. There are items that take place prior to the submission of records (i.e. packaging) that are not explained in this document.

1. Common Record Submission

The COD Process begins when a Full Participant school submits a Common Record. For the 2004-2005 award year, the Common Record is submitted by Full Participants in one of two ways:

- Batch Submission via SAIG
- On-Line Submission via the COD web site

Batch Submission

All Common Records sent in batch mode are submitted to COD's Student Aid Internet Gateway (SAIG) mailbox. The Enterprise Application Integration Bus (EAI Bus) performs periodic sweeps of COD's SAIG mailbox and transmits the Common Record data to the COD System.

On-Line Submission

A COD Full Participant can enter data online via the COD web site. The COD web site creates a Common Record document for data entered online and sends it directly to the COD System.

2. Common Record Receipt

After the COD System receives the Common Record, the COD System generates a receipt. The receipt is transmitted from the COD System to the source entity in the same manner that the Common Record was submitted. For example,

- For Common Records received by the COD System via batch processing, the receipt is transmitted to the EAI Bus. The EAI Bus routes the receipt to the SAIG Destination Mailbox indicated in the SAIG Transmission Header and Trailer.
- For Common Record data entered via the COD web site, the receipt is returned to the COD web site.

3. Common Record Processing

After the COD System transmits a receipt the COD System classifies the record to determine how it is to be processed. The types of records are:

- New Record
- Update Record

New Record

A New Record establishes a new student, award or disbursement on the COD System. There are three types of new records:

- *New Student w/ New Award* – If the student identifier (current SSN, current Date of Birth and the current Last Name) does not match any previously submitted to the COD System the record is considered a New Student. A student cannot be established on the COD database without establishing an award for the student. Therefore, any New Student Record must contain a New Award Record. The Student Identifier submitted by a school to establish the student on COD is matched to data from the Central Processing System (CPS).
 - For Pell Grants, the current SSN, current Date of Birth, and first two characters of the current Last Name are matched with CPS data.
 - For Direct Loans, the current SSN and current Date of Birth are matched with CPS data.

Note: For Direct Loan PLUS Awards the student is established and the person (parent borrower) must be established. Parent borrowers are not matched against data from the CPS.

- For Campus-Based awards, the current SSN and current Date of Birth are matched with CPS data.
- *New Award* – If the student identifier matches a person already established on the COD System, the system checks (Financial Award Type, Financial Award Year, Attended Entity ID, Reporting Entity ID, and Financial Award ID [for Direct Loans]) to determine if the award is already on file. If not, then the record is considered a New Award.
- *New Disbursement* – If the person and award already exist on the COD System, the system checks the disbursement number submitted for the award. If it is not already on file, the system logs the disbursement as a new disbursement. There are two types of disbursement records:
 - *Actual Disbursement* - Actual Disbursement Records contain a Disbursement Release Indicator = “True”. The Disbursement Release Indicator is a tag on the Common Record that signals to the COD System that the disbursement information is an actual disbursement. It either release funds available to a school via drawdown or FedWire/ACH, or substantiate cash already made available to the school. These records do affect the Current Funding Level (CFL) calculation for the school. This can be thought of as the actual disbursement record in the old fixed-length record process. Note: A Campus-Based actual disbursement does not release funds via drawdown or FedWire/ACH or affect the CFL calculation for the school.
 - *Edit Only* - Edit Only Records contain a Disbursement Release Indicator = “False” or omitted. These disbursements are not considered Actual Disbursements; therefore, they do not substantiate drawdowns. These records do not affect the CFL calculation for the school. This can be thought of as anticipated or pended disbursement information in the old fixed-length record process.

Update Record

An Update Record performs a change to information or elements that were previously established on the COD System by a New Record. There are two types of Update Records:

- *Update Record* - An Update Record performs a change to a non-monetary data element that was previously established by a New Record or is used to change disbursement amounts and dates that occur prior to substantiating drawdowns.
- *Release Record* - A Release Record can be submitted to the COD System with a Disbursement Release Indicator = “True” for a disbursement record previously submitted as an Edit Only Record. Data elements can be changed via the COD web site or by resubmission of a Common Record.

4. Common Record Editing

Once the Common Record is received and has been classified, the COD System performs a series of valid format and content edits to determine if the file is suitable for further processing.

The COD System performs three types of edits:

- *Correction* – For Pell Grant data, if the Full Participant school selects this option, the system automatically corrects the data and sends a response to the entity that submitted the record indicating that a correction took place, the element corrected, the original value, and the corrected value. The default option in the COD System for all schools is set to ‘correct’. If a school wants to have COD reject data instead of correcting it, it must contact the COD School Relations Center to request that FSA make this change.

Note: The COD System does not correct Direct Loan or Campus-Based data.

- *Warning* – The COD System sends a response to the entity that submitted the record indicating a warning, the warning code and the relevant element. The record continues to be processed by the COD System.
- *Reject* – The COD System sends a response to the entity that submitted the record indicating the reject code, the reject reason(s) and the relevant element(s). The record requires action from the school to continue processing.

Where possible, COD uses information from CPS as a basis for these edits. COD receives the Abbreviated Applicant file from CPS on a daily basis. This file is used to:

- Confirm a valid ISIR is on file (if applicable) and,
- Pull student level information required for Common Record processing.

The COD System performs edits on the Document, Entity, Person, Award and Disbursement levels of the Common Record data. Data that passes edits is accepted and continues to be processed while data that does not pass edits are rejected. The COD System stores rejected data

and associated reject reasons. Rejected data are held for corrective action to be taken by the school. Data can be corrected via Common Record re-submission or via the COD web site. The COD System then returns a response record notifying the school of the edit results.

Note: The Common Record can be re-sent in its entirety or sent with just the key identifiers, minimum data elements required for processing, and those data elements that have changed.

5. Response Documents

For all Common Records received and processed by the COD System, the COD System returns a Response document indicating the status of the Common Record processing, including any rejected data elements and reason for the rejection. If the Common Record was accepted, the Response document indicates that the record was accepted.

The COD System sends one Response document for each Common Record document submitted. For Common Records that are transmitted via the SAIG, the COD System sends Response documents to the school's SAIG mailbox. For Common Record data entered into the COD web site, schools have an option to receive a Response document either via the COD web site or via their SAIG mailbox.

For Responses received via the SAIG mailbox, schools also have the option to receive a Full or Standard Response to Common Records processed by the COD System. A Full Response contains all the original tags sent by the school and the rejected data elements and reason codes. A Standard Response contains only the rejected data elements and reason codes.

For further information, record layouts and processes, Full Participants should refer to the 2004-2005 COD Technical Reference, Volume II – Common Record Full Participant Technical Reference. If you use a combination of EDEExpress and another system, please refer to Volume V – Direct Loan and Pell Grant Combination System for record layouts, processes, and edits pertinent to working in a combination system.

COD Overview for Phase-In Participants

Pell Grant and Direct Loan Phase-In Participant Process:

All schools participating in Title IV Federal Student Aid are using the COD System to process Federal Pell Grants and Direct Loans. The Recipient Financial Management System (RFMS) and Direct Loan Origination System (DLOS) are being retired and replaced by the COD System. Phase-In Participants continue to use fixed-length record layouts to submit Pell Grant and/or Direct Loan origination and disbursement data. This data will be transmitted through the school's Student Aid Internet Gateway (SAIG) mailbox to the COD System for processing.

The COD System processes the fixed-length records and returns the records back to the school in the fixed-file format.

The COD Process for Phase-In Participants starts with origination records. Origination records can be sent well in advance of any disbursements, as early as a school chooses to submit them and the COD System is ready to accept them. It is recommended that a school submit origination records for any student for which it might award Title IV funds. The Origination record is required for Phase-In Participants. When the COD System receives an origination record, it checks/edits the record to make sure there are no errors and returns an acknowledgement to the school. This data is also posted on the COD web site.

When a school makes a disbursement, it must send a disbursement record to the COD System. The disbursement record reports the disbursement date and the amount of the disbursement. The COD System returns an acknowledgement for the disbursement record, which notifies the school of any issues or errors with the submission. In addition, COD sends information from disbursement records via FSA's Financial Management System (FMS) to the Education Central Automated Processing System/Grant Administration and Payments System (EDCAPS/GAPS, or GAPS) to trigger the funding process.

2004-2005 Pell Grant Phase-In Participants

Pell Grant Phase-In Participants should refer to the 2004-2005 COD Technical Reference, Volume III - Pell Grant Phase-In Participant Technical Reference for record layouts and processes. If you use a combination of EDEExpress and another system, please refer to the 2004-2005 COD Technical Reference, Volume V - Direct Loan and Pell Grant Combination System Supplement for record layouts, processes, and file edits. This volume will provide you with the essential record layouts pertinent to working with a combination of systems.

2004-2005 Direct Loan Phase-In Participants

Direct Loan Phase-In Participants should refer to the 2004-2005 COD Technical Reference, Volume IV - Direct Loan Phase-In Participant Technical Reference for record layouts and processes. If you use a combination of EDEExpress and another system, please refer to the 2004-2005 COD Technical Reference, Volume V - Direct Loan and Pell Grant Combination System Supplement for record layouts, processes, and file edits. This volume will provide you with the essential record layouts pertinent to working with a combination of systems.

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Volume II , Section 2 – Full Participant Message Classes

Full Participant Message Classes

The Full Participant Message Class table describes the message classes that are to be used by Full Participants for sending and receiving data to and from the COD System.

- Message classes that end in an IN are for batches exported from a school system to the COD system
- Message classes that end in an OP are for batches imported to a school system from the COD system

Common Record Message Classes

The Full Participant Common Record Message Class tables describe the message classes that can be used by Full Participants for sending and receiving Common Record data to and from the COD System.

Beginning with the 2004-2005 award year, Full Participants will be able to choose the message class in which they send and receive data to and from the COD System. Message class options will include the following:

- Non-program specific and non-award year specific (e.g. COMRECIN, COMRECOP)
- Program specific and non-award year specific (e.g. Pell, Direct Loan and/or Campus-Based)

- Non-program specific and award year specific (e.g. 2004-2005)
- Program specific and award year specific (e.g. Pell, Direct Loan and/or Campus-Based; 2004-2005)

Full Participant schools do not need to use all of the message classes listed in the table below. Use of these message classes will vary by school based on the schools' business processes and system software. For school initiated Common Records, Full Participants can specify message class options when submitting a record. The COD System will return batch responses in the OP message class that corresponds to the IN message class in which the school used to submit the batch to the COD System. Schools will not be locked into a specific message class upon initial record submission. Instead, schools will be able to change message classes with each record submission to the COD System. For Receipts, the OP message class will be determined by the presence of a year indicator in the IN message class that the school used to submit a batch to the COD System. For COD System Generated Responses, OP message classes used by the COD System will differ for each type of system generated response.

Non-Program Specific, Non-Award Year Specific

Message Class	Data Description	Destination Mailbox
COMRECIN	Common Record Documents sent from school to COD System	To TG71900
COMRECOP	Responses sent from COD System to school	From TG71900
COMRECOP	Receipts sent from COD System to school	From TG71900

Non-Program Specific, Award Year Specific

Message Class	Data Description	Destination Mailbox
CRAA05IN	Common Record Documents containing any or multiple program data for the 2004-2005 award year sent from school to COD System	To TG71900
CRAR05OP	Responses containing any or multiple program data for the 2004-2005 award year sent from the COD System to the school	From TG71900
CRRC05OP	Receipts sent from COD System to school	From TG71900

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Program Specific, Non-Award Year Specific

Pell		
Message Class	Data Description	Destination Mailbox
CRPAMYIN	Common Record Documents sent from school to COD System	To TG71900
CRPRMYOP	Responses containing data for any or multiple award years sent from the school to the COD System	From TG71900
COMRECOP	Receipts sent from COD System to school	From TG71900

Direct Loan		
Message Class	Data Description	Destination Mailbox
CRDAMYIN	Common Record Documents sent from school to COD System	To TG71900
CRDRMYOP	Responses containing data for any or multiple award years sent from the school to the COD System	From TG71900
COMRECOP	Receipts sent from COD System to school	From TG71900

Campus-Based		
Message Class	Data Description	Destination Mailbox
CRCAMYIN	Common Record Documents sent from school to COD System	To TG71900
CRCRMYOP	Responses containing data for any or multiple award years sent from the COD System to school including: For Campus Based: <ul style="list-style-type: none"> • FSEOG • FWS • Perkins 	From TG71900
COMRECOP	Receipts sent from COD System to school	From TG71900

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Program Specific, Award Specific

Pell Data for 2004-1005		
Message Class	Data Description	Destination Mailbox
CRPA05IN	Common Record Documents sent from school to COD System	To TG71900
CRPA05OP	Responses sent from COD System to school	From TG71900
CRRC05OP	Receipts sent from COD System to school	From TG71900

Direct Loan Data for 2004-2005		
Message Class	Data Description	Destination Mailbox
CRDA05IN	Common Record Documents sent from school to COD System	To TG71900
CRDA05OP	Responses sent from COD System to school	From TG71900
CRRC05OP	Receipts sent from COD System to school	From TG71900

Campus-Based Data for 2004-2005		
Message Class	Data Description	Destination Mailbox
CRCB05IN	Common Record Documents sent from school to COD System	To TG71900
CRCB05OP	Responses sent from COD System to school	From TG71900
CRRC05OP	Receipts sent from COD System to school	From TG71900

System Generated Responses for 2004-2005		
Message Class	Data Description	Destination Mailbox
CRBN05OP	Booking Notification	From TG71900
CRCO05OP	Credit Decision Override	From TG71900
CRND05OP	Negative Disbursement	From TG71900
CRPS05OP	Payment to Servicing	From TG71900
CRPN05OP	Promissory Note	From TG71900

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Pell Grant Full Participant Report Message Classes

The Pell Grant Report message class table describes the message classes that can be used by Full Participants to send and receive data to and from the COD System.

Message Class	Batch ID	Data Description	Record Length	Destination Mailbox
Exports to the COD System				
PGRQ05IN	#R	Pell Data Requests	125	To TG71900

Message Class	Batch ID	Data Description	Record Length	Destination Mailbox
Imports from the COD System				
PGRA05OP	#R	Pell Data Request Response	150	From TG71900
PGAS05OP	#A	Pell Electronic Statement of Account (ESOA)	200	From TG71900
PGMR05OP	#M	Pell Multiple Reporting Record (MRR)	450	From TG71900
PGRC05OP	#C	Pell Reconciliation Report	112	From TG71900
PGYR05OP	#Y	Pell Year-to-Date Record	350	From TG71900
PGSN05OP	N/A	Pell SSN/Name/Date of Birth Change Report	80	From TG71900
PGTX05OP	#T	Pell Text File	80	From TG71900
PGPD05OP	N/A	Pell Pre-formatted Pending Disbursement Report	80	From TG71900
PGDP05OP	N/A	Pell Delimited Pending Disbursement Report	N/A	From TG71900
PGFD05OP	N/A	Pell Pre-formatted Funded Disbursement Report	80	From TG71900
PGDF05OP	N/A	Pell Delimited Funded Disbursement Report	N/A	From TG71900
PGVR05OP	N/A	Pell Verification Status Report	80	From TG71900
PGPR05OP	N/A	Pell POP Report	N/A	From TG71900

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Direct Loan Full Participant Report Message Classes

The Direct Loan Report message class tables describe the message classes that can be used by Full Participants to receive data from Servicing and the COD System.

Message Class	Batch ID	Data Description	Record Length	Destination Mailbox
Imports from the COD System				
CODRBFOP	RB	Rebuild Loan File (on demand)	1059	From TG71900
DARC05OP	#Q	Funded Disbursement List (Actual Disbursement Roster – Comma-Delimited)	N/A	From TG71900
DIAO05OP	#Q	Funded Disbursement List (Actual Disbursement Roster – Pre-formatted)	80	From TG71900
DALC05OP	#R	Pending Disbursement List (Anticipated Disbursement Listing – Comma-Delimited)	N/A	From TG71900
DIAA05OP	#R	Pending Disbursement List (Anticipated Disbursement Listing – Pre-formatted)	80	From TG71900
DIWC05OP	#W	30-Day Warning Report (Comma-Delimited)	N/A	From TG71900
DIWR05OP	#W	30-Day Warning Report (Pre-formatted)	80	From TG71900
DUPLCDOP	N/A	Duplicate Student Borrower Report (Comma-Delimited)	N/A	From TG71900
DUPLPFOP	N/A	Duplicate Student Borrower Report (Pre-formatted)	80	From TG71900
INACCDOP	N/A	Inactive Loans Report (Comma-Delimited)	N/A	From TG71900
INACPFOP	N/A	Inactive Loans Report (Pre-formatted)	80	From TG71900
SNDCPFOP	N/A	SSN/Name/Date of Birth Change (Pre-formatted)	80	From TG71900
SNDCCDOP	N/A	SSN/Name/Date of Birth Change Report (Comma-Delimited)	N/A	From TG71900
DSDD05OP	AS	Import School Account Statement (Delimited, Disbursement Level Loan Detail)	N/A	From TG71900
DSDF05OP	AS	Import School Account Statement (Fixed-Length, Disbursement Level Loan Detail)	220	From TG71900
DSL05OP	AS	Import School Account Statement (Delimited, Loan Level Loan Detail)	N/A	From TG71900
DSL05OP	AS	Import School Account Statement (Fixed-Length, Loan Level Loan Detail)	220	From TG71900

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Message Class	Batch ID	Data Description	Record Length	Destination Mailbox
Imports from Servicing				
ED0405OP	N/A	Delinquent Borrowers Report (Pre-formatted)	80	From TG58647
DQBD05OP	N/A	Direct Loan Delinquency File	N/A	From TG58647
DECC05OP	N/A	Entrance Counseling Results (Comma-Delimited)	N/A	From TG65526
DECF05OP	N/A	Entrance Counseling Results (Fixed-Length)	80	From TG65526
DECP05OP	N/A	Entrance Counseling Results (Pre-formatted)	80	From TG65526
DLCM05OP	N/A	Exit Counseling Results (Comma-Delimited)	N/A	From TG65526
DLFF05OP	N/A	Exit Counseling Results (Fixed-Length)	710	From TG65526
DLFM05OP	N/A	Exit Counseling Results (Pre-formatted)	710	From TG65526

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Volume II, Section 3 - Common Record Layout

Introduction

This section provides the Common Record layout table, which lists block information grouped according to the following column headings:

- **Field Number** - Lists the Common Record field number
- **COD Data Field** - Contains the Common Record 2004-2005 tag name (schema 2.0), the corresponding 2002-2003 abbreviated tag name (schema 1.0) when applicable, a description, and the legacy record field cross reference
- **Maximum Length** - Specifies the maximum length of the element
- **Data Type** - Specifies the type of field (e.g. date, integer, string, Boolean etc.)
- **Field Type** - Specifies whether the field is a simple or complex element
- **Format and Valid Field Values** - Describes the acceptable content for a given Common Record element
- **Element Requirements for Various Business Processes** - Indicates whether the field is required to perform the following functions:
 - **P=Establish Pell Grant**
 - **DS=Establish DL Subsidized**
 - **DU=Establish DL Unsubsidized**
 - **DP=Establish DL PLUS**
 - **CB=Establish Campus-based information**
 - **DB=Establish a disbursement for an award/loan**
 - **RC=Receipt**
 - **RS=Response**

Under each of the functions, an “R” indicates the field is required. An “O” indicates the field is optional to perform the function. “NA” indicates the field is not applicable to the function being referenced.

Unless otherwise noted, the following annotations apply:

- *This field is required if first disbursement has a disbursement number greater than 01.
- ** This field is required if the school has become ineligible.

The intent of this Technical Reference is to describe the purpose and use of the COD Process and the Common Record. XML Standards are not presented here and should be obtained from other sources. The following is a representation of the Common Record content, for example, data elements, valid values and maximum field lengths. It does not represent the physical layout of the data transmission. The layout is depicted in a separate document, the XML schema. This schema is available on the IFAP website, <http://ifap.ed.gov> as of August 2003. It is provided in a format that can be downloaded for printing or importing to another application.

The Common Record Layout lists elements in block sequence. A general rule regarding sequence of data within blocks, and within complex elements: the start and end data tags and their context must be presented on the XML document within the block’s tags or the complex element tags to which they belong. The sequence of the data within that block or element is dictated by the sequence of the data tags presented in the XML schema. The Common Record Layout does not attempt to depict the order or sequence of tags. For example, if a complex element has ten simple elements within it, those ten elements must occur in the same sequence as depicted in the XML schema. If there is any discrepancy between the information presented here and the information presented in the XML schema, the XML Schema should be considered as the correct source for the information.

Common Record Layout Business Process Key

P=Establish Pell Grant, **DS**=Establish DL Subsidized, **DU**=Establish DL Unsubsidized, **DP**=Establish DL PLUS, **CB**=Establish Campus-based information, **DB**=Establish a disbursement for an award/loan, **RC**=Receipt, **RS**=Response

The Common Record Layout

Document Information

DOCUMENT INFORMATION													
Field #	COD Data Field	Max Length	Data Type	Field Type	Format and Valid Field Values	Element Requirements for Various Business Processes							
						P	DS	DU	DP	CB	DB	RC	RS
1.	<p><CommonRecord xmlns=" " ></p> <p>Common Record: The root element for the document. The attribute: "xmlns", and its value: http://www.ed.gov/FSA/COD/2004/v2.0d, are together used to indicate the namespace of the elements in the XML document. The namespace convention COD incorporates the schema version indicator. The version indicator is the "/v2.0d" component of the namespace. When schema updates are made, the version indicator should reflect the update (e.g., "/v2.0e", "/v2.0f"). This attribute and value are required on all transmissions.</p>	NA	NA	Complex Element with Attribute	http://www.ed.gov/FSA/COD/2004/v2.0d	R	R	R	R	R	R	R	R
2.	<p><DocumentID></p> <p>Document ID: The Date and Time stamp with the Source Entity ID.</p> <p><DocumentId></p> <p>This tag maps to the Pell Batch ID and the Direct Loan Origination Batch Identifier, the Disbursement Batch Number, and the Change Batch Identifier.</p>	30	string	Simple Element	CCYY-MM-DDTHH:mm:ss.ff99999999	R	R	R	R	R	R	R	R

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DOCUMENT INFORMATION													
Field #	COD Data Field	Max Length	Data Type	Field Type	Format and Valid Field Values	Element Requirements for Various Business Processes							
						P	DS	DU	DP	CB	DB	RC	RS
3.	<CreatedDateTime> Created Date and Time: The Date and Time stamp when the document was created. <CreatedDtTm>	22	date/time	Simple Element	CCYY-MM-DDTHH:mm:ss.ff Once initial information is submitted to COD, new content cannot overwrite the database.	R	R	R	R	R	R	R	R
4.	<Source> Source: This element provides a logical grouping of elements related to Document Information.	NA	NA	Complex Element	NA Once initial information is submitted to COD, new content cannot overwrite the database.	R	R	R	R	R	R	R	R
5.	<Destination> Destination: This element provides a logical grouping of elements related to Document Information.	NA	NA	Complex Element	NA Once initial information is submitted to COD, new content cannot overwrite the database.	R	R	R	R	R	R	R	R
6.	<Lender EntityID= " "> <Guarantor EntityID= " "> <School EntityID= " "> <ThirdPartyServicer EntityID= " "> <COD EntityID= " "> <Other EntityID= " "> Entity ID: Attribute listing the Unique identifier for each data exchange partner. This identifier is used by a translator to produce related identifiers (i.e., OPE ID, Direct Loan School Code, Reporting Pell ID, DUNS number, etc).	8	string	Complex Element with Attribute	99999999	R	R	R	R	R	R	R	R
7.	<Software> Software: This element provides a logical grouping of elements related to Entity Information.	NA	NA	Complex Element	NA	O	O	O	O	O	O	NA	O

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DOCUMENT INFORMATION													
Field #	COD Data Field	Max Length	Data Type	Field Type	Format and Valid Field Values	Element Requirements for Various Business Processes							
						P	DS	DU	DP	CB	DB	RC	RS
8.	<p><SoftwareProvider></p> <p>Software Provider: This element indicates the software provider and product. Provider cannot be sent without the Version element.</p> <p><Software Provider=" "></p> <p>This tag maps to the Pell Software Provider field and the first 6 values of the Direct Loan Vendor Identifier and Version Number.</p>	10	string	Simple Element	Software provider defined	O	O	O	O	O	O	NA	O
9.	<p><SoftwareVersion></p> <p>Software Version: This element indicates the software version number.</p> <p><Software Version=" "></p> <p>This tag maps to the Pell ED Use field on the Grant Batch Header Record, positions 64-68, and the Direct Loan Software Provider and Version Number.</p>	6	string	Simple Element	Software version defined	O	O	O	O	O	O	NA	O
10.	<p><FullResponseCode></p> <p>Full Response Code: This element provides a code allowing an override on Entity profile concerning the response document.</p> <p><FullRsFlg></p>	1	string	Simple Element	<p>S=Standard Response F=Full Response (standard plus original data) M= Standard Response with Message (used for web processing only) N= Full Response with Message (used for web processing only)</p> <p>Defaults to School Profile</p>	O	O	O	O	O	O	NA	NA

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Entity Information

ENTITY INFORMATION													
Field #	COD Data Field	Max Length	Data Type	Field Type	Format and Valid Field Values	Element Requirements for Various Business Processes							
						P	DS	DU	DP	CB	DB	RC	RS
11.	<p><ReportingSchool EntityID= " "></p> <p>Reporting School Entity Identification: A complex element. This element provides a logical grouping of elements related to Entity Information.</p> <p><ReportingSchl EntityId= " "></p>	8	string	Complex Element with Attribute	99999999 Once initial information is submitted to COD, new content cannot overwrite the database.	R	R	R	R	R	R	NA	R
12.	<p><ReportedFinancialSummary></p> <p>Reported Financial Summary: A complex element. This element provides a logical grouping of elements related to reported summary information.</p> <p><ReportedSummary></p>	NA	NA	Complex Element	NA	R	R	R	R	R	R	NA	NA

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ENTITY INFORMATION													
Field #	COD Data Field	Max Length	Data Type	Field Type	Format and Valid Field Values	Element Requirements for Various Business Processes							
						P	DS	DU	DP	CB	DB	RC	RS
13.	< FinancialAwardType > Financial Award Type: This element indicates the award type. This tag is listed in the Reported Financial Summary and the Response Financial Summary complex elements. FFELSubsidized, FFELUnsubsidized, FFELPLUS, and AlternativeLoan are placeholders for those entities using the Common Record to transport FFEL and Alternative Loan information. These tags cannot be used to submit information to COD. < Award Type >	NA	string	Simple Element	Pell DLSubsidized DLUnsubsidized DLPLUS FFELSubsidized FFELUnsubsidized FFELPLUS AlternativeLoan FWSP SEOG Perkins Once initial information is submitted to COD, new content cannot overwrite the database.	R	R	R	R	R	R	NA	NA
14.	< FinancialAwardYear > Financial Award Year: This element indicates the year corresponding to awards. This tag is listed in the Reported Financial Summary and the Response Financial Summary complex elements. < SummaryYr >	4	year	Simple Element	CCYY Last year in cycle is used (i.e., 2005 corresponds to 2004-2005) Year > 2001 Once initial information is submitted to COD, new content cannot overwrite the database.	R	R	R	R	R	R	NA	NA

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ENTITY INFORMATION													
Field #	COD Data Field	Max Length	Data Type	Field Type	Format and Valid Field Values	Element Requirements for Various Business Processes							
						P	DS	DU	DP	CB	DB	RC	RS
15.	<p><TotalCount></p> <p>Total Number of Students: Total number of student tags in this document (can be duplicated). This information is summarized by award type by award year. This tag is listed in the Reported Financial Summary and the Response Financial Summary complex elements.</p> <p>This tag maps to the Direct Loan Total Number of Records and the Pell Reported Number of Records.</p>	9	integer	Simple Element	<p>0-999999999</p> <p>Once initial information is submitted to COD, new content cannot overwrite the database.</p>	R	R	R	R	R	R	NA	NA
16.	<p><TotalReportedAward></p> <p>Total Award Amount Reported: The total dollar value for awards reported in this document. This information is summarized by award type by award year. This tag is listed in Reported Financial Summary and the Response Financial Summary complex elements.</p> <p><TotAwardAmtRep></p> <p>This tag maps to the Pell Reported Total of Batch.</p>	15	decimal	Simple Element	<p>0-999999999999.99</p> <p>Once initial information is submitted to COD, new content cannot overwrite the database.</p>	R	R	R	R	R	R	NA	O

Common Record Layout Business Process Key

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ENTITY INFORMATION													
Field #	COD Data Field	Max Length	Data Type	Field Type	Format and Valid Field Values	Element Requirements for Various Business Processes							
						P	DS	DU	DP	CB	DB	RC	RS
17.	<p><TotalReportedDisbursement></p> <p>Total Disbursement Amount Reported: The total dollar value reported in this document. For Direct Loan, this is the total gross disbursement amount. This information is summarized by award type by award year. This tag is listed in the Reported Financial Summary and the Response Financial Summary complex elements.</p> <p><TotDisbAmtRep></p> <p>This tag maps to the Pell Reported Total of Batch.</p>	15	decimal	Simple Element	<p>0-999999999999.99</p> <p>Once initial information is submitted to COD, new content cannot overwrite the database.</p>	O	O	O	O	O	R	NA	O
18.	<p><AttendedSchool EntityID= " "></p> <p>Attending School Entity Identification: A complex element. This element provides a logical grouping of elements related to Entity Information.</p> <p><AttendingSchl EntityId= " "></p>	8	string	Complex Element with Attribute	<p>99999999</p> <p>Once initial information is submitted to COD, new content cannot overwrite the database.</p>	R	R	R	R	R	R	NA	R

Common Record Layout Business Process Key

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Person Information

PERSON													
Field #	COD Data Field	Max Length	Data Type	Field Type	Format and Valid Field Values	Element Requirements for Various Business Processes							
						P	DS	DU	DP	CB	DB	RC	RS
19.	<p><Student SSN=" " BirthDate=" " LastName=" "></p> <p><Borrower SSN=" " BirthDate=" " LastName=" "></p> <p>Student/Borrower Identifier: The person's identification information on COD.</p> <p>The SSN portion of this tag maps to the Pell Student's Current SSN for this transaction and the Direct Loan Borrower's Social Security Number, Student's Social Security Number (PLUS) and Student's Social Security Number.</p> <p>The BirthDate portion of this tag maps to the Pell Student's Date of Birth for this transaction and the Direct Loan Borrower's Date of Birth, Student's Date of Birth (PLUS) and Student's Date of Birth.</p> <p>The LastName portion of this tag maps to the Pell Student's Last Name for this transaction and the Direct Loan Borrower's Last Name, Student's Last Name (PLUS) and Student's Last Name.</p> <p><Student SSNum=" " DtofBirth=" " LastName=" "></p> <p><Borrower SSNum=" " DtofBirth=" " LastName=" "></p>	54	NA	Complex Element	<p>Person SSN: 001010001 to 999999998</p> <p>BirthDate: Format is CCYY-MM-DD 1905-01-01 to 1996-12-31</p> <p>NameLast: 0-9; Uppercase A to Z: Spaces(s); . (period); '(apostrophe); -(dash)</p>	R	R	R	R	R	R	NA	R

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PERSON													
Field #	COD Data Field	Max Length	Data Type	Field Type	Format and Valid Field Values	Element Requirements for Various Business Processes							
						P	DS	DU	DP	CB	DB	RC	RS
20.	<p><Identifiers></p> <p>Identifiers: A complex element. This element provides a logical grouping of elements related to identification information.</p>	NA	NA	Complex Element	NA	O	O	O	O	NA	O	NA	O
21.	<p><SSN></p> <p>Social Security Number: The person's current Social Security Number. This tag is the appropriate vehicle in which to change the Social Security Number. If the content of this tag is different than the SSN in the Person Identifier, then COD will update the Person Identifier.</p> <p><SSNum></p> <p>The SSN portion of this tag maps to the Pell Student's Current SSN for this transaction and the Direct Loan Borrower's Social Security Number, Student's Social Security Number (PLUS) and Student's Social Security Number.</p>	9	string	Simple Element	001010001 to 999999998	O	O	O	O	O	O	NA	O
22.	<p><DriversLicense></p> <p>Driver's License: A complex element. This element provides a logical grouping of elements related to Person Information.</p> <p><DriversLicense></p>	NA	NA	Complex Element	NA	O	O	O	O	O	O	NA	O

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PERSON													
Field #	COD Data Field	Max Length	Data Type	Field Type	Format and Valid Field Values	Element Requirements for Various Business Processes							
						P	DS	DU	DP	CB	DB	RC	RS
23.	<p><DriversLicenseState></p> <p>Driver's License State: Attribute indicating the person's Driver's License State.</p> <p><State></p> <p>This tag maps to the Direct Loan Borrower's Driver's License State.</p>	3	string	Simple Element	Uppercase A to Z; Valid postal code (See Volume VIII, Section 4 - State, Jurisdiction, Country Codes)	O	O	O	O	O	O	NA	O
24.	<p><DriversLicenseNumber></p> <p>Driver's License Number: The person's Driver's License Number.</p> <p><Number></p> <p>This tag maps to the Direct Loan Borrower's Driver's License Number.</p>	20	string	Simple Element	0 to 9; Uppercase A to Z; Space(s); *(Asterisk); -(Dash)	O	O	O	O	O	O	NA	O
25.	<p><BirthDate></p> <p>Birth Date: The person's current date of birth. This tag is the appropriate vehicle in which to change the BirthDate. If the content of this tag is different than the BirthDate in the Person Identifier, then COD will update the Person Identifier.</p> <p><DtofBirth></p> <p>The BirthDate portion of this tag maps to the Pell Student's Date of Birth for this transaction and the Direct Loan Borrower's Date of Birth, Student's Date of Birth (PLUS) and Student's Date of Birth.</p>	10	date	Simple Element	Format is CCYY-MM-DD 1905-01-01 to 1996-12-31	O	O	O	O	O	O	NA	O

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PERSON													
Field #	COD Data Field	Max Length	Data Type	Field Type	Format and Valid Field Values	Element Requirements for Various Business Processes							
						P	DS	DU	DP	CB	DB	RC	RS
26.	<Name> Name: A complex element. This element provides a logical grouping of elements related to name information.	NA	NA	Complex Element	NA	O	O	O	O	O	O	NA	O
27.	<FirstName> First Name: The person's first name. This tag maps to the Pell Student's First Name for this transaction and the Direct Loan Borrower's First Name and Student's First Name.	12	string	Simple Element	0 to 9; Uppercase A to Z; Space(s); .(period); '(apostrophe); -(dash) Nil = true	O	O	O	O	O	O	NA	O
28.	<MiddleInitial> Middle Initial: The person's middle name at one character (middle initial). <MiddleInitial> This tag maps to the Pell Student's Middle Initial for this transaction and the Direct Loan Borrower's Middle Initial, Student's Middle Initial (PLUS), and the e Student's Middle Name.	1	string	Simple Element	Uppercase A to Z Nil = true	O	O	O	O	O	O	NA	O
29.	<LastName> Last Name: The person's last name. This element is the appropriate vehicle in which to change the Last Name. If the content of this element is different than the NameLast in the Person Identifier, then COD will update the Person Identifier. The NameLast portion of this tag maps to the Pell	35	string	Simple Element	0 to 9; Uppercase A to Z; Space(s); .(period); '(apostrophe); -(dash)	O	O	O	O	O	O	NA	O

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PERSON													
Field #	COD Data Field	Max Length	Data Type	Field Type	Format and Valid Field Values	Element Requirements for Various Business Processes							
						P	DS	DU	DP	CB	DB	RC	RS
	Student's Last Name for this transaction and the Direct Loan Borrower's Last Name, Student's Last Name (PLUS) and Student's Last Name.												
30.	<Contacts> Contacts: A complex element. This element provides a logical grouping of elements related to contact information.	NA	NA	Complex Element	NA	NA	R	R	R	NA	O	NA	O
31.	<Address> Address: A complex element. This element provides a logical grouping of elements related to address information.	NA	NA	Complex Element	NA Nil = true	O	R	R	R	NA	O	NA	O
32.	<AddressForeignIndicator> Address Foreign Indicator: This tag indicates if the address is foreign. <Foreign>	NA	boolean	Simple Element	true = Address is foreign false = Address is not foreign This tag is optional. If the tag is not sent, the default is false. Nil = true	O	O	O	O	NA	O	NA	O
33.	<AddressTypeCode> Address Type Code: This element indicates the type of address. <Temp> While this tag doesn't have a direct match, it is associated with Direct Loan Local information.	NA	string	Simple Element	T = Temporary P = Permanent Nil = true	O	O	O	O	NA	O	NA	O

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PERSON													
Field #	COD Data Field	Max Length	Data Type	Field Type	Format and Valid Field Values	Element Requirements for Various Business Processes							
						P	DS	DU	DP	CB	DB	RC	RS
34.	<p><AddressLine></p> <p>Address Line: A line of the person's address. There is a maximum occurrence of three address lines for this tag. The sequence of this tag maps to the person's first, second, and third lines of address.</p> <p><Addr></p> <p>This tag maps to the Direct Loan Borrower's Permanent Address and the Student's Local Address.</p>	40	string	Simple Element	0 to 9 Uppercase A to Z; .(Period); '(Apostrophe); -(Dash); ,(Comma); #(Number); @(At); %(Percent or care of); &(ampersand); /(Slash); Space(s) Nil = true	O	R	R	R	NA	O	NA	O
35.	<p><AddressCity></p> <p>Address City: The person's city.</p> <p><City></p> <p>This tag maps to the Direct Loan Borrower's Permanent Address City and the Student's Local Address City.</p>	24	string	Simple Element	0 to 9 Uppercase A to Z; .(Period); '(Apostrophe); -(Dash); ,(Comma); #(Number); @(At); %(Percent or care of); &(ampersand); /(Slash); Space(s) Nil = true	O	R	R	R	NA	O	NA	O
36.	<p><AddressStateProvinceCode></p> <p>Address State/Province Code: The person's State or Province.</p> <p><StateProv></p> <p>This tag maps to the Direct Loan Borrower's Permanent Address State and the Student's Local Address State.</p>	3	string	Simple Element	Uppercase A to Z; Valid postal code (See Volume VIII, Section 4 - State, Jurisdiction, Country Codes) Nil = true If submitting a foreign addresses where state is not applicable, submit <AddressStateProvinceCode xsi:nil="true"/>	O	R	R	R	NA	O	NA	O
37.	<p><AddressPostalCode></p> <p>Address Postal Code: The person's Postal Code (Zip Code).</p> <p><PostalCd></p>	13	string	Simple Element	0 to 9; Uppercase A to Z Nil = true	O	R	R	R	NA	O	NA	O

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PERSON													
Field #	COD Data Field	Max Length	Data Type	Field Type	Format and Valid Field Values	Element Requirements for Various Business Processes							
						P	DS	DU	DP	CB	DB	RC	RS
	This tag maps to the Direct Loan Borrower's Permanent Zip Code and the Student's Local Zip Code.												
38.	<AddressCounty> County: The person's county. <County>	19	string	Simple Element	Uppercase A to Z Nil = true	O	O	O	O	NA	O	NA	O
39.	<AddressCountryCode> Address Country Code: The person's country. <Country>	3	string	Simple Element	Uppercase A to Z; Valid postal code (See Volume VIII, Section 4 - State, Jurisdiction, Country Codes) Nil = true	O	O	O	O	NA	O	NA	O
40.	<PhoneNumber> Phone Number: The person's phone number. There is a maximum occurrence of three phone numbers for this tag. <PhoneNum> This tag maps to the Direct Loan Borrower's Telephone Number.	17	string	Simple Element	0 to 9999999999999999 Nil = true	O	O	O	O	NA	O	NA	O
41.	<EmailAddress> Email Address: The person's email address. <Email> This tag maps to the Direct Loan Student's E-mail Address.	128	string	Simple Element	Any valid keyboard character including an underscore; but not the pipe symbol or space. If field not blank, an @ and a "." (period) to the right of the @ are required and a valid character must exist prior to the "." (period) and after the "." (period). Nil = true	O	O	O	O	NA	O	NA	O
42.	<CitizenshipStatusCode> Citizenship Status: The person's citizenship status. COD will pull student citizenship status from CPS. This is an override field for student citizenship status to allow	1	string	Simple Element	The value the person reported for citizenship. 1 = U.S. citizen (or U.S. national) 2 = Eligible noncitizen 3 = Not eligible Nil = true	O	O	O	R	O	O	NA	O

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PERSON													
Field #	COD Data Field	Max Length	Data Type	Field Type	Format and Valid Field Values	Element Requirements for Various Business Processes							
						P	DS	DU	DP	CB	DB	RC	RS
	<p>schools to report correction information from documentation located at the school. This field must be submitted for both the borrower and the student when submitting a PLUS loan.</p> <p><CitznStatusInd></p> <p>This tag maps to the Direct Loan Borrower's Citizenship and the Student's Citizenship.</p>												
43.	<p><NoteMessage></p> <p>Note Message: This tag contains cross-reference information useful to the School. This tag is located in the Person, Award, and Disbursement complex elements of the Common Record.</p> <p><SchlUseOnly></p> <p>This tag maps to the Pell Disbursement Cross-Reference field and the Direct Loan User Identifier Create fields.</p>	20	string	Simple Element	<p>Institutionally defined.</p> <p>Nil = true</p>	O	O	O	O	O	O	NA	O

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Award Information

AWARD INFORMATION													
Field #	COD Data Field	Max Length	Data Type	Field Type	Format and Valid Field Values	Element Requirements for Various Business Processes							
						P	DS	DU	DP	CB	DB	RC	RS
44.	<p><DLLoanInformation LoanKey = " " ></p> <p>Loan Key: An attribute that is used as a reference key to identify related loan information.</p> <p><DLLoanInfo LoanKey = " " ></p>	2	integer	Complex Element with Attribute	1-99	NA	R	R	R	NA	O	NA	O
45.	<p><OriginationFeePercent></p> <p>Origination Fee Percent: The origination fee percent used for this record.</p> <p><OrigntnFeePct></p> <p>This tag maps to the Direct Loan Origination Fee Percentage.</p>	7	decimal	Simple Element	0-100.000 3 for 3 percent 4 for 4 percent Nil = true	NA	R	R	R	NA	O	NA	O
46.	<p><InterestRebatePercent></p> <p>Interest Rebate Percent: The upfront interest rebate percentage for the disbursement.</p> <p><IntRebatePct></p> <p>This tag maps to the Direct Loan Interest Rebate Percentage field.</p>	7	decimal	Simple Element	0-100.000 1.5 = 1.5 percent Nil = true	NA	R	R	R	NA	O	NA	O
47.	<p><PromissoryNotePrintCode></p> <p>Promissory Note Print Code: The Promissory Note print option used for this record.</p> <p><PromNtPrtInd></p> <p>This tag maps to the Direct Loan Promissory Note Print Indicator.</p>	1	string	Simple Element	S = COD Prints and sends to Borrower R = COD Prints and sends to School Z = COD Reprints and sends to Borrower V = COD Reprints and sends to School O= School or its delegate prints and sends Nil = true	NA	O	O	O	NA	O	NA	O

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AWARD INFORMATION													
Field #	COD Data Field	Max Length	Data Type	Field Type	Format and Valid Field Values	Element Requirements for Various Business Processes							
						P	DS	DU	DP	CB	DB	RC	RS
48.	<p><DisclosureStatementPrintCode></p> <p>Disclosure Statement Print Code: Indicates whether the school or COD will print the Disclosure Statement. The party (school or COD) who is responsible for mailing the Disclosure Statement is also responsible for printing and mailing the Plain Language Disclosure Statement.</p> <p><DiscStmntPrtInd></p> <p>This tag maps to the Direct Loan Disclosure Statement Print Indicator.</p>	1	string	Simple Element	<p>Y = COD prints and sends to Borrower R = COD reprint S = School prints</p> <p>Nil = true</p>	NA	O	O	O	NA	O	NA	O
49.	<p><StudentLevelCode></p> <p>Student Level Code: Indicates the student's current college grade level in the program or college. This tag is located in the DLLoanInformation and Award complex elements.</p> <p><GradeLevelInd></p> <p>This tag maps to the Direct Loan Student's College Grade Level.</p>	1	string	Simple Element	<p>0 = 1st year, undergraduate/never attended college; 1 = 1st year, undergraduate/attended college before; 2 = 2nd year undergraduate/sophomore; 3 = 3rd year undergraduate/junior; 4 = 4th year undergraduate/senior; 5 = 5th year/other undergraduate; 6 = 1st year graduate/professional; 7 = Continuing graduate/professional or beyond</p>	NA	R	R	R	R	O	NA	O
50.	<p><FinancialAwardBeginDate></p> <p>Financial Award Begin Date: The date when classes begin for the specific period covered by aid.</p> <p><AwardBeginDt></p> <p>This tag maps to the Direct Loan Loan Period Start Date.</p>	10	date	Simple Element	<p>CCYY-MM-DD 2003-07-02 to 2005-06-30 Cannot be prior to the student's academic year begin date</p> <p>Nil = true</p>	NA	R	R	R	NA	O	NA	O

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AWARD INFORMATION													
Field #	COD Data Field	Max Length	Data Type	Field Type	Format and Valid Field Values	Element Requirements for Various Business Processes							
						P	DS	DU	DP	CB	DB	RC	RS
51.	<p><FinancialAwardEndDate></p> <p>Financial Award End Date: The date when classes end for the specific period covered by aid.</p> <p><AwardEndDt></p> <p>This tag maps to the Direct Loan Loan Period End Date.</p>	10	date	Simple Element	<p>CCYY-MM-DD</p> <p>2004-07-01 to 2006-06-29</p> <p>Cannot be after the student's academic year end date</p> <p>Nil = true</p>	NA	R	R	R	NA	O	NA	O
52.	<p><AcademicYearBeginDate></p> <p>Academic Year Begin Date: The date the student's academic year starts at the school.</p> <p><AcYrBeginDt></p> <p>This tag maps to the Direct Loan Academic Year Start Date.</p>	10	date	Simple Element	<p>CCYY-MM-DD</p> <p>2003-07-02 to 2005-06-30</p> <p>Nil = true</p>	NA	R	R	R	NA	O	NA	O
53.	<p><AcademicYearEndDate></p> <p>Academic Year End Date: The date the student's academic year ends at the school.</p> <p><AcYrEndDt></p> <p>This tag maps to the Direct Loan Academic Year End Date.</p>	10	date	Simple Element	<p>CCYY-MM-DD</p> <p>2004-07-01 to 2006-06-29</p> <p>Nil = true</p>	NA	R	R	R	NA	O	NA	O
54.	<p><Pell></p> <p><DLSubsidized></p> <p><DLUnsubsidized></p> <p><DLPLUS></p> <p><FFELSubsidized></p> <p><FFELUnsubsidized></p> <p><FFELPLUS></p> <p><AlternativeLoan></p> <p><FWSP></p> <p><SEOG></p> <p><Perkins></p> <p>A complex element. This element provides a logical grouping of elements related to award information.</p>	NA	NA	Complex Element	NA	R	R	R	R	R	R	NA	O

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AWARD INFORMATION													
Field #	COD Data Field	Max Length	Data Type	Field Type	Format and Valid Field Values	Element Requirements for Various Business Processes							
						P	DS	DU	DP	CB	DB	RC	RS
55.	<p><FinancialAwardYear></p> <p>Financial Award Year: Tag indicating the year corresponding to awards.</p> <p><AwardYr></p>	4	year	Simple Element	<p>CCYY</p> <p>List last year in cycle (i.e., 2005 for 2004-2005)</p>	R	R	R	R	R	R	NA	O
56.	<p><CPSTransactionNumber></p> <p>CPS Transaction Number: Transaction number from eligible ISIR used to calculate award.</p> <p><CPSTransNum></p> <p>This tag maps to the Pell Transaction Number and Accepted Transaction Number field.</p>	2	integer	Simple Element	1-99	R	R	R	O	R	R	NA	O
57.	<p><FinancialAwardAmount></p> <p>Financial Award Amount: The total award amount that the student is eligible to receive as determined by the school.</p> <p><AwardAmt></p> <p>This tag maps to the Pell Accepted Award Amount for the Entire School Year, Award Amount for the Entire School Year and the Direct Loan Loan Amount Approved.</p>	12	decimal	Simple Element	<p>Loan amount approved cannot be greater than the maximum annual loan limit amount:</p> <p>1st Year (Grade level 0 or 1) Sub Max=2,625 Unsub and Sub Max=6,625</p> <p>2nd Year (Grade level 2) Sub Max=3,500 Unsub and Sub Max=7,500</p> <p>3rd Year, 4th Year, or 5th Year eligible undergraduate (Grade level 3, 4, or 5) Undergrad Sub Max=5,500 Unsub and Sub Max=10,500</p> <p>Graduate/professional and beyond (Grade level 6 or 7) Sub Max=8,500 Sub and Unsub Max=18,500</p> <p><i>Health Profession Programs Loan Limits</i></p> <p><u>Student Eligible for Additional Unsubsidized Amount</u></p> <p>4th Year or 5th Year eligible undergraduate (Grade level 4 or 5) Undergrad Sub Max= 5,500 Unsub and Sub Max= 27,167</p> <p><u>Graduate/professional and beyond</u> (Grade level 6 or 7) Sub Max=8,500 Sub and Unsub Max=45,167</p> <p>PLUS - 0-99999999.99</p>	R	R	R	R	R	O	NA	O

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AWARD INFORMATION													
Field #	COD Data Field	Max Length	Data Type	Field Type	Format and Valid Field Values	Element Requirements for Various Business Processes							
						P	DS	DU	DP	CB	DB	RC	RS
					Pell -Award Amount for Entire School Year. Please refer to the Pell Grant Calculation - Table in Volume 8. Nil = true								
58.	<LoanKey> Loan Key: This tag references related loan information. <LoanKey>	2	integer	Simple Element	1-99	NA	R	R	R	NA	O	NA	O
59.	<DependencyStatusCode> Dependency Status Code: COD will download dependency status from CPS. This is a field to allow schools to override dependency information. <DependOverride> This tag maps to the Direct Loan Dependency Status field.	1	string	Simple Element	I = Independent D = Dependent Nil = true	NA	O	O	O	O	O	NA	O
60.	<DefaultOverpayCode> Default Overpay Code: A complex element. This element provides a logical grouping of elements related to default/overaward information. This tag is located in the DLPLUS , DLUnsubsidized, and DLSubsidized complex elements. The Default Overpay Code nested under the student tag indicates the status of the student. The Default Overpay Code nested under the Borrower tag indicates the status of the parent. <LDefGOver>	1	string	Simple Element	Y=Yes N=No Z=Overridden by School	NA	O	O	R	NA	NA	NA	O
61.	<FinancialAwardNumber> Financial Award Number: Award identifier. <AwardNum> This tag maps to the last three digits of the Direct Loan Loan Identifier	3	integer	Simple Element	0-999	NA	R	R	R	NA	R	NA	O

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AWARD INFORMATION													
Field #	COD Data Field	Max Length	Data Type	Field Type	Format and Valid Field Values	Element Requirements for Various Business Processes							
						P	DS	DU	DP	CB	DB	RC	RS
	field.												
62.	<p><FinancialAwardID></p> <p>Financial Award ID: Unique award identifier.</p> <p><AwardID></p> <p>This tag maps to the Direct Loan Loan Identifier field.</p>	23	string	Simple Element	<p>Student's Social Security Number: 001010001-999999998</p> <p>Loan Type: S = Subsidized U = Unsubsidized P = PLUS</p> <p>Program Year: 05</p> <p>School Code: X00000-X99999 where X = G or E</p> <p>Loan Sequence Number: 001-999</p>	NA	R	R	R	NA	R	NA	O
63.	<p><FinancialAwardCreateDate></p> <p>Financial Award Create Date: the date the school created the award record.</p> <p><AwardCreateDt></p> <p>This tag maps to the Direct Loan Loan Origination Date field.</p>	10	date	Simple Element	<p>CCYY-MM-DD</p> <p>1900-01-01 to 2099-12-31</p> <p>Nil = true</p>	NA	R	R	R	NA	NA	NA	O
64.	<p><FinancialAwardAmountRequested></p> <p>Financial Award Amount Requested: The total award amount that the parent is interested in borrowing for the PLUS loan.</p> <p><AwardAmtRqd></p> <p>This tag maps to the Direct Loan Loan Amount Requested field.</p> <p>NOTE: Applicable for award year 2002-2003 only.</p>	12	decimal	Simple Element	<p>0-99999999.99</p> <p>Nil = true</p> <p>NOTE: Applicable for award year 2002-2003 only.</p>	NA	NA	NA	O	NA	NA	NA	O
65.	<p><HPPAIndicator></p> <p>HPPA Indicator: Indicates if the student is eligible for a Health Profession Programs additional unsubsidized loan amount. This was formerly a HEAL loan.</p> <p><AddtHPPA></p> <p>This maps to the Direct Loan Additional Unsubsidized Eligibility</p>	NA	boolean	Simple Element	<p>true = Student is eligible for an additional loan amount. Unsubsidized only</p> <p>This tag is optional. If the tag is not sent, the default is false.</p> <p>Nil = true</p>	NA	NA	O	NA	NA	NA	NA	O

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AWARD INFORMATION													
Field #	COD Data Field	Max Length	Data Type	Field Type	Format and Valid Field Values	Element Requirements for Various Business Processes							
						P	DS	DU	DP	CB	DB	RC	RS
	up to Health Profession Programs Amount.												
66.	<p><LessThanFullTimeIndicator></p> <p>Less Than Full Time Indicator: Flag indicating if student is less than full-time.</p>	NA	boolean	Simple Element	<p>true = Less than Full Time Status</p> <p>This tag is optional. If the tag is not sent, the default is false.</p> <p>Nil = true</p>	NA	NA	NA	NA	R	NA	NA	O
67.	<p><FederalShareAmount></p> <p>Federal Share Amount: The federal share portion of the Perkins, FSEOG, or FWS award amount.</p> <p><FedShareAmt></p>	12	decimal	Simple Element	<p>0 - 99999999.99</p> <p>Nil = true</p>	NA	NA	NA	NA	R	NA	NA	O
68.	<p><FISAPIncomeAmount></p> <p>FISAP Income Amount: COD will download the primary and secondary FISAP Income amounts from CPS. This is a field to allow schools to override the total Taxable and Nontaxable Income for the student and parents, if dependent, or the student only if independent.</p> <p><FISAPIncomeOverride></p>	12	decimal	Simple Element	<p>-9999999.99 to 99999999.99</p> <p>Nil = true</p>	NA	NA	NA	NA	O	NA	NA	O

DRAFT

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AWARD INFORMATION													
Field #	COD Data Field	Max Length	Data Type	Field Type	Format and Valid Field Values	Element Requirements for Various Business Processes							
						P	DS	DU	DP	CB	DB	RC	RS
69.	<p><AttendanceCost></p> <p>Attendance Cost: The cost of attending school. For Pell, the amount must equal COA calculated by the School for a full-time student or a full academic year following the Federal Pell Grant Program requirements.</p> <p><CostOfAttend></p> <p>This tag maps to Pell Accepted Cost of Attendance and Cost of Attendance fields.</p>	12	decimal	Simple Element	<p>0 - 99999999.99</p> <p>Nil = true</p>	R	NA	NA	NA	NA	NA	NA	O
70.	<p><AcademicCalendarCode></p> <p>Academic Calendar Code: Calendar that applies to this student's educational program. Must be valid or system accepted to process record.</p> <p><AcCal></p> <p>This tag maps to the Pell Accepted Academic Calendar and Academic Calendar fields.</p> <p>NOTE: Not applicable for award year 2004-2005 and forward</p>	1	string	Simple Element	<p>1=Credit Hours-non-standard terms; 2=Credit Hours-standard terms of quarters; 3=Credit Hours-standard terms of semesters; 4=Credit Hours-standard terms of trimesters; 5=Clock hours; 6=Credit Hours without terms</p> <p>The academic calendar, in part, dictates which Payment Methodology can be accepted, and the data required for the elements used in calculating the student's award.</p> <p>Nil = true</p> <p>NOTE: Not applicable for award year 2004-2005 and forward</p>	NA	NA	NA	NA	NA	NA	NA	NA

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AWARD INFORMATION													
Field #	COD Data Field	Max Length	Data Type	Field Type	Format and Valid Field Values	Element Requirements for Various Business Processes							
						P	DS	DU	DP	CB	DB	RC	RS
71.	<p><PaymentMethodologyCode></p> <p>Payment Methodology Code: Formula used to calculate the student's Federal Pell Grant Award.</p> <p><PmtMethod></p> <p>This tag maps to the Pell Accepted Payment Methodology and Payment Methodology fields.</p> <p>NOTE: Not applicable for award year 2004-2005 and forward</p>	1	string	Simple Element	<p>1=(a)Credit hour with standard terms in which total weeks of instructional time Fall through Spring terms equal or exceed 30 weeks, or have been granted waiver; or (b) Program has a summer term in addition to fall through spring terms, and the definition of an academic year for the program includes the weeks of instructional time for all terms in the award year, could calculate awards using Formula 1 or 2 and chooses to perform alternate calculation (AC: 2,3, or 4)</p> <p>2=Credit hour with standard terms in which total weeks of instructional time Fall through Spring terms are less than 30 weeks, has not been granted waiver. School does not use alternate calculation (AC: 2, 3, or 4)</p> <p>3=Credit hour with standard or non-standard terms (AC: 1, 2, 3, or 4)</p> <p>4=Clock hour or Credit hour without terms (AC: 5 or 6)</p> <p>5=Programs of study by correspondence (AC: 1, 2, 3, or 4 denotes Formula 5B AC: 6 denotes Formula 5A)</p> <p>Nil = true</p> <p>NOTE: Not applicable for award year 2004-2005 and forward</p>	NA	NA	NA	NA	NA	NA	NA	NA

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AWARD INFORMATION													
Field #	COD Data Field	Max Length	Data Type	Field Type	Format and Valid Field Values	Element Requirements for Various Business Processes							
						P	DS	DU	DP	CB	DB	RC	RS
72.	<p><WeeksUsedCalculate></p> <p>Weeks of instructional time used to calculate payment: Total Number of weeks of instructional time in the payment periods for which this student is eligible. Valid Values depend upon Payment Methodology and Academic Calendar fields. Must be completed when Payment Methodologies 2, 3, 4, or 5 are used.</p> <p><InstructWksUsed></p> <p>This tag maps to the Pell Accepted Weeks of Instructional Time Used to Calculate Payment and Weeks of Instructional Time Used to Calculate Payment fields.</p> <p>NOTE: Not applicable for award year 2004-2005 and forward</p>	2	integer	Simple Element	<p>No element reported in Document (Payment Methodology 1) 0 - 78 (Payment Methodology 2, 3, 4, or 5) IF PM=2 Must be valid range IF PM=3 Must be valid range IF PM=4 Must be valid range IF PM=5 Must be valid range</p> <p>Nil = true</p> <p>NOTE: Not applicable for award year 2004-2005 and forward</p>	NA	NA	NA	NA	NA	NA	NA	NA
73.	<p><WeeksProgramsAcademicYear></p> <p>Weeks of instructional time in program's definition of academic year: Total number of weeks of instructional time in the School's definition of academic year for this student's Program of Study.</p> <p><InstructWksDefiningAcYr></p> <p>This tag maps to the Pell Accepted Weeks of Inst. time in Program's Definition of Academic Year and Weeks of Inst. Time in Program's Definition of Academic Year fields.</p> <p>NOTE: Not applicable for award year 2004-2005 and forward</p>	2	integer	Simple Element	<p>No element reported in document (Payment Methodology 1) 30 - 78(May never be less than the number provided in Weeks of instructional time used to calculate payment. If>78 set to 30.</p> <p>Nil = true</p> <p>NOTE: Not applicable for award year 2004-2005 and forward</p>	NA	NA	NA	NA	NA	NA	NA	NA

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AWARD INFORMATION													
Field #	COD Data Field	Max Length	Data Type	Field Type	Format and Valid Field Values	Element Requirements for Various Business Processes							
						P	DS	DU	DP	CB	DB	RC	RS
74.	<p><HoursAwardYear></p> <p>Credit/Clock hours used to calculate payment: Total number of credit/clock hours in all payment periods School expects this student to attend and be paid for during this Federal Pell Grant Award year.</p> <p><CrClockHrsinAwardYr></p> <p>This tag maps to the Accepted Pell Cr/Clock Hours in Award Year and Pell Cr/Clock Hours in Award Year fields.</p> <p>NOTE: Not applicable for award year 2004-2005 and forward</p>	4	integer	Simple Element	<p>Required for Academic Calendars 5 and 6.</p> <p>Ranges: 0-3120 AC=Clock Hour (5) 0-100 AC=Credit Hours without terms(6)</p> <p>Nil = true</p> <p>NOTE: Not applicable for award year 2004-2005 and forward</p>	NA	NA	NA	NA	NA	NA	NA	NA
75.	<p><HoursProgramsAcademicYear></p> <p>Credit/Clock hours in this student's program of study's academic year: Total number of credit or clock hours in the School's definition of academic year for this student's Program of Study.</p> <p><CrClockHrsinProgsAcYr></p> <p>This tag maps to the Pell Accepted Cr/Clock Hours in the Student's Program of Study's Academic Year and Pell Cr/Clock Hours in the Student's Program of Study's Academic Year fields.</p> <p>NOTE: Not applicable for award year 2004-2005 and forward</p>	4	integer	Simple Element	<p>Required for Academic Calendars 5 and 6.</p> <p>Ranges: 900-3120 Academic calendar 5 24-100 Academic calendar 6</p> <p>Nil = true</p> <p>NOTE: Not applicable for award year 2004-2005 and forward</p>	NA	NA	NA	NA	NA	NA	NA	NA

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AWARD INFORMATION													
Field #	COD Data Field	Max Length	Data Type	Field Type	Format and Valid Field Values	Element Requirements for Various Business Processes							
						P	DS	DU	DP	CB	DB	RC	RS
76.	<p><LowTuitionFeesCode></p> <p>Low Tuition and Fees Code: Indicator identifying tuition ranges when the annual tuition is less than or equal to minimum defined by low tuition and fees table.</p> <p><LowTuitFeesInd></p> <p>This tag maps to the Pell Low Tuition & Fees Code and Accepted Low Tuition & fees flag.</p>	1	string	Simple Element	1= 0 2= 1 - 225 3= 226 - 450 4= 451 - 674 Nil = true	O	NA	NA	NA	NA	NA	NA	O
77.	<p><IncarceratedIndicator></p> <p>Incarcerated Indicator: Indicator identifying if the student is incarcerated in local penal institution but otherwise eligible to receive Federal Pell Grants.</p> <p><IncarceratedFlg></p> <p>This tag maps to the Incarcerated Federal Pell Recipient Code and Accepted Incarcerated Federal Pell Recipient code.</p>	1	boolean	Simple Element	true = Yes, the student is incarcerated in a local institution but is otherwise eligible. false = No, the student was previously reported as incarcerated, but is not or is no longer incarcerated. If the student has never been incarcerated, do not submit the tag to COD. Nil = true	O	NA	NA	NA	NA	NA	NA	O
78.	<p><VerificationStatusCode></p> <p>Verification Status Code: Verification status of the applicant as reported by the school.</p> <p><VerifStatCd></p> <p>This tag is not a direct translation but maps to the Pell Verification Status Code field.</p>	1	string	Simple Element	W = Without Documentation V = Verified S = Selected but not verified Nil = true	O	NA	NA	NA	NA	NA	NA	O

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AWARD INFORMATION													
Field #	COD Data Field	Max Length	Data Type	Field Type	Format and Valid Field Values	Element Requirements for Various Business Processes							
						P	DS	DU	DP	CB	DB	RC	RS
79.	<p><EnrollmentDate></p> <p>Enrollment Date: First date that the student was enrolled in an eligible program for the designated award year. If the student enrolled in a crossover payment period before the first day of the Pell award year (July 1), but which will be paid from 2003-2004 funds, report the actual start date of the student's classes for that payment period.</p> <p><EnrollIDt></p> <p>This tag maps to the Pell Accepted Enrollment Date and Enrollment Date.</p>	10	date	Simple Element	<p>CCYY-MM-DD</p> <p>2004-01-01 to 2005-06-30</p> <p>Nil = true</p>	R	NA	NA	NA	NA	NA	NA	O
80.	<p><SecondaryEFCCode></p> <p>Secondary EFC Used Code: Indicator of EFC value used to determine award amount.</p> <p><SecondaryEFCInd></p> <p>This tag maps to the Pell Accepted Secondary Expected Family Contribution Code and Secondary Expected Family Contribution Codes.</p>	1	string	Simple Element	<p>O = Federal Pell Grant award previously based on the secondary EFC and reported to the Federal Pell Grant program; student's award now based on the original EFC.</p> <p>S = Federal Pell Grant award based on the secondary EFC, as calculated by the CPS.</p> <p>Nil = true</p>	O	NA	NA	NA	O	NA	NA	O

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Disbursement Information

DISBURSEMENT INFORMATION													
Field #	COD Data Field	Max Length	Data Type	Field Type	Format and Valid Field Values	Element Requirements for Various Business Processes							
						P	DS	DU	DP	CB	DB	RC	RS
81.	<p><DisbursementNumber= " "></p> <p>Disbursement Number: Number of the disbursement.</p> <p>This tag maps to the Pell Disbursement Reference Number and the Direct Loan Disbursement Number.</p>	2	integer	Complex Element with Attribute	1-20	O	R	R	R	O	R	NA	O
82.	<p><DisbursementAmount></p> <p>Disbursement Amount: The amount of money credited to the student's account at the school or paid to the student (or borrower if PLUS) directly. For Direct Loan, this is the gross disbursement amount before the fee and interest rebate calculations are made.</p> <p>If the DisbursementReleaseIndicator = false, this is estimated information; if the DisbursementReleaseIndicator = true, then this is actual information.</p> <p>This tag maps to the Pell Disbursement Amount, Accepted Disbursement Amount.</p> <p><DisbAmt></p> <p>This tags maps to Direct Loan Disbursement Actual Gross Amount and Disbursement Actual Gross Amount - LOC fields.</p>	12	decimal	Simple Element	0 - 99999999.99 (Or MAX AWARD AMOUNT - for Pell) Nil = true	O	R	R	R	O	R	NA	O

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DISBURSEMENT INFORMATION													
Field #	COD Data Field	Max Length	Data Type	Field Type	Format and Valid Field Values	Element Requirements for Various Business Processes							
						P	DS	DU	DP	CB	DB	RC	RS
83.	<p><DisbursementDate></p> <p>Disbursement Date: The date money was credited to the student's account at the school or paid to the student (or borrower if a PLUS loan) directly.</p> <p>If the DisbursementReleaseIndicator = false, this is estimated information. If the DisbursementReleaseIndicator = true, then this is actual information.</p> <p><DisbDt></p> <p>This tag maps to the Pell Estimated Disbursement Date, Pell Accepted Disbursement Date, Disbursement Date, and the Direct Loan Disbursement Anticipated Date and the Transaction Date fields.</p>	10	date	Simple Element	<p>CCYY-MM-DD 2003-06-22 to 2009-09-30</p> <p>Nil = true</p> <p>For Pell Grant: 2004-06-21 to 2009-09-30</p> <p>For Direct Loan: 2003-06-22 to 2006-10-27</p>	O	R	R	R	O	R	NA	O
84.	<p><DisbursementReleaseIndicator></p> <p>Disbursement Release Indicator: The indicator identifying if the Entity is submitting an actual disbursement used to substantiate cash that has been drawn down or may lead to change in the CFL.</p> <p><PmtTriggerFlg></p>	NA	boolean	Simple Element	<p>true = submit records for payment. false = submit records for edit only.</p> <p>Defaults to False</p> <p>Nil = true</p>	O	O	O	O	O	R	NA	O

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DISBURSEMENT INFORMATION													
Field #	COD Data Field	Max Length	Data Type	Field Type	Format and Valid Field Values	Element Requirements for Various Business Processes							
						P	DS	DU	DP	CB	DB	RC	RS
85.	<p><DisbursementSequenceNumber></p> <p>Disbursement Sequence Number: The number that determines the order in which transactions must be processed for a given disbursement number.</p> <p><DisbSeqNum></p> <p>This tag maps to the Direct Loan Disbursement Sequence Number.</p>	2	integer	Simple Element	<p>1-99 Disbursement sequence numbers must be incrementally sequential.</p> <p>Pell valid values are: 1-65 School assigned 66-90 COD assigned</p> <p>Direct Loan valid values are: 1-65 School assigned 66-90 COD assigned 99-91-Payment to Servicer (COD assigned in reverse order)</p> <p>Nil = true</p>	O	O	O	O	O	R	NA	O
86.	<p><FirstDisbursementIndicator></p> <p>First Disbursement Flag: Flag identifying the disbursement with the earliest disbursement date.</p> <p><FirstDisbFlg></p> <p>This tag maps to the Direct Loan First Disbursement Flag field.</p>	NA	boolean	Simple Element	<p>true = Yes, this is the first disbursement</p> <p>This tag is optional. If the tag is not sent, the default is false. However, tag is required if first actual disbursement has a disbursement number greater than 01.</p> <p>Nil = true</p> <p>* Required if first actual disbursement has a disbursement number greater than 01</p>	NA	O	O	O	O	R - DL*	NA	O
87.	<p><DisbursementNetAmount></p> <p>Disbursement Net Amount: The net award amount.</p> <p>For Direct Loan: The amount of money credited to the student's account (or borrower, if PLUS) at the school or paid to the student (or borrower, if PLUS) directly less fees plus rebate.</p> <p>If the DisbursementReleaseIndicator = false, this is estimated information. If the DisbursementReleaseIndicator = true, then this is actual information.</p> <p><DisbNetAmt></p>	11	decimal	Simple Element	<p>0 - 99999999.99</p> <p>Nil = true</p>	NA	R	R	R	O	R - DL	NA	O

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DISBURSEMENT INFORMATION													
Field #	COD Data Field	Max Length	Data Type	Field Type	Format and Valid Field Values	Element Requirements for Various Business Processes							
						P	DS	DU	DP	CB	DB	RC	RS
	This tag maps to the Direct Loan Disbursement Actual Net Amount, Disbursement Actual Net Amount LOC and Disbursement Anticipated Amount.												
88.	<p><DisbursementFeeAmount></p> <p>Disbursement Fee Amount: The Fee Amount.</p> <p><DisbFeeAmt></p> <p>This tag maps to the Direct Loan Disbursement Actual Loan Fee Amount and Disbursement Anticipated Loan Fee Amount.</p>	11	decimal	Simple Element	0 - 99999999.99 Nil = true	NA	R	R	R	NA	R - DL	NA O	
89.	<p><InterestRebateAmount></p> <p>Interest Rebate Amount: The Upfront Interest Rebate Amount.</p> <p>If the DisbursementReleaseIndicator = false, this is estimated information. If the DisbursementReleaseIndicator = true, then this is actual information.</p> <p><IntRebateAmt></p> <p>This tag maps to the Direct Loan Disbursement Actual Interest Rebate Amount, Disbursement Actual Interest Rebate Amount - LOC, and the Disbursement Anticipated Interest Rebate Amount.</p>	11	decimal	Simple Element	0 - 99999999.99 Nil = true	NA	R	R	R	NA	R - DL	NA O	

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DISBURSEMENT INFORMATION													
Field #	COD Data Field	Max Length	Data Type	Field Type	Format and Valid Field Values	Element Requirements for Various Business Processes							
						P	DS	DU	DP	CB	DB	RC	RS
90.	<p><DisbursementConfirmationIndicator></p> <p>Disbursement Confirmation Indicator: Indication that the borrower at the school has confirmed this disbursement.</p> <p><ConfFlg></p> <p>This tag maps to the Direct Loan Confirmation Flag field.</p>	NA	boolean	Simple Element	<p>true = Yes, this disbursement has been confirmed by the borrower.</p> <p>This tag is optional. If the tag is not sent, the default is false.</p> <p>Nil = true</p>	NA	NA	NA	NA	NA	O	NA	O
91.	<p><PaymentPeriodStartDate></p> <p>Payment Period Start Date: Beginning date of the Payment Period. Used to pay on awards submitted by schools that have become ineligible.</p> <p><PmtPeriodStartDt></p> <p>This tag maps to the Pell Enrollment Date field.</p>	10	date	Simple Element	<p>CCYY-MM-DD</p> <p>2004-01-01 to 2005-06-30</p> <p>Nil = true</p> <p>** Required if the school has become ineligible</p>	NA	NA	NA	NA	NA	R - Pell**	NA	O

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Response

RESPONSE												
COD Data Field	Max Length	Data Type	Field Type	Format and Valid Field Values	Element Requirements for Various Business Processes							
					P	DS	DU	DP	CB	DB	RC	RS
<p>92. <EMPNIIndicator></p> <p>Electronic MPN Indicator: This tag indicates whether there is an electronic or paper MPN.</p> <p><EMPNFlg></p> <p>This tag maps to the Direct Loan Electronic Master Promissory Note Indicator</p>	NA	boolean	Simple Element	true = Electronic MPN	NA	NA	NA	NA	NA	NA	NA	O
<p>93. <MPNID></p> <p>MPN ID: The MPN identifier printed on the MPN.</p> <p><MPNId></p> <p>This tag maps to the Direct Loan Electronic Master Promissory Note Identification.</p>	23	string	Simple Element	Student's Social Security Number: 001010001-999999998 Loan Type: M = Subsidized and Unsubsidized N = PLUS Program Year: 05 School Code: X00000-X99999 where X = G or E Loan Sequence Number: 001-999	NA	NA	NA	NA	NA	NA	NA	O
<p>94. <MPNStatusCode></p> <p>MPN Status Code: The status of the MPN on file at COD.</p> <p><MPNStat></p> <p>This tag maps to the Direct Loan Promissory Note Status.</p>	1	string	Simple Element	A = Accepted R = Rejected X = Pending	NA	NA	NA	NA	NA	NA	NA	O
<p>95. <MPNLinkIndicator></p> <p>MPN Link Indicator: The Master Promissory Note indicator is used to indicate whether or not the record has been linked to an MPN at COD.</p> <p><MPNLinkFlg></p> <p>This tag maps to the Direct Loan Master Promissory Note Indicator.</p>	NA	boolean	Simple Element	true = Record has been linked to an MPN false = Record is not linked to an MPN	NA	NA	NA	NA	NA	NA	NA	O

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RESPONSE												
COD Data Field	Max Length	Data Type	Field Type	Format and Valid Field Values	Element Requirements for Various Business Processes							
					P	DS	DU	DP	CB	DB	RC	RS
96. <PaymentToServicerAmount> Payment to Servicer Amount: Amount of payment sent to the Servicer by the borrower. <PmttoSvcrAmt> This tag maps to the Direct Loan Payment to Servicer Amount.	11	decimal	Simple Element	(-9999999.99 to 99999999.99) A negative amount indicates a refund A positive amount indicates a reversal of the refund (that is, bounced check) Nil = true	NA	NA	NA	NA	NA	NA	NA	O
97. <PaymentToServicerDate> Payment to Servicer Date: The date the Servicer posted the payment to the student's account. <PmttoSvcrDt>	10	date	Simple Element	CCYY-MM-DD	NA	NA	NA	NA	NA	NA	NA	O
98. <BookedLoanAmount> Booked Loan Amount: Total net amount of disbursements accepted and booked. <BkdLoanAmt> This tag maps to the Direct Loan LOC's Total Net Booked Loan Amount.	11	decimal	Simple Element	0 - 99999999.99	NA	NA	NA	NA	NA	NA	NA	O
99. <BookedLoanAmountDate> Booked Loan Date: The date the loan booked on COD. <BkdLoanAmtDt>	10	date	Simple Element	CCYY-MM-DD	NA	NA	NA	NA	NA	NA	NA	O
100. <CreditDecisionStatus> PLUS Credit Decision Status: The status of the PLUS credit decision for the loan on COD. <CrDecisionStat>	1	string	Simple Element	A = Accepted D = Denied P = Pending	NA	NA	NA	NA	NA	NA	NA	O

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RESPONSE												
COD Data Field	Max Length	Data Type	Field Type	Format and Valid Field Values	Element Requirements for Various Business Processes							
					P	DS	DU	DP	CB	DB	RC	RS
101. <CreditDecisionDate> PLUS Credit Decision Date: The date on which the credit check decision was processed. <CrDecisionDate> This tag maps to the Direct Loan Credit Decision Date field.	10	date	Simple Element	CCYY-MM-DD	NA	NA	NA	NA	NA	NA	NA	O
102. <CreditOverrideCode> PLUS Credit Decision Override Code: The status of the credit check for this loan on COD as a result of an override. <CrOverrideInd> This tag maps to the Direct Loan Credit Override field.	1	string	Simple Element	C = Credit overridden as a result of new credit information provided E = Credit overridden as a result of an endorser's approval D = Credit denied as a result of an endorser's denial N = Credit denied after pending	NA	NA	NA	NA	NA	NA	NA	O
103. <EndorserAmount> Endorser Amount: Total amount of loan for which the endorser has agreed to co-sign.	12	decimal	Simple Element	0 - 99999999.99	NA	NA	NA	NA	NA	NA	NA	O
104. <YTDDisbursementAmount> Year-To-Date Disbursement Amount: For Pell, the total amount that has been disbursed to the student for the award year. <YrTDDisbAmt> This tag maps to the Pell YTD Disbursed Amount.	12	decimal	Simple Element	0 - 99999999.99	NA	NA	NA	NA	NA	NA	NA	O
105. <TotalEligibilityUsed> Total Eligibility Used: Total percentage for all schools of the student's annual Pell eligibility used for the specific award year. <TotEligUsed>	7	decimal	Simple Element	0-999.999	NA	NA	NA	NA	NA	NA	NA	O

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RESPONSE												
COD Data Field	Max Length	Data Type	Field Type	Format and Valid Field Values	Element Requirements for Various Business Processes							
					P	DS	DU	DP	CB	DB	RC	RS
106. <ScheduledPellGrant> Scheduled Federal Pell Grant: Scheduled amount for a full time student. <SchedFedPellGrt> This tag maps to the Pell Scheduled Federal Pell Grant field.	12	decimal	Simple Element	0-Award Amount Maximum Nil = true	NA	NA	NA	NA	NA	NA	NA	O
107. <NegativePendingAmount> Negative Pending Amount: The amount by which the Pell award is overpaid (i.e., sum of disbursements exceeds Award Amount). School must adjust either award amount or disbursement amount within 30 days to avoid a COD-generated negative disbursement.	12	decimal	Simple Element	0 - 99999999.99	NA	NA	NA	NA	NA	NA	NA	O
108. <FSACode> FSA Code: Code set to inform institutions of modifications that have been made to their database and require immediate action to rectify. <SFAInd> This tag maps to the Pell ED Use Flags field.	2	string	Simple Element	SA = Pell Shared SAR CE = Pell Concurrent Enrollment PO = Pell POP	NA	NA	NA	NA	NA	NA	NA	O
109. <ResponseFinancialSummary> Response Financial Summary : A complex element. This element provides a logical grouping of elements related to summary information. <ProgYrSummary>	NA	NA	Complex Element	NA	NA	NA	NA	NA	NA	NA	NA	O

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RESPONSE												
COD Data Field	Max Length	Data Type	Field Type	Format and Valid Field Values	Element Requirements for Various Business Processes							
					P	DS	DU	DP	CB	DB	RC	RS
110. <TotalCountAccepted> Total Number Accepted: Total number of accepted awards in this document. This information is summarized by award type and by award year. <TotNumAcc> This tag maps to the Direct Loan Total Number of Accepted Records.	9	integer	Simple Element	0-999999999	NA	NA	NA	NA	NA	NA	NA	O
111. <TotalCountRejected> Total Number Rejected: Total number of rejected awards in this document. This information is summarized by award type by award year. <TotNumRej> This tag maps to the Direct Loan Total Number of Rejected Records.	9	integer	Simple Element	0-999999999	NA	NA	NA	NA	NA	NA	NA	O
112. <TotalCountCorrected> Total Number Corrected: Total number of corrected awards in this document. This information is summarized by award type by award year. <TotNumCorr>	9	integer	Simple Element	0-999999999	NA	NA	NA	NA	NA	NA	NA	O

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RESPONSE												
COD Data Field	Max Length	Data Type	Field Type	Format and Valid Field Values	Element Requirements for Various Business Processes							
					P	DS	DU	DP	CB	DB	RC	RS
113. <TotalCountDuplicate> Total Number Dup: Total number of duplicate awards in this document. This information is summarized by award type by award year. <TotNumDup> This tag maps to the Pell Number of Duplicate Records.	9	integer	Simple Element	0-999999999	NA	NA	NA	NA	NA	NA	NA	O
114. <TotalCountVerificationSelected> Total Number Verified: Total number of students in this document that are reported selected for verification by CPS. This information is summarized by award type by award year. <TotNumVerif>	9	integer	Simple Element	0-999999999	NA	NA	NA	NA	NA	NA	NA	O
115. <TotalCountSSAdministration> Total Number SSA Match: Total number of students in this document that are reported by CPS to have an SSA match not equal to 4. This information is summarized by award type by award year. <TotNumSSAdmin>	9	integer	Simple Element	0-999999999	NA	NA	NA	NA	NA	NA	NA	O
116. <TotalFinancialAwardAccepted> Total Financial Award Accepted: The total dollar amount accepted in this document. For Pell Grant and Direct Loan, this is the accepted award amount. This information is summarized by year by award type.	15	decimal	Simple Element	0-999999999999.99	NA	NA	NA	NA	NA	NA	NA	O

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RESPONSE												
COD Data Field	Max Length	Data Type	Field Type	Format and Valid Field Values	Element Requirements for Various Business Processes							
					P	DS	DU	DP	CB	DB	RC	RS
117. <TotalFinancialDisbursementAccepted> Total Financial Disbursement Accepted: The total dollar amount accepted in this document. For Pell Grant, the total disbursement amount accepted. For Direct Loan, the total gross disbursement amount accepted, regardless of the Disbursement Release Indicator. This information is summarized by year by award type. <TotAmtAcc>	15	decimal	Simple Element	0-999999999999.99	NA	NA	NA	NA	NA	NA	NA	O
118. <TotalFundedDisbursementAccepted> Total Funded Disbursement Accepted: For Pell Grant, the total disbursement amount accepted with a Disbursement Release Indicator of "true." For Direct Loan, the total net disbursement amount accepted with Disbursement Release indicator of "true." This information is summarized by award type by award year.	15	decimal	Simple Element	0-999999999999.99	NA	NA	NA	NA	NA	NA	NA	O
119. <TotalNonFundedDisbursementAccepted> Total NonFunded Disbursement Accepted: For Pell Grant, the total disbursement amount accepted with a Disbursement Release Indicator of "false." For Direct Loan, the total net disbursement amount accepted with Disbursement Release indicator of "false." This information is summarized by award type by award year.	15	decimal	Simple Element	0-999999999999.99	NA	NA	NA	NA	NA	NA	NA	O

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RESPONSE												
COD Data Field	Max Length	Data Type	Field Type	Format and Valid Field Values	Element Requirements for Various Business Processes							
					P	DS	DU	DP	CB	DB	RC	RS
120. <TotalFinancialAwardCorrected> Total Amount Corrected: The total dollar value reported in this document for corrected Pell disbursements. This information is summarized by award type by award year. <TotAmtCorr>	15	decimal	Simple Element	0-999999999999.99	NA	NA	NA	NA	NA	NA	NA	O
121. <Receipt> Receipt: A date time stamp indicating receipt of the document at COD. <Receipt>	22	date/time	Simple Element	CCYY-MM-DDTHH:mm:ss.ff	NA	NA	NA	NA	NA	NA	R	NA
122. <Response> Response: A complex element. This element provides a logical grouping of elements related to Entity Information. <Response>	NA	NA	Complex Element	NA	NA	NA	NA	NA	NA	NA	O	R
123. <ResponseCode> Response Indicator: The result of processing the record on COD. <RsInd> This tag maps to the Pell Action Code, Origination warning/reject reasons, Action Code/Status and the Direct Loan Full Loan Origination Status Flag.	1	string	Simple Element	A = Accepted R = Rejected D = Duplicate C = Corrected	NA	NA	NA	NA	NA	NA	NA	O
124. <DocumentTypeCode> Document Type Code: This element indicates the code corresponding to the type of data being returned in the document. <DocumentType>	2	string	Simple Element	BN = Response - Booking Notification CO = Response - Credit Decision Override ND = Response - Negative Disbursement PS = Response - Payment to Servicer PN = Response - Promissory Note RC = Receipt RS = Response SG = Response - System Generated (Currently not in use for Full Participants)	NA	NA	NA	NA	NA	NA	NA	R

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RESPONSE												
COD Data Field	Max Length	Data Type	Field Type	Format and Valid Field Values	Element Requirements for Various Business Processes							
					P	DS	DU	DP	CB	DB	RC	RS
				WB = Response - Web Initiated (Currently not in use for Full Participants)								
125. <DocumentStatusCode> Document Status Code: The status of the processed document on COD. <DocumentStat>	1	string	Simple Element	A = Accepted R = Rejected D = Duplicate	NA	NA	NA	NA	NA	NA	O	R
126. <ProcessDate> Process Date: The date the document information was processed at COD. <ProcessDt> This tag maps to the Pell RFMS Process Date and the Direct Loan Acknowledgement Date and Promissory Note Acknowledgement Date.	10	date	Simple Element	CCYY-MM-DD	NA	NA	NA	NA	NA	NA	NA	R
127. <EditProcessResult> Edit Process Result: A complex element. This element provides a logical grouping of elements related to the edit response information. <Edit Results>	NA	NA	Complex Element	NA	NA	NA	NA	NA	NA	NA	NA	R

Common Record Layout Business Process Key

P=Establish Pell Grant, **DS**=Establish DL Subsidized, **DU**=Establish DL Unsubsidized, **DP**=Establish DL PLUS, **CB**=Establish Campus-based information, **DB**=Establish a disbursement for an award/loan, **RC**=Receipt, **RS**=Response

RESPONSE												
COD Data Field	Max Length	Data Type	Field Type	Format and Valid Field Values	Element Requirements for Various Business Processes							
					P	DS	DU	DP	CB	DB	RC	RS
128. <ResponseErrorCode> Response Error Code: Edit result from COD processing. <RsErrorCd> This tag maps to the Pell Edit/Comment Codes and the Direct Loan Full Loan Origination Reject Reasons, Loan Identifier Error Code, and Promissory Note Reject Codes.	3	string	Simple Element	See COD edits, Volume II, Section 4.	NA	NA	NA	NA	NA	NA	NA	O
129. <ResponseMessage> Response Message: The text of the edit result. This field is transmitted only via web applications. <RsMsg>	150	string	Simple Element	See COD edits, Volume II, Section 4.	NA	NA	NA	NA	NA	NA	NA	O
130. <ResponseErrorField> Response Error Field: The tag referenced by the Edit Code. <Field>	35	string	Simple Element		NA	NA	NA	NA	NA	NA	NA	O
131. <ResponseErrorValue> Response Error Value: New value in field if a correction is applied. <Value>	150	string	Simple Element		NA	NA	NA	NA	NA	NA	NA	O
132. <ReportedValue> Reported Value: The value reported by the school in the tag contained in the <ResponseErrorField> tag.	150	string	Simple Element		NA	NA	NA	NA	NA	NA	NA	O

Common Record Layout Business Process Key

P=Establish Pell Grant, **DS**=Establish DL Subsidized, **DU**=Establish DL Unsubsidized, **DP**=Establish DL PLUS, **CB**=Establish Campus-based information, **DB**=Establish a disbursement for an award/loan, **RC**=Receipt, **RS**=Response

RESPONSE												
COD Data Field	Max Length	Data Type	Field Type	Format and Valid Field Values	Element Requirements for Various Business Processes							
					P	DS	DU	DP	CB	DB	RC	RS
133. <PreviousSequenceNumber> PreviousSequenceNumber: The previous disbursement sequence number on the COD database for the disbursement number. This tag is returned on all disbursement responses, including COD system-generated responses.	2	integer	Simple Element	1-99 Nil = true	NA	NA	NA	NA	NA	NA	NA	O
134. <CPSVerificationIndicator> CPS Verification Indicator: Indicates whether this student has been selected for verification by the CPS on any transaction number for this award year.	NA	boolean	Simple Element	true = Student selected for verification by CPS false = Student not selected for verification by CPS	NA	NA	NA	NA	NA	NA	NA	O
135. <HighestCPSTransactionNumber> Highest CPS Transaction Number: Indicates the highest transaction number on CPS for this student and award year	2	integer	Simple Element	01 – 99	NA	NA	NA	NA	NA	NA	NA	O

Common Record Physical Layout

Introduction

This section provides standards for the physical layout of the Common Record XML Document file. Standards on the physical layout of the Common Record XML Document file are required to ensure all systems transmitting or processing an instance of the file can do so without encountering physical constraint errors.

Examples of physical constraint errors include: exceeding available memory, exceeding available disk space, or exceeding available network bandwidth (and timing out). While most physical constraint errors can be avoided by proper coding techniques on the host system, there are some error conditions best handled through the definition of, and adherence to, a set of well-defined and well-publicized standards. Such error conditions and their corresponding standards for resolution are provided in this section.

XML and its associated technologies, (XML Schema, Document Type Definitions), do not provide for a mechanism to define the physical layout of a file. In fact, XML does not depend on the physical layout of the elements by design. Whitespace and line lengths are not relevant to the logical construction and reading of an XML document. Therefore, the Common Record XML file physical layout standards are defined as guidelines and examples presented in this Section.

Line Length Limitations

32 K Line Length Limitation on Mainframe System:

Some mainframe systems cannot create or read a line longer than 32 kilobytes. A line consists of a string of data with an 'end of line marker.' The phrase 'end of line marker' in this document refers to whatever mechanism is used on a platform to terminate an individual line or record. For example, an end of line marker can be set by the writing out of a record (on a mainframe), by inserting a <CR><LF>

character sequence (on a PC), or by inserting a <CR> character (on Unix). <CR> (carriage return character) and <LF> (linefeed) are ASCII codes 13 and 10, respectively.

Systems with this limitation cannot handle a string of data longer than 32 kilobytes without encountering some type of data corruption (most likely truncation). By rule, XML ignores whitespace, which includes tabs, linefeeds, and carriage returns. Since XML has no means to regulate line lengths, a separate standard must be set to ensure lines do not exceed 32 kilobytes.

4000 Bytes Line Length Limitation on COD System:

The COD System cannot process documents that contain over 4000 bytes per line. A line consists of a string of data with an 'end of line marker.' The phrase 'end of line marker' in this document refers to whatever mechanism is used on a platform to terminate an individual line or record. For example, an end of line marker can be set by the writing out of a record (on a mainframe), by inserting a <CR><LF> character sequence (on a PC), or by inserting a <CR> character (on Unix). <CR> (carriage return character) and <LF> (linefeed) are ASCII codes 13 and 10, respectively. COD will not process or acknowledge Common Record Documents that are submitted with a string of data greater than 4000 bytes.

Line Length Limitation Solution

The solution, in its general form, is to make sure an end of line marker is always set before a particular output stream of data reaches bytes. This end of line marker should be created in the format native to the system where the file is being created.

The data transmission software used by COD and by participating schools handles the translation of end of line markers across platforms. For example, if a file were sent from a PC to a Unix box, the <CR><LF> character sequence would be automatically changed to <CR> characters. Therefore, the insertion of an end of line marker does not have to take into consideration the platform of the destination system. This same principle holds true between mainframes (EBCDIC or ASCII), PCs and UNIX boxes.

Note: The following standard is a strongly recommended approach for schools and vendors who want to guarantee their files will not exceed the 4000 byte limitation. If a school or vendor can ensure their submitted files will not exceed the 4000 byte limitation by some other means, those files will be accepted by COD. However, the burden of responsibility will then rest with the school or vendor for files incorrectly submitted.

Standard:

In order to ensure no line grows larger than 4000 bytes, all Common Record XML files submitted to COD should be constructed with end of line markers inserted at specified points in the document. These points are tied to specific elements in the XML document. The points are:

- After the AttendedSchool element opening tag, - <AttendedSchool>
- After every Student element closing tag, - </Student>

- Before beginning an ‘Award’ element opening tag, which could be <Pell>, <DLSubsidized>, <DLUnsubsidized>, <DLPLUS>, <Perkins>, <SEOG>, <FWSP>, and the opening tags of all other elements designated as part of the Award substitution group in the Common Record XML Schema specification
- Before beginning a Disbursement element opening tag, <Disbursement>, for every disbursement under each of the ‘Award’ elements listed above.

The Common Record XML Schema has been evaluated to confirm that if the above standard is maintained, the maximum size of the data sent in any one of these lines will never exceed 4000 bytes. The maximum line size takes into account all tags, all maximum data lengths for each element, and all maximum numbers of repetitions of nested data elements.

The example found on the following page is a skeleton submission file correctly formatted according to the end of line marker standards. In this example, for clarity, sub-elements are not listed, and the characters, [EOL], explicitly mark the end of a line.

COD guarantees the Response Document files it produces will not contain lines longer than 10,000 bytes, but the files will not necessarily match the line breaks as specified for submissions. This is due in part to the additional space used by the Response blocks.

Note: For more information on the length of COD Response Files, please refer to Volume VIII, Section 6 – School Options for information on the school Common Record Response File option.

Coding Guidelines:

The code should track the Common Record elements as they are written to the output stream and write out a line of XML text (via the appropriate end of line marker) as any of the EOL points are encountered. Code to construct the Common Record can vary greatly depending on the platform, libraries, and languages used, so specific examples are not provided.

```
<CommonRecord><!--All Common Record sub elements --
><ReportingSchool><AttendedSchool> [EOL]
<Student><!--All Student sub elements until an Award is encountered-->[EOL]
<Pell><!--All Pell sub elements until a Disbursement is encountered-->[EOL]
<Disbursement><!-- sub elements --></Disbursement>[EOL]
<Disbursement><!-- sub elements --></Disbursement>[EOL]
<Disbursement><!-- sub elements --></Disbursement></Pell>[EOL]
<DLSubsidized><!--All DLSubsidized sub elements until Disbursement is encountered-->[EOL]
<Disbursement><!-- sub elements --></Disbursement>[EOL]
<Disbursement><!-- sub elements --></Disbursement>[EOL]
<Disbursement><!-- sub elements --></Disbursement></ DLSubsidized ></Student>[EOL]
</AttendedSchool><AttendedSchool>[EOL]
<Student><!--All Student sub elements until an Award is encountered-->[EOL]
<DLSubsidized><!--All DLSubsidized sub elements until Disbursement is encountered-->[EOL]
<Disbursement><!-- sub elements --></Disbursement></ DLSubsidized ></Student>[EOL]
```

</AttendedSchool></ReportingSchool></CommonRecord>[EOL]

DRAFT

Volume II, Section 4 – COD Full Participant Edits

Full Participant Edits

No.	Edit Code/Type	Block	Message	Condition	Award Type Affected	How to Fix Record	Nearest Corresponding Edit
001	R	Document Info	Invalid Destination Mailbox ID	The Entity ID is invalid or not assigned to send Pell/ Direct Loan/ Campus-Based data from that Destination Mailbox.	Pell/DL	Resubmit data using the appropriate Destination Mailbox ID.	N/A
002	R	Award	Reported Entity ID is Not Eligible To Report	Reported School Entity ID is not eligible to report.	Pell	Resubmit using appropriate reporting school entity ID.	Pell - 221
003	R	Document Info	Duplicate Document ID	Document ID has been previously submitted.	Pell/DL/CB	Review document to determine if duplicate. If not, resubmit with unique Document ID number.	Pell - 203 DLB - 01
004	R	Document Info	Entity ID (Source) Not Found On Participant File	The Entity ID submitted does not match any existing Entity ID on file at COD.	Pell/DL/CB	Verify your Source Entity ID. For further clarification, if needed, call your Customer Service Representative.	Pell - 212 DLB - 02

No.	Edit Code/Type	Block	Message	Condition	Award Type Affected	How to Fix Record	Nearest Corresponding Edit
005	R	Document Info	Full Participant Schools cannot submit Legacy Records for this program and award year	A Source Entity that is a Full Participant for this program and award year has submitted a legacy record	Pell/DL	Resubmit data using the appropriate XML Common Record or contact COD Customer Service to change school's full participant status for that program and award year. See COD Technical Reference and Common Record Schema for more information.	DLB - 04 Pell - 233
006	R	Document Info	Document Create Date Greater Than Current System Date	The date indicated in the DateTime stamp in the Document ID is greater than the current system date at COD.	Pell/DL/CB	Correct Document (Batch) ID Create Date Time and resubmit.	Pell - 227 DLB - 04
007	R	Document Info	No Detail Records In Document	The Document (Batch) contained no detail records, and cannot be processed.	Pell/DL/CB	Resubmit Document (Batch) with detail records.	Pell - 232 DLB - 04
008	W	Entity	Reported Number of Students Does Not Equal Detail Count	The Reported Total Number of Students reported in the Document Information Block does not equal the total number of Students in the Document (Batch).	Pell/DL/CB	No action required.	Pell - 218
010	R	Document Info	Phase-In Schools cannot submit Common Record Documents	A Source Entity that is a not a Full Participant has submitted a Common Record NOTE: Applicable for award year 2002-2003 only	Pell/DL	Resubmit data using the appropriate record layout for Phase-In Participants or contact COD Customer Service to change school's full participant status. See Volumes III & IV of the 2004-2005 COD Technical Reference for record layouts.	N/A

No.	Edit Code/Type	Block	Message	Condition	Award Type Affected	How to Fix Record	Nearest Corresponding Edit
011	R	Person	For Pell:No Eligible SSN, DOB, and Last Name Combination Match Found On CPS For Student. (Last Name match is on first 2 characters only) For DL and CB:No Eligible SSN and DOB Combination Match Found On CPS For Student (No match on Last Name is done)	The Student Identifier -- SSN, DOB, and Last Name combination -- reported on the Common Record cannot be found on the CPS. (Last Name portion not included in match for DL)	Pell/DL/CB	Compare SSN, Date of Birth, and Last Name combination reported in the Common Record to the same data elements on the student's ISIR based on the reported CPS Transaction Number. If any of these identifiers do not match, resubmit with the corrected data.	Pell - 332 Pell - 333 Pell - 334 DLO - A9
012	R	Person	For Pell: No Eligible SSN, DOB, and Last Name Combination Match Found On CPS For Student. (Last Name match is on first 2 characters only) For DL and CB: No Eligible SSN and DOB Combination Match Found On CPS For Student (No match on Last Name is done)	A correction or change has been submitted and the Student Identifier -- SSN, DOB, or Last Name and the reported combination of those elements cannot be found on CPS (Last Name portion not included in match for DL) This edit is not applied to DL PLUS awards.	Pell/DL/CB	Compare the SSN, Date of Birth, and Last Name Combination reported in the Common Record to the same data elements on the student's ISIR. If any of these identifiers do not match, resubmit with the corrected data.	Pell - 332 Pell - 333 Pell - 334
013	R	Person	Citizenship Status Indicator for PLUS Borrower is not eligible	PLUS Borrower's Citizenship Status Indicator is not "1" for U.S. citizen or "2" for eligible non-citizen (PLUS only)	DL-PLUS	If this data is correct, the PLUS borrower is not eligible for a PLUS loan. If this data is incorrect, update and resubmit.	DLO - 05
014	R	Person	Citizenship Status Indicator for Student is not eligible	Student's Citizenship Status Indicator is not "1" for U.S. citizen or "2" for eligible non-citizen	DL-PLUS/CB	If this data is correct, the student is not eligible for a loan. If this data is incorrect, update and resubmit.	DLO - 38 (Student edit for PLUS only)
015	W	Person	Corrected Value Same as Original Value.	The corrected value submitted in the COD Common Record matches the value currently on file.	Pell/DL/CB	No action required.	N/A

No.	Edit Code/ Type	Block	Message	Condition	Award Type Affected	How to Fix Record	Nearest Corresponding Edit
016	R	Person	PLUS Borrower and Student Cannot be the Same Person	The PLUS borrower has the same SSN as the student associated with this PLUS loan. (PLUS Only)	DL-PLUS	Verify the SSN of the parent borrower and the student. Update records appropriately and resubmit.	DLO - 36 DLO - 83
017	R	Person	PLUS Endorser and Student Cannot be the Same Person	The PLUS endorser has the same SSN as the student associated with this PLUS loan. (PLUS Only)	DL-PLUS	Verify the SSN of the endorser and the student. Update records appropriately and resubmit.	DLO - 84
020	R	Person	First and Last Name Blank	First Name and Last Name are both blank.	Pell/DL/CB	Submit first name, last name or both.	Pell - 334 Pell - 335 DLO - 6 (Borrower) DLO - 40 (Student)
021	R	Person	Address is Incomplete	For DL: 1) If all address fields are blank, address will be pulled from CPS 2) If only a zip code is provided, Street Address will default to "No Street Address Provided" and COD will populate City and State 3) If any combination of fields which includes zip code is provided, COD will provide a default for the missing fields ('No Street Address Provided' and City/State) 3) If all address fields are blank and the address from CPS does not include a valid zip code, the address will be pulled from CPS and Edit 021 will be returned 4) If any combination of address fields is provided, but no zip code is included, Edit 021 will be returned unless country code is not US or USA, then zip code is not required and edit 21 is not returned. For Pell: If no zip code or an invalid zip code is provided either from the school or via the	DL	If rejected, update and resubmit address information.	DLO - 02 DLO - 20 DLO - 57 Pell - N/A

No.	Edit Code/Type	Block	Message	Condition	Award Type Affected	How to Fix Record	Nearest Corresponding Edit
				<p>CPS address, the zip code will be defaulted to all zeroes, but no edit code will be returned.</p> <p>Note: Address components defaulted by COD will not be returned on the response</p>			
023	C/R	Award Info	Incorrect Low Tuition & Fees Code/Correction Applied	<p>The Cost of Attendance as reported by the school (either in the record or as previously reported) is greater than the low tuition threshold or the student's EFC is greater than the Low Tuition and Fees minimum amount for the award year.</p> <p>If the school has chosen to have COD correct its records, COD will set Low Tuition and Fees to blank</p> <p>(Pell only)</p>	Pell	Review the COA and EFC and confirm. If correct, no action required. If incorrect, update and resubmit.	Pell - 308
024	R	Award Info	Reported CPS Transaction Number Does Not Match CPS	Transaction number for this student is not on file at the CPS.	Pell/DL/CB	Review the Reported Transaction Number and ensure that you have an ISIR record on file for the student with that transaction number. If incorrect, update the Reported Transaction Number and resubmit.	Pell - 311
025	R	Award Info	Duplicate Match on CPS	The Student Identifier -- SSN, Date of Birth, first two characters of Last Name, and CPS Transaction Number combination reported in the COD Common Record has two or more matches on CPS.	Pell/DL	Go to the COD website and review the CPS matches for this student. Select the correct transaction.	Pell - 338

No.	Edit Code/Type	Block	Message	Condition	Award Type Affected	How to Fix Record	Nearest Corresponding Edit
026	C/R	Award Info	Incorrect Secondary EFC Used/Correction Applied	<p>Ensures the reported Secondary EFC Used Code is valid. The valid values are "O", "S", and "Blank." "O" is only valid if the value currently on the COD system is "S". If the school has chosen to have COD correct its records and an invalid value is submitted, COD will correct to the value currently on the COD system or to blank.</p> <p>(Pell only)</p>	Pell	<p>Review the field for the correct value and resubmit.</p> <p>Ensure the value is S if you are using the Secondary EFC; or O if you originally reported you were using the Secondary EFC and are now using the Original EFC.</p>	Pell - 313
027	C/R	Award Info	Incorrect Payment Methodology/Correction Applied	<p>If ANY of the following are true: AC - Academic Calendar PM - Payment Methodology <> - Not equal to</p> <p>-- AC = 1 and PM <> 3 or 5 -- AC = 2 - 4 and PM = 4 -- AC = 6 and PM <> 4 -- AC = 5 and PM = 5</p> <p>If the school has chosen to have COD correct its records and the submitted value is a change and Accepted PM is valid with current AC then COD will set to previously accepted value. Otherwise, if Accepted AC = 1,2,3, or 4, COD will set Accepted PM to 3. Otherwise, COD will set Accepted PM to 4</p> <p>(Pell only)</p> <p>NOTE: Not applicable for award year 2004-2005 and forward</p>	Pell	Review the field for the correct value and resubmit.	Pell - 315

No.	Edit Code/Type	Block	Message	Condition	Award Type Affected	How to Fix Record	Nearest Corresponding Edit
028	C/R	Award Info	Incorrect Academic Calendar/Correction Applied	<p>If the Academic Calendar is not equal to 1, 2, 3, 4, 5, or 6:</p> <p>If the school has chosen to have COD correct its records and if Academic Calendar invalid or BLANK, correct in the following order:</p> <p>1) If Academic Calendar invalid or BLANK, then set accepted value to previous value on database (for change records) or 2) If Attending Entity ID default Academic Calendar populated, then set accepted value to default. 3) ELSE If Reporting Entity ID default Academic Calendar populated, then set accepted value to default. 4) ELSE If Payment Methodology = 4, then set accepted value to "5". 5) ELSE set accepted value to "3".</p> <p>If the school does not accept corrections, reject the record.</p> <p>(Pell only)</p> <p>NOTE: Not applicable for award year 2004-2005 and forward</p>	Pell	<p>Review the field for the appropriate value and re-submit.</p> <p>Ensure that the value is either Blank if Award Type is not equal to Pell or correct type to:</p> <p>(1) if you measure academic progress in Credit Hours – non-standard terms; (2) if you measure academic progress in Credit Hours – standard terms of quarters; (3) if you measure academic progress in Credit Hours – standard terms of semesters; (4) if you measure academic progress in Credit Hours – standard terms of trimesters; (5) if you measure academic progress in Clock hours; (6) if you measure academic progress in Credit Hours without terms</p>	Pell - 314

No.	Edit Code/Type	Block	Message	Condition	Award Type Affected	How to Fix Record	Nearest Corresponding Edit
029	C/R	Award Info	Invalid Weeks of Instructional Time in Program's Definition of Academic Year/Correction Applied	<p>If the accepted 'Payment Methodology' is "1" and the reported Weeks of Instructional Time Used to Calculate Payment is not BLANK, for schools accepting corrections, COD will set the value to BLANK.</p> <p>If the accepted Payment Methodology is "2" and the reported Weeks of Instructional Time Used to Calculate Payment is not "00" - "29", for schools accepting corrections, COD will set value to "29".</p> <p>If the accepted Payment Methodology is "3", "4" or "5" and the reported Weeks/CalcPayt is not "00" - "78" or greater than Weeks of Instructional Time in Program's Definition of Academic Year, for schools accepting corrections, COD will set Weeks of Instructional Time Used to Calculate Payment to Weeks/Program</p> <p>If these conditions are met and the school is not accepting corrections, COD will reject the record.</p> <p>(Pell only)</p> <p>NOTE: Not applicable for award year 2004-2005 and forward</p>	Pell	<p>Verify that the Payment Methodology and Academic Calendar are correct.</p> <p>Correct the Payment Methodology, Academic Calendar and/or Weeks of Instructional Time and resubmit.</p>	Pell - 319

No.	Edit Code/Type	Block	Message	Condition	Award Type Affected	How to Fix Record	Nearest Corresponding Edit
030	C/R	Award Info	Invalid Weeks of Instructional Time used to Calculate Payment	<p>If the accepted 'Payment Methodology' is "1" and the reported Weeks of Instructional Time Used to Calculate Payment is not BLANK, for schools accepting corrections, COD will set the value to BLANK.</p> <p>If the accepted Payment Methodology is "2" and the reported Weeks of Instructional Time Used to Calculate Payment is not "00" - "29", for schools accepting corrections, COD will set value to "29".</p> <p>If the accepted Payment Methodology is "3", "4" or "5" and the reported Weeks/CalcPayt is not "00" - "78" or greater than Weeks of Instructional Time in Program's Definition of Academic Year, for schools accepting corrections, COD will set Weeks of Instructional Time Used to Calculate Payment to Weeks/Program.</p> <p>If these conditions are met and school does not accept corrections, COD will reject the record.</p> <p>(Pell only)</p> <p>NOTE: Not applicable for award year 2004-2005 and forward</p>	Pell	<p>Verify that the Payment Methodology and Academic Calendar are correct.</p> <p>Correct the Payment Methodology, Academic Calendar and/or Weeks of Instructional Time and resubmit.</p>	Pell- 320

No.	Edit Code/Type	Block	Message	Condition	Award Type Affected	How to Fix Record	Nearest Corresponding Edit
031	C/R	Award Info	Invalid Credit or Clock Hours in program's definition of academic year	<p>If the accepted value for Academic Calendar is "1", "2", "3" or "4" and the Credit or Clock Hours in Program's Definition of Academic Year is not BLANK, for schools accepting corrections, COD will set the value to BLANK.</p> <p>If accepted value for Academic Calendar is "5" and the Credit/Clock Hours in Program's Definition of Academic Year is less than "900" or greater than "3120", for schools accepting corrections, COD will set the value to "900".</p> <p>If accepted Academic Calendar is "6" and the Credit/Clock Hours in Program's Definition of Academic Year is less than "24" or greater than "100", for schools accepting corrections, COD will set to "24".</p> <p>If these conditions are met and the school is not accepting corrections, COD will reject the record.</p> <p>(Pell only)</p> <p>NOTE: Not applicable for award year 2004-2005 and forward</p>	Pell	Verify that the Payment Methodology and Academic Calendar are correct and our assumption is correct. If this is correct, no further action is necessary. If it is not correct, update the Payment Methodology and Academic Calendar and Cr/Clock Hours and resubmit.	Pell - 321

No.	Edit Code/Type	Block	Message	Condition	Award Type Affected	How to Fix Record	Nearest Corresponding Edit
032	C/R	Award Info	Invalid Credit or Clock Hours in all payment periods expected to complete this school year	<p>If the accepted value for Academic Calendar is "1", "2", "3" or "4" and the Credit or Clock Hours in all Payment Periods Expected to Complete this School Year is not BLANK, for schools accepting corrections, COD will set the value to BLANK.</p> <p>If accepted Academic Calendar is "5" or "6" and Credit or Clock Hours expected to complete this Award Year is not between "0000" and accepted Credit or Clock Hours in program's Definition of Academic Year, for schools accepting corrections, COD will set Credit or Clock Hours in all payment periods expected to complete this School Year to Credit or Clock Hours in program's Definition of Academic Year.</p> <p>If these conditions are met and the school is not accepting corrections, reject the record</p> <p>(Pell only)</p> <p>NOTE: Not applicable for award year 2004-2005 and forward</p>	Pell	Verify that the Payment Methodology and Academic Calendar are correct. If it is not correct, update the Payment Methodology and Academic Calendar and/or Credit/Clock Hours and resubmit.	Pell - 322

No.	Edit Code/Type	Block	Message	Condition	Award Type Affected	How to Fix Record	Nearest Corresponding Edit
033	R	Award	Duplicate Award ID	<p>This Award ID is a duplicate and is already established under a different student identifier.</p> <p>This Award ID is duplicate and is already established under this student identifier.</p> <p>This Award ID already exists for this student and the school is trying to change a component of the COD Award Identifiers (Attended Entity ID, Award Year, or Award Number).</p> <p>The COD Award Identifiers (Attended Entity ID, Award Year, or Award Number) already exist for this student and the school is trying to change the Award ID.</p> <p>(Pell Legacy and Direct Loan only)</p>	Pell/DL	Create a new Award ID for this borrower.	DLO - 16 Pell - 301
034	R	Award	Attending School Entity Identifier has no relationship with the Reporting School Entity Identifier	The Attending School Entity Identifier has no established relationship to the Reporting School Entity Identifier in the Entity Block.	Pell/DL/CB	Verify the Attended Entity ID and the Reporting Entity ID. If incorrect, update and resubmit	Pell - 304
035	R	Award	Inconsistent Award Information Data	<p>Award Type listed in Award ID does not match Award Type in the Award Block and/or Award Year listed in Award ID does not match Award Year in Award Information Block</p> <p>(Direct Loan Only)</p>	DL	Review the Award Type and Award Year fields to ensure they are the same as the values in the Award ID. Correct the necessary field(s) and resubmit.	DLO - 81 DLD - 5
036	W	Award	PLUS Credit Decision Status is not accepted for this PLUS award	<p>No credit decision has been accepted for this award.</p> <p>(PLUS only)</p>	DL - PLUS	PLUS Credit Decision Status for this award is pending. Once a credit decision is received, a response will be sent.	

No.	Edit Code/Type	Block	Message	Condition	Award Type Affected	How to Fix Record	Nearest Corresponding Edit
038	R	Award	Student Not Pell Eligible	Award type listed is Pell and student is not Pell eligible according to CPS. (Pell only)	Pell	Review student's ISIR for Pell eligibility. If student is eligible, review transaction number reported. If incorrect, update and resubmit.	Pell - 337
039	C/R	Award	Incorrect award amount	Award amount exceeds the maximum annual limit. For DL Sub - Grade Level = 0 or 1 Max = 2625 Grade Level = 2 Max = 3500 Grade Level = 3, 4, 5 Max = 5500 Grade Level >=6 Max = 8500 DL Unsub and DL Sub combination - Grade Level = 0 or 1 = 6625 Grade Level = 2 Max = 7500 Grade Level = 3, 4, 5 = 10500 Grade Level >=6 Max 18500 If Additional Unsubsidized Loan HPPA (formerly HEAL eligible) = Y Grade Level = 4, 5 Max = 27167 Grade Level >= 6 Max = 45167 PLUS - 0 - 99999.99 Pell - refer to the Student Financial Aid Handbook	Pell/DL	Review the maximum annual limit for this award. If appropriate, update this field and resubmit.	PELL - 305 DLO - 26 DLD - 24

No.	Edit Code/Type	Block	Message	Condition	Award Type Affected	How to Fix Record	Nearest Corresponding Edit
040	W	Award	Changed Award Amount Is Less Than Total Disbursements	Award amount reported is less than the sum of the accepted funded disbursements. Decrease is expected within 30 days or a system generated decrease is processed. (This edit is only executed if Disbursement Release Indicator (Disbursement Release Indicator(Payment Trigger)) equal True) (Pell only)	Pell	Reduce disbursement amounts to correspond with the funded disbursements and resubmit. If an adjustment is not received within 30 days, COD will process a decrease.	Pell - 323
041	R	Award	Changed Award Amount Is Less Than Total Disbursements	Award amount reported is less than the sum of the accepted funded disbursements. (This edit is only executed if Disbursement Release Indicator(Payment Trigger) equal True)	DL/CB	Review Award Amount and funded disbursements. Update and resubmit. If you are attempting to decrease the loan, you must make adjustments to the disbursements that have already been processed.	DLO - 82
042	R	Award	New Award Type Submitted with a Zero Award Amount	For an initial submission for this award type, the award amount is not greater than zero.	Pell/DL/CB	Enter an Award Amount and resubmit.	Pell - 339 DLO - 33

No.	Edit Code/Type	Block	Message	Condition	Award Type Affected	How to Fix Record	Nearest Corresponding Edit
043	R	Award	New Award Amount or Award Increase Received After End Of Processing Year and Institution Has Not Been Granted Extended Processing (Pell and DL)	<p>For Pell:</p> <p>A new award or increase to a previously originated award was submitted after the processing deadline for the award year and the school has not been granted extended processing.</p> <p>If ALL of the following are true:</p> <ul style="list-style-type: none"> -- The Received Date is greater than the Latest Accepted Date for the Award Year (the Award Year Processing Cycle End Date) -- The school has not been granted Extended Processing or an audit adjustment. -- An Award for this student identifier is currently not in COD or the Award amount is an increase to the amount in COD. <p>For Direct Loan:</p> <p>A new or an increased award amount was submitted after the school has closed out the Program Year (school confirmed a zero balance) or the Program Year has been closed and the school has not been granted extended processing.</p> <p>If ALL of the following are true:</p> <ul style="list-style-type: none"> -- The Received Date is greater than the Latest Accepted Date for the Award Year (the Award Year Processing Cycle End Date) -- The school has not been granted Extended Processing or an audit adjustment. 	Pell/DL	<p>To disburse after the deadline of the award year, your school must seek Extended Processing for Pell or Direct Loan.</p> <p>Contact your Customer Service Representative if your school has been granted Extended Processing or if you want to apply for this extension.</p>	Pell - 399 DLO - B4

No.	Edit Code/Type	Block	Message	Condition	Award Type Affected	How to Fix Record	Nearest Corresponding Edit
				<p>-- An Award for this student identifier is currently not in COD or the Award amount is an increase to the amount in COD.</p>			
044	R	Award	<p>Incorrect Flag For Additional Unsubsidized Eligibility for Health Profession Programs (formerly HEAL eligible)</p>	<p>-Additional Unsubsidized Eligibility for Health Profession Program value is "Y" and the student's grade level code is not 4, 5, 6, or 7</p> <p>(Direct Loan only)</p>	DL-Unsub	<p>Review the record and ensure you are providing the correct value for the Additional Unsubsidized Eligibility for Health Professions flag. If your school is eligible to use this flag, ensure the student's grade level is reported as greater than 3 and resubmit.</p> <p>If grade level is correct and you are eligible to use this flag, please contact your Customer Service Representative.</p>	DLO - 87

No.	Edit Code/Type	Block	Message	Condition	Award Type Affected	How to Fix Record	Nearest Corresponding Edit
045	R	Award	Incorrect Award Dates	Difference between Financial Award Begin Date and Financial Award End Date is greater than 12 months. OR Financial Award Begin Date is after the Financial Award End Date OR Financial Award Begin Date and Financial Award End Date is not equal to or within the student's academic year dates. (Direct Loan only)	DL	Review the record and ensure the Award Begin and End Dates are accurate. If incorrect, update and resubmit.	DLO - 30 DLO- 31 DLO - 92
046	R	Award	Incorrect Academic Year Dates	Academic Year Start Date is after the Academic Year End Date OR Academic Year is greater than 12 months (Direct Loan only)	DL	Review the record and ensure the Academic Year Begin (Start) and End Dates are accurate. If incorrect, update and resubmit.	DLO - 86
047	R	Award	Academic Year Dates Already Linked to MPN or PLUS MPN	Academic Year Start and End Date cannot be changed because more than one Direct Loan is already linked to a MPN or PLUS MPN based on specific academic year dates. (Direct Loan - MPN Single Year Feature only)	DL	Academic Year Begin (Start) Date cannot be changed on this loan since it is linked to a MPN or PLUS MPN based on the existing Academic Year Begin (Start) and End Dates. If the academic year dates are incorrect, you must obtain a new promissory note and process a new loan with the correct academic year dates.	DLO - A6

No.	Edit Code/Type	Block	Message	Condition	Award Type Affected	How to Fix Record	Nearest Corresponding Edit
048	R	Disbursement	School is Ineligible	<p>Edit checks to ensure that</p> <p>a. School is eligible to participate in the Title IV programs</p> <p>b. If school is requesting Pell Grant funds, school was eligible to participate in the Pell Grant program at time the disbursement was made.</p> <p>c. If school is requesting Direct Loan funds, school is eligible to participate in the Direct Loan program, is open and not undergoing an ownership change.</p>	Pell/DL	Review your Attend School Entity Identifier to ensure it is correct and that you are eligible to participate in the program for which you are submitting records and/or requesting funds. If incorrect, update and resubmit.	Pell - 424 DLO - 44 DLD - 02
049	R	Disbursement	Disbursement Date Is More Than 120 Days After the Original Disbursement Date	Adjusted Disbursement Date is not within 120 days of original Disbursement Date. (Direct Loan Only)	DL	Review your adjusted disbursement date in conjunction with your original disbursement date. If incorrect, update and resubmit.	DLD - 22
050	R	Disbursement	Disbursement Date Outside Allowable Window	120 days after the Financial Award End Date. (Direct Loan only)	DL	Review your award dates and your disbursement dates. If incorrect, update and resubmit.	DLD - Q

No.	Edit Code/Type	Block	Message	Condition	Award Type Affected	How to Fix Record	Nearest Corresponding Edit
051	R	Disbursement	Disbursement Date With Payment Trigger Set to Yes Outside of Allowable Window	<p>Disbursement Release Indicator (Payment Trigger) is True and Disbursement Date is outside of allowable window.</p> <p>Pell Allowable Window: Funds First (Advanced Pay) = 30 calendar days Records First (Just in Time) = 7 calendar days Reimbursement = 0 calendar days Heightened Cash Monitoring1 = 7 calendar days Heightened Cash Monitoring2 = 0 calendar days</p> <p>Direct Loan Funds First (Advanced Pay) = 7 calendar days Records First = 7 calendar days Reimbursement = 0 calendar days Heightened Cash Monitoring1 = 7 calendar days Heightened Cash Monitoring2 = 0 calendar days</p>	Pell/DL	Review your Disbursement Release Indicator (Payment Trigger) Flag and submit a release based on the disbursement date and your school's allowable disbursement window.	Pell - 408 DLD - S

No.	Edit Code/Type	Block	Message	Condition	Award Type Affected	How to Fix Record	Nearest Corresponding Edit
052	R	Disbursement	First Disbursement Date Must Be the Earliest	<p>This edit applies to disbursements with Disbursement Release Indicator equal to True or False:</p> <p>a. If Disbursement Release Indicator equal False, Subsequent Disbursement Date is not after the Disbursement Date of the first disbursement (Disbursement Number "01").</p> <p>b. If Disbursement Release Indicator equal True, subsequent disbursement date is not on or after the Disbursement Date of the first FUNDED disbursement (Disbursement Number 01 or the Disbursement Number with the First Disbursement Flag). NOTE: If Disbursement Release Indicator equals True, the disbursement date should not be compared to the disbursement date of "unfunded" disbursements. (Direct Loan Only)</p>	DL	Review the disbursement dates of the subsequent disbursement and the first disbursement. If incorrect, update and resubmit.	DLO - A2 DLD - 44 DLD - 51
053	R	Disbursement	Disbursement Date Cannot Be Blank	The Disbursement Date is not populated.	Pell/DL/CB	Resubmit disbursement with a disbursement date.	DLO - 11 DLD - V Pell - 408

No.	Edit Code/Type	Block	Message	Condition	Award Type Affected	How to Fix Record	Nearest Corresponding Edit
054	W	Disbursement	Disbursement Date Within 7 Days or Passed, Disbursement Release Indicator (Payment Trigger) Set To "False"	A record has been submitted with the Disbursement Release Indicator (Payment Trigger) flag set to "False" but the Disbursement Date is within the 7 calendar day window or has passed.	Pell/DL	Review record to determine if a Disbursement Release Indicator (Payment Trigger) flag of "True" is appropriate. This record will not be considered an actual disbursement until a Disbursement Release Indicator (Payment Trigger) flag of "True" is received. If you intended this to be an actual disbursement, update the Disbursement Release Indicator(Payment Trigger) flag and resubmit.	N/A
055	W	Disbursement	Disbursement Information Received 30 Days or more after Date of Disbursement	Disbursement Information was received and processed by COD more than 30 days later than the Disbursement Date reported on the record	Pell/DL	No action required.	N/A
056	C/R	Disbursement	Sequence Number Not In Sequential Order	<p>Disbursement Sequence numbers associated with a specific Disbursement Number must be processed in incremental, sequential order. (i.e. 01, 02, 03,..)</p> <p>School reported a disbursement sequence number other than '01' on a disbursement that is not yet accepted.</p> <p>Sequence Number on accepted disbursement is not one higher than the last previously accepted transaction for this disbursement number.</p>	Pell/DL/CB	Review disbursement transactions and disbursement sequence numbers for this disbursement and resubmit all transactions not yet accepted by COD in the proper order.	DLD - 16

No.	Edit Code/ Type	Block	Message	Condition	Award Type Affected	How to Fix Record	Nearest Corresponding Edit
057	R	Disbursement	A change/adjustment to a Disbursement Date and Disbursement Amount were submitted on the same transaction. Adjustment to Disbursement Amount has been rejected.	A change to Disbursement Date and an adjustment to a Disbursement Amount were made at the same time, i.e. in the same transaction with the same Sequence Number for the same Disbursement Number, after a Disbursement has been funded. This edit applies to Disbursement Release Indicator(Payment Trigger) = True only (Direct Loan only)	DL	The change to the Disbursement Date is accepted but the change to the disbursement amount is rejected. Resubmit the adjustment to the Disbursement Amount with a new Sequence Number.	DLD - 39
058	R	Disbursement	Duplicate Disbursement Information On File	The reported Disbursement Number, Sequence Number, and Disbursement Release Indicator (Payment Trigger) equal to True are already on file with COD.	Pell/DL	No action is required. If you are attempting to make a change, resubmit with a higher sequence number.	DLD - M DLD - P
059	W	Disbursement	Duplicate Adjustment Information on File	The Disbursement Number, Disbursement Amount(s) Disbursement Date, and Disbursement Release Indicator (Payment Trigger) equal to True are already on file with COD for this Disbursement Adjustment.	Pell/DL	No action required. If you are attempting to make a change, update and resubmit.	N/A

No.	Edit Code/ Type	Block	Message	Condition	Award Type Affected	How to Fix Record	Nearest Corresponding Edit
060	R	Disbursement	Insufficient Number of Disbursements Based on School Type	<p>Disbursement Amount equals the Total Net Loan Amount and the school does not meet special condition status.</p> <p>Special condition status includes "Experimental Site Schools" and schools with a default rate < 10% for each of the last 3 years. Only schools meeting special condition status are allowed to make one disbursement. A minimum of two disbursements are required for all other schools.</p> <p>(Direct Loan Only)</p>	DL	<p>Since your school does not meet special condition status, you must disburse a loan in two or more disbursements and the disbursement amount (net disbursement) cannot equal the total net loan amount.</p> <p>Update the disbursement amount for this record and resubmit. If you believe your school does meet special condition status, call your Customer Service Representative.</p>	DLO - 10
061	R	Disbursement	Only One Disbursement Allowed for Students with a Verification Status of "W"	<p>You can only make one disbursement for a student with a Verification Status of "W".</p> <p>(Pell only)</p>	Pell	<p>You must perform verification on this student's application data. Once verification has been performed, update the verification status to "V" and resubmit.</p>	N/A
062	R	Disbursement	Disbursement Amount(s) Is Less Than Or Equal to Zero for Disbursement Sequence Number 01	<p>Disbursement Amount(s) is not populated, or zero, or less than zero for Sequence Number "01" and Disbursement Release Indicator (Payment Trigger) is "true".</p>	Pell/DL	<p>Resubmit disbursement sequence number 01 with a disbursement amount greater than zero.</p>	<p>DLD - 08 DLD - 12 Pell - 405</p>

No.	Edit Code/Type	Block	Message	Condition	Award Type Affected	How to Fix Record	Nearest Corresponding Edit
063	R	Disbursement	Incorrect Net Disbursement Amount	<p>Disbursement Amount(s) is not equal to COD's calculated amount.</p> <p>For DL:</p> <p>a. The Net Disbursement Amount is calculated using the following steps (+ or - \$1 tolerance):</p> <p>Step 1: Calculate the Combined Fee/Interest Rebate Percentage by subtracting the Interest Rebate Percentage from the Loan Fee Percentage</p> <p>Step 2: Calculate the Combined Fee/Interest Rebate Amount by multiplying the Disbursement Gross Amount by the Combined Fee/Interest Rebate Percentage (go out 3 decimal places) and truncating the result</p> <p>Step 3: Calculate the Net Disbursement Amount by subtracting the Combined Fee/Interest Rebate Amount from the Disbursement Gross Amount</p> <p>Step 4: Calculate the Loan Fee Amount by multiplying the Gross Disbursement Amount by the Loan Fee Percentage (go out 3 decimal places) and truncating the result</p> <p>Step 5: Calculate the Interest Rebate Amount by subtracting the Loan Fee Amount from the Gross Disbursement Amount and then subtracting the result from the Net Disbursement Amount</p> <p>b. Payment Trigger set to "Y" and Disbursement Amount exceeds annual loan limit across schools. See common record for loan limit criteria.</p> <p>(Direct Loan Only)</p>	DL	Verify your disbursement calculations based on the award type. Resubmit if appropriate.	DLO - 27 DLD - 07

No.	Edit Code/ Type	Block	Message	Condition	Award Type Affected	How to Fix Record	Nearest Corresponding Edit
064	C/R	Disbursement	Disbursement Amount > 50% of award with Verification Status of "W"	<p>ALL of the following are true:</p> <p>The Verification Status is 'W' on the Award AND Disbursement Amount is >50% of the Scheduled Award Amount</p> <p>If the school has chosen to have COD correct its records, COD will set the Accepted Disbursement Amount to the lesser of either the Award Amount or 50% of the Schedule Award Amount</p> <p>(Pell only)</p>	Pell	Review disbursement amount and verification status or assumption made. If incorrect, update and resubmit.	Pell - 418
065	W	Disbursement	Insufficient Decrease in the Disbursement amount. Disbursement is expected for Amount of the Negative Pending	<p>The Award has an "Over Paid" status and school has sent a downward Disbursement Amount adjustment for an amount less than the Negative Pending Disbursement Amount.</p> <p>(Pell only)</p>	Pell	No action required.	Pell - 413
066	R	Disbursement	Award is in "Overpaid" status. Disbursement Increase cannot be accepted	<p>If ALL of the following are true:</p> <p>Award is in "Overpaid" Status</p> <p>A Disbursement Amount that would increase the sum of the accepted Disbursements to an Amount greater than the 'Award Amount' is submitted</p> <p>(Pell Only)</p>	Pell		Pell - 414

No.	Edit Code/Type	Block	Message	Condition	Award Type Affected	How to Fix Record	Nearest Corresponding Edit
067	C/R	Disbursement	Incorrect Disbursement Amount	<p>For Direct Loan: Sum of all the Disbursement Gross Amounts is greater than the Award Amount.</p> <p>For Pell: The sum of the disbursements exceeds the Award Amount --OR-- The reported Disbursement Amount exceeds 100% of the student's Total Eligibility Used and the student is already in a POP situation involving two or more schools. Total Eligibility Used calculation is in the appendix</p> <p>For Pell Legacy, this edit should not be run on disbursement amounts less than zero.</p>	Pell/DL	Review the disbursement amount for each disbursement number and compare to the award amount (Loan Amount Approved). Update record where appropriate and resubmit.	<p>Pell - 406 Pell - 432</p> <p>DLO - 12 DLD - G</p>
068	W	Disbursement	Potential Overaward Project- Notice Sent Separately	<p>Pell disbursements for a student have been received from two or more schools and all of the following are true:</p> <p>Disbursement is not rejected AND Other Pell awards exist for the student at different Attended School Entity ID's for the current Award Year AND Total amount disbursed for any of the other Pell awards is greater than zero AND Total of the Percentage of Eligibility Used is greater than 100.00 (plus tolerance).</p> <p>(Pell only)</p>	Pell	Review guidance contained in separate notice.	Pell - 411

No.	Edit Code/Type	Block	Message	Condition	Award Type Affected	How to Fix Record	Nearest Corresponding Edit
069	W	Disbursement	Potential Concurrent Enrollment - Notice Sent Separately	<p>Two or more Pell disbursements for a student have been received from two or more schools and all of the following are true:</p> <p>Other Pell awards exist for the student at different Attending School Entity ID's for the current Award Year AND Total amount disbursed for the student for any of the other Pell awards is greater than zero AND Enrollment Dates for the student are within 30 days of one another</p> <p>(Pell only)</p>	Pell	Review guidance contained in separate notice.	Pell - 410
070	W	Disbursement	Disbursement Release Indicator(Payment Trigger) is Blank	Data in the disbursement block has been received but the Disbursement Release Indicator (Payment Trigger) is not populated.	Pell/DL/CB	When the Disbursement Release Indicator (Payment Trigger) is blank, COD records the Disbursement Release Indicator (Payment Trigger) as "F." If the Disbursement Release Indicator (Payment Trigger) should be "F", no further action is necessary. If you want this record to be considered an actual disbursement, update the Disbursement Release Indicator (Payment Trigger) flag to "T" and resubmit.	N/A

No.	Edit Code/ Type	Block	Message	Condition	Award Type Affected	How to Fix Record	Nearest Corresponding Edit
071	R	Disbursement	New Disbursement, Increase, or Disbursement Release Indicator(Payment Trigger) to "True" Received After End Of Processing Year and Institution Has Not Been Granted Extended Processing (Pell or DL).	<p>For Pell:</p> <p>A new Disbursement, a disbursement increase, or a Disbursement Release Indicator (Payment Trigger) set to "True" was submitted after the award year deadline and the school has not been granted Extended Processing.</p> <p>If ALL of the following are true:</p> <p>The Received Date is greater than the Latest Accepted Date for the Award Year (Award Year Processing Cycle End Date) AND The school has not been granted status of Extended Processing or an audit adjustment AND An Award Type for this student identifier is currently not in COD or the Disbursement Amount is an increase to the amount in COD AND This disbursement is not an increase as a result of a student that had been blocked (POP) prior to the deadline</p> <p>For Direct Loan:</p> <p>A new Disbursement, a disbursement adjustment, or a Disbursement Release Indicator (Payment Trigger) set to "True" was submitted after school has closed out the Program Year (school confirmed zero balance) or the Program Year has been closed and the school has not been granted Extended Processing.</p>	Pell/DL	<p>To disburse after the deadline of the award year, your school must seek Extended Processing for Pell or Direct Loan.</p> <p>Contact your CSR if your school has been granted Extended Processing or if you want to apply for this extensions.</p>	Pell - 417 DLD - 63

No.	Edit Code/Type	Block	Message	Condition	Award Type Affected	How to Fix Record	Nearest Corresponding Edit
				<p>If ALL of the following are true:</p> <p>The Received Date is greater than the Latest Accepted Date for the Award Year (Award Year Processing Cycle End Date)</p> <p>AND</p> <p>The school has not been granted status of Extended Processing (may include an audit adjustment)</p> <p>AND</p> <p>An Award Type for this student identifier is currently not in COD or the Disbursement Amount is an increase to the amount in COD</p>			
072	R	Disbursement	Incomplete Disbursement Amounts	<p>If the Sequence Number is "02" or greater, and any of the Disbursement Amounts (Gross Disbursement Amount, Disbursement Fee Amount, Interest Rebate Amount, and Disbursement Net Amount) are populated, then all four must be present.</p> <p>(Direct Loan only)</p>	DL	Resubmit record with all disbursement amounts populated.	<p>DLD - 36 (Gross Disb Amt)</p> <p>DLD - 37 (Loan Fee Amt)</p> <p>DLD - 38 (Disb Net Amt)</p> <p>DLD - 52 (Interest Rebate Amt)</p>

No.	Edit Code/Type	Block	Message	Condition	Award Type Affected	How to Fix Record	Nearest Corresponding Edit
073	R	Disbursement	Insufficient information with Disbursement Release Indicator(Payment Trigger) set to "True"	A record has been submitted with the Disbursement Release Indicator (Payment Trigger) flag set to "True" but there is insufficient data on file. See Common Record Layout for fields required prior to setting the Disbursement Release Indicator (Payment Trigger) to "True".	Pell/DL/CB	Review the record in conjunction with the Common Record Layout. Resubmit with all required data elements populated.	N/A
074	R	Disbursement	Incorrect Adjustment to Disbursement Release Indicator(Payment Trigger)	Disbursement Release Indicator (Payment Trigger) adjusted to "False" after disbursement was funded.	Pell/DL/CB	No action required. Disbursement Release Indicator (Payment Trigger) cannot be changed to "False" after disbursement becomes an actual disbursement. If you are attempting to cancel a disbursement, you must send an adjustment to the disbursement amount.	N/A
075	R	Disbursement	Multiple First Disbursement Flags	More than one disbursement was submitted to COD with a First Disbursement Flag of "True" for this loan in the same cycle. (Direct Loan only)	DL	Review disbursements and resubmit record with only one disbursement flagged as the first disbursement.	DLD - 50
076	R	Disbursement	First Disbursement Flag Changed More Than Twice	First Disbursement Flag can be changed a maximum of two times before requiring U.S. Department of Education's approval. (Direct Loan Only)	DL	Contact your Customer Service Representative for the procedures on how to obtain the Department of Education's approval to change the first disbursement flag more than two times.	DLD - 49
077	R	Disbursement	Incorrect Disbursement Loan Fee Amount	Disbursement Fee Amount does not equal COD's calculated Loan Fee Amount (+ or - \$1 tolerance). (Direct Loan only)	DL	Review Disbursement Loan Fee Amount calculation. Resubmit record with corrected disbursement amounts	DLO - 18 DLD - 9

No.	Edit Code/Type	Block	Message	Condition	Award Type Affected	How to Fix Record	Nearest Corresponding Edit
078	R	Disbursement	Incorrect Disbursement Rebate Amount	Up-Front Interest Rebate Amount does not equal COD's calculated Up-Front Interest Rebate Amount (+ or - \$1 tolerance) for this disbursement. (Direct Loan only)	DL	Review Disbursement Loan Fee Amount calculation. Resubmit record with corrected disbursement amounts.	DLO - A5 (Origination only) DLD - 54
079	R	Disbursement	Payment Period Start Date Not In Eligible Range	The school is ineligible and the Payment Period Start Date does not fall within the range of eligibility. (Pell only)	Pell	Review the Payment Period Start Date reported. If incorrect, update and resubmit. If correct, you are not eligible to receive Pell Grant funds for this student. No further action required.	Pell - 424
080	R	Disbursement	No Accepted PLUS Credit Decision Status	The Disbursement Release Indicator (Payment Trigger) is set to "True" and there is no approved PLUS Credit Decision Status on file for this loan. An approved PLUS Credit Decision Status must be obtained for a PLUS borrower prior to disbursement. (PLUS only)	DL-PLUS	Resubmit Disbursement Release Indicator (Payment Trigger) of "True" after an approved credit decision is obtained for this PLUS borrower.	DLD - J
081	R	Disbursement	No Promissory Note on File	The Disbursement Release Indicator (Payment Trigger) is set to "True" and there is no Master Promissory Note on file for this loan, and the school is required to have an MPN on file at COD prior to disbursements. The School File at COD indicates a MPN must be on file at COD prior to disbursement. (Direct Loan only)	DL	Resubmit disbursement with Disbursement Release Indicator of "true" after you receive a response record indicating that an accepted MPN is on file at COD for this loan.	DLD - T
083	R	Disbursement	CMO Rejected This Student For Inadequate/Missing Eligibility Documentation/Information	CMO rejected this student for inadequate/missing eligibility documentation / information. (Reimbursement Schools only)	Pell/DL	Contact your reimbursement analyst for additional information about correcting this record.	Pell - 440

No.	Edit Code/ Type	Block	Message	Condition	Award Type Affected	How to Fix Record	Nearest Corresponding Edit
084	R	Disbursement	CMO Rejected This Student For Inadequate/Missing Fiscal Documentation/ Information	CMO rejected this student for inadequate/missing fiscal documentation / information (Reimbursement Schools only)	Pell/DL	Contact your reimbursement analyst for additional information about correcting this record.	Pell - 441
085	R	Disbursement	CMO Rejected This Student For Inadequate/Missing Award or Disbursing Documentation/ Information	CMO rejected this student for inadequate/missing award or disbursing documentation / information (Reimbursement Schools only)	Pell/DL	Contact your reimbursement analyst for additional information about correcting this record.	Pell - 442
086	R	Disbursement	CMO Rejected This Student For Not Meeting Reporting Requirements	CMO rejected this student for not meeting reporting requirements (Reimbursement Schools only)	Pell/DL	Contact your reimbursement analyst for additional information about correcting this record.	Pell - 443
087	R	Disbursement	CMO Rejected This Student For Failure To Comply With Requirements	CMO rejected this student for failure to comply with requirements (Reimbursement Schools only)	Pell/DL	Contact your reimbursement analyst for additional information about correcting this record.	Pell - 444
088	R	Disbursement	CMO Rejected This Student For Inadequate or Missing Documentation	CMO rejected this student for inadequate/missing documentation / information (Reimbursement Schools only)	Pell/DL	Contact your reimbursement analyst for additional information about correcting this record.	Pell - 445
089	R	Disbursement	Invalid disbursement due to pending bankruptcy	Invalid disbursement transaction. The disbursement is received after the receipt of a pending bankruptcy notification. (Direct Loan Only)	DL	No further disbursements or upward adjustments to existing disbursements can be made on this loan. Downward adjustments on this specific loan can be accepted.	DLD - 60
090	W	Entity	Reported Amount of Disbursements does not equal Amount of detail records	The Total Reported Amount of Disbursements in the Entity Block does not equal the amount (sum of disbursements) of detail records for the Program for the Award Year.	Pell/DL/CB	Compare the sum of individual disbursement amounts to the Total Amount Reported. Update if appropriate and resubmit.	Pell - 219

No.	Edit Code/Type	Block	Message	Condition	Award Type Affected	How to Fix Record	Nearest Corresponding Edit
092	R	Award	No further awards can be accepted for this borrower, person is deceased.	No further awards can be accepted for this borrower. The Direct Loan Servicing Center has notified COD that this person is deceased.	DL	Award cannot be accepted as the borrower is deceased. Verify this award has the correct last name, SSN, and birth date.	DLO-B3
093	R	Disbursement	Invalid disbursement Sequence Number.	Invalid disbursement Sequence Number. Disbursement sequence number must be 01-65	Pell/DL/CB	Verify disbursement sequence number and resubmit.	DLD - 59
094	R	Disbursement	Invalid disbursement due to a loan discharge notification for an unauthorized signature/unauthorized payment	Invalid disbursement transaction. The disbursement is received after the receipt of a loan discharge notification due to an unauthorized signature/unauthorized payment. (Direct Loan Only)	DL	No further disbursements or upward adjustments to existing disbursements can be made on this loan. Downward adjustments on this specific loan can be accepted.	DLD - 62
095	R	Disbursement	Invalid disbursement, person is deceased	Invalid disbursement transaction. The disbursement is received after the receipt of a loan discharge notification due to death of the borrower. (Direct Loan Only)	DL	No further disbursements or upward adjustments to existing disbursements can be made on this loan. Downward adjustments on this specific loan can be accepted.	DLD - 61
096	R	Disbursement	Total Disbursed amount cannot be greater than the lesser of the Award Amount or the Loan Amount Requested	The sum of all disbursement amounts for a PLUS loan cannot exceed the lesser of the Award Amount or the Loan Amount Requested. (PLUS Only) NOTE: Applicable for award year 2002-2003 only	DL-PLUS	Review the total disbursement amount for this PLUS loan in conjunction with the Loan Amount Requested. Update and resubmit disbursement.	DLD - 25

No.	Edit Code/Type	Block	Message	Condition	Award Type Affected	How to Fix Record	Nearest Corresponding Edit
097	R	Disbursement	Disbursement amount would have been corrected to zero by COD calculations so the record was rejected	A Pell Disbursement record triggered edit 067, Incorrect Disbursement Amount, and the school's Error Processing Option has been set for COD to correct Pell data; however, based on COD calculations, the Disbursement Amount would have been corrected to \$0.00. Therefore the disbursement record is rejected.	Pell	Review disbursement amount and resubmit disbursement record.	Pell - 432
100	R	Award	Sender does not have reporting permission for the School identified in the Reporting School Entity ID.	Destination Mailbox Number ID (TG Number) does not have reporting permission for the School identified in the Reporting School Entity ID.	Pell/DL	Verify your School Entity ID.	N/A
101	W	Award	The Reporting School Entity ID is listed as ineligible upon receipt of batch	Reporting School is currently listed as ineligible on file with PEPS/COD.	Pell/DL	No Action Required.	N/A
102	W	Entity	Reported Amount of Awards does not equal Amount of detail records	The Total Reported Award Amount in the Entity Block does not equal the amount (sum of Award Amount) of detail records for the Program for the Award Year.	Pell/DL/CB	Compare the sum of the individual Award Amounts to the Total Reported Award Amount. Update appropriately and resubmit.	Pell - 219
105	R	Document Info	Only one document can be submitted per pair of SAIG Transmission Batch Header and Trailers.	Either more than one set of Common Record root elements or other extraneous data were submitted within a set of SAIG Batch Header and Trailers	Pell/DL/CB	Review submission and resubmit with only one Common Record document between SAIG Transmission Batch Header and Trailers.	N/A
107	R	Award	Phase-In Schools cannot submit Common Record documents for this program and award year.	An Attended School that is a Phase-In Participant for this program and award year has submitted a Common Record document containing award information for this program and award year. NOTE: Applicable for award year 2003-2004 and forward	Pell/DL/CB	Resubmit data using the appropriate Phase-In record layout or contact COD Customer Service to change school's Full Participant status for that program and award year. See COD Technical Reference for more information.	N/A

No.	Edit Code/ Type	Block	Message	Condition	Award Type Affected	How to Fix Record	Nearest Corresponding Edit
110	W	Award	School must print/provide the disclosure statement unless it sends disbursement data to COD at least 5 days before the first disbursement date.	If a school does not send disbursement data to COD at least 5 days before the first disbursement date and does not indicate that it has printed/provided the disclosure statement, COD will print/provide the disclosure statement to the borrower and send a warning to the school. NOTE: Not applicable for award year 2004-2005 and forward	DL	School must print/provide disclosure statement prior to or on disbursement date OR school must submit disbursement data to COD at least 5 days prior to the disbursement date	N/A
111	W	Disbursement	First Actual Disbursement was submitted less than 5 days prior to the first disbursement date without an indication that the school printed/provided a disclosure statement	If a school does not send disbursement data to COD at least 5 days before the first disbursement date and does not indicate that it has printed/provided the disclosure statement, COD will print/provide the disclosure statement to the borrower and send a warning to the school.	DL	Review school procedures to ensure that DL borrowers receive disclosure statement prior to or on disbursement date	N/A
112	R	Promissory Note	The loan amount on the PLUS Promissory Note is less than the sum of the accepted disbursements for this PLUS award.	The loan amount on the PLUS promissory note is less than the sum of the accepted actual disbursements for this award. NOTE: Applicable for award year 2002-2003 only	DL- PLUS	School must submit a new PLUS Promissory Note.	DLPromNote - S
113	R	Disbursement	Total Disbursed amount cannot be greater than the lesser of the Award Amount or the Endorser Amount	The sum of all disbursement amounts for a PLUS loan cannot exceed the lesser of the Award Amount or the Endorser Amount. (PLUS Only) NOTE: Applicable for award year 2003-2004 and forward only	DL-PLUS	Review the total disbursement amount for this PLUS loan in conjunction with the Endorser Amount. Update and resubmit disbursement.	DLD - 25 (for 03-04 forward)

No.	Edit Code/ Type	Block	Message	Condition	Award Type Affected	How to Fix Record	Nearest Corresponding Edit
114	R	Disbursement	Disbursement or Disbursement Adjustment received after Verification Status W Deadline Date	A new disbursement or an upward disbursement adjustment was submitted with Verification Status equal to W after deadline for Verification Status W for this award.	Pell	Updated Verification Status Code and resubmit disbursement.	Pell - 420
116	W	Person	SSN, Date of Birth and/or Last Name have NOT been updated in the COD system	School submitted a change to a student identifier and either of the following is true: The award year submitted on the change record is lower than the highest award year for the student OR For the same award year, if the CPS transaction number on the change record is lower than or equal to the highest transaction number for that award year for that student. (Full Participants and Pell Phase-In Participants only)	Pell/ DL	No action required. Record has processed, but student identifier has not been updated in COD system	Pell - 398
117	R	Disbursement	Disbursement information is incomplete or rejected, DL award is not accepted.	Initial Direct Loan award is submitted and any of the following is true: Sum of disbursements (Disbursement Release Indicator = false and/or true) does not equal award amount OR one or more of the disbursements rejects OR School is not eligible for a single disbursement and submits a single disbursement greater than or equal to the award amount OR School is eligible for a single disbursement and submits a single disbursement less than the award amount (Performed on new Direct Loan awards only)	DL	Review the sum of disbursement amounts. Confirm that sum of disbursement amounts are equal to award amount. Update and resubmit award.	N/A

No.	Edit Code/Type	Block	Message	Condition	Award Type Affected	How to Fix Record	Nearest Corresponding Edit
				NOTE: Applicable to award year 2004-2005 and forward only			
118	W	Disbursement	The sum of anticipated disbursements does not equal the updated Direct Loan award amount. COD will recalculate the anticipated disbursements.	The sum of the reported anticipated disbursements does not equal the updated Direct Loan Award Amount. Therefore, COD recalculated the anticipated disbursements first reducing the last anticipated disbursement (largest disbursement number) and then reducing each of the previous disbursements as needed until the sum of the anticipated disbursements equals the new award amount. NOTE: Applicable to award year 2004-2005 and forward only	DL	No action required.	N/A
119	W	Disbursement	COD has reduced the anticipated disbursements and made this loan inactive based upon your record reducing the Award Amount to \$0.	School submitted a change to a Direct Loan award reducing the Award Amount to \$0 and the sum of anticipated disbursements on file is greater than \$0. COD reduced anticipated disbursements to \$0. Loan is inactive. NOTE: Applicable to award year 2004-2005 and forward only	DL	No action required.	N/A
993	W	General	Missing Value; Correction Applied	Content was not submitted for a required field. Correction applied.	Pell	Correction applied. No action required.	N/A

No.	Edit Code/Type	Block	Message	Condition	Award Type Affected	How to Fix Record	Nearest Corresponding Edit
994	R	General	Missing Value	Content was not submitted for a required field. The content has not been loaded to COD.	Pell/DL/CB	Review the Format and Valid Values cell corresponding to the rejected tag. Update data accordingly and resubmit.	
995	W	General	Invalid Value; Correction Applied	The content submitted did not conform to valid values outlined in the Common Record Schema. Correction Applied.	Pell	Correction applied. No action required.	N/A
996	R	General	Invalid Value	The content submitted did not conform to valid values outlined in the Common Record Schema. The content has not been loaded to COD.	Pell/DL/CB	Review the Format and Valid Values cell corresponding to the rejected tag. Update data accordingly and resubmit	
997	W	General	Invalid Format; Correction Applied	The content submitted did not conform to the valid format outlined in the Common Record Schema. Correction applied.	Pell	Correction applied. No action required.	N/A
998	R	General	Invalid Format	The content submitted did not conform to the valid format outlined in the Common Record Schema. The content has not been loaded to COD.	Pell/DL/CB	Review the Format and Valid Values cell corresponding to the rejected tag. Update data accordingly and resubmit.	

Note: For Pell Data Request Edit Codes, please refer to the Data Request topic in Volume VII, Section 8 – COD Reports.

COD Technical Reference
Volume III – Pell Grant Phase-In Participant Technical Reference
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Volume III, Section 2 – Pell Grant Phase-In Participant Message Classes

Pell Grant Phase-In Participant Message Classes

The Pell Grant Message Class table describes the message classes that are to be used by Phase-In Participants for sending and receiving Pell Grant data to and from the COD System.

- Message classes that end in an IN are for batches exported from the school to the COD system
- Message classes that end in an OP are for batches imported to the school from the COD system
- “05” represents the year indicator for the 2004-2005 cycle year
- “N/A” in the Batch ID or Record Length column means that this does not apply to this batch

Message Class	Batch ID	Data Description	Record Length	Destination Mailbox
Exports to the COD System				
PGOR05IN	#O	Origination Records	300	To TG#71900
PGDR05IN	#D	Disbursement Records	100	To TG#71900
PGRQ05IN	#R	Data Request Records	125	To TG#71900

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Message Class	Batch ID	Data Description	Record Length	Destination Mailbox
Imports from the COD System				
PGOA05OP	#O	Origination Acknowledgement Records	450	From TG#71900
PGOP05OP	#P	Origination Acknowledgement Records from the Web	450	From TG#71900
PGDA05OP	#D	Disbursement Acknowledgement Records	200	From TG#71900
PGDW05OP	#W	Disbursement Acknowledgement Records from the Web	200	From TG#71900
PGDA05OP	#G	System Generated Batches	200	From TG#71900
PGRA05OP	#R	Data Request Acknowledgement	150	From TG#71900
PGAS05OP	#A	Statement of Account Records (ESOA)	200	From TG#71900
PGMR05OP	#M	Multiple Reporting Records (MRR)	450	From TG#71900
PGRC05OP	#C	Reconciliation Records	112	From TG#71900
PGYR05OP	#Y	Year to Date Records	350	From TG#71900
PGSN05OP	N/A	SSN/Name/DOB Change Report	80	From TG#71900
PGTX05OP	#T	ED Comments in ASCII Text Format	80	From TG#71900
PGPD05OP	N/A	Pell Pre-formatted Pending Disbursement Report	80	From TG#71900
PGDP05OP	N/A	Pell Delimited Pending Disbursement Report	N/A	From TG#71900
PGFD05OP	N/A	Pell Pre-formatted Funded Disbursement Report	80	From TG#71900
PGDF05OP	N/A	Pell Delimited Funded Disbursement Report	N/A	From TG#71900
PGVR05OP	N/A	Pell Verification Status Report	N/A	From TG#71900
PGPR05OP	N/A	Pell POP Report	N/A	From TG#71900

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Volume II, Section 3 - Common Record Layout

Introduction

This section provides the Common Record layout table, which lists block information grouped according to the following column headings:

- **Field Number** - Lists the Common Record field number
- **COD Data Field** - Contains the Common Record 2004-2005 tag name (schema 2.0), the corresponding 2002-2003 abbreviated tag name (schema 1.0) when applicable, a description, and the legacy record field cross reference
- **Maximum Length** - Specifies the maximum length of the element
- **Data Type** - Specifies the type of field (e.g. date, integer, string, Boolean etc.)
- **Field Type** - Specifies whether the field is a simple or complex element
- **Format and Valid Field Values** - Describes the acceptable content for a given Common Record element
- **Element Requirements for Various Business Processes** - Indicates whether the field is required to perform the following functions:
 - **P=Establish Pell Grant**
 - **DS=Establish DL Subsidized**
 - **DU=Establish DL Unsubsidized**
 - **DP=Establish DL PLUS**
 - **CB=Establish Campus-based information**
 - **DB=Establish a disbursement for an award/loan**
 - **RC=Receipt**
 - **RS=Response**

Under each of the functions, an “R” indicates the field is required. An “O” indicates the field is optional to perform the function. “NA” indicates the field is not applicable to the function being referenced.

Unless otherwise noted, the following annotations apply:

- *This field is required if first disbursement has a disbursement number greater than 01.
- ** This field is required if the school has become ineligible.

The intent of this Technical Reference is to describe the purpose and use of the COD Process and the Common Record. XML Standards are not presented here and should be obtained from other sources. The following is a representation of the Common Record content, for example, data elements, valid values and maximum field lengths. It does not represent the physical layout of the data transmission. The layout is depicted in a separate document, the XML schema. This schema is available on the IFAP website, <http://ifap.ed.gov> as of August 2003. It is provided in a format that can be downloaded for printing or importing to another application.

The Common Record Layout lists elements in block sequence. A general rule regarding sequence of data within blocks, and within complex elements: the start and end data tags and their context must be presented on the XML document within the block’s tags or the complex element tags to which they belong. The sequence of the data within that block or element is dictated by the sequence of the data tags presented in the XML schema. The Common Record Layout does not attempt to depict the order or sequence of tags. For example, if a complex element has ten simple elements within it, those ten elements must occur in the same sequence as depicted in the XML schema. If there is any discrepancy between the information presented here and the information presented in the XML schema, the XML Schema should be considered as the correct source for the information.

Common Record Layout Business Process Key

P=Establish Pell Grant, **DS**=Establish DL Subsidized, **DU**=Establish DL Unsubsidized, **DP**=Establish DL PLUS, **CB**=Establish Campus-based information, **DB**=Establish a disbursement for an award/loan, **RC**=Receipt, **RS**=Response

The Common Record Layout

Document Information

DOCUMENT INFORMATION													
Field #	COD Data Field	Max Length	Data Type	Field Type	Format and Valid Field Values	Element Requirements for Various Business Processes							
						P	DS	DU	DP	CB	DB	RC	RS
1.	<p><CommonRecord xmlns=" " ></p> <p>Common Record: The root element for the document. The attribute: "xmlns", and its value: http://www.ed.gov/FSA/COD/2004/v2.0d, are together used to indicate the namespace of the elements in the XML document. The namespace convention COD incorporates the schema version indicator. The version indicator is the "/v2.0d" component of the namespace. When schema updates are made, the version indicator should reflect the update (e.g., "/v2.0e", "/v2.0f"). This attribute and value are required on all transmissions.</p>	NA	NA	Complex Element with Attribute	http://www.ed.gov/FSA/COD/2004/v2.0d	R	R	R	R	R	R	R	R
2.	<p><DocumentID></p> <p>Document ID: The Date and Time stamp with the Source Entity ID.</p> <p><DocumentId></p> <p>This tag maps to the Pell Batch ID and the Direct Loan Origination Batch Identifier, the Disbursement Batch Number, and the Change Batch Identifier.</p>	30	string	Simple Element	CCYY-MM-DDTHH:mm:ss.ff99999999	R	R	R	R	R	R	R	R

Common Record Layout Business Process Key

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DOCUMENT INFORMATION													
Field #	COD Data Field	Max Length	Data Type	Field Type	Format and Valid Field Values	Element Requirements for Various Business Processes							
						P	DS	DU	DP	CB	DB	RC	RS
3.	<CreatedDateTime> Created Date and Time: The Date and Time stamp when the document was created. <CreatedDtTm>	22	date/time	Simple Element	CCYY-MM-DDTHH:mm:ss.ff Once initial information is submitted to COD, new content cannot overwrite the database.	R	R	R	R	R	R	R	R
4.	<Source> Source: This element provides a logical grouping of elements related to Document Information.	NA	NA	Complex Element	NA Once initial information is submitted to COD, new content cannot overwrite the database.	R	R	R	R	R	R	R	R
5.	<Destination> Destination: This element provides a logical grouping of elements related to Document Information.	NA	NA	Complex Element	NA Once initial information is submitted to COD, new content cannot overwrite the database.	R	R	R	R	R	R	R	R
6.	<Lender EntityID= "> <Guarantor EntityID= "> <School EntityID= "> <ThirdPartyServicer EntityID= "> <COD EntityID= "> <Other EntityID= "> Entity ID: Attribute listing the Unique identifier for each data exchange partner. This identifier is used by a translator to produce related identifiers (i.e., OPE ID, Direct Loan School Code, Reporting Pell ID, DUNS number, etc).	8	string	Complex Element with Attribute	99999999	R	R	R	R	R	R	R	R
7.	<Software> Software: This element provides a logical grouping of elements related to Entity Information.	NA	NA	Complex Element	NA	O	O	O	O	O	O	NA	O

Common Record Layout Business Process Key

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DOCUMENT INFORMATION													
Field #	COD Data Field	Max Length	Data Type	Field Type	Format and Valid Field Values	Element Requirements for Various Business Processes							
						P	DS	DU	DP	CB	DB	RC	RS
8.	<p><SoftwareProvider></p> <p>Software Provider: This element indicates the software provider and product. Provider cannot be sent without the Version element.</p> <p><Software Provider=" "></p> <p>This tag maps to the Pell Software Provider field and the first 6 values of the Direct Loan Vendor Identifier and Version Number.</p>	10	string	Simple Element	Software provider defined	O	O	O	O	O	O	NA	O
9.	<p><SoftwareVersion></p> <p>Software Version: This element indicates the software version number.</p> <p><Software Version=" "></p> <p>This tag maps to the Pell ED Use field on the Grant Batch Header Record, positions 64-68, and the Direct Loan Software Provider and Version Number.</p>	6	string	Simple Element	Software version defined	O	O	O	O	O	O	NA	O
10.	<p><FullResponseCode></p> <p>Full Response Code: This element provides a code allowing an override on Entity profile concerning the response document.</p> <p><FullRsFlg></p>	1	string	Simple Element	<p>S=Standard Response F=Full Response (standard plus original data) M= Standard Response with Message (used for web processing only) N= Full Response with Message (used for web processing only)</p> <p>Defaults to School Profile</p>	O	O	O	O	O	O	NA	NA

Common Record Layout Business Process Key

P=Establish Pell Grant, **DS**=Establish DL Subsidized, **DU**=Establish DL Unsubsidized, **DP**=Establish DL PLUS, **CB**=Establish Campus-based information, **DB**=Establish a disbursement for an award/loan, **RC**=Receipt, **RS**=Response

Entity Information

ENTITY INFORMATION													
Field #	COD Data Field	Max Length	Data Type	Field Type	Format and Valid Field Values	Element Requirements for Various Business Processes							
						P	DS	DU	DP	CB	DB	RC	RS
11.	<p><ReportingSchool EntityID= " "></p> <p>Reporting School Entity Identification: A complex element. This element provides a logical grouping of elements related to Entity Information.</p> <p><ReportingSchl EntityId= " "></p>	8	string	Complex Element with Attribute	<p>99999999</p> <p>Once initial information is submitted to COD, new content cannot overwrite the database.</p>	R	R	R	R	R	R	NA	R
12.	<p><ReportedFinancialSummary></p> <p>Reported Financial Summary: A complex element. This element provides a logical grouping of elements related to reported summary information.</p> <p><ReportedSummary></p>	NA	NA	Complex Element	NA	R	R	R	R	R	R	NA	NA

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Common Record Layout Business Process Key

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ENTITY INFORMATION													
Field #	COD Data Field	Max Length	Data Type	Field Type	Format and Valid Field Values	Element Requirements for Various Business Processes							
						P	DS	DU	DP	CB	DB	RC	RS
13.	< FinancialAwardType > Financial Award Type: This element indicates the award type. This tag is listed in the Reported Financial Summary and the Response Financial Summary complex elements. FFELSubsidized, FFELUnsubsidized, FFELPLUS, and AlternativeLoan are placeholders for those entities using the Common Record to transport FFEL and Alternative Loan information. These tags cannot be used to submit information to COD. < Award Type >	NA	string	Simple Element	Pell DLSubsidized DLUnsubsidized DLPLUS FFELSubsidized FFELUnsubsidized FFELPLUS AlternativeLoan FWSP SEOG Perkins Once initial information is submitted to COD, new content cannot overwrite the database.	R	R	R	R	R	R	NA	NA
14.	< FinancialAwardYear > Financial Award Year: This element indicates the year corresponding to awards. This tag is listed in the Reported Financial Summary and the Response Financial Summary complex elements. < SummaryYr >	4	year	Simple Element	CCYY Last year in cycle is used (i.e., 2005 corresponds to 2004-2005) Year > 2001 Once initial information is submitted to COD, new content cannot overwrite the database.	R	R	R	R	R	R	NA	NA

Common Record Layout Business Process Key

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ENTITY INFORMATION													
Field #	COD Data Field	Max Length	Data Type	Field Type	Format and Valid Field Values	Element Requirements for Various Business Processes							
						P	DS	DU	DP	CB	DB	RC	RS
15.	<p><TotalCount></p> <p>Total Number of Students: Total number of student tags in this document (can be duplicated). This information is summarized by award type by award year. This tag is listed in the Reported Financial Summary and the Response Financial Summary complex elements.</p> <p>This tag maps to the Direct Loan Total Number of Records and the Pell Reported Number of Records.</p>	9	integer	Simple Element	<p>0-999999999</p> <p>Once initial information is submitted to COD, new content cannot overwrite the database.</p>	R	R	R	R	R	R	NA	NA
16.	<p><TotalReportedAward></p> <p>Total Award Amount Reported: The total dollar value for awards reported in this document. This information is summarized by award type by award year. This tag is listed in Reported Financial Summary and the Response Financial Summary complex elements.</p> <p><TotAwardAmtRep></p> <p>This tag maps to the Pell Reported Total of Batch.</p>	15	decimal	Simple Element	<p>0-999999999999.99</p> <p>Once initial information is submitted to COD, new content cannot overwrite the database.</p>	R	R	R	R	R	R	NA	O

Common Record Layout Business Process Key

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ENTITY INFORMATION													
Field #	COD Data Field	Max Length	Data Type	Field Type	Format and Valid Field Values	Element Requirements for Various Business Processes							
						P	DS	DU	DP	CB	DB	RC	RS
17.	<p><TotalReportedDisbursement></p> <p>Total Disbursement Amount Reported: The total dollar value reported in this document. For Direct Loan, this is the total gross disbursement amount. This information is summarized by award type by award year. This tag is listed in the Reported Financial Summary and the Response Financial Summary complex elements.</p> <p><TotDisbAmtRep></p> <p>This tag maps to the Pell Reported Total of Batch.</p>	15	decimal	Simple Element	<p>0-999999999999.99</p> <p>Once initial information is submitted to COD, new content cannot overwrite the database.</p>	O	O	O	O	O	R	NA	O
18.	<p><AttendedSchool EntityID= " "></p> <p>Attending School Entity Identification: A complex element. This element provides a logical grouping of elements related to Entity Information.</p> <p><AttendingSchl EntityId= " "></p>	8	string	Complex Element with Attribute	<p>99999999</p> <p>Once initial information is submitted to COD, new content cannot overwrite the database.</p>	R	R	R	R	R	R	NA	R

Common Record Layout Business Process Key

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Person Information

PERSON													
Field #	COD Data Field	Max Length	Data Type	Field Type	Format and Valid Field Values	Element Requirements for Various Business Processes							
						P	DS	DU	DP	CB	DB	RC	RS
19.	<p><Student SSN=" " BirthDate=" " LastName=" "></p> <p><Borrower SSN=" " BirthDate=" " LastName=" "></p> <p>Student/Borrower Identifier: The person's identification information on COD.</p> <p>The SSN portion of this tag maps to the Pell Student's Current SSN for this transaction and the Direct Loan Borrower's Social Security Number, Student's Social Security Number (PLUS) and Student's Social Security Number.</p> <p>The BirthDate portion of this tag maps to the Pell Student's Date of Birth for this transaction and the Direct Loan Borrower's Date of Birth, Student's Date of Birth (PLUS) and Student's Date of Birth.</p> <p>The LastName portion of this tag maps to the Pell Student's Last Name for this transaction and the Direct Loan Borrower's Last Name, Student's Last Name (PLUS) and Student's Last Name.</p> <p><Student SSNum=" " DtofBirth=" " LastName=" "></p> <p><Borrower SSNum=" " DtofBirth=" " LastName=" "></p>	54	NA	Complex Element	<p>Person SSN: 001010001 to 999999998</p> <p>BirthDate: Format is CCYY-MM-DD 1905-01-01 to 1996-12-31</p> <p>NameLast: 0-9; Uppercase A to Z; Spaces(s); . (period); '(apostrophe); -(dash)</p>	R	R	R	R	R	R	NA	R

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PERSON													
Field #	COD Data Field	Max Length	Data Type	Field Type	Format and Valid Field Values	Element Requirements for Various Business Processes							
						P	DS	DU	DP	CB	DB	RC	RS
20.	<p><Identifiers></p> <p>Identifiers: A complex element. This element provides a logical grouping of elements related to identification information.</p>	NA	NA	Complex Element	NA	O	O	O	O	NA	O	NA	O
21.	<p><SSN></p> <p>Social Security Number: The person's current Social Security Number. This tag is the appropriate vehicle in which to change the Social Security Number. If the content of this tag is different than the SSN in the Person Identifier, then COD will update the Person Identifier.</p> <p><SSNum></p> <p>The SSN portion of this tag maps to the Pell Student's Current SSN for this transaction and the Direct Loan Borrower's Social Security Number, Student's Social Security Number (PLUS) and Student's Social Security Number.</p>	9	string	Simple Element	001010001 to 999999998	O	O	O	O	O	O	NA	O
22.	<p><DriversLicense></p> <p>Driver's License: A complex element. This element provides a logical grouping of elements related to Person Information.</p> <p><DriversLicense></p>	NA	NA	Complex Element	NA	O	O	O	O	O	O	NA	O

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PERSON													
Field #	COD Data Field	Max Length	Data Type	Field Type	Format and Valid Field Values	Element Requirements for Various Business Processes							
						P	DS	DU	DP	CB	DB	RC	RS
23.	<p><DriversLicenseState></p> <p>Driver's License State: Attribute indicating the person's Driver's License State.</p> <p><State></p> <p>This tag maps to the Direct Loan Borrower's Driver's License State.</p>	3	string	Simple Element	Uppercase A to Z; Valid postal code (See Volume VIII, Section 4 - State, Jurisdiction, Country Codes)	O	O	O	O	O	O	NA	O
24.	<p><DriversLicenseNumber></p> <p>Driver's License Number: The person's Driver's License Number.</p> <p><Number></p> <p>This tag maps to the Direct Loan Borrower's Driver's License Number.</p>	20	string	Simple Element	0 to 9; Uppercase A to Z; Space(s); *(Asterisk); -(Dash)	O	O	O	O	O	O	NA	O
25.	<p><BirthDate></p> <p>Birth Date: The person's current date of birth. This tag is the appropriate vehicle in which to change the BirthDate. If the content of this tag is different than the BirthDate in the Person Identifier, then COD will update the Person Identifier.</p> <p><DtofBirth></p> <p>The BirthDate portion of this tag maps to the Pell Student's Date of Birth for this transaction and the Direct Loan Borrower's Date of Birth, Student's Date of Birth (PLUS) and Student's Date of Birth.</p>	10	date	Simple Element	Format is CCYY-MM-DD 1905-01-01 to 1996-12-31	O	O	O	O	O	O	NA	O

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PERSON													
Field #	COD Data Field	Max Length	Data Type	Field Type	Format and Valid Field Values	Element Requirements for Various Business Processes							
						P	DS	DU	DP	CB	DB	RC	RS
26.	<Name> Name: A complex element. This element provides a logical grouping of elements related to name information.	NA	NA	Complex Element	NA	O	O	O	O	O	O	NA	O
27.	<FirstName> First Name: The person's first name. This tag maps to the Pell Student's First Name for this transaction and the Direct Loan Borrower's First Name and Student's First Name.	12	string	Simple Element	0 to 9; Uppercase A to Z; Space(s); .(period); '(apostrophe); -(dash) Nil = true	O	O	O	O	O	O	NA	O
28.	<MiddleInitial> Middle Initial: The person's middle name at one character (middle initial). <MiddleInitial> This tag maps to the Pell Student's Middle Initial for this transaction and the Direct Loan Borrower's Middle Initial, Student's Middle Initial (PLUS), and the e Student's Middle Name.	1	string	Simple Element	Uppercase A to Z Nil = true	O	O	O	O	O	O	NA	O
29.	<LastName> Last Name: The person's last name. This element is the appropriate vehicle in which to change the Last Name. If the content of this element is different than the NameLast in the Person Identifier, then COD will update the Person Identifier. The NameLast portion of this tag maps to the Pell	35	string	Simple Element	0 to 9; Uppercase A to Z; Space(s); .(period); '(apostrophe); -(dash)	O	O	O	O	O	O	NA	O

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PERSON													
Field #	COD Data Field	Max Length	Data Type	Field Type	Format and Valid Field Values	Element Requirements for Various Business Processes							
						P	DS	DU	DP	CB	DB	RC	RS
	Student's Last Name for this transaction and the Direct Loan Borrower's Last Name, Student's Last Name (PLUS) and Student's Last Name.												
30.	<Contacts> Contacts: A complex element. This element provides a logical grouping of elements related to contact information.	NA	NA	Complex Element	NA	NA	R	R	R	NA	O	NA	O
31.	<Address> Address: A complex element. This element provides a logical grouping of elements related to address information.	NA	NA	Complex Element	NA Nil = true	O	R	R	R	NA	O	NA	O
32.	<AddressForeignIndicator> Address Foreign Indicator: This tag indicates if the address is foreign. <Foreign>	NA	boolean	Simple Element	true = Address is foreign false = Address is not foreign This tag is optional. If the tag is not sent, the default is false. Nil = true	O	O	O	O	NA	O	NA	O
33.	<AddressTypeCode> Address Type Code: This element indicates the type of address. <Temp> While this tag doesn't have a direct match, it is associated with Direct Loan Local information.	NA	string	Simple Element	T = Temporary P = Permanent Nil = true	O	O	O	O	NA	O	NA	O

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PERSON													
Field #	COD Data Field	Max Length	Data Type	Field Type	Format and Valid Field Values	Element Requirements for Various Business Processes							
						P	DS	DU	DP	CB	DB	RC	RS
34.	<p><AddressLine></p> <p>Address Line: A line of the person's address. There is a maximum occurrence of three address lines for this tag. The sequence of this tag maps to the person's first, second, and third lines of address.</p> <p><Addr></p> <p>This tag maps to the Direct Loan Borrower's Permanent Address and the Student's Local Address.</p>	40	string	Simple Element	0 to 9 Uppercase A to Z; .(Period); '(Apostrophe); -(Dash); ,(Comma); #(Number); @(At); %(Percent or care of); &(ampersand); /(Slash); Space(s) Nil = true	O	R	R	R	NA	O	NA	O
35.	<p><AddressCity></p> <p>Address City: The person's city.</p> <p><City></p> <p>This tag maps to the Direct Loan Borrower's Permanent Address City and the Student's Local Address City.</p>	24	string	Simple Element	0 to 9 Uppercase A to Z; .(Period); '(Apostrophe); -(Dash); ,(Comma); #(Number); @(At); %(Percent or care of); &(ampersand); /(Slash); Space(s) Nil = true	O	R	R	R	NA	O	NA	O
36.	<p><AddressStateProvinceCode></p> <p>Address State/Province Code: The person's State or Province.</p> <p><StateProv></p> <p>This tag maps to the Direct Loan Borrower's Permanent Address State and the Student's Local Address State.</p>	3	string	Simple Element	Uppercase A to Z; Valid postal code (See Volume VIII, Section 4 - State, Jurisdiction, Country Codes) Nil = true If submitting a foreign addresses where state is not applicable, submit <AddressStateProvinceCode xsi:nil="true"/>	O	R	R	R	NA	O	NA	O
37.	<p><AddressPostalCode></p> <p>Address Postal Code: The person's Postal Code (Zip Code).</p> <p><PostalCd></p>	13	string	Simple Element	0 to 9; Uppercase A to Z Nil = true	O	R	R	R	NA	O	NA	O

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PERSON													
Field #	COD Data Field	Max Length	Data Type	Field Type	Format and Valid Field Values	Element Requirements for Various Business Processes							
						P	DS	DU	DP	CB	DB	RC	RS
	This tag maps to the Direct Loan Borrower's Permanent Zip Code and the Student's Local Zip Code.												
38.	<AddressCounty> County: The person's county. <County>	19	string	Simple Element	Uppercase A to Z Nil = true	O	O	O	O	NA	O	NA	O
39.	<AddressCountryCode> Address Country Code: The person's country. <Country>	3	string	Simple Element	Uppercase A to Z; Valid postal code (See Volume VIII, Section 4 - State, Jurisdiction, Country Codes) Nil = true	O	O	O	O	NA	O	NA	O
40.	<PhoneNumber> Phone Number: The person's phone number. There is a maximum occurrence of three phone numbers for this tag. <PhoneNum> This tag maps to the Direct Loan Borrower's Telephone Number.	17	string	Simple Element	0 to 9999999999999999 Nil = true	O	O	O	O	NA	O	NA	O
41.	<EmailAddress> Email Address: The person's email address. <Email> This tag maps to the Direct Loan Student's E-mail Address.	128	string	Simple Element	Any valid keyboard character including an underscore; but not the pipe symbol or space. If field not blank, an @ and a "." (period) to the right of the @ are required and a valid character must exist prior to the "." (period) and after the "." (period). Nil = true	O	O	O	O	NA	O	NA	O
42.	<CitizenshipStatusCode> Citizenship Status: The person's citizenship status. COD will pull student citizenship status from CPS. This is an override field for student citizenship status to allow	1	string	Simple Element	The value the person reported for citizenship. 1 = U.S. citizen (or U.S. national) 2 = Eligible noncitizen 3 = Not eligible Nil = true	O	O	O	R	O	O	NA	O

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PERSON													
Field #	COD Data Field	Max Length	Data Type	Field Type	Format and Valid Field Values	Element Requirements for Various Business Processes							
						P	DS	DU	DP	CB	DB	RC	RS
	<p>schools to report correction information from documentation located at the school. This field must be submitted for both the borrower and the student when submitting a PLUS loan.</p> <p><CitznStatusInd></p> <p>This tag maps to the Direct Loan Borrower's Citizenship and the Student's Citizenship.</p>												
43.	<p><NoteMessage></p> <p>Note Message: This tag contains cross-reference information useful to the School. This tag is located in the Person, Award, and Disbursement complex elements of the Common Record.</p> <p><SchlUseOnly></p> <p>This tag maps to the Pell Disbursement Cross-Reference field and the Direct Loan User Identifier Create fields.</p>	20	string	Simple Element	<p>Institutionally defined.</p> <p>Nil = true</p>	O	O	O	O	O	O	NA	O

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Award Information

AWARD INFORMATION													
Field #	COD Data Field	Max Length	Data Type	Field Type	Format and Valid Field Values	Element Requirements for Various Business Processes							
						P	DS	DU	DP	CB	DB	RC	RS
44.	<p><DLLoanInformation LoanKey = " " ></p> <p>Loan Key: An attribute that is used as a reference key to identify related loan information.</p> <p><DLLoanInfo LoanKey = " " ></p>	2	integer	Complex Element with Attribute	1-99	NA	R	R	R	NA	O	NA	O
45.	<p><OriginationFeePercent></p> <p>Origination Fee Percent: The origination fee percent used for this record.</p> <p><OrigntnFeePct></p> <p>This tag maps to the Direct Loan Origination Fee Percentage.</p>	7	decimal	Simple Element	0-100.000 3 for 3 percent 4 for 4 percent Nil = true	NA	R	R	R	NA	O	NA	O
46.	<p><InterestRebatePercent></p> <p>Interest Rebate Percent: The upfront interest rebate percentage for the disbursement.</p> <p><IntRebatePct></p> <p>This tag maps to the Direct Loan Interest Rebate Percentage field.</p>	7	decimal	Simple Element	0-100.000 1.5 = 1.5 percent Nil = true	NA	R	R	R	NA	O	NA	O
47.	<p><PromissoryNotePrintCode></p> <p>Promissory Note Print Code: The Promissory Note print option used for this record.</p> <p><PromNtPrtInd></p> <p>This tag maps to the Direct Loan Promissory Note Print Indicator.</p>	1	string	Simple Element	S = COD Prints and sends to Borrower R = COD Prints and sends to School Z = COD Reprints and sends to Borrower V = COD Reprints and sends to School O= School or its delegate prints and sends Nil = true	NA	O	O	O	NA	O	NA	O

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AWARD INFORMATION													
Field #	COD Data Field	Max Length	Data Type	Field Type	Format and Valid Field Values	Element Requirements for Various Business Processes							
						P	DS	DU	DP	CB	DB	RC	RS
48.	<p><DisclosureStatementPrintCode></p> <p>Disclosure Statement Print Code: Indicates whether the school or COD will print the Disclosure Statement. The party (school or COD) who is responsible for mailing the Disclosure Statement is also responsible for printing and mailing the Plain Language Disclosure Statement.</p> <p><DiscStmntPrtInd></p> <p>This tag maps to the Direct Loan Disclosure Statement Print Indicator.</p>	1	string	Simple Element	<p>Y = COD prints and sends to Borrower R = COD reprint S = School prints</p> <p>Nil = true</p>	NA	O	O	O	NA	O	NA	O
49.	<p><StudentLevelCode></p> <p>Student Level Code: Indicates the student's current college grade level in the program or college. This tag is located in the DLLoanInformation and Award complex elements.</p> <p><GradeLevelInd></p> <p>This tag maps to the Direct Loan Student's College Grade Level.</p>	1	string	Simple Element	<p>0 = 1st year, undergraduate/never attended college; 1 = 1st year, undergraduate/attended college before; 2 = 2nd year undergraduate/sophomore; 3 = 3rd year undergraduate/junior; 4 = 4th year undergraduate/senior; 5 = 5th year/other undergraduate; 6 = 1st year graduate/professional; 7 = Continuing graduate/professional or beyond</p>	NA	R	R	R	R	O	NA	O
50.	<p><FinancialAwardBeginDate></p> <p>Financial Award Begin Date: The date when classes begin for the specific period covered by aid.</p> <p><AwardBeginDt></p> <p>This tag maps to the Direct Loan Loan Period Start Date.</p>	10	date	Simple Element	<p>CCYY-MM-DD 2003-07-02 to 2005-06-30 Cannot be prior to the student's academic year begin date</p> <p>Nil = true</p>	NA	R	R	R	NA	O	NA	O

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AWARD INFORMATION													
Field #	COD Data Field	Max Length	Data Type	Field Type	Format and Valid Field Values	Element Requirements for Various Business Processes							
						P	DS	DU	DP	CB	DB	RC	RS
51.	<p><FinancialAwardEndDate></p> <p>Financial Award End Date: The date when classes end for the specific period covered by aid.</p> <p><AwardEndDt></p> <p>This tag maps to the Direct Loan Loan Period End Date.</p>	10	date	Simple Element	<p>CCYY-MM-DD</p> <p>2004-07-01 to 2006-06-29</p> <p>Cannot be after the student's academic year end date</p> <p>Nil = true</p>	NA	R	R	R	NA	O	NA	O
52.	<p><AcademicYearBeginDate></p> <p>Academic Year Begin Date: The date the student's academic year starts at the school.</p> <p><AcYrBeginDt></p> <p>This tag maps to the Direct Loan Academic Year Start Date.</p>	10	date	Simple Element	<p>CCYY-MM-DD</p> <p>2003-07-02 to 2005-06-30</p> <p>Nil = true</p>	NA	R	R	R	NA	O	NA	O
53.	<p><AcademicYearEndDate></p> <p>Academic Year End Date: The date the student's academic year ends at the school.</p> <p><AcYrEndDt></p> <p>This tag maps to the Direct Loan Academic Year End Date.</p>	10	date	Simple Element	<p>CCYY-MM-DD</p> <p>2004-07-01 to 2006-06-29</p> <p>Nil = true</p>	NA	R	R	R	NA	O	NA	O
54.	<p><Pell></p> <p><DLSubsidized></p> <p><DLUnsubsidized></p> <p><DLPLUS></p> <p><FFELSubsidized></p> <p><FFELUnsubsidized></p> <p><FFELPLUS></p> <p><AlternativeLoan></p> <p><FWSP></p> <p><SEOG></p> <p><Perkins></p> <p>A complex element. This element provides a logical grouping of elements related to award information.</p>	NA	NA	Complex Element	NA	R	R	R	R	R	R	NA	O

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AWARD INFORMATION													
Field #	COD Data Field	Max Length	Data Type	Field Type	Format and Valid Field Values	Element Requirements for Various Business Processes							
						P	DS	DU	DP	CB	DB	RC	RS
55.	<p><FinancialAwardYear></p> <p>Financial Award Year: Tag indicating the year corresponding to awards.</p> <p><AwardYr></p>	4	year	Simple Element	<p>CCYY</p> <p>List last year in cycle (i.e., 2005 for 2004-2005)</p>	R	R	R	R	R	R	NA	O
56.	<p><CPSTransactionNumber></p> <p>CPS Transaction Number: Transaction number from eligible ISIR used to calculate award.</p> <p><CPSTransNum></p> <p>This tag maps to the Pell Transaction Number and Accepted Transaction Number field.</p>	2	integer	Simple Element	1-99	R	R	R	O	R	R	NA	O
57.	<p><FinancialAwardAmount></p> <p>Financial Award Amount: The total award amount that the student is eligible to receive as determined by the school.</p> <p><AwardAmt></p> <p>This tag maps to the Pell Accepted Award Amount for the Entire School Year, Award Amount for the Entire School Year and the Direct Loan Loan Amount Approved.</p>	12	decimal	Simple Element	<p>Loan amount approved cannot be greater than the maximum annual loan limit amount:</p> <p>1st Year (Grade level 0 or 1) Sub Max=2,625 Unsub and Sub Max=6,625</p> <p>2nd Year (Grade level 2) Sub Max=3,500 Unsub and Sub Max=7,500</p> <p>3rd Year, 4th Year, or 5th Year eligible undergraduate (Grade level 3, 4, or 5) Undergrad Sub Max=5,500 Unsub and Sub Max=10,500</p> <p>Graduate/professional and beyond (Grade level 6 or 7) Sub Max=8,500 Sub and Unsub Max=18,500</p> <p><i>Health Profession Programs Loan Limits</i></p> <p><u>Student Eligible for Additional Unsubsidized Amount</u></p> <p>4th Year or 5th Year eligible undergraduate (Grade level 4 or 5) Undergrad Sub Max= 5,500 Unsub and Sub Max= 27,167</p> <p><u>Graduate/professional and beyond</u> (Grade level 6 or 7) Sub Max=8,500 Sub and Unsub Max=45,167</p> <p>PLUS - 0-99999999.99</p>	R	R	R	R	R	O	NA	O

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AWARD INFORMATION													
Field #	COD Data Field	Max Length	Data Type	Field Type	Format and Valid Field Values	Element Requirements for Various Business Processes							
						P	DS	DU	DP	CB	DB	RC	RS
					Pell -Award Amount for Entire School Year. Please refer to the Pell Grant Calculation - Table in Volume 8. Nil = true								
58.	<LoanKey> Loan Key: This tag references related loan information. <LoanKey>	2	integer	Simple Element	1-99	NA	R	R	R	NA	O	NA	O
59.	<DependencyStatusCode> Dependency Status Code: COD will download dependency status from CPS. This is a field to allow schools to override dependency information. <DependOverride> This tag maps to the Direct Loan Dependency Status field.	1	string	Simple Element	I = Independent D = Dependent Nil = true	NA	O	O	O	O	O	NA	O
60.	<DefaultOverpayCode> Default Overpay Code: A complex element. This element provides a logical grouping of elements related to default/overaward information. This tag is located in the DLPLUS, DLUnsubsidized, and DLSubsidized complex elements. The Default Overpay Code nested under the student tag indicates the status of the student. The Default Overpay Code nested under the Borrower tag indicates the status of the parent. <LDefGOver>	1	string	Simple Element	Y=Yes N=No Z=Overridden by School	NA	O	O	R	NA	NA	NA	O
61.	<FinancialAwardNumber> Financial Award Number: Award identifier. <AwardNum> This tag maps to the last three digits of the Direct Loan Loan Identifier	3	integer	Simple Element	0-999	NA	R	R	R	NA	R	NA	O

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AWARD INFORMATION													
Field #	COD Data Field	Max Length	Data Type	Field Type	Format and Valid Field Values	Element Requirements for Various Business Processes							
						P	DS	DU	DP	CB	DB	RC	RS
	field.												
62.	<p><FinancialAwardID></p> <p>Financial Award ID: Unique award identifier.</p> <p><AwardID></p> <p>This tag maps to the Direct Loan Loan Identifier field.</p>	23	string	Simple Element	<p>Student's Social Security Number: 001010001-999999998</p> <p>Loan Type: S = Subsidized U = Unsubsidized P = PLUS</p> <p>Program Year: 05</p> <p>School Code: X00000-X99999 where X = G or E</p> <p>Loan Sequence Number: 001-999</p>	NA	R	R	R	NA	R	NA	O
63.	<p><FinancialAwardCreateDate></p> <p>Financial Award Create Date: the date the school created the award record.</p> <p><AwardCreateDt></p> <p>This tag maps to the Direct Loan Loan Origination Date field.</p>	10	date	Simple Element	<p>CCYY-MM-DD</p> <p>1900-01-01 to 2099-12-31</p> <p>Nil = true</p>	NA	R	R	R	NA	NA	NA	O
64.	<p><FinancialAwardAmountRequested></p> <p>Financial Award Amount Requested: The total award amount that the parent is interested in borrowing for the PLUS loan.</p> <p><AwardAmtRqd></p> <p>This tag maps to the Direct Loan Loan Amount Requested field.</p> <p>NOTE: Applicable for award year 2002-2003 only.</p>	12	decimal	Simple Element	<p>0-99999999.99</p> <p>Nil = true</p> <p>NOTE: Applicable for award year 2002-2003 only.</p>	NA	NA	NA	O	NA	NA	NA	O
65.	<p><HPPAIndicator></p> <p>HPPA Indicator: Indicates if the student is eligible for a Health Profession Programs additional unsubsidized loan amount. This was formerly a HEAL loan.</p> <p><AddtHPPA></p> <p>This maps to the Direct Loan Additional Unsubsidized Eligibility</p>	NA	boolean	Simple Element	<p>true = Student is eligible for an additional loan amount. Unsubsidized only</p> <p>This tag is optional. If the tag is not sent, the default is false.</p> <p>Nil = true</p>	NA	NA	O	NA	NA	NA	NA	O

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AWARD INFORMATION													
Field #	COD Data Field	Max Length	Data Type	Field Type	Format and Valid Field Values	Element Requirements for Various Business Processes							
						P	DS	DU	DP	CB	DB	RC	RS
	up to Health Profession Programs Amount.												
66.	<p><LessThanFullTimeIndicator></p> <p>Less Than Full Time Indicator: Flag indicating if student is less than full-time.</p>	NA	boolean	Simple Element	<p>true = Less than Full Time Status</p> <p>This tag is optional. If the tag is not sent, the default is false.</p> <p>Nil = true</p>	NA	NA	NA	NA	R	NA	NA	O
67.	<p><FederalShareAmount></p> <p>Federal Share Amount: The federal share portion of the Perkins, FSEOG, or FWS award amount.</p> <p><FedShareAmt></p>	12	decimal	Simple Element	<p>0 - 99999999.99</p> <p>Nil = true</p>	NA	NA	NA	NA	R	NA	NA	O
68.	<p><FISAPIncomeAmount></p> <p>FISAP Income Amount: COD will download the primary and secondary FISAP Income amounts from CPS. This is a field to allow schools to override the total Taxable and Nontaxable Income for the student and parents, if dependent, or the student only if independent.</p> <p><FISAPIncomeOverride></p>	12	decimal	Simple Element	<p>-9999999.99 to 99999999.99</p> <p>Nil = true</p>	NA	NA	NA	NA	O	NA	NA	O

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AWARD INFORMATION													
Field #	COD Data Field	Max Length	Data Type	Field Type	Format and Valid Field Values	Element Requirements for Various Business Processes							
						P	DS	DU	DP	CB	DB	RC	RS
69.	<p><AttendanceCost></p> <p>Attendance Cost: The cost of attending school. For Pell, the amount must equal COA calculated by the School for a full-time student or a full academic year following the Federal Pell Grant Program requirements.</p> <p><CostOfAttend></p> <p>This tag maps to Pell Accepted Cost of Attendance and Cost of Attendance fields.</p>	12	decimal	Simple Element	<p>0 - 99999999.99</p> <p>Nil = true</p>	R	NA	NA	NA	NA	NA	NA	O
70.	<p><AcademicCalendarCode></p> <p>Academic Calendar Code: Calendar that applies to this student's educational program. Must be valid or system accepted to process record.</p> <p><AcCal></p> <p>This tag maps to the Pell Accepted Academic Calendar and Academic Calendar fields.</p> <p>NOTE: Not applicable for award year 2004-2005 and forward</p>	1	string	Simple Element	<p>1=Credit Hours-non-standard terms; 2=Credit Hours-standard terms of quarters; 3=Credit Hours-standard terms of semesters; 4=Credit Hours-standard terms of trimesters; 5=Clock hours; 6=Credit Hours without terms</p> <p>The academic calendar, in part, dictates which Payment Methodology can be accepted, and the data required for the elements used in calculating the student's award.</p> <p>Nil = true</p> <p>NOTE: Not applicable for award year 2004-2005 and forward</p>	NA	NA	NA	NA	NA	NA	NA	NA

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AWARD INFORMATION													
Field #	COD Data Field	Max Length	Data Type	Field Type	Format and Valid Field Values	Element Requirements for Various Business Processes							
						P	DS	DU	DP	CB	DB	RC	RS
71.	<p><PaymentMethodologyCode></p> <p>Payment Methodology Code: Formula used to calculate the student's Federal Pell Grant Award.</p> <p><PmtMethod></p> <p>This tag maps to the Pell Accepted Payment Methodology and Payment Methodology fields.</p> <p>NOTE: Not applicable for award year 2004-2005 and forward</p>	1	string	Simple Element	<p>1=(a)Credit hour with standard terms in which total weeks of instructional time Fall through Spring terms equal or exceed 30 weeks, or have been granted waiver; or (b) Program has a summer term in addition to fall through spring terms, and the definition of an academic year for the program includes the weeks of instructional time for all terms in the award year, could calculate awards using Formula 1 or 2 and chooses to perform alternate calculation (AC: 2,3, or 4)</p> <p>2=Credit hour with standard terms in which total weeks of instructional time Fall through Spring terms are less than 30 weeks, has not been granted waiver. School does not use alternate calculation (AC: 2, 3, or 4)</p> <p>3=Credit hour with standard or non-standard terms (AC: 1, 2, 3, or 4)</p> <p>4=Clock hour or Credit hour without terms (AC: 5 or 6)</p> <p>5=Programs of study by correspondence (AC: 1, 2, 3, or 4 denotes Formula 5B AC: 6 denotes Formula 5A)</p> <p>Nil = true</p> <p>NOTE: Not applicable for award year 2004-2005 and forward</p>	NA	NA	NA	NA	NA	NA	NA	NA

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AWARD INFORMATION													
Field #	COD Data Field	Max Length	Data Type	Field Type	Format and Valid Field Values	Element Requirements for Various Business Processes							
						P	DS	DU	DP	CB	DB	RC	RS
72.	<p><WeeksUsedCalculate></p> <p>Weeks of instructional time used to calculate payment: Total Number of weeks of instructional time in the payment periods for which this student is eligible. Valid Values depend upon Payment Methodology and Academic Calendar fields. Must be completed when Payment Methodologies 2, 3, 4, or 5 are used.</p> <p><InstructWksUsed></p> <p>This tag maps to the Pell Accepted Weeks of Instructional Time Used to Calculate Payment and Weeks of Instructional Time Used to Calculate Payment fields.</p> <p>NOTE: Not applicable for award year 2004-2005 and forward</p>	2	integer	Simple Element	<p>No element reported in Document (Payment Methodology 1) 0 - 78 (Payment Methodology 2, 3, 4, or 5) IF PM=2 Must be valid range IF PM=3 Must be valid range IF PM=4 Must be valid range IF PM=5 Must be valid range</p> <p>Nil = true</p> <p>NOTE: Not applicable for award year 2004-2005 and forward</p>	NA	NA	NA	NA	NA	NA	NA	NA
73.	<p><WeeksProgramsAcademicYear></p> <p>Weeks of instructional time in program's definition of academic year: Total number of weeks of instructional time in the School's definition of academic year for this student's Program of Study.</p> <p><InstructWksDefiningAcYr></p> <p>This tag maps to the Pell Accepted Weeks of Inst. time in Program's Definition of Academic Year and Weeks of Inst. Time in Program's Definition of Academic Year fields.</p> <p>NOTE: Not applicable for award year 2004-2005 and forward</p>	2	integer	Simple Element	<p>No element reported in document (Payment Methodology 1) 30 - 78(May never be less than the number provided in Weeks of instructional time used to calculate payment. If>78 set to 30.</p> <p>Nil = true</p> <p>NOTE: Not applicable for award year 2004-2005 and forward</p>	NA	NA	NA	NA	NA	NA	NA	NA

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AWARD INFORMATION													
Field #	COD Data Field	Max Length	Data Type	Field Type	Format and Valid Field Values	Element Requirements for Various Business Processes							
						P	DS	DU	DP	CB	DB	RC	RS
74.	<p><HoursAwardYear></p> <p>Credit/Clock hours used to calculate payment: Total number of credit/clock hours in all payment periods School expects this student to attend and be paid for during this Federal Pell Grant Award year.</p> <p><CrClockHrsinAwardYr></p> <p>This tag maps to the Accepted Pell Cr/Clock Hours in Award Year and Pell Cr/Clock Hours in Award Year fields.</p> <p>NOTE: Not applicable for award year 2004-2005 and forward</p>	4	integer	Simple Element	<p>Required for Academic Calendars 5 and 6.</p> <p>Ranges: 0-3120 AC=Clock Hour (5) 0-100 AC=Credit Hours without terms(6)</p> <p>Nil = true</p> <p>NOTE: Not applicable for award year 2004-2005 and forward</p>	NA	NA	NA	NA	NA	NA	NA	NA
75.	<p><HoursProgramsAcademicYear></p> <p>Credit/Clock hours in this student's program of study's academic year: Total number of credit or clock hours in the School's definition of academic year for this student's Program of Study.</p> <p><CrClockHrsinProgsAcYr></p> <p>This tag maps to the Pell Accepted Cr/Clock Hours in the Student's Program of Study's Academic Year and Pell Cr/Clock Hours in the Student's Program of Study's Academic Year fields.</p> <p>NOTE: Not applicable for award year 2004-2005 and forward</p>	4	integer	Simple Element	<p>Required for Academic Calendars 5 and 6.</p> <p>Ranges: 900-3120 Academic calendar 5 24-100 Academic calendar 6</p> <p>Nil = true</p> <p>NOTE: Not applicable for award year 2004-2005 and forward</p>	NA	NA	NA	NA	NA	NA	NA	NA

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AWARD INFORMATION													
Field #	COD Data Field	Max Length	Data Type	Field Type	Format and Valid Field Values	Element Requirements for Various Business Processes							
						P	DS	DU	DP	CB	DB	RC	RS
76.	<p><LowTuitionFeesCode></p> <p>Low Tuition and Fees Code: Indicator identifying tuition ranges when the annual tuition is less than or equal to minimum defined by low tuition and fees table.</p> <p><LowTuitFeesInd></p> <p>This tag maps to the Pell Low Tuition & Fees Code and Accepted Low Tuition & fees flag.</p>	1	string	Simple Element	1= 0 2= 1 - 225 3= 226 - 450 4= 451 - 674 Nil = true	O	NA	NA	NA	NA	NA	NA	O
77.	<p><IncarceratedIndicator></p> <p>Incarcerated Indicator: Indicator identifying if the student is incarcerated in local penal institution but otherwise eligible to receive Federal Pell Grants.</p> <p><IncarceratedFlg></p> <p>This tag maps to the Incarcerated Federal Pell Recipient Code and Accepted Incarcerated Federal Pell Recipient code.</p>	1	boolean	Simple Element	true = Yes, the student is incarcerated in a local institution but is otherwise eligible. false = No, the student was previously reported as incarcerated, but is not or is no longer incarcerated. If the student has never been incarcerated, do not submit the tag to COD. Nil = true	O	NA	NA	NA	NA	NA	NA	O
78.	<p><VerificationStatusCode></p> <p>Verification Status Code: Verification status of the applicant as reported by the school.</p> <p><VerifStatCd></p> <p>This tag is not a direct translation but maps to the Pell Verification Status Code field.</p>	1	string	Simple Element	W = Without Documentation V = Verified S = Selected but not verified Nil = true	O	NA	NA	NA	NA	NA	NA	O

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AWARD INFORMATION													
Field #	COD Data Field	Max Length	Data Type	Field Type	Format and Valid Field Values	Element Requirements for Various Business Processes							
						P	DS	DU	DP	CB	DB	RC	RS
79.	<p><EnrollmentDate></p> <p>Enrollment Date: First date that the student was enrolled in an eligible program for the designated award year. If the student enrolled in a crossover payment period before the first day of the Pell award year (July 1), but which will be paid from 2003-2004 funds, report the actual start date of the student's classes for that payment period.</p> <p><EnrollIDt></p> <p>This tag maps to the Pell Accepted Enrollment Date and Enrollment Date.</p>	10	date	Simple Element	<p>CCYY-MM-DD 2004-01-01 to 2005-06-30</p> <p>Nil = true</p>	R	NA	NA	NA	NA	NA	NA	O
80.	<p><SecondaryEFCCode></p> <p>Secondary EFC Used Code: Indicator of EFC value used to determine award amount.</p> <p><SecondaryEFCInd></p> <p>This tag maps to the Pell Accepted Secondary Expected Family Contribution Code and Secondary Expected Family Contribution Codes.</p>	1	string	Simple Element	<p>O = Federal Pell Grant award previously based on the secondary EFC and reported to the Federal Pell Grant program; student's award now based on the original EFC. S = Federal Pell Grant award based on the secondary EFC, as calculated by the CPS.</p> <p>Nil = true</p>	O	NA	NA	NA	O	NA	NA	O

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Disbursement Information

DISBURSEMENT INFORMATION													
Field #	COD Data Field	Max Length	Data Type	Field Type	Format and Valid Field Values	Element Requirements for Various Business Processes							
						P	DS	DU	DP	CB	DB	RC	RS
81.	<p><DisbursementNumber= " "></p> <p>Disbursement Number: Number of the disbursement.</p> <p>This tag maps to the Pell Disbursement Reference Number and the Direct Loan Disbursement Number.</p>	2	integer	Complex Element with Attribute	1-20	O	R	R	R	O	R	NA	O
82.	<p><DisbursementAmount></p> <p>Disbursement Amount: The amount of money credited to the student's account at the school or paid to the student (or borrower if PLUS) directly. For Direct Loan, this is the gross disbursement amount before the fee and interest rebate calculations are made.</p> <p>If the DisbursementReleaseIndicator = false, this is estimated information; if the DisbursementReleaseIndicator = true, then this is actual information.</p> <p>This tag maps to the Pell Disbursement Amount, Accepted Disbursement Amount.</p> <p><DisbAmt></p> <p>This tags maps to Direct Loan Disbursement Actual Gross Amount and Disbursement Actual Gross Amount - LOC fields.</p>	12	decimal	Simple Element	0 - 99999999.99 (Or MAX AWARD AMOUNT - for Pell) Nil = true	O	R	R	R	O	R	NA	O

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DISBURSEMENT INFORMATION													
Field #	COD Data Field	Max Length	Data Type	Field Type	Format and Valid Field Values	Element Requirements for Various Business Processes							
						P	DS	DU	DP	CB	DB	RC	RS
83.	<p><DisbursementDate></p> <p>Disbursement Date: The date money was credited to the student's account at the school or paid to the student (or borrower if a PLUS loan) directly.</p> <p>If the DisbursementReleaseIndicator = false, this is estimated information. If the DisbursementReleaseIndicator = true, then this is actual information.</p> <p><DisbDt></p> <p>This tag maps to the Pell Estimated Disbursement Date, Pell Accepted Disbursement Date, Disbursement Date, and the Direct Loan Disbursement Anticipated Date and the Transaction Date fields.</p>	10	date	Simple Element	<p>CCYY-MM-DD 2003-06-22 to 2009-09-30</p> <p>Nil = true</p> <p>For Pell Grant: 2004-06-21 to 2009-09-30</p> <p>For Direct Loan: 2003-06-22 to 2006-10-27</p>	O	R	R	R	O	R	NA	O
84.	<p><DisbursementReleaseIndicator></p> <p>Disbursement Release Indicator: The indicator identifying if the Entity is submitting an actual disbursement used to substantiate cash that has been drawn down or may lead to change in the CFL.</p> <p><PmtTriggerFlg></p>	NA	boolean	Simple Element	<p>true = submit records for payment. false = submit records for edit only.</p> <p>Defaults to False</p> <p>Nil = true</p>	O	O	O	O	O	R	NA	O

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DISBURSEMENT INFORMATION													
Field #	COD Data Field	Max Length	Data Type	Field Type	Format and Valid Field Values	Element Requirements for Various Business Processes							
						P	DS	DU	DP	CB	DB	RC	RS
85.	<p><DisbursementSequenceNumber></p> <p>Disbursement Sequence Number: The number that determines the order in which transactions must be processed for a given disbursement number.</p> <p><DisbSeqNum></p> <p>This tag maps to the Direct Loan Disbursement Sequence Number.</p>	2	integer	Simple Element	<p>1-99 Disbursement sequence numbers must be incrementally sequential.</p> <p>Pell valid values are: 1-65 School assigned 66-90 COD assigned</p> <p>Direct Loan valid values are: 1-65 School assigned 66-90 COD assigned 99-91-Payment to Servicer (COD assigned in reverse order)</p> <p>Nil = true</p>	O	O	O	O	O	R	NA	O
86.	<p><FirstDisbursementIndicator></p> <p>First Disbursement Flag: Flag identifying the disbursement with the earliest disbursement date.</p> <p><FirstDisbFlg></p> <p>This tag maps to the Direct Loan First Disbursement Flag field.</p>	NA	boolean	Simple Element	<p>true = Yes, this is the first disbursement</p> <p>This tag is optional. If the tag is not sent, the default is false. However, tag is required if first actual disbursement has a disbursement number greater than 01.</p> <p>Nil = true</p> <p>* Required if first actual disbursement has a disbursement number greater than 01</p>	NA	O	O	O	O	R - DL*	NA	O
87.	<p><DisbursementNetAmount></p> <p>Disbursement Net Amount: The net award amount.</p> <p>For Direct Loan: The amount of money credited to the student's account (or borrower, if PLUS) at the school or paid to the student (or borrower, if PLUS) directly less fees plus rebate.</p> <p>If the DisbursementReleaseIndicator = false, this is estimated information. If the DisbursementReleaseIndicator = true, then this is actual information.</p> <p><DisbNetAmt></p>	11	decimal	Simple Element	<p>0 - 99999999.99</p> <p>Nil = true</p>	NA	R	R	R	O	R - DL	NA	O

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DISBURSEMENT INFORMATION													
Field #	COD Data Field	Max Length	Data Type	Field Type	Format and Valid Field Values	Element Requirements for Various Business Processes							
						P	DS	DU	DP	CB	DB	RC	RS
	This tag maps to the Direct Loan Disbursement Actual Net Amount, Disbursement Actual Net Amount LOC and Disbursement Anticipated Amount.												
88.	<p><DisbursementFeeAmount></p> <p>Disbursement Fee Amount: The Fee Amount.</p> <p><DisbFeeAmt></p> <p>This tag maps to the Direct Loan Disbursement Actual Loan Fee Amount and Disbursement Anticipated Loan Fee Amount.</p>	11	decimal	Simple Element	0 - 99999999.99 Nil = true	NA	R	R	R	NA	R - DL	NA O	
89.	<p><InterestRebateAmount></p> <p>Interest Rebate Amount: The Upfront Interest Rebate Amount.</p> <p>If the DisbursementReleaseIndicator = false, this is estimated information. If the DisbursementReleaseIndicator = true, then this is actual information.</p> <p><IntRebateAmt></p> <p>This tag maps to the Direct Loan Disbursement Actual Interest Rebate Amount, Disbursement Actual Interest Rebate Amount - LOC, and the Disbursement Anticipated Interest Rebate Amount.</p>	11	decimal	Simple Element	0 - 99999999.99 Nil = true	NA	R	R	R	NA	R - DL	NA O	

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DISBURSEMENT INFORMATION													
Field #	COD Data Field	Max Length	Data Type	Field Type	Format and Valid Field Values	Element Requirements for Various Business Processes							
						P	DS	DU	DP	CB	DB	RC	RS
90.	<p><DisbursementConfirmationIndicator></p> <p>Disbursement Confirmation Indicator: Indication that the borrower at the school has confirmed this disbursement.</p> <p><ConfFlg></p> <p>This tag maps to the Direct Loan Confirmation Flag field.</p>	NA	boolean	Simple Element	<p>true = Yes, this disbursement has been confirmed by the borrower.</p> <p>This tag is optional. If the tag is not sent, the default is false.</p> <p>Nil = true</p>	NA	NA	NA	NA	NA	O	NA	O
91.	<p><PaymentPeriodStartDate></p> <p>Payment Period Start Date: Beginning date of the Payment Period. Used to pay on awards submitted by schools that have become ineligible.</p> <p><PmtPeriodStartDt></p> <p>This tag maps to the Pell Enrollment Date field.</p>	10	date	Simple Element	<p>CCYY-MM-DD</p> <p>2004-01-01 to 2005-06-30</p> <p>Nil = true</p> <p>** Required if the school has become ineligible</p>	NA	NA	NA	NA	NA	R - Pell**	NA	O

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Response

RESPONSE													
COD Data Field	Max Length	Data Type	Field Type	Format and Valid Field Values	Element Requirements for Various Business Processes								
					P	DS	DU	DP	CB	DB	RC	RS	
<p>92. <EMPNIIndicator></p> <p>Electronic MPN Indicator: This tag indicates whether there is an electronic or paper MPN.</p> <p><EMPNFlg></p> <p>This tag maps to the Direct Loan Electronic Master Promissory Note Indicator</p>	NA	boolean	Simple Element	true = Electronic MPN	NA	NA	NA	NA	NA	NA	NA	NA	O
<p>93. <MPNID></p> <p>MPN ID: The MPN identifier printed on the MPN.</p> <p><MPNId></p> <p>This tag maps to the Direct Loan Electronic Master Promissory Note Identification.</p>	23	string	Simple Element	Student's Social Security Number: 001010001-999999998 Loan Type: M = Subsidized and Unsubsidized N = PLUS Program Year: 05 School Code: X00000-X99999 where X = G or E Loan Sequence Number: 001-999	NA	NA	NA	NA	NA	NA	NA	NA	O
<p>94. <MPNStatusCode></p> <p>MPN Status Code: The status of the MPN on file at COD.</p> <p><MPNStat></p> <p>This tag maps to the Direct Loan Promissory Note Status.</p>	1	string	Simple Element	A = Accepted R = Rejected X = Pending	NA	NA	NA	NA	NA	NA	NA	NA	O
<p>95. <MPNLinkIndicator></p> <p>MPN Link Indicator: The Master Promissory Note indicator is used to indicate whether or not the record has been linked to an MPN at COD.</p> <p><MPNLinkFlg></p> <p>This tag maps to the Direct Loan Master Promissory Note Indicator.</p>	NA	boolean	Simple Element	true = Record has been linked to an MPN false = Record is not linked to an MPN	NA	NA	NA	NA	NA	NA	NA	NA	O

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RESPONSE												
COD Data Field	Max Length	Data Type	Field Type	Format and Valid Field Values	Element Requirements for Various Business Processes							
					P	DS	DU	DP	CB	DB	RC	RS
96. <PaymentToServicerAmount> Payment to Servicer Amount: Amount of payment sent to the Servicer by the borrower. <PmttoSvcrAmt> This tag maps to the Direct Loan Payment to Servicer Amount.	11	decimal	Simple Element	(-9999999.99 to 99999999.99) A negative amount indicates a refund A positive amount indicates a reversal of the refund (that is, bounced check) Nil = true	NA	NA	NA	NA	NA	NA	NA	O
97. <PaymentToServicerDate> Payment to Servicer Date: The date the Servicer posted the payment to the student's account. <PmttoSvcrDt>	10	date	Simple Element	CCYY-MM-DD	NA	NA	NA	NA	NA	NA	NA	O
98. <BookedLoanAmount> Booked Loan Amount: Total net amount of disbursements accepted and booked. <BkdLoanAmt> This tag maps to the Direct Loan LOC's Total Net Booked Loan Amount.	11	decimal	Simple Element	0 - 99999999.99	NA	NA	NA	NA	NA	NA	NA	O
99. <BookedLoanAmountDate> Booked Loan Date: The date the loan booked on COD. <BkdLoanAmtDt>	10	date	Simple Element	CCYY-MM-DD	NA	NA	NA	NA	NA	NA	NA	O
100. <CreditDecisionStatus> PLUS Credit Decision Status: The status of the PLUS credit decision for the loan on COD. <CrDecisionStat>	1	string	Simple Element	A = Accepted D = Denied P = Pending	NA	NA	NA	NA	NA	NA	NA	O

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RESPONSE												
COD Data Field	Max Length	Data Type	Field Type	Format and Valid Field Values	Element Requirements for Various Business Processes							
					P	DS	DU	DP	CB	DB	RC	RS
101. <CreditDecisionDate> PLUS Credit Decision Date: The date on which the credit check decision was processed. <CrDecisionDate> This tag maps to the Direct Loan Credit Decision Date field.	10	date	Simple Element	CCYY-MM-DD	NA	NA	NA	NA	NA	NA	NA	O
102. <CreditOverrideCode> PLUS Credit Decision Override Code: The status of the credit check for this loan on COD as a result of an override. <CrOverrideInd> This tag maps to the Direct Loan Credit Override field.	1	string	Simple Element	C = Credit overridden as a result of new credit information provided E = Credit overridden as a result of an endorser's approval D = Credit denied as a result of an endorser's denial N = Credit denied after pending	NA	NA	NA	NA	NA	NA	NA	O
103. <EndorserAmount> Endorser Amount: Total amount of loan for which the endorser has agreed to co-sign.	12	decimal	Simple Element	0 - 99999999.99	NA	NA	NA	NA	NA	NA	NA	O
104. <YTDDisbursementAmount> Year-To-Date Disbursement Amount: For Pell, the total amount that has been disbursed to the student for the award year. <YrTDDisbAmt> This tag maps to the Pell YTD Disbursed Amount.	12	decimal	Simple Element	0 - 99999999.99	NA	NA	NA	NA	NA	NA	NA	O
105. <TotalEligibilityUsed> Total Eligibility Used: Total percentage for all schools of the student's annual Pell eligibility used for the specific award year. <TotEligUsed>	7	decimal	Simple Element	0-999.999	NA	NA	NA	NA	NA	NA	NA	O

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RESPONSE												
COD Data Field	Max Length	Data Type	Field Type	Format and Valid Field Values	Element Requirements for Various Business Processes							
					P	DS	DU	DP	CB	DB	RC	RS
106. <ScheduledPellGrant> Scheduled Federal Pell Grant: Scheduled amount for a full time student. <SchedFedPellGrt> This tag maps to the Pell Scheduled Federal Pell Grant field.	12	decimal	Simple Element	0-Award Amount Maximum Nil = true	NA	NA	NA	NA	NA	NA	NA	O
107. <NegativePendingAmount> Negative Pending Amount: The amount by which the Pell award is overpaid (i.e., sum of disbursements exceeds Award Amount). School must adjust either award amount or disbursement amount within 30 days to avoid a COD-generated negative disbursement.	12	decimal	Simple Element	0 - 99999999.99	NA	NA	NA	NA	NA	NA	NA	O
108. <FSACode> FSA Code: Code set to inform institutions of modifications that have been made to their database and require immediate action to rectify. <SFAInd> This tag maps to the Pell ED Use Flags field.	2	string	Simple Element	SA = Pell Shared SAR CE = Pell Concurrent Enrollment PO = Pell POP	NA	NA	NA	NA	NA	NA	NA	O
109. <ResponseFinancialSummary> Response Financial Summary : A complex element. This element provides a logical grouping of elements related to summary information. <ProgYrSummary>	NA	NA	Complex Element	NA	NA	NA	NA	NA	NA	NA	NA	O

Common Record Layout Business Process Key

P=Establish Pell Grant, **DS**=Establish DL Subsidized, **DU**=Establish DL Unsubsidized, **DP**=Establish DL PLUS, **CB**=Establish Campus-based information, **DB**=Establish a disbursement for an award/loan, **RC**=Receipt, **RS**=Response

RESPONSE												
COD Data Field	Max Length	Data Type	Field Type	Format and Valid Field Values	Element Requirements for Various Business Processes							
					P	DS	DU	DP	CB	DB	RC	RS
110. <TotalCountAccepted> Total Number Accepted: Total number of accepted awards in this document. This information is summarized by award type and by award year. <TotNumAcc> This tag maps to the Direct Loan Total Number of Accepted Records.	9	integer	Simple Element	0-999999999	NA	NA	NA	NA	NA	NA	NA	O
111. <TotalCountRejected> Total Number Rejected: Total number of rejected awards in this document. This information is summarized by award type by award year. <TotNumRej> This tag maps to the Direct Loan Total Number of Rejected Records.	9	integer	Simple Element	0-999999999	NA	NA	NA	NA	NA	NA	NA	O
112. <TotalCountCorrected> Total Number Corrected: Total number of corrected awards in this document. This information is summarized by award type by award year. <TotNumCorr>	9	integer	Simple Element	0-999999999	NA	NA	NA	NA	NA	NA	NA	O

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RESPONSE												
COD Data Field	Max Length	Data Type	Field Type	Format and Valid Field Values	Element Requirements for Various Business Processes							
					P	DS	DU	DP	CB	DB	RC	RS
113. <TotalCountDuplicate> Total Number Dup: Total number of duplicate awards in this document. This information is summarized by award type by award year. <TotNumDup> This tag maps to the Pell Number of Duplicate Records.	9	integer	Simple Element	0-999999999	NA	NA	NA	NA	NA	NA	NA	O
114. <TotalCountVerificationSelected> Total Number Verified: Total number of students in this document that are reported selected for verification by CPS. This information is summarized by award type by award year. <TotNumVerif>	9	integer	Simple Element	0-999999999	NA	NA	NA	NA	NA	NA	NA	O
115. <TotalCountSSAdministration> Total Number SSA Match: Total number of students in this document that are reported by CPS to have an SSA match not equal to 4. This information is summarized by award type by award year. <TotNumSSAdmin>	9	integer	Simple Element	0-999999999	NA	NA	NA	NA	NA	NA	NA	O
116. <TotalFinancialAwardAccepted> Total Financial Award Accepted: The total dollar amount accepted in this document. For Pell Grant and Direct Loan, this is the accepted award amount. This information is summarized by year by award type.	15	decimal	Simple Element	0-999999999999.99	NA	NA	NA	NA	NA	NA	NA	O

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RESPONSE												
COD Data Field	Max Length	Data Type	Field Type	Format and Valid Field Values	Element Requirements for Various Business Processes							
					P	DS	DU	DP	CB	DB	RC	RS
117. <TotalFinancialDisbursementAccepted> Total Financial Disbursement Accepted: The total dollar amount accepted in this document. For Pell Grant, the total disbursement amount accepted. For Direct Loan, the total gross disbursement amount accepted, regardless of the Disbursement Release Indicator. This information is summarized by year by award type. <TotAmtAcc>	15	decimal	Simple Element	0-999999999999.99	NA	NA	NA	NA	NA	NA	NA	O
118. <TotalFundedDisbursementAccepted> Total Funded Disbursement Accepted: For Pell Grant, the total disbursement amount accepted with a Disbursement Release Indicator of "true." For Direct Loan, the total net disbursement amount accepted with Disbursement Release indicator of "true." This information is summarized by award type by award year.	15	decimal	Simple Element	0-999999999999.99	NA	NA	NA	NA	NA	NA	NA	O
119. <TotalNonFundedDisbursementAccepted> Total NonFunded Disbursement Accepted: For Pell Grant, the total disbursement amount accepted with a Disbursement Release Indicator of "false." For Direct Loan, the total net disbursement amount accepted with Disbursement Release indicator of "false." This information is summarized by award type by award year.	15	decimal	Simple Element	0-999999999999.99	NA	NA	NA	NA	NA	NA	NA	O

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RESPONSE												
COD Data Field	Max Length	Data Type	Field Type	Format and Valid Field Values	Element Requirements for Various Business Processes							
					P	DS	DU	DP	CB	DB	RC	RS
120. <TotalFinancialAwardCorrected> Total Amount Corrected: The total dollar value reported in this document for corrected Pell disbursements. This information is summarized by award type by award year. <TotAmtCorr>	15	decimal	Simple Element	0-999999999999.99	NA	NA	NA	NA	NA	NA	NA	O
121. <Receipt> Receipt: A date time stamp indicating receipt of the document at COD. <Receipt>	22	date/time	Simple Element	CCYY-MM-DDTHH:mm:ss.ff	NA	NA	NA	NA	NA	NA	R	NA
122. <Response> Response: A complex element. This element provides a logical grouping of elements related to Entity Information. <Response>	NA	NA	Complex Element	NA	NA	NA	NA	NA	NA	NA	O	R
123. <ResponseCode> Response Indicator: The result of processing the record on COD. <RsInd> This tag maps to the Pell Action Code, Origination warning/reject reasons, Action Code/Status and the Direct Loan Full Loan Origination Status Flag.	1	string	Simple Element	A = Accepted R = Rejected D = Duplicate C = Corrected	NA	NA	NA	NA	NA	NA	NA	O
124. <DocumentTypeCode> Document Type Code: This element indicates the code corresponding to the type of data being returned in the document. <DocumentType>	2	string	Simple Element	BN = Response - Booking Notification CO = Response - Credit Decision Override ND = Response - Negative Disbursement PS = Response - Payment to Servicer PN = Response - Promissory Note RC = Receipt RS = Response SG = Response - System Generated (Currently not in use for Full Participants)	NA	NA	NA	NA	NA	NA	NA	R

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RESPONSE												
COD Data Field	Max Length	Data Type	Field Type	Format and Valid Field Values	Element Requirements for Various Business Processes							
					P	DS	DU	DP	CB	DB	RC	RS
				WB = Response - Web Initiated (Currently not in use for Full Participants)								
125. <DocumentStatusCode> Document Status Code: The status of the processed document on COD. <DocumentStat>	1	string	Simple Element	A = Accepted R = Rejected D = Duplicate	NA	NA	NA	NA	NA	NA	O	R
126. <ProcessDate> Process Date: The date the document information was processed at COD. <ProcessDt> This tag maps to the Pell RFMS Process Date and the Direct Loan Acknowledgement Date and Promissory Note Acknowledgement Date.	10	date	Simple Element	CCYY-MM-DD	NA	NA	NA	NA	NA	NA	NA	R
127. <EditProcessResult> Edit Process Result: A complex element. This element provides a logical grouping of elements related to the edit response information. <Edit Results>	NA	NA	Complex Element	NA	NA	NA	NA	NA	NA	NA	NA	R

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RESPONSE												
COD Data Field	Max Length	Data Type	Field Type	Format and Valid Field Values	Element Requirements for Various Business Processes							
					P	DS	DU	DP	CB	DB	RC	RS
128. <ResponseErrorCode> Response Error Code: Edit result from COD processing. <RsErrorCd> This tag maps to the Pell Edit/Comment Codes and the Direct Loan Full Loan Origination Reject Reasons, Loan Identifier Error Code, and Promissory Note Reject Codes.	3	string	Simple Element	See COD edits, Volume II, Section 4.	NA	NA	NA	NA	NA	NA	NA	O
129. <ResponseMessage> Response Message: The text of the edit result. This field is transmitted only via web applications. <RsMsg>	150	string	Simple Element	See COD edits, Volume II, Section 4.	NA	NA	NA	NA	NA	NA	NA	O
130. <ResponseErrorField> Response Error Field: The tag referenced by the Edit Code. <Field>	35	string	Simple Element		NA	NA	NA	NA	NA	NA	NA	O
131. <ResponseErrorValue> Response Error Value: New value in field if a correction is applied. <Value>	150	string	Simple Element		NA	NA	NA	NA	NA	NA	NA	O
132. <ReportedValue> Reported Value: The value reported by the school in the tag contained in the <ResponseErrorField> tag.	150	string	Simple Element		NA	NA	NA	NA	NA	NA	NA	O

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RESPONSE												
COD Data Field	Max Length	Data Type	Field Type	Format and Valid Field Values	Element Requirements for Various Business Processes							
					P	DS	DU	DP	CB	DB	RC	RS
133. <PreviousSequenceNumber> PreviousSequenceNumber: The previous disbursement sequence number on the COD database for the disbursement number. This tag is returned on all disbursement responses, including COD system-generated responses.	2	integer	Simple Element	1-99 Nil = true	NA	NA	NA	NA	NA	NA	NA	O
134. <CPSVerificationIndicator> CPS Verification Indicator: Indicates whether this student has been selected for verification by the CPS on any transaction number for this award year.	NA	boolean	Simple Element	true = Student selected for verification by CPS false = Student not selected for verification by CPS	NA	NA	NA	NA	NA	NA	NA	O
135. <HighestCPSTransactionNumber> Highest CPS Transaction Number: Indicates the highest transaction number on CPS for this student and award year	2	integer	Simple Element	01 – 99	NA	NA	NA	NA	NA	NA	NA	O

Common Record Physical Layout

Introduction

This section provides standards for the physical layout of the Common Record XML Document file. Standards on the physical layout of the Common Record XML Document file are required to ensure all systems transmitting or processing an instance of the file can do so without encountering physical constraint errors.

Examples of physical constraint errors include: exceeding available memory, exceeding available disk space, or exceeding available network bandwidth (and timing out). While most physical constraint errors can be avoided by proper coding techniques on the host system, there are some error conditions best handled through the definition of, and adherence to, a set of well-defined and well-publicized standards. Such error conditions and their corresponding standards for resolution are provided in this section.

XML and its associated technologies, (XML Schema, Document Type Definitions), do not provide for a mechanism to define the physical layout of a file. In fact, XML does not depend on the physical layout of the elements by design. Whitespace and line lengths are not relevant to the logical construction and reading of an XML document. Therefore, the Common Record XML file physical layout standards are defined as guidelines and examples presented in this Section.

Line Length Limitations

32 K Line Length Limitation on Mainframe System:

Some mainframe systems cannot create or read a line longer than 32 kilobytes. A line consists of a string of data with an 'end of line marker.' The phrase 'end of line marker' in this document refers to whatever mechanism is used on a platform to terminate an individual line or record. For example, an end of line marker can be set by the writing out of a record (on a mainframe), by inserting a <CR><LF>

character sequence (on a PC), or by inserting a <CR> character (on Unix). <CR> (carriage return character) and <LF> (linefeed) are ASCII codes 13 and 10, respectively.

Systems with this limitation cannot handle a string of data longer than 32 kilobytes without encountering some type of data corruption (most likely truncation). By rule, XML ignores whitespace, which includes tabs, linefeeds, and carriage returns. Since XML has no means to regulate line lengths, a separate standard must be set to ensure lines do not exceed 32 kilobytes.

4000 Bytes Line Length Limitation on COD System:

The COD System cannot process documents that contain over 4000 bytes per line. A line consists of a string of data with an 'end of line marker.' The phrase 'end of line marker' in this document refers to whatever mechanism is used on a platform to terminate an individual line or record. For example, an end of line marker can be set by the writing out of a record (on a mainframe), by inserting a <CR><LF> character sequence (on a PC), or by inserting a <CR> character (on Unix). <CR> (carriage return character) and <LF> (linefeed) are ASCII codes 13 and 10, respectively. COD will not process or acknowledge Common Record Documents that are submitted with a string of data greater than 4000 bytes.

Line Length Limitation Solution

The solution, in its general form, is to make sure an end of line marker is always set before a particular output stream of data reaches bytes. This end of line marker should be created in the format native to the system where the file is being created.

The data transmission software used by COD and by participating schools handles the translation of end of line markers across platforms. For example, if a file were sent from a PC to a Unix box, the <CR><LF> character sequence would be automatically changed to <CR> characters. Therefore, the insertion of an end of line marker does not have to take into consideration the platform of the destination system. This same principle holds true between mainframes (EBCDIC or ASCII), PCs and UNIX boxes.

Note: The following standard is a strongly recommended approach for schools and vendors who want to guarantee their files will not exceed the 4000 byte limitation. If a school or vendor can ensure their submitted files will not exceed the 4000 byte limitation by some other means, those files will be accepted by COD. However, the burden of responsibility will then rest with the school or vendor for files incorrectly submitted.

Standard:

In order to ensure no line grows larger than 4000 bytes, all Common Record XML files submitted to COD should be constructed with end of line markers inserted at specified points in the document. These points are tied to specific elements in the XML document. The points are:

- After the AttendedSchool element opening tag, - <AttendedSchool>
- After every Student element closing tag, - </Student>

- Before beginning an ‘Award’ element opening tag, which could be <Pell>, <DLSubsidized>, <DLUnsubsidized>, <DLPLUS>, <Perkins>, <SEOG>, <FWSP>, and the opening tags of all other elements designated as part of the Award substitution group in the Common Record XML Schema specification
- Before beginning a Disbursement element opening tag, <Disbursement>, for every disbursement under each of the ‘Award’ elements listed above.

The Common Record XML Schema has been evaluated to confirm that if the above standard is maintained, the maximum size of the data sent in any one of these lines will never exceed 4000 bytes. The maximum line size takes into account all tags, all maximum data lengths for each element, and all maximum numbers of repetitions of nested data elements.

The example found on the following page is a skeleton submission file correctly formatted according to the end of line marker standards. In this example, for clarity, sub-elements are not listed, and the characters, [EOL], explicitly mark the end of a line.

COD guarantees the Response Document files it produces will not contain lines longer than 10,000 bytes, but the files will not necessarily match the line breaks as specified for submissions. This is due in part to the additional space used by the Response blocks.

Note: For more information on the length of COD Response Files, please refer to Volume VIII, Section 6 – School Options for information on the school Common Record Response File option.

Coding Guidelines:

The code should track the Common Record elements as they are written to the output stream and write out a line of XML text (via the appropriate end of line marker) as any of the EOL points are encountered. Code to construct the Common Record can vary greatly depending on the platform, libraries, and languages used, so specific examples are not provided.

```
<CommonRecord><!--All Common Record sub elements --
><ReportingSchool><AttendedSchool> [EOL]
<Student><!--All Student sub elements until an Award is encountered-->[EOL]
<Pell><!--All Pell sub elements until a Disbursement is encountered-->[EOL]
<Disbursement><!-- sub elements --></Disbursement>[EOL]
<Disbursement><!-- sub elements --></Disbursement>[EOL]
<Disbursement><!-- sub elements --></Disbursement></Pell>[EOL]
<DLSubsidized><!--All DLSubsidized sub elements until Disbursement is encountered-->[EOL]
<Disbursement><!-- sub elements --></Disbursement>[EOL]
<Disbursement><!-- sub elements --></Disbursement>[EOL]
<Disbursement><!-- sub elements --></Disbursement></ DLSubsidized ></Student>[EOL]
</AttendedSchool><AttendedSchool>[EOL]
<Student><!--All Student sub elements until an Award is encountered-->[EOL]
<DLSubsidized><!--All DLSubsidized sub elements until Disbursement is encountered-->[EOL]
<Disbursement><!-- sub elements --></Disbursement></ DLSubsidized ></Student>[EOL]
```

</AttendedSchool></ReportingSchool></CommonRecord>[EOL]

DRAFT

Volume III , Section 4 - Pell Grant Phase-In Participant Edit Codes and Descriptions

Introduction

This section provides a table to help you interpret the various edit codes that are used and their related comments. The information is grouped according to the following column headings:

- **Edit Code** – the number that is assigned if the edit condition(s) is met. This column also lists one of the three edit types. They are:

W	Warning and/or Corrected
E	Rejected
D	Duplicate
- **Message** – the explanation that displays for the prescribed edit condition.
- **Condition and Action** – a description of the situation that caused the edit and the action taken either to resolve it and/or to notify the school of the potential error.
- **What It Means** – further explanation of the message in an effort to make the cause of the edit clearer.
- **How to Fix It** – what the user must do to resolve the mistaken condition.
- **COD Website Edit Code** – the edit code that the user will see on the COD Website; Website edit codes are translated to the Pell Phase-In edit code on the SAIG Acknowledgment files.

The following comparison operators are used in performing these edits:

Equals	=
Less than	<
Greater than	>
Less than or equal to	<=
Greater than or equal to	>=
Not equal to	<>
A parameter value that can be changed between cycles, this is the data that comes from the ALGORITHM and AWARD YEAR tables and can be made year- specific.	@

Batch Edit/Reject Codes

Edit Code and Type	Message	Condition and Action	What It Means	How to Fix It	COD Website Edit Codes
201 E	“Missing/ Mismatched Grant Batch Header”	<p>If ANY of the following are true:</p> <ul style="list-style-type: none"> Grant Batch Header Record is missing Batch Number in Header Record does not match Batch Number in Trailer Literal “GRANT HDR” is misspelled or not all uppercase <p>REJECT BATCH Set edit code 201</p>	Occurs when there is no Grant Batch Header, when the Batch Number in the header and trailer do not match, or when the “GRANT HDR” is misspelled or not in uppercase.	Resubmit the batch with a new batch number in the Grant Batch Header and Trailer.	801
202 E	“Missing/ Mismatched Grant Batch Trailer”	<p>If ANY of the following are true:</p> <ul style="list-style-type: none"> Grant Batch Trailer Record is missing Batch Number in Trailer Record does not match Batch Number in Header Literal “GRANT TLR” is misspelled or not all uppercase <p>REJECT BATCH Set edit code 202</p>	Occurs when there is no Grant Batch Trailer, when the Batch Number in the header and trailer do not match or when the “GRANT TLR” is misspelled or not in uppercase.	Resubmit the batch with a new batch number in the Grant Batch Header and Trailer. Verify “TLR” is spelled correctly.	802
203 E	“Duplicate Grant Batch Header”	<p>If the Batch Number already exists on the database</p> <p>REJECT BATCH Set edit code 203</p>	Occurs when the Batch Number has been used before either with the same batch or a different batch.	Resubmit the batch with a new Batch Number in the Grant Batch Header and Trailer.	003
206 E	“Data Record Length must be numeric”	<p>If Data Record Length is nonnumeric</p> <p>REJECT BATCH Set edit code 206</p>	Occurs when the record length in the Grant Batch Header and Trailer is missing or has a nonnumeric character.	Resubmit the batch with a new batch number in the Grant Batch Header and Trailer and the correct record length.	803

Edit Code and Type	Message	Condition and Action	What It Means	How to Fix It	COD Website Edit Codes
207 E	“Reported Number of Records must be numeric”	If reported number of records is nonnumeric REJECT BATCH Set edit code 207	Occurs when the Reported number of records in the Grant Batch Trailer is missing or has a nonnumeric character.	Resubmit the batch with a new batch number in the Grant Batch Header and Trailer and the correct number of records.	804
208 E	“Reported Total of Batch must be numeric”	If Reported Total of Batch in the Trailer record is nonnumeric REJECT BATCH Set edit code 208	Occurs when the dollar Total of the Batch is either missing or has a nonnumeric character.	Resubmit the batch with a new batch number in the Grant Batch Header and Trailer and a new Reported Total of Batch in the Grant Batch Trailer.	805
209 E	“Invalid/Missing Batch Number”	If Batch Number does not have a length of 26 REJECT BATCH Set edit code 209	Occurs when: <ul style="list-style-type: none"> • the batch number is missing, • is not the proper length of 26 characters, or • is not properly formatted. 	Resubmit the batch with a new Batch Number in the Grant Batch Header and Trailer.	806
210 E	“Year must be numeric”	If ANY of the following are true: <ul style="list-style-type: none"> • Positions 3 to 6 of the Batch ID are nonnumeric • Positions 3 to 6 of the Batch ID do not equal a valid Award Year @ REJECT BATCH Set edit code 210	Occurs when the year is missing or nonnumeric.	Correct the award year and resubmit the batch with a new Batch Number in the Grant Batch Header and Trailer.	807

Edit Code and Type	Message	Condition and Action	What It Means	How to Fix It	COD Website Edit Codes
211 E	“Pell ID must be numeric”	If Positions 7 to 12 of the Batch ID are nonnumeric REJECT BATCH Set edit code 211	Occurs when the Pell ID is missing or nonnumeric.	Resubmit the batch with a new Batch Number in the Grant Batch Header and Trailer and also correct or include the Reporting Campus Pell ID in the Batch Number.	998
212 E	“Pell ID invalid or not found”	If Pell ID is not found in the institution table REJECT BATCH Set edit code 212	If Pell ID is incorrect or missing, the batch cannot be returned to the school.	Resubmit the batch with a new Batch Number in the Grant Batch Header and Trailer and also correct or include the Reporting Campus Pell ID in the Batch Number.	004
213 E	“Creation date must be numeric”	If ANY of the following are true: <ul style="list-style-type: none"> • Positions 13 – 14 of the Batch ID do not equal 19 or 20(century) • Positions 15 – 16 of the Batch ID do not equal 00 to 99 (year) • Positions 17 – 18 of the Batch ID do not equal 01 to 12 (month) • Positions 19 – 20 of the Batch ID do not equal 01 to 31(day), based on the Month value REJECT BATCH Set edit code 213	Occurs if date is missing or nonnumeric.	Correct the date in the Batch Number and resubmit the batch with a new Batch Number in the Grant Batch Header and Trailer.	808

Edit Code and Type	Message	Condition and Action	What It Means	How to Fix It	COD Website Edit Codes
214 E	“Creation time invalid”	If ANY of the following are true: <ul style="list-style-type: none"> • Positions 21 – 22 of the Batch ID do not equal 00 to 23 (hours) • Positions 23 – 24 of the Batch ID do not equal 00 to 59 (minutes) • Positions 25 - 26 of the Batch ID do not equal 00 to 59 (seconds) REJECT BATCH Set edit code 214	Occurs if time is missing or nonnumeric.	Correct the time in the Batch Number and resubmit the batch with a new Batch Number in the Grant Batch Header and Trailer.	809
215 E	“Batch Type Invalid”	If Batch Type is not valid for the award year @ in the Batch ID of the incoming record REJECT BATCH Set edit code 215	Occurs if record type is invalid or missing.	Correct the batch type code and resubmit with a new Batch Number in the Grant Batch Header and Trailer.	810
216 W	“Grantee DUNS does not match the institution’s Reporting Pell ID in Batch Number for Award Years prior to 2001-2002”	If ALL of the following are true: <ul style="list-style-type: none"> • DUNS Number is nonblank • DUNS Number is not assigned to that Reporting Campus (position 46-51) • Award Year portion of batch number <=2001 Set edit code 216	Occurs if “Grantee DUNS Number Does Not Match” for award years 2000-2001 and prior. It is reserved for future use as of Award Year 2001-2002.	Warning Message – No Correction Necessary.	811
217 E	“Discrepancy between different records with identical batch number”	The Record Length on the header record does not match the Record Length on the trailer record REJECT BATCH Set edit code 217	Occurs when the Grant Batch Header detail information does not match the Grant Batch Trailer detail information for a batch.	Review Grant Batch Header and Trailer and correct any discrepancies.	812
218 W	“Reported Number of Records does not equal count of detail records”	The “Reported Number of Records” in the Trailer does not equal the actual number of detail records in the batch Set edit code 218	Occurs when the reported Number of Records does not match the actual total of records received.	Warning message – no correction necessary.	008

Edit Code and Type	Message	Condition and Action	What It Means	How to Fix It	COD Website Edit Codes
219 W	“Total of Batch does not equal computed total of detail record amounts”	The “Reported Total of Batch” in the Trailer does not equal the actual total of the batch If Type is #O: <ul style="list-style-type: none"> Use Origination Award to determine the total of the batch If the Type is #D (or prior to 2001 – 2002 cycle) <ul style="list-style-type: none"> Use the disbursement amount to determine the total of the batch Set edit code 218	Occurs when the reported Total of Batch does not match the actual total of batch.	Warning message – no correction necessary.	090 102 814
220 W	“Reported Sign Indicator must be a valid indicator”	If Reported Sign Indicator is not a “P” or “N” Set the Sign Indicator to ‘P’ Set edit code 220	Occurs when the Positive (P) or Negative (N) indicator is not present.	Warning message, correction applied – no further action necessary.	815
221 E	“Reporting Campus Pell Institution ID is a branch”	The Institution’s Campus Type is 3 (School is a Non-funded Branch campus) REJECT BATCH Set edit code 221	Occurs when the Pell ID number in Grant Batch Header is a branch campus.	Change the branch campus Pell ID to the Reporting Campus Pell ID number. If there is no other campus ID number, contact the Federal Pell Grant Hotline.	002 858
222 W	“School is currently ineligible upon receipt of batch at the Pell Processor”	The Institution’s Eligible Flag is < > “Y” Set edit code 222	Occurs when the Pell ID in the Grant Batch Header is ineligible.	Warning message, contact Federal Pell Grant Hotline.	854

Edit Code and Type	Message	Condition and Action	What It Means	How to Fix It	COD Website Edit Codes
224 E	“Invalid Message Class”	If the message class does not exist on the database REJECT BATCH Set edit code 224	Occurs when wrong message class is selected by the user when submitting a batch through SAIG. OR When Non-Express users assign an incorrect message class name to the batch.	Resubmit the batch with a new Batch Number in the Grant Batch Header and Trailer and send in the correct SAIG message class.	816
225 E	“Data Record Length is not valid for Message Class”	If Data Record Length is not valid for message class REJECT BATCH Set edit code 225	Occurs when wrong message class is selected by the user when submitting a batch through SAIG.	Resubmit the batch with a new Batch Number in the Grant Batch Header and Trailer and send in the correct SAIG message class.	817
226 E	“Batch type code in Batch Number must equal record type for Message Class”	If Batch type code in Batch Number is not equal to record type for Message Class REJECT BATCH Set edit code 226	Occurs when wrong message class is selected by the user when submitting a batch through SAIG. OR Occurs when a non-Express User assigns the wrong batch type code in the Batch ID.	Resubmit the batch with a new Batch Number in the Grant Batch Header and Trailer and send in the correct SAIG message class.	818
227 E	“Batch Create Date is greater than current system date”	If the Batch Create Date is greater than current system date REJECT BATCH Set edit code 227	Occurs when a future date is entered in the Batch Number or when the date on the PC where that batch was created has a future date.	Resubmit the batch with a new Batch Number in the Grant Batch Header and Trailer and a corrected date. Verify the date on your PC is current and correct.	006

Edit Code and Type	Message	Condition and Action	What It Means	How to Fix It	COD Website Edit Codes
228 E	“Batch Number indicates you have included a batch with data from a different Award Year”	If the Message Class is not valid for the Award Year @ in the Batch ID of the incoming record REJECT BATCH Set edit code 228	Occurs when the Award Year in the Batch Number is incorrect.	Verify the batch was created with software for the correct award year or if the wrong Award Year was entered in error. Resubmit the batch with a new Batch Number in the Grant Batch Header and Trailer and a corrected Award Year.	819
229 E		Not in use			N/A
230 E		Not in use			N/A
231 E		Not in use			N/A
232 E	“No detail records in Batch”	No detail records in batch REJECT BATCH Set edit code 232	Occurs if the batch had only a Grant Batch Header and Grant Batch Trailer with no data records.	Resubmit the batch detail records with a new Batch Number in the Grant Batch Header and Trailer and a corrected date.	007

Edit Code and Type	Message	Condition and Action	What It Means	How to Fix It	COD Website Edit Codes
233 E	“Invalid Destination Mailbox ID”	If Destination Mailbox ID does not exist on the database for the Award Year @ from the Batch ID of the incoming record REJECT BATCH Set edit code 233	Occurs if the TG number is invalid or not assigned to send Pell data from the school. Some schools have multiple TG numbers but only one TG number is assigned to send Pell data. If another number is used in error, the batch will be rejected. Also if the batch is sent from a TG number assigned to an attended campus the batch will be rejected. The batch must be sent from the TG number assigned to the reporting campus.	Verify that the correct TG number was used by contacting SAIG.	005 852 853
234		Not in use			N/A
235 W		Not in use			N/A
236 E	“Trailer Message Class does not match the Header”	If Trailer Message Class does not match the Header Message Class REJECT BATCH Set edit code 236	Occurs when the SAIG Transmission Header message class does not match the SAIG Transmission Trailer message class.	Resubmit the batch with a corrected message class in the SAIG Transmission Header and Trailer and a new Batch Number in the Grant Batch Header and Trailer.	821
238 E	“Trailer Destination Mailbox ID does not match the Header”	If Trailer Destination Mailbox ID does not match the Header Destination Mailbox ID REJECT BATCH Set edit code 238	Occurs when the SAIG Transmission Header Destination Mailbox ID does not match the SAIG Transmission Trailer Destination mailbox ID.	Resubmit the batch with a new Batch Number and same mailbox in the SAIG Transmission Header and Trailer after Disbursement Start-up date.	822
239 W		Not in use			N/A

Edit Code and Type	Message	Condition and Action	What It Means	How to Fix It	COD Website Edit Codes
240 W	“OPE ID Number does not match the School’s Reporting Pell ID in the Batch Number for Award Years after 2000-2001”	<p>If ALL of the following are true:</p> <ul style="list-style-type: none"> • OPE ID Number is nonblank • OPE ID Number is not assigned to that Reporting Campus (position 46 – 51) • Award Year portion of batch number >= 2002 <p>Set edit code 240</p>	Occurs when the OPE ID is incorrect or does not match the reporting campus ID number.	Correct the OPE ID number or leave blank.	823

Origination Edit/Reject Codes

Edit Code and Type	Message	Condition and Action	What It Means	How to Fix It	COD Website Edit Codes
301 E	"Invalid Origination ID"	<p>If the Award Year portion of the Origination ID is <=2001 and any of the following are true:</p> <ul style="list-style-type: none"> • The SSN is nonnumeric • The Pell ID is nonnumeric for six positions • The Award < the Award Year @ of the Batch • The Sequence Number is not "00" • The SSN is not >=001010001 and <999999999 • The Name Code is not A-Z or "." or "" or "-" or "" or "`" <p>REJECT RECORD Set edit code 301</p>	<p>Occurred for the 2000-2001 Award Year when the Origination ID was incomplete, invalid or missing.</p> <p>It is reserved for future use as of the 2001-02 Award Year.</p>		826 998
302 E		Not in use			N/A

Edit Code and Type	Message	Condition and Action	What It Means	How to Fix It	COD Website Edit Codes
303 E	<p>“Invalid Original SSN resulting in COD being unable to match with the Applicant record for Award Year 2002 and beyond”</p> <p>“Invalid Original SSN or Name Code resulting in the Pell Processor being unable to match with the Applicant record for Award Year 2001 and before.</p>	<p>If Award Year >= 2002 and if ANY of the following are true:</p> <ul style="list-style-type: none"> • The Original SSN does not have a matching Applicant record • The Original SSN does not match the SSN portion of the Origination ID <p>If Award Year <=2001 and if ANY of the following are true:</p> <ul style="list-style-type: none"> • If Original SSN or Original Name Code do not have a matching Applicant record • The Original SSN does not match the SSN portion of the Origination ID • The Original Name Code does not match the Name Code portion of the Origination ID <p>REJECT RECORD Set edit code 303</p>	<p>Occurs when the SSN cannot be found on the applicant file.</p> <p>Codes 311 and 312 are usually reported at the same time.</p>	<p>Verify that the SSN in the Origination ID is correct; verify that the student is Pell eligible.</p> <p>Correct the record and resubmit if the student is eligible.</p>	996 998

Edit Code and Type	Message	Condition and Action	What It Means	How to Fix It	COD Website Edit Codes
304 E	“Attending and Reporting/Funded campus mismatch or Origination Identifier Pell ID mismatch with Attending campus Pell ID”	<p>If ANY of the following are true:</p> <ul style="list-style-type: none"> • Attended Pell ID does not match the Pell ID portion of the Origination ID • The Pell ID does not exist in the database • Attended Pell ID is nonnumeric • Attended Pell ID is not a Branch of Pell ID in the Batch Number located in the Grant Batch Header and the Attended Pell ID is not a Reporting Campus <p>REJECT RECORD Set edit code 304</p>	Occurs when the Pell reporting campus in the Grant Batch header record has no relationship with the Attended Campus in the student Origination record. If the Pell Reporting Campus ID in the Grant Batch Header is different than the Pell Attended Campus ID in the student Origination ID then COD checks that there is a relationship in the COD database between the two campuses. If there is not, the record is rejected.	Resubmit the student Origination record with the correct Pell Reporting Campus ID in the Grant Batch Header.	034
305 W	“Invalid Award Amount/Correction Applied”	<p>If ANY of the following are true:</p> <ul style="list-style-type: none"> • Award amount is non-numeric • Award amount is not in valid range (0 – maximum award @) • Award amount is greater than calculated/ recalculated award amount <p>Set the Accepted Award amount to the Calculated/Recalculated Award Amount. If the pennies are greater than 0 set to 0</p> <p>Set edit code 305</p>	Occurs when COD corrects the calculation for the Origination award amount. COD calculates the Award Amount based on the student’s EFC, COA, Attendance, and the School’s Payment Methodology and Academic Calendar.	<p>Verify that the student’s EFC, COA, Attendance, and the School’s Payment Methodology and Academic Calendar are correct and resubmit.</p> <p>If no new Origination record is submitted, the accepted award amount will remain the amount that COD calculated.</p>	039

Edit Code and Type	Message	Condition and Action	What It Means	How to Fix It	COD Website Edit Codes
306 W	“Invalid Disbursement Date/Correction Applied”	<p>If ANY of the following are true:</p> <ul style="list-style-type: none"> • If Estimated Disbursement Date 1 is blank or • If Estimated Disbursement Date 1 is not in range ((Disbursement Start Date @ – N Days @) to Disbursement End Date @) <p>Set it to the Minimum Estimated Disbursement date if the Estimated Disbursement date is less than the range</p> <p>Set it to the Maximum Estimated Disbursement Date if the Estimated Disbursement date is greater than the range.</p> <ul style="list-style-type: none"> • If Estimated Disbursement Dates 2 – 15 are not in range ((Disbursement Start Date @ – N Days @) to Disbursement End Date @) <p>Set the Estimated Disbursement Date to Blank.</p> <p>Set edit code 306</p>	Occurs when the Estimated Disbursement Date is out of range and COD corrects the date.	Warning Message – correction applied, no action necessary.	995 997

Edit Code and Type	Message	Condition and Action	What It Means	How to Fix It	COD Website Edit Codes
307 W	“Invalid Enrollment Date/Correction Applied”	<p>If ANY of the following are true:</p> <ul style="list-style-type: none"> • Enrollment date is nonnumeric • Enrollment date is not in valid range (Enrollment Start Date @ to Enrollment End Date @) <p>The enrollment dates will come from the ALGORITHM table</p> <p>If Origination record is a change record then set Accepted Enrollment Date to previously accepted value</p> <p>Otherwise, set Accepted Enrollment Date to Creation Date in Batch ID located on Pell Grant Batch Header</p> <p>Set edit code 307</p>	Occurs when the enrollment date is out of range and COD corrects it to the batch processed date.	Warning Message – correction applied, no action necessary.	995 997

Edit Code and Type	Message	Condition and Action	What It Means	How to Fix It	COD Website Edit Codes
308 W	“Invalid Low Tuition & Fees Code/Correction Applied”	<p>If the following is true:</p> <ul style="list-style-type: none"> • If LTF is not in valid range (1 – 4 or blank) <p>Then set Accepted LTF to previously accepted value if Origination record is a change;</p> <p>Otherwise set Accepted LTF to Blank</p> <p>If ANY of the following are true:</p> <ul style="list-style-type: none"> • Accepted EFC > LTF minimum EFC amount for the Award Year @ • Accepted Cost of Attendance < LTF maximum COA amount for the Award Year @ <p>Award Year Set Accepted LTF to Blank</p> <p>Set edit code 308</p>	Occurs when a school indicates that they qualify for low tuition but conflicting information (such as EFC and COA information) indicates they are not eligible.	<p>Warning Message – correction applied, no action necessary.</p> <p>If the school truly is a low tuition school, the Origination record must be resubmitted with corrected EFC and COA information.</p>	023

Edit Code and Type	Message	Condition and Action	What It Means	How to Fix It	COD Website Edit Codes
309 W	“Invalid Verification Code/Correction Applied”	<p>If ANY of the following are true:</p> <ul style="list-style-type: none"> • Verification Status codes are V, W, S or BLANK <p>Set Accepted Verification Status to previously accepted value if Origination is change record;</p> <p>Otherwise set Accepted Verification Status to W if Student is Selected for Verification by CPS;</p> <p>Otherwise, set Verification Status to Blank.</p> <p>If Verification Status is set to W and student is not selected for Verification by CPS</p> <p>A V status code must be sent to update the record</p> <p>Set edit code 309</p>	<p>Occurs when the Verification Code has been corrected by the Pell Processor. This occurs when</p> <ul style="list-style-type: none"> • A code other than V, W, S or BLANK has been submitted, and the student was not selected. 	<p>The Origination record must be resubmitted with a new Verification Code if COD corrected the Verification Code to “W.”</p> <p>If the Verification Code was corrected to S or BLANK by the Pell Processor, no further action is necessary.</p>	995
310 W	“Invalid Incarcerated Federal Pell Recipient Code/Correction Applied”	<p>If Incarcerated Federal Pell Recipient Code is not Y, N or Blank</p> <p>Set Accepted Incarcerated Federal Pell Recipient Code to Blank</p> <p>Set edit code 310</p>	<p>Occurs when the Incarcerated Pell Recipient code has been corrected because something other than Y, N or blank was submitted.</p>	<p>Warning message – correction applied, no further action is necessary.</p>	995

Edit Code and Type	Message	Condition and Action	What It Means	How to Fix It	COD Website Edit Codes
311 E	“Invalid Transaction Number”	<p>If ANY of the following are true:</p> <ul style="list-style-type: none"> • Transaction Number is nonnumeric • Transaction Number is not in valid range (01 to 99) • Transaction Number does not exist on Applicant record <p>REJECT RECORD Set edit code 311</p>	Occurs when the Transaction Number and EFC do not match, an incorrect or invalid Transaction Number is provided or when the SSN number is not on the applicant file. Often sent with 303 and 312.	Verify that the Transaction Number, EFC, Original SSN and Original Name Code are correct and that the student is Pell eligible. Correct and resubmit the Origination record.	024 994 996 998
312 E	“Invalid Expected Family Contribution”	<p>If ANY of the following are true:</p> <ul style="list-style-type: none"> • EFC is nonnumeric • EFC is not in valid range (0 to maximum for Award Year @) • EFC does not match on Applicant record for the accepted transaction number • If Edit 311 is hit • If Accepted Secondary EFC code is S and Secondary EFC does not match on applicant record for the accepted transaction number Award Year <p>REJECT RECORD Set edit code 312</p>	Occurs when the EFC does not match the Transaction Number, an incorrect or invalid EFC is provided, or when the SSN is not on the applicant file. Often sent with 303 and 311.	Verify that the Transaction Number, EFC, SSN and Name Code are correct and that the student is Pell eligible. Correct and resubmit the Origination record.	824 996 998

Edit Code and Type	Message	Condition and Action	What It Means	How to Fix It	COD Website Edit Codes
313 W	“Invalid Secondary Expected Family Contribution/ Correction Applied”	<p>If the following is true:</p> <ul style="list-style-type: none"> • If Secondary EFC Code is not O, S or Blank <p>Set Accepted Secondary EFC code to previously accepted value;</p> <p>Otherwise, set accepted secondary EFC code to Blank.</p> <p>If ANY of the following are true:</p> <ul style="list-style-type: none"> • If Secondary EFC Code is S and the Applicant record for the accepted transaction number does not have a Secondary EFC • If Secondary EFC Code is O and previous value is not S <p>Set Accepted Secondary EFC code to blank</p> <p>Set edit code 313</p>	Occurs when something other than O, S, or Blank has been submitted and COD corrects the record.	Warning message – correction applied, no further action is necessary.	026 996

Edit Code and Type	Message	Condition and Action	What It Means	How to Fix It	COD Website Edit Codes
314 W	“Invalid Academic Calendar/ Correction Applied”	<p>If AC is not 1 to 6</p> <p>If Origination is change record set Accepted AC to previously accepted value</p> <p>Otherwise, if Attended Pell ID default value is populated and valid, then set accepted AC to default value</p> <p>Otherwise, if Reporting Pell ID default value is populated and valid, then set accepted AC to default</p> <p>Otherwise, if Payment Methodology = 4, then set accepted AC to “5”</p> <p>Otherwise, set accepted AC to “3”</p> <p>Set edit code 314</p> <p>NOTE: Not applicable for award year 2004-2005 and beyond</p>	Occurs when the Academic Calendar is invalid (not 1-6) or missing and COD corrects.	Verify that the corrected Academic Calendar is correct. If it is correct, no further action is necessary. If the Academic Calendar is incorrect, resubmit the Origination record with the correct Academic Calendar and make sure the Payment Methodology matches the Academic Calendar.	028

Edit Code and Type	Message	Condition and Action	What It Means	How to Fix It	COD Website Edit Codes
315 W	“Invalid Payment Methodology/ Correction Applied”	<p>If ANY of the following are true:</p> <ul style="list-style-type: none"> • AC = 1 and PM <> 3 or 5 • AC = 2 – 4 and PM = 4 • AC = 6 and PM <> 4 • AC = 5 and PM = 5 <p>If Origination is change record and Accepted PM is valid with current AC then set to previously accepted value</p> <p>Otherwise, if Accepted AC = 1 – 4, then set Accepted PM to 3</p> <p>Otherwise set Accepted PM to 4</p> <p>Set edit code 315</p> <p>NOTE: Not applicable for award year 2004-2005 and beyond</p>	Occurs when the Payment Methodology is invalid (not 1-5) or missing and COD corrects.	Verify that the corrected Payment Methodology is correct. If it is correct, no further action is necessary. If the Payment Methodology is incorrect, resubmit the Origination record with the correct Payment Methodology.	027
316 W		Not in use			N/A

Edit Code and Type	Message	Condition and Action	What It Means	How to Fix It	COD Website Edit Codes
317 W	“Invalid Cost Of Attendance/ Correction Applied”	<p>If ANY of the following are true:</p> <ul style="list-style-type: none"> • COA is nonnumeric • COA is not in the valid range (minimum for the Award Year @ to maximum for the Award Year) <p>Award Year</p> <p>If Origination is change record, set Accepted COA to previously accepted value</p> <p>Otherwise, set the Accepted COA to the maximum COA for the Award Year @</p> <p>Set edit code 317</p>	<p>Occurs when there is an invalid or missing Cost of Attendance and COD corrects. COD will correct to the maximum COA for the Award Year.</p>	<p>Warning message, no further action is necessary unless corrected COA is too high.</p> <p>If this occurs, resubmit the record with the correct COA.</p>	995 997
318 W		Not in use			N/A

Edit Code and Type	Message	Condition and Action	What It Means	How to Fix It	COD Website Edit Codes
319 W	“Invalid Weeks of Instructional Time in Program’s Definition of Academic Year/ Correction Applied”	<p>If the following is true:</p> <ul style="list-style-type: none"> If WKSPROG is not in valid range (30 – 78) and PM is 2 – 5 <p>Set accepted WKSPROG to default value if Attended Pell ID default value is populated and valid;</p> <p>Otherwise, set accepted WKSPROG to default if Reporting Pell ID default value is populated and valid;</p> <p>Otherwise set accepted WKSPROG to “30”</p> <p>If the following is true:</p> <ul style="list-style-type: none"> If WKSPROG is not Blank and PM = 1 <p>Set accepted WKSPROG to blank</p> <p>Set edit code 319</p> <p>NOTE: Not applicable for award year 2004-2005 and beyond</p>	<p>Occurs when invalid or missing Weeks of Instruction is included and CODcorrects. Usually this occurs when the Payment Methodology and Academic Calendar indicate a term-based program. Credit/Clock Hour schools populate this field only.</p>	<p>Verify that the Payment Methodology and Academic Calendar are correct and the CODcorrection is correct. If this is correct, no further action is necessary.</p> <p>If it is not correct, correct the Payment Methodology and Academic Calendar and Weeks of Instructional Time and resubmit.</p>	029

Edit Code and Type	Message	Condition and Action	What It Means	How to Fix It	COD Website Edit Codes
320 W	“Invalid Weeks of Instructional Time used to Calculate Payment/ Correction Applied”	<p>If the following is true:</p> <p>If WKSCALC is not blank and Accepted PM = 1 Set accepted WKSCALC to Blank</p> <p>If the following is true:</p> <p>If WKSCALC is not blank and not in valid range (00 – 78) and Accepted PM <> 1</p> <p>Set Accepted WKSCALC to previously accepted value if Origination is change record;</p> <p>Otherwise, set the Accepted WKSCALC to the Accepted WKSPROG.</p> <p>If the following is true:</p> <p>If WKSCALC is not 00 – 29 and Accepted PM = 2</p> <p>Set Accepted WKSCALC to 29.</p> <p>If the following is true:</p> <p>If (WKSCALC is not 00 – 78 or greater than Accepted WKSPROG) and Accepted PM = 3 to 5</p> <p>Set Accepted WKSCALC to Accepted WKSPROG</p> <p>Set edit code 320</p> <p>NOTE: Not applicable for award year 2004-2005 and beyond</p>	Occurs when invalid or missing Weeks of Instruction is included and CODcorrects. This usually occurs when the Payment Methodology and Academic Calendar indicate a term-based program. This field is only populated by cr/clock hour schools.	Verify that the Payment Methodology and Academic Calendar are correct and the COD adjustment is correct.	030

Edit Code and Type	Message	Condition and Action	What It Means	How to Fix It	COD Website Edit Codes
321 W	“Invalid Credit or Clock Hours in program’s definition of academic year/ Correction Applied”	<p>If the following is true:</p> <p>If HRSPROG is not Blank and Accepted AC = 1 – 4</p> <p>Set Accepted HRSPROG to Blank</p> <p>If the following is true:</p> <p>IF (HRSPROG is < 900 or > 3120) and Accepted AC = 5</p> <p>Set accepted HRSPROG to default value if Attended Pell ID default value is populated and valid;</p> <p>Otherwise, set accepted HRSPROG to default If Reporting Pell ID default value is populated and valid;</p> <p>Otherwise, set Accepted HRSPROG to 900</p> <p>If (HRSPROG is < 24 or > 100) and Accepted AC = 6</p> <p>Set accepted HRSPROG to default value if Attended Pell ID default value is populated and valid;</p> <p>Otherwise, set accepted HRSPROG to default If Reporting Pell ID default value is populated and valid;</p> <p>Otherwise, set Accepted HRSPROG to 24.</p> <p>Set edit code 321</p> <p>NOTE: Not applicable for award year 2004-2005 and beyond</p>	Occurs when Clock Hours are invalid or missing and COD corrects. Usually this occurs when the Payment Methodology and Academic Calendar indicate a term-based program and this field is only populated by cr/clock hour schools.	Verify that the Payment Methodology and Academic Calendar are correct and the COD correction is correct. If this is correct, no further action is necessary. If it is not correct, correct the Payment Methodology and Academic Calendar and Cr/Clock Hours and resubmit.	031

Edit Code and Type	Message	Condition and Action	What It Means	How to Fix It	COD Website Edit Codes
322 W	“Invalid Credit or Clock Hours-in all payment periods expected to complete this school year/ Correction Applied”	<p>If the following is true: If HRSCALC is not blank and Accepted AC is 1 – 4 Set Accepted HRSCALC to Blank</p> <p>If the following is true: If (HRSCALC is NOT between 0000 AND Accepted HRSPROG) and (Accepted AC is 5 or 6) Set Accepted HRSCALC to Accepted HRSPROG Set edit code 322</p> <p>NOTE: Not applicable for award year 2004-2005 and beyond</p>	Occurs when invalid or missing Clock hours are included and CODcorrects. Usually this occurs when the Payment Methodology and Academic Calendar indicate a term-based program. Only cr/clock hour schools populate this field.	Verify that the Payment Methodology and Academic Calendar are correct and the CODcorrection is correct. If this is correct, no further action is necessary. If it is not correct, correct the Payment Methodology and Academic Calendar and CR/Clock Hours and resubmit.	032

Edit Code and Type	Message	Condition and Action	What It Means	How to Fix It	COD Website Edit Codes
323 W	“Origination is “Over Paid” and Negative Disbursement is Expected”	<p>If ALL of the following are true:</p> <ul style="list-style-type: none"> • Origination is change record • Student has previous disbursements • Recalculated accepted Origination award amount is less than the total amount disbursed <p>Set the Negative Disbursement Amount to (Recalculated Accepted Origination Award Amount – Total Amount Disbursed)</p> <p>If ALL of the following are true:</p> <ul style="list-style-type: none"> • Origination is change record • Student has previous disbursements • Student has negative pending disbursement amount < 0 • Recalculated award amount is less than or equal to the total amount disbursed <p>Set the Negative Disbursement Amount to (Recalculated Accepted Origination Award Amount – Total Amount Disbursed)</p> <p>If ALL of the following are true:</p> <ul style="list-style-type: none"> • Origination is change record • Student has previous disbursements • Student has negative pending disbursement amount < 0 • Recalculated award amount is greater than 	Occurs when a new Origination record for a lower award amount is submitted and the amount already disbursed to the student exceeds the new award amount. School must submit negative disbursement within 30 days or COD will send a system-generated negative disbursement.	Send a negative disbursement for the overpaid amount. In the future, when the award amount decreases, adjust the disbursement record not the Origination record.	040

Edit Code and Type	Message	Condition and Action	What It Means	How to Fix It	COD Website Edit Codes
		<p>or equal to the total amount disbursed</p> <p>Set the Negative Disbursement Amount to 0</p> <p>Set edit code 323</p>			
324 E		Not in use			N/A
325 E	“Invalid Origination ID - Pell ID is non-numeric for Award Year 2002 and beyond”	<p>If ALL of the following are true:</p> <ul style="list-style-type: none"> • Award Year portion of the Origination ID is >= 2002 • The Pell ID is nonnumeric for six positions <p>REJECT RECORD</p> <p>Set edit code 325</p>	Occurs when the Origination ID has a Pell ID that is nonnumeric.	Correct the Origination ID and resend the record.	826 830

Edit Code and Type	Message	Condition and Action	What It Means	How to Fix It	COD Website Edit Codes
326 E	“Invalid Origination ID – Invalid Award Year for the Batch for Award Year 2002 and beyond”	<p>If ALL of the following are true:</p> <ul style="list-style-type: none"> • The Award Year portion of the Origination ID is >= 2002 • The Award Year <> the Award Year @ of the Batch <p>REJECT RECORD Set edit code 326</p>	Occurs when the Origination ID has an Award Year that is different from the Award Year in the Batch Number.	Resubmit the record with a corrected Origination ID.	826 831
327 E	“Invalid Origination ID -Sequence Number is not “00” for Award Year 2002 and beyond.	<p>If ALL of the following are true:</p> <ul style="list-style-type: none"> • The Award Year portion of the Origination ID is >= 2002 • The Sequence Number is not “00” <p>REJECT RECORD Set edit code 327</p>	Occurs when the Origination ID has a sequence number that is not ‘00’.	Resubmit the record with a corrected Origination ID.	826 832
328 E	“Invalid Origination ID - SSN is non-numeric, or is not >=001010001 and <= 999999999 for Award Year 2002 and beyond”	<p>If the Award Year portion of the Origination ID is >= 2001-2002 and subsequent years and ANY of the following are true:</p> <ul style="list-style-type: none"> • The SSN is nonnumeric • The SSN is not >= 001010001 and <= 999999999 <p>REJECT RECORD Set edit code 328</p>	Occurs when the Origination ID has a SSN that is nonnumeric or is not within the allowable SSN range.	Resubmit the record with a corrected Origination ID.	826 833

Edit Code and Type	Message	Condition and Action	What It Means	How to Fix It	COD Website Edit Codes
329 E	“Invalid Origination ID - Name Code not A-Z or “ . ” or “ ’ ” or “ - ” or “ ” for Award Year 2002 and beyond”	If ALL of the following are true: <ul style="list-style-type: none"> • The Award Year portion of the Origination ID is >= 2002 • The Name Code is not A-Z or “ . ” or “ ’ ” or “ - ”, or “ ” REJECT RECORD Set edit code 329	Occurs when the Origination ID has a Name Code that is not valid.	Resubmit the record with a corrected Origination ID.	826 834
330 W		Not in use			N/A

Edit Code and Type	Message	Condition and Action	What It Means	How to Fix It	COD Website Edit Codes
331 D	“Duplicate Origination for Award Year 2002 and beyond”	<p>If ALL of the following are true: The Award Year portion of the Origination ID is >= 2001-2002 and subsequent years and ALL of the following fields on the input Origination record match the values on the database:</p> <ul style="list-style-type: none"> • Origination ID • Original SSN • Original Name Code • Attended Pell ID • Award Amount • Estimated Disbursement Dates (1 – 15) • Enrollment Date • Incarcerated Code • Low Tuition and Fees Code • Verification Status Code • Transaction Number • Secondary EFC Code • Expected Family Contribution (EFC) • Enrollment Status • Cost of Attendance (COA) • Academic Calendar (AC) • Payment Methodology (PM) • Weeks of Instructional Time in Program’s Definition of Academic Year (WKSPROG) • Weeks of Instructional Time Used to Calculate Payment (WKSCALC) • Credit/Clock Hours in Program’s Definition of Academic Year (HRSPROG) • Credit/Clock Hours in all Payment Periods Expected to Complete (HRSCALC) <p>Set Action Code = ‘D’</p>	Occurs when the record sent has been previously submitted and accepted.	This is a duplicate record. No further action is necessary.	827
August 2003 (2004-2005)		Set edit code 33	<i>COD Technical Reference</i>		Page III – 4 – 32

Edit Code and Type	Message	Condition and Action	What It Means	How to Fix It	COD Website Edit Codes
332 E	Invalid Reported Current SSN for Award Year 2003 and beyond.	<p>If the Award Year is >= 2003 and the following is true:</p> <ul style="list-style-type: none"> The Current SSN does not match the Current SSN on the applicant table for the same transaction number. <p>REJECT RECORD Set edit code 332.</p>	Occurs when the Current SSN is incorrect on the Origination record	Verify on the ISIR the correct Current SSN and submit the corrected Current SSN for processing. If the SSN is incorrect on the ISIR, a correction should be done on the ISIR with CPS	011 012 996 998
333 E	Invalid Reported Date of Birth for Award Year 2003 and beyond.	<p>If the Award Year is >= 2003 and the following is true:</p> <ul style="list-style-type: none"> The Date of Birth does not match the Date of Birth on the applicant table for the same transaction number. <p>REJECT RECORD Set edit code 333.</p>	Occurs when the Date of Birth is incorrect on the Origination record	Verify on the ISIR the correct Date of Birth and submit the corrected for processing. If the Date of Birth is incorrect on the ISIR, a correction should be done on the ISIR with CPS	011 012 996 998
334 E	Invalid Reported Last Name for Award Year 2003 and beyond.	<p>If the Award Year is >= 2003 and the following is true:</p> <ul style="list-style-type: none"> The Last Name does not match the Last Name on the applicant table for the same transaction number. <p>REJECT RECORD Set edit code 334.</p>	Occurs when the Last Name on the Origination record does not match the last name on file on the ISIR.	Verify on the ISIR the correct Last Name and submit the corrected Last Name for processing. If the Last Name is incorrect on the ISIR, a correction should be done on the ISIR with CPS	011 012 020 996 998

Edit Code and Type	Message	Condition and Action	What It Means	How to Fix It	COD Website Edit Codes
335 E	Invalid Reported First Name for Award Year 2003 and beyond.	If the Award Year is >= 2003 and the following is true: <ul style="list-style-type: none"> The First Name does not match the First Name on the applicant table for the same transaction number. REJECT RECORD Set edit code 335.	Occurs when the First Name on the Origination record does not match the First name on file on the ISIR.	Verify on the ISIR the correct First Name and submit the corrected First Name for processing. If the First Name is incorrect on the ISIR, a correction should be done on the ISIR with CPS	020
336 E	Invalid Reported Middle Initial for Award Year 2003 and beyond.	If the Award Year is >= 2003 and the following is true: <ul style="list-style-type: none"> The Middle Initial does not match the Middle Initial on the applicant table for the same transaction number. REJECT RECORD Set edit code 336.	Occurs when the Middle Initial on the Origination record does not match the Middle Initial on file on the ISIR.	Verify on the ISIR the correct Middle Initial and submit the corrected Last Name for processing. If the Middle Initial is incorrect on the ISIR, a correction should be done on the ISIR with CPS	996
337 E	Student Not Pell Eligible for Award Year 2003 and beyond.	If Award Year >= 2003 and if the following is true: <ul style="list-style-type: none"> If Original SSN does not have a matching Applicant record. REJECT RECORD Set edit code 337.			038
338 E	Duplicate Match on CPS for Award Year 2003 and beyond.	REJECT RECORD Set edit code 338.			025
339 E	Origination Record Reported with Zero Award Amount for Award Year 2003 and beyond.	If Award Year >= 2003 and if ANY of the following are true: <ul style="list-style-type: none"> If the Award Amount is = 0000000. REJECT RECORD Set edit code 339.	The Award Amount must be greater than Zero on a new origination record.	Resubmit the record with an Award Amount greater than zero. If the student is not eligible for a Pell Grant, the record should not be submitted for processing by the Pell Processor.	042

Edit Code and Type	Message	Condition and Action	What It Means	How to Fix It	COD Website Edit Codes
398 W	SSN, Date of Birth and/or Last Name have NOT been updated in the COD system	<p>School submitted a change to a student identifier and either of the following is true:</p> <p>The award year submitted on the change record is lower than the highest award year for the student</p> <p>OR</p> <p>For the same award year, if the CPS transaction number on the change record is lower than or equal to the highest transaction number for that award year for that student.</p>	COD can not process the student identifier change.	No action required. Record has processed, but student identifier has not been updated in COD system.	116
399 E	“New Origination Award or increase received after end of processing year and institution has not been granted Administrative Relief”	<p>If ALL of the following are true:</p> <ul style="list-style-type: none"> • The Batch Date is > the Award Year Processing Cycle End Date@ • The school has not been granted administrative relief based on the Administrative relief table or has not been granted an audit adjustment • The Origination record is currently not in COD or the Origination Award amount is an increase to the amount in COD <p>REJECT RECORD Set edit code 399</p>	Occurs when a new Origination record or an Origination record for an increased Award Amount was submitted after the processing deadline for the Award Year and the school has not been granted administrative relief.	Contact the Federal Pell Grant Hotline for assistance.	043

Disbursement Edit/Reject Codes

Edit Code and Type	Message	Condition and Action	What It Means	How to Fix It	COD Website Edit Codes
401 E	"Invalid Origination ID"	<p>If the Award Year portion of the Origination ID is <=2001 and ANY of the following are true:</p> <ul style="list-style-type: none"> • The Pell ID is nonnumeric for six positions • The Award Year <> the Award Year @ of the Batch • The Sequence Number is not "00" • The SSN is not >=001010001 and <=999999999 • The Name Code is not A-Z or "." or "" or "-" or " " or "". <p>@ Award Year processing comes from the AWARD_YEAR table</p> <p>REJECT RECORD Set edit code 401</p>	<p>Occurred for Award Year 2000 – 2001 when the Origination ID was not formatted correctly or was missing data.</p>		998
402 E	"Origination ID does not match on the Pell Processor"	<p>If the Origination ID is not found on the Pell Processor database or the Award Year <> the Award Year of the Batch</p> <p>REJECT RECORD Set edit code 402</p>	<p>Occurs when the Disbursement record is received before the Origination is accepted or when there is a Reporting/Attended Campus mismatch.</p>	<p>Before resubmitting the Disbursement record, verify that the Origination record has been accepted. Verify before submitting that the proper Pell ID is in the Grant Batch Header record.</p>	848
403 E		Not in use			N/A

Edit Code and Type	Message	Condition and Action	What It Means	How to Fix It	COD Website Edit Codes
404 E	“Debit/Credit Indicator Flag Not Valid”	If the Debit/Credit Indicator Flag is not ‘P’ or ‘N’ REJECT RECORD Set edit code 404	Occurs if a value other than P-Positive or N-Negative is sent.	Resubmit the disbursement record with a “P” or “N.”	842
405 E	“Disbursement Amount Not Valid because amount is non-numeric”	If the Disbursement Amount is nonnumeric REJECT RECORD Set edit code 405	Occurs if Disbursement amount is not numeric.	Resubmit the Disbursement record with a numeric amount.	996 998 062
406 W	“Disbursement Amount Is Not in Valid Range”	If ALL of the following are true: <ul style="list-style-type: none"> • The Debit/Credit flag is ‘P’ • The Disbursement Amount + the Total Amount Disbursed for the Origination ID is > Award Amount on the Origination Record Set the Accepted Disbursement Amount to the Award Amount – the Total Disbursed Amount Set edit code 406	Occurs if the full amount of the disbursement is not allowed because the Origination award amount has been reached.	Verify, on the Origination record, the total award amount. If the amount is incorrect, verify that the Payment Methodology, Academic Calendar, COA, EFC and Attendance are correct, and correct if necessary. Submit the corrected Origination record and then submit a new Disbursement record with a new disbursement reference number.	067 062
407 E	“Disbursement Date is Not Valid Date because date is non-numeric”	If the Disbursement Date is nonnumeric REJECT RECORD Set edit code 407	Occurs if a nonnumeric date is submitted, the date is not in the CCYYMMDD format or the Calendar day is invalid for the month. For example, 20040931 is not a valid date.	Resubmit the Disbursement record with a numeric date.	998

Edit Code and Type	Message	Condition and Action	What It Means	How to Fix It	COD Website Edit Codes
408 E	“Disbursement Date is Not Valid for Processing Date, not in Valid Range, or not a valid Date format”	<p>If ANY of the following are true:</p> <ul style="list-style-type: none"> • The COD processing date is less than N days prior to the disbursement date • The disbursement date is not a valid COD date format • The disbursement date is not in the valid range <p>* N is 5 days for JIT, 30 days for Advance Funding, and 0 days for Reimbursement</p> <p>REJECT RECORD Set edit code 408</p>	Occurs if a School sends a date prior to June 21 st of the first year of the Award Year or a date over 30 days in advance of the batch creation date.	Resubmit the Disbursement record with a corrected disbursement date.	051 053 996
409		Not in use			N/A
410 W	“Potential Concurrent Enrollment – Multiple Reporting. Sent separately”	<p>If ALL of the following are true:</p> <ul style="list-style-type: none"> • The Disbursement record is not rejected • Other Origination records exist for the student at different attended campuses for the current Award Year • The total amount disbursed for any of the other Origination records is > 0 • The Enrollment dates on any two Origination records with Total Disbursement amounts > 0 are less than 30 days of each other <p>Generate “CE” Multiple Reporting Records to all Attended campuses involved</p> <p>Set edit code 410</p>	Multiple Reporting Records that are sent separately occur when at least one other school has submitted a Disbursement record for the same student and the enrollment periods are within 30 days of each other. A MRR is sent to the school in addition to this edit code on the Disbursement Acknowledgement record.	Warning Message. Review the MRR record for details concerning the other school(s) involved.	069

Edit Code and Type	Message	Condition and Action	What It Means	How to Fix It	COD Website Edit Codes
411 W	“Potential Overaward Project – Multiple Reporting. Sent separately”	<p>If ALL of the following are true:</p> <ul style="list-style-type: none"> • Disbursement record is not rejected • Other Origination records exist for the student at different attended campuses for the current Award Year • Total amount disbursed for any of the other Origination records is > 0 • Total of the Percentage Used is > 100.00 <p>Refer to Total Percentage Calculations to determine Total Percentage Used</p> <p>Set the Accepted Disbursement Amount so that the Total Percentage used is 100.00, rounded to the nearest penny</p> <p>Generate appropriate Multiple Reporting Records (PB, PR, BC or RC) to all attended campuses involved</p> <p>Set the POP Flag on the Origination record to one of the following values, depending on the situation:</p> <ul style="list-style-type: none"> • ‘Y’ – If POP-blocked • ‘B’ – If POP-blocker • ‘U’ – If PU is generated • ‘N’ – If disbursement received and accepted after PU and no longer POP blocked <p>Set edit code 411</p>	<p>Occurs when COD receives student disbursement records from two or more schools that exceed the Award Amount for the Entire year.</p> <p>An MRR is sent to the school in addition to this edit code on the disbursement acknowledgement record.</p>	Warning message. Review the disbursement amount for changes and the MRR record for details concerning the other school(s) involved.	068

Edit Code and Type	Message	Condition and Action	What It Means	How to Fix It	COD Website Edit Codes
412 E	“Negative Disbursement cannot be accepted without a previous positive disbursement”	<p>If ALL of the following are true:</p> <ul style="list-style-type: none"> • The Debit/Credit flag = ‘N’ • No positive accepted disbursement exists <p>REJECT RECORD Set edit code 412</p>	Occurs whenever a school sends a negative disbursement and there is no accepted positive disbursement on file at the Pell Processor.	Resubmit the Disbursement record with a positive disbursement amount.	843
413 W	“Insufficient Negative Disbursement amount. Negative Disbursement is expected for difference amount”	<p>If ALL of the following are true:</p> <ul style="list-style-type: none"> • The Origination record has an “Over Paid” status • The Debit/Credit Flag is ‘N’ • The disbursement amount is < the negative pending disbursement amount <p>Update the negative disbursement amount with reported negative disbursement amount</p> <p>Set edit code 413</p>	Occurs if an updated Origination is sent that reduces the award to an amount that is less than Total Accepted Disbursements.	Submit a new negative disbursement in the amount of the over payment. In the future, do not send update Origination records with lower award amounts. Send a new negative disbursement to adjust the award paid to the student.	065
414 E	“Origination is in “Overpaid” status. Positive Disbursement cannot be accepted”	<p>If ALL of the following are true:</p> <ul style="list-style-type: none"> • The school is Advance Funded or Just in Time (JIT) • The Debit/Credit flag is ‘P’ • Disbursement Amount is > 0 • The Attended campus is Eligible • The Origination record has an “Over Paid” status <p>REJECT RECORD Set edit code 414</p>	A school has submitted a disbursement for a record that is in Overpaid status.	Send a Negative Disbursement record for the overpaid amount. In the future, do not adjust the award amount down by updating the Origination Award Amount; instead send a Disbursement record to adjust the amount paid.	066
415 E		Not in use			N/A

Edit Code and Type	Message	Condition and Action	What It Means	How to Fix It	COD Website Edit Codes
416 W	“Negative Disbursement adjusted to reflect accepted Previous Disbursement Balance”	<p>If the following is true:</p> <p>If the negative disbursement amount on the input record is greater than the total amount disbursed to date for the current Origination</p> <p>Decrease the Disbursement Amount to equal the YTD Disbursement Amount on the Origination record</p> <p>If ALL of the following are true:</p> <ul style="list-style-type: none"> • The Origination record has an “Over Paid” status • The Debit/Credit Flag is ‘N’ • The Reported Disbursement amount is > (the negative pending disbursement amount + the YTD disbursement amount for that Origination record) <p>Reduce the Disbursement Amount to the Difference between (Negative Pending Disbursement Amount + the YTD amount) – (the Reported Disbursement Amount).</p> <p>Set edit code 416</p>	The amount of the negative disbursement has been reduced to the lower amount already accepted on the disbursement records.	Warning Message - No further action is necessary.	844

Edit Code and Type	Message	Condition and Action	What It Means	How to Fix It	COD Website Edit Codes
417 E	“Disbursement submitted after end of processing year and institution has not been granted Administrative Relief”	<p>If ALL of the following are true:</p> <ul style="list-style-type: none"> • The Debit/Credit Flag is ‘P’ • The Processing Date is > the Award Year Processing Cycle End Date@ • The school has not been granted administrative relief based on the Administrative relief table • This is not an audit adjustment • POP Flag <> ‘U’ or Blank <p>REJECT RECORD Set edit code 417</p>	Occurs if the Disbursement is sent after the Award Year deadline.	Contact Federal Pell Grant Hotline concerning requesting Administrative Relief.	071
418 W	“Origination indicates Verification Status ‘W’, Disbursement adjusted to the Origination Award Amount or 50% of the Scheduled Award Amount, whichever is lesser, and Award Year is 2000 – 2001 or prior”	<p>If ALL of the following are true:</p> <ul style="list-style-type: none"> • Award Year is prior to or equal to 2000 – 2001 • The Verification Status is ‘W’ on the Origination record • Disbursement Amount is >50% of the Scheduled Award Amount <p>Set the Accepted Disbursement Amount to the lesser of either the Origination Award amount or 50% of the Schedule Award Amount</p> <p>Set edit code 418</p>	<p>This occurred during the 2000-2001 Award Year for Verification Status of “W”.</p> <p>It is reserved for future use as of the 2001-2002 Award Year</p>		064
419 W		Not in use			N/A

Edit Code and Type	Message	Condition and Action	What It Means	How to Fix It	COD Website Edit Codes
420	Verification W	<p>If ALL of the following are true:</p> <ul style="list-style-type: none"> • Award Year is not 2000 – 2001 • The Verification Status is ‘W’ on the Origination Record • The Debit/Credit Flag is ‘P’ • The Batch Date is <=the Award Year Verification Date @ • This is not the first disbursement <p>@ The Verification W Decrease date is defined as the date the program is run to reclaim the money for records who still have a Verification W status. See Verification W specification for more information.</p>	REJECT RECORD Set edit code 420.	Update Verification Status field on origination and resubmit disbursement.	114
421 E		Not in use			N/A
422 W	“Institution is eligible, Payment Period Start Date is invalid or not in a valid range and Award Year is 2001 – 2002 or beyond”	<p>If ALL of the following are true:</p> <ul style="list-style-type: none"> • Award Year is 2001 – 2002 or beyond • School is eligible • Payment Period Start Date@ is invalid or not within the range defined in the ALGORITHM table <p>Set the Accepted Payment Period Start Date to blank</p> <p>Set edit code 422</p>	The school has sent a value in the Payment Period Start Date field that is not valid or not in the valid date range.	This is warning message, COD as corrected the date to blank because an invalid value was submitted.	995 996 997

Edit Code and Type	Message	Condition and Action	What It Means	How to Fix It	COD Website Edit Codes
423 E	“Institution is not eligible, Payment Period Start Date is invalid or not in a valid range and Award Year is 2001 – 2002 or beyond”	If ALL of the following are true: Award Year is 2001 – 2002 or beyond School is NOT eligible Payment Period Start Date@ is invalid or not within the range defined in the ALGORITHM table REJECT RECORD Set edit code 423	The school is ineligible and has sent a date in the Payment Period Start Date field that is not valid or not in the valid date range.	Resend the record with a corrected Payment Period Start Date.	996
424 E	“Institution is not eligible, Payment Period Start Date is not in the eligible range and Award Year is 2001 – 2002 or beyond”	If ALL of the following are true: Award Year is 2001 – 2002 or beyond School is NOT eligible Payment Period Start Date is not in the range of eligibility REJECT RECORD Set edit code 424	The school is ineligible and has sent a date in the Payment Period Start Date field that is not in the range of eligibility.	Resend the record with a corrected Payment Period Start Date.	048 079
425 E		Not in use			N/A
426 E	“Invalid Origination ID - Invalid Award Year for the Batch for Award Year 2002 and beyond”	If ALL of the following are true: • The Award Year portion of the Origination ID is >= 2002 • The Award Year <> the Award Year @ of the Batch REJECT RECORD Set edit code 426	Occurs if the Origination ID has an Award Year that is different from the Award Year in the Batch Number.	Correct the Origination ID and resubmit the disbursement record.	998

Edit Code and Type	Message	Condition and Action	What It Means	How to Fix It	COD Website Edit Codes
427 E	“Invalid Origination ID - Sequence number is not “00” for Award Year 2002 and beyond”	<p>If ALL of the following are true:</p> <ul style="list-style-type: none"> • The Award Year portion of the Origination ID is >= 2002 • The Sequence Number is not “00” <p>REJECT RECORD Set edit code 427</p>	Occurs if the Origination ID has a Sequence number that is not “00.”	Correct the Origination ID and resubmit the disbursement record.	998
428 E	“Invalid Origination ID - SSN is not >=001010001 and <= 999999999 for Award Year 2002 and beyond”	<p>If ALL of the following are true:</p> <ul style="list-style-type: none"> • The Award Year portion of the Origination ID is >= 2002 • The SSN is not >= 001010001 and <= 999999999 or is non numeric <p>REJECT RECORD Set edit code 428</p>	Occurs if the Origination ID has a SSN that is nonnumeric or is not within the allowable SSN range.	Correct the Origination ID and resubmit the disbursement record.	998
429 E	“Invalid Origination ID - Name Code not A-Z or “.” or “ ’ ” or “ - ” or “ ” for Award Year 2002 and beyond”	<p>If ALL of the following are true:</p> <ul style="list-style-type: none"> • The Award Year portion of the Origination ID is >= 2001-2002 and subsequent years • The Name Code is not A-Z or “.” or “ ’ ” or “ - ” or “ ” <p>REJECT RECORD Set edit code 429</p>	Occurs if the Origination ID has a name code that is invalid.	Correct the Origination ID and resubmit the disbursement record.	998

Edit Code and Type	Message	Condition and Action	What It Means	How to Fix It	COD Website Edit Codes
430 D	“Duplicate Disbursement reference number. Reference number already at the Pell Processor”	<p>If ALL of the following are true:</p> <ul style="list-style-type: none"> • Award Year is >= 2001-2002 and subsequent years • Disbursement Reference number already exists <p>Set the record to a Duplicate status.</p> <p>Set the Action Code to ‘D’ and create the full acknowledgement record with the data stored on RFMS.</p> <p>Set edit code 430</p>	Occurs when a duplicate disbursement has been sent on a record, usually when a batch is processed more than once.	This is a duplicate, the record has already been processed, and no further action is necessary.	841
431 E	“Award Year is 2002 or greater and the Disbursement Reference number is nonnumeric or not between 01 to 90”	<p>If Award Year is >= 2001-2002 and subsequent years and ANY of the following are true:</p> <p>Disbursement Reference Number is nonnumeric Disbursement Reference Number is NOT between 01 and 90</p> <p>REJECT RECORD Set edit code 431</p>	Occurs if the Disbursement Reference Number is not valid.	Correct the Disbursement Reference Number to a number 01-90 that has not been previously used for this Origination ID.	996 998

Edit Code and Type	Message	Condition and Action	What It Means	How to Fix It	COD Website Edit Codes
432 E	“Disbursement amount would have been corrected to zero by COD calculations so the disbursement record was rejected”	If ALL of the following are true: The Award Year is >= 2001-2002 and subsequent years Reported Disbursement Amount does <> Accepted Disbursement Amount Accepted Disbursement Amount = 0 REJECT RECORD Set edit code 432	Occurs if the school has submitted a disbursement record that COD has corrected to \$0. Usually occurs when the amount on this Disbursement record and the amount already paid to this Origination ID exceed the Origination Award Amount.	Verify the total award amount on the Origination record. If the amount is incorrect, verify the Payment Methodology, Academic Calendar, COA, EFC and Attendance and correct if necessary. Submit the corrected Origination record; then submit a new disbursement record with a new disbursement reference number.	097 067
440 E	“CMO rejected this student for inadequate/missing eligibility documentation/ information”	CMO rejected this student for inadequate/missing eligibility documentation / information REJECT RECORD Set edit code 440	Occurs if insufficient data is submitted to the CMO.	Contact the CMO for additional information about correcting this record.	083
441 E	“CMO rejected this student for inadequate/ missing fiscal documentation/ information”	CMO rejected this student for inadequate/missing eligibility documentation / information REJECT RECORD Set edit code 441	Occurs if insufficient data is submitted to the CMO.	Contact the CMO for additional information about correcting this record.	084
442 E	“CMO rejected this student for inadequate/ missing award or disbursing documentation/ information”	CMO rejected this student for inadequate/missing eligibility documentation / information REJECT RECORD Set edit code 442	Occurs if insufficient data is submitted to the CMO.	Contact the CMO for additional information about correcting this record.	085

Edit Code and Type	Message	Condition and Action	What It Means	How to Fix It	COD Website Edit Codes
443 E	“CMO rejected this student for not meeting reporting requirements”	CMO rejected this student for inadequate/missing eligibility documentation / information REJECT RECORD Set edit code 443	Occurs if insufficient data is submitted to the CMO.	Contact the CMO for additional information about correcting this record.	086
444 E	“CMO rejected this student for failure to comply with requirements”	CMO rejected this student for inadequate/missing eligibility documentation / information REJECT RECORD Set edit code 444	Occurs if insufficient data is submitted to the CMO.	Contact the CMO for additional information about correcting this record.	087
445 E	“CMO rejected this student for inadequate or missing documentation”	CMO rejected this student for inadequate/missing eligibility documentation / information REJECT RECORD Set edit code 445	Occurs if insufficient data is submitted to the CMO.	Contact the CMO for additional information about correcting this record.	088

Data Request Edits/Reject Codes

Note: Please refer to the Data Request topic within Volume VIII, Section 8 – COD Reports for the Pell data request edits/reject codes.

COD Technical Reference
Volume IV – Direct Loan Phase-In Participant Technical Reference
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Volume IV, Section 2 – Direct Loan Phase-In Participant Message Classes

Direct Loan Message Classes for Phase-In Participants

The Direct Loan Message Class table describes the message classes that are to be used by Phase-In Participants for sending and receiving Direct Loan data to and from the COD System.

- Message classes that end in an IN are for batches exported from the school’s system to the COD system
- Message classes that end in an OP are for batches imported to the school’s system from the COD system or Servicing
- “05” represents the year indicator for the 2004-2005 cycle year
- “N/A” in the Batch ID or Record Length column means that this does not apply to this batch

Message Class	Batch ID	Data Description	Record Length	Destination Mailbox
Exports to the COD System				
DESF05IN	#D	Full Loan Sub/Unsub Origination Records	1064	To TG#71900

Message Class	Batch ID	Data Description	Record Length	Destination Mailbox
Exports to the COD System				
DESC05IN	#E	Loan Origination Change	614	To TG#71900
DESD05IN	#H	Disbursement Records	152	To TG#71900
DEPF05IN	PF	Full Loan PLUS Origination Records	1064	To TG#71900

Message Class	Batch ID	Data Description	Record Length	Destination Mailbox
Imports from the COD System				
DIPA05OP	#A	MPN/PLUS Prom Note Acknowledgement	190	From TG#71900
DIOD05OP	#B	Booking Notification	152	From TG#71900
DIPC05OP	#C	PLUS Credit Decision Acknowledgement	80	From TG#71900
DISF05OP	#D	Full Loan Sub/Unsub Origination Acknowledgement	95	From TG#71900
DIPF05OP	PF	Full Loan PLUS Origination Acknowledgement	95	From TG#71900
DIPA05OP	#D or PF	MPN/PLUS Prom Note Acknowledgement (Standard Origination)	190	From TG#71900
DIOC05OP	#E	Loan Origination Change	614	From TG#71900
DIOD05OP	#H	Disbursement Acknowledgement	152	From TG#71900
DIOD05OP	SP	Payment to Servicer	152	From TG#71900
CODRBFOP	RB	Rebuild Loan File (on demand)	1059	From TG#71900
DARC05OP	#Q	Funded Disbursement List (Actual Disbursement Roster – Comma-Delimited)	N/A	From TG#71900
DIAO05OP	#Q	Funded Disbursement List (Actual Disbursement Roster – Pre-formatted)	80	From TG#71900
DALC05OP	#R	Pending Disbursement List (Anticipated Disbursement Listing – Comma-Delimited)	N/A	From TG#71900
DIAA05OP	#R	Pending Disbursement List (Anticipated Disbursement Listing – Pre-formatted)	80	From TG#71900
DIWC05OP	#W	30-Day Warning Report (Comma-Delimited)	N/A	From TG#71900
DIWR05OP	#W	30-Day Warning Report (Pre-formatted)	80	From TG#71900
DUPLCDOP	N/A	Duplicate Student Borrower Report (Comma-Delimited)	N/A	From TG#71900
DUPLPFOP	N/A	Duplicate Student Borrower Report (Pre-formatted)	80	From TG#71900
INACCDOP	N/A	Inactive Loans Report (Comma-Delimited)	N/A	From TG#71900
INACPFOP	N/A	Inactive Loans Report (Pre-formatted)	80	From TG#71900
SNDCPFOP	N/A	SSN/Name/Date of Birth Change (Pre-formatted)	80	From TG#71900
SNDCCDOP	N/A	SSN/Name/Date of Birth Change Report (Comma-Delimited)	N/A	From TG#71900

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Message Class	Batch ID	Data Description	Record Length	Destination Mailbox
Imports from the COD System				
DSDD05OP	AS	Import School Account Statement (Delimited, Disbursement Level Loan Detail)	N/A	From TG#71900
DSDF05OP	AS	Import School Account Statement (Fixed-Length, Disbursement Level Loan Detail)	220	From TG#71900
DSLDD05OP	AS	Import School Account Statement (Delimited, Loan Level Loan Detail)	N/A	From TG#71900
DSLFD05OP	AS	Import School Account Statement (Fixed-Length, Loan Level Loan Detail)	220	From TG#71900

Message Class	Batch ID	Data Description	Record Length	Destination Mailbox
Imports from Servicing				
ED0405OP	N/A	Delinquent Borrowers Report (Pre-formatted)	80	From TG#58647
DQBD05OP	N/A	Direct Loan Delinquency File	N/A	From TG#58647
DECC05OP	N/A	Entrance Counseling Results (Comma-Delimited)	N/A	From TG#65526
DECF05OP	N/A	Entrance Counseling Results (Fixed-Length)	80	From TG#65526
DECP05OP	N/A	Entrance Counseling Results (Pre-formatted)	80	From TG#65526
DLCM05OP	N/A	Exit Counseling Results (Comma-Delimited)	N/A	From TG#65526
DLFF05OP	N/A	Exit Counseling Results (Fixed-Length)	710	From TG#65526
DLFM05OP	N/A	Exit Counseling Results (Pre-formatted)	710	From TG#65526

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Volume IV, Section 3—Direct Loan Fixed-Length Record Layouts

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Direct Loan Record Layouts

Header

Field #	Start Position	End Position	Field Length	Field Name and Description	Valid Field Content	Justify
1	1	10	10	Header Record Identifier Identifies record as a header record	Must be "DL HEADER" Uppercase and left-justified with one blank position after DL and one blank position after HEADER	Left
2	11	14	4	Data Record Length Indicates length of the data record	0000-9999	Right
3	15	22	8	Message Class File name recognized by COD	See the Summary of Direct Loan Message Classes table in Section 2	Left
4	23	45	23	Batch Identifier The batch ID associated with the detail records	Batch Type: #A-Z Cycle Indicator = 5 (for 04-05) School Code: X00000-X99999 Where X = G or E Date Batch Created = CCYYMMDD Time Batch Created = HHMMSS	Left
5	46	53	8	Created Date The date when the record was created	Format is CCYYMMDD CCYY = 2004-2005	Date
6	54	59	6	Created Time The time when the record was created	000000-235959 Format is HHMMSS HH = 00-23 MM = 00-59 SS = 00-59	Right
7	60	61	2	Batch Reject Code (Acknowledgement) Single 2-byte reject code indicating reason COD rejected the entire batch	01 = Duplicate Batch ID Number 02 = School Code indicates non-Direct Loan Participant 03 = File contains non-ASCII keyboard printable characters 04 = Batch not processed, contact COD for more information 05 = Invalid message class 06 = Not in Use Can be blank	Left
8	62	69	8	*Filler	For ED use only	Left

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Field #	Start Position	End Position	Field Length	Field Name and Description	Valid Field Content	Justify
9	70	71	2	Rebuild Loan File Request Type Identifies the data requested by schools for data recovery	01 = Program Year 02 = Date Range 03 = Borrower 04 = 21-Character Loan ID Can be blank This is used only on the Rebuild Loan File (CODRBFOP Batch Type RB)	Left
10	72	80	9	Software Provider Identifier and Version Number Identifies software vendor and version number of software	Software Provider ID = 3 alphanumeric characters Software Provider Version = 6 alphanumeric characters Can be blank Always blank for all files sent to schools	Left
11	81	N	N	*Filler Length of filler = N minus 80 where N= Record length provided in Field #2	For ED use only	Left
		Total Bytes	N*			

*Filler is added, if necessary, to make the header record the same length as the detail records which follow.

Trailer

Field #	Start Position	End Position	Field Length	Field Name and Description	Valid Field Content	Justify
1	1	10	10	Trailer Record Identifier Code to identify record as a trailer record	Must be "DL TRAILER" Uppercase and left justified with one blank position after DL	Left
2	11	14	4	Data Record Length Indicates length of the data record	0000-9999	Right
3	15	21	7	Number of Records The number of data records included in the file	Numeric > = 0	Right

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Field #	Start Position	End Position	Field Length	Field Name and Description	Valid Field Content	Justify
4	22	26	5	Total number of accepted records Total number of accepted records in a loan origination acknowledgement (DISF or DIPF file) OR A loan origination change acknowledgement (DIOC file) OR An MPN acknowledgement (DIPA file) OR A disbursement acknowledgement (DIOD file—Batch Type #H Only)	Zero filled for all files sent to schools except: -The Full Loan Origination Acknowledgement (DISF or DIPF) -Loan Origination Change Acknowledgement (DIOC) -MPN Promissory Note Acknowledgement (DIPA) -Disbursement Acknowledgement (DIOD—Batch Type #H Only) Numeric > = 0 Blank for all files sent to COD	Right
5	27	31	5	Total number of rejected records Total number of rejected records in a loan origination acknowledgement (DISF or DIPF file) OR A loan origination change acknowledgement (DIOC file) OR An MPN acknowledgement (DIPA file) OR A disbursement acknowledgement (DIOD file—Batch Type #H Only)	Zero filled for all files sent to schools except: -Full Loan Origination Acknowledgement (DISF or DIPF) -Loan Origination Change Acknowledgement (DIOC) -MPN Promissory Note Acknowledgement (DIPA) -Disbursement Acknowledgement (DIOD-Batch Type #H Only) Numeric > = 0 Blank for all files sent to COD	Right

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Field #	Start Position	End Position	Field Length	Field Name and Description	Valid Field Content	Justify
6	32	36	5	Total number of pending records Total number of pending MPNs in a DIPA file	Zero filled for all files sent to schools except: -MPN Note Acknowledgement (DIPA) Numeric > = 0 Blank for all files sent to COD	Right
7	37	80	44	*Filler Length of filler = N minus 36 where N = Record length provided in Field #2	For ED use only	Left
		Total Bytes	N*			

*The minimum filler length is 44 bytes, making the minimum trailer record length 80 bytes. Filler is added, if necessary, to make the trailer records the same length as the detail records that precede them.

Loan Origination

Full Loan (Subsidized/Unsubsidized/PLUS) Origination—Export to Common Origination and Disbursement System

(DESF05IN/DEPF05IN)

Batch Type #D

Batch Type PF

In this record layout, all the fields are required unless the valid field content includes the phrase “can be blank” or “default is blank.” The required fields are for Subsidized/Unsubsidized and PLUS records, unless otherwise indicated in the valid field content column.

*Special Schools include “Experimental Site Schools” and schools that meet the low default rate criteria. Only Special Schools are allowed to make one disbursement.

**A minimum of two disbursements are required for all other schools.

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Field #	Start Position	End Position	Field Length	Field Name and Description	Valid Field Content	Justify
1	1	21	21	Loan Identifier Unique Identifier created at the time of origination	Student's Social Security Number: 001010001-999999998 Loan Type: S = Subsidized U = Unsubsidized P = PLUS Program Year: 05 School Code: X00000-X99999 where X = G or E Loan Sequence Number: 001-999 Loan Sequence Number must begin with 001 not 101	Left
2	22	30	9	Borrower's Social Security Number The borrower's current Social Security Number	001010001-999999998	Right
3	31	42	12	Borrower's First Name The borrower's first name	0-9 Uppercase A-Z . (Period) ' (Apostrophe) - (Dash) Left justified with an A-Z in the first position	Left
4	43	58	16	Borrower's Last Name The borrower's last name	0-9 Uppercase A-Z . (Period) ' (Apostrophe) - (Dash) Left justified with an A-Z in the first position	Left
5	59	59	1	Borrower's Middle Initial	Uppercase A-Z Can be blank	Left
6	60	94	35	Borrower's Permanent Address The first line of the borrower's permanent address	0-9 Uppercase A-Z , (Comma) . (Period) ' (Apostrophe) - (Dash) # (Number) @ (At) % (Percent or care of) & (Ampersand) / (Slash) Space(s)	Left

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Field #	Start Position	End Position	Field Length	Field Name and Description	Valid Field Content	Justify
7	95	110	16	Borrower's Permanent Address City The city where the borrower permanently resides	0-9 Uppercase A-Z , (Comma) . (Period) ' (Apostrophe) - (Dash) # (Number) @ (At) % (Percent or care of) & (Ampersand) / (Slash) Space(s)	Left
8	111	112	2	Borrower's Permanent Address State The state where the borrower permanently resides	Uppercase A-Z A valid two-letter postal code See the State/Country/Jurisdiction Codes table in Section 1	Left
9	113	121	9	Borrower's Permanent Zip Code The borrower's address Zip Code	0-9 Space(s) Last 4 digits may be blank	Left
10	122	131	10	Borrower's Telephone Number The borrower's home telephone number	0-9 Can be blank	Right
11	132	153	22	Filler	For ED use only	Left
12	154	161	8	Borrower's Date of Birth The borrower's date of birth	Format is CCYYMMDD 19050101-19961231	Date
13	162	162	1	Borrower's Citizenship The borrower's citizenship status	1 = U.S. Citizen 2 = Eligible Non-Citizen 3 = Ineligible Non-Citizen (Valid only on Subsidized/Unsubsidized Full Loan Origination or Loan Origination Change Records) Required for PLUS only Can be blank for Subsidized/Unsubsidized	Right
14	163	171	9	Borrower's Alien Registration Number The borrower's alien registration number, if eligible non-citizen	000000001-999999999 Can be blank	Right

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Field #	Start Position	End Position	Field Length	Field Name and Description	Valid Field Content	Justify
15	172	172	1	Borrower's Loan Default/Grant Overpayment The borrower is in default on a Title IV loan or owes a refund on a Title IV grant	N = No Z = Overridden by School	Left
16	173	173	1	Student's College Grade Level Indicates the student's current college grade level in the program or college	0 = 1 st year undergraduate/never attended college 1 = 1 st year undergraduate/attended college before 2 = 2 nd year undergraduate/sophomore 3 = 3 rd year undergraduate/junior 4 = 4 th year undergraduate/senior 5 = 5 th year/other undergraduate 6 = 1 st year graduate/professional 7 = Continuing graduate/professional or beyond	Right
17	174	178	5	Loan Amount Approved The total maximum amount for which the borrower is eligible	Numeric > 0	Right
18	179	186	8	Loan Period Start Date The date when classes begin for the specific period covered by the loan	Format is CCYYMMDD 20030702–20050630 Cannot be prior to the student's academic year start date	Date
19	187	194	8	Loan Period End Date The date when classes end for the specific period covered by the loan	Format is CCYYMMDD 20040701–20060629 Cannot be after the student's academic year end date	Date
20	195	202	8	1 st Disbursement Anticipated Date The anticipated disbursement date for the 1 st disbursement	Format is CCYYMMDD 20030622–20061027 Cannot be all spaces or zeros	Date
21	203	207	5	1 st Disbursement Anticipated Gross Amount The anticipated gross amount for the 1 st disbursement	Numeric > 0 Cannot be all spaces or zeros	Right

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Field #	Start Position	End Position	Field Length	Field Name and Description	Valid Field Content	Justify
22	208	212	5	1 st Disbursement Anticipated Loan Fee Amount The anticipated loan fee amount for the 1 st disbursement	Numeric > 0 Cannot be all spaces or zeros	Right
23	213	217	5	1 st Disbursement Anticipated Interest Rebate Amount The anticipated interest rebate amount for the 1 st disbursement	Numeric > 0 Cannot be all spaces or zeros	Right
24	218	222	5	1 st Disbursement Anticipated Net Amount The anticipated net amount for the 1 st disbursement	Numeric > 0 Cannot be all spaces or zeros	Right
25	223	230	8	2 nd Disbursement Anticipated Date The anticipated disbursement date for the 2 nd disbursement	Format is CCYYMMDD 20030622–20061027 *Special Schools Only	Date
26	231	235	5	2 nd Disbursement Anticipated Gross Amount The anticipated gross amount for the 2 nd disbursement	Numeric > 0 *Special Schools Only **Cannot be all spaces or all zeros	Right
27	236	240	5	2 nd Disbursement Anticipated Loan Fee Amount The anticipated loan fee amount for the 2 nd disbursement	Numeric > 0 *Special Schools Only **Cannot be all spaces or all zeros	Right
28	241	245	5	2 nd Disbursement Anticipated Interest Rebate Amount The anticipated interest rebate amount for the 2 nd disbursement	Numeric > 0 *Special Schools Only **Cannot be all spaces or all zeros	Right
29	246	250	5	2 nd Disbursement Anticipated Net Amount The anticipated net amount for the 2 nd disbursement	Numeric > 0 *Special Schools Only **Cannot be all spaces or all zeros	Right

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Field #	Start Position	End Position	Field Length	Field Name and Description	Valid Field Content	Justify
30	251	258	8	3 rd Disbursement Anticipated Date The anticipated disbursement date for the 3 rd disbursement	Format is CCYYMMDD 20030622–20061027 Can be blank	Date
31	259	263	5	3 rd Disbursement Anticipated Gross Amount The anticipated gross amount for the 3 rd disbursement	Numeric > = 0 Can be blank	Right
32	264	268	5	3 rd Disbursement Anticipated Loan Fee Amount The anticipated loan fee amount for the 3 rd disbursement	Numeric > = 0 Can be blank	Right
33	269	273	5	3 rd Disbursement Anticipated Interest Rebate Amount The anticipated interest rebate amount for the 3 rd disbursement	Numeric > = 0 Can be blank	Right
34	274	278	5	3 rd Disbursement Anticipated Net Amount The anticipated net amount for the 3 rd disbursement	Numeric > = 0 Can be blank	Right
35	279	286	8	4 th Disbursement Anticipated Date The anticipated disbursement date for the 4 th disbursement	Format is CCYYMMDD 20030622–20061027 Can be blank	Date
36	287	291	5	4 th Disbursement Anticipated Gross Amount The anticipated gross amount for the 4 th disbursement	Numeric > = 0 Can be blank	Right
37	292	296	5	4 th Disbursement Anticipated Loan Fee Amount The anticipated loan fee amount for the 4 th disbursement	Numeric > = 0 Can be blank	Right

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Field #	Start Position	End Position	Field Length	Field Name and Description	Valid Field Content	Justify
38	297	301	5	4 th Disbursement Anticipated Interest Rebate Amount The anticipated interest rebate amount for the 4 th disbursement	Numeric > = 0 Can be blank	Right
39	302	306	5	4 th Disbursement Anticipated Net Amount The anticipated net amount for the 4 th disbursement	Numeric > = 0 Can be blank	Right
40	307	314	8	5 th Disbursement Anticipated Date The anticipated disbursement date for the 5 th disbursement	Format is CCYYMMDD 20030622–20061027 Can be blank Blank for PLUS	Date
41	315	319	5	5 th Disbursement Anticipated Gross Amount The anticipated gross amount for the 5 th disbursement	Numeric > = 0 Can be blank Blank for PLUS	Right
42	320	324	5	5 th Disbursement Anticipated Loan Fee Amount The anticipated loan fee amount for the 5 th disbursement	Numeric > = 0 Can be blank Blank for PLUS	Right
43	325	329	5	5 th Disbursement Anticipated Interest Rebate Amount The anticipated interest rebate amount for the 5 th disbursement	Numeric > = 0 Can be blank Blank for PLUS	Right
44	330	334	5	5 th Disbursement Anticipated Net Amount The anticipated net amount for the 5 th disbursement	Numeric > = 0 Can be blank Blank for PLUS	Right
45	335	342	8	6 th Disbursement Anticipated Date The anticipated disbursement date for the 6 th disbursement	Format is CCYYMMDD 20030622–20061027 Can be blank Blank for PLUS	Date

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Field #	Start Position	End Position	Field Length	Field Name and Description	Valid Field Content	Justify
46	343	347	5	6 th Disbursement Anticipated Gross Amount The anticipated gross amount for the 6 th disbursement	Numeric > = 0 Can be blank Blank for PLUS	Right
47	348	352	5	6 th Disbursement Anticipated Loan Fee Amount The anticipated loan fee amount for the 6 th disbursement	Numeric > = 0 Can be blank Blank for PLUS	Right
48	353	357	5	6 th Disbursement Anticipated Interest Rebate Amount The anticipated interest rebate amount for the 6 th disbursement	Numeric > = 0 Can be blank Blank for PLUS	Right
49	358	362	5	6 th Disbursement Anticipated Net Amount The anticipated net amount for the 6 th disbursement	Numeric > = 0 Can be blank Blank for PLUS	Right
50	363	370	8	7 th Disbursement Anticipated Date The anticipated disbursement date for the 7 th disbursement	Format is CCYYMMDD 20030622–20061027 Can be blank Blank for PLUS	Date
51	371	375	5	7 th Disbursement Anticipated Gross Amount The anticipated gross amount for the 7 th disbursement	Numeric > = 0 Can be blank Blank for PLUS	Right
52	376	380	5	7 th Disbursement Anticipated Loan Fee Amount The anticipated loan fee amount for the 7 th disbursement	Numeric > = 0 Can be blank Blank for PLUS	Right
53	381	385	5	7 th Disbursement Anticipated Interest Rebate Amount The anticipated interest rebate amount for the 7 th disbursement	Numeric > = 0 Can be blank Blank for PLUS	Right

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Field #	Start Position	End Position	Field Length	Field Name and Description	Valid Field Content	Justify
54	386	390	5	7 th Disbursement Anticipated Net Amount The anticipated net amount for the 7 th disbursement	Numeric > = 0 Can be blank Blank for PLUS	Right
55	391	398	8	8 th Disbursement Anticipated Date The anticipated disbursement date for the 8 th disbursement	Format is CCYYMMDD 20030622–20061027 Can be blank Blank for PLUS	Date
56	399	403	5	8 th Disbursement Anticipated Gross Amount The anticipated gross amount for the 8 th disbursement	Numeric > = 0 Can be blank Blank for PLUS	Right
57	404	408	5	8 th Disbursement Anticipated Loan Fee Amount The anticipated loan fee amount for the 8 th disbursement	Numeric > = 0 Can be blank Blank for PLUS	Right
58	409	413	5	8 th Disbursement Anticipated Interest Rebate Amount The anticipated interest rebate amount for the 8 th disbursement	Numeric > = 0 Can be blank Blank for PLUS	Right
59	414	418	5	8 th Disbursement Anticipated Net Amount The anticipated net amount for the 8 th disbursement	Numeric > = 0 Can be blank Blank for PLUS	Right
60	419	426	8	9 th Disbursement Anticipated Date The anticipated disbursement date for the 9 th disbursement	Format is CCYYMMDD 20030622–20061027 Can be blank Blank for PLUS	Date
61	427	431	5	9 th Disbursement Anticipated Gross Amount The anticipated gross amount for the 9 th disbursement	Numeric > = 0 Can be blank Blank for PLUS	Right

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Field #	Start Position	End Position	Field Length	Field Name and Description	Valid Field Content	Justify
62	432	436	5	9 th Disbursement Anticipated Loan Fee Amount The anticipated loan fee amount for the 9 th disbursement	Numeric > = 0 Can be blank Blank for PLUS	Right
63	437	441	5	9 th Disbursement Anticipated Interest Rebate Amount The anticipated interest rebate amount for the 9 th disbursement	Numeric > = 0 Can be blank Blank for PLUS	Right
64	442	446	5	9 th Disbursement Anticipated Net Amount The anticipated net amount for the 9 th disbursement	Numeric > = 0 Can be blank Blank for PLUS	Right
65	447	454	8	10 th Disbursement Anticipated Date The anticipated disbursement date for the 10 th disbursement	Format is CCYYMMDD 20030622–20061027 Can be blank Blank for PLUS	Date
66	455	459	5	10 th Disbursement Anticipated Gross Amount The anticipated gross amount for the 10 th disbursement	Numeric > = 0 Can be blank Blank for PLUS	Right
67	460	464	5	10 th Disbursement Anticipated Loan Fee Amount The anticipated loan fee amount for the 10 th disbursement	Numeric > = 0 Can be blank Blank for PLUS	Right
68	465	469	5	10 th Disbursement Anticipated Interest Rebate Amount The anticipated interest rebate amount for the 10 th disbursement	Numeric > = 0 Can be blank Blank for PLUS	Right
69	470	474	5	10 th Disbursement Anticipated Net Amount The anticipated net amount for the 10 th disbursement	Numeric > = 0 Can be blank Blank for PLUS	Right

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Field #	Start Position	End Position	Field Length	Field Name and Description	Valid Field Content	Justify
70	475	482	8	11 th Disbursement Anticipated Date The anticipated disbursement date for the 11 th disbursement	Format is CCYYMMDD 20030622–20061027 Can be blank Blank for PLUS	Date
71	483	487	5	11 th Disbursement Anticipated Gross Amount The anticipated gross amount for the 11 th disbursement	Numeric > = 0 Can be blank Blank for PLUS	Right
72	488	492	5	11 th Disbursement Anticipated Loan Fee Amount The anticipated loan fee amount for the 11 th disbursement	Numeric > = 0 Can be blank Blank for PLUS	Right
73	493	497	5	11 th Disbursement Anticipated Interest Rebate Amount The anticipated interest rebate amount for the 11 th disbursement	Numeric > = 0 Can be blank Blank for PLUS	Right
74	498	502	5	11 th Disbursement Anticipated Net Amount The anticipated net amount for the 11 th disbursement	Numeric > = 0 Can be blank Blank for PLUS	Right
75	503	510	8	12 th Disbursement Anticipated Date The anticipated disbursement date for the 12 th disbursement	Format is CCYYMMDD 20030622–20061027 Can be blank Blank for PLUS	Date
76	511	515	5	12 th Disbursement Anticipated Gross Amount The anticipated gross amount for the 12 th disbursement	Numeric >= 0 Can be blank Blank for PLUS	Right
77	516	520	5	12 th Disbursement Anticipated Loan Fee Amount The anticipated loan fee amount for the 12 th disbursement	Numeric > = 0 Can be blank Blank for PLUS	Right

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Field #	Start Position	End Position	Field Length	Field Name and Description	Valid Field Content	Justify
78	521	525	5	12th Disbursement Anticipated Interest Rebate Amount The anticipated interest rebate amount for the 12th disbursement	Numeric > = 0 Can be blank Blank for PLUS	Right
79	526	530	5	12th Disbursement Anticipated Net Amount The anticipated net amount for the 12th disbursement	Numeric > = 0 Can be blank Blank for PLUS	Right
80	531	538	8	13th Disbursement Anticipated Date The anticipated disbursement date for the 13th disbursement	Format is CCYYMMDD 20030622–20061027 Can be blank Blank for PLUS	Date
81	539	543	5	13th Disbursement Anticipated Gross Amount The anticipated gross amount for the 13th disbursement	Numeric > = 0 Can be blank Blank for PLUS	Right
82	544	548	5	13th Disbursement Anticipated Loan Fee Amount The anticipated loan fee amount for the 13th disbursement	Numeric > = 0 Can be blank Blank for PLUS	Right
83	549	553	5	13th Disbursement Anticipated Interest Rebate Amount The anticipated interest rebate amount for the 13th disbursement	Numeric > = 0 Can be blank Blank for PLUS	Right
84	554	558	5	13th Disbursement Anticipated Net Amount The anticipated net amount for the 13th disbursement	Numeric > = 0 Can be blank Blank for PLUS	Right
85	559	566	8	14th Disbursement Anticipated Date The anticipated disbursement date for the 14th disbursement	Format is CCYYMMDD 20030622–20061027 Can be blank Blank for PLUS	Date

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Field #	Start Position	End Position	Field Length	Field Name and Description	Valid Field Content	Justify
86	567	571	5	14th Disbursement Anticipated Gross Amount The anticipated gross amount for the 14th disbursement	Numeric > = 0 Can be blank Blank for PLUS	Right
87	572	576	5	14th Disbursement Anticipated Loan Fee Amount The anticipated loan fee amount for the 14th disbursement	Numeric > = 0 Can be blank Blank for PLUS	Right
88	577	581	5	14th Disbursement Anticipated Interest Rebate Amount The anticipated interest rebate amount for the 14th disbursement	Numeric > = 0 Can be blank Blank for PLUS	Right
89	582	586	5	14th Disbursement Anticipated Net Amount The anticipated net amount for the 14th disbursement	Numeric > = 0 Can be blank Blank for PLUS	Right
90	587	594	8	15th Disbursement Anticipated Date The anticipated disbursement date for the 15th disbursement	Format is CCYYMMDD 20030622–20061027 Can be blank Blank for PLUS	Date
91	595	599	5	15th Disbursement Anticipated Gross Amount The anticipated gross amount for the 15th disbursement	Numeric > = 0 Can be blank Blank for PLUS	Right
92	600	604	5	15th Disbursement Anticipated Loan Fee Amount The anticipated loan fee amount for the 15th disbursement	Numeric > = 0 Can be blank Blank for PLUS	Right
93	605	609	5	15th Disbursement Anticipated Interest Rebate Amount The anticipated interest rebate amount for the 15th disbursement	Numeric > = 0 Can be blank Blank for PLUS	Right

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Field #	Start Position	End Position	Field Length	Field Name and Description	Valid Field Content	Justify
94	610	614	5	15th Disbursement Anticipated Net Amount The anticipated net amount for the 15th disbursement	Numeric > = 0 Can be blank Blank for PLUS	Right
95	615	622	8	16th Disbursement Anticipated Date The anticipated disbursement date for the 16th disbursement	Format is CCYYMMDD 20030622–20061027 Can be blank Blank for PLUS	Date
96	623	627	5	16th Disbursement Anticipated Gross Amount The anticipated gross amount for the 16th disbursement	Numeric > = 0 Can be blank Blank for PLUS	Right
97	628	632	5	16th Disbursement Anticipated Loan Fee Amount The anticipated loan fee amount for the 16th disbursement	Numeric > = 0 Can be blank Blank for PLUS	Right
98	633	637	5	16th Disbursement Anticipated Interest Rebate Amount The anticipated interest rebate amount for the 16th disbursement	Numeric > = 0 Can be blank Blank for PLUS	Right
99	638	642	5	16th Disbursement Anticipated Net Amount The anticipated net amount for the 16th disbursement	Numeric > = 0 Can be blank Blank for PLUS	Right
100	643	650	8	17th Disbursement Anticipated Date The anticipated disbursement date for the 17th disbursement	Format is CCYYMMDD 20030622–20061027 Can be blank Blank for PLUS	Date
101	651	655	5	17th Disbursement Anticipated Gross Amount The anticipated gross amount for the 17th disbursement	Numeric > = 0 Can be blank Blank for PLUS	Right

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Field #	Start Position	End Position	Field Length	Field Name and Description	Valid Field Content	Justify
102	656	660	5	17th Disbursement Anticipated Loan Fee Amount The anticipated loan fee amount for the 17th disbursement	Numeric > = 0 Can be blank Blank for PLUS	Right
103	661	665	5	17th Disbursement Anticipated Interest Rebate Amount The anticipated interest rebate amount for the 17th disbursement	Numeric > = 0 Can be blank Blank for PLUS	Right
104	666	670	5	17th Disbursement Anticipated Net Amount The anticipated net amount for the 17th disbursement	Numeric > = 0 Can be blank Blank for PLUS	Right
105	671	678	8	18th Disbursement Anticipated Date The anticipated disbursement date for the 18th disbursement	Format is CCYYMMDD 20030622–20061027 Can be blank Blank for PLUS	Date
106	679	683	5	18th Disbursement Anticipated Gross Amount The anticipated gross amount for the 18th disbursement	Numeric > = 0 Can be blank Blank for PLUS	Right
107	684	688	5	18th Disbursement Anticipated Loan Fee Amount The anticipated loan fee amount for the 18th disbursement	Numeric > = 0 Can be blank Blank for PLUS	Right
108	689	693	5	18th Disbursement Anticipated Interest Rebate Amount The anticipated interest rebate amount for the 18th disbursement	Numeric > = 0 Can be blank Blank for PLUS	Right
109	694	698	5	18th Disbursement Anticipated Net Amount The anticipated net amount for the 18th disbursement	Numeric > = 0 Can be blank Blank for PLUS	Right

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Field #	Start Position	End Position	Field Length	Field Name and Description	Valid Field Content	Justify
110	699	706	8	19th Disbursement Anticipated Date The anticipated disbursement date for the 19th disbursement	Format is CCYYMMDD 20030622–20061027 Can be blank Blank for PLUS	Date
111	707	711	5	19th Disbursement Anticipated Gross Amount The anticipated gross amount for the 19th disbursement	Numeric > = 0 Can be blank Blank for PLUS	Right
112	712	716	5	19th Disbursement Anticipated Loan Fee Amount The anticipated loan fee amount for the 19th disbursement	Numeric > = 0 Can be blank Blank for PLUS	Right
113	717	721	5	19th Disbursement Anticipated Interest Rebate Amount The anticipated interest rebate amount for the 19th disbursement	Numeric > = 0 Can be blank Blank for PLUS	Right
114	722	726	5	19th Disbursement Anticipated Net Amount The anticipated net amount for the 19th disbursement	Numeric > = 0 Can be blank Blank for PLUS	Right
115	727	734	8	20th Disbursement Anticipated Date The anticipated disbursement date for the 20th disbursement	Format is CCYYMMDD 20030622–20061027 Can be blank Blank for PLUS	Date
116	735	739	5	20th Disbursement Anticipated Gross Amount The anticipated gross amount for the 20th disbursement	Numeric > = 0 Can be blank Blank for PLUS	Right

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Field #	Start Position	End Position	Field Length	Field Name and Description	Valid Field Content	Justify
117	740	744	5	20th Disbursement Anticipated Loan Fee Amount The anticipated loan fee amount for the 20th disbursement	Numeric > = 0 Can be blank Blank for PLUS	Right
118	745	749	5	20th Disbursement Anticipated Interest Rebate Amount The anticipated interest rebate amount for the 20th disbursement	Numeric > = 0 Can be blank Blank for PLUS	Right
119	750	754	5	20th Disbursement Anticipated Net Amount The anticipated net amount for the 20th disbursement	Numeric > = 0 Can be blank Blank for PLUS	Right
120	755	777	23	Loan Origination Batch Identifier The original batch identification number that contains the loan origination record sent to COD	Batch Type = #D or PF Cycle Indicator = 5 (for 04–05) School Code = X00000–X99999 where X = G or E Date Batch Created = CCYYMMDD Time Batch Created = HHMMSS	Left
121	778	778	1	Promissory Note Print Indicator The Promissory Note print option used for this record	S = COD Prints (Send to Borrower) R = COD Prints (Return to School) F = On-site (Custom System)	Left
122	779	779	1	Additional Unsubsidized Eligibility for Dependent Student This dependent student is eligible for an additional unsubsidized loan amount	Y = Yes Default is blank Unsubsidized only	Left

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Field #	Start Position	End Position	Field Length	Field Name and Description	Valid Field Content	Justify
123	780	784	5	Origination Fee Percentage The origination fee percentage used for this record	Numeric > 0 03000 for 3 percent 04000 for 4 percent There is an implied decimal between the 2nd and 3rd positions from the left	Left
124	785	793	9	Student's Social Security Number (PLUS) The student's current Social Security Number	001010001-999999998 Required for PLUS only	Right
125	794	805	12	Student's First Name (PLUS) The student's first name	0-9 Uppercase A-Z . (Period) ' (Apostrophe) - (Dash) Left justified with an A-Z in the first position Required for PLUS only	Left
126	806	821	16	Student's Last Name (PLUS) The student's last name	0-9 Uppercase A-Z . (Period) ' (Apostrophe) - (Dash) Left justified with an A-Z in the first position Required for PLUS only	Left
127	822	822	1	Student's Middle Initial (PLUS) The student's middle initial	Uppercase A-Z Can be blank For PLUS only	Left

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Field #	Start Position	End Position	Field Length	Field Name and Description	Valid Field Content	Justify
128	823	823	1	Student's Citizenship (PLUS) The student's citizenship status	1 = U.S. Citizen 2 = Eligible Non-Citizen 3 = Ineligible Non-Citizen (Valid only on Subsidized/Unsubsidized Full Loan Origination or Loan Origination Change Records) Required for PLUS only Can be blank for Subsidized/Unsubsidized	Left
129	824	832	9	Student's Alien Registration Number (PLUS) The student's alien registration number if an eligible non-citizen	00000001-99999999 Can be blank For PLUS only	Right
130	833	840	8	Student's Date of Birth (PLUS) The student's date of birth	Format is CCYYMMDD 19050101-19961231 Required for PLUS only	Date
131	841	841	1	Student's Loan Default/Grant Overpayment (PLUS) The student is in default on a Title IV loan or owes a refund on a Title IV grant	N = No Z = Overridden by School Required for PLUS only	Left
132	842	847	6	School Code Direct Loan School Code	X00000-X99999 where X = G or E	Left
133	848	852	5	Filler	For ED use only	Left

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Field #	Start Position	End Position	Field Length	Field Name and Description	Valid Field Content	Justify
134	853	887	35	<p>Student's Local Address</p> <p>The first line of the student's local address</p> <p>Student's local address is not required; however, if a local address does not pass COD edits it will be stored as blank</p>	<p>0-9</p> <p>Uppercase A-Z</p> <p>, (Comma)</p> <p>. (Period)</p> <p>' (Apostrophe)</p> <p>- (Dash)</p> <p># (Number)</p> <p>@ (At)</p> <p>% (Percent or care of)</p> <p>& (Ampersand)</p> <p>/ (Slash)</p> <p>Space(s)</p> <p>Can be blank</p>	Left
135	888	903	16	<p>Student's Local Address City</p> <p>The student's local address city</p> <p>Student's local address is not required; however, if a local address does not pass COD edits it will be stored as blank</p>	<p>0-9</p> <p>Uppercase A-Z</p> <p>, (Comma)</p> <p>. (Period)</p> <p>' (Apostrophe)</p> <p>- (Dash)</p> <p># (Number)</p> <p>@ (At)</p> <p>% (Percent or care of)</p> <p>& (Ampersand)</p> <p>/ (Slash)</p> <p>Space(s)</p> <p>Can be blank</p>	Left
136	904	905	2	<p>Student's Local Address State</p> <p>The student's local address state</p> <p>Student's local address is not required; however, if a local address does not pass COD edits it will be stored as blank</p>	<p>Uppercase A-Z</p> <p>A valid two-letter postal code</p> <p>See the State/Country/Jurisdiction Codes table in Section 1</p> <p>Can be blank</p>	Left

Field #	Start Position	End Position	Field Length	Field Name and Description	Valid Field Content	Justify
137	906	914	9	Student's Local Zip Code The student's local address Zip Code Student's local address is not required; however, if a local address does not pass COD edits it will be stored as blank	0-9 Space(s) Last 4 digits may be blank Can be blank	Left
138	915	946	32	Filler	For ED use only	Left
139	947	947	1	Dependency Status The dependency status of the student	I = Independent D = Dependent Required for all loan types	Left
140	948	988	41	Filler	For ED use only	Left
141	989	996	8	Loan Origination Date The date the loan record was originated by the school	Format is CCYYMMDD 19000101-20991231	Date
142	997	1004	8	Academic Year Start Date The date the student's academic year starts at the school	Format is CCYYMMDD 20030702-20050630	Date
143	1005	1012	8	Academic Year End Date The date the student's academic year ends at the school	Format is CCYYMMDD 20040701-20060629	Date
144	1013	1013	1	Additional Unsubsidized Eligibility up to Health Profession Programs Amount	Y = Yes Default is blank Unsubsidized only	Left

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Field #	Start Position	End Position	Field Length	Field Name and Description	Valid Field Content	Justify
145	1014	1014	1	<p>Disclosure Statement Print Indicator</p> <p>Indicates whether the school or COD will print the Disclosure Statement</p> <p>The party (school or COD) who is responsible for printing and mailing the Disclosure Statement is also responsible for printing and mailing the Plain Language Disclosure Statement</p>	<p>Y = COD prints</p> <p>Blank = School prints</p> <p>Default is "Y"</p>	Left
146	1015	1064	50	<p>Student's E-mail Address</p> <p>The student's e-mail address</p>	<p>0-9</p> <p>Uppercase A-Z</p> <p>Lowercase a-z</p> <p>' (Apostrophe)</p> <p>- (Dash)</p> <p>_ (Underscore)</p> <p># (Number)</p> <p>% (Percent or in care of)</p> <p>& (Ampersand)</p> <p>/ (Slash)</p> <p>, (Comma)</p> <p>@ (At)</p> <p>. (Period or Dot)</p> <p>Space(s)</p> <p>Can be blank</p> <p>If field not blank, an @ and a "." (period) to the right of the @ are required</p>	Left
		Total Bytes	1064			

DRAFT

**Full Loan (Subsidized/Unsubsidized/PLUS) Origination
Acknowledgement—Import from Common Origination and
Disbursement System**

(DISF05OP/DIPF05OP)

Batch Type #D

Batch Type PF

Field #	Start Position	End Position	Field Length	Field Name and Description	Valid Field Content	Justify
1	1	8	8	Acknowledgement Date The date COD acknowledges loan origination records received from Direct Loan school participants	Format is CCYYMMDD 19000101–20991231	Date
2	9	31	23	Loan Origination Batch Identifier The batch number which contained the loan origination record sent to COD	Batch Type = #D or PF Cycle Indicator = 5 (for 04–05) School Code = X00000–X99999 where X = G or E Date Batch Created = CCYYMMDD Time Batch Created = HHMMSS	Left
3	32	52	21	Loan Identifier Unique Identifier created at the time of origination	Student's Social Security Number: 001010001–999999998 Loan Type: S = Subsidized U = Unsubsidized P = PLUS Program Year: 05 School Code: X00000 - X99999 where X = G or E Loan Sequence Number: 001–999	Left

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Field #	Start Position	End Position	Field Length	Field Name and Description	Valid Field Content	Justify
4	53	53	1	Full Loan Origination Status Flag The status of the Full Loan Origination Record	A = Accepted Origination (Subsidized/Unsubsidized only) B = Rejected Origination C = Accepted Origination/Credit Check Accepted (PLUS only) D = Accepted Origination/Credit Check Denied (PLUS only) X = Accepted Origination/Credit Check Pending (PLUS only)	Left
5	54	63	10	Full Loan Origination Reject Reasons Reject reasons for the Full Loan Origination Record	0-9 Uppercase A-Z See the Loan Origination Reject Codes table in Section 2	Left
6	64	64	1	Master Promissory Note Status The status of the MPN on file at COD	A = Accepted Master Promissory Note at COD P = Master Promissory Note NOT on file at COD I = Inactive C = Closed Q = Rejected X = Pending Master Promissory Note at COD (A valid MPN is on file at COD but this loan record is rejected and was not linked to the note.) For subsidized/unsubsidized and PLUS loans	Left
7	65	65	1	Master Promissory Note Type	"E" indicates electronic MPN Blank indicates paper MPN For subsidized/unsubsidized and PLUS loans	Left
8	66	89	24	Filler		Left

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Field #	Start Position	End Position	Field Length	Field Name and Description	Valid Field Content	Justify
9	90	90	1	Master Promissory Note Indicator The Master Promissory Note indicator is used to indicate whether or not the LOR has been linked to a MPN at COD	Y = LOR has been linked to a MPN at COD N = LOR is not linked to a MPN on file at COD For subsidized/unsubsidized and PLUS loans	Left
10	91	95	5	Filler	For ED use only	Right
		Total Bytes	95			

DRAFT

**PLUS Credit Decision Override Acknowledgement—Import from
Common Origination and Disbursement System
(DIPC050P)
Batch Type #C**

Field #	Start Position	End Position	Field Length	Field Name and Description	Valid Field Content	Justify
1	1	8	8	Credit Decision Date Date Credit Override is processed	Format is CCYYMMDD 19000101–20991231	Date
2	9	29	21	Loan Identifier Loan Identification Number	Student's Social Security Number: 001010001–999999998 Loan Type: P = PLUS only Program Year: 05 School Code: X00000–X99999 where X = G or E Loan Sequence Number: 001–999	Left
3	30	30	1	Credit Override Status of the credit override	C = Credit overridden; new credit information provided E = Credit overridden; endorser OK D = Credit denied; endorser not OK N = Denied; after pending	Left
4	31	35	5	Endorser Amount Loan Amount signed for by the Endorser on the Endorser Addendum.	Numeric >= 0 for PLUS Loans Can be blank	Left
5	36	36	1	MPN Status The status of the MPN on file at COD	A- Accepted MPN on file on COD system R- MPN not on file at COD system X- MPN on file at COD system is pending	

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Field #	Start Position	End Position	Field Length	Field Name and Description	Valid Field Content	Justify
6	37	57	21	Master Promissory Note Identification The Master Promissory Note (MPN) Identifier printed on the Master Promissory Note. This MPN ID is used by COD to link PLUS loans to this Master Promissory Note	Student's Social Security Number: 001010001-999999998 MPN Indicator: N for PLUS for 04 and forward. Program Year: 05 School Code: X00000-X99999 where X = G or E Loan Sequence Number: 001-999 Can be Blank	Left
7	58	58	1	Master Promissory Note Type	"E" indicates electronic MPN Blank indicates paper MPN For PLUS loans	Left
8	59	59	1	MPN Indicator	Y = LOR has been linked to a MPN at COD. N = LOR is not linked to a MPN on file at COD. For PLUS loans	Left
9	60	80	21	Filler	For ED use only	Left
		Total Bytes	80			

DRAFT

Loan Origination Change

Loan Origination Change—Export to Common Origination and Disbursement System

Loan Origination Change Acknowledgement—Import from Common Origination and Disbursement System

(DESC05IN/DIOC05OP)

Batch Type #E

Field #	Start Position	End Position	Field Length	Field Name and Description	Export and/or Ack	Valid Field Content	Justify
1	1	21	21	Loan Identifier Unique Identifier created at the time of origination	Export & Ack	Student's Social Security Number: 001010001-999999998 Loan Type: S = Subsidized U = Unsubsidized P = PLUS Program Year: 05 School Code: X00000-X99999 where X = G or E Loan Sequence Number: 001-999	Left
2	22	23	2	Loan Identifier Error Code Reject reason for the entire Loan Origination Change Record	Ack	If non-blank, see the Loan Origination Change Reject Codes table in Section 4 Can be blank	Left
3	24	27	4	Change Field Number 01 Field Number representing the first field to be changed	Export & Ack	See the Loan Origination Change Field Transmit Number Table in Section 3 Can be blank	Left
4	28	77	50	Value 01 The value the field should be changed to	Export & Ack	See the Loan Origination Change Field Transmit Number Table in Section 3	Left

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Field #	Start Position	End Position	Field Length	Field Name and Description	Export and/or Ack	Valid Field Content	Justify
5	78	79	2	Error 01	Ack	If non-blank, see the Loan Origination Change Reject Codes table in Section 4 Can be blank	Left
6	80	83	4	Change Field Number 02 Field number representing the second field to be changed	Export & Ack	See the Loan Origination Change Field Transmit Number Table in Section 3 Can be blank	Left
7	84	133	50	Value 02 The value the field should be changed to	Export & Ack	See the Loan Origination Change Field Transmit Number Table in Section 3 Can be blank	Left
8	134	135	2	Error 02	Ack	If non-blank, see the Loan Origination Change Reject Codes table in Section 4 Can be blank	Left
9	136	139	4	Change Field Number 03 Field number representing the third field to be changed	Export & Ack	See the Loan Origination Change Field Transmit Number Table in Section 3 Can be blank	Left
10	140	189	50	Value 03 The value the field should be changed to	Export & Ack	See the Loan Origination Change Field Transmit Number Table in Section 3 Can be blank	Left
11	190	191	2	Error 03	Ack	If non-blank, see the Loan Origination Change Reject Codes table in Section 4 Can be blank	Left
12	192	195	4	Change Field Number 04 Field number representing the fourth field to be changed	Export & Ack	See the Loan Origination Change Field Transmit Number Table in Section 3 Can be blank	Left

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Field #	Start Position	End Position	Field Length	Field Name and Description	Export and/or Ack	Valid Field Content	Justify
13	196	245	50	Value 04 The value the field should be changed to	Export & Ack	See the Loan Origination Change Field Transmit Number Table in Section 3 Can be blank	Left
14	246	247	2	Error 04	Ack	If non-blank, see the Loan Origination Change Reject Codes table in Section 4 Can be blank	Left
15	248	251	4	Change Field Number 05 Field number representing the fifth field to be changed	Export & Ack	See the Loan Origination Change Field Transmit Number Table in Section 3 Can be blank	Left
16	252	301	50	Value 05 The value the field should be changed to	Export & Ack	See the Loan Origination Change Field Transmit Number Table in Section 3 Can be blank	Left
17	302	303	2	Error 05	Ack	If non-blank, see the Loan Origination Change Reject Codes table in Section 4 Can be blank	Left
18	304	307	4	Change Field Number 06 Field number representing the sixth field to be changed	Export & Ack	See the Loan Origination Change Field Transmit Number Table in Section 3 Can be blank	Left
19	308	357	50	Value 06 The value the field should be changed to	Export & Ack	See the Loan Origination Change Field Transmit Number Table in Section 3 Can be blank	Left
20	358	359	2	Error 06	Ack	If non-blank, see the Loan Origination Change Reject Codes table in Section 4 Can be blank	Left

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Field #	Start Position	End Position	Field Length	Field Name and Description	Export and/or Ack	Valid Field Content	Justify
21	360	363	4	Change Field Number 07 Field number representing the seventh field to be changed	Export & Ack	See the Loan Origination Change Field Transmit Number Table in Section 3 Can be blank	Left
22	364	413	50	Value 07 The value the field should be changed to	Export & Ack	See the Loan Origination Change Field Transmit Number Table in Section 3 Can be blank	Left
23	414	415	2	Error 07	Ack	If non-blank, see the Loan Origination Change Reject Codes table in Section 4 Can be blank	Left
24	416	419	4	Change Field Number 08 Field number representing the eighth field to be changed	Export & Ack	See the Loan Origination Change Field Transmit Number Table in Section 3 Can be blank	Left
25	420	469	50	Value 08 The value the field should be changed to	Export & Ack	See the Loan Origination Change Field Transmit Number Table in Section 3 Can be blank	Left
26	470	471	2	Error 08	Ack	If non-blank, see the Loan Origination Change Reject Codes table in Section 4 Can be blank	Left
27	472	475	4	Change Field Number 09 Field number representing the ninth field to be changed	Export & Ack	See the Loan Origination Change Field Transmit Number Table in Section 3 Can be blank	Left
28	476	525	50	Value 09 The value the field should be changed to	Export & Ack	See the Loan Origination Change Field Transmit Number Table in Section 3 Can be blank	Left

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Field #	Start Position	End Position	Field Length	Field Name and Description	Export and/or Ack	Valid Field Content	Justify
29	526	527	2	Error 09	Ack	If non-blank, see the Loan Origination Change Reject Codes table in Section 4 Can be blank	Left
30	528	531	4	Change Field Number 10 Field number representing the tenth field to be changed	Export & Ack	See the Loan Origination Change Field Transmit Number Table in Section 3 Can be blank	Left
31	532	581	50	Value 10 The value the field should be changed to	Export & Ack	See the Loan Origination Change Field Transmit Number Table in Section 3 Can be blank	Left
32	582	583	2	Error 10	Ack	If non-blank, see the Loan Origination Change Reject Codes table in Section 4 Can be blank	Left
33	584	589	6	Filler		For ED use only	Left
34	590	612	23	Change Batch Identifier	Export & Ack	Batch Type = #E Cycle Indicator = 5 (for 04–05) School Code = X00000–X99999 where X = G or E Date Batch Created = CCYYMMDD Time Batch Created = HHMMSS	Left
35	613	614	2	Filler		For ED use only	Left
		Total Bytes	614				

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Loan Origination Change Field Transmit Number Table Sorted Alphabetically by Field Name

This table provides the Change Field Transmit Number values to use in Change Field Numbers 01–10 on the Loan Origination Change Record. It is sorted by Field Name, and it is the same table that appears at the end of this section (sorted by Change Field Transmit Number).

Change Field Transmit Number	Field Length	Field Name and Description	Valid Field Content
S038	8	1st Disbursement Anticipated Date The anticipated disbursement date of the 1st disbursement	Format is CCYYMMDD 20030622–20061027
S039	5	1st Disbursement Anticipated Gross Amount The anticipated gross amount of the 1st disbursement	Numeric > = 0
S048	8	2nd Disbursement Anticipated Date The anticipated disbursement date of the 2nd disbursement	Format is CCYYMMDD 20030622–20061027
S049	5	2nd Disbursement Anticipated Gross Amount The anticipated gross amount of the 2nd disbursement	Numeric > = 0
S058	8	3rd Disbursement Anticipated Date The anticipated disbursement date of the 3rd disbursement	Format is CCYYMMDD 20030622–20061027
S059	5	3rd Disbursement Anticipated Gross Amount The anticipated gross amount of the 3rd disbursement	Numeric > = 0
S068	8	4th Disbursement Anticipated Date The anticipated disbursement date of the 4th disbursement	Format is CCYYMMDD 20030622–20061027
S069	5	4th Disbursement Anticipated Gross Amount The anticipated gross amount of the 4th disbursement	Numeric > = 0

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Change Field Transmit Number	Field Length	Field Name and Description	Valid Field Content
S130	8	5th Disbursement Anticipated Date The anticipated disbursement date of the 5th disbursement	Format is CCYYMMDD 20030622–20061027 Subsidized/Unsubsidized only Blank for PLUS
S131	5	5th Disbursement Anticipated Gross Amount The anticipated gross amount of the 5th disbursement	Numeric > = 0 Subsidized/Unsubsidized only Blank for PLUS
S134	8	6th Disbursement Anticipated Date The anticipated disbursement date of the 6th disbursement	Format is CCYYMMDD 20030622–20061027 Subsidized/Unsubsidized only Blank for PLUS
S135	5	6th Disbursement Anticipated Gross Amount The anticipated gross amount of the 6th disbursement	Numeric > = 0 Subsidized/Unsubsidized only Blank for PLUS
S138	8	7th Disbursement Anticipated Date The anticipated disbursement date of the 7th disbursement	Format is CCYYMMDD 20030622–20061027 Subsidized/Unsubsidized only Blank for PLUS
S139	5	7th Disbursement Anticipated Gross Amount The anticipated gross amount of the 7th disbursement	Numeric > = 0 Subsidized/Unsubsidized only Blank for PLUS
S142	8	8th Disbursement Anticipated Date The anticipated disbursement date of the 8th disbursement	Format is CCYYMMDD 20030622–20061027 Subsidized/Unsubsidized only Blank for PLUS
S143	5	8th Disbursement Anticipated Gross Amount The anticipated gross amount of the 8th disbursement	Numeric > = 0 Subsidized/Unsubsidized only Blank for PLUS
S146	8	9th Disbursement Anticipated Date The anticipated disbursement date of the 9th disbursement	Format is CCYYMMDD 20030622–20061027 Subsidized/Unsubsidized only Blank for PLUS

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Change Field Transmit Number	Field Length	Field Name and Description	Valid Field Content
S147	5	9th Disbursement Anticipated Gross Amount The anticipated gross amount of the 9th disbursement	Numeric > = 0 Subsidized/Unsubsidized only Blank for PLUS
S150	8	10th Disbursement Anticipated Date The anticipated disbursement date of the 10th disbursement	Format is CCYYMMDD 20030622–20061027 Subsidized/Unsubsidized only Blank for PLUS
S151	5	10th Disbursement Anticipated Gross Amount The anticipated gross amount of the 10th disbursement	Numeric > = 0 Subsidized/Unsubsidized only Blank for PLUS
S154	8	11th Disbursement Anticipated Date The anticipated disbursement date of the 11th disbursement	Format is CCYYMMDD 20030622–20061027 Subsidized/Unsubsidized only Blank for PLUS
S155	5	11th Disbursement Anticipated Gross Amount The anticipated gross amount of the 11th disbursement	Numeric > = 0 Subsidized/Unsubsidized only Blank for PLUS
S158	8	12th Disbursement Anticipated Date The anticipated disbursement date of the 12th disbursement	Format is CCYYMMDD 20030622–20061027 Subsidized/Unsubsidized only Blank for PLUS
S159	5	12th Disbursement Anticipated Gross Amount The anticipated gross amount of the 12th disbursement	Numeric > = 0 Subsidized/Unsubsidized only Blank for PLUS
S162	8	13th Disbursement Anticipated Date The anticipated disbursement date of the 13th disbursement	Format is CCYYMMDD 20030622–20061027 Subsidized/Unsubsidized only Blank for PLUS
S163	5	13th Disbursement Anticipated Gross Amount The anticipated gross amount of the 13th disbursement	Numeric > = 0 Subsidized/Unsubsidized only Blank for PLUS

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Change Field Transmit Number	Field Length	Field Name and Description	Valid Field Content
S166	8	14th Disbursement Anticipated Date The anticipated disbursement date of the 14th disbursement	Format is CCYYMMDD 20030622–20061027 Subsidized/Unsubsidized only Blank for PLUS
S167	5	14th Disbursement Anticipated Gross Amount The anticipated gross amount of the 14th disbursement	Numeric > = 0 Subsidized/Unsubsidized only Blank for PLUS
S170	8	15th Disbursement Anticipated Date The anticipated disbursement date of the 15th disbursement	Format is CCYYMMDD 20030622–20061027 Subsidized/Unsubsidized only Blank for PLUS
S171	5	15th Disbursement Anticipated Gross Amount The anticipated gross amount of the 15th disbursement	Numeric > = 0 Subsidized/Unsubsidized only Blank for PLUS
S174	8	16th Disbursement Anticipated Date The anticipated disbursement date of the 16th disbursement	Format is CCYYMMDD 20030622–20061027 Subsidized/Unsubsidized only Blank for PLUS
S175	5	16th Disbursement Anticipated Gross Amount The anticipated gross amount of the 16th disbursement	Numeric > = 0 Subsidized/Unsubsidized only Blank for PLUS
S178	8	17th Disbursement Anticipated Date The anticipated disbursement date of the 17th disbursement	Format is CCYYMMDD 20030622–20061027 Subsidized/Unsubsidized only Blank for PLUS
S179	5	17th Disbursement Anticipated Gross Amount The anticipated gross amount of the 17th disbursement	Numeric > = 0 Subsidized/Unsubsidized only Blank for PLUS
S182	8	18th Disbursement Anticipated Date The anticipated disbursement date of the 18th disbursement	Format is CCYYMMDD 20030622–20061027 Subsidized/Unsubsidized only Blank for PLUS

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Change Field Transmit Number	Field Length	Field Name and Description	Valid Field Content
S183	5	18th Disbursement Anticipated Gross Amount The anticipated gross amount of the 18th disbursement	Numeric > = 0 Subsidized/Unsubsidized only Blank for PLUS
S186	8	19th Disbursement Anticipated Date The anticipated disbursement date of the 19th disbursement	Format is CCYYMMDD 20030622–20061027 Subsidized/Unsubsidized only Blank for PLUS
S187	5	19th Disbursement Anticipated Gross Amount The anticipated gross amount of the 19th disbursement	Numeric > = 0 Subsidized/Unsubsidized only Blank for PLUS
S190	8	20th Disbursement Anticipated Date The anticipated disbursement date of the 20th disbursement	Format is CCYYMMDD 20030622–20061027 Subsidized/Unsubsidized only Blank for PLUS
S191	5	20th Disbursement Anticipated Gross Amount The anticipated gross amount of the 20th disbursement	Numeric > = 0 Subsidized/Unsubsidized only Blank for PLUS
S122	8	Academic Year End Date The date the student's academic year ends at the school	Format is CCYYMMDD 20040701–20060629 Must be valid date
S121	8	Academic Year Start Date The date the student's academic year starts at the school	Format is CCYYMMDD 20030702–20050630 Must be valid date
S123	1	Additional Unsubsidized Eligibility for Dependent Student This dependent student is eligible for an additional unsubsidized loan amount	Y = Yes Default is blank Unsubsidized only
S110	1	Additional Unsubsidized Eligibility for Health Profession Programs This was formerly a HEAL Loan	Y = Yes Default is blank Unsubsidized only
S019	9	Borrower's Alien Registration Number The borrower's alien registration number, if eligible non-citizen	000000001–999999999

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Change Field Transmit Number	Field Length	Field Name and Description	Valid Field Content
S018	1	Borrower's Citizenship The borrower's citizenship status	1 = U.S. Citizen 2 = Eligible Non-Citizen 3 = Ineligible Non-Citizen (Valid only on Subsidized/Unsubsidized Full Loan Origination or Loan Origination Change Records)
S016	8	Borrower's Date of Birth The borrower's date of birth	Format is CCYYMMDD 19050101-19961231
S006	12	Borrower's First Name The borrower's first name	0-9 Uppercase A-Z . (Period) ' (Apostrophe) - (Dash)
S007	16	Borrower's Last Name The borrower's last name	0-9 Uppercase A-Z . (Period) ' (Apostrophe) - (Dash)
S022	1	Borrower's Loan Default/Grant Overpayment The borrower is in default on a Title IV Loan or owes a refund on a Title IV Grant	N = No Z = Overridden by School
S008	1	Borrower's Middle Initial The borrower's middle initial	Uppercase A-Z Can be blank

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Change Field Transmit Number	Field Length	Field Name and Description	Valid Field Content
S009	35	Borrower's Permanent Address The first line of the borrower's permanent address	0-9 Uppercase A-Z , (Comma) . (Period) ' (Apostrophe) - (Dash) # (Number) @ (At) % (Percent or care of) & (Ampersand) / (Slash) Space(s)
S010	16	Borrower's Permanent Address City The city where the borrower permanently resides	0-9 Uppercase A-Z , (Comma) . (Period) ' (Apostrophe) - (Dash) # (Number) @ (At) % (Percent or care of) & (Ampersand) / (Slash) Space(s)
S011	2	Borrower's Permanent Address State The state where the borrower permanently resides	Uppercase A-Z A valid two-letter postal code See the State/Country/Jurisdiction Codes table in Section 1
S012	9	Borrower's Permanent Zip Code The borrower's address Zip Code	0-9 Space(s) Last 4 digits may be blank

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Change Field Transmit Number	Field Length	Field Name and Description	Valid Field Content
S005	9	Borrower's Social Security Number The borrower's current Social Security Number	001010001-999999998
S013	10	Borrower's Telephone Number The borrower's home telephone number	0000000000-9999999999 If no phone number, use all zeros
S017	1	Dependency Status The dependency status of the student	I = Independent D = Dependent
S115	1	Disclosure Statement Print Indicator	Y = COD prints Z = COD reprints Blank = School Prints
S193	5	Interest Rebate Percentage	Numeric > = 0 01500 = 1.5 percent There is an implied decimal between the 2nd and 3rd positions from the left
S029	5	Loan Amount Approved The total maximum amount for which the borrower is eligible	Numeric > = 0
S033	8	Loan Period End Date The date when classes end for the specific period covered by the loan	Format is CCYYMMDD 20040701-20060629
S032	8	Loan Period Start Date The date when classes begin for the specific period covered by the loan	Format is CCYYMMDD 20030702-20050630
S116	5	Origination Fee Percentage	Numeric > = 0 03000 = 3 percent 04000 = 4 percent There is an implied decimal between the 2nd and 3rd positions from the left

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Change Field Transmit Number	Field Length	Field Name and Description	Valid Field Content
S083	1	Promissory Note Print Indicator The Promissory Note print option used for this record	S = COD Prints (Send to Borrower) R = COD Prints (Return to School) F = On-site (Custom System) V = COD Reprints and sends to School Z = COD Reprints and sends to Borrower
P008	9	Student's Alien Registration Number The student's alien registration number, if eligible non-citizen	000000001-999999999 PLUS only field
P007	1	Student's Citizenship The student's citizenship status	1 = U.S. Citizen 2 = Eligible Non-Citizen 3 = Ineligible Non-Citizen (Valid only on Subsidized/Unsubsidized Loan Origination Change Records) PLUS only field
S026	1	Student's College Grade Level Indicates the student's current college grade level in the program or college	0 = 1st year undergraduate/ never attended college 1 = 1st year undergraduate/attended college before 2 = 2nd year undergraduate/sophomore 3 = 3rd year undergraduate/junior 4 = 4th year undergraduate/senior 5 = 5th year/other undergraduate 6 = 1st year graduate/professional 7 = Continuing graduate/professional or beyond
P006	8	Student's Date of Birth The student's date of birth	Format is CCYYMMDD 19050101-19961231 PLUS only field

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Change Field Transmit Number	Field Length	Field Name and Description	Valid Field Content
S126	50	Student's E-mail Address The student's e-mail address	0-9 Uppercase A-Z Lowercase a-z ' (Apostrophe) - (Dash) _ (Underscore) # (Number) % (Percentage) & (Ampersand) / (Slash) , (Comma) @ (At) . (Period or Dot) Space(s) Can be blank If field not blank, an @ and a "." (period) to the right of the @ are required
P003	12	Student's First Name The student's first name	0-9 Uppercase A-Z . (Period) ' (Apostrophe) - (Dash) Left justified with an A-Z in the first position PLUS only field
P004	16	Student's Last Name The student's last name	0-9 Uppercase A-Z ' (Apostrophe) - (Dash) Left justified with an A-Z in the first position PLUS only field

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Change Field Transmit Number	Field Length	Field Name and Description	Valid Field Content
P009	1	Student's Loan Default/Grant Overpayment The student is in default on a Title IV loan or owes a refund on a Title IV grant	N = No Z = Overridden by School PLUS only field
S100	35	Student's Local Address The first line of the student's local address	0-9 Uppercase A-Z , (Comma) . (Period) ' (Apostrophe) - (Dash) # (Number) @ (At) % (Percent or care of) & (Ampersand) / (Slash) Space(s)
S101	16	Student's Local Address City The student's local address city	0-9 Uppercase A-Z , (Comma) . (Period) ' (Apostrophe) - (Dash) # (Number) @ (At) % (Percent or care of) & (Ampersand) / (Slash) Space(s)
S102	2	Student's Local Address State The student's local address state	Uppercase A-Z A valid two-letter postal code See the State/Country/Jurisdiction Codes table in Section 1

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Change Field Transmit Number	Field Length	Field Name and Description	Valid Field Content
S103	9	Student's Local Zip Code The student's local address Zip Code	0-9 Space(s) Last 4 digits may be blank
P005	1	Student's Middle Initial The student's middle initial	Uppercase A-Z PLUS only field
P002	9	Student's Social Security Number The student's Social Security Number	001010001-999999998 PLUS only field

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Loan Origination Change Field Transmit Number Table Sorted Numerically by Change Field Transmit Number

This table provides the Change Field Transmit Number values to use in Change Field Numbers 01–10 on the Loan Origination Change Record. It is sorted by the Change Field Transmit Number, and it is the same table that appears at the beginning of this section (sorted alphabetically by Field Name).

Change Field Transmit Number	Field Length	Field Name and Description	Valid Field Content
P002	9	Student's Social Security Number The student's Social Security Number	001010001–999999998 PLUS only field
P003	12	Student's First Name The student's first name	0–9 Uppercase A–Z . (Period) ' (Apostrophe) - (Dash) . (Period) Left justified with an A–Z in the first position PLUS only field
P004	16	Student's Last Name The student's last name	0–9 Uppercase A–Z . (Period) ' (Apostrophe) - (Dash) . (Period) Left justified with an A–Z in the first position PLUS only field
P005	1	Student's Middle Initial The student's middle initial	Uppercase A–Z PLUS only field
P006	8	Student's Date of Birth The student's date of birth	Format is CCYYMMDD 19050101–19961231 PLUS only field

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Change Field Transmit Number	Field Length	Field Name and Description	Valid Field Content
P007	1	Student's Citizenship The student's citizenship status	1 = U.S. Citizen 2 = Eligible Non-Citizen 3 = Ineligible Non-Citizen (Valid only on Subsidized/Unsubsidized Loan Origination Change Records) PLUS only field
P008	9	Student's Alien Registration Number The student's alien registration number, if eligible non-citizen	000000001-999999999 PLUS only field
P009	1	Student's Loan Default/Grant Overpayment The student is in default on a Title IV loan or owes a refund on a Title IV grant	N = No Z = Overridden by School PLUS only field
S005	9	Borrower's Social Security Number The borrower's current Social Security Number	001010001-999999998
S006	12	Borrower's First Name The borrower's first name	0-9 Uppercase A-Z . (Period) ' (Apostrophe) - (Dash)
S007	16	Borrower's Last Name The borrower's last name	0-9 Uppercase A-Z . (Period) ' (Apostrophe) - (Dash)
S008	1	Borrower's Middle Initial The borrower's middle initial	Uppercase A-Z Can be blank

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Change Field Transmit Number	Field Length	Field Name and Description	Valid Field Content
S009	35	Borrower's Permanent Address The first line of the borrower's permanent address	0-9 Uppercase A-Z , (Comma) . (Period) ' (Apostrophe) - (Dash) # (Number) @ (At) % (Percent or care of) & (Ampersand) / (Slash) Space(s)
S010	16	Borrower's Permanent Address City The city where the borrower permanently resides	0-9 Uppercase A-Z , (Comma) . (Period) ' (Apostrophe) - (Dash) # (Number) @ (At) % (Percent or care of) & (Ampersand) / (Slash) Space(s)
S011	2	Borrower's Permanent Address State The state where the borrower permanently resides	Uppercase A-Z A valid two-letter postal code See the State/Country/Jurisdiction Codes table in Section 1
S012	9	Borrower's Permanent Zip Code The borrower's address Zip Code	0-9 Space(s) Last 4 digits may be blank

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Change Field Transmit Number	Field Length	Field Name and Description	Valid Field Content
S013	10	Borrower's Telephone Number The borrower's home telephone number	0-9 If no phone number, use all zeroes
S016	8	Borrower's Date of Birth The borrower's date of birth	Format is CCYYMMDD 19050101-19961231
S017	1	Dependency Status The dependency status of the student	I = Independent D = Dependent
S018	1	Borrower's Citizenship The borrower's citizenship status	1 = U.S. Citizen 2 = Eligible Non-Citizen 3 = Ineligible Non-Citizen (Valid only on Subsidized/Unsubsidized Full Loan Origination or Loan Origination Change Records)
S019	9	Borrower's Alien Registration Number The borrower's alien registration number, if eligible non-citizen	000000001-999999999
S022	1	Borrower's Loan Default/Grant Overpayment The borrower is in default on a Title IV Loan or owes a refund on a Title IV Grant	N = No Z = Overridden by School
S026	1	Student's College Grade Level Indicates the student's current college grade level in the program or college	0 = 1st year undergraduate/never attended college 1 = 1st year undergraduate/attended college before 2 = 2nd year undergraduate/sophomore 3 = 3rd year undergraduate/junior 4 = 4th year undergraduate/senior 5 = 5th year/other undergraduate 6 = 1st year graduate/professional 7 = Continuing graduate/professional or beyond
S029	5	Loan Amount Approved The total maximum amount for which the borrower is eligible	Numeric > = 0

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Change Field Transmit Number	Field Length	Field Name and Description	Valid Field Content
S032	8	Loan Period Start Date The date when classes begin for the specific period covered by the loan	Format is CCYYMMDD 20030702–20050630
S033	8	Loan Period End Date The date when classes end for the specific period covered by the loan	Format is CCYYMMDD 20040701–20060629
S038	8	1st Disbursement Anticipated Date The anticipated disbursement date of the 1st disbursement	Format is CCYYMMDD 20030622–20061027
S039	5	1st disbursement Anticipated Gross Amount The anticipated gross amount of the 1st disbursement	Numeric > = 0
S048	8	2nd Disbursement Anticipated Date The anticipated disbursement date of the 2nd disbursement	Format is CCYYMMDD 20030622–20061027
S049	5	2nd Disbursement Anticipated Gross Amount The anticipated gross amount of the 2nd disbursement	Numeric > = 0
S058	8	3rd Disbursement Anticipated Date The anticipated disbursement date of the 3rd disbursement	Format is CCYYMMDD 20030622–20061027
S059	5	3rd Disbursement Anticipated Gross Amount The anticipated gross amount of the 3rd disbursement	Numeric > = 0
S068	8	4th Disbursement Anticipated Date The anticipated disbursement date of the 4th disbursement	Format is CCYYMMDD 20030622–20061027
S069	5	4th Disbursement Anticipated Gross Amount The anticipated gross amount of the 4th disbursement	Numeric > = 0

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Change Field Transmit Number	Field Length	Field Name and Description	Valid Field Content
S083	1	Promissory Note Print Indicator The Promissory Note print option used for this record	S = COD Prints (Send to Borrower) R = COD Prints (Return to School) F = On-site (Custom System) V = COD Reprints and sends to School Z = COD Reprints and sends to Borrower
S100	35	Student's Local Address The first line of the student's local address	0-9 Uppercase A-Z , (Comma) . (Period) ' (Apostrophe) - (Dash) # (Number) @ (At) % (Percent or care of) & (Ampersand) / (Slash) Space(s)
S101	16	Student's Local Address City The student's local address city	0-9 Uppercase A-Z , (Comma) . (Period) ' (Apostrophe) - (Dash) # (Number) @ (At) % (Percent or care of) & (Ampersand) / (Slash) Space(s)

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Change Field Transmit Number	Field Length	Field Name and Description	Valid Field Content
S102	2	Student's Local Address State The student's local address State	Uppercase A-Z A valid two-letter postal code See the State/Country/Jurisdiction Codes table in Section 1
S103	9	Student's Local Zip Code The student's local address Zip Code	0-9 Space(s) Last 4 digits may be blank
S110	1	Additional Unsubsidized Eligibility for Health Profession Programs This was formally a HEAL Loan	Y = Yes Default is blank Unsubsidized only
S115	1	Disclosure Statement Print Indicator	Y = COD prints Z = COD reprints Blank = School Prints
S116	5	Origination Fee Percentage	Numeric >= 0 03000 = 3 percent 04000 = 4 percent There is an implied decimal between the 2nd and 3rd positions from the left
S121	8	Academic Year Start Date The date the student's academic year starts at the school	Format is CCYYMMDD 20030702-20050630 Must be valid date
S122	8	Academic Year End Date The date the student's academic year ends at the school	Format is CCYYMMDD 20040701-20060629 Must be valid date
S123	1	Additional Unsubsidized Eligibility for Dependent Student This dependent student is eligible for an additional unsubsidized loan amount	Y = Yes Default is blank Unsubsidized only

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Change Field Transmit Number	Field Length	Field Name and Description	Valid Field Content
S126	50	Student's E-mail Address The student's e-mail address	0-9 Uppercase A-Z Lowercase a-z ' (Apostrophe) - (Dash) _ (Underscore) # (Number) % (Percentage) & (Ampersand) / (Slash) , (Comma) @ (At) . (Period or Dot) Space(s) Can be blank If field not blank, an @ and a "." (period) to the right of the @ are required
S130	8	5th Disbursement Anticipated Date The anticipated disbursement date of the 5th disbursement	Format is CCYYMMDD 20030622-20061027 Subsidized/Unsubsidized only Blank for PLUS
S131	5	5th Disbursement Anticipated Gross Amount The anticipated gross amount of the 5th disbursement	Numeric >= 0 Subsidized/Unsubsidized only Blank for PLUS
S134	8	6th Disbursement Anticipated Date The anticipated disbursement date of the 6th disbursement	Format is CCYYMMDD 20030622-20061027 Subsidized/Unsubsidized only Blank for PLUS

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Change Field Transmit Number	Field Length	Field Name and Description	Valid Field Content
S135	5	6th Disbursement Anticipated Gross Amount The anticipated gross amount of the 6th disbursement	Numeric > = 0 Subsidized/Unsubsidized only Blank for PLUS
S138	8	7th Disbursement Anticipated Date The anticipated disbursement date of the 7th disbursement	Format is CCYYMMDD 20030622–20061027 Subsidized/Unsubsidized only Blank for PLUS
S139	5	7th Disbursement Anticipated Gross Amount The anticipated gross amount of the 7th disbursement	Numeric > = 0 Subsidized/Unsubsidized only Blank for PLUS
S142	8	8th Disbursement Anticipated Date The anticipated disbursement date of the 8th disbursement	Format is CCYYMMDD 20030622–20061027 Subsidized/Unsubsidized only Blank for PLUS
S143	5	8th Disbursement Anticipated Gross Amount The anticipated gross amount of the 8th disbursement	Numeric > = 0 Subsidized/Unsubsidized only Blank for PLUS
S146	8	9th Disbursement Anticipated Date The anticipated disbursement date of the 9th disbursement	Format is CCYYMMDD 20030622–20061027 Subsidized/Unsubsidized only Blank for PLUS
S147	5	9th Disbursement Anticipated Gross Amount The anticipated gross amount of the 9th disbursement	Numeric > = 0 Subsidized/Unsubsidized only Blank for PLUS
S150	8	10th Disbursement Anticipated Date The anticipated disbursement date of the 10th disbursement	Format is CCYYMMDD 20030622–20061027 Subsidized/Unsubsidized only Blank for PLUS
S151	5	10th Disbursement Anticipated Gross Amount The anticipated gross amount of the 10th disbursement	Numeric > = 0 Subsidized/Unsubsidized only Blank for PLUS

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Change Field Transmit Number	Field Length	Field Name and Description	Valid Field Content
S154	8	11th Disbursement Anticipated Date The anticipated disbursement date of the 11th disbursement	Format is CCYYMMDD 20030622–20061027 Subsidized/Unsubsidized only Blank for PLUS
S155	5	11th Disbursement Anticipated Gross Amount The anticipated gross amount of the 11th disbursement	Numeric > = 0 Subsidized/Unsubsidized only Blank for PLUS
S158	8	12th Disbursement Anticipated Date The anticipated disbursement date of the 12th disbursement	Format is CCYYMMDD 20030622–20061027 Subsidized/Unsubsidized only Blank for PLUS
S159	5	12th Disbursement Anticipated Gross Amount The anticipated gross amount of the 12th disbursement	Numeric > = 0 Subsidized/Unsubsidized only Blank for PLUS
S162	8	13th Disbursement Anticipated Date The anticipated disbursement date of the 13th disbursement	Format is CCYYMMDD 20030622–20061027 Subsidized/Unsubsidized only Blank for PLUS
S163	5	13th Disbursement Anticipated Gross Amount The anticipated gross amount of the 13th disbursement	Numeric > = 0 Subsidized/Unsubsidized only Blank for PLUS
S166	8	14th Disbursement Anticipated Date The anticipated disbursement date of the 14th disbursement	Format is CCYYMMDD 20030622–20061027 Subsidized/Unsubsidized only Blank for PLUS
S167	5	14th Disbursement Anticipated Gross Amount The anticipated gross amount of the 14th disbursement	Numeric > = 0 Subsidized/Unsubsidized only Blank for PLUS

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Change Field Transmit Number	Field Length	Field Name and Description	Valid Field Content
S170	8	15th Disbursement Anticipated Date The anticipated disbursement date of the 15th disbursement	Format is CCYYMMDD 20030622–20061027 Subsidized/Unsubsidized only Blank for PLUS
S171	5	15th Disbursement Anticipated Gross Amount The anticipated gross amount of the 15th disbursement	Numeric > = 0 Subsidized/Unsubsidized only Blank for PLUS
S174	8	16th Disbursement Anticipated Date The anticipated disbursement date of the 16th disbursement	Format is CCYYMMDD 20030622–20061027 Subsidized/Unsubsidized only Blank for PLUS
S175	5	16th Disbursement Anticipated Gross Amount The anticipated gross amount of the 16th disbursement	Numeric > = 0 Subsidized/Unsubsidized only Blank for PLUS
S178	8	17th Disbursement Anticipated Date The anticipated disbursement date of the 17 th disbursement	Format is CCYYMMDD 20030622–20061027 Subsidized/Unsubsidized only Blank for PLUS
S179	5	17th Disbursement Anticipated Gross Amount The anticipated gross amount of the 17th disbursement	Numeric > = 0 Subsidized/Unsubsidized only Blank for PLUS
S182	8	18th Disbursement Anticipated Date The anticipated disbursement date of the 18th disbursement	Format is CCYYMMDD 20030622–20061027 Subsidized/Unsubsidized only Blank for PLUS
S183	5	18th Disbursement Anticipated Gross Amount The anticipated gross amount of the 18th disbursement	Numeric > = 0 Subsidized/Unsubsidized only Blank for PLUS

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Change Field Transmit Number	Field Length	Field Name and Description	Valid Field Content
S186	8	19th Disbursement Anticipated Date The anticipated disbursement date of the 19th disbursement	Format is CCYYMMDD 20030622–20061027 Subsidized/Unsubsidized only Blank for PLUS
S187	5	19th Disbursement Anticipated Gross Amount The anticipated gross amount of the 19th disbursement	Numeric > = 0 Subsidized/Unsubsidized only Blank for PLUS
S190	8	20th Disbursement Anticipated Date The anticipated disbursement date of the 20th disbursement	Format is CCYYMMDD 20030622–20061027 Subsidized/Unsubsidized only Blank for PLUS
S191	5	20th Disbursement Anticipated Gross Amount The anticipated gross amount of the 20th disbursement	Numeric > = 0 Subsidized/Unsubsidized only Blank for PLUS
S193	5	Interest Rebate Percentage	Numeric > = 0 01500 = 1.5 percent There is an implied decimal between the 2nd and 3rd positions from the left

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MPN Acknowledgement—Import from Common Origination and Disbursement System

MPN Acknowledgement

(DIPA050P)

Batch Type #A

Batch Type #D or PF for Standard Origination

Field #	Start Position	End Position	Field Length	Field Name and Description	Valid Field Content	Justify
1	1	8	8	Promissory Note Acknowledgement Date The date on which COD acknowledged the receipt of the paper or electronic MPN	Format is CCYYMMDD 19000101–20991231	Date
2	9	31	23	Promissory Note Batch Identifier The Batch ID for the MPN Batch	Batch Type = #A for Option 1 and Option 2 = #D or PF for Standard Origination Cycle Indicator = 5 (for 04–05) School Code = X00000–X99999 where X = G or E Date Batch Created = CCYYMMDD Time Batch Created = HHMMSS	Left

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Field #	Start Position	End Position	Field Length	Field Name and Description	Valid Field Content	Justify
3	32	52	21	Loan Identifier Unique Identifier created at the time of origination	Student's Social Security Number: 001010001-999999998 Loan Type: S = Subsidized U = Unsubsidized P = PLUS Program Year: 05 School Code: X00000-X99999 where X = G or E Loan Sequence Number: 001-999 Blank for Subsidized/Unsubsidized/PLUS loans if MPN Status = X (pending)	Left
4	53	53	1	MPN Status Status of the paper or electronic MPN at COD	A = Accepted R = Rejected X = Pending	Left
5	54	63	10	Promissory Note Reject Codes Reason(s) MPN was rejected Indicates up to five 2-byte reasons why MPN was rejected or is pending at COD	0-9 Uppercase A-Z See the Promissory Note Reject Codes table in Section 4 Can be blank	Left
6	64	72	9	PLUS Borrower's Social Security Number The PLUS borrower's current Social Security Number	001010001-999999998 Can be blank PLUS only field. Blank for subsidized/unsubsidized MPNs.	Left
7	73	163	91	Filler	ED Use only	Left

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Field #	Start Position	End Position	Field Length	Field Name and Description	Valid Field Content	Justify
8	164	184	21	Master Promissory Note Identification The Master Promissory Note (MPN) Identifier printed on the Master Promissory Note. This MPN ID is used by COD to link Subsidized/Unsubsidized and PLUS loans to this Master Promissory Note	Student's Social Security Number: 001010001-999999998 MPN Indicator: M for 01 and forward Subsidized and Unsubsidized : S or U for 00 Subsidized and Unsubsidized : N for PLUS for 04 and forward. Program Year: 05 School Code: X00000-X99999 where X = G or E Loan Sequence Number: 001-999	Left
9	185	189	5	Filler	For ED use only	Right
10	190	190	1	Master Promissory Note Type	"E" indicates electronic MPN Blank indicates paper MPN	Left
		Total Bytes	190			

Disbursement

Disbursement—Export to Common Origination and Disbursement System
 Disbursement Acknowledgement, Booking Notification, or Payment to Servicer—Import from the Common Origination and Disbursement System
 (DESD05IN/DIOD05OP)
 Batch Type #H—Disbursement
 #B—Booking Notification
 SP—Payment to Servicer

Field #	Start Position	End Position	Field Length	Field Name and Description	Export or Ack	Valid Field Content	Justify
1	1	21	21	Loan Identifier Unique Identifier created at the time of origination	Export & Ack	Student's Social Security Number: 001010001–999999998 Loan Type: S = Subsidized U = Unsubsidized P = PLUS Program Year: 05 School Code: X00000–X99999 where X = G or E Loan Sequence Number: 001–999	Left
2	22	23	2	Disbursement Number The disbursement number for the current disbursement transaction	Export & Ack	01–04 for PLUS 01–20 for Subsidized/Unsubsidized Disbursement Activity L = Blank	Right

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Field #	Start Position	End Position	Field Length	Field Name and Description	Export or Ack	Valid Field Content	Justify
3	24	24	1	Disbursement Activity Type of disbursement activity transaction	Export & Ack	D = Actual Disbursement (Batch Type—#H) A = Adjusted Disbursement Amount (Batch Type—#H) Q = Adjusted Disbursement Date (Batch Type— #H) L = Booking Disbursement (Batch Type—#B) P = Payment to Servicer (Batch Type SP)	Left
4	25	32	8	Transaction Date For a “D” or “A” this is the date disbursement activity occurred at the school For a “Q” activity this is the new disbursement date OR For an “L” activity this is the Booked Date at COD for this loan OR For a “P” activity this is the date the Servicer posted the payment to servicer received from the borrower	Export & Ack	Format is CCYYMMDD 20030622–20061027	Date

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Field #	Start Position	End Position	Field Length	Field Name and Description	Export or Ack	Valid Field Content	Justify
5	33	34	2	Disbursement Sequence Number The sequence number that determines the order in which this disbursement activity transaction is processed for a specific disbursement	Export & Ack	01-99 01-65 School assigned 66-90 COD assigned 91-99 Payment to Servicer (Disbursement Activity = P) Disbursement sequence numbers must be sequential and follow in order within the above blocks of numbers Numeric > 0 Disbursement Activity L = Blank	Right
6	35	39	5	Disbursement Actual Gross Amount The actual gross amount (in dollars) of the disbursement	Export & Ack	Numeric > or = 0 Disbursement Activity L, and P = Blank Disbursement Activity Q = Blank or all zeros.	Right
7	40	44	5	Disbursement Actual Loan Fee Amount The actual loan fee (in dollars) associated with the disbursement	Export & Ack	Numeric > or = 0 Disbursement Activity L, and P = Blank Disbursement Activity Q = Blank or all zeros.	Right
8	45	49	5	Disbursement Actual Net Amount The actual net amount (in dollars) of the disbursement	Export & Ack	Numeric > or = 0 Disbursement Activity L, and P = Blank Disbursement Activity Q = Blank or all zeros.	Right

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Field #	Start Position	End Position	Field Length	Field Name and Description	Export or Ack	Valid Field Content	Justify
9	50	54	5	Disbursement Actual Interest Rebate Amount The actual interest rebate amount for the disbursement	Export & Ack	Numeric > or = 0 Disbursement Activity L, and P = Blank Disbursement Activity Q = Blank or all zeros.	Right
10	55	55	1	Filler		For ED use only	Left
11	56	63	8	User Identifier Create Identifier of user who created the record	Export & Ack	0-9 Uppercase A-Z . (Period) ' (Apostrophe) - (Dash) # (Number) @ (At) % (Percent or care of) & (Ampersand) / (Slash) Space(s) Can be blank	Left
12	64	86	23	Disbursement Batch Number The Batch Number of the Disbursement Batch	Export & Ack	Batch Type = #H, #B, or SP Cycle Indicator = 5 (for 04-05) School Code = X00000-X99999 where X = G or E Date Batch Created = CCYYMMDD Time Batch Created = HHMMSS	Left
13	87	92	6	School Code Direct Loan School Code Also identifies school originating loan record	Export & Ack	X00000-X99999 where X = G or E	Left
14	93	95	3	Filler		For ED use only	Left

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Field #	Start Position	End Position	Field Length	Field Name and Description	Export or Ack	Valid Field Content	Justify
15	96	105	10	Disbursement Activity Taken Status (Multiple Reject Codes) Status of disbursement activity at COD	Ack	Blank = Accepted For all others, see the Disbursement Reject Codes table in Section 4 Disbursement Activity L and P = Blank	Left
16	106	107	2	Filler		For ED use only	Left
17	108	112	5	Disbursement Actual Gross Amount—COD COD calculated actual gross amount (in dollars) of the disbursement	Ack	Numeric > or = 0 Blank if COD record matches the school's Disbursement Activity L, and P = Blank Disbursement Activity Q = Blank or all zeros.	Right
18	113	117	5	Disbursement Actual Loan Fee Amount—COD COD calculated actual loan fee amount (in dollars)	Ack	Numeric > or = 0 Blank if COD record matches the school's Disbursement Activity L, and P = Blank Disbursement Activity Q = Blank or all zeros.	Right
19	118	122	5	Disbursement Actual Net Amount—COD COD calculated actual net amount (in dollars) of the disbursement	Ack	Numeric > or = 0 Blank if COD record matches the school's Disbursement Activity L, and P = Blank Disbursement Activity Q = Blank or all zeros.	Right

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Field #	Start Position	End Position	Field Length	Field Name and Description	Export or Ack	Valid Field Content	Justify
20	123	128	6	Payment to Servicer Amount Amount of the borrower payment sent to the Servicer	Ack	-99999 to 099999 Disbursement Activity = P Only A negative amount indicates a refund A positive amount indicates a reversal of the refund (that is, bounced check) Disbursement Activity D, A, Q and L = Blank	Right
21	129	129	1	First Disbursement Flag This flag is used to identify which disbursement (01–20) for Sub/Unsub and (01–04) for PLUS is the disbursement with the earliest transaction date	Export & Ack	F = First Disbursement Required if First Actual Disbursement has a disbursement number greater than 01 C = Change First Disbursement Flag to indicate the new First Actual Disbursement with an earlier transaction date Disbursement Activity = D Only Disbursement Activity A, Q, L, and P = Blank	Left
22	130	134	5	Disbursement Actual Interest Rebate Amount—COD COD calculated actual interest rebate amount for the disbursement	Ack	Numeric > or = 0 Blank if COD record matches the school's Disbursement Activity L, and P = Blank Disbursement Activity Q = Blank or all zeros.	Right
23	135	138	4	Filler		For ED use only	Left

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Field #	Start Position	End Position	Field Length	Field Name and Description	Export or Ack	Valid Field Content	Justify
24	139	143	5	COD's Total Net Booked Loan Amount for the First Disbursement Total net disbursement amount of the first disbursement accepted and booked by COD for this loan	Ack	Numeric > 0 Can be blank Disbursement Activity = L Only Disbursement Activity D, A, Q, and P = Blank	Right
25	144	151	8	Acknowledgement Date The date COD acknowledges this disbursement activity OR The original Disbursement Date of an Adjusted Disbursement Date (Q) Activity When submitting an Adjusted Disbursement Date Activity, this is the date the original disbursement activity occurred at the school	Ack (Import message class: DIOD) (Export message class: DESD)	Format is CCYYMMDD 19000101–20991231 Format is CCYYMMDD 20030622–20061027 Disbursement Activity = Q Only	Date
26	152	152	1	Confirmation Flag This disbursement has been confirmed by the borrower at the school	Export & Ack	Y = Yes Default is blank Disbursement Activity Q, L, and P = Blank	Left
		Total Bytes	152				

Please refer to Volume VIII, Section 6 – COD Reports for report layouts.

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Volume IV, Section 4 - Direct Loan Phase-In Participant Edit Codes and Descriptions

Introduction

The following section contains the detailed descriptions of the reject codes received by Direct Loan Phase-In Participants from the Common Origination and Disbursement System (COD). Questions pertaining to reject codes should be directed to the COD School Relations Center at 1-800-848-0978.

The information is grouped according to the following column headings:

- **Edit Code** – the number that is assigned if the edit condition(s) is met.
- **Error Message** – the explanation that displays for the prescribed edit condition.
- **Error Description** – a description of the situation that caused the edit
- **COD Website Edit Code** – the edit code that the user will see on the COD Website; Website edit codes are translated to the Direct Loan Phase-in edit code on the SAIG Acknowledgment files.

Direct Loan Batch Reject Codes from the Header Record

Code	Error Message	COD Website Edit Code
01	Duplicate Batch ID Number	003
02	School code indicates non-direct Loan Participant	004
03	Not in use	N/A
04	Batch not processed, contact COD for more information	005 006 007 801 802 806 807 808 809 810 812 817 818 819 821 822 852 853
05	Invalid message class	816

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Loan Origination/Change Reject Codes

Code	Error Message	Edit Description	COD Website Edit Codes
01	Invalid School Code	Direct loan school code type not equal to "E" or "G", or school code number not numeric or school code not on file at COD	996 998
02	Borrower's Address is incomplete	Borrower's Zip code is blank, or city blank, or state blank or invalid	021
03	Invalid Borrower's Date of Birth	Borrower's birth date zero, blank, or invalid format Borrower's age must be ≥ 8 and < 100	996 998
04	Invalid Borrower's Loan Default/Grant Overpayment	Borrower's loan default/grant overpayment value is not "N" or "Z" (default override code)	996 998
05	Invalid Borrower's Citizenship	Borrower's citizenship is not "1" for U.S. citizen or "2" for eligible non-citizen (PLUS only)	013 996 998
06	Must provide Borrower's First or Last Name	Borrower's first and last names are blank	020
07	Not in use	Not in use	N/A
08	Anticipated Disbursement Date Prior to the Loan Period Start Date (-10 Days)	Anticipated disbursement date more than 10 days before the loan period start date	855
09	Anticipated Disbursement Date after the Loan Period End Date (+120Days)	Anticipated disbursement date more than 120 days after the loan period end date	011 856
10	Minimum of two anticipated disbursements is required (Origination records only)	School is not "Special School" and anticipated disbursement date 1 or 2 is equal to zero or blank (Origination records only)	060
11	Anticipated Disbursement Date is blank	Anticipated disbursement date is zero or blank and loan amount approved is not equal to zero	053
12	Total anticipated gross amount must be less than or equal to the Loan Amount Approved	Sum of all the anticipated gross amounts is greater than the loan amount approved	067 846

Code	Error Message	Edit Description	COD Website Edit Codes
13	Anticipated Disbursement Dates are not in chronological order (Origination records only)	Anticipated disbursement date is less than a previous disbursement date (Origination records only)	847
14	Not in use	Not in use	N/A
15	Invalid Program Year (Origination records only)	Invalid program year in loan identifier (Origination records only)	996 998
16	Loan Identifier must be unique (Origination records only)	Loan identifier is a duplicate for a loan that is already on file at COD (Origination records only)	033
17	Not in use	Not in use	N/A
18	Anticipated Loan Fee Amount is not equal to COD's calculated loan fee amount	Anticipated loan fee amount is not equal to the gross amount times loan fee percentage	077
19	Field cannot be modified (Origination Change records only)	Non-modifiable field (Origination Change records only)	992
20	Invalid state code	State code is not blank and not a valid state code	021 996
21	Invalid Disclosure Statement Print Indicator	Disclosure statement print indicator is not Y or Blank	996
22	Invalid Change Field Number (Origination Change records only)	Change field transmit number is invalid (Origination Change records only)	996 998
23	Not in use	Not in use	N/A
24	Loan Identifier does not exist (Origination Change records only)	Loan identifier is not on file at COD (Origination Change records only)	996
25	Not in use	Not in use	N/A

Code	Error Message	Edit Description	COD Website Edit Codes
26	Loan Amount Approved exceeds the maximum annual loan limits for this borrower at your school Review the borrower's academic years, grade level, loan amount approved, and if applicable, the additional unsubsidized eligibility for Health Profession Programs	Loan amount approved greater than the maximum annual loan limit amount: 1 st Year (Grade level 0 or 1) Sub Max=2,625 Unsub and Sub Max=6,625 2 nd Year (Grade level 2) Sub Max=3,500 Unsub and Sub Max=7,500 3 rd Year, 4 th Year, or 5 th Year eligible undergraduate (Grade level 3, 4, or 5) Undergrad Sub Max=5,500 Unsub and Sub Max=10,500 Graduate/professional and beyond (Grade level 6 or 7) Sub Max=8,500 Sub and Unsub Max=18,500 <u>Health Profession Programs Loan Limits</u> <u>Student Eligible for Additional Unsubsidized Amount</u> 4 th Year or 5 th Year eligible undergraduate (Grade level 4 or 5) Undergrad Sub Max= 5,500 Unsub and Sub Max= 27,167 <u>Graduate/professional and beyond (Grade level 6 or 7)</u> Sub Max=8,500 Sub and Unsub Max=45,167	039
27	Anticipated Net Amount is not equal to COD's calculated net amount	Anticipated disbursement net amount not equal to gross amount minus (gross amount times {loan fee percentage minus interest rebate percentage}) (+ or - \$1 tolerance)	063
28	Invalid Loan Type	Loan type is not equal to "S" or "U" or "P" or loan sequence number is less than 0 or greater than 999	996 998
29	Must provide Borrower's/Student's Social Security Number	SSN is blank, not numeric, or not within the range 001010001-999999998	996 998

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Code	Error Message	Edit Description	COD Website Edit Codes
30	Invalid loan period	Loan period is greater than 12 months	045 860 996 998
31	Loan Period Start Date is greater than the Loan Period End Date	Loan period end date is prior to the loan period start date	045 861 996 998
32	Not in use	Not in use	N/A
33	Loan Amount Approved must be positive	Loan amount approved is less than or equal to zero	042
34	Invalid Promissory Note Print Indicator	Promissory note print indicator is not "F", "R", or "S"	996
35	Not in use	Not in use	N/A
36	Borrower's and Student's Social Security Numbers cannot be the same	Borrower's and student's SSN are the same (PLUS only)	016
37	Invalid Student's Date of Birth	Student's DOB is equal to zero, blank, or is in an invalid format Student's age must be ≥ 8 and < 100	996 998
38	Invalid Student's Citizenship	Student's citizenship is not "1" for U.S. citizen or "2" for eligible non-citizen (PLUS only)	014
39	Not in use	Not in use	N/A
40	Must provide Student's First or Last Name	Student's first and last names are blank	020
41	Must provide Student's Alien Registration Number	Student's citizenship is "2", eligible non-citizen, and alien registration number is zero(s) or blank (PLUS only)	998
42	School is closed	Direct Loan school code has a closed status on COD file	048
43	Not in use	Not in use	N/A
44	School is ineligible	Direct loan school code has an ineligible or non-participating status on COD file	048
45	Not in use	Not in use	N/A
46	Invalid Borrower's Middle Initial	Borrower's middle initial is not blank and is not alphabetic	996

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Code	Error Message	Edit Description	COD Website Edit Codes
47	Invalid Student's Middle Initial	Student's middle initial is not blank and is not alphabetic	996
48	Invalid Borrower's Telephone Number	Borrower's telephone number is not blank and not numeric	996 998
49	Not in use	Not in use	N/A
50	Not in use	Not in use	N/A
51	Not in use	Not in use	N/A
52	Invalid Date Format	Date format is not CCYYMMDD	996 998
53	Not in use	Not in use	N/A
54	Not in use	Not in use	N/A
55	Invalid Zip Code	Zip code is not blank and not numeric	996 998
56	Invalid Borrower's State Code	Zip code is not blank and state code is blank	996
57	Borrower's Permanent Zip Code should not be blank	Borrower's permanent address state is not blank and is not "CN", "MX", or "FC"	021
58	Not in use	Not in use	N/A
59	Invalid numeric field	Numeric field contains non-numeric characters	996 998
60	Invalid Dependency Status	Dependency status is not equal to "I" or "D"	996
61	Not in use	Not in use	N/A
62	Not in use	Not in use	N/A
63	Not in use	Not in use	N/A
64	Not in use	Not in use	N/A
65	Not in use	Not in use	N/A
66	Not in use	Not in use	N/A
67	Not in use	Not in use	N/A
68	Not in use	Not in use	N/A
69	Not in use	Not in use	N/A
70	Not in use	Not in use	N/A
71	Not in use	Not in use	N/A
72	Not in use	Not in use	N/A
73	Not in use	Not in use	N/A
74	Not in use	Not in use	N/A
75	Not in use	Not in use	N/A

Code	Error Message	Edit Description	COD Website Edit Codes
76	Invalid Loan Origination Date (Origination Records only)	Loan origination date format is not CCYYMMDD or is an invalid date (Origination Records only)	996 998
77	Not in use	Not in use	N/A
78	Invalid Student's College Grade Level	Student's college grade level is not equal to 0, 1, 2, 3, 4, 5, 6, or 7	996 998
79	Not in use	Not in use	N/A
80	Not in use	Not in use	N/A
81	Program Year and Cycle Indicator do not match	Program year in loan identifier does not match cycle indicator on batch identifier	035 825
82	Actual gross disbursement amount exceeds Loan Amount Approved (Origination Change records only)	Loan Amount Approved is less than the sum of the actual gross disbursement amounts (Origination Change records only)	041
83	Borrower and student cannot be the same person	Borrower and student's date of birth are the same (PLUS only)	016
84	Endorser and student cannot be the same person (Origination Change records only)	Invalid SSN. An endorser with the same SSN, DOB combination as the student already exists at COD (Origination Change records only)	017
85	Not in use	Not in use	N/A
86	Invalid Academic Year Start and End Dates	Academic year start date or academic year end date is zeroes or is not a valid date Academic year end date is not greater than academic year start date, or academic year is greater than 12 months	046 996 998

Code	Error Message	Edit Description	COD Website Edit Codes
87	Invalid Additional Unsubsidized Eligibility up to Health Profession Programs Amount	Additional unsubsidized eligibility code is not equal to "Y" or blank OR Student's grade level is not eligible for an additional unsubsidized amount up to health profession program amount Additional unsubsidized eligibility code must be for student grade levels 4, 5, 6, or 7	044 996 998
88	Invalid Additional Unsubsidized Eligibility for Dependent Student	Additional Unsubsidized Eligibility code is not equal to "Y" or blank	996
89	Not in use	Not in use	N/A
90	Not in use	Not in use	N/A
91	Not in use	Not in use	N/A
92	Loan Period Start and End Dates exceed the Academic Year Dates	Loan period start date and loan period end date are not equal to or within the student's academic year dates	045 862
93	Not in use	Not in use	N/A
94	Not in use	Not in use	N/A
95	Only four anticipated disbursements are allowed for a PLUS loan	PLUS loans cannot have more than four anticipated disbursements	996
96	Not in use	Not in use	N/A
97	Invalid Origination Fee Percentage	Origination fee percentage is not equal to the current origination fee allowed for this loan type	996 998
98	Not in use	Not in use	N/A
99	Not in use	Not in use	N/A
A1	Not in use	Not in use	N/A
A2	First Anticipated Disbursement Date must be the earliest (Origination Change records only)	Anticipated disbursement date is prior to the first anticipated disbursement date (Origination Change records only)	052
A3	Not in use	Not in use	N/A
A4	Not in use	Not in use	N/A

Code	Error Message	Edit Description	COD Website Edit Codes
A5	Anticipated Interest Rebate Amount is not equal to COD's calculated interest rebate amount (Origination records only)	Interest rebate amount is not equal to the net amount minus (the gross amount minus loan fee amount) (+ or - \$1 tolerance) (Origination records only)	078
A6	Cannot Change Academic Year Start or End Date (Origination Change records only)	Loan is linked to a MPN based on academic year date and cannot be changed (Origination Change records only)	047
A7	Invalid Interest Rebate Percentage (Origination Change records only)	Interest rebate percentage is not a valid interest rebate percentage (Origination Change records only)	996
A8	Not in use	Not in use	N/A
A9	This person not on CPS (Origination records only)	No eligible SSN, DOB and Last Name combination match on CPS for person (Origination records only)	857 001
B1	Not in use	Not in use	N/A
B2	Not in use	Not in use	N/A
B3	Invalid origination for this borrower (Origination Change records only)	No further Origination Records can be accepted for this borrower. The Direct Loan Servicing Center has notified COD that this person is deceased (Origination Change records only)	092

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Code	Error Message	Edit Description	COD Website Edit Codes
B4	New Loan or an increase to the Loan Amount Approved Received After the End of the Program Year and School Has Not Been Granted Extended Processing (Origination Change records only)	A new loan or Loan Amount Approved increase cannot be submitted after the school has closed out the Program year (school confirmed zero balance) or the Program Year has been closed out and the school has not been granted extended processing. NOTE: Applicable for award year 2002-2003 and forward (Origination Change records only)	043

Promissory Note Reject Codes

Code	Type	Error Text	COD Website Edit Codes
01		Not in use	
02		Not in use	
03		Not in use	
04	**	Missing loan identification number	
05	**	No original signature	
06	**	Document is in pencil	
07	**	Section/Block is incomplete	
08	**	Missing legal text	
09	**	Student or parent is in default	
10	**	Duplicate Promissory Note	
11		Not in use	
A	**	Borrower's signature is missing	
B	**	Promissory note text or signature altered	
C	**	Borrower's SSN is missing	
D	**	Address is missing	
E	**	Phone number is incomplete	

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Code	Type	Error Text	COD Website Edit Codes
F	**	Driver's license incomplete	
G	**	Citizenship status is missing (PLUS)	
H		Not in use	
I	**	Reference data is missing (PLUS)	
J	**	Employer data is missing (PLUS)	
K	**	Borrower's date of birth is missing	
L	**	Student's SSN is missing (PLUS)	
M	**	Student's signature is missing (PLUS)	
N	**	School data is missing	
O	**	Loan period is missing	
P		Not in use	
Q	**	Student's date of birth is missing	
R	**	Citizenship data (Alien Registration Number) is missing (PLUS)	
S	**	Loan amount on promissory note is less than sum of accepted disbursements	112
T	**	Promissory note received earlier than 9 months prior to loan origination record	
U	**	Signed date on promissory note after expiration date on form	
V	**	Promissory note marked "copy" or "non-negotiable" received	
W	**	Missing paper promissory note	
X	**	Duplicate promissory note manifest	
Y	**	Signed date on promissory note is missing	
Z	**	Citizenship is marked as an ineligible non-citizen	

*Indicates an electronic edit

**Indicates a manual edit

Promissory Note Reject codes are mainly handled through a manual process. Once the Promissory Notes are received in the mailroom, they are manually inspected for missing or incorrect information. A generic checklist is used. If it is determined that there are errors or that information is missing, then the checklist will be marked in the appropriate blank for the error and returned to the school or borrower.

Disbursement Reject Codes

Code	Error Message	Edit Resolution	COD Website Edit Codes
1	Not in use	Not in use	N/A
2	School is currently a non-participating school	Direct loan school code has an ineligible or non-participating status on COD file	048
3	Not in use	Not in use	N/A
4	Not in use	Not in use	N/A
5	Program Year and Cycle Indicator do not match	Program year in loan identifier should match cycle indicator in batch identifier on the batch header	035 840
6	Not in use	Not in use	N/A
7	Disbursement Actual Net Amount does not match COD's calculated net amount	Disbursement actual net amount is not equal to COD's calculated net amount (+ or - \$1 tolerance) The net amount is calculated using the following steps: Step 1: Calculate the Combined Fee/Interest Rebate Percentage by subtracting the Interest Rebate Percentage from the Loan Fee Percentage Step 2: Calculate the Combined Fee/Interest Rebate Amount by multiplying the Gross Amount by the Combined Fee/Interest Rebate Percentage and truncating the result Step 3: Calculate the Net Amount by subtracting the Combined Fee/Interest Rebate Amount from the Gross Amount	063
8	Invalid Disbursement Actual Net Amount	Disbursement actual net amount should be greater than zero for actual disbursement (disbursement activity = "D") OR Disbursement actual net amount should be greater than or equal to zero for adjusted disbursement amount (disbursement activity = "A")	062 996
9	Disbursement Actual Loan Fee Amount does not match COD's calculated loan fee amount	Disbursement actual loan fee amount (truncated) should be equal to the disbursement actual gross amount multiplied by the loan fee percentage (+ or - \$1 tolerance)	077
10	Not in use	Not in use	N/A

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Code	Error Message	Edit Resolution	COD Website Edit Codes
11	Invalid Disbursement Actual Loan Fee Amount	Disbursement actual fee amount should be greater than or equal to zero	996
12	Invalid Disbursement Actual Gross Amount	Disbursement actual gross amount should be greater than zero for actual disbursement (disbursement activity = "D") OR Disbursement actual gross amount should be greater than or equal to zero for an adjusted disbursement amount (disbursement activity = "A")	062 996 998
13	Not in use	Not in use	N/A
14	Not in use	Not in use	N/A
15	Not in use	Not in use	N/A
16	Disbursement Sequence Number not in sequential order	Disbursement sequence number should be one higher than the last previously accepted transaction for this disbursement For example: Disbursement Sequence Number 02 followed by Disbursement Sequence Number 03 is accepted Disbursement Sequence Number 02 followed by Disbursement Sequence Number 04 is rejected	056
17	An actual disbursement does not exist for this disbursement number	Actual disbursement with a disbursement number matching the adjusted disbursement date (disbursement activity = "Q") has not been accepted by COD OR Anticipated disbursement with a disbursement number matching the adjusted disbursement date (disbursement activity = "Q") is not on file at COD	851
18	Not in use	Not in use	N/A
19	Not in use	Not in use	N/A
20	Not in use	Not in use	N/A
21	Not in use	Not in use	N/A
22	New disbursement date is more than 120 days after the original disbursement date	Transaction date should be within 120 days of the acknowledgement date on the adjusted disbursement date (disbursement activity = "Q")	049
23	Original disbursement date is invalid or missing	Acknowledgement date on the adjusted disbursement date (disbursement activity = "Q") should be numeric and formatted as CCYYMMDD	996 998

Code	Error Message	Edit Resolution	COD Website Edit Codes
24	Disbursement Actual Gross Amount exceeds the maximum annual loan limit for this borrower at all enrolled schools Review the Duplicate Borrower Report to help resolve this issue	A student's disbursement gross amounts may not exceed the maximum annual loan limit <u>1st Year (Grade Level 0 or 1)</u> Sub Max = \$2,625 Sub and Unsub Max = \$6,625 2nd Year (Grade Level 2) Sub Max = \$3,500 Sub and Unsub Max = \$7,500 3rd Year, 4th Year, or 5th Year eligible undergraduate (Grade Level 3, 4, or 5) Sub Max = \$5,500 Sub and Unsub Max = \$10,500 <u>Graduate/professional and beyond (Grade Level 6 or 7)</u> Sub Max = \$8,500 Sub and Unsub Max = \$18,500 <i>Health Profession Programs Loan Limits</i> <u>Student Eligible for Additional Unsubsidized Amount</u> 4th Year or 5th Year eligible undergraduate (Grade Level 4 or 5) Sub Max = \$5,500 Sub and Unsub Max = \$27,167 <u>Graduate/professional and beyond (Grade Level 6 or 7)</u> Sub Max = \$8,500 Sub and Unsub Max = \$45,167	039
25	Total Actual Gross Disbursement Amount cannot be greater than the Loan Amount Approved or the Endorser Amount for PLUS, whichever is less.	Sum of the disbursement actual gross amounts for all disbursement activities for this loan cannot exceed the lesser of the Loan Amount Approved or the Endorser Amount. (PLUS Only)	113 (2003-2004 and forward) 096 (2002-2003 only)
26	Not in use	Not in use	N/A
27	Not in use	Not in use	N/A
28	Not in use	Not in use	N/A
29	Invalid Disbursement Number for PLUS	Disbursement number should be 01, 02, 03, or 04 for PLUS loans.	996 998
30	Not in use	Not in use	N/A
31	Invalid Disbursement Number for	Disbursement number should be between 01 and	996

Code	Error Message	Edit Resolution	COD Website Edit Codes
	Subsidized/Unsubsidized	20, inclusive, for Subsidized/Unsubsidized loans	998
32	Not in use	Not in use	N/A
33	Not in use	Not in use	N/A
34	Not in use	Not in use	N/A
35	Not in use	Not in use	N/A
36	Disbursement Actual Gross Amount is not numeric	Disbursement actual gross amount should be numeric	072 998
37	Disbursement Actual Loan Fee Amount is not numeric	Disbursement actual loan fee amount should be numeric	072 998
38	Disbursement Actual Net Amount is not numeric	Disbursement actual net amount should be numeric	072 998
39	Invalid Disbursement Actual Gross Amount	Disbursement actual gross amount should be blank or zeros for adjusted disbursement date (disbursement activity = "Q")	057
40	Not in use	Not in use	N/A
41	Original disbursement date does not match current disbursement date	Acknowledgement date (original disbursement date) should match the current disbursement date on file at COD for adjusted disbursement date (disbursement activity = "Q")	839
42	Invalid loan fee rate	Loan fee rate used to calculate the disbursement actual fee amount should match the valid fee rates in effect as of the transaction date on the first disbursement	996
43	Not in use	Not in use	N/A
44	First actual disbursement date cannot be after any subsequent disbursements	Transaction date of the first disbursement should be earlier than the disbursement date of any other disbursement for the loan. For Example: The earliest disbursement date from all subsequent disbursements is "05/21/2004" The disbursement date of the first disbursement can be changed to on or before "05/21/2004"	052
45	Invalid First Disbursement Flag	First disbursement flag should be "F", "C", or blank for actual disbursement (disbursement activity = "D") OR First disbursement flag is not blank for adjusted disbursement amounts and dates (disbursement activity = "A" or "Q")	996
46	Not in use	Not in use	N/A
47	First disbursement must be received	First disbursement flag cannot be "C" when a	837

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Code	Error Message	Edit Resolution	COD Website Edit Codes
	before any changes to the first disbursement	first disbursement has not been accepted at COD	
48	First disbursement already received	First disbursement flag must be "C" or blank when a disbursement is already on file at COD First disbursement flag cannot be "F" when a first disbursement is already on file at COD	838
49	First disbursement changed more than twice	First disbursement can be changed a maximum of two times before requiring U.S. Department of Education's approval First disbursement flag cannot be "C" when two prior disbursement transactions, with a first disbursement flag of "C," for the loan were accepted by COD	076
50	More than one disbursement record contains the same First Disbursement Flag for this loan	More than one actual disbursement was submitted to COD with a first disbursement flag of "F" for this loan in the same cycle OR More than one actual disbursement was submitted to COD with a first disbursement flag of "C" for this loan in the same cycle	075
51	First disbursement must have the earliest disbursement date	Transaction date of the first disbursement should be before the disbursement date of any other disbursement: For example: The current first disbursement date is "05/21/2004" The disbursement date of any disbursement with a first disbursement flag of "C" should be on or before "05/21/2004" The disbursement date of any disbursement with a blank first disbursement flag should be on or after "05/21/2004"	052
52	Disbursement Interest Rebate Amount is not numeric	Disbursement interest rebate amount should be numeric	072 998
53	Invalid Disbursement Interest Rebate Amount	Disbursement interest rebate amount should be greater than or equal to zero for actual disbursement (disbursement activity = "D") and adjusted disbursement amount (disbursement activity = "A")	996
54	Disbursement Interest Rebate Amount does not equal COD's	Disbursement interest rebate amount does not equal COD's calculated interest rebate amount	078

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Code	Error Message	Edit Resolution	COD Website Edit Codes
	calculated interest rebate amount	COD's interest rebate amount is calculated using the following steps: Step 1: Calculate the Combined Fee/ Interest Rebate Percentage by subtracting the Interest Rebate Percentage from the Loan Fee Percentage Step 2: Calculate the Combined Fee/Interest Rebate Amount by multiplying the Gross Amount by the Combined Fee/Interest Rebate Percentage and truncating the result Step 3: Calculate the Fee Amount by multiplying the Gross Amount by the Loan Fee Percentage and truncating the result Step 4: Calculate the Interest Rebate Amount by subtracting the Combined Fee/Interest Rebate Amount from the Fee Amount	
55	Not in use	Not in use	N/A
56	Invalid Adjusted Disbursement Date fee amount	Disbursement actual fee amount should be blank or zeroes for adjusted disbursement date (disbursement activity = "Q")	996
57	Invalid Adjusted Disbursement Date net amount	Disbursement actual net amount should be blank or zeroes for adjusted disbursement date (disbursement activity = "Q")	996
58	Invalid Adjusted Disbursement Date interest rebate amount	Disbursement interest rebate amount should be blank or zeroes for adjusted disbursement date (disbursement activity = "Q")	996
59	Invalid Disbursement Sequence Number	Disbursement sequence number must be 01-65	093 998
60	Borrower in Pending Bankruptcy Status	COD has received a pending bankruptcy notification for this loan's borrower from the Direct Loan Servicing Center. COD does not accept disbursements or upward adjustments to existing disbursements for this loan with an activity date on or after the date of that notification.	089
61	Borrower is Deceased	COD has received a loan discharge transaction from the Direct Loan Servicing Center indicating that this loan's borrower is deceased. COD does not accept disbursements or upward adjustments to existing disbursements for this loan with an	095

Code	Error Message	Edit Resolution	COD Website Edit Codes
		activity date on or after the date of that discharge transaction.	
62	Loan is Affected by Discharge	COD has received a loan discharge transaction from the Direct Loan Servicing Center with a discharge reason of Unauthorized Signature/Unauthorized Payment. COD does not accept disbursements or upward adjustments to existing disbursements for this loan with an activity date on or after the date of that discharge transaction.	094
63	Disbursement or Disbursement Adjustment Received After the End of Program Year and School Has Not Been Granted Extended Processing.	A new disbursement or an adjusted disbursement can not be submitted after a school has closed out the Program Year (school confirmed zero balance) or the Program Year has been closed and the school has not been granted Extended Processing. NOTE: Applicable for award year 2002-2003 and forward	071
A	Not in use	Not in use	N/A
B	Not in use	Not in use	N/A
C	Not in use	Not in use	N/A
D	Not in use	Not in use	N/A
E	Invalid Disbursement Activity	Disbursement activity code should be "D", "A", or "Q"	996
F	Invalid Disbursement Sequence Number	Disbursement sequence number should be numeric and greater than zero	996
G	Total Disbursement Actual Gross Amounts cannot be greater than the Loan Amount Approved or the Endorser Amount	The sum of the gross amounts for all disbursements activity for this loan should be less than or equal to the lower of the Loan Amount Approved and Endorser Amount	067
H	Not in use	Not in use	N/A
I	Not in use	Not in use	N/A
J	Credit check not yet approved for this PLUS loan.	Borrower should have an accepted credit decision on file at COD before disbursing	080
K	No Actual Disbursement exists for this adjustment	Actual disbursement with a disbursement number matching the adjusted disbursement amount (disbursement activity = "A") has not been accepted by COD OR	849

Code	Error Message	Edit Resolution	COD Website Edit Codes
		Anticipated disbursement with a disbursement number matching the adjusted disbursement amount (disbursement activity = "A") is not on file at COD	
L	Not in use	Not in use	N/A
M	Duplicate disbursement transaction	Disbursement number should not exist on file at COD	058
N	Not in use	Not in use	N/A
O	Not in use	Not in use	N/A
P	Duplicate adjustment transaction	Disbursement actual gross amount, disbursement actual fee amount, disbursement actual interest rebate amount, and disbursement actual net amount should not match the current gross amount, fee amount, interest rebate amount, and net amount on file at COD for this disbursement	058
Q	Disbursement date outside of allowable window	Transaction date should be no more than 10 days prior to the loan period start date and no more than 120 days after the loan period end date	050 996
R	Not in use	Not in use	N/A
S	Disbursement date cannot be more than 7 calendar days after the current date	Transaction date should not be more than 7 calendar days after the current processing date. For example: If the transaction date (disbursement date) for a disbursement is Tuesday, March 26, 2005, the current processing date (date submitted to COD) cannot be before Tuesday, March 19, 2005.	051
T	Must have valid promissory note to disburse	An accepted promissory note must be on file at COD for this loan before disbursing for Option 1 and Standard Origination schools.	081
U	Invalid Loan Identifier	Loan identifier must be accepted and on file at COD	850 998
V	Invalid disbursement date	Transaction date should be formatted as CCYYMMDD and contain only numeric characters	053 996 998
W	Not in use	Not in use	N/A
X	Invalid School Code	Direct loan school code should be on file at COD	996
Y	Not in use	Not in use	N/A
Z	Not in use	Not in use	N/A

COD Technical Reference

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Volume V, Section 2— Combination System Message Classes

Overview

All message classes are named from the user perspective.

- The first four characters of the message class identify the type of data
- The second two numbers refer to the cycle year
- Files that are exported from EDEExpress are assigned the letters “IN” after the message class
- Files that are imported into EDEExpress are assigned the letters “OP” after the message class

EDEExpress Direct Loan and Pell Grant Combination message classes are provided in this section.

Direct Loan Message Classes

Message Class	Sent or Received by School	Batch Type	Data Description	Record Length
Exports to External Systems (Combination Schools)				
DEER05IN	N/A	#F	External Loan Data (from EDEExpress into an external source)	N/A
Imports from External Systems (Combination Schools)				
DIEA05OP	N/A	#O	External Loan Origination Add File (from external source into EDEExpress)	637
DIEC05OP	N/A	#P	External Change Record (from external source into EDEExpress)	580
Imports from Servicing				
DECF05OP	Received	N/A	Entrance Counseling Results	80
DLFF05OP	Received	N/A	Exit Counseling Results	710

“N/A” in the Sent or Received by School, Batch Type, or Record Length column means that this does not apply to this message class.

Pell Grant Message Classes

Message Class	Sent or Received by School	Batch Type	Data Type	Record Length
PGEO05OP	N/A	N/A	Pell External Origination Add/Change Record	Variable
PGED05OP	N/A	N/A	Pell External Disbursement Add/Change Record	Variable

“N/A” in the Sent or Received by School, Batch Type, or Record Length column means that this does not apply to this message class.

Volume V, Section 3— Combination System Record Layouts

Direct Loan Combination Layouts

Direct Loan External Import Loan Origination Add File

DIEA05OP
Batch Type #0

Under the Required Field Column, “S” indicates a required field for subsidized/unsubsidized loan and “P” indicates a required field for PLUS.

Field #	Start Position	End Position	Field Length	Required Field	Field Name	Valid Field Content	Justify
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Field #	Start Position	End Position	Field Length	Required Field	Field Name	Valid Field Content	Justify
1	1	21	21	S/P	Loan Identifier	Student's Social Security Number: 001010001 - 999999999 <u>Loan Type:</u> S = Subsidized U = Unsubsidized P = PLUS Program Year: 05 School Code: X00000 - X99999 where X = G or E Loan Sequence Number: 001 – 999 If blank on External Import Add record, import process will create Loan ID	Left

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Direct Loan External Import Loan Origination Add File (Continued)

Field #	Start Position	End Position	Field Length	Required Field	Field Name	Valid Field Content	Justify
2	22	23	2	S/P	Import Type Code	SA = Add Direct Subsidized UA = Add Direct Unsubsidized PA = Add PLUS	Left
3	24	32	9	S/P	Original Social Security Number	001010001 to 999999999	Right
4	33	33	1	S/P	Loan Type	S = Subsidized U = Unsubsidized P = PLUS	Left
5	34	39	6	S/P	School Code	X00000 - X99999 where X = G or E	Left
6	40	41	2	S/P	Program Year	05	Right
7	42	50	9	S/P	Borrower's Current Social Security Number	001010001 – 999999999	Right
8	51	66	16	S/P	Borrower's Last Name	0-9 Uppercase A-Z Spaces . (Period) ' (Apostrophe) - (Dash) A - Z in the first position If non-blank, first position must contain a letter and second position must be non-numeric. Space(s) in first characters are valid, leading spaces will be trimmed.	Left

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Direct Loan External Import Loan Origination Add File (Continued)

Field #	Start Position	End Position	Field Length	Required Field	Field Name	Valid Field Content	Justify
9	67	78	12	S/P	Borrower's First Name	0-9 Uppercase A-Z Spaces . (Period) ' (Apostrophe) - (Dash) A – Z in the first position If non-blank, first position must contain a letter and second position must be non-numeric. Space(s) in first characters are valid, leading spaces will be trimmed.	Left
10	79	79	1		Borrower's Middle Initial	Uppercase A-Z Can be blank	Left
11	80	114	35	S/P	Borrower's Permanent Address	0-9 Uppercase A-Z . (Period) ' (Apostrophe) - (Dash) # (Number) @ (At) % (Percent or care of) & (Ampersand) / (Slash) Space(s) , (Comma)	Left

Direct Loan External Import Loan Origination Add File (Continued)

Field #	Start Position	End Position	Field Length	Required Field	Field Name	Valid Field Content	Justify
12	115	130	16	S/P	Borrower's Permanent Address City	0-9 Uppercase A-Z . (Period) ' (Apostrophe) - (Dash) # (Number) @ (At) % (Percent or care of) & (Ampersand) / (Slash) Space(s) , (Comma) If foreign address, city should contain city & country See State/Country/Jurisdiction Codes in Volume VIII	Left
13	131	132	2	S/P	Borrower's Permanent Address State	Uppercase A-Z A valid two-letter postal code See State/Country/Jurisdiction Codes in Volume VIII	Left
14	133	141	9	S/P	Borrower's Permanent Zip Code	0-9 Space(s) Last 4 digits may be blank If State is FC, MX, or CN, store 00000 in database for Permanent Zip See State/Country/Jurisdiction Codes in Volume VIII	Left
15	142	151	10		Borrower's Telephone Number	000000000-999999999 Can be blank	Right

Direct Loan External Import Loan Origination Add File (Continued)

Field #	Start Position	End Position	Field Length	Required Field	Field Name	Valid Field Content	Justify
16	152	171	20		Borrower's Driver's License Number	0-9 Uppercase A-Z Space(s) - (Dash) * (Asterisk)) but not in 1 st position Can be blank * is a valid character, but the entire field cannot consist of all *'s	Left
17	172	173	2		Borrower's Driver's License State	Uppercase A-Z A valid two-letter postal code See State/Country/Jurisdiction Codes in Volume VIII Can be blank	Left
18	174	181	8	S/P	Borrower's Date of Birth	CCYYMMDD 19050101 – 19961231	Right
19	182	182	1		Borrower's Citizenship	1 = U.S. Citizen 2 = Eligible Noncitizen 3 = Ineligible Noncitizen(Valid only on Sub/Unsub Loan origination records or Sub/Unsub Loan change records) Blank (Valid for all loan types, but PLUS loans will not originate with this value)	Right
20	183	191	9	P	Borrower's Alien Registration Number	00000000-999999999 Can be blank	Right
21	192	192	1		Filler	--	Left
22	193	193	1		Update Demographic Record Flag	Y = Yes Blank = No	Left

Direct Loan External Import Loan Origination Add File (Continued)

Field #	Start Position	End Position	Field Length	Required Field	Field Name	Valid Field Content	Justify
23	194	194	1	S/P	Student's College Grade Level	0 = 1 st year, never attended college 1 = 1 st year, attended college before 2 = 2 nd year/sophomore 3 = 3 rd year/junior 4 = 4 th year/senior 5 = 5 th year other undergraduate 6 = 1 st year graduate/professional 7 = continuing graduate/professional	Right
24	195	199	5	S/P	Origination Fee Percentage	Numeric>=0 Loan origination fee percentage 03000 for 3% 04000 for 4% Implied decimal between 2 nd and 3 rd digit	Right
25	200	200	1	S/P	MPN Status	T = School assumes the student has a MPN on file at COD S = MPN is signed P = MPN is printed Blank = School assumes the student does not have a MPN on file at COD or a Prom Note has not yet been printed (save as N when Sub/Unsub loans are added but not originated; save as R for all PLUS loans and Sub/Unsub loans that are added and originated) MPN ID (field 76) must be populated when this field contains S or P Blank is default	Left
26	201	201	1	S	Disclosure Statement Print Indicator	N = School prints (Save as O) Y = COD prints (Save as S) Blank	Left

Direct Loan External Import Loan Origination Add File (Continued)

Field #	Start Position	End Position	Field Length	Required Field	Field Name	Valid Field Content	Justify
27	202	202	1	S/P	Borrower's Loan Default/Grant Overpayment	Y = Yes N = No Z = Overridden by School	Left
28	203	207	5		Filler	--	--
29	208	212	5	S/P	Loan Amount Approved	Numeric >= 0	Right
30	213	213	1		Additional Unsub Eligibility for Health Profession Programs (Unsub Only)	Y = Yes Blank = No	Left
31	214	214	1		Credit Decision Indicator (PLUS Only) The results of a credit decision obtained by a school via the LOC/COD Web site	A = Approved F = Failed/Denied Can be blank	Left
32	215	222	8		Credit Decision Date (PLUS Only) The date a credit decision is obtained via the LOC/COD Web site	CCYYMMDD 19000101 through the current date Can be blank	Right
33	223	223	1		Disclosure Printed? Has a disclosure statement been printed by the school?	Y = Disclosure printed N = Disclosure not printed or ready to reprint Blank = if blank set to N. Default is N The value that gets stored in the database for this field is determined by the value in the Disclosure Statement Print Indicator in position 201 Disclosure Printed is set to N (No) when saved in Disclosure Statement Print Indicator is O Disclosure Printed is set to Y (Yes) when saved in Disclosure Statement Print Indicator is S	Left

Direct Loan External Import Loan Origination Add File (Continued)

Field #	Start Position	End Position	Field Length	Required Field	Field Name	Valid Field Content	Justify
34	224	239	16	P	Student's Last Name (PLUS only)	0-9 Uppercase A-Z Space(s) . (Period) ' (Apostrophe) - (Dash) If non-blank, first character must contain a letter and second character must be non-numeric Space(s) in first characters are valid, leading spaces will be trimmed	Left
35	240	251	12	P	Student's First Name (PLUS only)	0-9 Uppercase A-Z Space(s) . (Period) ' (Apostrophe) - (Dash) If non-blank, first character must contain a letter Space(s) in first characters are valid, leading spaces will be trimmed	Left
36	252	252	1	P	Middle Initial (PLUS only)	Uppercase A-Z	Left
37	253	253	1	P	Student's Citizenship (PLUS only)	1 = U.S. Citizen 2 = Eligible Noncitizen 3 = Ineligible Noncitizen (Valid only on Sub/Unsub Loan origination records or Sub/Unsub Loan change records) Blank (Valid only on Sub/Unsub Loan origination records or Sub/Unsub Loan change records)	Left
38	254	262	9		Student's Alien Registration Number (PLUS Only)	00000000-99999999	Left
39	263	270	8	P	Student's Date of Birth (PLUS only)	CCYYMMDD 19050101 – 19961231	Right

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Direct Loan External Import Loan Origination Add File (Continued)

Field #	Start Position	End Position	Field Length	Required Field	Field Name	Valid Field Content	Justify
40	271	271	1	P	Student's Loan Default/Grant Overpayment (PLUS only)	Y = Yes N = No Z = Overridden by School	Left
41	272	273	2	S/P	Loan Period Code	0-9 Uppercase A-Z Space Can be Blank If the first position is blank and the second position is populated, the value in the second position is stored in the first position in the database	Left
42	274	308	35	P	Student's Local Address	0-9 Uppercase A-Z . (Period) ' (Apostrophe) - (Dash) # (Number) @ (At) % (Percent or care of) & (Ampersand) / (Slash) Space(s) , (Comma) Can be blank Local Address is not required, but if provided, record must contain at least two of the four Local Address fields	Left

Direct Loan External Import Loan Origination Add File (Continued)

Field #	Start Position	End Position	Field Length	Required Field	Field Name	Valid Field Content	Justify
43	309	324	16	P	Student's Local Address City	0-9 Uppercase A-Z . (Period) ' (Apostrophe) - (Dash) # (Number) @ (At) % (Percent or care of) & (Ampersand) / (Slash) Space(s) , (Comma) Can be blank Local Address is not required, but if provided, record must contain at least two of the four Local Address fields	Left
44	325	326	2	P	Student's Local Address State	Uppercase A-Z A valid two-letter postal code See State/Country/Jurisdiction Codes in Volume VIII Can be blank Local Address is not required, but if provided, record must contain at least two of the four Local Address fields	Left

Direct Loan External Import Loan Origination Add File (Continued)

Field #	Start Position	End Position	Field Length	Required Field	Field Name	Valid Field Content	Justify
45	327	335	9	P	Student's Local Zip Code	0-9 Space(s) Last 4 digits may be blank Can be blank If State is FC, MX, or CN, store 00000 in database for Local Zip See State/Country/Jurisdiction Codes in Volume VIII Local Address is not required, but if provided, record must contain at least two of the four Local Address fields	Left
46	336	336	1	S/P	Dependency Status	I = Independent D = Dependent	Left
47	337	337	1		Additional Unsubsidized Loan Flag (Unsub Only)	Y= Yes N = No Or Blank	Left
48	338	387	50		Student's E-mail Address	One and only one "at" sign (@) allowed. Before the "at" sign: <ul style="list-style-type: none"> - At least one valid character - All characters in the range of ASCII 33-126, except for the following thirteen characters: - <> () [] \ , ; : " @ - Period cannot be first, last or adjacent to another period. After the "at" sign: <ul style="list-style-type: none"> - At least one valid character - Only letters, digits, hyphen, underscore and period (A-Z, a-z, 0-9, -, _, .) - Hyphen, underscore, and period cannot be first, last, or adjacent to a period Can be blank	Left

Direct Loan External Import Loan Origination Add File (Continued)

Field #	Start Position	End Position	Field Length	Required Field	Field Name	Valid Field Content	Justify
49	388	392	5	S/P	Interest Rebate Percentage	Numeric>0 01500 for 1.5% 04000 for 4% Implied decimal between 2 nd and 3 rd digit	Left
50	393	400	8		Entrance Interview Date	CCYYMMDD 19000101 through the current date Can be blank	Right
51	401	408	8		Academic Year Start Date	Format is CCYYMMDD 20030702 – 20050630 Cannot be blank if Loan Period Code is blank	Date
52	409	416	8		Academic Year End Date	Format is CCYYMMDD 20040701 – 20060629 Cannot be blank if Loan Period Code is blank	Date
53	417	424	8		Loan Period Start Date	Format is CCYYMMDD 20030702 – 20050630 Cannot be blank if Loan Period Code is blank	Date
54	425	432	8		Loan Period End Date	Format is CCYYMMDD 20040701 – 20060629 Cannot be blank if Loan Period Code is blank	Date
55	433	440	8		Signed Note Received Date	Format is CCYYMMDD 19000101 to 20991231 Can be blank	Date
56	441	448	8		1 st Disbursement Anticipated Date	Format is CCYYMMDD 20030622 – 20061027 Cannot be blank if Loan Period Code is blank	Date

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Direct Loan External Import Loan Origination Add File (Continued)

Field #	Start Position	End Position	Field Length	Required Field	Field Name	Valid Field Content	Justify
57	449	456	8		2 nd Disbursement Anticipated Date	Format is CCYYMMDD 20030622 – 20061027 Cannot be blank if Loan Period Code is blank Special Schools Only: Second Disbursement Anticipated Date is not required For Special Schools only this field can be blank if Loan Period Code is blank	Date
58	457	464	8		3 rd Disbursement Anticipated Date	Format is CCYYMMDD 20030622 – 20061027 Can be blank	Date
59	465	472	8		4 th Disbursement Anticipated Date	Format is CCYYMMDD 20030622 – 20061027 Can be blank	Date
60	473	480	8		5 th Disbursement Anticipated Date	Format is CCYYMMDD 20030622 – 20061027 Can be blank	Date
61	481	488	8		6 th Disbursement Anticipated Date	Format is CCYYMMDD 20030622 – 20061027 Can be blank	Date
62	489	496	8		7 th Disbursement Anticipated Date	Format is CCYYMMDD 20030622 – 20061027 Can be blank	Date
63	497	504	8		8 th Disbursement Anticipated Date	Format is CCYYMMDD 20030622 – 20061027 Can be blank	Date
64	505	512	8		9 th Disbursement Anticipated Date	Format is CCYYMMDD 20030622 – 20061027 Can be blank	Date
65	513	520	8		10 th Disbursement Anticipated Date	Format is CCYYMMDD 20030622 – 20061027 Can be blank	Date

Direct Loan External Import Loan Origination Add File (Continued)

Field #	Start Position	End Position	Field Length	Required Field	Field Name	Valid Field Content	Justify
66	521	528	8		11 th Disbursement Anticipated Date	Format is CCYYMMDD 20030622 – 20061027 Can be blank	Date
67	529	536	8		12 th Disbursement Anticipated Date	Format is CCYYMMDD 20030622 – 20061027 Can be blank	Date
68	537	544	8		13 th Disbursement Anticipated Date	Format is CCYYMMDD 20030622 – 20061027 Can be blank	Date
69	545	552	8		14 th Disbursement Anticipated Date	Format is CCYYMMDD 20030622 – 20061027 Can be blank	Date
70	553	560	8		15 th Disbursement Anticipated Date	Format is CCYYMMDD 20030622 – 20061027 Can be blank	Date
71	561	568	8		16 th Disbursement Anticipated Date	Format is CCYYMMDD 20030622 – 20061027 Can be blank	Date
72	569	576	8		17 th Disbursement Anticipated Date	Format is CCYYMMDD 20030622 – 20061027 Can be blank	Date
73	577	584	8		18 th Disbursement Anticipated Date	Format is CCYYMMDD 20030622 – 20061027 Can be blank	Date
74	585	592	8		19 th Disbursement Anticipated Date	Format is CCYYMMDD 20030622 – 20061027 Can be blank	Date
75	593	600	8		20 th Disbursement Anticipated Date	Format is CCYYMMDD 20030622 – 20061027 Can be blank	Date

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Direct Loan External Import Loan Origination Add File (Continued)

Field #	Start Position	End Position	Field Length	Required Field	Field Name	Valid Field Content	Justify
76	601	621	21		MPN ID	Student's Social Security Number: 001010001 – 999999999 <u>Loan Type:</u> S = Subsidized U = Unsubsidized M = Master Sub/ Unsub Prom Note P = PLUS N = Master PLUS Program Year: 00-05 School Code: X00000 - X99999 where X = G or E Loan Sequence Number: 001 – 999 Can be blank for Sub/Unsub/PLUS when MPN/Prom Note Status is T (T is valid for Sub/Unsub only) or blank (is not S or P)	Left
77	622	627	6		Created Time Time when the record was created	000000 – 235959 Format is HHMMSS HH = 00 – 23 MM = 00 – 59 SS = 00 – 59 Can be blank.	Left
78	628	635	8		User Identifier Create	0-9 Uppercase A-Z . (Period) ' (Apostrophe) - (Dash) # (Number) @ (At) % (Percent or care of) & (Ampersand) / (Slash) Space(s) Can be blank	Right

Direct Loan External Import Loan Origination Add File (Continued)

Field #	Start Position	End Position	Field Length	Required Field	Field Name	Valid Field Content	Justify
79	636	637	2		CPS Transaction Number	01-99 for Sub/Unsub: Blank for PLUS A valid two character CPS transaction number	Left
			637		Total Bytes		

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Direct Loan External Import Change Record

The table below is a description of the External Import Change Record. This table represents the layout of the record that imports into EDEXpress from external sources to change data on an origination record. A table listing the Import Change Table Values for the Change Field Transmit Numbers follows this record layout.

DIEC05OP
Batch Type #P

Field #	Start Position	End Position	Field Length	Field Name/Description	Valid Field Content	Justify
1	1	21	21	Loan Identifier Unique Identifier created at the time of origination	Student's Social Security Number: 001010001 – 999999999 Loan Type: S = Subsidized U = Unsubsidized P = PLUS Program Year: 05 School Code: X00000 – X99999 where X = G or E Loan Sequence Number: 001 – 999	Left
2	22	26	5	Sequence Number Sequence number of this change record	Numeric > 0	Right
3	27	30	4	Change Field Number 01 Field number representing the first field to be changed (1 st position is P if record is PLUS, S if Sub/Unsub Loan, D if Disbursement record)	See appropriate Loan Origination Import Change Field Numbers following the change layout	Left
4	31	80	50	Value 01 Value the field should be changed to	See appropriate value for Change Field Number in previous field	Left
5	81	84	4	Change Field Number 02 Field number representing the second field to be changed (1 st position is P if record is PLUS, S if Sub/Unsub Loan, D if Disbursement record)	See appropriate Loan Origination Import Change Field Numbers following the change layout Can be blank	Left

Direct Loan External Import Change Record (Continued)

Field #	Start Position	End Position	Field Length	Field Name/Description	Valid Field Content	Justify
6	85	134	50	Value 02 Value the field should be changed to	See appropriate value for Change Field Number in previous field Can be blank	Left
7	135	138	4	Change Field Number 03 Field number representing the third field to be changed (1 st position is P if record is PLUS, S if Sub/Unsub Loan, D if Disbursement record)	See appropriate Loan Origination Import Change Field Numbers following the change layout Can be blank	Left
8	139	188	50	Value 03 Value the field should be changed to	See appropriate value for Change Field Number in previous field Can be blank	Left
9	189	192	4	Change Field Number 04 Field number representing the fourth field to be changed (1 st position is P if record is PLUS, S if Sub/Unsub Loan, D if Disbursement record)	See appropriate Loan Origination Import Change Field Numbers following the change layout Can be blank	Left
10	193	242	50	Value 04 Value the field should be changed to	See appropriate value for Change Field Number in previous field Can be blank	Left
11	243	246	4	Change Field Number 05 Field number representing the fifth field to be changed (1 st position is P if record is PLUS, S if Sub/Unsub Loan, D if Disbursement record)	See appropriate Loan Origination Import Change Field Numbers following the change layout Can be blank	Left
12	247	296	50	Value 05 Value the field should be changed to	See appropriate value for Change Field Number in previous field Can be blank	Left
13	297	300	4	Change Field Number 06 Field number representing the sixth field to be changed (1 st position is P if record is PLUS, S if Sub/Unsub, D if Disbursement record)	See appropriate Loan Origination Import Change Field Numbers following the change layout Can be blank	Left

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Direct Loan External Import Change Record (Continued)

Field #	Start Position	End Position	Field Length	Field Name/Description	Valid Field Content	Justify
14	301	350	50	Value 06 Value the field should be changed to	See appropriate value for Change Field Number in previous field Can be blank	Left
15	351	354	4	Change Field Number 07 Field number representing the seventh field to be changed (1 st position is P if record is PLUS, S if Sub/Unsub Loan, D if Disbursement record)	See appropriate Loan Origination Import Change Field Numbers following the change layout Can be blank	Left
16	355	404	50	Value 07 Value the field should be changed to	See appropriate value for Change Field Number in previous field Can be blank	Left
17	405	408	4	Change Field Number 08 Field number representing the eighth field to be changed (1 st position is P if record is PLUS, S if Sub/Unsub Loan, D if Disbursement record)	See appropriate Loan Origination Import Change Field Numbers following the change layout Can be blank	Left
18	409	458	50	Value 08 Value the field should be changed to	See appropriate value for Change Field Number in previous field Can be blank	Left
19	459	462	4	Change Field Number 09 Field number representing the ninth field to be changed (1 st position is P if record is PLUS, S if Sub/Unsub Loan, D if Disbursement record)	See appropriate Loan Origination Import Change Field Numbers following the change layout Can be blank	Left
20	463	512	50	Value 09 Value the field should be changed to	See appropriate value for Change Field Number in previous field Can be blank	Left
21	513	516	4	Change Field Number 10 Field number representing the tenth field to be changed (1 st position is P if record is PLUS, S if Sub/Unsub Loan, D if Disbursement record)	See appropriate Loan Origination Import Change Field Numbers following the change layout Can be blank	Left

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Direct Loan External Import Change Record (Continued)

Field #	Start Position	End Position	Field Length	Field Name/Description	Valid Field Content	Justify
22	517	566	50	Value 10 Value the field should be changed to	See appropriate value for Change Field Number in previous field Can be blank	Left
23	567	572	6	Created Time Time when the record was created This data is not stored in the EDEExpress database	000000 - 235959 Format is HHMMSS HH = 00 - 23 MM = 00 - 59 SS = 00 - 59 Can be blank	Right
24	573	580	8	User Identifier Create School use only field and not stored in the EDEExpress database	0-9 Uppercase A-Z , (Period) ' (Apostrophe) - (Dash) # (Number) @ (At) % (Percent or care of) & (Ampersand) / (Slash) Space(s) Can be blank	Right
		580		Total Bytes		

Direct Loan, Loan Origination Export Import Change Field Numbers Sorted by Field Name Alphabetically

This table provides the change number fields to use for the External Import Change Record for loan origination. This table is sorted alphabetically and is the same table that appears at the end of this section, which is sorted by DL Change Number.

DL Change Number	Field Length	Field Name/Description	Valid Field Content
S038	8	1 st Disbursement Anticipated Date Anticipated disbursement date for the 1 st disbursement	Format is CCYYMMDD 20030622 – 20061027
S039	5	1 st Disbursement Anticipated Gross Amount Anticipated gross amount for the 1 st disbursement	Numeric > = 0
S048	8	2 nd Disbursement Anticipated Date Anticipated disbursement date for the 2 nd disbursement	Format is CCYYMMDD 20030622 – 20061027
S049	5	2 nd Disbursement Anticipated Gross Amount Anticipated gross amount for the 2 nd disbursement	Numeric > = 0
S058	8	3 rd Disbursement Anticipated Date Anticipated disbursement date for the 3 rd disbursement	Format is CCYYMMDD 20030622 – 20061027
S059	5	3 rd Disbursement Anticipated Gross Amount Anticipated gross amount for the 3 rd disbursement	Numeric > = 0
S068	8	4 th Disbursement Anticipated Date Anticipated disbursement date for the 4 th disbursement	Format is CCYYMMDD 20030622 – 20061027
S069	5	4 th Disbursement Anticipated Gross Amount Anticipated gross amount for the 4 th disbursement	Numeric > = 0

**Direct Loan, Loan Origination Export Import Change Field Numbers
Sorted by Field Name Alphabetically (Continued)**

DL Change Number	Field Length	Field Name/Description	Valid Field Content
S130	8	5 th Disbursement Anticipated Date Anticipated disbursement date for the 5 th disbursement	Format is CCYYMMDD 20030622 – 20061027 (Sub/Unsub Only)
S131	5	5 th Disbursement Anticipated Gross Amount Anticipated gross amount for the 5 th disbursement	Numeric > = 0 (Sub/Unsub Only)
S134	8	6 th Disbursement Anticipated Date Anticipated disbursement date for the 6 th disbursement	Format is CCYYMMDD 20030622 – 20061027 (Sub/Unsub Only)
S135	5	6 th Disbursement Anticipated Gross Amount Anticipated gross amount for the 6 th disbursement	Numeric > = 0 (Sub/Unsub Only)
S138	8	7 th Disbursement Anticipated Date Anticipated disbursement date for the 7 th disbursement	Format is CCYYMMDD 20030622 – 20061027 (Sub/Unsub Only)
S139	5	7 th Disbursement Anticipated Gross Amount Anticipated gross amount for the 7 th disbursement	Numeric > = 0 (Sub/Unsub Only)
S142	8	8 th Disbursement Anticipated Date Anticipated disbursement date for the 8 th disbursement	Format is CCYYMMDD 20030622 – 20061027 (Sub/Unsub Only)
S143	5	8 th Disbursement Anticipated Gross Amount Anticipated gross amount for the 8 th disbursement	Numeric > = 0 (Sub/Unsub Only)
S146	8	9 th Disbursement Anticipated Date Anticipated disbursement date for the 9 th disbursement	Format is CCYYMMDD 20030622 – 20061027 (Sub/Unsub Only)
S147	5	9 th Disbursement Anticipated Gross Amount Anticipated gross amount for the 9 th disbursement	Numeric > = 0 (Sub/Unsub Only)
S150	8	10 th Disbursement Anticipated Date Anticipated disbursement date for the 10 th disbursement	Format is CCYYMMDD 20030622 – 20061027 (Sub/Unsub Only)

**Direct Loan, Loan Origination Export Import Change Field Numbers
Sorted by Field Name Alphabetically (Continued)**

DL Change Number	Field Length	Field Name/Description	Valid Field Content
S151	5	10 th Disbursement Anticipated Gross Amount Anticipated gross amount for the 10 th disbursement	Numeric > = 0 (Sub/Unsub Only)
S154	8	11 th Disbursement Anticipated Date Anticipated disbursement date for the 11 th disbursement	Format is CCYYMMDD 20030622 – 20061027 (Sub/Unsub Only)
S155	5	11 th Disbursement Anticipated Gross Amount Anticipated gross amount for the 11 th disbursement	Numeric > = 0 (Sub/Unsub Only)
S158	8	12 th Disbursement Anticipated Date Anticipated disbursement date for the 12 th disbursement	Format is CCYYMMDD 20030622 – 20061027 (Sub/Unsub Only)
S159	5	12 th Disbursement Anticipated Gross Amount Anticipated gross amount for the 12 th disbursement	Numeric > = 0 (Sub/Unsub Only)
S162	8	13 th Disbursement Anticipated Date Anticipated disbursement date for the 13 th disbursement	Format is CCYYMMDD 20030622 – 20061027 (Sub/Unsub Only)
S163	5	13 th Disbursement Anticipated Gross Amount Anticipated gross amount for the 13 th disbursement	Numeric > = 0 (Sub/Unsub Only)
S166	8	14 th Disbursement Anticipated Date Anticipated disbursement date for the 14 th disbursement	Format is CCYYMMDD 20030622 – 20061027 (Sub/Unsub Only)
S167	5	14 th Disbursement Anticipated Gross Amount Anticipated gross amount for the 14 th disbursement	Numeric > = 0 (Sub/Unsub Only)
S170	8	15 th Disbursement Anticipated Date Anticipated disbursement date for the 15 th disbursement	Format is CCYYMMDD 20030622 – 20061027 (Sub/Unsub Only)
S171	5	15 th Disbursement Anticipated Gross Amount Anticipated gross amount for the 15 th disbursement	Numeric > = 0 (Sub/Unsub Only)

**Direct Loan, Loan Origination Export Import Change Field Numbers
Sorted by Field Name Alphabetically (Continued)**

DL Change Number	Field Length	Field Name/Description	Valid Field Content
S174	8	16 th Disbursement Anticipated Date Anticipated disbursement date for the 16 th disbursement	Format is CCYYMMDD 20030622 – 20061027 (Sub/Unsub Only)
S175	5	16 th Disbursement Anticipated Gross Amount Anticipated gross amount for the 16 th disbursement	Numeric > = 0 (Sub/Unsub Only)
S178	8	17 th Disbursement Anticipated Date Anticipated disbursement date for the 17 th disbursement	Format is CCYYMMDD 20030622 – 20061027 (Sub/Unsub Only)
S179	5	17 th Disbursement Anticipated Gross Amount Anticipated gross amount for the 17 th disbursement	Numeric > = 0 (Sub/Unsub Only)
S182	8	18 th Disbursement Anticipated Date Anticipated disbursement date for the 18 th disbursement	Format is CCYYMMDD 20030622 – 20061027 (Sub/Unsub Only)
S183	5	18 th Disbursement Anticipated Gross Amount Anticipated gross amount for the 18 th disbursement	Numeric > = 0 (Sub/Unsub Only)
S186	8	19 th Disbursement Anticipated Date Anticipated disbursement date for the 19 th disbursement	Format is CCYYMMDD 20030622 – 20061027 (Sub/Unsub Only)
S187	5	19 th Disbursement Anticipated Gross Amount Anticipated gross amount for the 19 th disbursement	Numeric > = 0 (Sub/Unsub Only)
S190	8	20 th Disbursement Anticipated Date Anticipated disbursement date for the 20 th disbursement	Format is CCYYMMDD 20030622 – 20061027 (Sub/Unsub Only)
S191	5	20 th Disbursement Anticipated Gross Amount Anticipated gross amount for the 20 th disbursement	Numeric > = 0 (Sub/Unsub Only)
S122	8	Academic Year End Date Date the academic year ends at the institution	Format is CCYYMMDD 20040701 – 20060629

**Direct Loan, Loan Origination Export Import Change Field Numbers
Sorted by Field Name Alphabetically (Continued)**

DL Change Number	Field Length	Field Name/Description	Valid Field Content
S121	8	Academic Year Start Date Date the academic year starts at the institution	Format is CCYYMMDD 20030702 – 20050630
D007	6	Action Amount Reported Disbursement Amount	-99999-099999 (leading zero can be blank) Negative values only valid for Action Type = N
D006	1	Action Type Type of disbursement entered	D = Disbursement (Gross or Net) Amount A = Adjusted Disbursement (Gross or Net) U = Use Anticipated Disbursement Information (Gross or Net based on Direct Loan Setup selected criteria) N = Net Adjusted Amount (Enter an adjusted disbursement by using the net adjusted amount) Q = Adjusted Disbursement Date
D008	1	Actual First Disbursement Change Flag Indicates the first disbursement	C = Change the first disbursement from disbursement number 1 to a subsequent disbursement number
S123	1	Additional Unsubsidized Eligibility for Dependent Student (Unsub only) Indicates whether or not there is additional unsub. eligibility for a dependent student	Y = Yes N or blank = No
S110	1	Additional Unsubsidized Eligibility for Health Profession Programs (Unsub only) This was formerly a HEAL Loan	Y = Yes N or blank = No
S019	9	Borrower's Alien Registration Number Borrower's alien registration number if eligible non-citizen	000000001 to 999999999
S018	1	Borrower's Citizenship Borrower's citizenship status	1 = U.S. Citizen 2 = Eligible Noncitizen 3 = Ineligible Noncitizen (Valid for subsidized/unsubsidized loan change records)
S016	8	Borrower's Date of Birth Borrower's date of birth	Format is CCYYMMDD 19050101 – 19961231

**Direct Loan, Loan Origination Export Import Change Field Numbers
Sorted by Field Name Alphabetically (Continued)**

DL Change Number	Field Length	Field Name/Description	Valid Field Content
S015	20	Borrower's Driver's License Number Borrower's driver's license number	0-9 Uppercase A-Z Space(s) - (Dash) * (Asterisk) but not in 1 st position * is a valid character, but the entire field cannot consist of all *'s
S014	2	Borrower's Driver's License State Borrower's driver's license state	Uppercase A-Z A valid two-letter postal code See State/Country/Jurisdiction Codes in Volume VIII
S006	12	Borrower's First Name Borrower's first name	0-9 Uppercase A-Z . (Period) ' (Apostrophe) - (Dash) Space(s)
S007	16	Borrower's Last Name Borrower's last name	0-9 Uppercase A-Z . (Period) ' (Apostrophe) - (Dash) Space(s)
S022	1	Borrower's Loan Default/ Grant Overpayment Is the borrower in default on a Title IV loan or owes a refund on a Title IV grant?	Y = Yes N = No Z = Overridden by School
S008	1	Borrower's Middle Initial Borrower's middle initial	Uppercase A-Z

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**Direct Loan, Loan Origination Export Import Change Field Numbers
Sorted by Field Name Alphabetically (Continued)**

DL Change Number	Field Length	Field Name/Description	Valid Field Content
S009	35	Borrower's Permanent Address First line of the borrower's permanent address	0-9 Uppercase A-Z . (Period) ' (Apostrophe) - (Dash) # (Number) @ (At) % (Percent or care of) & (Ampersand) / (Slash) , (Comma) Space(s)
S010	16	Borrower's Permanent Address City Borrower's permanent address city	0-9 Uppercase A-Z . (Period) ' (Apostrophe) - (Dash) # (Number) @ (At) % (Percent or care of) & (Ampersand) / (Slash) , (Comma) Space(s)
S011	2	Borrower's Permanent Address State Borrower's permanent address state	Uppercase A-Z A valid two-letter postal code See State/Country/Jurisdiction Codes in Volume VIII
S012	9	Borrower's Permanent Zip Code Borrower's permanent zip code	00000000-99999999 Last 4 digits may be blank
S005	9	Borrower's Social Security Number Borrower's current Social Security Number	001010001-99999999

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**Direct Loan, Loan Origination Export Import Change Field Numbers
Sorted by Field Name Alphabetically (Continued)**

DL Change Number	Field Length	Field Name/Description	Valid Field Content
S013	10	Borrower's Telephone Number Borrower's home telephone number	0000000000-9999999999
P011	8	Credit Decision Date (PLUS only) Indicates the date the credit decision was made	CCYYMMDD 19000101 through the current date Can be blank
P010	1	Credit Decision Indicator (PLUS only) Indicated the credit decision that was made	A = Approved F = Failed/Denied Can be blank
S017	1	Dependency Status Dependency status of the student	I = Independent D = Dependent
D003	2	Disbursement Number Disbursement number for the current disbursement transaction	01-04
S118	1	Disclosure Printed? Indicates whether or not a disclosure was printed using EDEExpress	Y = Disclosure printed N = Disclosure not printed
S115	1	Disclosure Statement Print Indicator Disclosure statement print option used for this record	Y = COD prints N = School prints Z = COD reprints
S109	8	Entrance Interview Date Loan indicates the date the student received entrance interview counseling	Format is CCYYMMDD 19000101 – 20991231
S193	5	Interest Rebate Percentage Percentage to be used for this record; i.e., 01500 for 1.5% (implied decimal between the 2 nd & 3 rd position from the left)	Numeric > 0
S029	5	Loan Amount Approved Total maximum amount for which the borrower is eligible	Numeric > = 0
S090	1	Loan Inactive Flag Indicates the loan is inactive	Y = Yes
S091	8	Loan Inactive Flag Date Indicates the date the loan was made inactive	Format is CCYYMMDD 19000101 – 20991231

**Direct Loan, Loan Origination Export Import Change Field Numbers
Sorted by Field Name Alphabetically (Continued)**

DL Change Number	Field Length	Field Name/Description	Valid Field Content
S031	2	Loan Period Code Code used by EDEExpress to determine loan period start and end dates and appropriate disbursement date(s)	0-9 Uppercase A-Z
S033	8	Loan Period End Date Date when classes end, as certified by the school for this specific loan	Format is CCYYMMDD 20040701 – 20060629
S032	8	Loan Period Start Date Date when classes begin, as certified by the school for this specific loan	Format is CCYYMMDD 20030702 – 20050630
S194	21	MPN ID	Student's Social Security Number: 001010001 - 999999999 <u>Loan Type:</u> S = Subsidized U = Unsubsidized M = Master Sub/Unsub Prom Note N = Master PLUS Prom Note P = PLUS Program Year: 00-05 School Code: X00000 - X99999 where X = G or E Loan Sequence Number: 001 - 999
S117	1	MPN Status The status of the MPN	T = Assumes the borrower has an open MPN at COD S = MPN is signed P = MPN is printed
S116	5	Origination Fee Percentage Origination fee percentage to be used for this record; i.e., 04000 (Implied decimal between the 2 nd and 3 rd position from the left)	Numeric > 0

**Direct Loan, Loan Origination Export Import Change Field Numbers
Sorted by Field Name Alphabetically (Continued)**

DL Change Number	Field Length	Field Name/Description	Valid Field Content
S083	1	Promissory Note Print Indicator Promissory note print option used for this record	S = COD Prints (Send to Borrower) R = COD Prints (Return to School) O = On-site (EDEXpress) F = On-site (Custom System) Z = COD Reprint (Send to Borrower) V = COD Reprints (Send to School) (Valid only on Loan Origination Change records)
S085	8	Promissory Note Received Date Date on which the signed MPN or PLUS Promissory Note Application was received from the borrower and verified by the school	Format is CCYYMMDD 19000101 to 20991231
P008	9	Student's Alien Registration Number (PLUS only) Student's alien registration number, if eligible non-citizen	000000001-999999999
P007	1	Student's Citizenship (PLUS only) Student's citizenship status	1 = U.S. Citizen 2 = Eligible Noncitizen 3 = Ineligible Noncitizen (Valid only for PLUS Loan change records)
S026	1	Student's College Grade Level Indicates the student's current college grade level in the program or college	0 = 1 st year, never attended college 1 = 1 st year, attended college before 2 = 2 nd year/sophomore 3 = 3 rd year/junior 4 = 4 th year/senior 5 = 5 th year or more undergraduate 6 = 1 st year graduate/professional 7 = Graduate/professional or beyond
P006	8	Student's Date of Birth (PLUS only) Student's date of birth on PLUS record	Format is CCYYMMDD 19050101 – 19961231

**Direct Loan, Loan Origination Export Import Change Field Numbers
Sorted by Field Name Alphabetically (Continued)**

DL Change Number	Field Length	Field Name/Description	Valid Field Content
S126	50	Student's E-mail Address E-mail address of the student	0-9 Uppercase and lowercase A-Z . (Period) ' (Apostrophe) - (Dash) # (Number) @ (At) % (Percent or care of) & (Ampersand) / (Slash) , (Comma) Space(s) _ (Underscore) @ and a . (dot) to the right of the character is required if an e-mail address is provided Can be blank
P003	12	Student's First Name (PLUS only) Student's first name	0-9 Uppercase A-Z ' (Apostrophe) - (Dash) . (Period) Space(s) Left justified with an A – Z in the first position
P004	16	Student's Last Name (PLUS only) Student's last name	0-9 Uppercase A-Z ' (Apostrophe) - (Dash) . (Period) Space(s) Left justified with an A – Z in the first position
P009	1	Student's Loan Default/ Grant Overpayment (PLUS only) Is the student in default on a Title IV loan or owes a refund on a Title IV grant?	Y = Yes N = No Z = Overridden by School

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Direct Loan, Loan Origination Export Import Change Field Numbers
Sorted by Field Name Alphabetically (Continued)

DL Change Number	Field Length	Field Name/Description	Valid Field Content
S100	35	Student's Local Address Student's first line of the local address	0-9 Uppercase A-Z . (Period) ' (Apostrophe) - (Dash) # (Number) @ (At) % (Percent or care of) & (Ampersand) / (Slash) , (Comma) Space(s)
S101	16	Student's Local Address City Student's local city	0-9 Uppercase A-Z . (Period) ' (Apostrophe) - (Dash) # (Number) @ (At) % (Percent or care of) & (Ampersand) / (Slash) , (Comma) Space(s)
S102	2	Student's Local Address State Student's local state	Uppercase A-Z A valid two-letter postal code See State/Country/Jurisdiction Codes in Volume VIII
S103	9	Student's Local Zip Code Student's local zip code	00000000-99999999 Last 4 digits may be blank
P005	1	Student's Middle Initial (PLUS only) Student's middle initial	Uppercase A-Z

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**Direct Loan, Loan Origination Export Import Change Field Numbers
Sorted by Field Name Alphabetically (Continued)**

DL Change Number	Field Length	Field Name/Description	Valid Field Content
P002	9	Student's Social Security Number Student's Social Security Number (PLUS only)	001010001 – 999999999
D004	8	Transaction Date Date activity occurred	Format is CCYYMMDD 20020622 – 20050927 This field can not be updated for Action Type A

Direct Loan, Loan Origination External Import Change Field Numbers Sorted by DL Change Number

This table provides the change number fields to use for the External Import Change Record for loan origination. This table is sorted by DL Change Number and is the same table that appears at the beginning of this section, which is sorted alphabetically.

DL Change Number	Field Length	Field Name/Description	Valid Field Content
D003	2	Disbursement Number Disbursement number for the current disbursement transaction	01-20
D004	8	Transaction Date Date activity occurred	Format is CCYYMMDD 20010622 – 20040927 This field can not be updated for Action Type A
D006	1	Action Type Type of disbursement entered	D = Disbursement (Gross or Net, based on DL Setup selected criteria) A = Adjusted Disbursement (Gross or Net) U = Use Anticipated Disbursement Information (Gross or Net, based on DL Setup selected criteria) N = Net Adjustment Amount (Enter an adjusted disbursement by using the net adjusted amount) Q = Adjusted Disbursement Date
D007	6	Action Amount Reported Disbursement Amount	-99999 - 099999 (leading zero can be blank) Negative values only valid for Action Type = N
D008	1	Actual First Disbursement Change Flag Indicates the first disbursement	C = Change the first disbursement from disbursement number 1 to a subsequent disbursement number
P002	9	Student's Social Security Number Student's Social Security Number (PLUS only)	001010001 – 999999999

**Direct Loan, Loan Origination External Import Change Field Numbers
Sorted by DL Change Number (Continued)**

DL Change Number	Field Length	Field Name/Description	Valid Field Content
P003	12	Student's First Name (PLUS only) Student's first name	0-9 Uppercase A-Z ' (Apostrophe) - (Dash) . (Period) Space(s) Left justified with an A – Z in the first position
P004	16	Student's Last Name (PLUS only) Student's last name	0-9 Uppercase A-Z ' (Apostrophe) - (Dash) . (Period) Space(s) Left justified with an A – Z in the first position
P005	1	Student's Middle Initial (PLUS only) Student's middle initial	Uppercase A-Z
P006	8	Student's Date of Birth (PLUS only) Student's date of birth on PLUS record	Format is CCYYMMDD 19050101 – 19961231
P007	1	Student's Citizenship (PLUS only) Student's citizenship status	1 = U.S. Citizen 2 = Eligible Noncitizen 3 = Ineligible Noncitizen (Valid only for PLUS Loan change records)
P008	9	Student's Alien Registration Number (PLUS only) Student's alien registration number, if eligible non-citizen	000000001-999999999
P009	1	Student's Loan Default/Grant Overpayment (PLUS only) Is the student in default on a Title IV loan or owes a refund on a Title IV grant?	Y = Yes N = No Z = Overridden by School

**Direct Loan, Loan Origination External Import Change Field Numbers
Sorted by DL Change Number (Continued)**

DL Change Number	Field Length	Field Name/Description	Valid Field Content
P010	1	Credit Decision Indicator (PLUS only) Indicates the credit decision that was made	A = Approved F = Failed/Denied Can be blank
P011	8	Credit Decision Date (PLUS only) Indicates the date the credit decision was made	CCYYMMDD 19000101 through the current date Can be blank
P012	5	Endorser Amount Loan Amount signed for by the Endorser on the Endorser Addendum.	Numeric >= 0 for PLUS Loans
S005	9	Borrower's Social Security Number Borrower's current Social Security Number	001010001 – 999999999
S006	12	Borrower's First Name Borrower's first name	0-9 Uppercase A-Z . (Period) ' (Apostrophe) - (Dash) Space(s)
S007	16	Borrower's Last Name Borrower's last name	0-9 Uppercase A-Z . (Period) ' (Apostrophe) - (Dash) Space(s)
S008	1	Borrower's Middle Initial Borrower's middle initial	Uppercase A-Z

Direct Loan, Loan Origination External Import Change Field Numbers
Sorted by DL Change Number (Continued)

DL Change Number	Field Length	Field Name/Description	Valid Field Content
S009	35	Borrower's Address First line of the borrower's address	0-9 Uppercase A-Z . (Period) ' (Apostrophe) - (Dash) # (Number) @ (At) % (Percent or care of) & (Ampersand) / (Slash) , (Comma) Space(s)
S010	16	Borrower's Permanent Address City Borrower's permanent address city	0-9 Uppercase A-Z . (Period) ' (Apostrophe) - (Dash) # (Number) @ (At) % (Percent or care of) & (Ampersand) / (Slash) , (Comma) Space(s)
S011	2	Borrower's Permanent Address State Borrower's permanent address state	Uppercase A-Z A valid two-letter postal code See State/Country/Jurisdiction Codes in Volume VIII
S012	9	Borrower's Permanent Zip Code Borrower's permanent zip code	000000000-999999999 Last 4 digits may be blank
S013	10	Borrower's Telephone Number Borrower's home telephone number	0000000000-9999999999

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**Direct Loan, Loan Origination External Import Change Field Numbers
Sorted by DL Change Number (Continued)**

DL Change Number	Field Length	Field Name/Description	Valid Field Content
S014	2	Borrower's Driver's License State Borrower's driver's license state	Uppercase A-Z A valid two-letter postal code See State/Country/Jurisdiction Codes in Volume VIII
S015	20	Borrower's Driver's License Number Borrower's driver's license number	0-9 Uppercase A-Z Space(s) - (Dash) * (Asterisk) but not in 1 st position * is a valid character, but the entire field cannot consist of all *'s
S016	8	Borrower's Date of Birth Borrower's date of birth	Format is CCYYMMDD 19050101 – 19961231
S017	1	Dependency Status Dependency status of the student	I = Independent D = Dependent
S018	1	Borrower's Citizenship Borrower's citizenship status	1 = U.S. Citizen 2 = Eligible Noncitizen 3 = Ineligible Noncitizen (Valid for subsidized/unsubsidized loan change records)
S019	9	Borrower's Alien Registration Number Borrower's alien registration number if eligible non-citizen	000000000 to 999999999
S022	1	Borrower's Loan Default/ Grant Overpayment Is the borrower in default on a Title IV loan or owes a refund on a Title IV grant?	Y = Yes N = No Z = Overridden by School
S026	1	Student's College Grade Level Indicates the student's current college grade level in the program or college	0 = 1 st year, never attended college 1 = 1 st year, attended college before 2 = 2 nd year/sophomore 3 = 3 rd year/junior 4 = 4 th year/senior 5 = 5 th year or more undergraduate 6 = 1 st year graduate/professional 7 = Graduate/professional or beyond

**Direct Loan, Loan Origination External Import Change Field Numbers
Sorted by DL Change Number (Continued)**

DL Change Number	Field Length	Field Name/Description	Valid Field Content
S029	5	Loan Amount Approved Total maximum amount for which the borrower is eligible	Numeric > = 0
S031	2	Loan Period Code Code used by EDEExpress to determine loan period start and end dates and appropriate disbursement date(s)	0-9 Uppercase A-Z
S032	8	Loan Period Start Date Date when classes begin, as certified by the school for this specific loan	Format is CCYYMMDD 20030702 – 20050630
S033	8	Loan Period End Date Date when classes end, as certified by the school for this specific loan	Format is CCYYMMDD 20040701 - 20060629
S038	8	1 st Disbursement Anticipated Date Anticipated disbursement date for the 1 st disbursement	Format is CCYYMMDD 20030622 – 20061027
S039	5	1 st Disbursement Anticipated Gross Amount Anticipated gross amount for the 1 st disbursement	Numeric > = 0
S048	8	2 nd Disbursement Anticipated Date Anticipated disbursement date for the 2 nd disbursement	Format is CCYYMMDD 20030622 – 20061027
S049	5	2 nd Disbursement Anticipated Gross Amount Anticipated gross amount for the 2 nd disbursement	Numeric > = 0
S058	8	3 rd Disbursement Anticipated Date Anticipated disbursement date for the 3 rd disbursement	Format is CCYYMMDD 20030622 – 20061027
S059	5	3 rd Disbursement Anticipated Gross Amount Anticipated gross amount for the 3 rd disbursement	Numeric > = 0
S068	8	4 th Disbursement Anticipated Date Anticipated disbursement date for the 4 th disbursement	Format is CCYYMMDD 20030622 – 20061027
S069	5	4 th Disbursement Anticipated Gross Amount Anticipated gross amount for the 4 th disbursement	Numeric > = 0

**Direct Loan, Loan Origination External Import Change Field Numbers
Sorted by DL Change Number (Continued)**

DL Change Number	Field Length	Field Name/Description	Valid Field Content
S083	1	Promissory Note Print Indicator Promissory note print option used for this record	S = COD Prints (Send to Borrower) R = COD Prints (Return to School) O = On-site (EDEXpress) F = On-site (Custom System) Z = COD Reprint (Send to Borrower) V = COD Reprints (Sends to School) (Valid only on Loan Origination Change records)
S085	8	Promissory Note Received Date Date on which the signed MPN or PLUS Application was received from the borrower and verified by the school	Format is CCYYMMDD 19000101 to 20991231
S090	1	Loan Inactive Flag Indicates the loan is inactive	Y = Yes
S091	8	Loan Inactive Flag Date Indicates the date the loan was made inactive	Format is CCYYMMDD 19000101 – 20991231
S100	35	Student's Local Address Student's first line of the local address	0-9 Uppercase A-Z . (Period) ' (Apostrophe) - (Dash) # (Number) @ (At) % (Percent or care of) & (Ampersand) / (Slash) , (Comma) Space(s)

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**Direct Loan, Loan Origination External Import Change Field Numbers
Sorted by DL Change Number (Continued)**

DL Change Number	Field Length	Field Name/Description	Valid Field Content
S101	16	Student's Local Address City Student's local city	0-9 Uppercase A-Z . (Period) ' (Apostrophe) - (Dash) # (Number) @ (At) % (Percent or care of) & (Ampersand) / (Slash) , (Comma) Space(s)
S102	2	Student's Local Address State Student's local state	Uppercase A-Z A valid two-letter postal code See State/Country/Jurisdiction Codes in Volume VIII
S103	9	Student's Local Zip Code Student's local zip code	000000000-999999999 Last 4 digits may be blank
S109	8	Loan Entrance Interview Date Indicates the date the student received entrance interview counseling	Format is CCYYMMDD 19000101 – 20991231
S110	1	Additional Unsubsidized Eligibility for Health Profession Programs (Unsub only) This was formerly a HEAL Loan	Y = Yes N or blank = No
S115	1	Disclosure Statement Print Indicator Disclosure statement print option used for this record	Y = COD prints N = School prints Z = COD reprints
S116	5	Origination Fee Percentage Origination fee percentage to be used for this record; i.e., 04000 (Implied decimal between the 2 nd and 3 rd position from the left)	Numeric > 0

**Direct Loan, Loan Origination External Import Change Field Numbers
Sorted by DL Change Number (Continued)**

DL Change Number	Field Length	Field Name/Description	Valid Field Content
S117	1	MPN Status The status of the MPN	T = Assumes the borrower has an open MPN at COD S = MPN is signed P = MPN is printed
S118	1	Disclosure Printed? Indicates whether or not a disclosure was printed using EDEExpress	Y = Disclosure printed N = Disclosure not printed
S121	8	Academic Year Start Date Date the academic year starts at the institution	Format is CCYYMMDD 20030702 – 20050630
S122	8	Academic Year End Date Date the academic year ends at the institution	Format is CCYYMMDD 20040701 – 20060629
S123	1	Additional Unsubsidized Eligibility for Dependent Student (Unsubsidized Only) Indicates whether or not there is additional unsub. eligibility for a dependent student	Y = Yes N or blank = No
S126	50	Student's E-mail Address E-mail address of the student	0-9 Uppercase and lowercase A-Z . (Period) ' (Apostrophe) - (Dash) # (Number) @ (At) % (Percent or care of) & (Ampersand) / (Slash) , (Comma) Space(s) _ (Underscore) @ and a . (dot) to the right of the character is required if an e-mail address is provided
S130	8	5 th Disbursement Anticipated Date Anticipated disbursement date for the 5 th disbursement	Format is CCYYMMDD 20030622 – 20061027 (Sub/Unsub Only)

**Direct Loan, Loan Origination External Import Change Field Numbers
Sorted by DL Change Number (Continued)**

DL Change Number	Field Length	Field Name/Description	Valid Field Content
S131	5	5 th Disbursement Anticipated Gross Amount Anticipated gross amount for the 5 th disbursement	Numeric > = 0 (Sub/Unsub Only)
S134	8	6 th Disbursement Anticipated Date Anticipated disbursement date for the 6 th disbursement	Format is CCYYMMDD 20030622 – 20061027 (Sub/Unsub Only)
S135	5	6 th Disbursement Anticipated Gross Amount Anticipated gross amount for the 6 th disbursement	Numeric > = 0 (Sub/Unsub Only)
S138	8	7 th Disbursement Anticipated Date Anticipated disbursement date for the 7 th Disbursement	Format is CCYYMMDD 20030622 – 20061027 (Sub/Unsub Only)
S139	5	7 th Disbursement Anticipated Gross Amount Anticipated gross amount for the 7 th disbursement	Numeric > = 0 (Sub/Unsub Only)
S142	8	8 th Disbursement Anticipated Date Anticipated disbursement date for the 8 th disbursement	Format is CCYYMMDD 20030622 – 20061027 (Sub/Unsub Only)
S143	5	8 th Disbursement Anticipated Gross Amount Anticipated gross amount for the 8 th disbursement	Numeric > = 0 (Sub/Unsub Only)
S146	8	9 th Disbursement Anticipated Date Anticipated disbursement date for the 9 th disbursement	Format is CCYYMMDD 20030622 – 20061027 (Sub/Unsub Only)
S147	5	9 th Disbursement Anticipated Gross Amount Anticipated gross amount for the 9 th disbursement	Numeric > = 0 (Sub/Unsub Only)
S150	8	10 th Disbursement Anticipated Date Anticipated disbursement date for the 10 th disbursement	Format is CCYYMMDD 20030622 – 20061027 (Sub/Unsub Only)
S151	5	10 th Disbursement Anticipated Gross Amount Anticipated gross amount for the 10 th disbursement	Numeric > = 0 (Sub/Unsub Only)
S154	8	11 th Disbursement Anticipated Date Anticipated disbursement date for the 11 th disbursement	Format is CCYYMMDD 20030622 – 20061027 (Sub/Unsub Only)
S155	5	11 th Disbursement Anticipated Gross Amount Anticipated gross amount for the 11 th disbursement	Numeric > = 0 (Sub/Unsub Only)

**Direct Loan, Loan Origination External Import Change Field Numbers
Sorted by DL Change Number (Continued)**

DL Change Number	Field Length	Field Name/Description	Valid Field Content
S158	8	12 th Disbursement Anticipated Date Anticipated disbursement date for the 12 th disbursement	Format is CCYYMMDD 20030622 – 20061027 (Sub/Unsub Only)
S159	5	12 th Disbursement Anticipated Gross Amount Anticipated gross amount for the 12 th disbursement	Numeric > = 0 (Sub/Unsub Only)
S162	8	13 th Disbursement Anticipated Date Anticipated disbursement date for the 13 th disbursement	Format is CCYYMMDD 20030622 – 20061027 (Sub/Unsub Only)
S163	5	13 th Disbursement Anticipated Gross Amount Anticipated gross amount for the 13 th disbursement	Numeric > = 0 (Sub/Unsub Only)
S166	8	14 th Disbursement Anticipated Date Anticipated disbursement date for the 14 th disbursement	Format is CCYYMMDD 20030622 – 20061027 (Sub/Unsub Only)
S167	5	14 th Disbursement Anticipated Gross Amount Anticipated gross amount for the 14 th disbursement	Numeric > = 0 (Sub/Unsub Only)
S170	8	15 th Disbursement Anticipated Date Anticipated disbursement date for the 15 th disbursement	Format is CCYYMMDD 20030622 – 20061027 (Sub/Unsub Only)
S171	5	15 th Disbursement Anticipated Gross Amount Anticipated gross amount for the 15 th disbursement	Numeric > = 0 (Sub/Unsub Only)
S174	8	16 th Disbursement Anticipated Date Anticipated disbursement date for the 16 th disbursement	Format is CCYYMMDD 20030622 – 20061027 (Sub/Unsub Only)
S175	5	16 th Disbursement Anticipated Gross Amount Anticipated gross amount for the 16 th disbursement	Numeric > = 0 (Sub/Unsub Only)
S178	8	17 th Disbursement Anticipated Date Anticipated disbursement date for the 17 th disbursement	Format is CCYYMMDD 20030622 – 20061027 (Sub/Unsub Only)
S179	5	17 th Disbursement Anticipated Gross Amount Anticipated gross amount for the 17 th disbursement	Numeric > = 0 (Sub/Unsub Only)

**Direct Loan, Loan Origination External Import Change Field Numbers
Sorted by DL Change Number (Continued)**

DL Change Number	Field Length	Field Name/Description	Valid Field Content
S182	8	18 th Disbursement Anticipated Date Anticipated disbursement date for the 18 th disbursement	Format is CCYYMMDD 20030622 – 20061027 (Sub/Unsub Only)
S183	5	18 th Disbursement Anticipated Gross Amount Anticipated gross amount for the 18 th disbursement	Numeric > = 0 (Sub/Unsub Only)
S186	8	19 th Disbursement Anticipated Date Anticipated disbursement date for the 19 th disbursement	Format is CCYYMMDD 20030622 – 20061027 (Sub/Unsub Only)
S187	5	19 th Disbursement Anticipated Gross Amount Anticipated gross amount for the 19 th disbursement	Numeric > = 0 (Sub/Unsub Only)
S190	8	20 th Disbursement Anticipated Date Anticipated disbursement date for the 20 th disbursement	Format is CCYYMMDD 20030622 – 20061027 (Sub/Unsub Only)
S191	5	20 th Disbursement Anticipated Gross Amount Anticipated gross amount for the 20 th disbursement	Numeric > = 0 (Sub/Unsub Only)
S193	5	Interest Rebate Percentage Interest Rebate Percentage to be used for this record; i.e., 01500. Implied decimal between the 2 nd and 3 rd position from the left	Numeric > 0
S194	21	MPN ID	Student's Social Security Number: 001010001 - 999999999 <u>Loan Type:</u> S = Subsidized U = Unsubsidized M = Master Sub/Unsub Prom Note N = Master PLUS Prom Note for 04 and forward P = PLUS Program Year: 00-05 School Code: X00000 - X99999 where X = G or E Loan Sequence Number: 001 – 999
S195	2	CPS Transaction Number	01 to 99

Direct Loan External Export

DEER05IN

Combined Demo, User-Defined fields, Loan (including PLUS), Anticipated and Actual Fields

The External Export is first sorted by record type and then within the record type it is sorted alphabetically.

Field Length	Field Name	Valid Field Content	Justify
2	RECORD TYPE A	A = Demographic Table fields Fields listed under Record Type A are mostly fields from the Demographic tab in the software and are student data fields	Left
2	Active Transaction	01-99 Can be blank	Right
8	Active Transaction Date Date active ISIR transaction was updated on the database	Format is CCYYMMDD 19000101 – 20991231	Right
8	Active Transaction ID User ID that updated Active ISIR Transaction	0-9 Uppercase A-Z . (Period) ' (Apostrophe) - (Dash) # (Number) @ (At) % (Percentage) & (Ampersand) / (Slash) Space(s) Can be blank	Right
8	Add Date (Demo) Date record was added to database	Format is CCYYMMDD 19000101 – 20991231	Right
6	Add Time (Demo) Time record was added to database	Format is HHMMSS 000000 – 235959 HH = 00 – 23 MM = 00 – 59 SS = 00 – 59	Right

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Direct Loan External Export (Continued)

Field Length	Field Name	Valid Field Content	Justify
8	Add User ID (Demo) User ID (of the person) who) added the record	0-9 Uppercase A-Z . (Period) ' (Apostrophe) - (Dash) # (Number) @ (At) % (Percentage) & (Ampersand) / (Slash) Space(s) Can be blank	Right
9	Alien Registration Number Student's alien registration number	0 – 9 000000001 – 999999999 Can be blank	Left
1	Citizenship Status - Demo Student's citizenship status	1 = U.S. Citizen 2 = Eligible Noncitizen 3 = Ineligible Noncitizen (Valid only on PLUS Loan Origination records or Sub/Unsub only Change records)	Left
9	Current SSN Student's current SSN	001010001 – 999999999	Left
8	Date of Birth - Demo Student's date of birth	Format is CCYYMMDD 19050101 – 19961231	Right
8	Date of Birth Change Date Student date of birth change date	If S016 updated and this field not included, use current system date to update this field	Right
1	Dependency Status - Demo Dependency status of the student	D = Dependent with Primary EFC I = Independent with Primary EFC	Left

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Direct Loan External Export (Continued)

Field Length	Field Name	Valid Field Content	Justify
1	Document Status Status of Packaged Document	B = Documents still needed for both packaging and verification C = All documents are satisfied (included documents required for both packaging and verification) V = Documents still needed for verification P = Documents still needed for packaging O = Other documents needed but not required for packaging or verification D = Documents received but not reviewed (If document is required for packaging, this status prevents the record from being packaged but excludes the document from the Missing Documents Letter) Blank = Status Not Determined	Left
20	Driver's License # Student's driver's license number	0-9 Uppercase A-Z Space(s) - (Dash) * (Asterisk) but not in 1 st position Can be blank * is a valid character, but the entire field cannot consist of all *'s	Left
2	Driver's License State Student's driver's license state code	Uppercase A-Z A valid two-letter postal code See State/Country/Jurisdiction Codes Volume VIII Can be blank	Left

Direct Loan External Export (Continued)

Field Length	Field Name	Valid Field Content	Justify
50	E-mail Address Student's e-mail address	0-9 Uppercase or lowercase A-Z . (Period) ' (Apostrophe) - (Dash) # (Number) @ (At) % (Percent or care of) & (Ampersand) / (Slash) , (Comma) Space(s) @ and a . (dot) is required if an e-mail address is provided Can be blank	Right
12	First Name - Demo Student's first name	0-9 Uppercase A-Z Space(s) . (Period) ' (Apostrophe) - (Dash) Can be blank	Left
1	Has Correction Record	Y = Yes N = No Can be blank	Left
1	Has Document Tracking Record	Y = Yes N = No Can be blank	Left
1	Has FAFSA Record	Y = Yes N = No Can be blank	Left
1	Has Loan Record	Display a Y if this student has at least one record on the loan database table; otherwise, display N	Left

Direct Loan External Export (Continued)

Field Length	Field Name	Valid Field Content	Justify
1	Has Notes Record	Y = Yes N = No Can be blank	Left
1	Has NSLDS Record	Y = Yes N = No Can be blank	Left
1	Has Packaging Record	Y = Yes N = No Can be blank	Left
1	Has PELL Record	Y = Yes N = No Can be blank	Left
1	Has Verification Worksheet Record	Y = Yes N = No Can be blank	Left
1	ISIR DL MPN Flag	A = Valid MPN on file at COD C = Closed MPN at COD I = Inactive MPN at COD N = Valid MPN not on file at COD Can be blank	Left
8	Last Mailed Date Document Tracking date of last mailing	Format is CCYYMMDD 19000101 – 20991231 Can be blank	Right
16	Last Name - Demo Student's last name	0-9 Uppercase A-Z Space(s) ' (Apostrophe) (Period) (Dash) Can be blank	Left
8	Legal Residence Date - Demo Date the student became legal resident of state in which they reside	Format is CCYYMMDD 19000101 – 20991231 Can be blank	Right

Direct Loan External Export (Continued)

Field Length	Field Name	Valid Field Content	Justify
2	Letter Count Count of how many letters have printed per record	00 – 99	Right
8	Loan Entrance Interview Date The date the student completed entrance interview counseling	CCYYMMDD 19000101 through the current date Can be blank	Right
35	Local Address First line of student's local mailing address	0-9 Uppercase A-Z . (Period) ' (Apostrophe) - (Dash) # (Number) @ (At) % (Percent or care of) & (Ampersand) / (Slash) Space(s) , (Comma) Can be blank	Left
8	Local Address Change Date Student local address change date	If Local Address field updated and this field not included, use current system date to update this field	Right
16	Local City Student's local city	0-9 Uppercase A-Z . (Period) ' (Apostrophe) - (Dash) # (Number) @ (At) % (Percent or care of) & (Ampersand) / (Slash) Space(s) , (Comma) Can be blank	Left

Direct Loan External Export (Continued)

Field Length	Field Name	Valid Field Content	Justify
10	Local Phone Student's local home telephone number	0000000000 – 9999999999 Can be blank	Right
2	Local State Student's local state code	Uppercase A-Z Valid postal code See State/Country/Jurisdiction Codes in Volume VIII Can be blank	Left
9	Local Zip Code Student's local zip code	000000000 – 999999999 Can be blank or last 4 digits may be blank	Left
1	Middle Initial – Demo Student's middle initial	Uppercase A-Z Can be blank	Left
2	Name ID First two characters of student's last name	0-9 Uppercase A-Z Space(s) ' (Apostrophe) (Period) (Dash) Can be blank	Left
9	Original SSN – Demo Student's original Social Security Number used to process the loan	001010001 – 999999999	Right
35	Permanent Address - Demo First line of the student's permanent mailing address	0-9 Uppercase A-Z (Period) ' (Apostrophe) (Dash) # (Number) @ (At) % (Percent or care of) & (Ampersand) (Slash) Space(s) (Comma) Can be blank	Left

Direct Loan External Export (Continued)

Field Length	Field Name	Valid Field Content	Justify
8	Permanent Address Change Date Student's permanent address change date	If Permanent field updated and this field not included, use current system date to update this field	Right
16	Permanent City - Demo Student's permanent mailing address city	0-9 Uppercase A-Z . (Period) ' (Apostrophe) - (Dash) # (Number) @ (At) % (Percentage) & (Ampersand) / (Slash) Space(s) , (Comma) Can be blank	Left
10	Permanent Phone Number - Demo Student's permanent home telephone number	0000000000-9999999999 Can be blank	Right
2	Permanent State - Demo Student's permanent state	Uppercase A-Z Valid postal code See State/Country/Jurisdiction Codes in Volume VIII Can be blank	Left
9	Permanent Zip Code - Demo Student's permanent zip code	000000000-999999999 Last 4 digits may be blank	Left
2	Previous Transaction	01-99	Left
1	Record Source Origin of record data	M = Manual entry I = ISIR L = Import External Add, Direct Loan P = Import External Add, Packaging Y = Import External Add, Pell	Left
20	School Use	Valid field content is any keyboard character	Left
8	Social Security Number Change Date Date the student's Social Security Number changed last	If S005 updated and this field not included, use current system date to update this field	Right

Direct Loan External Export (Continued)

Field Length	Field Name	Valid Field Content	Justify
2	Student's State of Legal Residence - Demo Student's state of legal residence	Uppercase A-Z Valid postal code See State/Country/Jurisdiction Codes in Volume VIII Can be blank	Left
2	Trans Paid On Transaction Paid On	01-99 Can be blank	Right
2	Transaction # Number of the transaction	00-99 Can be blank	Right
8	Update Date (Demo) Date update occurred on database	Format is CCYYMMDD 19000101 – 20991231	Right
8	Update ID (Demo) User ID which updated the record in database	0-9 Uppercase A-Z . (Period) ' (Apostrophe) - (Dash) # (Number) @ (At) % (Percentage) & (Ampersand) / (Slash) Space(s) Can be blank	Right
6	Update Time (Demo) Time record was last updated on database	Format is HHMMSS 000000-999999 HH = 00-23 MM = 00-59 SS = 00-59	Right
1	Verification Status Code	W = Without Documentation V = Verified Can be blank	Left
2	RECORD TYPE B	B = User-Defined Database Record Type B is used for user defined-database fields you have created	
N	User Defined Database Field 1 to Field NN		Left

Direct Loan External Export (Continued)

Field Length	Field Name	Valid Field Content	Justify
2	RECORD TYPE D	D = Loan Table fields Fields listed under Record Type D are data fields mostly from the Loan tab in the software	
8	Academic Year End Date	Format is CCYYMMDD 20040701-20060629	Right
8	Academic Year Start Date	Format is CCYYMMDD 20030702-20050630	Right
8	Add Date (Loan) Date the record was added to the database	Format is CCYYMMDD 19000101-20991231	Right
8	Add ID (Loan) User ID which added record to database	0-9 Uppercase A-Z . (Period) ' (Apostrophe) - (Dash) # (Number) @ (At) % (Percentage) & (Ampersand) /(Slash) Space(s) Can be blank	Left
6	Add Time (Loan) Time the record was added to database	Format is HHMMSS 000000-999999 HH=00-23 MM=00-59 SS=00-59	Right
1	Additional Unsubsidized Eligibility for Dependent Student If yes, this student is eligible for additional unsubsidized loan funds	Y = Yes N or blank = No Blank is default	Left
1	Additional Unsubsidized Eligibility for Health Profession Programs If yes, this student is eligible for additional unsubsidized loan funds	Y = Yes Blank = No	Right

Direct Loan External Export (Continued)

Field Length	Field Name	Valid Field Content	Justify
23	Booked Batch ID Batch identifier for this batch	Batch Type = #B or RB (Rebuild) Cycle indicator = 5 (for 04-05) School code = X00000 – X99999 where X = G or E Date batch created = CCYYMMDD Time batch created = HHMMSS	Left
8	Booked Date Date the loan was booked at COD	Format is CCYYMMDD 19000101 – 20991231	Right
1	Booked Status	A = Booked R = Unbooked	Left
1	Credit Decision PLUS credit flag indicates the results of the credit check	A = Credit approved N = Credit denied; need endorser C = Credit overridden new credit information provided D = Credit denied; endorser not ok E = Credit overridden; endorser ok F = Credit failed on Web site request X = Credit pending	Left
8	Credit Decision Date Original date of the credit decision from COD	Format is CCYYMMDD 19000101 – 20991231	Right
8	Credit Decision Update Date Date the credit was updated in EDEExpress	Format is CCYYMMDD 19000101 – 20991231	Right
1	Dependency Status – DL (Loan) Dependency status of the student	D = Dependent with Primary EFC I = Independent with Primary EFC Can be blank	Left
6	Direct Loan School Code Direct Loan school code Also identifies school originating loan record	0-9 Uppercase A-Z X00000 – X99999 where X = G or E	Left
1	Disclosure Printed Has a disclosure statement been printed by the school?	Y = Disclosure printed N = Disclosure not printed or ready to reprint Default is N	Left

Direct Loan External Export (Continued)

Field Length	Field Name	Valid Field Content	Justify
1	Disclosure Statement Print Indicator Should COD print a Disclosure Statement for this student?	S = COD prints O = School prints Z = COD reprints	Left
1	Export to COD Flag indicating if record has been exported to COD	Y = Yes N = No	Right
1	Export to External System Flag indicating if the record is exported to an external system	Y = Yes N = No	Right
1	Grade Level in College - DL Indicates the student's current college grade level in the program or college	0 = 1 st year, never attended college 1 = 1 st year, attended college before 2 = 2 nd year/sophomore 3 = 3 rd year/junior 4 = 4 th year/senior 5 = 5 th year or more undergraduate 6 = 1 st year graduate/professional 7 = Graduate/professional or beyond	Right
8	Inactive Date Date loan was made inactive	Format is CCYYMMDD 19000101 – 20991231 Can be blank	Left
1	Inactive Flag Flag indicating if loan is inactive	Y = Yes N = No	Left
5	Interest Rebate Percentage	Numeric > = 0 1.5% is exported as 01.500	Right
5	Loan Amount Approved Total maximum amount for which the borrower is eligible	Numeric > = 0	Right
5	Endorser Amount Loan Amount signed for by the Endorser on the Endorser Addendum	Numeric > = 0	Right
6	Loan Fee Percentage Loan Origination Fee Percentage for this record	Numeric > = 0 3% is exported as 03.000	Right

Direct Loan External Export (Continued)

Field Length	Field Name	Valid Field Content	Justify
21	Loan ID (Loan) Unique identifier created at the time of origination	Student's Social Security Number: 01110001-999999999 <u>Loan Type:</u> S = Subsidized U = Unsubsidized P = PLUS Program Year 05 School Code: X00000 – X99999 where X = G or E Loan Sequence Number: 001-999	Left
8	Loan Origination Date Date the loan was originated	Format is CCYYMMDD 19000101 – 20991231	Right
2	Loan Period Code Code used by EDEExpress to determine loan period start and end dates and appropriate disbursement date(s)	0-9 Uppercase A-Z	Left
8	Loan Period End Date Date when classes end, as certified by the school for this specific loan	Format is CCYYMMDD 20040701 – 20060629	Right
8	Loan Period Start Date Date when classes begin, as certified by the school for this specific loan	Format is CCYYMMDD 20030702 – 20050630	Right
1	Loan Status Status of the loan	N = Not ready R = Ready B = Batched E = Error A = Accepted	Left
1	Loan Type Type of loan record	S = Subsidized U = Unsubsidized P = PLUS	Left

Direct Loan External Export (Continued)

Field Length	Field Name	Valid Field Content	Justify
21	MPN ID MPN ID on the MPN accepted by COD	Student's Social Security Number: 001010001 – 999999999 <u>Loan Type:</u> M = Sub/Unsub N = PLUS Loan Program Year: 05 School Code: X00000 – X99999 where X = G or E Loan sequence number: 001-999 Can be blank	Right
1	MPN Status Status of the MPN with COD	Valid values for PLUS MPNs: A = Accepted T = School assumes the student has a MPN on file at COD R = Ready to Print X = Pending N = Not Ready to Print S = Signed P = Printed or Request to print sent to COD M = Manifested E = Error Valid values for Sub/Unsub MPNs: A = Accepted T = School assumes the student has a MPN on file at COD R = Ready to Print X = Pending N = Not Ready to Print S = Signed P = Printed or Request to print sent to COD M = Manifested	Left

Direct Loan External Export (Continued)

Field Length	Field Name	Valid Field Content	Justify
23	Origination Batch ID Batch number which contained the loan origination record sent to COD	Batch Type = #D, PF or RB (Rebuild) Cycle indicator = 5 (for 04-05) School Code = X00000 – X99999 where X = G or E Date Batch Created = CCYYMMDD Time Batch Created = HHMMSS	Left
23	Origination Change Batch ID Batch number containing the change record sent to COD	Batch Type = #E Cycle Indicator = 5 (for 04-05) School Code = X00000 – X99999 Where X = G or E Date Batch Created = CCYYMMDD Time Batch Created = HHMMSS	Left
21	Origination Reject Codes	0-9 Uppercase A-Z See Loan Origination Reject Code Table in Section Two – Custom Edits	Left
8	Parent Borrower's Address Change Date Date the parent borrower's address change was effective	Format is CCYYMMDD 19000101 – 20001231 Can be blank (Always blank for a Sub/Unsub loan)	Right
9	Parent Borrower's Alien Registration # Parent borrower's alien registration number, if eligible non-citizen	000000001-999999999 Can be blank (Always blank for a Sub/Unsub loan)	Right
1	Parent Borrower's Citizenship Status Parent borrower's citizenship status	1 = U.S. Citizen (or U.S. national) 2 = Eligible Noncitizen 3 = Ineligible Noncitizen Can be blank (Always blank for a Sub/Unsub loan)	Right
9	Parent Borrower's Current SSN Parent borrower's current Social Security number	001010001-999999999 Can be blank (Always blank for a Sub/Unsub loan)	Right
8	Parent Borrower's Date of Birth Date of the parent borrower's birth	Format is CCYYMMDD 19000101 – 20001231 Can be blank (Always blank for a Sub/Unsub loan)	Right

Direct Loan External Export (Continued)

Field Length	Field Name	Valid Field Content	Justify
8	Parent Borrower's Date of Birth Change Date Date the parent borrower's date of birth changed	Format is CCYYMMDD 19000101 – 20001231 Can be blank (Always blank for a Sub/Unsub loan)	Right
12	Parent Borrower's First Name Parent borrower's first name	0-9 Uppercase A-Z . (Period) ' (Apostrophe) - (Dash) Space(s) Can be blank (Always blank for a Sub/Unsub loan)	Left
16	Parent Borrower's Last Name Parent borrower's last name	0-9 Uppercase A-Z . (Period) ' (Apostrophe) - (Dash) Space(s) Can be blank (Always blank for a Sub/Unsub loan)	Left
20	Parent Borrower's License # Parent borrower's driver's license number	0-9 Uppercase A-Z . (Period) ' (Apostrophe) - (Dash) * (Asterisk) but not in 1 st position, * is a valid character, but the entire field cannot consist of all *'s Space(s) Can be blank (Always blank for a Sub/Unsub loan)	Left
2	Parent Borrower's License State State the parent borrower's driver's license is issued	Uppercase A-Z A valid two-letter postal code See State/Country/Jurisdiction Codes in Volume VIII Can be blank (Always blank for a Sub/Unsub loan)	Left

Direct Loan External Export (Continued)

Field Length	Field Name	Valid Field Content	Justify
1	Parent Borrower's Loan Default/ Grant Overpayment Is the Parent in default on a Title IV loan or owes a refund on a Title IV grant?	Y = Yes N = No Z = Overridden by school Can be blank (Always blank for a Sub/Unsub loan)	Left
1	Parent Borrower's Middle Initial Parent borrower's middle initial	Uppercase A-Z Can be blank (Always blank for a Sub/Unsub loan)	Left
9	Parent Borrower's Original SSN Parent borrower's original Social Security Number	001010001 – 999999999 Can be blank (Always blank for a Sub/Unsub loan)	Right
35	Parent Borrower's Permanent Address First line of the parent borrower's permanent address	0-9 Uppercase A-Z . (Period) ' (Apostrophe) - (Dash) # (Number) @ (At) % (Percent or care of) & (Ampersand) / (Slash) Space(s) , (Comma) Can be blank (Always blank for a Sub/Unsub loan)	Left

Direct Loan External Export (Continued)

Field Length	Field Name	Valid Field Content	Justify
16	Parent Borrower's Permanent City Parent borrower's permanent city	0-9 Uppercase A-Z . (Period) ' (Apostrophe) - (Dash) # (Number) @ (At) % (Percent or care of) & (Ampersand) / (Slash) Space(s) , (Comma) Can be blank (Always blank for a Sub/Unsub loan)	Left
10	Parent Borrower's Permanent Phone Number Parent borrower's home telephone number	0000000000 – 9999999999 Can be blank (Always blank for a Sub/Unsub loan)	Right
2	Parent Borrower's Permanent State Parent borrower's permanent state of residence	Uppercase A-Z A valid two-letter postal code See State/Country/Jurisdiction Codes in Volume VIII Can be blank (Always blank for a Sub/Unsub loan)	Left
9	Parent Borrower's Permanent Zip Code Parent borrower's permanent zip code	0-9 Space(s) Last 4 digits may be blank Can be blank (Always blank for a Sub/Unsub loan)	Left
8	Parent Borrower's SSN Change Date Date the parent borrower's Social Security Number changed last	Format is CCYYMMDD 19000101 – 20991231 Can be blank (Always blank for a Sub/Unsub loan)	Right
4	Program Year Academic year in which the loan is borrowed	0405	Right

Direct Loan External Export (Continued)

Field Length	Field Name	Valid Field Content	Justify
23	Promissory Note Accepted Batch ID Batch number which contained the Promissory Note sent to COD	Batch Type = #A or #D for Level 3 (Standard Originator) or RB (Rebuild) Cycle Indicator = 5 (for 04-05) School Code = X00000 – X99999 where X = G or E Date batch created = CCYYMMDD Time batch created = HHMMSS Can be blank	Left
8	Promissory Note Acknowledgement Date Date on which COD acknowledged the physical MPN	Format is CCYYMMDD 19000101 – 20991231 Can be blank	Right
23	Prom Note Manifest Batch ID Batch number which contained the MPN sent to COD	Batch Type = #A or Batch Type = #D for Level (Standard Originator) Cycle Indicator = 5 (for 04-05) School Code = X00000 – X99999 where X = G or E Date batch created = CCYYMMDD Time batch created = HHMMSS Can be blank	Left
8	Promissory Note Manifest Date Date on which manifest is printed	Format is CCYYMMDD 19000101 – 20991231	Right
8	Promissory Note Print Date Date the Promissory Note was printed	Format is CCYYMMDD 19000101 – 20991231 Can be blank	Right
1	Promissory Note Print Indicator Promissory Note print option used for this record	S = COD prints (send to borrower) R = COD prints (return to school) O = On-site (EDEXpress) F = On-site (Custom system) Z = COD reprint (send to borrower) V = COD reprint (send to school) (valid only on Loan Origination Change records)	Left
8	Promissory Note Received Date Date on which the signed Promissory Note was received from the borrower and verified by the school	Format is CCYYMMDD 19000101 – 20991231	Right

Direct Loan External Export (Continued)

Field Length	Field Name	Valid Field Content	Justify
1	Record Source – DL Origin of record data	M = Manual Entry I = ISIR L = Import External Add, Direct Loan P = Import External Add, Packaging Y = Import External Add, Pell	Left
1	Student's Loan Default/Grant Overpayment Is the student in default on a Title IV loan or owes a refund on a Title IV grant?	Y = Yes N = No Z = Overridden	Left
9	Student's Original SSN Student's original Social Security Number used to process the loan	001010001 - 999999999	Right
8	Transmit Date Date that data was transmitted to COD	Format is CCYYMMDD 19000101 – 20991231	Right
2	Transmit Number Transmission number	00-99	Right
8	Update Date (Loan) Date record was updated on database	Format is CCYYMMDD 19000101 – 20991231	Right
8	Update ID (Loan) User ID which updated the record on database	0-9 Uppercase A-Z . (Period) ' (Apostrophe) - (Dash) # (Number) @ (At) % (Percentage) & (Ampersand) / (Slash) Space(s) Can be blank	Right

Direct Loan External Export (Continued)

Field Length	Field Name	Valid Field Content	Justify
6	Update Time (Loan) Time the last update was made to record	Format is HHMMSS 000000 – 999999 HH = 00-23 MM = 00-59 SS = 00-59	Right
2	RECORD TYPE M	M = Actual Disbursement Table fields Fields listed under Record Type M are for actual disbursement fields from the Disbursement tab	Left
23	Actual Disbursement Batch ID Batch number that contained the disbursement record sent to COD or the batch number generated by COD for #B, SP, RB transactions	Batch Type = #H, SP, or RB (Rebuild) Cycle indicator = 5 (for 04-05) School Code = X00000 – X99999 where X = G or E Date batch created = CCYYMMDD Time batch created = HHMMSS	Left
1	Actual Disbursement Confirmed Flag indicating that the school confirmed that the borrower is accepting the disbursement	Y = Yes Can be blank	Left
8	Actual Disbursement Date Date activity occurred	Format is CCYYMMDD 20030622 – 20061027	Right
1	Actual Disbursement Export to External	Y = Yes N = No	Left
5	Actual Disbursement Gross Amount Actual gross amount (in dollars) of the disbursement	Numeric > = 0	Right
5	Actual Disbursement Interest Rebate Amount Actual interest rebate (in dollars) of the disbursement	Numeric > = 0	Right
5	Actual Disbursement Loan Fee Amount Actual loan fee (in dollars) of the disbursement	Numeric > = 0	Right
6	Actual Disbursement Net Adjustment Amount Actual net amount (in dollars) of the adjustment to the disbursement	-99999 – 99999	Right

Direct Loan External Export (Continued)

Field Length	Field Name	Valid Field Content	Justify
5	Actual Disbursement Net Amount Actual net amount (in dollars) of the disbursement	Numeric > = 0	Right
2	Actual Disbursement Number Disbursement number for the current disbursement transaction	01-20	Right
21	Actual Disbursement Reject Codes	0-9 Uppercase A-Z See Disbursement Reject Code Table – Custom Edits	Left
6	Actual Disbursement School Code Direct Loan School code, also identifies school originating loan record	X00000 – X99999 where X = G or E	Left
4	Actual Disbursement Sequence Number Sequence number that determines the order in which the disbursements are processed	0000 – 9999 Can be blank	Right
1	Actual Disbursement Status Status of disbursement activity at the Origination Center	N = Not ready to send to COD R = Ready to send to COD B = Batched A = Accepted by COD E = Rejected by COD	Left
1	Actual Disbursement Type Type of disbursement activity that occurred	D = Disbursement Amount A = Adjusted Disbursement amount Q = Adjusted disbursement date P = Servicing refund	Left
1	First Disbursement Flag Changed first actual disbursement flag from disbursement #1 to a subsequent disbursement number	C = Changed first actual disbursement flag Can be blank	Left

Direct Loan External Export (Continued)

Field Length	Field Name	Valid Field Content	Justify
21	Loan ID (Actual Disbursement) Unique identifier created at the time of origination	Student's Social Security Number: 001010001 – 999999999 <u>Loan Type:</u> S = Subsidized U = Unsubsidized P = PLUS Program Year: 05 School Code: X00000 – X99999 where X = G or E Loan sequence number: 001-999	Left
2	RECORD TYPE N	N = Anticipated Disbursement Table fields Fields listed under Record Type N are for anticipated disbursement fields from the Disbursement tab	Left
8	Anticipated Disbursement Date Date activity is expected to occur	Format is CCYYMMDD 20030622 –20061027	Right
1	Anticipated Disbursement Export to External Flag	Y = Yes N = No	Left
5	Anticipated Disbursement Fee Amount Anticipated loan fee (in dollars) associated with the disbursement	Numeric > = 0	Right
5	Anticipated Disbursement Gross Amount Anticipated gross amount (in dollars) of the disbursement	Numeric > = 0	Right
5	Anticipated Disbursement Interest Rebate Amount Anticipated interest rebate (in dollars) associated with the disbursement	Numeric > = 0	Right
5	Anticipated Disbursement Net Amount Anticipated net amount (in dollars) of the disbursement	Numeric > = 0	Right
2	Anticipated Disbursement Number Disbursement number for the current disbursement transaction	01-20	Right
6	Anticipated Disbursement School Code Direct Loan School Code, also identifies school originating loan record	X00000 – X99999 where X = G or E	Left

Direct Loan External Export (Continued)

Field Length	Field Name	Valid Field Content	Justify
21	Loan ID (Anticipated Disbursement) Unique identifier created at the time of origination	Student's Social Security Number: 001010001 – 999999999 <u>Loan type:</u> S = Subsidized U = Unsubsidized P = PLUS Program year: 05 School code: X00000 – X99999 where X = G or E Loan sequence number: 001-999	Left

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Entrance Counseling Results

DECF050P

Field #	Start Position	End Position	Field Length	Field Name	Valid Field Content	Justify
1	1	9	9	Borrower's Social Security Number	001010001 – 999999999	Right
2	10	17	8	Borrower's Date of Birth	Format is CCYYMMDD	Date
3	18	33	16	Borrower's Last Name	0-9 Uppercase A-Z . (Period) ' (Apostrophe) - (Dash) Space(s) Left justified with an A-Z in the first position	Left
4	34	45	12	Borrower's First Name	0-9 Uppercase A-Z . (Period) ' (Apostrophe) - (Dash) Space(s) Left justified with an A-Z in the first position	Left
5	46	46	1	Borrower's Middle Initial	Uppercase A-Z Can be blank	Left
6	47	54	8	Completion Date	CCYYMMDD	Date
7	55	60	6	Completion Time	000000-235959 Format is HHMMSS HH = 00-23 MM = 00-59 SS = 00-59	Right
8	61	61	1	Rights and Responsibilities Acknowledgement	Y = Yes N = No	Left
9	62	80	19	Filler	For ED Use Only	Left
		80		Total Bytes		

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Exit Counseling Results

DLFF05OP

Field #	Start Position	End Position	Field Length	Field Name	Valid Field Content	Justify
1	1	9	9	Borrower's Social Security Number	001010001 – 999999999	Right
2	10	17	8	Borrower's Date of Birth	Format is CCYYMMDD	Date
3	18	33	16	Borrower's Last Name	0-9 Uppercase A-Z . (Period) ' (Apostrophe) - (Dash) Space(s) Left justified with an A-Z in the first position	Left
4	34	45	12	Borrower's First Name	0-9 Uppercase A-Z . (Period) ' (Apostrophe) - (Dash) Space(s) Left justified with an A-Z in the first position	Left
5	46	46	1	Borrower's Middle Initial	Uppercase A-Z Can be blank	Left
6	47	54	8	Exit Counseling Completion Date	CCYYMMDD	Date
7	55	62	8	Exit Counseling Completion Time	Format is HHMMSSNN HH = 00-23 MM = 00-59 SS = 00-59 NN = 00-99	Time
8	63	65	3	Borrower's Acknowledgement of Rights and Responsibilities	Yes or No	Left

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Exit Counseling Results (Continued)

Field #	Start Position	End Position	Field Length	Field Name	Valid Field Content	Justify
9	66	90	25	Borrower's Current Street Address Line 1	0-9 Uppercase A-Z . (Period) ' (Apostrophe) - (Dash) # (Number) @ (At) % (Percent or care of) & (Ampersand) / (Slash) Spaces	Left
10	91	115	25	Borrower's Current Street Address Line 2	0-9 Uppercase A-Z . (Period) ' (Apostrophe) - (Dash) # (Number) @ (At) % (Percent or care of) & (Ampersand) / (Slash) Spaces	Left
11	116	131	16	Borrower's Current Address City	0-9 Uppercase A-Z . (Period) ' (Apostrophe) - (Dash) # (Number) @ (At) % (Percent or care of) & (Ampersand) / (Slash) Spaces	Left

Exit Counseling Results (Continued)

Field #	Start Position	End Position	Field Length	Field Name	Valid Field Content	Justify
12	132	133	2	Borrower's Current Address State Code	Uppercase A-Z A valid two-letter postal code See the State/Country/Jurisdiction Codes table in Section 1	Left
13	134	142	9	Borrower's Current Address Zip Code	0-9 Spaces Last 4 digits may be blank	Left
14	143	152	10	Borrower's Current Home Telephone Number	0-9 May be blank	Left
15	153	154	2	Borrower's Driver License State Code	Uppercase A-Z A valid two-letter postal code See the Stat/Country/Jurisdiction Codes table in Section 1 May also be blank	Left
16	155	174	20	Borrower's Driver's License Number	0-9 Uppercase A-Z - (Dash) * (Asterisk) May be blank	Left
17	175	199	25	Employer's Name	0-9 Uppercase A-Z . (Period) - (Dash) * (Asterisk) May be blank	Left
18	200	224	25	Employer's Street Address Line 1	0-9 Uppercase A-Z . (Period) ' (Apostrophe) - (Dash) # (Number) @ (At) % (Percent or care of) & (Ampersand) /(Slash) Spaces	Left

Exit Counseling Results (Continued)

Field #	Start Position	End Position	Field Length	Field Name	Valid Field Content	Justify
19	225	249	25	Employer's Street Address Line 2	0-9 Uppercase A-Z . (Period) ' (Apostrophe) - () # (Number) @ (At) % (Percent or care of) & (Ampersand) / (Slash) Spaces	Left
20	250	265	16	Employer's City	0-9 Uppercase A-Z . (Period) ' (Apostrophe) - (Dash) # (Number) @ (At) % (Percent or care of) & (Ampersand) / (Slash) Spaces	Left
21	266	267	2	Employer's State Code	Uppercase A-Z A valid two-letter postal code See the Stat/Country/Jurisdiction Codes table in Section 1 May also be blank	Left
22	268	276	9	Employer's Zip Code	Spaces Last 4 digits may be blank	Left
23	277	286	10	Employer's Telephone Number	0-9 May be blank	Left

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Exit Counseling Results (Continued)

Field #	Start Position	End Position	Field Length	Field Name	Valid Field Content	Justify
24	287	311	25	Reference Name - 1	Uppercase A-Z . (Period) ' (Apostrophe) - (Dash) Left justified with an A-Z in the first position	Left
25	312	336	25	Reference 1 - Street Address Line 1	0-9 Uppercase A-Z . (Period) ' (Apostrophe) - (Dash) # (Number) @ (At) % (Percent or care of) & (Ampersand) / (Slash) Spaces	Left
26	337	361	25	Reference 1 - Street Address Line 2	0-9 Uppercase A-Z . (Period) ' (Apostrophe) - (Dash) # (Number) @ (At) % (Percent or care of) & (Ampersand) / (Slash) Spaces	Left

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Exit Counseling Results (Continued)

Field #	Start Position	End Position	Field Length	Field Name	Valid Field Content	Justify
27	362	377	16	Reference 1 - City	0-9 Uppercase A-Z . (Period) ' (Apostrophe) - (Dash) # (Number) @ (At) % (Percent or care of) & (Ampersand) / (Slash) Spaces	Left
28	378	379	2	Reference 1 - State Code	Uppercase A-Z A valid two-letter postal code See the Stat/Country/Jurisdiction Codes table in Section 1 May also be blank	Left
29	380	388	9	Reference 1 - Zip Code	0-9 Spaces Last 4 digits may be blank	Left
30	389	398	10	Reference 1 - Telephone Number	0-9 May be blank	Left
31	399	423	25	Reference Name - 2	Uppercase A-Z . (Period) ' (Apostrophe) - (Dash) Left justified with an A-Z in the first position	Left

Exit Counseling Results (Continued)

Field #	Start Position	End Position	Field Length	Field Name	Valid Field Content	Justify
32	424	448	25	Reference 2 - Street Address Line 1	0-9 Uppercase A-Z . (Period) ' (Apostrophe) - (Dash) # (Number) @ (At) % (Percent or care of) & (Ampersand) / (Slash) Spaces	Left
33	449	473	25	Reference 2 - Street Address Line 2	0-9 Uppercase A-Z . (Period) ' (Apostrophe) - (Dash) # (Number) @ (At) % (Percent or care of) & (Ampersand) / (Slash) Spaces	Left
34	474	489	16	Reference 2 - City	0-9 Uppercase A-Z . (Period) ' (Apostrophe) - (Dash) # (Number) @ (At) % (Percent or care of) & (Ampersand) / (Slash) Spaces	Left

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Exit Counseling Results (Continued)

Field #	Start Position	End Position	Field Length	Field Name	Valid Field Content	Justify
35	490	491	2	Reference 2 - State Code	Uppercase A-Z A valid two-letter postal code See the Stat/Country/Jurisdiction Codes table in Section 1 May also be blank	Left
36	492	500	9	Reference 2 - Zip Code	0-9 Spaces Last 4 digits may be blank	Left
37	501	510	10	Reference 2 - Telephone Number	0-9 May be blank	Left
38	511	535	25	Next of Kin - Name	0-9 Uppercase A-Z . (period) ' (Apostrophe) - (Dash) Left justified with an A-Z in the first position	Left
39	536	560	25	Next of Kin - Street Address Line 1	0-9 Uppercase A-Z . (Period) ' (Apostrophe) - (Dash) # (Number) @ (At) % (Percent or care of) & (Ampersand) / (Slash) Spaces	Left

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Exit Counseling Results (Continued)

Field #	Start Position	End Position	Field Length	Field Name	Valid Field Content	Justify
40	561	585	25	Next of Kin - Street Address Line 2	0-9 Uppercase A-Z . (Period) ' (Apostrophe) - (Dash) # (Number) @ (At) % (Percent or care of) & (Ampersand) / (Slash) Spaces	Left
41	586	601	16	Next of Kin - City	0-9 Uppercase A-Z . (Period) ' (Apostrophe) - (Dash) # (Number) @ (At) % (Percent or care of) & (Ampersand) / (Slash) Spaces	Left
42	602	603	2	Next of Kin - State Code	Uppercase A-Z A valid two-letter postal code See the Stat/Country/Jurisdiction Codes table in Section 1 May also be blank	Left
43	604	612	9	Next of Kin - Zip Code	0-9 Spaces Last 4 digits may be blank	Left
44	613	622	10	Next of Kin - Telephone Number	0-9 May be blank	Left

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Exit Counseling Results (Continued)

Field #	Start Position	End Position	Field Length	Field Name	Valid Field Content	Justify
45	623	647	25	Borrower's Permanent Street Address Line 1	0-9 Uppercase A-Z . (Period) ' (Apostrophe) - (Dash) # (Number) @ (At) % (Percent or care of) & (Ampersand) / (Slash) Spaces	Left
46	648	672	25	Borrower's Permanent Street Address Line 2	0-9 Uppercase A-Z . (Period) ' (Apostrophe) - (Dash) # (Number) @ (At) % (Percent or care of) & (Ampersand) / (Slash) Spaces	Left
47	673	688	16	Borrower's Permanent Address City	0-9 Uppercase A-Z . (Period) ' (Apostrophe) - (Dash) # (Number) @ (At) % (Percent or care of) & (Ampersand) / (Slash) Spaces	Left

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Exit Counseling Results (Continued)

Field #	Start Position	End Position	Field Length	Field Name	Valid Field Content	Justify
48	689	690	2	Borrower's Permanent Address State Code	Uppercase A-Z A valid two-letter postal code See the State/Country/Jurisdiction Codes table in Section 1	Left
49	691	699	9	Borrower's Permanent Zip Code	0-9 Spaces Last 4 digits may be blank	Left
50	700	709	10	Borrower's Permanent Telephone Number	0-9 May be blank	Left
51	710	710	1	Borrower's Rights and Responsibilities Media Type	P Paper E Electronic	Left
		710		Total Bytes		

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Pell Grant Combination Layouts

Pell Grant External Origination Add/Change Record

PGEO05OP

Start	End	Length	Type	Field Name	Description	Valid Values	Processing Notes/Edits
1	23	23	A/N	Origination ID	Unique number used to identify an origination	This field is required Format: 999999999XX2005999 99900 Where: SSN - 001010001 to 999999999 Name Code = XX Year Indicator = 2005 Valid Attended Pell ID = 999999 Orig Sequence Number = 00	
24	32	9	N	Original SSN	Student's SSN from original FAFSA	001010001 to 999999999	
33	34	2	A	Original Name Code	Student's name code from original FAFSA	Uppercase A to Z . (Period) ' (Apostrophe) - (Dash) Blank (no last name)	
35	40	6	N	Attended Campus Pell-ID	Pell-ID of attended campus Change creates new origination record Institution must change award amounts for student at original attended campus as necessary	Valid Pell-ID	Change creates new origination record

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Pell Grant External Origination Add/Change Record (Continued)

Start	End	Length	Type	Field Name	Description	Valid Values	Processing Notes/Edits
41	45	5	A/N	ED Use	Reserved for future use	Spaces	
46	58	13	A/N	Origination cross-reference	This field can contain any cross-reference information useful to the institution to identify student records internally	Institution defined	No editing is applied
59	59	1	A	Action Code	Code to indicate action to be taken	Will always be blank	No editing is applied
60	60	1	A	Unused	Reserved for future expansion	Constant spaces	
61	67	7	N	Award amount for entire school year	Must equal the award amount calculated by the institution to be disbursed to this student for attendance for this entire Pell Grant award year	Dollars and cents Use leading zeros; do not include the \$ sign or decimal point Range = 0000000 to Award Amount Maximum	Cannot exceed Total Payment Ceiling - award validation performed Increases must be submitted to COD Any change to origination data requires the Award Amount to be validated Refer to Edits 1200, 1205, 1209, 1210, 1211, 1213, and 1450
68	71	4	A/N	Disbursement Profile Code	User-supplied code for profile being created	Uppercase A to Z 0 to 9 Blank	
72	187	116	N	Filler	Reserved for future expansion	Constant spaces	

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Pell Grant External Origination Add/Change Record (Continued)

Start	End	Length	Type	Field Name	Description	Valid Values	Processing Notes/Edits
188	195	8	D	Enrollment Date	First date that the student was enrolled in an eligible program for the designated school year If the student enrolled in a crossover payment period before the first day of the Pell Award Year (July 1), but which will be paid from 2004-2005 funds, report the actual start date of the student's classes for that payment period	CCYYMMDD: Range: 20040101 – 20050630	
196	196	1	A/N	Low Tuition & Fees code	Flag to identify tuition ranges when the annual tuition is less than or equal to minimum defined by low tuition and fees table	<u>Value Tuition Range</u> 1= 0 2= 1-216 3= 217-433 4 = 434-649 or BLANK: low tuition does not apply	
197	197	1	A	Verification Status code	Status of verification of applicant data by the school	V: Verified W: Without Documentation S: Selected, Not Verified Or Blank	Refer to Edit 1302
198	198	1	A	Incarcerated Federal Pell Recipient code	Students incarcerated in local penal institutions are not eligible to receive Federal Pell grants	BLANK= Not incarcerated Y= Yes, the student is incarcerated in a local institution, but is otherwise eligible N= No, if student previously reported as incarcerated, but is not or is no longer incarcerated	

Pell Grant External Origination Add/Change Record (Continued)

Start	End	Length	Type	Field Name	Description	Valid Values	Processing Notes/Edits
199	200	2	N	Transaction number	CPS-assigned Transaction number from eligible ISIR or SAR used to calculate award	01 to 99	Changes to this field after associated disbursements are made, creates a new active origination record Disbursement for the previous origination will be set to zero
201	205	5	N	Expected Family Contribution (EFC)	Must equal the student's Expected Family Contribution from the ISIR or SAR	Range = 00000 to EFC MAXIMUM	Changes to this field after associated disbursements are made, creates a new active origination record Disbursement for the previous origination will be set to zero
206	206	1	A	Secondary Expected Family Contribution code	Code indicating which EFC value is used to determine award amount	O - Federal Pell Grant award previously based on the secondary EFC and reported to the Federal Pell Grant program; student's award now based on the original EFC S = Federal Pell Grant award based on the secondary EFC, as calculated by the CPS BLANK if Secondary EFC not used	Changes to this field after associated disbursements are made, creates a new active origination record Disbursement for the previous origination will be set to zero

Pell Grant External Origination Add/Change Record (Continued)

Start	End	Length	Type	Field Name	Description	Valid Values	Processing Notes/Edits
207	207	1	N	Academic Calendar	Calendar which applies to this student's educational program	This field is required 1= Institution uses nonstandard academic terms, and measures academic progress by credit hours 2=Institution uses standard quarters and measures academic progress by credit hours 3=Institution uses standard semesters and measures academic progress by credit hours 4=Institution uses standard trimesters and measures academic progress by credit hours 5=Institution measures academic progress by clock hours 6=Institution does not use terms, but does measure academic progress by credit hours	The Academic calendar dictates which Payment Methodology can be accepted, and the data elements required to calculate the student's award Refer to Pell Grant Calculations Appendix for acceptable combinations
208	208	1	N	Payment Methodology	Formula used to calculate the student's Federal Pell grant	This field is required Range: 1-5 See Pell Grant Calculations Appendix for regulations covering which Academic calendars may use each specific formula	The Payment Methodology that can be accepted is dictated by the Academic calendar Refer to the Pell Grant Calculations Appendix for the data elements required for each Payment Methodology Refer to Edits 1000, 1001, 1002, 1003, 1004, 1005, 1006, and 1007

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Pell Grant External Origination Add/Change Record (Continued)

Start	End	Length	Type	Field Name	Description	Valid Values	Processing Notes/Edits
209	215	7	N	Cost of Attendance	Must equal or exceed minimum COA in the Federal Pell Grant Payment Schedule	Dollars and cents Use leading zeros; do not include the \$ sign or decimal point Range = 0000000 to 9999999	Used in award amount recalculation
216	216	1	N	Enrollment Status	The student's enrollment status at the time you create or update the student record	Leave BLANK only if Payment Methodology is 4 Range for Payment Methodologies 1, 2, 3, and 5: 1=Full-time 2=3/4-time 3=1/2-time 4=Less than 1/2-time 5=Enrollment status changed from one payment period to another, OR student attends more than the number of terms in a full academic year	Used in award amount validation See Pell Grant Calculations Appendix

Pell Grant External Origination Add/Change Record (Continued)

Start	End	Length	Type	Field Name	Description	Valid Values	Processing Notes/Edits
217	218	2	A	Weeks of instructional time used to calculate payment	Total Number of weeks on instructional time provided by this student's Program of Study during a full academic year PM2=Total number of weeks of instructional time in academic year for student's program of study (fall through spring terms) PM5 (academic calendars 1, 2, 3, 4) and PM3=Total number of weeks of instructional time in all terms in academic year for student's program of study PM5 (academic calendar 6) and PM4=The lesser of either (a) total number of weeks of instructional time for a full-time student to complete hours in student's program of study, or (b) total number of weeks of instructional time for a full-time student to complete hours in academic year for student	Leave BLANK for Payment Methodology 1 Required for Payment Methodologies 2, 3, 4, or 5 Range for Payment Methodology 2: 00-29 Range for Payment Methodology 3, 4, 5: 00-78	School determines this value based on the time required for the majority of its full-time students to complete the program of student or the academic year for the program of study, not student by student. See Pell Grant Calculations Appendix

Pell Grant External Origination Add/Change Record (Continued)

Start	End	Length	Type	Field Name	Description	Valid Values	Processing Notes/Edits
219	220	2	A	Weeks of inst. time in program's definition of academic year	Total number of weeks of instructional time in the school's definition of a full academic year for this student's Program of Study	Leave BLANK for Payment Methodology 1. Required for Payment Methodologies 2, 3, 4, or 5. Range for Payment Methodologies 2, 3, 4, or 5: 30-78	Used in award amount validation Refer to Edits 1102 and 1105
221	224	4	A	Credit/Clock Hrs in Award Year	Total number of credit/clock hours in all payment periods institution expects this student to attend and be paid for during this Federal Pell Grant Award year	BLANK for Academic calendars 1, 2, 3, and 4 Ranges: 0000-3120 if Academic calendar = 5 0000-0100 if Academic calendar = 6	Used in award amount validation See Pell Grant Calculations Appendix
225	228	4	A	Credit/Clock hours in this student's program of study's academic year Max Cr/Clk Hrs in Prg for Acad Yr	Total number of credit or clock hours in the institution's definition of a full academic year for this student's Program of Study	BLANK for Academic calendars 1, 2, 3, or 4 Ranges: 0900-3120 if Academic calendar = 5 0024-0100 if Academic calendar = 6	Used in award amount validation See Pell Grant Calculations Appendix Refer to Edits 1106, 1110, 1112, 1113, and 1114
229	231	3	A/N	Institution Internal Sequence Number	This is an internal sequence number the institution can define	Institution defined	No editing will be performed on this field
232	258	27	A	Unused	Reserved for future expansion	Leave Blank	
259	264	6	N	Reporting Campus Pell-ID	Pell-ID of reporting campus	Valid Pell-ID	

Pell Grant External Origination Add/Change Record (Continued)

Start	End	Length	Type	Field Name	Description	Valid Values	Processing Notes/Edits
265	273	9	A/N	Student Current SSN	Social Security Number, as altered by the student through CPS for the transaction number reported This field equals the original SSN if the student has not changed SSN in the CPS Blank indicates this record could not be matched on Student ID and/or EFC during Federal Pell Grant processing	Valid Social Security Number or BLANK if not matched	
274	302	29	A	Student Name	Student's full name as reported to the CPS for the Transaction Number reported Blank indicates this record could not be matched on Student ID and or EFC during Federal Pell Grant processing	BLANK or Full name listed in order= Last Name 01 - 16 First Name 17 - 28 Middle Initial 29	
303	303	1	A	CPS Verification Selection Code	Designates whether CPS selected the student for institutional verification of applicant data as of the Transaction number reported	BLANK = Not selected by CPS for verification * = Selected by CPS for Institution verification of applicant data	
304	311	8	D	Student's Date of Birth	The date of birth of the student for this CPS transaction	Format: CCYYMMDD	
312	344	33	A	Unused	Reserved for expansion	Constant spaces	

Pell Grant External Origination Add/Change Record (Continued)

Start	End	Length	Type	Field Name	Description	Valid Values	Processing Notes/Edits
345	350	6	A	Created Time	Time when the record was created Supplied by the system	000000 – 235959 Format is HHMMSS HH = 00 to 23 MM = 00 to 59 SS = 00 to 59	Field is required to be populated only for those schools which cannot have a blank field in the last field of a record
		350		Total Bytes			

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Pell Grant External Disbursement Add/Change Record

PGED05OP

Start	End	Length	Type	Field Name	Description	Valid Values	Processing Notes/Edits
1	23	23	A/N	Origination ID	Unique number used to identify an origination	This field is required Format: 999999999XX2005999 99900 Where: SSN - 001010001 to 999999999 Name Code = XX Year Indicator = 2005 Valid Attended PELL ID to 999999 Orig Sequence Number = 00	Identifier If the Origination ID matches on the RFMS database, then compare all fields If all the fields match, then the record is returned as a duplicate; otherwise, it is a change If the Origination ID does not match, then the Origination is new
24	36	13	A/N	Disbursement cross-reference	This field can contain any cross-reference information useful to the institution to identify student records internally	Institution defined	The field can be used by the school to track each disbursement record (by reference number) to a payment period
37	37	1	A	Action Type	Used to indicate the type of adjustment	A: Adjustment to amount on disbursement with Disbursement Release Indicator = True. Y: Adjustment to date with Disbursement Release Indicator = True. Can be blank when Sequence Number = 01	A = Adjusted disbursement entered using new amount Y = The date is the new disbursement date for the associated disbursement
38	39	2	N	Disbursement Reference Number	Number of the disbursement per student for the Award Year	01 to 65	Identifier 66 to 99 are reserved for ED-system generated disbursements

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Pell Grant External Disbursement Add/Change Record (Continued)

Start	End	Length	Type	Field Name	Description	Valid Values	Processing Notes/Edits
40	46	7	N	Disbursement Amount	Amount of disbursement for student's payment period	Dollars and cents Use leading zeros; do not include the \$ sign or decimal point Range = 0000000 to AWARD AMOUNT	
47	47	1	A/N	Disbursement Release Indicator	Indicates if the Entity is submitting disbursement records for disbursements that have been or will be disbursed. This indicator indicates if the record is a disbursement or edit only record.	1 = Yes (Checked) blank = No (Unchecked)	
48	55	8	D	Disbursement Date	Date this disbursement was or will be made to the student	CCYYMMDD Range = 20040621 to 20090930	Refer to Edits 1520, 1530, and 1540 Must be within N days prior of Payment Period Start Date
56	56	1	A	Unused	Reserved for future expansion	Constant spaces	
57	64	8	N	Payment Period Start Date	Beginning date of Payment Period	CCYYMMDD = Range = 20040101 to 20050630 Or Spaces	Required only for schools that are currently ineligible but are reporting disbursements for payment periods which started while the school was eligible
65	66	2	N	Disbursement Sequence Number	Sequence number for the associated disbursement	01 to 65	
67	102	36	A	Unused	Reserved for future expansion	Constant spaces	

Pell Grant External Disbursement Add/Change Record (Continued)

Start	End	Length	Type	Field Name	Description	Valid Values	Processing Notes/Edits
103	108	6	D	Created Time	Time when the record was created Supplied by the system	000000 – 235959 Format is HHMMSS HH = 00 to 23 MM = 00 to 59 SS = 00 to 59	Field is required to be populated only for those schools which cannot have a blank field in the last field of a record
		108		Total Bytes			

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Volume V, Section 4— Combination System Edits

Direct Loan EExpress Edits

Edit	Field Name	Table	Condition	Message
1010	Parents Date of Birth	Loan Demographic	Plus only If student's date of birth = parent's date of birth	Parent's date of birth may not be the same as the student's date of birth.
1025	Borrower Default on Education Loans	Loan	If changed to Y and actual disbursements exist	All current and future disbursements must be adjusted to \$0 prior to changing default status to (Y)es.
1035	Dependency Status	Loan	If dependency status = D and year in college = 6 or 7	Graduate students cannot be dependent.

Direct Loan EExpress Edits (Continued)

Edit	Field Name	Table	Condition	Message
1045	Loan Amount Approved	Loan	If entered and dependency status or college grade level are blank	Loan amount approved cannot be entered unless dependency status and college grade level are present.
1050	Loan Amount Approved	Loan	For PLUS loans, if modified and the Credit Decision is E (credit overridden based on approved endorser)	Loan Amount Approved cannot be modified if the Credit Decision status is E (credit overridden based on approved endorser).
1055	Loan Amount Approved	Loan	Bypass this edit when a loan contains one or more Type P (Servicing Refund) disbursement records in the actual disbursement table For Records where: Loan Type = S or U Health Professions Programs Flag = Blank Add'l Unsub Flag = Blank Dep Status = D Grade level = 0 or 1 Loan Amt approved > 2625	The Loan Amount Approved for this Loan Exceeds Annual Loan Limits for this Student. Maximum Loan Amount [99999]. (where 99999 is equal to amount exceeded in condition to the left)
			OR For Records where Loan Type = S or U Health Professions Programs Flag = Blank Add'l Unsub Flag = Blank Dep Status = D Grade level = 2 Loan Amt approved > 3500	

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Direct Loan EExpress Edits (Continued)

Edit	Field Name	Table	Condition	Message
			<p>OR For Records where Loan Type = S or U Health Professions Programs Flag = Blank Add'l Unsub Flag = Blank Dep Status = D Grade level = 3, 4, or 5 Loan Amt approved > 5500</p>	
			<p>OR For Records where Loan Type = U Health Professions Programs Flag = Blank Add'l Unsub Flag = Y Dep Status = D Grade level = 0 or 1 Loan Amt approved > 6625</p>	
			<p>OR For Records where Loan Type = S Health Professions Programs Flag = Blank Add'l Unsub Flag = Y Dep Status = D Grade level = 0 or 1 Loan Amt approved > 2625</p>	
			<p>OR For Records where Loan Type = U Health Professions Programs Flag = Blank Add'l Unsub Flag = Y Dep Status = D Grade level = 2 Loan Amt approved > 7500</p>	

Direct Loan EExpress Edits (Continued)

Edit	Field Name	Table	Condition	Message
			<p>OR For Records where Loan Type = S Health Professions Programs Flag = Blank Add'l Unsub Flag = Y Dep Status = D Grade level = 2 Loan Amt approved > 3500</p>	
			<p>OR For Records where Loan Type = U Health Professions Programs Flag = Blank Add'l Unsub Flag = Y Dep Status = D Grade level = 3, 4, or 5 Loan Amt approved > 10500</p>	
			<p>OR For Records where Loan Type = S Health Professions Programs Flag = Blank Add'l Unsub Flag = Y Dep Status = D Grade level = 3, 4, or 5 Loan Amt approved > 5500</p>	
			<p>OR For Records where Loan Type = U Health Professions Programs Flag = Y Add'l Unsub Flag = Blank Dep Status = D Grade level = 4 or 5 Loan Amt approved > 22167</p>	

Direct Loan EExpress Edits (Continued)

Edit	Field Name	Table	Condition	Message
			<p>OR For Records where Loan Type = U Health Professions Programs Flag = Y Add'l Unsub Flag = Y Dep Status = D Grade level = 4 or 5 Loan Amt approved > 27167</p>	
			<p>OR For Records where Loan Type = U Health Professions Programs Flag = Blank Add'l Unsub Flag = Blank Dep Status = I Grade level = 0 or 1 Loan Amt approved > 6625</p>	
			<p>OR For Records where Loan Type = S Health Professions Programs Flag = Blank Add'l Unsub Flag = Blank Dep Status = I Grade level = 0 or 1 Loan Amt approved > 2625</p>	
			<p>OR For Records where Loan Type = U Health Professions Programs Flag = Blank Add'l Unsub Flag = Blank Dep Status = I Grade level = 2 Loan Amt approved > 7500</p>	

Direct Loan EExpress Edits (Continued)

Edit	Field Name	Table	Condition	Message
			<p>OR For Records where Loan Type = S Health Professions Programs Flag = Blank Add'l Unsub Flag = Blank Dep Status = I Grade level = 2 Loan Amt approved > 3500</p>	
			<p>OR For Records where Loan Type = U Health Professions Programs Flag = Blank Add'l Unsub Flag = Blank Dep Status = I Grade level = 3, 4, or 5 Loan Amt approved > 10500</p>	
			<p>OR For Records where Loan Type = S Health Professions Programs Flag = Blank Add'l Unsub Flag = Blank Dep Status = I Grade level = 3, 4, or 5 Loan Amt approved > 5500</p>	
			<p>OR For Records where Loan Type = U Health Professions Programs Flag = Blank Add'l Unsub Flag = Blank Dep Status = I Grade level = 6 or 7 Loan Amt approved > 18500</p>	

Direct Loan EExpress Edits (Continued)

Edit	Field Name	Table	Condition	Message
			<p>OR For Records where Loan Type = S Health Professions Programs Flag = Blank Add'l Unsub Flag = Blank Dep Status = I Grade level = 6 or 7 Loan Amt approved > 8500</p>	
			<p>OR For Records where Loan Type = U Health Professions Programs Flag = Y Add'l Unsub Flag = Blank Dep Status = I Grade level = 4 or 5 Loan Amt approved > 27167</p>	
			<p>OR For Records where Loan Type = U Health Professions Programs Flag = Y Add'l Unsub Flag = Blank Dep Status = I Grade level = 6 or 7 Loan Amt approved > 45167</p>	
1065	MPN Status	Loan	<p>If MPN Status is changed to S AND The current MPN Status is not P OR The current MPN Status is not R and the Prom Note Print Indicator is F</p>	<p>MPN Status may not be changed to S (Signed) from any status other than P (Printed) or from any status other than R (Ready) when the Prom Note Print Indicator is F (On-site - Custom System).</p>

Direct Loan EExpress Edits (Continued)

Edit	Field Name	Table	Condition	Message
1080	Borrower Signed Note Date	Loan	If Loan Type = P (PLUS) and Borrower Signed Note Date is changed to blank OR If Loan Type = S or U and Borrower Signed Note Date is changed to blank and MPN Status is not changed to T	Date Signed Note Received cannot be changed to blank OR Date Signed Note Received cannot be changed to blank unless MPN Status is changed to T (MPN Exists).
1085	Borrower Signed Note	Loan	If MPN Status is not equal to A, S, M, or X and signed note received date is non-blank If MPN Status is S and signed note received date is blank	MPN Status must be Signed, Manifested, Pending or Accepted when Signed Note Received date is non-blank. Signed Note Received Date is required on signed notes.
1086	Borrower Signed Note Date	Loan	If borrower signed note date is in the future	Borrower Signed Note Date may not be in the future.
1090	Borrower's Citizenship	Loan	If Loan Type = P (PLUS) and Borrower's Citizenship is changed to be = blank	Citizenship may not be blank.
1095	Reporting Entity, Attended Entity	Institutions	If the Reporting or Attended Entity ID associated with the School Code indicated on the DL record being edited is blank	The Reporting and Attended Entity IDs associated with the School Code listed on this loan cannot be blank.

Direct Loan EExpress Edits (Continued)

Edit	Field Name	Table	Condition	Message
1100	Borrower's Citizenship	Loan	If equal to 3 and loan type = PLUS (P)	The Borrower's Citizenship Status may not be 3 (Not Eligible) for a PLUS loan.
1125	Loan Period End Date	Loan	If loan period end date is less than or equal to loan period start date	Loan Period Start Date must be prior to Loan Period End Date.
1126	Loan Period End Date	Loan	If loan period end date is more than 12 calendar months past the loan period start date (must be less than 365 days or 366 days if leap year)	WARNING – COD may reject this record as Loan Period may not be greater than 12 calendar months.
1135	Academic Year End Date	Loan	If Academic Year End date is more than 12 calendar months past the Academic Year Start Date (must be less than 365 days or 366 days if leap year)	WARNING – COD may reject this record as Academic Year may not be greater than 12 calendar months.
1136	Academic Year End Date	Loan	If Loan Period Start Date is less than Academic Year Start Date OR If Loan Period End Date is greater than Academic Year End Date	Loan Period must be within Academic Year. Review Loan Period Start and End dates and Academic Year Start and End Dates.
1180	Disbursement- Anticipated Date	Anticipated Disbursement	If Edit-only Disbursement Dates are not in ascending order by Disbursement Number and the First Disbursement Flag has not been selected on any Edit-Only Disbursement Disable when the First Disbursement Flag is selected on a record	Edit Only disbursement dates must be in ascending order.

Direct Loan EExpress Edits (Continued)

Edit	Field Name	Table	Condition	Message
1195	Action Date	Actual Disbursement	If the transaction date entered is prior to the transaction date of the 1 st actual disbursement on the database or the actual disbursement with the First Disbursement Flag = C, if one exists (Use the transaction with Type D, unless a Type Q transaction exists. If Type Q transaction exists, use the date of the Type Q transaction with the highest sequence number)	Actual Disbursement Date entered may not be prior to the 1 st Actual Disbursement Date.
1205	FUNDMETH	Institutions	If the Funding Method for the School Code listed on a record is blank and actual disbursement(s) are being added	Funding Method cannot be blank for School Code listed on this loan record.
1215	Action Type	Actual Disbursement	If Inactive flag is Y, and actual disbursements added	This Loan is currently Inactive. You must remove the Inactive Flag before making any disbursements.
1220	Action Type	Actual Disbursement	If action type U is entered and a disbursement record already exists for this disbursement (For Import External Change and Multiple Entry Only)	Actual disbursement record already exists for this disbursement.
2000	Disbursement-Anticipated Date	Anticipated Disbursement	If date entered is more than 10 days before Loan Period Start Date	Edit-Only Disbursement date #N may not be more than 10 days prior to Loan Period Start Date.

Direct Loan EExpress Edits (Continued)

Edit	Field Name	Table	Condition	Message
2001	Action Date	Actual Disbursement	If date entered is more than 10 days before Loan Period Start Date	WARNING – COD may reject this record since Actual Disbursement date #N may not be more than 10 days prior to Loan Period Start Date.
2002	Action Date	Actual Disbursement	If an Actual Disbursement is being saved or the an edit-only disbursement released when the current date is more than: <ul style="list-style-type: none"> - 7 days before the disbursement date when the COD Funding Method for the School associated with the loan is Pushed Cash, Advanced Pay or CM1 - 0 days before the disbursement date when the COD Funding Method for the school associated with the loan is CM2 or Reimbursement 	The number of days prior to the disbursement date entered is greater than that allowed by the Funding Method chosen.
2010	Anticipated Detail fields	Anticipated Disbursement	If Edit-Only Disbursement Date is not present and any other Edit-Only detail is present	Edit-Only Disbursement #N detail fields may not be completed without an Edit-Only Disbursement Date.
3000	Action Type	Actual Disbursement	If the PLUS Credit check indicator is blank, N, X, D, or F and any action type is entered (PLUS only)	Actual Disbursement #N may not be made with a blank, Pending or Credit Denied Credit Decision status on PLUS loan.

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Direct Loan EExpress Edits (Continued)

Edit	Field Name	Table	Condition	Message
3042	Action Type	Actual Disbursement	If Disbursement Type Q and current disbursement # is not Accepted or Batched	Disbursement must be Accepted or Batched before a disbursement date change is applied to that Disbursement.
3044	Action Date	Actual Disbursement	If Disbursement Type Q date for 1 st actual disbursement or actual disbursement with First Disbursement Flag = C is after any other Disbursement (Type D) Date If any subsequent Disbursement contains a Type Q transaction, edit against the date of the Type Q transaction with the highest sequence number Example: Disb #1 original date: 7/15/1999 Q for Disb #1 date: 7/20/1999 Disb #2 date: 7/18/1999	Adjusted Disbursement Date of the 1 st disbursement cannot be after a subsequent Disbursement #N date.
3050	Action Amount	Actual Disbursement	If action type of D is entered and amount is equal to zero	Actual Disbursement Amount #N may not be equal to zero.
3051	Action Amount	Actual Disbursement	If action amount gross is same as previous gross amount for this disbursement number	You may not enter an action amount where the Gross Amount is the same as the previous transaction for this disbursement number.

Direct Loan EExpress Edits (Continued)

Edit	Field Name	Table	Condition	Message
3055	Action Disbursement Number	Actual Disbursement	If action disbursement number is greater than one (01) and actual disbursement 01 does not exist	Disbursement number 01 must be entered before this disbursement.
3070	Action Type	Actual Disbursement	If an actual disbursement's first transaction type is A or Q	First transaction type for disbursement #(N) cannot be A, N, or Q.
3080	Action Date	Actual Disbursement	If Actual Disbursement Date entered is greater than current date plus 7 days	Actual disbursement #N may not be more than 7 days in the future.
3090	Actual Gross Amount	Actual Disbursement	Condition 1: MPN status is N, R, or P AND Condition 2: Origination status is N AND Condition 3: Entered amount is changed and saved as non-zero If Conditions 1 and 3 are true OR 2 and 3 are true, fire edit	MPN must be signed and Loan record batched to be sent prior to entering Actual Disbursement #N.
3100	Action Type	Actual Disbursement	If action type entered is A or N and date entered is before date on actual disbursement (type D)	Adjustment may not be prior to actual disbursement.
3105	Action Date	Actual Disbursement	If the action date is 121 days or more greater than the loan period end date	WARNING – This Disbursement Date is 121 days past the Loan Period End Date and will be rejected by COD unless your institution has prior approval from the Department of Education.

Direct Loan EExpress Edits (Continued)

Edit	Field Name	Table	Condition	Message
3911	Actual Gross Amount	Actual Disbursement	If the sum of all disbursements exceeds the loan amount approved	Actual gross loan total may not exceed the Loan Amount Approved.
3914	Actual Gross Amount	Actual Disbursement	CANCODE is set to Y (through multiple entry/ import change) and sum of actuals >0	You must first adjust all Actual Disbursements to \$0 before you can mark this loan inactive.
3995	Actual Gross Amount	Actual Disbursement	If Loan Type is Sub or Unsub, Require Entrance Interview flag is checked in system setup, College Grade Level = 0 or 1, and Loan Entrance Interview Date on Demo is blank	Actual disbursements may not be saved without an Entrance Interview for Grade level 0 or 1.
4000	Anticipated Disbursement Number	Anticipated Disbursement	If Edit-Only Disbursement Numbers greater than or equal to 5 exist	PLUS loans may only contain 4 Edit-Only Disbursements.
4001	Borrower Current SSN	Loan.SSNCURR	If PLUS Borrower's Current SSN (tbl_D_Loan.SSNCURR) is the same as the Student's Current SSN (tbl_A_Demographic.SSNCURR)	Parent's Current SSN may not be the same as the Student's Current SSN.
4002	Anticipated Disbursement Number	Anticipated Disbursement	If less than 2 Edit-Only Disbursement records exist for a loan and the school is not a Special School (tbl_D_ParmGeneral.EXPSITE = No)	WARNING – COD may reject this record since less than 2 Edit-Only Disbursements exist and you have not indicated you are a Special School in System Setup.

Direct Loan EExpress Edits (Continued)

Edit	Field Name	Table	Condition	Message
4003	Loan Period Code	Loan	If the Loan Period Code (tbl_D_Loan.LOANCODE) is changed and the Loan Status (tbl_D_Loan.STAT) is A or B (For Import External Change)	The Loan Period Code may not be changed when the loan status is Accepted or Batched.
4004	Action Date	Actual Disbursement	If the disbursement is flagged as the 'first' and the action date is greater than the date of any other disbursement Compare to other transactions with Type D, unless a Type Q transaction exists If Type Q transaction exists, use the date of the Type Q transaction with the highest sequence number	Actual Disbursement #N must have the earliest disbursement date since it is flagged as the 'first' disbursement.
4005	Date of Birth	Demographic. DOB	If the student's date of birth is not 19040101 - 19991231	Student's Date of Birth must be between 01/01/1904 and 12/31/1999 .
4006	MPN	Loan	If MPN Status is changed to T AND The loan type is S or U AND The current MPN Status is not N, R, P, S or M	MPN Status may not be changed to T (Exists) when the current status is not N, R, P, S, or M.
4007	Local Zip Code	Demographic. LSTATE LZIP	Student's local zip code is not blank and local state is blank OR Student's local address state is not blank and is not "CN," "MX," or "FC," and zip code is blank (External Add/Change Only)	Student's Local Address State should not be blank. OR Student's Local Zip Code should not be blank.

Direct Loan EExpress Edits (Continued)

Edit	Field Name	Table	Condition	Message
4008	Local Address	Demographic. LADDRESS LCITY LSTATE LZIP	If only one of the local address fields is non-blank (External Add/Change Only)	At least two Local Address fields must be populated.
4009	Student's Name	Demographic. NAMEL NAMEF	Student's First (Demographic.NAMEF) and Last Name (Demographic.NAMEL) are blank	Student's First and Last Names cannot both be blank.
4010	Parent's Name	Loan. NAMEL NAMEF	Parent's First (Loan.NAMEF) and Last Name (Loan.NAMEL) are blank and Origination Status (tbl_D_Loan.LOANSTAT) is not N (N/A to Imports)	Parent's First and Last Names cannot both be blank.
4011	Current SSN	Loan. SSNCURR	If PLUS Borrower's Current SSN (tbl_D_Loan.SSNCURR) is changed to blank and Origination Status (tbl_D_Loan.LOANSTAT) is not N	Parent's Current SSN may not be changed to blank after the loan is originated.
4012	First Disbursement Flag	Actual Disbursement. FIRST	If the First Disbursement Flag = C and Disbursement Status of Actual Disbursement 01 is not A (accepted)	Actual Disbursement 01 must be accepted before a subsequent Actual Disbursement can be flagged as the 'First' Actual Disbursement.
4013	Student's Alien Registration Number (ARN)		If Student's Alien Registration Number (ARN) (tbl_A_Demographic.ARN) = Blank when Student's Citizenship Status (tbl_A_Demographic.CITIZEN) = 2	Student's Alien Registration Number (ARN) may not be blank when Student's Citizenship Status is 2 (Eligible Non-citizen).

Direct Loan EExpress Edits (Continued)

Edit	Field Name	Table	Condition	Message
4014	Parent's Alien Registration Number (ARN)		If Parent's Alien Registration Number (ARN) (tbl_D_Loan.ARN) = Blank when Parent's Citizenship Status(tbl_D_Loan.CITIZEN) = 2	Parent's Alien Registration Number (ARN) may not be blank when Parent's Citizenship Status is 2 (Eligible Non-citizen).
4015	Inactive Loan Period Codes		If Loan Period Code from Disbursement profile imported from the prior year has not been updated (tbl_D_DisbursementProfile.INACTIVE = Yes for record in tbl_D_DisbursementProfile with values in VENDOR and LOANCODE equal to values in tbl_D_Loan.VENDOR and LOANCODE)	Loan Period Code is currently inactive. Update the Disbursement profile associated with this Loan Period Code in Disbursement Setup to make it active.

Pell Grant Full Participant EDEXpress Edits

Edit	Field Name	Condition	Message
1000	Payment Methodology	If Payment Methodology = 1 and Academic Calendar = 1, 5, or 6	Academic Calendar must be 2 - Quarter, 3 - Semester, or 4 - Trimester for Payment Methodology 1 (Formula 1)
1001	Payment Methodology	If Payment Methodology = 2 and Academic Calendar = 1, 5, or 6	Academic Calendar must be 2 - Quarter, 3 - Semester, or 4 - Trimester for Payment Methodology 2 (Formula 2)
1002	Payment Methodology	If Payment Methodology = 3 and Academic Calendar = 5 or 6	Academic Calendar must be 1 - Credit Hour, 2 - Quarter, 3 - Semester, or 4 - Trimester for Payment Methodology 3 (Formula 3)
1003	Payment Methodology	If Payment Methodology = 4 and Academic Calendar = 1, 2, 3, or 4	Academic Calendar must be 5 - Clock Hour, or 6 - Credit Hour w/o Terms for Payment Methodology 4 (Formula 4)
1004	Payment Methodology	If Payment Methodology = 5 and Academic Calendar = 5	Academic Calendar must be 1 - Credit Hour, 2 - Quarter, 3 - Semester, 4 - Trimester, or 6 - Credit Hour w/o Terms for Payment Methodology 5 (Formula 5)

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Pell Grant Full Participant EExpress Edits (Continued)

Edit	Field Name	Condition	Message
1005	Payment Methodology	If Payment Methodology = 1 and Weeks used to calculate payment cannot equal blank	Weeks used to calculate payment must be blank for Payment Methodology 1 (Formula 1)
1006	Payment Methodology	If Payment Methodology = 1 and Weeks in program academic year cannot equal blank	Weeks in program academic year must be blank for Payment Methodology 1 (Formula 1)
1007	Payment Methodology	If Payment Methodology = 5 and Enrollment Status = 1, 2, or 5	Enrollment Status must be 3 (Half Time) or 4 (Less than ½ Time) for Payment Methodology 5 (Formula 5)
1100	Weeks used to calculate payment	If Payment Methodology = 2 and weeks used to calculate payment > 29	Valid Range is 00-29 when Payment Methodology is 2 (Formula 2)
1101	Weeks used to calculate payment	If Weeks used to calculate payment > Weeks in Program Academic Year	Weeks used to calculate payment cannot exceed Weeks in Program Academic Year
1102	Weeks in Program Academic Year	If Payment Methodology = 2, 3, 4 or 5 and Weeks in Program Academic Year is Blank or range is not between 30 and 78.	Valid range is 30 – 78 when Payment Methodology = 2 (formula 2), 3 (formula 3), 4 (formula 4), or 5 (formula) 5
1104	Weeks used to calculate payment	If Weeks used to calculate payment is blank and Weeks in Program Academic Year is not blank	Both Weeks used to calculate payment and Weeks in Program Academic Year must be blank or both must have values
1106	Hours/Credits in Program Academic Year	If Hours/Credits in Program Academic Year is blank and Hours/Credits Paid this Year is not blank	Both Hours/Credits in Program Academic Year and Hours/Credits Paid this Year must be blank or both must have values
1107	Hours/Credits Paid this Year	If Hours/Credits Paid this Year is blank and Hours/Credits in Program Academic Year is not blank	Both Hours/Credits in Program Academic Year and Hours/Credits Paid this Year must be blank or both must have values

Pell Grant Full Participant EExpress Edits (Continued)

Edit	Field Name	Condition	Message
1110	Hours/Credits in Program Academic Year	If Academic Calendar = 5 and (Hours/Credits in Program Academic Year < 900 or Hours/Credits in Program Academic Year > 3120)	Hours/Credits in Program Academic Year has a valid range of 0900 to 3120 for Academic Calendar 5 (Clock hour)
1111	Hours/Credits Paid this Year	If Academic Calendar = 6 and Hours/Credits Paid this Year > 100	Hours/Credits Paid this Year has a valid range of 0000 to 0100 for Academic Calendar 6 (Credit Hour without terms)
1112	Hours/Credits in Program Academic Year	If Payment Methodology = 1, 2, or 3 and Hours/Credits in Program Academic Year is Non-Blank.	Field must be blank if Payment Methodology = 1 (Formula 1), 2 (Formula 2), and 3 (Formula 3)
1113	Hours/Credits Program Academic Year	If Academic Calendar = 1, 2, 3, 4 and Hours/Credits in Program Academic Year is Non-Blank	Hours/ credits in program academic year must be blank when academic calendar is not 5 (Clock hour), or 6 (Credit hour w/o terms)
1114	Hours/Credits Program Academic Year	If Academic Calendar = 6 and (Hours/Credits in Program Academic Year < 24 or Hours/Credits in Program Academic Year > 100)	Hours/Credits in Program academic year field must be Greater than or Equal to 24 and Less than or Equal to 100
1120	Hours/Credits Paid this Year	If Hours/Credits Paid from Year > Hours/Credits in Program Academic Year	Hours/Credits Paid from Year cannot exceed Hours/Credits in Program Academic Year
1121	Hours/Credits Paid this Year	If Academic Calendar = 1, 2, 3, 4 and Hours/Credits Paid this Year is Non-Blank	Hours/Credits in Program Academic Year must be blank when academic calendar is not 5 (Clock hour), or 6 (Credit hour w/o terms)

Pell Grant Full Participant EExpress Edits (Continued)

Edit	Field Name	Condition	Message
1200	Award Amount for Entire School Year	If Payment Methodology = 1 and Enrollment Status = 1 or Enrollment Status = 2 or Enrollment Status = 3 or Enrollment Status = 4 or Enrollment Status = 5 and Award Amount for Entire School Year > Scheduled Federal Pell Grant	Award amount exceeds payment amount ceiling
1205	Award Amount for Entire School Year	If Payment Methodology = 2 or 3 and Enrollment Status is 1, 2, 3, 4, or 5 and Award Amount for Entire School Year > Total Payment Ceiling	Award Amount exceeds payment amount ceiling
1209	Award Amount for Entire School Year	If Payment Methodology = 4 and Award Amount for Entire School Year > Result of two formulas below (Scheduled Federal Pell Grant for EFC and COA * Weeks Used to Calculate Payment) / Weeks in Program Academic Year (Result of first formula * Hours/Credits Paid from Year) / Hours/Credits in Program Academic Year	Award Amount exceeds payment amount ceiling

Pell Grant Full Participant EExpress Edits (Continued)

Edit	Field Name	Condition	Message
1210	Award Amount for Entire School Year	If Payment Methodology = 5 and Academic Calendar = 6 and Award Amount for Entire School Year > Result of two formulas below (Annual Pell Grant award at half-time or less than 1/2-time * Weeks Used to Calculate Payment) / Weeks in Program Academic Year (Result of first formula * Hours/Credits Paid from Year) / Hours/Credits in Program Academic Year	Award Amount exceeds payment amount ceiling
1211	Award Amount for Entire School Year	If Enrollment Status = 3 and Payment Methodology = 5 and Academic Calendar = 1, 2, 3, or 4 and (Award Amount for Entire School Year) > (Annual award at half-time * Weeks Used to Calculate Pell Student) / Weeks in Program Academic Year If Enrollment Status = 4 and Payment Methodology = 5 and Academic Calendar = 1, 2, 3, or 4 and (Award Amount for Entire School Year) > (Annual award at less than half-time * Weeks Used to Calculate Pell Student) / Weeks in Program Academic Year	Award Amount exceeds payment amount ceiling

Pell Grant Full Participant EExpress Edits (Continued)

Edit	Field Name	Condition	Message
1302	Verification Status Code	If the Verification Status Code (tbl Pell_Student.VERIFSTAT) = W AND the Total Disbursement Amount (tbl Pell Student.DISBTOTAL) is > 50% of the Scheduled Award (tbl Pell_Student.SCHEDAWD)	“W” Verification Status – student may receive only ½ of the Scheduled Award Amount
1400	Enrollment Status	If Payment Methodology = 4 (Formula 4) and Enrollment Status is Non-Blank	Field must be blank for Payment Methodology 4 (Formula 4)
1450	Award Amount for Entire School Year	If award amount for entire school yr < Total Disbursement amount	Total Disbursement Amount exceeds Award Amount for entire school year
1470	Reporting Entity Id	If the reporting entity Id associated with the reporting campus is blank	Reporting Entity Id (Institution Setup) can not be blank
1475	Attending Entity Id	If the attending entity Id associated with the reporting campus is blank	Attending Entity Id (Institution Setup) can not be blank
1500	Submitted Amount	If the disbursement date is not blank and the submitted amount is blank	Disbursement Date and Submitted Amount must both be non-blank
1510	Disbursement Date	If the disbursement date is blank and the submitted amount is not blank	Disbursement Date and Submitted Amount must both be non-blank

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Pell Grant Full Participant EExpress Edits (Continued)

Edit	Field Name	Condition	Message
1520	Disbursement Date	If Institution Disbursement Option from setup is Just in time, pushed cash, or Cash Monitoring 1, the disbursement release indicator is true and current date is more than 7 days prior to the disbursement date	Current date cannot be more than 7 days prior to the Disbursement date
1530	Disbursement Date	If Institution Disbursement Option from setup is Advanced, the disbursement release indicator is true, and current date is more than 30 days prior to the disbursement date	Current date cannot be more than 30 days prior to the Disbursement date
1535	Enrollment Status	If enrollment status is blank and Payment Methodology is 1,2,3, or 5 and Academic Calendar is not equal to 5 or 6	Enrollment Status is required for Payment Methodologies 1, 2, 3, and 5
1540	Disbursement Date	If Institution Disbursement Option from setup is Cash Monitoring 2 or Reimbursement, the disbursement release indicator is true, and current date is more than zero days prior to the disbursement date	Current date cannot be more than 0 days prior to the Disbursement date
1550	Date of Birth	If the student's Date of Birth is blank	Student's Date of Birth (Demo tab) cannot be blank

Pell Grant Full Participant EExpress Edits (Continued)

Edit	Field Name	Condition	Message
1560	Funding Method	If the disbursement release indicator is true and the funding method associated with the reporting campus is blank	Reporting Campus Funding Method (Institution Setup) can not be blank
1570	Sequence Number	If the sequence number being added is not the next available sequential sequence number for a particular disbursement	Sequence Number must be the next available number
1585	Submitted Amount	If the disbursement amount is not populated or less than or equal to zero for Sequence Number 01 and Disbursement Release Indicator is True (checked)	Disbursement Amount is less than or equal to zero for Disbursement Sequence Number 01
1600	Disbursement Profile Code	If the Award Amount for Entire School Year on an Origination record is equal to zero or blank, and the user attempts to add a Disbursement Profile to that record, or, If the Award Amount for Entire School Year on an Origination record is greater than zero (and not blank), and a Disbursement Profile has already been saved for that record, and the user attempts to change the Award Amount for Entire School Year on that record to 0 or blank	Disbursement Profile Code must be blank when Award Amount for Entire School Year is blank or 0.